

Chiles Elementary School



2014-15 School Improvement Plan

Chiles Elementary School

16541 TAMPA PALMS BLVD W, Tampa, FL 33647

[no web address on file]

School Demographics

School Type
Elementary

Title I
No

Free/Reduced Price Lunch
37%

Alternative/ESE Center
No

Charter School
No

Minority
63%

School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	A	A	A	A

School Board Approval

This plan is pending approval by the Hillsborough County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridaCIMS.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida's DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
 - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
 - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	4	Jim Browder
Former F	Turnaround Status	
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

To provide a nurturing and safe environment in which all children aspire to become tomorrow's leaders.

Provide the school's vision statement

To become the district's leader in developing successful students.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

At the beginning of the school year we have Meet the Teacher Night, so the students and families get the opportunity to come to school to get acclimated and become familiar with the school environment. We also have implemented Coffee and Curriculum where our administrator meets with parents on a monthly basis to share information and answer questions about our curriculum, expectations, and school culture. Teachers meet individually with families to discuss students progress and needs throughout the year to ensure a positive learning experience for our students. Our PTA hosts a New Family Coffee to welcome new families to our school community.

We also offer various clubs, such as: chess, singing, chiming, modern band and other musical enrichment opportunities, and garden club for 2nd and third grade students. 4th and 5th graders can participate in Battle of the Book Club and National Junior Honors Society. We also have curriculum(content) nights and fine arts nights where students are engaged in various activities or displaying their talents.

Describe how the school creates an environment where students feel safe and respected before, during and after school

Teachers are participating in a monthly professional development course entitled "Conscious Discipline." We are also initiating an "Adopt a Student" program, where school personnel members are paired with students who are economically disadvantaged to support the student's school experience.

We have a full-time, on campus, resource officer from the Hillsborough County Sheriff Department. We also have school personnel throughout the campus at all times of the day to create a safe environment for all students. Fifth grade students are also able to be Safety Patrols and Morning Show Anchors. We offer before and after school child care through our HOST program from 6:30am-6:00pm. Our school is fully gated to offer a secure campus for our students, complete with a camera and key-code access to limit entry for school personnel only.

We celebrate our students character education and efforts monthly through Student of the Month and Best Effort recognition. Students of the Month have a special breakfast where their families are invited to witness their acceptance of a medal for demonstrating citizenship. While our Best Effort students are recognized on our morning show at the end of each month. We also celebrate reading and math accomplishments every week on the morning show throughout the school year.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

Each teacher has a behavior system set-up in their classroom to promote a safe environment to optimize learning. Our school has also implemented school-wide rules which are enforced throughout the school. Our lunchroom committee has initiated and continued our cafeteria behavior system where students are held accountable for keeping the cafeteria clean, quiet and safe. Due to more of our students riding buses this year, we have formed a bus committee to have a systematic behavior plan for the students who ride the buses. They have been informed of the rules and expectations to keep themselves and others safe when riding before or after school. We expect "thumbs up" behavior: sit in your seat, ride quietly and keep your hands to yourself.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

- Given that one of the main tasks of the Leadership Team/PSLT is to monitor student data related to instruction and interventions, the Leadership Team/PLST monitors the effectiveness of instruction and intervention by reviewing student data as well as data related to implementation fidelity (teacher walk-through data).
- The Leadership Team/PSLT communicates with and supports the PLCs in implementing the proposed strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT.
- The Leadership Team/PSLT and PLCs both use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to:
Use the problem-solving model when analyzing data:
 - 1.What is the problem? (Problem Identification)
 - 2.Why is it occurring? (Problem Analysis and Barrier Identification)
 - 3.What are we going to do about it? (Action Plan Design and Implementation)
 - 4.Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas –
curriculum content, behavior, and attendance
Develop and test hypotheses about why student/school problems are occurring (changeable barriers).
Develop and target interventions based on confirmed hypotheses. Interventions may include academic interventions as well as counseling, mentoring, and other pupil services.
Identify appropriate progress monitoring assessments/data collection tools to be administered at regular intervals matched to the intensity of the level of instructional/behavioral/intervention support provided.
Develop grading period or units of instruction//intervention goals that are ambitious, time-bound, and measureable (e.g., SMART goals).
Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, behavior, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention and/or enrichment support).
Each PLC develops PLC action plan for SIP strategy implementation and monitoring.
Assess the implementation of the strategies on the SIP using the following questions:
 1. Does the data show implementation of strategies are resulting in positive student growth?
 2. To what extent are we making progress toward the school's SIP goals?
 3. If we are making progress, what can we do to sustain what is working?

4. What barriers to implementation are we facing and how will we address them?
5. What should we do next? What should be our plan of action?

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

Early warning indicators include:

Attendance (5 or more absences of any type per grading period)

One or more suspension (in or out of school)

Excessive tardies (5 or more per grading period)

ELA/Math course failure

Level 1 FCAT score

Early warning system data can come from the following sources:

**Core Curriculum (Tier 1) - Information format: DATA SOURCE: Database Management Systems: Person Responsible/Group Responsible.

FCAT RELEASED TESTS: School generated excel database; Reading Coach/Math Coach/AP.

BASELINE & YEAR DISTRICT ASSESSMENTS: Scantron Achievement Series; Leadership Team/PLCs/Individual teachers.

DISTRICT GENERATED ASSESSMENTS FROM THE OFFICE OF ASSESSMENT AND ACCOUNTABILITY (NAME THE ASSESSMENTS): Scantron Achievement Series; Data Wall, Dashboard; Leadership Team/PLCs/Individual teachers.

SUBJECT-SPECIFIC ASSESSMENTS GENERATED BY DISTRICT-LEVEL SUBJECT SUPERVISORS IN READING, LANGUAGE ARTS, MATH, WRITING, & SCIENCE (NAME THE ASSESSMENTS): Scantron Achievement Series, Data Wall, PLC Logs; Leadership Team/PLCs/Individual teachers.

FAIR: Progress Monitoring and Reporting Network (PMRN), IPT, Data Wall; Reading Coach/Reading Resource Teacher/Reading PLC Facilitator.

CELLA: Sagebrush (IPT); ELL/PSLT Representative.

TEACHERS' COMMON ASSESSMENTS ON UNITS OF INSTRUCTION/BIG IDEAS: PLC Database, PLC Logs; Individual teachers/Team Leaders/PLC Facilitators/Leadership Team Member.

DRA-2: School generated excel database; Individual teacher.

**Supplemental/Intensive Instruction (Tiers 2 and 3) - Information format: DATA SOURCE: Database: Person Responsible/Group Responsible.

ASSESSMENTS DATA COLLECTED FROM EXTENDED LEARNING PROGRAMS: School generated excel database; Leadership Team/ELP Facilitator.

FAIR OPM: School generated excel database; Leadership Team/Reading Coach.

CURRICULUM BASED MEASUREMENTS: easyCBM Reports; Leadership Team/PLCs, Individual Teachers, Reading Coaches.

RESEARCH-BASED COMPUTER-ASSISTED INSTRUCTIONAL PROGRAMS (e.g., iStation): Assessments included in computer-based programs; PLCs/Individual teachers/Reading coaches.

**Engagement - Information format: DATA SOURCE: Database: Person Responsible/Group Responsible.

ATTENDANCE DATA (Absenteeism, Chronic Absenteeism, Truancy): District Databases: Reports on Demand, IPT, EASI; Attendance Clerk/Attendance Committee/PSLT/PLCs.

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level						Total
	K	1	2	3	4	5	
Attendance below 90 percent	13	24	22	26	9	11	105
One or more suspensions	1	0	0	1	0	2	4
Course failure in ELA or Math	6	6	2	1	1	0	16
Level 1 on statewide assessment	0	0	0	7	7	6	20

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level						Total
	K	1	2	3	4	5	
Students exhibiting two or more indicators	2	3	4	2	5	1	17

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

The purpose of the core Leadership Team is to:

1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs at all grade levels.
2. Support the implementation of high quality instructional practices at the core and intervention/enrichment (Tiers 2/3) levels.
3. Review ongoing progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The Leadership team meets regularly (e.g., bi-weekly/monthly). Specific responsibilities include:

- Oversee the multi-layered model of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive)
- Create, manage and update the school resource map
- Ensure the master schedule incorporates allocated time for intervention support at all grade levels.
- Determine scheduling needs, and assist teacher teams in identifying research-based instructional materials and intervention resources at Tiers2/3
- Facilitate the implementation of specific programs (e.g., Extended Learning Programs during and after school; Saturday Academies) that provide intervention support to students identified through data sorts/chats conducted by the PLCs.
- Determine the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals
- Organize and support systematic data collection (e.g., district and state assessments; during-the-grading period school assessments/checks for understanding; in-school surveys)
- Assist and monitor teacher use of SMART goals per unit of instruction. (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
- Strengthen the Tier 1 (core curriculum) instruction through the:
 - Implementation and support of PLCs
 - Review of teacher/PLC core curriculum assessments/chapters tests/checks for understanding (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
 - Use of Common Core Assessments by teachers teaching the same grade/subject area/course (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
 - Implementation of research-based scientifically validated instructional strategies and/or interventions. (as outlined in our SIP)
 - Communication with major stakeholders (e.g., parents, business partners, etc.) regarding student

outcomes through data summaries and conferences.

- On a monthly basis, assist in the evaluation of teacher fidelity data and student achievement data collected during the month.
- Support the planning, implementing, and evaluating the outcomes of supplemental and intensive interventions in conjunction with PLCs and Specialty PSLT.
- Work collaboratively with the PLCs in the implementation of the C-CIM (Core Continuous Improvement Model) on core curriculum material.
- Coordinate/collaborate/integrate with other working committees, such as the Literacy Leadership Team (which is charged with developing a plan for embedding/integrating reading and writing strategies across all other content areas).

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

No

PIP Link

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

Description

We encourage parents to be involved at our school by offering opportunities to volunteer. Teachers have weekly newsletters in which they communicate classroom needs. We have a school-wide newsletter that is published in written and electronic form bi-weekly. Our school website is updated frequently with relevant information for parents. We hold two formal conference nights to accommodate working parents schedules. PTA, Dad's Club and SAC committees are examples of organizations on campus to promote parent involvement.

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

SAC is a committee that encourages parents, teachers, administrators and community leaders to assist in supporting the school to make decisions that will improve student achievement. Our school counselor and other staff members are collaborating to organize the Great American Teach -in which will allow students an enrichment opportunities. Parents and community members are invited to our school to share information about their job or hobby.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Evans, Teresa	Principal
Booth, Mary	Assistant Principal
DelGiudice, Diana	Guidance Counselor
Marsh, Alishia	SAC Member
Hernandez, Joann	Psychologist
Bisaccia, Elizabeth	Teacher, K-12
Bowen, Chelsea	Teacher, K-12
Galletti, Mary	Other
LaGattuta, Debbie	Teacher, K-12
Keigher, Lisa	Teacher, K-12
Patel, Shital	Teacher, K-12
Pattie, Sabrina	Teacher, K-12
Saslow, Kathrine	Teacher, ESE
Sell, Felicia	Teacher, K-12
Wells, Megan	Teacher, K-12
Williams, Sonja	Instructional Coach

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

Elementary PSLT Members

The leadership team includes:

- Principal
- Assistant Principal
- Guidance Counselor
- School Psychologist
- School Social Worker
- Academic Coaches (Reading, Math, etc. and other specialists on an ad hoc basis)
- ESE teacher
- PLC Liaisons for each grade level, K-5
- SAC Chair
- ELP Coordinator
- ELL Representative
- Attendance Committee Representative
- Behavior team Representative/Behavior Specialist/Coach

(Note that not all members attend every meeting, but are invited based on the goals and purpose of the meeting)

PSLT Coordinator—Principal/Assistant Principal: Coordinate and oversee the decision making process to ensure integrity and consistency of the PS/RtI implementation at the building level. The principal should attend PSLT meetings at the Tier 1 level, provide specific procedures for resource allocation, and monitor the fidelity of instruction/intervention at the school-wide and classroom levels (Tier 1)

PSLT Meeting Facilitator— e.g., School Psychologist, Reading Coach, School Social Worker, Guidance Counselor, ESE Specialist, and/or Intervention Specialist: The facilitator opens the meeting with a brief description of what the team expects to accomplish during the meeting. The facilitator is to

establish and maintain a supportive atmosphere throughout the meeting by encouraging participation from team members, clarifying and summarizing information communicated during the meeting, design specific procedures for ongoing communication between school staff and PSLT, and assist with monitoring the fidelity of intervention implementation across each tier.

PSLT Content Specialist— e.g., Administrator, Reading Coach, Math Coach, Writing Coach, ESE Specialist, and/or Behavior Specialist: Ensures that when new content curricular materials are obtained, implementers are adequately trained to use the materials, check fidelity of use of curricular materials and strategies, determine what elements need to be included in an effective core instructional program and assist the team in identifying which instructional strategies are most effective to address areas of concerns. The Content Specialist may also assist with monitoring the fidelity of instruction and intervention implementation across each tier.

PSLT Data Consultant— e.g., Assistant Principal, Reading Coach, Math Coach, Science Coach, Academic Intervention Specialist, Behavior Specialist, Technology Support Personnel, School Psychologist, School Social Worker, ESE Specialist, and/ or Guidance Counselor: Prior to the meeting, the Data Consultant assists team members with collecting, organizing, analyzing, graphing and interpreting data. The data should be presented in easily understandable visual displays to guide the decision making process.

PSLT Timekeeper—Ensures that meeting times are respected and helps the team stay focused on the respective agenda. Because many decisions need to be made during the meeting, the timekeeper should redirect the team's discussion when necessary. The timekeeper should know who are working on specific projects and set timelines for completion/implementation as well as monitor the fidelity across each tier.

PSLT Recorder—Records the plans of the team, including meeting minutes/notes. This person will capture all important information, especially related to instruction/ intervention specifics, progress monitoring, data analysis, and future meeting dates. The recorder may need to ask for clarification several times during the meeting to ensure that enough detail is recorded so that a person who did not attend the meeting would be able to clearly understand the nature and implementation of the instructional/intervention plan

The Leadership Team/PSLT communicates with and supports the PLCs in implementing strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

• In an effort to engage in a systematic data-based problem solving process, the school's Leadership Team/PSLT and PLCs use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to engage in data-driven decision making for core instruction. The process is outlined below:

Analyze student outcomes and make data-driven decisions:

1. What is the problem? (Problem Identification)
2. Why is it occurring? (Problem Analysis and Barrier Identification)
3. What are we going to do about it? (Action Plan Design and Implementation)
4. Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)

Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas – curriculum content, behavior, and attendance

Develop and test hypotheses about why student/school problems are occurring (identify root causes and barriers to success).

Develop and target interventions based on confirmed hypotheses.

Identify appropriate progress monitoring assessments to be administered at regular intervals matched to the intensity of the level of instructional/intervention support provided.

Develop grading period or units of instruction/intervention goals that are ambitious, time-bound, and measureable (e.g., SMART goals).

Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention, remediation and/or enrichment support).

Each PLC develops PLC action plan for SIP strategy implementation and monitoring.

Assess the implementation of the strategies on the SIP using the following questions:

1. Does the data show implementation of strategies are resulting in positive student growth?
2. To what extent are we making progress toward the school's SIP goals?
3. If we are making progress, what can we do to sustain what is working?
4. What barriers to implementation are we facing and how will we address them?
5. What should we do next? What should be our plan of action?

At the end and beginning of each year, schools take an inventory of resource materials, staff and allocation of funds for their building to determine the necessary resource materials and personnel available to meet the needs of their students. The leadership team/PSLT develops a resource map to identify gaps in resources and to ensure resources are available and allocated across the building for use by all grade levels and teachers.

To ensure teacher support systems and small group and individual needs are met, the Problem Solving Leadership Team (PSLT):

1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs across the school and all grade levels.
2. Support the implementation of high quality instructional practices during core and intervention blocks.
3. Review progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The PSLT meets regularly (e.g., bi-weekly/monthly) The PSLT meeting calendar is structured around the district's assessment calendar to ensure there are opportunities to review assessment outcome data and engage in the problem solving process for appropriate data-driven decisions. The members on the team include administrator(s), guidance counselor(s), school psychologist, ESE specialist, content area coaches/specialists, PLC liaisons, and other school personnel as needed.

To build capacity multi-tiered system of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive), the PSLT:

- Supports school teams with creating, managing and updating the school's resource maps for academic and non-academic areas.
- Ensures the master schedule incorporates allocated time for intervention support at all grade levels and assist teacher teams in identifying evidence-based strategies and materials for intervention delivery.
- Coordinates data sorts at the beginning of each year to identify students in need of enrichment, remediation and intervention support at each tier.
- Facilitates the implementation of specific programs (e.g., Extended Learning Programs during and after school; Saturday Academies) that provide support to students in need of remediation of core skills.
- Determines the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals.
- Organizes and support systematic data collection (e.g., universal screenings, formative, ongoing progress monitoring and summative data).
- Assists and monitor teacher use of SMART goals for core instruction and intervention groups. (data will be collected and analyzed by PLCs and reported to the PSLT)

- Strengthen Tier 1 core instruction by:
Implementing evidence-based instructional strategies and/or interventions. (as outlined in the SIP)
Supporting PLCs with planning and delivering rigorous core instruction.
Ensuring opportunities for common assessments are provided across each grade level.
Reviewing common assessment data to monitor students Response to Core Instruction.
Monitoring the fidelity of instructional practices.

School Advisory Council (SAC)

Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Amy Bolt	Teacher
Alishia Marsh	Teacher
Teresa Evans	Principal
Ashley Mitchell	Teacher
Michelle Hernandez	Teacher
John Watkins	Parent
Rebecca Shrader	Parent
Kandis King	Parent
Jon Brigner	Parent
Ron Oldano	Business/Community
Shalani Murthy	Teacher
Cindy Ngo	Parent
Thelma Micheo	Parent
Miguel Reymundi	Parent
Euridice Barton-Jones	Business/Community
Sharon Cutler	Teacher

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, and evaluate progress towards meeting the prior year's school improvement goal(s). That analysis will then guide the development of this year's SIP.

Development of this school improvement plan

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, develop the school improvement plan, vote on the school improvement plan, monitor the school improvement plan, review the school improvement plan as needed, plan and carry out activities that support the school improvement plan, develop a SAC budget to support the school improvement plan goals, monitor the spending of the SAC budget, and make adjustments to the budget as needed.

Preparation of the school's annual budget and plan

SAC submits a budget within the SIP to support strategy implementation and/or professional development.

In the event that the state does not allocate SAC funds to schools, the district may elect to allocate district dollars to schools to support SIP goals. If and when they become available, schools will be notified of the allocation by the Business Division. An initial allocation of 90% is based on the average un-weighted FTE from the prior year. The second allocation is based on the current year's average un-weighted FTE minus the amount initially allocated. The second allocation usually falls in the month of March. Schools are notified by the Business Division when the first and second allocations have been completed.

The law encourages each local SAC to design their own budget (without infringement at the district level) in order to carry out the school improvement process in their school. Subject to the following restrictions, the law does not set any limitations on how the money can be spent. The principal may not override the recommendation of the SAC. Funds may not be used for capital improvement. Funds may not be used for any project or program that has a duration of more than one year. However, a program or project formerly funded may receive funds in a subsequent year. The SAC is responsible for determining how funds will be appropriated. The SAC must vote on each item in the budget.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

SAC submits a budget within the SIP to support strategy implementation and/or professional development.

In the event that the state does not allocate SAC funds to schools, the district may elect to allocate district dollars to schools to support SIP goals. If and when they become available, schools will be notified of the allocation by the Business Division. An initial allocation of 90% is based on the average un-weighted FTE from the prior year. The second allocation is based on the current year's average un-weighted FTE minus the amount initially allocated. The second allocation usually falls in the month of March. Schools are notified by the Business Division when the first and second allocations have been completed.

The law encourages each local SAC to design their own budget (without infringement at the district level) in order to carry out the school improvement process in their school. Subject to the following restrictions, the law does not set any limitations on how the money can be spent. The principal may not override the recommendation of the SAC. Funds may not be used for capital improvement. Funds may not be used for any project or program that has a duration of more than one year. However, a program or project formerly funded may receive funds in a subsequent year. The SAC is responsible for determining how funds will be appropriated. The SAC must vote on each item in the budget.

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)**Membership**

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Bolt, Amy	Instructional Media
Bailey, Erin	Teacher, K-12
Bohannon, Holly	Teacher, K-12
Booth, Mary	Assistant Principal
Evans, Teresa	Principal
Goodwin, Lynn	Teacher, K-12
Hill, Zunia	Teacher, ESE
LeBlanc, Jennifer	Teacher, K-12
Marvin, Kathryn	Teacher, K-12
Steiner, Lori	Teacher, K-12
Seavey, Shannon	Teacher, K-12
DelGiudice, Diana	Guidance Counselor

Duties

Describe how the LLT promotes literacy within the school

The LLT (transitioning to an Instructional Leadership Team model) is a subset of the Problem Solving Leadership Team. The team provides leadership for the implementation of the goals, strategies, and actions steps related reading and writing on the SIP. Members include:

Principal

Assistant Principal

Reading Coach

ESE Teacher

ELL Representative

Grade Level Representatives

The principal is the LLT (ILT) chairperson. The reading coach is a member of the team and provides extensive expertise in data analysis and reading/writing instruction in all content areas. The LLT (ILT) is grounded in a shared or distributive leadership model where content teachers, the reading coach, instructional support staff, and the principal all participate equally in the decision-making process based on the team's review of data and its application to the specific SIP reading and writing goals focus.

The LLT (ILT) members monitors reading/writing data, identifies school-wide and individual teachers' reading/writing-focused instructional strengths and weaknesses, and creates a professional development plan to support identified instructional needs in conjunction with the Problem Solving Leadership team's support plan. Additionally the principal ensures that time is provided for the LLT ILT to collaborate and share information with all site stakeholders including other administrators, teachers, staff members, parents and students.

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Schools Build a Collaborative Culture Through Regularly Scheduled PLC Meetings

Core Beliefs:

- No school can help all students achieve at high levels if teachers work in isolation.
- Schools improve when teachers are given the time and support to work together to clarify essential

student learning, develop common assessments for learning, analyze evidence of student learning, and use that evidence to learn from one another.

- PLCs measure their effectiveness on the basis of results rather than intentions.
- All programs, policies, and practices are continually assessed on the basis of their impact on student learning.
- All staff members receive relevant and timely information on their effectiveness in achieving intended results.
- PLC meetings will be regularly scheduled.

Essential Characteristics of a PLC

- Shared mission, vision, values, goals
- Educators in a PLC benefit from clarity regarding their shared purpose, a common understanding of the school they are trying to create, collective communities to help move the school in the desired direction, and specific, measurable, attainable, results-oriented, and time-bound (SMART) goals to mark their progress.
- Collaborative teams focused on learning
- In a PLC, educators work together interdependently in collaborative teams to achieve common goals for which they are mutually accountable. The structure of the school is aligned to ensure teams are provided the time and support essential to adult learning.
- Collective inquiry
- Teams in a PLC relentlessly question the status quo, seek new methods of teaching and learning, test the methods, and then reflect on the results. Building shared knowledge of both current reality and best practice is an essential part of each team's decision-making process.
- Action orientation and experimentation
- Members of a PLC constantly turn their learning and insights into action. They recognize the importance of engagement and experience in learning and in testing new ideas. They learn by doing.
- Commitment to Continuous improvement
- Not content with the status quo, members of a PLC constantly seek better ways to achieve mutual goals and accomplish their fundamental purpose of learning for all. All teams engage in an ongoing cycle of:
 - ? Gathering evidence of current levels of student learning
 - ? Developing strategies and ideas to build on strengths and address weaknesses in that learning
 - ? Implementing the strategies and ideas
 - ? Analyzing the impact of the changes to discover what was effective and what was not
 - ? Applying the new knowledge in the next cycle of continuous improvement
- Results orientation
- Educators in a PLC assess their efforts on the basis of tangible results.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

Teacher Interview Day and Recruitment Fairs occur in June under the oversight of Human Resources. All applicants must be pre-approved by the District to attend these events. SDHC is continuing the Teacher Evaluations, which awards salary increases to all teachers based on sustained performance and progress up the career ladder. Performance levels are tied to a 3-year average of value added measures. The teacher evaluation is based on that value added, along with peer/mentor evaluation data and principal/administration evaluation data. PLCs and the District's Mentoring program for new teachers are essential for teacher retention.

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

District based mentors are provided to teachers new to teaching through the Teacher Evaluations. Weekly visits by mentors can include planning, modeling, data analysis, coaching, conference, and problem solving. Mentors work individually with new teachers, developing unique plans to support professional growth. The district-based mentor has strengths in the areas of leadership, mentoring, and increasing student achievement.

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

Hillsborough County Public Schools use state-adopted standards as the foundation for content area instruction. Florida adopted the Common Core Standards in mathematics, language arts, and literacy in history/social studies, science, and technical subjects in July 2010, which were fully implemented in 2013-14. The Common Core (CC) standards may be accessed at: http://www.cpalms.org/Standards/Common_Core_Standards.aspx. These standards describe the level of student achievement for which the state will hold schools accountable for students' learning. The domains, strands, standards, and benchmarks which comprise the Florida Standards are authorized by Section 1003.41, F.S., and are adopted by the State Board of Education (SBE). Rule 6A-1.09401, FAC, requires public schools to provide appropriate instruction to assist students in the achievement of these standards. Section 1008.25, F.S., requires each district school board to incorporate the Florida Standards into the district student progression plan.

The benchmarks are in the subject areas of mathematics beyond college and career ready (calculus, discrete mathematics, and financial literacy), science, social studies, the arts (dance, music, theatre, and visual arts), health education, physical education, world languages, gifted education and special education skills.

HCPS has, as required by state statute, adopted a comprehensive plan for student progression, which includes standards for evaluating each student's performance, including mastery of the Florida Standards. The plan also provides specific levels of performance in reading, writing, science, and mathematics at each grade level that includes the levels of performance on statewide assessments (as established by the Commissioner) at which a student must receive remediation or be retained. The HCPS pupil progression plan can be viewed at: <http://www.sdhc.k12.fl.us/instruction/StudentProgressionPlan/index.asp>.

Pursuant to State law, HCPS Board policies require purchasing current instructional materials so that each student has a textbook or other instructional materials as a major tool of instruction in core courses of the appropriate subject areas of mathematics, language arts, science, social studies, reading, and literature for grades K-12. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school. These purchases shall be for instructional materials included on the State-adopted list, except as otherwise provided in State law, and shall be made within the first two years of the adoption cycle. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school.

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

HCPS utilizes Problem-Solving and Response to Instruction/Intervention/Multi-tiered Systems of Support Framework as defined by Florida.

PS-RtI/MTSS is the practice of providing high-quality instruction and intervention matched to student needs using learning rate over time and level of performance to make important instructional decisions. PS-RtI/MTSS involves the systematic use of assessment data to most efficiently allocate resources in order to improve learning for all students. To ensure efficient use of resources, schools begin with the identification of trends and patterns using school-wide and grade-level data. Students who need instructional intervention beyond what is provided universally for positive behavior or

academic content areas are provided with targeted, supplemental interventions delivered individually or in small groups at increasing levels of intensity.

The RtI/MTSS framework is characterized by a continuum of academic and behavior supports reflecting the need for students to have fluid access to instruction of varying intensity levels. Three tiers describe the level and intensity of the instruction/interventions provided across the continuum. The three tiers are not, conversely, used to describe categories of students or specific instructional programs. The three tiers are characterized as follows:

Tier 1: Core Universal Instruction and Supports – General academic and behavior instruction and support designed and differentiated for all students in all settings

Tier 2: Targeted Supplemental Interventions and Supports – More focused, targeted instruction/intervention and supplemental support in addition to and aligned with the core academic and behavior curriculum and instruction

Tier 3: Intensive Individualized Interventions and Supports – The most intense (increased time, narrowed focus, reduced group size) instruction and intervention based upon individual student need provided in addition to and aligned with core and supplemental academic and behavior, curriculum, instruction, and supports

The problem-solving process is critical to making the instructional adjustments needed for continual improvement in both student level of performance and rate of progress and is critical for assessing (through students' response) the effectiveness of the instruction/interventions provided. Throughout the continuum of instruction and intervention, problem solving is used to match instructional resources to educational need. Teams continue to engage in problem solving to ensure that student success is achieved and maintained. The four critical parts of the on-going problem-solving cycle as a consistent way of work for teams are as follows:

I. Define the problem by determining the difference between what is expected and what is occurring. Ask, "What specifically do we want students to know and be able to do when compared to what they do know and are able to do?" When engaged in problem solving at the individual student level, the team should strive for accuracy by asking, "What exactly is the problem?"

II. Analyze the problem using data to determine why the issue is occurring. Generate hypotheses (reasons why students are not meeting performance goals) founded in evidence-based content area knowledge, alterable variables, and instructionally relevant domains. Gather assessment data to determine valid/non-valid hypotheses. Link validated hypotheses to instruction/intervention so that hypotheses will lead to evidence-based instructional decisions. Ask, "Why is/are the desired goal(s) not occurring? What are the barriers to the student(s) doing and knowing what is expected?" Design or select instruction to directly address those barriers.

III. Develop and implement a plan driven by the results of the team's problem analysis by establishing a performance goal for the group of students or the individual student and developing an intervention plan to achieve the goal. Then delineate how the student's or group of students' progress will be monitored and implementation integrity will be supported. Ask, "What are we going to do?"

IV. Measure response to instruction/interventions by using data gathered from progress monitoring at agreed upon intervals to evaluate the effectiveness of the intervention plan based on the student's or group of students' response to the intervention. Progress-monitoring data should directly reflect the targeted skill(s). Ask, "Is it working? If not, how will the instruction/intervention plan be adjusted to better support the student's or group of students' progress?" Team discussion centers on how to maintain or better enable learning for the student(s).

HCPS offers a variety of programs designed to meet the diverse needs of students. In Elementary School these supplemental and enrichment programs include additional time in small teacher-guided groups, computer aided interventions (i.e.iStation, FASTT Math, Reflex Math), Extended Learning Time, extended year programs, tutorial support, Math Bowl, Tivitz, Fine Arts Festival, Speech Contest, myOn Reader, Battle of the Books, Science Olympics, Odyssey of the Mind, and Geography Bee.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year: 3,420

Give students extra time with the core instruction in the areas needed.

Strategy Rationale

Helping students to make learning gains and become more engaged within the normal school day.

Strategy Purpose(s)

- Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy

Booth, Mary, mary.booth@sdhc.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Teacher Assessments and Student Work Samples

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

In Hillsborough County Public schools, all kindergarten children are assessed for Kindergarten Readiness using the FLKRS (Florida Kindergarten Readiness Screener.) This state-selected assessment contains a subset of the Early Childhood Observation System and the first two measures of the Florida Assessments in Reading (FAIR).

The instruments used in the screening are based upon the Florida Voluntary Prekindergarten (VPK) Education Standards. Parents are provided with a letter from the Commissioner of Education, explaining the assessments. Teachers will meet with parents after the assessments have been completed to review student performance. Data from the FAIR will be used to assist teachers in creating homogeneous groupings for small group reading instruction. Children entering Kindergarten may have benefited from the Hillsborough County Public Schools' Voluntary Prekindergarten Program. This program is offered at elementary schools in the summer and during the school year in selected Head Start classrooms and as a blended program in several Early Exceptional Learning Program (EELP) classrooms. Starting in the 2012-2013 school year, students in the VPK program were given the state-created VPK Assessment that looks at Print Knowledge, Phonological Awareness, Mathematics and Oral Language/Vocabulary. This assessment continues to be administered at the start and end of the VPK program. A copy of these assessments are mailed to the school in which the child is registered for kindergarten, enabling the child's teacher to have a better understanding of the child's abilities from the first day of school. Parent Involvement events for Transitioning Children into Kindergarten include Kindergarten Round-Up. This event provides parents with an opportunity to meet the teachers and hear about the academic program. Parents are encouraged to complete the school registration procedure at this time to ensure that the child is able to start school on time.

SEE: HCPS Pupil Progression Plan

Students are programmed & scheduled appropriately through clear communication with feeder schools, utilizing district scheduling guidelines, At-Risk lists, and early warning systems based on a

student's need for support.

School based Spring and Summer orientation programs include: elective fairs, school visits, open houses, parent and student information meetings, magnet information sessions and district Career and College Nights.

High Schools hold ongoing articulations between and amongst feeder schools to best assist with the transition into 9th grade, through vertical planning sessions with feeder school departments, ESE, ELL, AVID, and magnet articulation amongst schools.

Hillsborough County Public Schools offers numerous summer camp offerings, including AVID/GAP camps, IB camps, Transition, band and athletic camps.

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** Increase the percent of students making learning gains.
- G2.** Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. Increase the percent of students making learning gains. 1a

G048722

Targets Supported 1b

Indicator	Annual Target
ELA/Reading Gains	77.0
ELA/Reading Lowest 25% Gains	62.0
Math Gains	79.0
AMO Reading - ED	71.0
AMO Math - ELL	57.0

Resources Available to Support the Goal 2

- More support with RTI groups
- Media Specialist, Coaches, ESOL and ESE Support Staff, Counselor, Social Worker, and Para-professionals
- Technology and materials we do have on campus to support small group differentiated/adapted to skill deficits

Targeted Barriers to Achieving the Goal 3

- Limited amount of time and support staff
- More responsibility and monitoring for all stakeholders

Plan to Monitor Progress Toward G1. 8

Teachers will monitor student grades.

Person Responsible

Mary Booth

Schedule

Quarterly, from 11/10/2014 to 6/5/2015

Evidence of Completion

Grades and Assessments

G2. Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment. 1a

G048276

Targets Supported 1b

Indicator	Annual Target
FCAT 2.0 Science Proficiency	85.0
FAA Writing Proficiency	97.0
CELLA Listening/Speaking Proficiency	42.0
CELLA Reading Proficiency	48.0
FAA Reading Proficiency	86.0

Resources Available to Support the Goal 2

- Collaborative Planning/ PLC
- Differentiation
- Reading Coach
- District Support/ Curriculum Maps
- Technology Team

Targeted Barriers to Achieving the Goal 3

- Not all team members participate in planning for all students
- Training opportunities for differentiating strategies
- Part-time reading coach. Lack of math, science, writing and social studies coaches
- Curriculum Maps and timelines do not allow for teacher discretion and flexibility
- Training to increase technology skills

Plan to Monitor Progress Toward G2. 8

PSLT will analyze student data for Tiers 1,2,and 3.

Person Responsible

Teresa Evans

Schedule

Biweekly, from 10/22/2014 to 5/13/2015

Evidence of Completion

Student Data and Assessments

Action Plan for Improvement


For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** = Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key

G1. Increase the percent of students making learning gains. **1**

 G048722

G1.B1 Limited amount of time and support staff **2**

 B121582

G1.B1.S1 Allow for flexible in scheduling to meet students needs. **4**

 S139561

Strategy Rationale

All students will achieve higher learning gains due to interventions, enhancement, or enrichment.

Action Step 1 **5**

In PLCs instructional staff are refining and adjusting groups through data triangulation.

Person Responsible

Teresa Evans

Schedule

Weekly, from 10/14/2014 to 4/28/2015

Evidence of Completion

PLC Logs

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

PSLT members share data to be able to evaluate response to interventions, adjust groups/modify interventions and assign any new students to established groups.

Person Responsible

Joann Hernandez

Schedule

Biweekly, from 10/8/2014 to 4/29/2015

Evidence of Completion

Grouping Data and Response Data

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Collecting data from multiple sources to show student learning gains.

Person Responsible

Joann Hernandez


Schedule

Monthly, from 10/22/2014 to 4/29/2015


Evidence of Completion

Istation, Easy CBM, leveled literacy interventions, Journey's strategic interventions, and enrichment resources.

G1.B2 More responsibility and monitoring for all stakeholders **2**

 B127441

G1.B2.S1 Staff members will help to implement a program to reach out to economically disadvantaged students who are low performing. **4**

 S139569

Strategy Rationale

Our school population has changed and we have a greater number of students who are economically disadvantaged.

Action Step 1 **5**

Initiate "Adopt A Student Program"

Person Responsible

Diana DelGiudice

Schedule

On 12/9/2014

Evidence of Completion

Instructional Planning Tool

Plan to Monitor Fidelity of Implementation of G1.B2.S1 **6**

Guidance counselor can get feedback from staff to see how the students are doing.

Person Responsible

Diana DelGiudice

Schedule

Monthly, from 12/9/2014 to 5/12/2015

Evidence of Completion

Examples of how our economically disadvantaged students have been supported.

Plan to Monitor Effectiveness of Implementation of G1.B2.S1 7

Analyze the calendars to see if the frequency of visits affects the students academic progress at PLCs.

Person Responsible

Teresa Evans

Schedule

Monthly, from 12/9/2014 to 4/14/2015

Evidence of Completion

PLC Log

G1.B2.S2 Students across all tiers will receive support from stakeholders in our school. 4

 S139607

Strategy Rationale

Students will be supported by various members of our staff.

Action Step 1 5

Schedule staff members to help with specific grade-levels or groups throughout the school year.

Person Responsible

Teresa Evans

Schedule

Monthly, from 10/21/2014 to 5/29/2015

Evidence of Completion

Schedules

Plan to Monitor Fidelity of Implementation of G1.B2.S2 6

Staff members will record what they did with the students.

Person Responsible

Teresa Evans

Schedule

Daily, from 10/21/2014 to 5/29/2015

Evidence of Completion

Record of how students were engaged in learning

Plan to Monitor Effectiveness of Implementation of G1.B2.S2 7

During PLCs teachers will discuss student performance

Person Responsible

Teresa Evans

Schedule

Weekly, from 10/28/2014 to 5/29/2015

Evidence of Completion

Student work samples and assessments

G2. Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment. 1

G048276

G2.B1 Not all team members participate in planning for all students 2

B122371

G2.B1.S1 Team members collaboratively plan during PLCs for all students 4

S134295

Strategy Rationale

Increase students engagement

Action Step 1 5

PLC log will be turned into administration after each PLC to ensure team collaboration is taking place.

Person Responsible

Teresa Evans

Schedule

Weekly, from 8/26/2014 to 5/26/2015

Evidence of Completion

PLC Log

Action Step 2 5

Discuss student data.

Person Responsible

Teresa Evans

Schedule

Weekly, from 9/16/2014 to 5/26/2015

Evidence of Completion

Student work and data from assessments.

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Administration will observe implementation of team planning.

Person Responsible

Teresa Evans

Schedule

Every 2 Months, from 8/26/2014 to 5/26/2015

Evidence of Completion

Administration walk throughs, pop-in classroom visits and formal observations.

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Feedback from informal walk throughs and formal observations.

Person Responsible

Teresa Evans

Schedule

Quarterly, from 8/26/2014 to 5/26/2015


Evidence of Completion

Lesson plan forms and student samples will be brought in to demonstrate the effectiveness of the team planning and student engagement.

G2.B2 Training opportunities for differentiating strategies 2

 B122372

G2.B2.S1 Participate in differentiated training or book studies. 4

 S139387

Strategy Rationale

Learn new strategies to implement into the classroom to meet students learning needs.

Action Step 1 5

Use the multiple resources found in the professional library and virtual professional library.

Person Responsible

Amy Bolt

Schedule

Monthly, from 11/4/2014 to 4/14/2015

Evidence of Completion

Usage of differentiation materials from the library collection.

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Media specialist will monitor user reports through the Symphony SIRSI-DYNIX System.

Person Responsible

Amy Bolt

Schedule

Monthly, from 11/10/2014 to 4/30/2015

Evidence of Completion

User reports will be printed and distributed at the end of each month.

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

At PLCs teachers will discuss strategies found in resources from the professional libraries.

Person Responsible

Teresa Evans

Schedule

Weekly, from 11/3/2014 to 4/24/2015

Evidence of Completion

PLC Log

G2.B3 Part-time reading coach. Lack of math, science, writing and social studies coaches 2

 B122374

G2.B3.S1 Utilize resources we do have such as: our guidance counselor, media staff, kindergarten and ESE and ESOL para-professionals, PTA tutors, and parent volunteers. 4

 S139396

Strategy Rationale

We have an array of parents who are willing to donate their time to assist our school in meeting students' needs.

Action Step 1 5

We are going to create a schedule to share these resources as needed.

Person Responsible

Mary Booth

Schedule

Monthly, from 11/10/2014 to 4/30/2015

Evidence of Completion

Calendar of times met

Plan to Monitor Fidelity of Implementation of G2.B3.S1 6

Administration will verify that resource teachers are meeting groups as scheduled. PTA will be responsible for the tutoring schedule.

Person Responsible

Mary Booth

Schedule

Monthly, from 11/10/2014 to 4/30/2015

Evidence of Completion

PTA Log and Teacher Schedule

Plan to Monitor Effectiveness of Implementation of G2.B3.S1 7

Teacher Feedback

Person Responsible

Teresa Evans

Schedule

Weekly, from 11/10/2014 to 4/30/2015

Evidence of Completion

PLC Logs

G2.B4 Curriculum Maps and timelines do not allow for teacher discretion and flexibility **2**

 B122375

G2.B4.S1 Use the curriculum maps and timelines as a resource, but allow our students needs to drive our instruction and guide our timing. **4**

 S139524

Strategy Rationale

We want students to have time to master more difficult concepts once other concepts are mastered.

Action Step 1 **5**

Analyze pre-assessments to identify what our students need.

Person Responsible

Mary Booth

Schedule

Monthly, from 8/25/2014 to 4/24/2015

Evidence of Completion

Pre-assessments

Plan to Monitor Fidelity of Implementation of G2.B4.S1 **6**

During PLCs teachers will discuss pre-assessment data to determine where their students need more or less time to master a concept or skill.

Person Responsible

Teresa Evans

Schedule

Weekly, from 9/2/2014 to 4/24/2015

Evidence of Completion

PLC Logs

Plan to Monitor Effectiveness of Implementation of G2.B4.S1 7

Classroom teachers will conduct post assessments to see student progress.

Person Responsible

Mary Booth

Schedule

Monthly, from 9/19/2014 to 5/29/2015

Evidence of Completion

Post assessments

G2.B5 Training to increase technology skills 2

 B122376

G2.B5.S1 Use technology effectively. 4

 S145532

Strategy Rationale

Students are more engaged when technology is used regularly.

Action Step 1 5

We will make sure that all of the technology has the parts needed to be used in the classrooms.

Person Responsible

Amy Bolt

Schedule

Weekly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Amy will use her inventory and ordering sheets to keep track of technology.

Plan to Monitor Fidelity of Implementation of G2.B5.S1 6

At PLCs and faculty meetings teachers are sharing resources and demonstrating best practices with technology.

Person Responsible

Teresa Evans

Schedule

Monthly, from 9/16/2014 to 5/29/2015

Evidence of Completion

PLC Logs and Faculty agendas

Plan to Monitor Effectiveness of Implementation of G2.B5.S1 7

Teachers will share their results with the use of technology and their students' engagement.

Person Responsible

Teresa Evans

Schedule

Monthly, from 9/29/2014 to 5/29/2015

Evidence of Completion

PLC Logs and Leadership Meetings

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G2.B1.S1.A1	PLC log will be turned into administration after each PLC to ensure team collaboration is taking place.	Evans, Teresa	8/26/2014	PLC Log	5/26/2015 weekly
G2.B2.S1.A1	Use the multiple resources found in the professional library and virtual professional library.	Bolt, Amy	11/4/2014	Usage of differentiation materials from the library collection.	4/14/2015 monthly
G2.B3.S1.A1	We are going to create a schedule to share these resources as needed.	Booth, Mary	11/10/2014	Calendar of times met	4/30/2015 monthly
G2.B4.S1.A1	Analyze pre-assessments to identify what our students need.	Booth, Mary	8/25/2014	Pre-assessments	4/24/2015 monthly
G1.B1.S1.A1	In PLCs instructional staff are refining and adjusting groups through data triangulation.	Evans, Teresa	10/14/2014	PLC Logs	4/28/2015 weekly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G1.B2.S1.A1	Initiate "Adopt A Student Program"	DelGiudice, Diana	11/4/2014	Instructional Planning Tool	12/9/2014 one-time
G1.B2.S2.A1	Schedule staff members to help with specific grade-levels or groups throughout the school year.	Evans, Teresa	10/21/2014	Schedules	5/29/2015 monthly
G2.B5.S1.A1	We will make sure that all of the technology has the parts needed to be used in the classrooms.	Bolt, Amy	9/1/2014	Amy will use her inventory and ordering sheets to keep track of technology.	5/29/2015 weekly
G2.B1.S1.A2	Discuss student data.	Evans, Teresa	9/16/2014	Student work and data from assessments.	5/26/2015 weekly
G1.MA1	Teachers will monitor student grades.	Booth, Mary	11/10/2014	Grades and Assessments	6/5/2015 quarterly
G1.B1.S1.MA1	Collecting data from multiple sources to show student learning gains.	Hernandez, Joann	10/22/2014	Istation, Easy CBM, leveled literacy interventions, Journey's strategic interventions, and enrichment resources.	4/29/2015 monthly
G1.B1.S1.MA1	PSLT members share data to be able to evaluate response to interventions, adjust groups/modify interventions and assign any new students to established groups.	Hernandez, Joann	10/8/2014	Grouping Data and Response Data	4/29/2015 biweekly
G1.B2.S1.MA1	Analyze the calendars to see if the frequency of visits affects the students academic progress at PLCs.	Evans, Teresa	12/9/2014	PLC Log	4/14/2015 monthly
G1.B2.S1.MA1	Guidance counselor can get feedback from staff to see how the students are doing.	DelGiudice, Diana	12/9/2014	Examples of how our economically disadvantaged students have been supported.	5/12/2015 monthly
G1.B2.S2.MA1	During PLCs teachers will discuss student performance	Evans, Teresa	10/28/2014	Student work samples and assessments	5/29/2015 weekly
G1.B2.S2.MA1	Staff members will record what they did with the students.	Evans, Teresa	10/21/2014	Record of how students were engaged in learning	5/29/2015 daily
G2.MA1	PSLT will analyze student data for Tiers 1,2,and 3.	Evans, Teresa	10/22/2014	Student Data and Assessments	5/13/2015 biweekly
G2.B1.S1.MA1	Feedback from informal walk throughs and formal observations.	Evans, Teresa	8/26/2014	Lesson plan forms and student samples will be brought in to demonstrate the effectiveness of the team planning and student engagement.	5/26/2015 quarterly
G2.B1.S1.MA1	Administration will observe implementation of team planning.	Evans, Teresa	8/26/2014	Administration walk throughs, pop-in classroom visits and formal observations.	5/26/2015 every-2-months
G2.B2.S1.MA1	At PLCs teachers will discuss strategies found in resources from the professional libraries.	Evans, Teresa	11/3/2014	PLC Log	4/24/2015 weekly
G2.B2.S1.MA1	Media specialist will monitor user reports through the Symphony SIRSI-DYNIX System.	Bolt, Amy	11/10/2014	User reports will be printed and distributed at the end of each month.	4/30/2015 monthly
G2.B3.S1.MA1	Teacher Feedback	Evans, Teresa	11/10/2014	PLC Logs	4/30/2015 weekly
G2.B3.S1.MA1	Administration will verify that resource teachers are meeting groups as scheduled. PTA will be responsible for the tutoring schedule.	Booth, Mary	11/10/2014	PTA Log and Teacher Schedule	4/30/2015 monthly
G2.B4.S1.MA1	Classroom teachers will conduct post assessments to see student progress.	Booth, Mary	9/19/2014	Post assessments	5/29/2015 monthly
G2.B4.S1.MA1	During PLCs teachers will discuss pre-assessment data to determine where their students need more or less time to master a concept or skill.	Evans, Teresa	9/2/2014	PLC Logs	4/24/2015 weekly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G2.B5.S1.MA1	Teachers will share their results with the use of technology and their students' engagement.	Evans, Teresa	9/29/2014	PLC Logs and Leadership Meetings	5/29/2015 monthly
G2.B5.S1.MA1	At PLCs and faculty meetings teachers are sharing resources and demonstrating best practices with technology.	Evans, Teresa	9/16/2014	PLC Logs and Faculty agendas	5/29/2015 monthly

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. Increase the percent of students making learning gains.

G1.B1 Limited amount of time and support staff

G1.B1.S1 Allow for flexible in scheduling to meet students needs.

PD Opportunity 1

In PLCs instructional staff are refining and adjusting groups through data triangulation.

Facilitator

Grade-level Team Leaders

Participants

Grade-Level PLC Members

Schedule

Weekly, from 10/14/2014 to 4/28/2015

G2. Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment.

G2.B1 Not all team members participate in planning for all students

G2.B1.S1 Team members collaboratively plan during PLCs for all students

PD Opportunity 1

PLC log will be turned into administration after each PLC to ensure team collaboration is taking place.

Facilitator

Team Leaders

Participants

Grade-level teams

Schedule

Weekly, from 8/26/2014 to 5/26/2015

G2.B4 Curriculum Maps and timelines do not allow for teacher discretion and flexibility

G2.B4.S1 Use the curriculum maps and timelines as a resource, but allow our students needs to drive our instruction and guide our timing.

PD Opportunity 1

Analyze pre-assessments to identify what our students need.

Facilitator

Grade-level Team Leaders

Participants

Grade-level Instructional Personnel

Schedule

Monthly, from 8/25/2014 to 4/24/2015

Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

G2. Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment.

G2.B2 Training opportunities for differentiating strategies

G2.B2.S1 Participate in differentiated training or book studies.

PD Opportunity 1

Use the multiple resources found in the professional library and virtual professional library.

Facilitator

Amy Bolt

Participants

Any instructional staff members

Schedule

Monthly, from 11/4/2014 to 4/14/2015

G2.B5 Training to increase technology skills

G2.B5.S1 Use technology effectively.

PD Opportunity 1

We will make sure that all of the technology has the parts needed to be used in the classrooms.

Facilitator

Amy Bolt

Participants

Instructional Staff

Schedule

Weekly, from 9/1/2014 to 5/29/2015

Budget Rollup

Summary

Description	Total
Goal 1: Increase the percent of students making learning gains.	1,000
Goal 2: Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment.	2,500
Grand Total	3,500

Goal 1: Increase the percent of students making learning gains.

Description	Source	Total
B2.S1.A1 - Student Incentives	School Improvement Funds	1,000
Total Goal 1		1,000

Goal 2: Increase student engagement with rigorous and relevant and differentiated tasks and lessons aligned with grade-level and content standards in a positive and supportive environment.

Description	Source	Total
B5.S1.A1 - Technology Support	School Improvement Funds	2,500
Total Goal 2		2,500