



# Schools of Hope Traditional Public Schools Competition

Technical Assistance Webinar

2018-19



FLORIDA DEPARTMENT OF  
**EDUCATION**  
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## Objectives

- Explain the goals and objectives of the Schools of Hope (Traditional Public Schools) program
- Review the Request for Proposal (RFP)
- Distinguish between the Turnaround Option Plan – Step 2 (TOP-2) and Competitive Application for Whole-School Transformation Model (Traditional Public Schools) (TOP-3)
- Define and connect the TOP-2 and TOP-3 requirements
- Examine the budget tool components and functionality

## Goals and Objectives of Schools of Hope (Traditional Public Schools)

- To supplement and assist districts and schools in the implementation of an initial district-managed turnaround plan (DMT)
- To increase student achievement by providing wrap-around services that leverage community assets, improve school and community collaboration, and develop family and community partnerships.

## Definition of Wrap-Around Services

- Section 1002.333(10)(b), Florida Statutes (F.S.), defines wrap-around services as including, but not limited to, tutorial and after-school programs, student counseling, nutrition education, parental counseling, and adult education.

# Minimum Plan Requirements

The school will:

1. Provide wrap-around services that develop family and community partnerships.
2. Increase parental involvement and engagement in the child's education.
3. Establish clearly defined and measurable high academic and character standards.
4. Identify a knowledge-rich curriculum that the school will use to focus on developing a student's background knowledge.
5. Provide professional development that focuses on academic rigor, direct instruction, and creating high academic standards and character standards.

The school district will:

6. Identify, recruit, retain, and reward instructional personnel.

# Funding Authority and Budget/Program Performance Period

- The funding authority for this grant is House Bill 7069 creating s. 1002.333, F.S.
- The program period for these grants will be November 1, 2018, through June 30, 2020.
- The first budget period is November 1, 2018, through June 30, 2019. The second budget period will be July 1, 2019, through June 30, 2020, and is contingent upon Legislative Appropriations and satisfactory implementation of the first year of the program.

## Allocation Formula

- A maximum of 25 projects may be awarded at \$2,000 per full-time equivalent student based on 2017-18 Survey 3 Preliminary data.
- Maximum allocations are posted in the CIMS **Toolkit** at <https://www.floridacims.org>.
- Allocations may be for a two-year project implementation period.

# Application Overview

- The TOP-3 application is posted in CIMS **Toolkit** and titled **Competitive Application for Whole-School Transformation Model (Traditional Public Schools)**.
- This document will fulfill the narrative requirements for the application.
- A complete application must include all 4 documents as follows:
  - TOP-3
  - DOE 100A Project Application Form
  - TOP-3 Budget Development Tool
  - DOE 101S - Budget Narrative Form
- The application package must be submitted as a hard copy and received by the Office of Grants Management by **Friday, September 14, 2018, at 5:00 PM Eastern Time**.



## Funding Method and Payment Requirements

- The funding method for this project is an initial 25% advance payment and reimbursement with performance for the remainder of the project.
- The deliverables and evidence listed in the *Project Performance Accountability Form* will be monitored quarterly by the Bureau of School Improvement. Both desktop and possible on-site monitoring will occur periodically.
- All deliverables and evidence must be submitted electronically to a ShareFile system by the interval due dates which will be discussed on a future slide.

# Project Performance Accountability Form

## Project Performance Accountability Form

### Definitions

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)

## Return on Investment

- The recipient is required to provide quarterly return on investment program activities reports to the Executive Office of the Governor (EOG), Office of Policy and Budget (OPB) and the Department.
- Return on investment reports should describe programmatic results that are consistent with the expected outcomes, tasks, objectives and deliverables detailed in the executed grant agreement.

## Return on Investment

- Beginning at the end of the first full interval following execution of the grant agreement, the recipient shall provide these quarterly reports to EOG/OPB and the Department within 30 days after the end of each interval and thereafter until notified that no further reports are necessary.
- This report shall document the positive return on investment to the state resulting from the funds provided under the agreement.

## Return on Investment

- These reports are requested so staff can review the project results throughout the year and develop a basis for budget review in the event subsequent funding is requested for future years.
- Reports should summarize the results achieved by the project for the preceding interval and be cumulative for succeeding intervals.
- Although there may be some similarity between project performance accountability reports and deliverables submitted to the Department as specified in the grant agreement for payment purposes, please note, that this return on investment report is separate and apart from those requirements.

## End-of-Interval Dates

Year 1		ROI Deadline	Year 2		ROI Deadline
Interval 1	11/01/2018 – 1/15/2019	2/15/2019	Interval 1	7/1/2019 – 10/15/2019	11/15/2019
Interval 2	1/16/2019 – 4/15/2019	5/15/2019	Interval 2	10/16/2019 – 1/15/2020	2/15/2020
Interval 3	4/16/2019 – 6/30/2019	7/30/2019	Interval 3	1/16/2020 – 4/15/2020	5/15/2020
			Interval 4	4/16/2020 – 6/30/2020	8/31/2020

## Financial Consequences

- The program contact shall periodically review the progress made on the activities and deliverables listed.
- The program contact may approve a reduced payment, request the district redo the work, or terminate the contract if the following occurs:
  - The district fails to meet and comply with the activities/deliverables established in the *Project Performance Accountability Form*.
  - The district fails to make appropriate progress on the activities and/or towards the deliverables.
  - The district does not resolve these issues within two weeks of notification in writing.

## Financial Consequences

- Failure to meet the approved deliverables will result in a decrease in payment equal to 10 percent of the per student allocation of \$2,000.
- The program contact must assess one or more of these consequences based on the severity of the failure to perform and the impact of such failure on the ability of the district to meet the timely and desired results. These financial consequences shall not be considered penalties.



## Purpose of TOP-2 and TOP-3

- **TOP-2:** This form meets the requirements incorporated by reference in Rule 6A-1.099811, F.A.C. Completion of this form is **required** of districts implementing a turnaround plan in 2018-19.
- **TOP-3:** This form should be used by districts who wish to apply for additional funds made available from the Schools of Hope program. The TOP-3 can only be completed by Districts who are submitting their initial district-managed turnaround plan (TOP-2) for implementation in the 2018-19 school year.

## TOP-2 vs. TOP-3

### TOP-2

- Must be completed for each school that is required to implement a turnaround plan in the 2018-19 school year.
- Must be unconditionally approved by the State Board of Education (SBE) at the October 25, 2018 meeting.

### TOP-3

- May be completed for each school that is required to implement an initial turnaround plan in the 2018-19 school year.
- Must be approved by the SBE at the October 25, 2018 meeting.

## Consideration Protocol

- Both TOP-2 and TOP-3 will be considered for approval at the October 25, 2018, SBE meeting.
- In order for a TOP-3 proposal to be considered:
  - The TOP-2 must be unconditionally approved by the SBE; **and**
  - The TOP-3 must receive a qualifying score based on the rubric and extended rubric.

## TOP-3 Application Components

- Part I – Needs Assessment
- Part II – Implementation Plan
  - A. Areas of Assurance for Whole-School Transformation Plan
  - B. Correlation Between Whole-School Transformation Model and District-Managed Turnaround Plan

## Budget Tool

- Applicants must complete the two-year **TOP-3 Budget Development Tool** posted in the CIMS **Toolkit** and the Budget Narrative form, DOE101S.
- The itemized list tab in the **TOP-3 Budget Development Tool** must be completed to provide sufficient information for FDOE reviewers to determine if each line item is allowable, reasonable and necessary.

## Allowable and Unallowable Expenses

- A list of unallowable expenses is provided in the RFP.
- Appliances, furniture, uniforms, and clothing may be allowable if they are determined to be essential for the implementation of the plan.
- Program funds must be used solely for activities that directly support the accomplishment of the program purpose, priorities and expected outcomes during the program period.
- All expenditures must be consistent with the approved application, as well as applicable state and federal laws, regulations and guidance.

## Additional Information

### Schools of Hope Applicant Timeline

Last day for questions	September 7, 2018
TOP-2 due for Schools of Hope applicants	September 14, 2018
Schools of Hope application (all 4 documents) due	September 14, 2018
SBE meeting to approve TOP-2 and TOP-3	October 25, 2018

**Please mail a completed application to:**

Office of Grants Management  
325 West Gaines Street  
Tallahassee, FL 32399  
and email [BSI@fldoe.org](mailto:BSI@fldoe.org) a copy

## Review of a completed application

- Must include all 4 documents as follows:
  - TOP-3
  - DOE 100A Project Application Form
  - TOP-3 Budget Development Tool
  - DOE 101S - Budget Narrative Form



## Questions

- Grant recipients are expected to consult the FDOE program office with questions regarding allowable costs and programmatic issues.
- All questions should be sent to the Bureau of School Improvement's e-mail inbox at [BSI@fldoe.org](mailto:BSI@fldoe.org).
- The last date that questions will be answered is September 7, 2018 by 10:00 AM.



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