

**Park Lakes Elementary
School-Level Parent and Family Engagement Plan
2019 - 2020**

Mission Statement

Park Lakes Elementary is committed to motivating all students to reach their highest potential and become life-long learners.

Involvement of Parents

Park Lakes Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

The school will conduct monthly PTA and SAC meetings. Invitations and information will be disseminated to parents and local community leaders via the school's website, parent links, flyers, marquee board and personal contact during face-to-face conversations between school personnel and parents. Information will be translated into the primary languages of Creole and Spanish to ensure as many parents as possible receive school –related information accurately and in a timely manner.

During each scheduled SAC meeting, parents will be encouraged to share their concerns and suggestions regarding the schools use of funds for parental involvement activities. These conversations will take place in an open forum and in small group discussions during the meetings. The SAC chairperson will serve as a facilitator to provide school-specific information and to provide general guidance in the conduct of the meeting. We will ensure that parents are making the most informed decision; the SAC chairperson will provide copies of parental involvement activities held, the number of parents in attendance at each activity, and the focus of each workshop. Parents will also be provided data summaries of students' academic performance, and copies of the school prior year's Parent-School Compact and Parent and Family Engagement Plan.

A calendar of monthly parent activities and SAC meetings will be created and provided to parents during the school's annual Title 1 parent Meeting in September- 2019. Providing a calendar of events will allow parents ample time plan in advance to attend these activities. Additionally, parents are provided research based information about the positive impact of active parental involvement in children's education. Parents will also be provided access to online resources to support their child(ren)'s education, and will be provided information on how to help their child(ren) develop healthy study skills, information regarding successful parenting skills, child development, and how to increase a supportive and save environment will also be provided to parents throughout the year.

Coordination and Integration

Park Lakes Elementary will coordinate and integrate parental involvement programs and activities that teach

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Park Lakes Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e) (4)].

Count	Program	Coordination
1	VPK	The program will work collaboratively with the Title 1 office and VPK office to ensure smooth transitions for students entering the public school program. Activities include coordinated meetings with parents and the kindergarten teachers to discuss the specific learning needs of students, student transitioning, school expectations, etc.
n2	Individuals with Disabilities' Education (ACT) IDEA	Supplemental instructional support provided by Title 1 will be discussed with parents during the development of students' Individual Educational Plans
3	Title 11	Professional development modules will be provided to support the development needs of the staff as it relates to Parental engagement. The parent liaisons will be trained by LEA staff in methods to effectively use the modules. LEA staff will provide support and monitor the implementation to ensure that training is provided as required.
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Annual Parent Meeting

Paces Lakes Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c) (1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1 Advertise/ event	Title One Liaison	Community Liaison, Title One Liaison	September 2019	Copy Invitation, flyer/ parent link
2	Parent Link	Confidential secretary	September 2019	Data Report
3	Park Lakes website	Title One Liaison, website team	September 2019- 2020	Number of Hits
4	Flyers	Title One Liaison – office clerks	Sept. 19- May 2020	Copies to all students

Flexible Parent Meetings

Park Lakes Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Park Lakes Elementary School will provide a calendar of parent involvement activities demonstration the training offered for the school year 2019-2020 at the Annual Parent Meeting, SAC meetings, student book bags and PLE website. The meetings and activities will include mornings. We will be provided childcare for evening events where possible.

Building Capacity

Park Lakes Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e) (2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Math, Science Reading Career Day, Literacy Night, STREAM Night, Book Fair, ELL Training Nights, Career Days, Mother/Daughter Tea Father/Children Academy	Curriculum Coaches, Title One chair, Teachers and Administrators Counselor, Social Worker and Community Liaison	Parents will be provided with resources to use at home to help children improve their academic performance.	Sept. 2019- March 2020	Increase class participation, homework percentages of completed work, parent surveys regarding effectiveness of

	Character , SEL leading The Leader in ME	Counselor, Social Worker	improved behaviors,	2019- 2020	in sheets, lower referral
3	Transition to Middle	Guidance Counselors, Social Worker	Education parents and students regarding their choices for middle school expectations and magnet school opportunities.	Dec. 2019- May 2020	Agenda, sign in sheet, parent survey
4	Parent/Teacher conferences	Classroom Teachers, Guidance	Teachers will conduct individual parent conferences to discuss each students' academic performance, expectations, social growth and goals for the school year and review parent compact	August 2019- June 2020	Conference forms, Parent Communicatio n Log
5	Parent Communication	Teachers, parent link, website, community liaison,	Parent Education on how to use student agendas as a communication tool	September 2019 -	Parent survey Sign-In Sheets, handouts , agenda, presentation materials
6	Father/Son – Mother Daughter Tea /Luncheon Reading Program	Teachers, support staff, student counselor	Build a bond between students, parents and teacher using literal as a resource	December 2019 February 2020	Agenda, Parent survey
7	Honor Roll	Assemblies K-5 Promotional Ceremonies	Celebrating Success	October 2019– June 2020	Parent sign in and participation
8	ELL Family Night	ELL coordinator	Training parents to help students to become proficient in English	09/2019- February- 2020–	Improved state testing scores
9	Meet and Greet K-2, 3-5	Teacher, Title One Liaison, Adminstators	Introduction of teachers and location of rooms,	August 2019	Parent sign in sheets
10	Career Day	Teachers, staff, community, parent	Develop life long career interest and choices for	January 2020	Parent letter, sign in, flyers,

11	The Leader in Me	Title One Liaison, Guidance Counselor, Community Liaison,	To help parent and with their academically, and emotionally for better school performance.		Parent link
12	Real Men Wear PINK	Principal, Reading Coaches, Counselor	To partner with community leaders to help parents and students develop a love for reading and understanding information.	September -2019 – March 2020	FSA reading growth, AR reading usage.

Staff Training

Park Lakes ELeментарy will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Communication effectively with parents/parents as partners	Title	Improved student scores, attendances,	August – 2019 – 2020	Sign – In sheets, agenda, handouts
2	Sensitivity Towards students	Guidance Counselor Social Worker	Provide staff development on the norms, values, etc. of the diverse student population that we serve	November – January 2019	Staff staff in sheet
3	Conferencing with parents effectively	Guidance Counselor, Social Worker	Increase understanding	November 2019 – January 2020	Sign in Sheets
4	Develop parent sign in sheets	Title One Liaison		September 2019	Complete – sign in sheet
5	Parent Link	Confidential Secretary	Improved communication/parti	August 2019	Data report

Other Activities

Park Lakes Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

The school will strive to create a family – friendly environment and will have resources available for parents that will positively impact their lives and that of their children. The school is using counselors, social workers, therapist, partners, mentors and listeners to assist with positive character building, Social Emotional Learning, reading, math and self-esteem. We are also developing enrichment programs, which focus on talent, academics, mentoring and community service.

Communication

Park Lakes Elementary will provide parents of participating children the following [Section 1118(c) (4)]: 1118(c) (4) (A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c) (5)].*

Information about the Title 1 programs will be provided to parents during the annual Title1 parent meeting in August and September 2019. Parents will be shown power point presentation that will describe and explain the school's curriculum. Forms and dates of district/state assessments and grade level expectations. Additionally, parents will be provided a calendar to inform them of when Interim Report and Report Cards will be sent home and will be given the opportunity to schedule parent – teacher –student conferences during the school's Open House activity. Additionally Title 1 training and informational sessions will be scheduled and promoted throughout the school year.

Park Lakes Elementary will provide full opportunities for participation in parental engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

School-Parent Compact

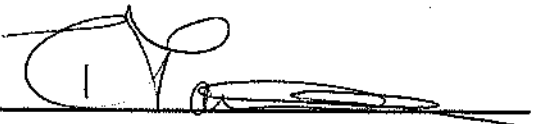
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 3/13/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 29, 2019.



Signature of Principal

3/13/19

Date



Sac Chairperson

3/13/2019

Date