

**Davie Elementary School**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2019-2020**

**Mission Statement**

The Mission of Davie Elementary is to provide a strong, safe academic setting in which excellence is the standard for all students, through a combined partnership of home, school and the community.

**Engagement of Parents and Families**

*Davie Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings, parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed and encouraged to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate effectiveness.

**Coordination and Integration**

*Davie Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Individuals with Disabilities Act (IDEA)	Supplemental instruction support provided by the school and will be discussed with parents during the development of the students IEP.
2	Head Start	Head Start teachers will conduct at least two home visits, hold joint parent meetings before and after school to discuss specific learning needs of students and academic progress.
3	Active Parenting	Trainings will be held to give parents strategies to build life skills with their children and as a family. Parent Networking, Tools and Resources will be shared at each session.

### **Annual Parent Meeting**

***Davie Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].***

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Public Meeting Flyer	Title 1 Liaison	August	Flyer/Newsletter
2	Announcement (Marquee, and Parent Link)	Head Custodian, Intern Principal	August	Email Request Form, Parent Link Report
3	Develop an Agenda and Sign in Sheets	Title 1 Liaison	August	Agenda and Sign in Sheets
4	Annual Public Title 1 Meeting	Administrators Title 1 Liaison Teachers	August	Agenda and Sign in Sheets

### **Flexible Parent Meetings**

***Davie Elementary will offer a flexible number of meetings, such as meetings in the morning or***

*evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

Davie Elementary School will schedule meetings to be held at various times during the day and/or evenings to better accommodate parents. Our school will host family fun events that orient each family with strategies and skills for success. We will invite each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the School's Title I Plan. Teachers will hold a minimum of two conferences individually with parents of children in their classrooms. Teachers will share students test scores and an explanation of the interventions that are being used to assist the child in reaching their achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school/parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic literacy trainings where childcare and refreshments will be provided.

***Building Capacity***

***Davie Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].***

<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline (Including frequency and duration)</b>	<b>Evidence of Effectiveness</b>	<b>Evidence-based Research</b>
K-2 Family Night	Title 1 Liaison	Improve Student Achievement	Decemebr 2019	Agenda and sign-in sheets	Aligned to Standards
3-5 Family Night	Title 1 Liaison	Improve Student Achievement	October 2019	Agenda and sign-in sheets	Aligned to Standards
Technolog y Night	Title 1 Liaison	Improve Student Achievement	Novemeber 2019	Agenda and sign-in sheets	Aligned to Satandards
Kindergart en Roundup	Title 1 Liaison	Acclimate new students to school and share what is expected	May 2020	Agenda and sign-in sheets	Aligned to Standards

		learning with parents			
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## Staff Training

***Davie Elementary** will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline (Including frequency and duration)</b>	<b>Evidence of Effectiveness</b>	<b>Evidence-based Research</b>
Cultural Sensitivity	Administration Title 1 Liaison Lead Teachers	.Provide information to staff on the various cultures represented in the school to increase awareness of the various cultures of the students enrolled.	August	Agenda and Sign in Sheets Evaluation and Feedback	Cultural Sensitivity
Building Ties Between Home and School Communicat ing and Working with Parents	Administration Title 1 Liaison Lead Teachers	Improve the ability to work effectively with parents by providing examples of best practices for parental involvement.	September	Agenda and Sign in Sheets Evaluation and Feedback	Building Ties Between Home and School Communica ting and Working with Parents
Value of Parental involvement : A monthly tip to include information on the value	Administration Title 1 Liaison Lead Teachers	Improve the ability to work effectively with parents by providing examples of best practices for parental involvement.	Ongoing	Staff Agenda	Value of Parental involvement : A monthly tip to include information on the value

of parental involvement					of parental involvement

## Other Activities

***Davie Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].***

We will encourage and support parents to fully participate in the education of their children by utilizing the Title I Mobile Unit for materials and supplies on campus visits. We will also inform parents about the Title I Parent Resource Center and maintain a resource on our school website for parent information and assistance. Extra materials on all subject areas are available to our students and parents for at home use. Materials can be requested through teacher and coaches.

Workshops will be held to share strategies for materials use at home for support.

## Communication

***Davie Elementary will provide parents of participating children the following [Section 1116(c)(4)]:***

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Davie Elementary School will provide information about Title I programs. Information will be provided in a timely manner, using various methods of communication (Parent Link, flyers, website, marquee, meetings.) Information about Title I programs, academic programs, Next Generation Sunshine State Standards, Florida State Standards, and forms of academic assessment will be shared with parents during Open House/Title I



Information Meetings, parent conferences, and any additional time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the NGSSS, CCSS, and types of assessments used to measure student progress throughout the school year. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed. Annually, Assessment data will be shared through the school newsletter and on the school website, in addition to morning and evening workshops for parents. We strive to provide bilingual and convenient forms of communication to strengthen the home school connection.

### **Accessibility**

***Davie Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].***

Parents will be sent notification of the plan in the school's newsletter, and made available in the front lobby of the school. All correspondences regarding the parent meetings will be created in Spanish and English and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed. Parent Links will be sent with all supported translations to ensure messages are understood.

### **School-Parent Compact**

**As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].**


**Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.**

### **Adoption**

**This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School**

Advisory Council's meeting minutes.

This plan was adopted by the school on April 25, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.

  
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*Signature of Principal*

4/25/19  
*Date*

  
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*SAC Chairperson*

4-25-19  
*Date*