

**Liberty Elementary School**  
**School-Level Parent and Family Engagement Plan**  
**2019-2020**

**Mission Statement**

Liberty's mission is to prepare our students to become critical thinking problem solvers who will compete in a global society by facilitating an engaging and challenging learning environment in which they work co-operatively to gain real-world experiences through a rigorous curriculum including the application of science, technology, engineering and mathematics.

**Involvement of Parents**

***Liberty Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].***

- Parents will be invited to all of the School Advisory Council meetings and encouraged to give input on all activities the school will host. Parents are invited to give input on activities they would like the school to offer that meet their specific needs.
- Parents will have the opportunity to plan activities through SAC meetings
- Notices will be sent home in multiple languages and through multiple communication sources.
- Funding sources will also be discussed and voted on by the quorum of members.

## Coordination and Integration

*Liberty Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].*

Count	Program	Coordination
1	Drop-In	Parent Drop-in is held in the week prior to the first day of school. Drop-in provides parents with the opportunity to meet the principal, teachers and staff and to acclimate themselves to the school before the school year begins.
2	Open House	Liberty hosts two Open House sessions. The first open house is for parents with children in grades K-2. The second session is for parents with children in grades 3-5. Open House is held approximately two weeks after the start of school. During Open House, parents are advised on curriculum, district requirements, classroom and school rules, Title I, and supplemental education services. Parents are given the opportunity to learn about school and Broward County policies and procedures. Title I and free and reduced lunch information is also shared with parents.
3	Kindergarten Round-Up	Kindergarten Round-Up is held for parents that are interested in registering their children to attend Liberty Elementary. Parents receive information about curriculum and Kindergarten requirements. Parents are also given a tour of the school campus.
4	FSA Curriculum Nights (K-2) and (3-5)	During FSA Curriculum Nights parents are introduced to the FSA standards in reading, math and science. Enrichment and remediation strategies are shared with parents to support students at home. Make-and-take activities are demonstrated for use at home with the children. Test taking strategies are shared with parents which can also be used at home in math and reading.
5	STEM Museum Exhibition Nights (K-2) and (3-5).	During STEM Museum Exhibition Nights (K-2 and (3-5), parents tour the school and review museum artifacts from each grade level. Each classroom will study STEM infused curriculum and create artifacts to showcase on these nights.

## Annual Parent Meeting

***Liberty Elementary*** will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)]. .

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Notification to parents (via school marquee, local newspaper, parent-link, flyer, parent newsletter, "Twitter" and "Remind")	Administration, Title I Liaison	1 month of advertising	Sign-in sheets
2	Training for teachers on curriculum, conferences and school policies and procedures	Administration and Reading and Math Coaches.	Pre-Planning training and on-going training.	Sign-in sheets, lesson plans, classroom walkthroughs, evaluations, assessment scores.

## Flexible Parent Meetings

***Liberty Elementary School*** will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Liberty Elementary provides flexible meeting times by offering trainings in the morning, the afternoon and in the evenings to accommodate working parent schedules. Childcare is also provided at each training.

## Building Capacity

***Liberty Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].***

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Open House	Administration Pre K-5 teachers	Grade level expectations, curriculum, state standards and assessment information will be shared with parents.	Sept. 2019	Classroom observations, lesson plans, evaluations.
2	FSA Curriculum Night (K-2)	Administration, K-2 teachers	Curriculum, State standards and assessment information will be shared with parents	Nov. 2019	Classroom observations, lesson plans, evaluations, end of year and on-going assessments.
3	FSA Curriculum Night (3-5)	Administration, 3-5 teachers	Curriculum, State standards and assessment information will be shared with parents	Nov. 2019	Classroom observations, lesson plans, evaluations, end of year and on-going assessments.
4	STEM Museum Exhibit Nights	Administration, STEM Cast and Pre K-5 teachers.	STEM based research projects will be exhibited and students will present the exhibits in our museum showcase.	Dec. 2019 and May 2020	Classroom observations, lesson plans, evaluations, end of year and on-going assessments
5	All Stars Parent Training	Administration, select teachers.	Grade level expectations, curriculum (child specific), State standards and assessment information will be shared with parents.	Feb. 2020 Mar. 2020 Apr. 2020	Classroom observations, lesson plans, evaluations, end of year and on-going assessments
6	Teacher Conferences	Administration, PreK-5 teachers	Grade level expectations and curriculum.	Twice per year	Classroom observations, lesson plans, evaluations, end of year and on-going assessments

## Staff Training

***Liberty Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].***

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	School grade, Data Analysis, School-wide Safety Plan, Positive Behavior Plan, Staff Handbook, Pinnacle, Discipline Matrix System, Marzano Evaluation System.	Administration	Based on areas of weakness on the FSA, School Improvement Plan and Student referrals.	August, 2019	FSA Data Classroom observations, lesson plans, evaluations, end of year and on-going assessments
2	Curriculum Chats- ELA, Math, Science	Administration, Math and Reading coaches, STEM CAST, Facilitators and District Trainers.	Based on areas of weakness identified from FSA and BAFS results	8/21/19-6/7/20 Twice monthly	Classroom observations, lesson plans, evaluations, end of year and on-going assessments
3	Reading/Math/Writing/Science and Curriculum Planning	District Trainers, Curriculum Facilitator, Reading and Math coaches, Select teachers.	Based on areas of weakness identified on the FSA, BAFS and on-going assessments.	8/14/19-4/18/20	Classroom observations, lesson plans, evaluations, end of year and on-going assessments
4	Liberty Academy (Curriculum planning, Data Chat Facilitators, FL Standards, Writing, Engineering is Elementary)	District Trainers, Reading and Math Coaches, Curriculum Facilitator, STEM Coaches, Select Teachers.	Based on areas of weakness as identified on the FSA and on-going assessments.	8/2/19-8/6/19	Classroom observations, lesson plans, evaluations, end of year and on-going assessments
5	MAFS and CRA Model	District Trainers, Consultant, Math Coach	Based on areas of weakness as identified on the FSA and on-going assessments	8/19 and 10/19	Classroom observations, lesson plans, evaluations, end of year and on-going assessments

## Other Activities

*Liberty Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].*

- Parent conferences are held twice a year to support parents with any curriculum needs they may have. Teachers provide parents with reading, math, science and writing resources.
- Four Parent training sessions are held to assist parents with reading, math, science and technology and the Florida Standards.

## Communication

*Liberty Elementary will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];*

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

- Parents are notified via newsletter, the school's website, flyers, marquee, parent link, "Twitter" and "Remind" regarding Title I programs.
- All students follow the district recommended curriculum, unless otherwise stated in their Individual Education Plan (IEP), Go Math (math) and Journeys (reading). Students are expected to demonstrate proficiency in both programs by scoring a 70% or higher on assessments. Students will also be administered a Benchmark Assessment Test in reading, math and science (5<sup>th</sup> grade only) in January, 2018. Students are predicted to be proficient if the percentage of items correct is met.
- The additional assessment used to measure reading proficiency and monitor progress is the Benchmark Assessment System (BAS).





### **Accessibility**

***Liberty Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]***

-Title I funds are used to assist in funding parental involvement activities. Parent workshops are focused on developing skills that will assist all parents with helping their child(ren) improve their academic performance.  
-Parents are notified of all parent trainings a month in advance via the school's newsletter (translated into multiple languages), the school's website, the school's marquee, parent link, flyers, "Twitter" and "Remind". Administration also remind students by making announcements on the school's P.A. system before students go home. Teacher's also include reminders in student's agenda books.

### **School-Parent Compact**


As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement *[Section 1118(d)]*.

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 04/16/19 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before October 29, 2019.

  
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*Signature of Principal*

  
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*Sac Chairperson*

9/27/19  
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*Date*

9/27/19  
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