

# Jackson County Early Childhood Center



2014-15 School Improvement Plan

## Jackson County Early Childhood Center

4283 KELSON AVE, Marianna, FL 32446

<http://ecc.jcsb.org>

### School Demographics

**School Type**

Elementary

**Title I**

No

**Free/Reduced Price Lunch**

%

**Alternative/ESE Center**

No

**Charter School**

No

**Minority**

%

### School Grades History

Year

Grade

### School Board Approval

This plan was approved by the Jackson County School Board on 10/21/2014.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Table of Contents

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<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>8</b>
<b>8-Step Planning and Problem Solving Implementation</b>	<b>17</b>
Goals Summary	17
Goals Detail	17
Action Plan for Improvement	19
<b>Appendix 1: Implementation Timeline</b>	<b>22</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>23</b>
Professional Development Opportunities	24
Technical Assistance Items	25
<b>Appendix 3: Budget to Support Goals</b>	<b>26</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

### DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
  - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
  - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	1	<a href="#">Melissa Ramsey</a>
Former F	Turnaround Status	
No		





## Part I: Current School Status

### Supportive Environment

#### School Mission and Vision

##### Provide the school's mission statement

Our Mission: "To maximize use of all resources in order to enhance school readiness for your children by providing services that are comprehensive, integrated and family focused."  
"Creative Learning with a Purpose"

##### Provide the school's vision statement

Our vision:

To ensure developmentally-appropriate programs of quality

To promote active involvement of each family

To provide qualified, competent, caring staff

To provide adequate resources

To develop, strengthen, and maintain seamless collaboration among programs, school district, and community providers.

#### School Environment

##### Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

The process by which the school learns about student's cultures and builds relationships between teachers and students is through home-visits, parent conferences, and the study of different cultures in the classroom. Parents, family members, and friends are invited to share their culture in the classroom.

##### Describe how the school creates an environment where students feel safe and respected before, during and after school

The school creates an environment where the students feel safe and respected by knowing each child, setting routines, and following schedules from the beginning. The children are welcomed each morning with enthusiasm and love. They are made to feel important, loved, and safe. The children know what to expect when they arrive. Classroom and playground inspections are done daily to make sure the environment is safe. Parents are welcome to visit at all times, after signing in at the office and obtaining a visitor's pass.

##### Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

Staff are expected to maintain a positive learning environment for students at all times using appropriate classroom management strategies. Student behaviors are most effectively corrected by the daily provider through consistency and clearly described expectations. Staff must use age-appropriate intervention strategies in addressing student behavior/misbehavior. Appropriate tone of voice must be used in addressing children at all times. At NO TIME is corporal punishment allowed. In the event that a student's behavior interferes with learning, then the following steps should be followed:

Step 1: Acknowledge the misbehavior on the student's eye level and assist student in identifying the



inappropriate behavior and discuss possible alternative behaviors/actions that are appropriate and acceptable. Discuss consequences of not making good choices.

Step 2: Follow Step 1. Redirect student to a different activity/area of play, position staff close to student, or other appropriate intervention.

Step 3: Follow step 2. Contact parent by phone, note, or personal contact to discuss child's behavior, actions taken to correct behavior and discuss a plan for working with parents to improve behavior. Schedule a parent conference if necessary.

Before Step 4, teachers must exhaust ALL intervention strategies possible to include the behavioral resources available on school site.

Step 4: Complete "Student Behavior Referral." Contact CSS( Comprehensive Service Specialist) that you have a referral and need a visit to your classroom. CSS will come to class and address issue. If CSS is unavailable, she will as come as soon as she is free. CSS will remain and observe student to see if student re-adapts appropriately. CSS will make a follow-up visit to observe student's behavior. Teacher should schedule a conference to include the parent/guardian, CSS, and teacher to develop a behavior plan to address specific behaviors. Teacher must keep detailed dated anecdotal notes of behaviors and strategies used to address individual behaviors.

REFERRAL #1

Step 5: Complete :Student Behavior Referral". Contact CSS that you have a referral and need a visit to your classroom. CSS will come to class and address issue. She will come as soon as available. RE-ADDRESS effectiveness/implementation of behavior plan. Contact parent to discuss effectiveness of plan. Teacher should request a Child Study Team with Disabilities/Mental Health Comprehensive Services Specialist. CSS will provide additional counseling to student in a different environment for a cool-down time.

REFERRAL # 2

Step 6: Complete :Student Behavior Referral". Refer to Administrator. In the event the administrator is not available, contact CSS.

REFERRAL #3

### **Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

Social and emotional needs are being met everyday in our program. Our program is based on the social-emotional needs of the child. This is taught in the curriculum at JCECC and occurs through teacher/child/parent interactions in the classroom and at home. The parents give their input on the social and emotional development of their child and it is tracked on a skills inventory sheet. The teacher and the parent work together to ensure all the needs of the child are being met.

### **Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

### **Describe the school's early warning system and provide a list of the early warning indicators used in the system**

Attendance is monitored daily and parents are contacted if the child has three consecutive absences. The absences are documented. If they are excessive, a parent conference will be scheduled or a home-visit will be made to address the issue. Currently, our attendance is 94% for Head Start and 87% for Early Head Start.

### **Provide the following data related to the school's early warning system**

***The number of students by grade level that exhibit each early warning indicator:***

Indicator	Grade Level	Total
Attendance below 90 percent		
One or more suspensions		
Course failure in ELA or Math		
Level 1 on statewide assessment		

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level	Total
Students exhibiting two or more indicators		

**Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system**

All students aim for mastery of program readiness goals. Integration of age-appropriate hands-on activities and technology help to support and reinforce early childhood skills. Teachers work with children individually during small group if a skill is not being met or if the child is struggling.

**Family and Community Involvement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

**Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

**Will the school use its PIP to satisfy this question?**

No

**PIP Link**

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

**Description**

The parents are given the opportunity to be involved through being representatives on the Parent Policy Council or the School Advisory Council. All parents play a part in their child's education by volunteering in the classroom, attending parent conferences, and by completing two home visits per year. JCECC offers parent training classes, as well as, providing a parent training classroom with computers. There are numerous activities on campus that involve parents such as: Family Fun Day, Valentine Dance, Easter Egg Hunt, and the Tiny Tots Olympics. We have Parent Center meetings conducted monthly.

**Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

The school engages in a systematic, inclusive, and comprehensive process to review, revise, and communicate a school purpose for the care and developmentally appropriate learning, growth, and development of young children. The school builds and sustains partnerships with the local community by utilizing and securing resources to support the school and student achievement. The school has participation by representatives from all stakeholder groups. JCECC has a Family and Community Comprehensive Specialist (CSS), as well as, Children and Families Comprehensive Services Specialist (CSS) .Each child/family is assigned to a CSS. Partnerships are established within the community and

cooperative agreements are signed.

(1) Grantee and delegate agencies must take an active role in community planning to encourage strong communication, cooperation, and the sharing of information among agencies and their community partners and to improve the delivery of community services to children and families in accordance with the agency's confidentiality policies. Documentation is maintained to reflect the level of effort undertaken to establish community partnerships.

(2) Grantee and delegate agencies must take affirmative steps to establish ongoing collaborative relationships with community organizations to promote the access of children and families to community services that are responsive to their needs, and to ensure that Early Head Start and Head Start programs respond to community needs, including:

- \*Healthcare providers and clinics
- \*Mental health providers
- \*Nutritional service providers
- \*Individuals and agencies that provide services to children with disabilities and their families
- \*Family Preservation and support services
- \*Child protective services and any other agency to which child abuse must be reported under State law.
- \*Local elementary schools, high schools, and colleges
- \*Providers of childcare services
- \*Volunteers
- \*Advisory committees
- \*Parents
- \*Professionals in the community

## Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

### School Leadership Team

#### Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Long, Kim	Principal
Webb-Hollingsworth, Jana	Other

#### Duties

***Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making***

School leaders implement a documented, systematic continuous improvement process for improving the learning, growth, and development of young children and the conditions for the care and developmentally appropriate support of young children. All stakeholder groups are engaged in the process. School personnel maintain a profile with current and comprehensive data on the learning, growth, and development of young children and school performance. The profile contains analyses of data used to identify goals and development and instruction that are aligned with the school's purpose. Improvement goals have measurable performance targets. The process includes action planning that identifies measurable objectives, strategies, activities, resources, and timelines for achieving all improvement goals. School personnel hold one another accountable for and evaluate the overall quality of the implementation of all interventions and strategies. The process is reviewed and evaluated. Documentation that the process yields improved learning, growth, and development in young children and instruction is available and communicated to stakeholders.

Leaders and staff align their decisions and actions toward continuous improvement to achieve the

school's purpose. They encourage and foster relationships that support all young children in their cognitive, emotional, social, creative, and physical growth and development. All leaders and staff are collectively accountable for the developmentally appropriate learning, growth, and development of young children. School leaders support innovation, collaboration, shared leadership, and rigorous professional growth. The culture is characterized by collaboration and a sense of community.

***Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact***

The Head Start Program is a program of the United States Department of Health and Human Services that provides comprehensive education, health, nutrition, and parent involvement services to low-income children and their families. Head Start offers parent opportunities and support as they identify and meet their own goals, nurture their children in the context of their family and culture, and advocate for communities that support children and families of all cultures. Jackson County Early Childhood Center is partnered with various community organizations in developing the whole child and providing assistance to the child's family. They are as follows: the American Red Cross, Altrussa International of Marianna, Center for Autism and Related Disabilities, CARE (Chemical Addiction Recovery Effort), Children and Families of Florida (Big Bend), Chipola Ministries, Chipola College, Consumer Credit Counseling Service of West Florida, Florida Therapy, Early Learning Coalition of Northwest Florida, Rehabilitative Services, Habitat for Humanity, Healthy Families of North Florida, HOPE Center, Jackson County Adult Education, Jackson County Christmas Fund, Jackson County Community Safety Coalition, Jackson County Extension Service, Jackson County Health Department (Dental Program, Nursing and Health Services, WIC, Healthy Start), Jackson County School Board (Marianna High School, ESE, SSP, Sodexo, Teen Parenting Program), Jackson County Learning Center, Jackson County Library, Jackson Hospital, J Trans (public transportation), Life Management Center, Marianna Housing Authority, One Stop Career Center, Panhandle Area Educational Consortium (F.D.L.R.S.), Panhandle Area Educational Consortium (Migrant), Psychological and Counseling Consultants, Inc., Salvation Army, Social Security Administration, Spires Behavioral Health Care Center, PLLC, St. Anne's Catholic Church, Tri-County Community Council, Inc., Wilderness Cry Ministries, Florida Therapy, USDA Rural Development, Goodwill Training Center, A Women's Pregnancy Center of Marianna, PedBike (Florida's Pedestrian and Bicycling Safety Resource Center, Salvation Army, My Father's Closet, and Gentiva Home Health, The Wright Foundation, Catholic Charities, and Zeta Phi Beta.

Jackson County Early Childhood Center also maintains a VPK program and ESE. The VPK program is funded by state funds and all children age 4 years old are eligible to attend 3 hours free daily. If they wish to extend their day, they can do so by paying a parent fee of 10.00 additional a day. This program is completely voluntary. The VPK representatives attend monthly Face to Face meetings to submit paperwork for payment of funds and receive the latest updates. The funds we receive are based on the attendance of the children in the program.

In addition to the VPK program, we offer an ESE program to children that have been tested and have qualified for exceptional services. This program is funded at the federal, state, and local levels. Our Mental Health Specialist attends monthly meetings and provides updates.

## **School Advisory Council (SAC)**

### **Membership**

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Kim Long	Principal
Jana Hollingsworth	Teacher
Sue Armstrong	Business/Community
Rosanna McNealy	Parent
Shameka Oliver	Parent
Maria Long	Parent
Tameeka Williams	Parent
Monica Mobley	Parent
Kawajalen Garrett	Parent
Ashley Pelt	Parent
Amanda Payne	Parent
Tressa Carpenter	Parent
Crystal Micheletti	Parent
Amanda Shelton	Parent
Barbara Jackson	Parent
Edna Riley	Business/Community
Amy Cox	Teacher
Lille Larry	Education Support Employee
Janay Blackburn	Teacher
Maria Spurlock	Education Support Employee

**Duties**

***Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes***

*Evaluation of last year's school improvement plan*

The School Advisory Committee was actively engaged in meeting and developing goals for last year's plan.

There was much discussion on getting more parents involved and decided parental involvement in education was a major issue and it needs to be continued this year. However, they were pleased with the outcomes of the children's scores on their assessment at the end of the year. The members felt we met our readiness goals and the school was committed to meeting the school's vision and mission statement.

*Development of this school improvement plan*

Members are actively involved in developing their school's vision or mission and making sure it is implemented based on Florida educational goals. These goals are Readiness to Start School, Graduation Rate and Readiness for Post secondary Education and employment, Student Performance, Learning Environment, School Safety and Environment, Teachers and Staff, Adult Literacy, and Parental Involvement. The council meets 3 - 4 times a year.

*Preparation of the school's annual budget and plan*

N/A

**Describe the use of school improvement funds allocated last year, including the amount budgeted for each project**

Currently, Jackson County Early Childhood Center does not receive school improvement funds.

**Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC**

Yes

*If the school is not in compliance, describe the measures being implemented to meet SAC requirements*

**Literacy Leadership Team (LLT)**

**Membership**

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
------	-------

**Duties**

**Describe how the LLT promotes literacy within the school**

N/A

**Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

**Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

Planned in-services and staff development, monthly staff meetings, grade group meetings, and Sunshine Committee.

**Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

Jackson County Early Childhood Center strives to recruit and retain highly qualified, certified-in-field, effective teachers to our school by announcing all job positions on the school board website, along with qualifications. The qualified applicant will be asked to be interviewed by the program manager/administrator. The qualified applicant must complete a background check, finger printing, drug and health screen.

The teachers are provided with numerous professional development courses to help them to be effective teachers and to meet the needs of our children. They have additional support through the on-site Comprehensive Service Specialists and the Early Childhood Program Staff of Head Start. The program is monitored by the Quality Assurance Team (PETS). The teachers are monitored through classroom observations and walk-throughs by the program manager/administrator and the CLASS observation is conducted by the Comprehensive Service Specialists. Instructional support and feedback is available. Jackson County Early Childhood Center is managed by the District Program Manager and Administrator, Kim Long.

**Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

There are two teachers that are assigned to mentor new teachers. They are responsible for conducting and following through with monthly meetings, planned observations throughout the year, assistance with lesson plans, activities, and support. At the current time, we do not have any new teachers.

## Ambitious Instruction and Learning

### Instructional Programs and Strategies

#### Instructional Programs

**Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards**

Scholastic Big Day for PreK is organized into eight engaging and child-friendly themes. As the year progresses, the themes in this early-learning program broaden, and children begin to understand more about the world around them. The flexible content allows prekindergarten teachers to incorporate their own favorite themes into the classroom. The curriculum is aligned with the Florida VPK Standards and supports school readiness.

#### Instructional Strategies

**Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments**

The school uses data collected from the monitoring tool Pathways to Readiness to meet the diverse needs of students. The curriculum is designed to meet the needs of all students. Small group instruction and individualized attention is provided for the students that appear to be struggling. The use of technology in the classroom can also reinforce skills being taught. If a child has an IEP the lessons are modified to meet their individual learning needs.

**Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Extended School Day

**Minutes added to school year:**

**Strategy Rationale**

**Strategy Purpose(s)**

""

**Person(s) responsible for monitoring implementation of the strategy**

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

### Student Transition and Readiness

#### PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

**Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

The transition process for entering the program is referred to as Transition A and will include the following activities:

The ERSEA(Eligibility Recruitment Selection Enrollment Attendance) staff will:

\*Assist new parents with registration procedures, inform parents as to necessary documents to meet eligibility requirements, follow program guidelines in determining eligibility requirements, and notify

parents of the child's eligibility status.

The parents will:

\*Provide necessary documentation for child's program participation, allow time and location for home visits, complete and return to staff necessary Social Service and Parental Involvement forms in a timely manner, attend orientation of the Head Start Program, attend Comprehensive Family Conference.

The Head Start staff will:

\*Cooperate with parents in setting time and location for home visits, assist parents in completing appropriate forms, notify parents of program orientation dates, conduct screening and assessment of child, cooperate with parents in setting time for Comprehensive Family Conference.

The Family and Community Partnership staff will

\* Complete Transition form A, submit completed Transition Form A to the Education Support Staff and Program Manager, file in documentation folder in the Early Childhood Programs office, provide principals, School board members, Program Director and parents with a copy of the Parent Activity Calendar which includes all transition activities.

Post school Transition (Transition B)

The transition process for exiting the program is referred to as Transition B and will include the following activities:

\* The prekindergarten staff will plan with the parents and Kindergarten teachers for end of the year transition activities and complete Transition form B, prekindergarten students will visit a Kindergarten class, prekindergarten kindergarten teachers will discuss school readiness, prekindergarten teacher will conduct a Comprehensive Family Conference using Galileo Assessments and documentation, Prekindergarten teacher will provide each family with Summer Transition activities at the Comprehensive Family Conference, parent transition meetings, and prekindergarten students will conduct a learning activity with the Pre-kindergarten students.

## College and Career Readiness

***Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations***

N/A

***Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs***

N/A

***Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement***

N/A

***Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes***

N/A



## School Improvement Goals

*The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** In order to promote school readiness, the student's scores will reflect a 15 % increase on the VPK Assessment (4 year olds) and the Portfolio Assessment for 3 year olds each time they are given.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal*

**G1.** In order to promote school readiness, the student's scores will reflect a 15 % increase on the VPK Assessment (4 year olds) and the Portfolio Assessment for 3 year olds each time they are given. 1a

G035742

**Targets Supported** 1b

Indicator	Annual Target
-----------	---------------

**Resources Available to Support the Goal** 2

- Teacher preparation of teaching material (Lesson plans, Scholastic Big Day in Pre-K), planned learning experiences, hands-on experiences, field-trips, indoor and outdoor centers, and the use of technology in the classroom (iPads, computers, the Safari Lab).

**Targeted Barriers to Achieving the Goal** 3

- The student's lack of prior knowledge and experiences, as related to education.
- Lack of parental support in the classroom and at home.

**Plan to Monitor Progress Toward G1.** 8

Data from the Pathways to Readiness from Scholastic will be reviewed and collected monthly by the Education and Assessment Comprehensive Service Specialist to determine progress is being made toward the school readiness goal.

**Person Responsible**

Kim Long

**Schedule**

Weekly, from 9/1/2014 to 5/25/2015

**Evidence of Completion**

Students will be monitored weekly and skills will be assessed using the monitoring tool Pathways to Readiness from Scholastic.

**Plan to Monitor Progress Toward G1.** 8

Data is collected monthly from the volunteer book in the classroom and parent attendance sheets for school related events.

**Person Responsible**

Kim Long

**Schedule**

Monthly, from 9/1/2014 to 5/25/2015

**Evidence of Completion**

Volunteer hours and parent attendance sheets for school related events are collected monthly. Parent Center, Policy Council meetings meet monthly, and School Advisory meets quarterly. Parent Training sessions are held 2 - 3 times per year. Through the collection of the sign in sheets and the volunteer hour sheets, it can be determined if progress is being made toward our goal.

## Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key

**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** In order to promote school readiness, the student's scores will reflect a 15 % increase on the VPK Assessment (4 year olds) and the Portfolio Assessment for 3 year olds each time they are given. **1**

 G035742

**G1.B1** The student's lack of prior knowledge and experiences, as related to education. **2**

 B085634

**G1.B1.S1** The teacher's will be prepared while teaching a lesson and will provide hands-on experiences, center times, videos, the use of technology, and field-trips to further the child's learning and understanding. **4**

 S096313

### Strategy Rationale

Through planned experiences in the classroom and school related events, children can be exposed to new ideas and new things that will further their learning.

### Action Step 1 **5**

Lesson plans will be submitted and reviewed weekly by the Education and Assessment Comprehensive Service Specialist.

#### Person Responsible

Kim Long

#### Schedule

Monthly, from 9/1/2014 to 5/25/2015

#### Evidence of Completion

Lesson Plans submitted weekly.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

**Person Responsible**

**Schedule**

***Evidence of Completion***

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

To support the effectiveness of implementation, the PETS team will monitor and administer the the VPK Assessment and the Portfolio 3 times a year.

**Person Responsible**

Jana Webb-Hollingsworth

**Schedule**

Quarterly, from 9/1/2014 to 5/25/2015

***Evidence of Completion***

VPK Assessment and Portfolio

**G1.B2** Lack of parental support in the classroom and at home. 2

B085635

**G1.B2.S1** The parents will be encouraged to attend Parent Training Sessions and attend all school functions. They will be welcomed to volunteer in their child's classroom. It is the goal for the school and the family to work together to help promote school readiness. All meetings will be held at convenient times for the parents to encourage attendance. The parents also have input in their child's education through parent conferences and home visits. 4

S096314

**Strategy Rationale**

The parents are encouraged to be a part of their child's education so we must be available and work with them. They should feel comfortable in talking with their child's teacher and the Head Start staff. Our focus is on the family.

**Action Step 1** 5

Jackson County Early Childhood Center will build knowledge and promote school readiness through planned learning experiences, field-trips, and parental involvement in the classroom to model appropriate educational interactions with children.

**Person Responsible**

Kim Long

**Schedule**

Daily, from 9/1/2014 to 5/25/2015

**Evidence of Completion**

Parent sign-in sheets and attendance during school related functions will be collected by the Family and Community Comprehensive Service Specialist.

**Plan to Monitor Fidelity of Implementation of G1.B2.S1** 6

The PETS team administers the VPK Assessment and the Portfolio 3 times per year to ensure fidelity of implementation and validity of scores. Lesson plans are reviewed and turned in weekly.

**Person Responsible**

Kim Long

**Schedule**

Quarterly, from 9/1/2014 to 5/25/2015

**Evidence of Completion**

Reports are collected quarterly and shared with the school board for review. Outcomes are reported to the Parent Policy Council and the School Advisory Committee.

**Plan to Monitor Effectiveness of Implementation of G1.B2.S1 7**

Lesson Plans and Pathways to Readiness to promote school readiness

**Person Responsible**

Kim Long

**Schedule**

Weekly, from 9/1/2014 to 5/25/2015

**Evidence of Completion**

Walkthroughs and Observations, formal and informal, CLASS observations

**Appendix 1: Implementation Timeline**

*Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B2.S1.A1	Jackson County Early Childhood Center will build knowledge and promote school readiness through planned learning experiences, field-trips, and parental involvement in the classroom to model appropriate educational interactions with children.	Long, Kim	9/1/2014	Parent sign-in sheets and attendance during school related functions will be collected by the Family and Community Comprehensive Service Specialist.	5/25/2015 daily
G1.B1.S1.A1	Lesson plans will be submitted and reviewed weekly by the Education and Assessment Comprehensive Service Specialist.	Long, Kim	9/1/2014	Lesson Plans submitted weekly.	5/25/2015 monthly
G1.MA1	Data from the Pathways to Readiness from Scholastic will be reviewed and collected monthly by the Education and Assessment Comprehensive Service Specialist to determine progress is being made toward the school readiness goal.	Long, Kim	9/1/2014	Students will be monitored weekly and skills will be assessed using the monitoring tool Pathways to Readiness from Scholastic.	5/25/2015 weekly
G1.MA2	Data is collected monthly from the volunteer book in the classroom and parent attendance sheets for school related events.	Long, Kim	9/1/2014	Volunteer hours and parent attendance sheets for school related events are collected monthly. Parent Center, Policy Council meetings meet monthly, and School Advisory meets quarterly. Parent Training sessions are held 2 - 3 times per year. Through the collection of the sign in sheets and the volunteer hour sheets, it can be determined if progress is being made toward our goal.	5/25/2015 monthly
G1.B1.S1.MA1	To support the effectiveness of implementation, the PETS team will monitor and administer the the VPK Assessment and the Portfolio 3 times a year.	Webb-Hollingsworth, Jana	9/1/2014	VPK Assessment and Portfolio	5/25/2015 quarterly
G1.B1.S1.MA1	[no content entered]			one-time	
G1.B2.S1.MA1	Lesson Plans and Pathways to Readiness to promote school readiness	Long, Kim	9/1/2014	Walkthroughs and Observations, formal and informal, CLASS observations	5/25/2015 weekly
G1.B2.S1.MA1	The PETS team administers the VPK Assessment and the Portfolio 3 times	Long, Kim	9/1/2014	Reports are collected quarterly and shared with the school board for review.	5/25/2015 quarterly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	per year to ensure fidelity of implementation and validity of scores. Lesson plans are reviewed and turned in weekly.			Outcomes our reported to the Parent Policy Council and the School Advisory Committee.	

**Appendix 2: Professional Development and Technical Assistance Outlines**

*Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.*

## Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** In order to promote school readiness, the student's scores will reflect a 15 % increase on the VPK Assessment (4 year olds) and the Portfolio Assessment for 3 year olds each time they are given.

**G1.B2** Lack of parental support in the classroom and at home.

**G1.B2.S1** The parents will be encouraged to attend Parent Training Sessions and attend all school functions. They will be welcomed to volunteer in their child's classroom. It is the goal for the school and the family to work together to help promote school readiness. All meetings will be held at convenient times for the parents to encourage attendance. The parents also have input in their child's education through parent conferences and home visits.

### PD Opportunity 1

Jackson County Early Childhood Center will build knowledge and promote school readiness through planned learning experiences, field-trips, and parental involvement in the classroom to model appropriate educational interactions with children.

#### Facilitator

Community speakers from our partnering agencies during parent center meetings, parent programs led by the teachers and the students, Family and Community Comprehensive Service Specialist, and Children and Families Comprehensive Service Specialists.

#### Participants

Teachers, parents, support staff, District Head Start Staff

#### Schedule

Daily, from 9/1/2014 to 5/25/2015



## Technical Assistance Items

*Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** In order to promote school readiness, the student's scores will reflect a 15 % increase on the VPK Assessment (4 year olds) and the Portfolio Assessment for 3 year olds each time they are given.

**G1.B1** The student's lack of prior knowledge and experiences, as related to education.

**G1.B1.S1** The teacher's will be prepared while teaching a lesson and will provide hands-on experiences, center times, videos, the use of technology, and field-trips to further the child's learning and understanding.

### **PD Opportunity 1**

Lesson plans will be submitted and reviewed weekly by the Education and Assessment Comprehensive Service Specialist.

#### **Facilitator**

Kelly Edwards- Education and Assessment and Comprehensive Service Specialist

#### **Participants**

Teachers

#### **Schedule**

Monthly, from 9/1/2014 to 5/25/2015

## Budget Rollup

### Summary

Description	Total
Grand Total	0