

**Stirling Elementary School
Parent and Family Engagement Plan
2019 – 2020**

Mission Statement

Stirling Elementary School's mission for the 2019-2020 school year is to academically and socially prepare for a changing, diverse society by implementing rigorous, standards-based instruction while promoting positive behavior and exemplary character traits.

Engagement of Parents

***Stirling Elementary School** will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3)[Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].*

Stirling Elementary School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), ambitious but achievable annual measurable objectives (AMOs), school choice, supplemental education services, and the rights of parents. Additionally, parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At SAC meetings, parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments.) Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school.

Coordination and Integration

***Stirling Elementary School** will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].*

Count	Program	Coordination
1	Use of Title I Mobile Resource Van at Parent/Student Events	Title I Coordinator
2	Publix Family Math Night	Math/Science Committee
3	Kindergarten Literacy Night	Literacy Committee
4	Family Math/Science/STEAM Night	Math/Science Committee
5	District Parent Training Nights	District Title I Coordinator

Annual Parent Meeting

***Stirling Elementary School** will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].*

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Flyer	Title I Coordinator	September 2019	Attendance Records
2	Parent Link	Administration	September 2019	Attendance Records
3	Title I Bulletin Board Announcement	Title I Coordinator	September 2019	Attendance Records
4	Information Handout	Title I Coordinator	September 2019	Attendance Records

Flexible Parent Meetings

Stirling Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Stirling Elementary School will schedule meetings to be held at various times during the day and evenings to better accommodate parents. Our school will hold two orientation meetings for parents: Meet & Greet (K-5) and a Title I Annual Meeting/Open House (K-5). Teachers will hold conferences individually with parents of children in their classrooms, either before or after school, where parents will be given a summary of their child's academic progress, and an explanation of the interventions that teachers are using to assist their child's academic achievement goals. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

Building Capacity

Stirling Elementary School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	School Advisory Council Meetings	SAC Chairs	Parents learn about activities directly related to School Improvement Plan and provide input	August 2019- May 2020	Attendance Sheets
2	Kindergarten Literacy Night	Academic Committee	Parents will view student projects/work, reflecting ELA State Standards	October 2019	Attendance Sheet
3	Math Game Night	Academic Committee	Parents will engage with children in creating math games to help build math fluency	November 2019	Attendance Sheet
4	Parent Math Night/ Publix Family Night	Academic Committee	Parents will engage with children applying Math State Standards	February 2020	Attendance Sheet
5	Multi-Cultural Fair /Celebrating the Arts	Academic Committee	Parents will celebrate the ARTS with their children by engaging in activities coordinated by the Special teachers.	April 2020	Attendance Sheet

Staff Training

Stirling Elementary School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Parent Conferencing	School Counselor	Effective parent/teacher communication encourages parent involvement in home to school assignments.	October 2019	Agenda, Sign In Sheet, Evaluation/Feedback
2	Cultural Diversity	School Counselor	Recognition of diversity will increase communication and facilitate parent involvement.	November 2019	Agenda, Sign In Sheet, Evaluation/Feedback

Other Activities

Stirling Elementary School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Parents are encouraged to participate in our Parent/Teacher group and volunteer to assist with fundraisers and other PTA supported events. Supplemental instruction support provided by the school will be discussed with parents during the development and implementation of the students' Education Plan (EP) and Individualized Education Plan (IEP) via the Individual's with Disabilities Education Act (IDEA). Parents' are also encouraged to volunteer through our District's volunteer process

Communication

Stirling Elementary School will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- ***Timely information about the Title I programs [Section 1118(c)(4)(A)];***
- ***Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].***

The Title I Mobile Van will be available at our Parent/Family Nights to provide additional resources for parents. Additionally, the Title I Parent Resources will be made available on our school's website, and posted on the Title I Bulletin Board in the front office. Parent Resource information will also be provided at the School Advisory meetings via our Title I coordinator. Parents will be encouraged to attend meetings in order to review and make suggestions to the implementation and revision of our School Improvement Plan. Parent concerns and comments will be noted in all School Advisory meeting minutes and taken into consideration when revising the School Improvement Plan. An annual evaluation will be conducted using surveys completed by parents. The results will be analyzed to evaluate the effectiveness of the school's Parent Involvement Program and revise the upcoming school year's PIP.

Accessibility

Stirling Elementary School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Stirling Elementary School will provide information about the Title I programs in a timely manner, using various methods of communication; including, but not limited to school website, PTA meetings, Orientation/Annual Title I meeting, Title I Bulletin Board. Information about Title I programs, academic programs (Sunshine After School Program, SES), Florida Standards, Grade Level Expectations, and forms of academic assessment, will be shared with parents during the Title I Annual Meeting and Orientation, during parent conferences, and during parent training events. Parents will be given an opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. FSA data will be shared along with the status of AMO through the school newsletter and our school's website. Translators will be available upon request.

School-Parent Compact


As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

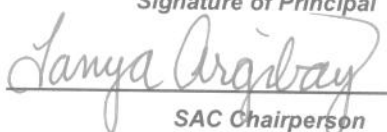
Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 05/15/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



Signature of Principal



SAC Chairperson

9/25/19

Date

9-25-19

Date