



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

2023-24

School Improvement Plan Mid-Year Reflection



This guide provides step-by-step directions for school leaders to complete the Mid-Year Reflection with the School Improvement Plan.

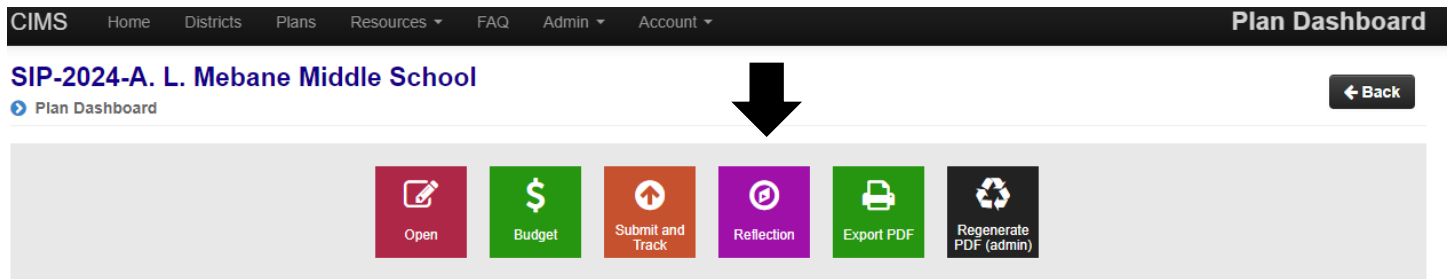
SIP: Mid-Year Reflection Companion Guide

The SIP is available at www.FloridaCIMS.org.

The purpose of the **Mid-Year Reflection** is to facilitate discussion with school leadership to monitor and assess the progress being made in the Area(s) of Focus targeted within the School Improvement Plan (SIP). Schools and districts are strongly encouraged to collaborate with the Bureau of School Improvement Field Teams for schools that receive a school grade, school improvement rating or DJJ accountability rating to assist with this process.

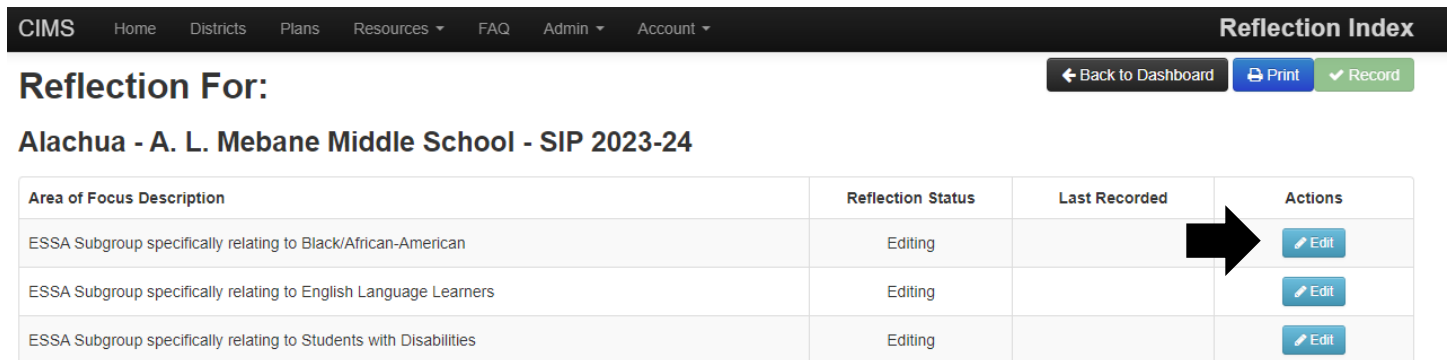
The Mid-Year Reflection is performed on the most recently edited version of your plan and addresses each Area of Focus described in the SIP.

The Mid-Year Reflection is available to schools on the plan dashboard of the SIP. Click on the **magenta Reflection** button to access and complete your Mid-Year Reflection.

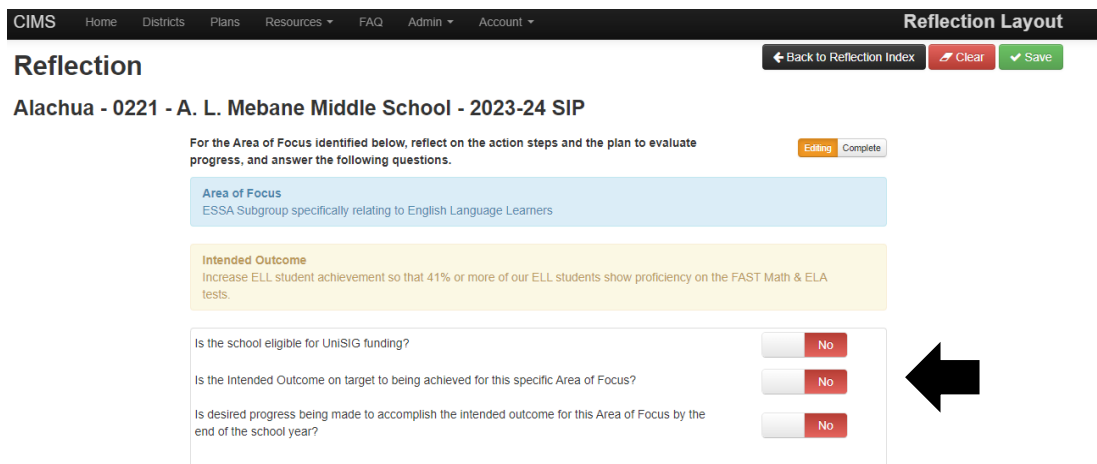


Steps to Complete the Mid-Year Reflection

Step 1: When you click on the **magenta Reflection** button, the Reflection Index page will show the Area(s) of Focus targeted within your SIP. Click **blue Edit** button to complete the series of questions for each Area of Focus.



Step 2: The next screen shows the specific Area of Focus as well as its Intended Outcome. Using the toggle, as indicated by the arrow, answer the two questions that address progress being made towards the Area of Focus. The answers to each of these questions will determine the follow up questions for each Area of Focus.



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Step 3: Answer the subsequent questions that appear based on your answers to the two toggle questions.

CIMSHomeDistrictsPlansResourcesFAQAdminAccount

Reflection Layout

Reflection

← Back to Reflection IndexClearSave

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

For the Area of Focus identified below, reflect on the action steps and the plan to evaluate progress, and answer the following questions.

EditingComplete

Area of Focus
ESSA Subgroup specifically relating to English Language Learners

Intended Outcome
Increase ELL student achievement so that 41% or more of our ELL students show proficiency on the FAST Math & ELA tests.

Is the school eligible for UniSIG funding?

No

Is the Intended Outcome on target to being achieved for this specific Area of Focus?

No

Is desired progress being made to accomplish the intended outcome for this Area of Focus by the end of the school year?

No

Provide evidence of the implementation challenges and barriers the school encountered during the Fall semester. Describe the changes made to address these challenges and barriers.

What were the identified strengths and weaknesses of each completed action step during implementation?

Describe the new action steps needed to accomplish the intended outcome for the Area of Focus.

Step 4: After completing the series of questions, make sure to change each Area of Focus from the orange **Editing** to the green **Complete** using the toggle near the top of the screen.

CIMSHomeDistrictsPlansResourcesFAQAdminAccount

Reflection Layout

Reflection

← Back to Reflection IndexClearSave

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

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Step 5: Complete the steps above for each of the school's Area of Focus. When the reflection for each one has been completed, the Reflection Index page will change the status to **Complete**.

Reflection For:

[← Back to Dashboard](#) [Print](#) [Record](#)

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

Area of Focus Description	Reflection Status	Last Recorded	Actions
Instructional Practice specifically relating to B.E.S.T. Standards	Complete		View
Instructional Practice specifically relating to Differentiation	Editing		Edit
Positive Culture and Environment specifically relating to Early Warning Systems	Editing		Edit

Step 6: After completing the steps 1 through 5 for each identified Area of Focus, click the **green Record** button at the top of the page to submit the Mid-Year Reflection.

Reflection For:

[← Back to Dashboard](#) [Print](#) [Record](#)

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

Area of Focus Description	Reflection Status	Last Recorded	Actions
Instructional Practice specifically relating to B.E.S.T. Standards	Complete		View
Instructional Practice specifically relating to Differentiation	Complete		View
Positive Culture and Environment specifically relating to Early Warning Systems	Complete		View



Step 7: Click the **green Yes, Record the Reflection** button to finalize the submission of your Mid-Year Reflection.

Are you ready to Record the Reflection for this survey?

Recording will add an event into the Tracking page for the survey,
including a PDF of the Reflection responses currently entered for each goal.

It is recommended that any reviews and edits among your team occur before you Record the Reflection.
You will be able to Record a revised Reflection, if needed, based on reviewer feedback.

[← No, Go Back](#)

[✓ Yes, Record the Reflection](#)



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Step 8: To save a copy of the Mid-Year Reflection, click the **blue Print** button to download a PDF version.

Reflection For:

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

[← Back to Dashboard](#) [Print](#) [✓ Record](#)



Area of Focus Description	Reflection Status	Last Recorded	Actions
Instructional Practice specifically relating to B.E.S.T. Standards	Complete		View
Instructional Practice specifically relating to Differentiation	Complete		View
Positive Culture and Environment specifically relating to Early Warning Systems	Complete		View

Upon completion of the Mid-Year Reflection, a review of initiatives funded with the Unified School Improvement Grant (UniSIG) should be conducted. Approved initiatives that have not been implemented should be amended to impact student achievement to the maximum benefit given the remaining time left in the school year. Please collaborate with your district if an amendment is required.