REVIEWED

NAME: AP

DATE: 11.22.19

TITLE I ADMINISTRATION



MIAMI-DADE COUNTY PUBLIC SCHOOLS 2019-2020 TITLE I SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)

School Name:	KEYS GATE CHARTER	Loc. #: 3610						
Principal's Name:	Corinne Baez							
Hereby certifies that all	Hereby certifies that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of							
assurances. Furthermo	re, all applicable statutes, regulations, and procedures; administrative and pro-	ogrammatic requirements; and						
procedures for fiscal co	introl and maintenance of records will be implemented to ensure proper account	untability for the expenditure of						
funds on the Parent and	Family Engagement Program. All records necessary to substantiate these re-	quirements will be available for						
review by appropriate [District, State and Federal staff for a minimum of five (5) years. I further certi-	fy that all expenditures will be						
obligated on or after th	ne effective date and prior to the termination date of the project. Disbursen	nents will be reported only as						
appropriate to this proje	ect and will not be used for matching funds on this or any special project, w	here prohibited. This plan has						
been jointly developed	and agreed upon by stakeholders (i.e., staff, families, community members,	etc.) in compliance with Title I						
Federal funding regulat	ions. The school will adhere to the plan of action for parent and family engage	ement activities throughout the						
academic year and will	ensure its transparency of efforts by providing communication to parents and	families in multiple languages,						
flexible meeting times,	needs-based workshops, and accommodations to parents and families with s	pecial needs. Additionally, the						
school will disseminate	this document in multiple languages and make it accessible by making it ava	ilable on our school's website.						
The school will also ens	ure that its PFEP is aligned to the School Improvement Plan (SIP) for the curre	ent school year.						
	PARENT AND FAMILY ENGAGEMENT PLAN ASSURANCES							
procedures in accordant	rned by the statutory definition of parent and family engagement, and will carr be with the definition outlined in Section 8101, ESEA;							
Engage the parents and involvement are spent [S	family of children served in Title I, Part A, in decisions about how Title I, Part Section 1116(a)(3)(b)];	A, funds reserved for parental						
Jointly develop/revise w plan available to the local	ith parents and family the School-level PFEP, distribute it to parents of partici al community [Section 1116 (b)(1)];	ipating children, and make the						
Engage parents and fan this part, including the p program plan under Sec	nily, in an organized, ongoing, and timely way, in the planning, review, and im planning, review, and improvement of the School-level PFEP and the joint di tion 1116(c)(3);	provement of programs under evelopment of the schoolwide						
Use the findings of the engagement, and to revi	Parent and Family Engagement Plan review to design strategies for more se, if necessary, the school's Parent and Family Engagement Plan [Section 11]	e effective parent and family 16(a)(E)];						
If the plan for Title I, Par school will submit paren 1116(b)(4)];	t A, developed under Section 1112, is not satisfactory to the parents and familt comments with the plan when the school submits the plan to the Local Educ	ly of participating children, the ational Agency (LEA) [Section						
Provide each parent and [Section 1112(e)(1)(B)(i)	f family with an individualized student report about the performance of their ch	nild on the State assessments						
weeks by a teacher who which the teacher has be	I family timely notice when their child has been assigned or has been taught for does not meet applicable State certification or licensure requirements at the g een assigned [Section 1112(e)(1)(B)(ii)]; and	rade level and subject area in						
Provide each parent and family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112 (e)(1)(A)].								
(Signature of Principal or Designee 10/24/2019 Date Signed							



students ord		
	This plan is aligned with Section (116 of the Every Student Succeeds Act	
school and community engage The School-level PFEP is a sassist in providing high quality	y engagement, access, and advocacy in order to build parents' and families' capa ement, in support of measurable improvement in student achievement. shared responsibility, parents and family members will provide input in the updat instruction for all learners, as follows:	e and review of the PFEP and
Focus Area	Evidence Meeting Name	Meeting (cale
	The school will provide an overview of the PFEP and make it available to all parents for input and review, and ensure that it is jointly developed with, agreed upon and amended by all stakeholders.	10/23/19
	The school will present the final approval of the PFEP for input and review from all stakeholders.	·
ForeMe 533	Éyjdence	imelie
	School-Parent Compact	8/19/19 - 6/05/20
Parents/families will assist in providing high quality	Monitoring attendance	8/19/19 - 6/05/20
providing high quality instruction for all learners.	Monitoring homework completion	8/19/19 - 6/05/20
insudencial for an learners.	Participation in decisions relating to the child's education	***************************************
	INVOLVEMENT OF PARENTS	
The school will involve parent School-wide Programs includ	use the planning of the planning of how funds for Title I will be used, as follows in given the planning to t	wing, and improvement of Title :
Focus Area	DESCRIPTION OF THE PROPERTY OF	Parting Date: 37
Parents and families'	Title 1 A annual Descript Machine principles and property	10/23/19
engagement in the planning,		
reviewing, and improvement of Title I programs.		
Parents and families	Title I Annual Parent Meeting minutes and agenda	10/23/19
	EESAC meeting verified minutes	10/24/19
	Other (specify below):	
for Title I will be used.		
	GOORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAM integrate parent and family engagement programs and activities to teach parent	Section (1985) The section of the section (1985) Its how to help their child(ren) a
home, as follows:	Fow Will Participation in the Activity Their Children at the	each Parente to Lein
Programs Head Start	Strategies provided to parents of preschoolers	will establish a strong academ

home, as follows:		
good nation with Other	Activity	How Will Participation in the Activity Teach Parents to Help Tinel Children at Home east Charles a syndral to possible of prospholars will establish a strong academic
Programs River		Strategies provided to parents of preschoolers will establish a strong academic
☐ Head Start	Meetings and Workshops	foundation.
☐ VPK		
☐ Title III		
(Tutoring for EL)		
☑ Title IX	Support Services	Resources provided to families in transition will help students overcome barriers
(Project UP-START)	aupport day vices	to learning.
☑ Title I, Part C		Resources provided to migrant families will help students overcome barriers to
(Education of Migratory	Support Services	learning.
Children)		
☐ Title I, Part D Local		
Programs for N & D		
(Alternative Outreach)		



TO SECURE A PROPERTY OF THE PROPERTY OF THE PANNUAL PARENTIMEETING TO SECURE A PROPERTY OF THE PANNUAL PARENTIMEETING. The school will conduct the Title I Annual Meeting to inform parents and families of the school's participation in the Title I Schoolwide Program. During the meeting, the school will provided a description of the Title I Schoolwide Program which will include an explanation about the forms of academic assessments, the school performance data, and the rights of parents. Additionally, the school will document that the communication has been provided to stakeholders, as follows:

	Description (check all	in replete	Evidence o	Filectiveness
Notification (Before)	✓ Electronic Messages ✓ School Calendar/ Newsletter	☐ Apps ☐ Flyers	Number of parents who atte	nded the Title Annual Meeting the sign-in sheet(s):
,	School Marquee	☐ School Website		43
Documentation (During)	☑ Title I School-level PFEP	☑ Sign-in Sheets	☑ PFEP reviewed/ discussed/updated with parents and families	✓ Sign-in sheets signed by meeting attendees
	✓ Meeting Agenda	PowerPoint Presentation	Meeting Agenda includes all required items, updated with school information	PowerPoint Presentation personalized with school information
	✓ Meeting Minutes	☑ Parent Survey		✓ Parent Surveys discussed and available to parents and families
	Title I Program Notification Letter	DAC/PAC Representative Form	I recilione to manage and a second	DAC/PAC Representative Form reviewed, discussed and updated
	Title District-level PFEP	School- Parent Compact		School-Parent Compact reviewed & updated with input from parents and families
Follow-Up (After)	☑ Title I School-level PFEP	☑ Sign-in Sheets	Updated PFEP posted on the school's website	Sign-in sheets filed in the Title I Filing System
	☑ Meeting Agenda	Presentation	Meeting Agenda filed In the Title I Filing System	☑ PowerPoint Presentation posted on the school's website
	✓ Meeting Minutes	☑ Parent Survey	✓ Meeting Minutes filed In Title Filing System	☑ Compilation of Surveys Results completed and filed
	☑ Title I Program Notification Letter	✓ DAC/PAC Representative Form	☐ Title I Program Notification Letter available to parents and families	DAC/PAC Representative Form submitted to Title I and filed
	Social Media Post(s)	School- Parent Compact	☑ Evidence of Social Media Post(s)	✓ Updated School-Parent Compact available to parents and families
	Meeting Photos	✓ Meeting Data	Meeting Photos posted on website	✓ Meeting data entered on Monthly Report



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Fierible Miselings	Meeling time 9			COL	amanarente Albei	NUA	II VIII
✓ Morning Meetings	8:00 a.m. – 12:00 p.m.	☑ N Flyers	leeting	Ø	Electronic Messages	Ø	School Calendar/ Marquees/Newsletters and/or Website
Afternoon Meetings	12:00 p.m. – 4:00 p.m.	☑ N Flyers	feeting	v	Electronic Messages	Q.	School Calendar/ Marquees/Newsletters and/or Website
☑ Evening Meetings	4:00 p.m. – 7:00 p.m.	☑ N Flyers	leeting .	v	Electronic Messages	Image: section of the content of the	School Calendar/ Marquees/Newsletters and/or Website
Egytha Vestings	Me of Person Responsible			i	escopion of Mastin	n/Ara	wiy.
☐ Home Visits					•		
☐ Webinars			•				
☐ Conference Calls							
☐ Video Conferences							
Face-to-Face Meetings or Workshops	Principal	Grade level orientations focused on academics and parent involvement held August 2019.					
☑ Workshops/Training	Assistant Principal	Parent University each month (October - May). Parents attend training to support students at home.					
The school will implement ac	ctivities that will build the capa relationships with the commu- list parents and families to wo	city for	order to undic	areni ve s	ludent achieventent. 1	raulu	Oligità, file apriloct tem brosidi
A WAR THE TANK THE T	iji e o i Pareoj Resudislo				Descrive	n o i	npjemenalor
☐ The Parent Academy			Brochures				
✓ Agency Referrals	cis	Ø	Flyers				
☑ Community-Based Partnerships	Principal	7	Handouts				
☑ EESAC and Title I Annual Parent Meeting	EESAC Chair		PowerPoint Presentations				
Parent & Family Engagement Workshops	Assistant Principal		School Supplies				
Official Title I School- level Parent and Family Engagement Surveys	cis	V	Referral Forms				
Family Support Services (FSS)			Materials				



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- · How to value and utilize the contributions of parents and families;
- · How to reach out to, communicate with, and work with parents and families as equal partners;
- · How to implement and coordinate parent and family programs; and
- How to build upon ties between parents and families and the school.

 How to build upon ties between 	een parents and families and th	e school.	
	Tifle of Person Responsible		: * FGocumentation :
☐ Online PD to Build Relationships with Parents			
☑ M-DCPS Meetings/ Training/Workshops	CIS	Enhancing capacity to work with parents and families	Master Plan Points from MyLearningPlan Professional Development Management System.
☑ District-sponsored Title I Facilitator Training Sessions or CIS/CLS Training Sessions	Principal	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System.
☑ District-sponsored Title I Principal Training Sessions	Principal	implementing/ Coordinating parent/family programs	Agendas, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from MyLearningPlan Professional Development Management System.
PD activities conducted by outside agencies	School Operations Admln.	implementing/ Coordinating parent/family programs	PowerPoint, follow-up activity and/or MPPs; sign- in sheets
Professional Learning Community/School-based Projects			

THE CONTROL OF THE CO The school will conduct other activities/events/meetings to encourage and support parents and families in more meaningful engagement in the education of their child(ren), as follows:

education of their child(ren), a	s follows:				
- Contentant Type of Accura	Tide of Person Responsible		gageri, entiles	Timplitiez	Cappione is a story (southern)
Parent/Engagement Meetings/Training	CIS		Curriculum		☑ Agenda
☐ The Parent Academy Meetings/Training		v	Assessments	From: 08-19-2019	☑ Handouts
Special Events for Families	Principal	V	Technology		☐ Minutes
☑ ESSAC Meetings	EESAC Chair	U	Social Media		✓ Sign-in Sheets
✓ Workshops		1 🖸	Parenting		☑ Photos
Community-based Partnerships	CIS		Data Driven Instruction	То: 06-03-2020	Other (Please specify)
☑ FSA Night	Curriculum Resource Teacher	7	Parent Portal		



ACCESSIBILITY

The school will provide full opportunities for participation in parent and family engagement activities for all parents and family members. Additionally, the school will share information related to school and parent and family programs, meetings, school reports, and other activities In an understandable, uniform format, and in languages that the parents and families understand as well as provide accessibility commodations for parents and family members with special needs, as follows:

Accessibility Accessibility	Accommodations	a civico se acora Sitangonalo es		Eviden	a of Effectivations
	☐ Translator/ Interpreter		From: 08-19-2019		Multi-language Materials/Flyers/ Handouts
Language	✓ Translated Materials	CIS	To: 06-05-2020		Accessibility accommodations and translation services statement
Parents with Special	✓ Handicapped Parking ✓ Wheelchair Ramp		From: 08-19-2019	Image: section of the content of the	Multi-language Materials/Flyers/ Handouts
Needs	☐ Sign Language Interpreter ☐ Other Support/	Prinicpal	То: 06-03-2020		Accessibility accommodations and translation services statement
Other(specify):	Services				Notification to parents/ families of availability of services
					Documentation of support/services provided
			MMUNICATION AND ADDITIONAL TO COMPANY TO COM		

The school will provide timely information about the Title I Schoolwide programs, explanation about the curriculum at the school, the forms of assessment used to measure student progress, the achievement levels students are expected to obtain, identify students who are at risk of not meeting state standards on performance standards assessments and provide parents with information regarding their child(ren)'s attendance. If requested by parents, the school will provide opportunities for regular meetings in order to formulate suggestions and to participate, as appropriate, in decision-making related to the education of their child(ren). Additionally, the schools will submit parent and family's comments if

he schoolwide plan is not satisfactory to parents and families, as follows:				
Centent and Type of Activity	Timeline (Evidence of Effectiveness		
☑ Title I Annual Parent Meeting	10/23/2019	☑ Agenda ☑ Handouts		
Other Parent Meeting		☐ Sign-in Sheets ☐ Flyers/Photos		
☑ 1st EESAC Meeting	10/24/2019	Handouts/Meeting Materials		
☐ Mailout of Title I Program				
Notification Letter				
☑ School Website	10/14/2019			
☐ Open House				
☑ Title I Annual Parent Meeting	10/23/2019	Agenda		
☑ FSA Night	10/21/19	☐ ☑ Handouts ☐ ☑ Sign-in Sheets		
☑ Science Fair		☐ Sign in Stocks ☐ Flyers/Photos		
☑ Curriculum Meeting	10/21/2019	☐ Handouts/Meeting Invite		
☑ Open House	9/10/2019			
	☐ Other Parent Meeting ☐ Other Parent Meeting ☐ Other Parent Meeting ☐ 1st EESAC Meeting ☐ Mailout of Title I Program Notification Letter ☐ School Website ☐ Open House ☐ Title I Annual Parent Meeting ☐ FSA Night ☐ Science Fair ☐ Curriculum Meeting	Uentent and Type of Activity ☐ Title I Annual Parent Meeting ☐ Other Parent Meeting ☐ 10/23/2019 ☐ Other Parent Meeting ☐ 10/24/2019 ☐ Mailout of Title I Program Notification Letter ☐ School Website ☐ Open House ☐ Title I Annual Parent Meeting ☐ 10/23/2019 ☐ FSA Night ☐ 10/21/19 ☐ Science Fair ☐ Curriculum Meeting ☐ 10/21/2019		



Communication Status Albert	Sonieri and Type of Activity	Time res	Evidance of Etfactivanas
	Response to Intervention	8/19/19 - 6/05/20	☐ Agenda
	☑ FSA Night	10/21/2019	☐ Handouts ☐ Sign-in Sheets
Assessment/	☐ Student Backpack		☐ Flyers/Photos ☐ Handouts/Meeting Invite
Achievement Levels	☑ Parent Conference	8/19/19 - 6/05/20	Halidodis/Meaning Hivite
	Links to Websites Containing Assessment Data	8/19/19 - 6/05/20	
	PTA/PTSA Meeting		☑ Āgenda ☐ Handouts
	☑ EESAC	8/19/19 - 6/05/20	☐ Sign-in Sheets ☐ Flyers/Photos
Parent Concerns	Response to Intervention	8/19/19 - 6/05/20	☐ Handouts/Meeting Invite ☐ Official Parent Survey Compilation of Results
	☑ School-level Parent & Family Engagement Survey	10/24/19	
	☑ Parent Teacher Conference	8/19/19 - 6/05/20	☐ Agenda
	☐ Meeting with School Social		☐ Handouts☐ Sign-In Sheets
Attendance	Worker ☑ Meeting with Truancy Child Study Team	8/19/19 - 6/05/20	Flyers/Photos Handouts/Meeting Invite
	Other Activity/Meeting/ Workshop for Parents and Families		
The school will provide	additional activities such as: trans	DNARY ACTIVITIES portation for parents	s and families to attend meetings/training, literacy training for
parents, and/or other ac	tivities related to parent and family e	engagement, as follov	NS:
Ciscretionary Activitie Focus Arses	Content and Type of Activity.	(Tille o Person Responsible	Timeline Evidence of Effectiveness
Transportation			☐ Agenda☐ Sign-in Sheets
	-		☐ Flyer/Meeting Invite
Literacy Training			☐ Agenda ☐ Sign-in Sheets ☐ Flyer/Meeting Invite
Community/Faith-based Organization			☐ Agenda☐ Sign-In Sheets☐ Flyer/Meeting Invite
Other (Specify below):			☐ Agenda ☐ Sign-in Sheets ☐ Flyer/Meeting Invite



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The barriers identified below may have hindered participation by parents and families during the previous school year. The school will take the following steps during the current school year to overcome the identified barriers. The school will also ensure that special attention is given to parents and families who are disabled, have Limited English Proficiency, and are parents and families of migratory child(ren):

Plea	Barrer(s) se select a minimum of surface (0)	
Ø	Language	*Translator will be provided for family meetings and / or workshops upon request.
	Disabilities	
	Transportation	
1	Child Care	Parents that have small children may experience child care issues in order to attend meetings/workshops. We will provide child care for parent workshop.
	Unfamiliar with School System	
	Cultural Differences	
হ	Work Scheduling Conflict	The school will provide meetings at various times in the morning and evening to be flexible with parent schedules.
	Homelessness	•

Deadline to submit the School-level Parental & Family Engagement Plan (PFEP) is Tuesday, October 8, 2019