

New River Middle School

2019-2020 School Parent and Family Engagement Plan (PFEP)

GENERAL EXPECTATIONS

New River Middle School agrees to:

- Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning

(B) that parents are encouraged to be actively involved in their children's education at school

(C) that parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy
- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF)
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency

- Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

New River Middle School's Mission Statement

New River Middle School of Marine Science will prepare all students to be successful academically and socially by demonstrating, promoting, and providing a rigorous academic program, as well as instilling positive character traits.

1. **New River Middle will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school's yearly progress, school choice, extended learning opportunities, and the rights of parents. Include timeline, person responsible, documentation to be maintained, and the steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].**

| Activity/Task | Person Responsible | Timeline | Documentation/ Evaluations |
|--|--|---|---|
| Public Meeting Flyer | Title I Liaison- Kimberly Coombs | Third week of August | Flyer Newsletter School Website |
| Announcement (Marquee and Parent Link) | Mary Lucchese-IMT Cheryl Reep-Assistant Principal | By the second week of September | Email/Request Forms Parent Link Report |
| Develop an Agenda and Sign-in Sheets | Principal- Melinda Wessinger Administrator Title I Liaison | By the second week of September | Agenda Sign-in Sheets |
| Annual Public Title I Meeting | Principal- Melinda Wessinger Administrators Title I Liaison Community Liaison | Beginning Of the school year (Before the end of | Flyer Agenda Sign-in Sheets |

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| | Teachers | September) | |
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2. **New River Middle will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].**

New River Middle will schedule meetings to be held at various times during the day or evening to:

Better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to Encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in the location designated by guidance. Parents will be given a summary of the students' assessment scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic literacy trainings where childcare will be provided.

3. **New River Middle will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Section 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].**

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

4. **New River Middle will provide parents of participating children the following [Section 1118(c)(4)]:**
 - **Timely information about the Title I programs [Section 1118(c)(4)(A)];**
 - **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];**

- **If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and**
- **Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parent of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].**

New River will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings). Information about Title I programs, academic programs (SES), The New Florida Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Title I Information Meeting, parent conferences, any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, LAFS and MAFS, GLE's and types of common assessments used to measure student progress through our CARE CYCLES. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Parents who qualify will be notified of school choice options and Extended Learning Opportunities (ELO) tutoring options during Open House. FSA/Assessment data will be shared along with status of SES Band through the school newsletter and on the school website.

5. **New River Middle will implement activities, which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children academic achievement [Section 1118(e)(2)].**

| Content | Type of Activity | Person Responsible | Correlation to Student Achievement | Timeline | Documentation /Evaluation |
|-------------------------------------|---------------------------------------|--|---|-----------------|--|
| Curriculum & Instruction | Parent Meeting Standards & Assessment | Administra- tion/Curriculum Coaches/ Lead Teachers | Parents will be provided with grade specific brochures/ Handouts outlining and identifying the Florida | October | Flyer Agenda Sign-in sheets Evaluation Forms |

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| | | | Standards and strategies they can use at home. | | |
| Florida Standards Florida Assessment Benchmark Assessments etc. | Individual Conference /Dated letters sent to individual parents | Guidance Counselors Teacher | Teachers will Conduct Individual Conferences to discuss each child's assessment results, expectations, and goals for the school year. | October | Flyer Sign-in Sheets Progress Reports |
| ELA (Language Arts and Reading) | Parent Meeting | Administration Curriculum Coaches Lead Teachers | Parents will be provided with grade specific instructional strategies and resources that they can use at home. | November | Flyer Agenda Sign-in Sheets Evaluation Forms |
| Math | Parent Meeting | Administration Curriculum Coaches Lead Teachers | Parents will be provided with grade specific instructional strategies and resources that they can use at home. | December | Flyer Agenda Sign-in Sheets Evaluation Forms |

6. New River Middle will offer the following training to staff that will provide to educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school [Section 1118(1)(3)].

| Content of the Session | Person Responsible | Timeline | Correlation to Student Achievement | Documentation/ Evaluation |
|--|---|-------------------------------|--|---|
| Value of parental involvement: A Monthly newsletter will be Distributed to teachers that include information on the value of parental involvement. | Administration Title I Liaison School Tech | Quarterly throughout the year | Improve the ability to work effectively with parents by providing examples of best practices for parental involvement. | Newsletter |
| Communicating and working with parents | Administration Title I Liaison Lead Teachers Parent Volunteers | August | Improve the ability of staff to work effectively with parents. | Agenda Sign-in Sheets Evaluation/Feedback Forms |
| Building Ties between home and school | Administration Title I Liaison Lead Teachers Parent Volunteers | Throughout the year | Improve the ability of staff to work effectively with parents. | Agenda Sign-in Sheets Evaluation/Feedback Forms/Surveys |
| Cultural sensitivity | Administration Title I Liaison Lead Teachers Parent Volunteers | November | Provide information to staff on the various cultures represented in the school to increase awareness of the various cultures of the students enrolled. | Agenda Sign-in Sheets Evaluation/Feedback Forms |

7. **New River Middle** will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].

| Activity | Specific Steps | Person Responsible | Timeline | Documentation/Evaluation |
|------------------------------------|--|--|---|---|
| Title I Parent Resource Center | Inform Parents of the available service. | Title I Liaison | Monthly and/or Quarterly | Flyers Agenda |
| Classroom and Grade level websites | Update websites with classroom procedures, curriculum (Common Core/Florida Standards, assessment information, daily/homework assignments, and special projects). | Department Chairperson School's Tech Teachers | Weekly Monthly (As often as needed) | Data using site counter for the number of visitors logged in. |
| School's Parent Resource Center | Establish Location Resources (Computer, table and chairs, instructional materials) | Title I Liaison Other designated Staff | Daily | Flyers Agenda Sign-in Sheets |

8. **New River Middle** will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

New River Middle will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed

School-Parent Compact:

As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This policy was adopted by the school on and will be in effect during the 2019 - 2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before 9/12/2019.

Melinda Wessinger
(Principal)

May 2, 2019

Brian Kelly
(SAC Chairperson)

May 2, 2019