

Miami-Dade County Public Schools

Frederick R. Douglass Elementary



2015-16 School Improvement Plan

Frederick R. Douglass Elementary

314 NW 12TH ST, Miami, FL 33136

<http://frederickdouglass.dadeschools.net/>

School Demographics

School Type	2014-15 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (As Reported on Survey 2)
Elementary	Yes	99%

Alternative/ESE Center	Charter School	2015-16 Minority Rate (Reported as Non-white on Survey 2)
No	No	100%

School Grades History

Year	2014-15	2013-14	2012-13	2011-12
Grade	D*	D	F	D

**Preliminary Informational Baseline School Grade*

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan is pending approval by the Dade County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A, B or C with at least one F in the prior three years
- Focus – currently D
 - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
 - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-C with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2015-16 DA Category and Statuses

DA Category	Region	RED
Focus	5	Gayle Sitter
Former F	Turnaround Status	
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

Frederick Douglass Elementary School community believes that the mission of our school is to support all students by providing them with a safe learning environment that presents them with challenging educational opportunities which will prepare them to be productive citizens of the 21st century. To succeed in this mission, we recognize that our students must demonstrate competence in oral and written communication; understand effective and responsible use of technology; and develop critical thinking, effective problem solving, and have creativity. In addition, it is critical that our students respect and contribute to the diverse, low economic and multicultural community in which they live.

We are committed to the following:

- All students meet or exceed high performance standards in rigorous core programs.
- All students will have access to appropriate programs and services.
- All students will be provided opportunities to learn in a safe and secure school facility.
- All students will respond to success and failure with reflection and resiliency.
- All students will be supported in learning environments that foster a climate of respect for all.
- Staff and administration will create and encourage student participation in activities that foster students' wellness and physical health.
- All students and staff will benefit from collaboration and partnership with higher education, and other community groups and resources.

Provide the school's vision statement

Our primary purpose is to successfully build life-long learners who are responsible citizens in the global community. Frederick Douglass students, in collaboration with educators, parents, and the community, will develop motivated, self-reliant, creative, and ethical individuals who respect differences in others.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Parents are invited to be a part of the school's Parent Teacher Association (PTA). Parents are invited to participate in extended learning activities after school, which provide an opportunity for teachers, students and parents to interact. We also learn about the culture of our student through the support organizations that provide services to our students and parents. These organizations work with our students and parents in a different capacity which helps with bridging the gap between home, school and community.

Describe how the school creates an environment where students feel safe and respected before, during and after school

Students are provided opportunities to participate in before/after school academic and extracurricular activities, which double as a safe respectful atmosphere to thrive.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

At Frederick Douglass Elementary School we implement the Values Matters Initiative and Positive Behavior Support System (PBS). These systems gives students, faculty and parents a new way to think about behavior. Our school utilizes PBS to increase student's safety, decrease problem behavior, and to establish a positive school culture. PBS assists our staff in understanding the relationships between a student's behavior and his or her environment. Our staff uses multiple strategies to effectively reduce problem behavior including changing systems, altering environments, teaching Character education, and focusing on positive behaviors. As a result of effectively implementing PBS effective intervention has been developed that have impeded problem behaviors, taught new skills, and created support systems for the students.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

Students are provided counseling service on an individual and group bases. Outside support agencies are made accessible to parents and students as needed. Our school has also partnered with several community organizations that provide one on one mentoring services to select students recommended by teachers and or parents. Students are screened for vision and hearing deficiencies and are referred to outside community agencies.

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

- Attendance: Students who miss more than 10% of instructional time
- Behavior: Students who have referrals that lead to suspension
- Performance: Students score at FCAT (FSA) Level 1 in either ELA or Math
- Performance: Students who are not proficient in reading by Grade 3
- Retention: Students who are retained

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level					Total
	K	1	2	4	5	
Attendance below 90 percent	1	2	2	2	2	9
One or more suspensions	0	0	0	0	0	
Course failure in ELA or Math	1	2	1	2	2	8
Level 1 on statewide assessment	0	0	0	0	0	

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level					Total
	K	1	2	4	5	
Students exhibiting two or more indicators	1	3	5	8	13	30

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

Hourly teachers, Americorp members, and instructional teachers provide an hour of intervention instruction daily with teacher, student ratio of 1:10 for students in need of Tier 2 intervention. The following programs are used for intervention:

KG-WonderWorks, and Saxon

1st and 2nd Grade-WonderWorks and Saxon

Grades 3-5-WonderWorks, WonderWorks Foundational Skills

Students that are in need of Tier 3 intervention will be pulled out by interventionist and provided an additional 30 minutes of instruction with a teacher, student ratio of 1:3.

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

Yes

PIP Link

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

Description

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

The school has also been able to secure community partners to assist with students academically and socially. We've partnered with University of Miami Frost School of Music to provide free music lessons to our students. The benefits of music instruction are not limited to the early years. According to the National Association for Music Education, SAT takers with a background involving musical instruction score significantly higher than their non-musically trained counterparts - a surprising 56 points higher on the verbal portion and 39 points higher on the math portion of the test.

We've also partnered with Big Brothers Big Sisters to provide mentoring services for students as well as other wrap around services for students and their families. Additionally, we've partnered with Common Threads Cooking Program an after school program that provides free weekly cooking classes to the students and their parents. This program includes all core subjects: reading, math and science which help with academic skill building, following directions and effective communication. Finally, we've also partnered with Community in Schools. Community in Schools of Miami is empowered by many dedicated individuals and group including volunteers, mentors, tutors, teachers, AmeriCorp members, partners that work to empower at risk students in the district.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership:

Name	Title
Ellis, Yolanda	Principal
Boynton, Terracish	Assistant Principal
Vangates, Satarria	Instructional Coach
Bankston, Willie	Guidance Counselor
Goodman, Aurelia	Instructional Coach

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

Identify the school-based MTSS Leadership Team.

- Yolanda Ellis, Principal
- Terracish Boynton, Assistant Principal
- Satarria Level-Vangates, Reading Coach
- Aurelia Goodman, Math Coach
- Dr. Willie Bankston School Counselor
- Dr. Pierre Alcindor, School Social Worker
- Ria Parasram , School Psychologist
- Juanita Caldwell, SPED Teacher
- Jessica Walden, Media Clerk
- Satarria Level-Vangates, PD Liaison
- William Patterson, Technology Specialist

Principal:

Provides a common vision for the use of data-based decision-making, ensures that the school based team is properly implementing Rtl, conduct assessment of Rtl skills of school staff, ensures the implementation of intervention support and documentation, ensures adequate professional development to support Rtl implementation, and communicates with parents regarding school-based Rtl plans and actions.

Assistant Principal:

Assists the principal in ensuring the school-based team implements Rtl, conducts assessment of Rtl skills of the staff, ensures the implementation of intervention support and documentation ensures adequate professional development to support Rtl implementation, and communicates with parents regarding school-based Rtl plans and actions.

Instructional Coaches Reading/ Math:

Develops, leads, and evaluates school core content standards/ programs. Identifies systematic patterns of student needs while working with ETO personnel to identify appropriate, evidence-based intervention strategies; assists with whole school screening programs that provide early intervening services for children to be considered “at risk;” assists in the design and implementation for progress monitoring, data collection, and data analysis; participates in the design and delivery of professional development; and provides support for assessment and implementation monitoring. Provide classroom follow-up on best practices and use the coaching cycle to support teachers.

School Counselor:

Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans; provides support for intervention fidelity and documentation; provides technical assistance for problem solving activities including data collection, data analysis, intervention planning, and program evaluation; facilitates data-based decision making activities.

Social Worker:

Provides quality services and expertise on issues ranging from program design to assessment and intervention with individual students. The school social worker will continue to link child-serving and community agencies to the schools and families to support the child’s academic, emotional,

behavioral, and social success.

School Psychologist:

Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans; provides support for intervention fidelity and documentation; provides professional development and technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; facilitates data-based decision making activities.

Media Specialist:

Oversees school-wide activities that promote literacy.

SPED Teacher

Provide curriculum support to students that have been identified and staffed as students with disabilities. The SPED teacher will provide instruction using the pull-out model and/or co-teach model. The SPED teacher will also ensure that SPED students IEP's are updated and in compliance based on the IDEA ACT.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

The Rtl team meets monthly to analyze summative data, progress monitoring data, benchmark assessment data, and makes instructional decisions based on this data as appropriate. Team members provide updates on each school initiative they oversee. All aspects of school operations are discussed including budgetary matters which may impact student achievement.

Student Services Personnel: Provides quality services and expertise on issues ranging from program design to assessment and intervention with individual students. In addition to providing interventions, school social workers continue to link child-serving and community agencies to the schools and families to support the child's academic, emotional, behavioral, and social success.

Title I, Part A:

Services are provided to ensure students requiring additional remediation are assisted through extended learning opportunities (before-school and/or after-school programs, Saturday Academy or summer school). The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided to the schools, students, and families. School based, Title I funded Community Involvement Specialists (CIS), serve as bridge between the home and school through home visits, telephone calls, school site and community parenting activities. The CIS schedules meetings and activities, encourage parents to support their child's education, provide materials, and encourage parental participation in the decision making processes at the school site. Curriculum Coaches develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Parents participate in the design of their school's Parent Involvement Plan (PIP – which is provided in three languages at all schools), the school improvement process and the life of the school and the annual Title I Annual Parent Meeting at the beginning of the school year. The annual M-DCPS Title I Parent/Family Involvement Survey is intended to be used toward the end of the school year to measure the parent program over the course of the year and to facilitate an evaluation of the parent involvement program to inform planning for the following year. An all-out effort is made to inform parents of the importance of this survey via CIS, Title I District and Region meetings, Title I Newsletter for Parents, and Title I Quarterly Parent Bulletins. This survey,

available in English, Spanish and Haitian-Creole, will be available online and via hard copy for parents (at schools and at District meetings) to complete. Other components that are integrated into the school-wide program include an extensive Parental Program; Title I CHES (as appropriate); Supplemental Educational Services; and special support services to special needs populations such as homeless, migrant, and neglected and delinquent students.

Title I, Part C- Migrant:

Frederick Douglass Elementary School provides services and support to migrant students and parents. The Community Involvement Specialist coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met.

Title I, Part D:

District receives funds to support the Educational Alternative Outreach Program. Services are coordinated with district Drop-out Prevention programs.

Title II:

The District uses supplemental funds for improving basic education as follows: (1) training to certify qualified mentors for the New Teacher (MINT) Program; (2) training for add-on endorsement programs, such as Reading, Gifted, ESOL; (3) training and observation release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Less Study Group implementation and protocols.

Title III:

Services are provided through the district for education materials and ELL district support services to improve the education of immigrant and English Language Learners. Title III funds requested for the 2012-2013 school year will be used for tutorial programs, coaching and mentoring for ESOL and content area teachers, professional development on best practices for ESOL and content area teachers, and reading and supplementary instructional materials.

Title X- Homeless:

The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community. Project Upstart, Homeless Children & Youth Program assists schools with the identification enrollment, attendance, and transportation of homeless students.

The Homeless Liaison provides training for school registrars on the procedures for enrolling homeless students and for school counselors on the McKinney Vento Homeless Assistance Act – ensuring homeless children and youth are not to be stigmatized or separated, segregated, or isolated on their status as homeless – and are provided with all entitlements.

Project Upstart provides a homeless sensitivity and awareness campaign throughout all the schools – each school is provided a video and curriculum manual. A contest is sponsored by the homeless trust – a community organization.

District Homeless Social Worker provides resources and social services referrals for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. The school counselor provides resources such as clothing and school supplies.

Supplemental Academic Instruction (SAI)

Frederick Douglass Elementary will receive funding from Supplemental Academic Instruction (SAI) as part of its Florida Educational Finance Program (FEFP) allocation. SAI funds will be coordinated with Title I funds to provide summer school for students documented as less than proficient readers (Level 1).

Violence Prevention Programs:

Frederick Douglass Elementary offers a non-violence and anti-drug program to students that incorporate field trips, counseling, community service, and on-site award recognition programs. Connect with Respect is the Miami Dade Public Schools (M-DCPS) anti-bullying and violence prevention program that provides five lessons per grade level in the areas of bullying and violence prevention.

Nutrition Programs:

The National School Lunch and School Breakfast Programs as administered by Dade County Public

Schools provides free and reduced priced meals for children unable to pay the full price. Students from households who receive food stamps and/or Temporary Aid to Needy Families (TANF) and who have a social security number on file at the school may be eligible for direct certification. Students approved by direct certification are not required to have an application on file. Application forms are sent to all homes with a letter to parents or guardians. Children from households with incomes of less than or equal to the income criteria may be eligible for either free or reduced priced meals.

Head Start:

Head Start programs are co-located in several Title I schools and/or communities. Joint activities, including professional development and transition processes are shared.

Other:

Frederick Douglass Elementary School involves parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center or parent area in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services. Parental engagement/involvement is increased through developing, with on-going parental input, the school's Title I School-Parent Compact; Title I Parental Involvement Plan; scheduling the Annual Title I Meeting; and other documents/activities necessary in order to comply with dissemination and reporting requirements. Informal parent surveys are conducted to determine specific needs of parents and determination of topics for schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate parents' schedules. This impacts the goal to empower parents and build their capacity for involvement.

Completed Title I Administration Parental Involvement Monthly School Reports (FM-6914 Rev. 06-08) and the Title I Parental Involvement Monthly Activities Report (FM-6913 03-07), will be submit to Title I Administration by the 5th of each month as documentation of compliance with NCLB Section 1118. Additionally, the M-DCPS Title I Parent/Family Survey, distributed to schools by Title I Administration, is to be completed by parents/families annually in May. The Survey's results are used to assist with revising our Title I parental documents for the approaching school year.

School Advisory Council (SAC)

Membership:

Name	Stakeholder Group
Overtown Youth Center	Business/Community
Yolanda Ellis	Principal
Satarria Vangates	Education Support Employee
Jabari Everett	Student
Farah Johnson	Business/Community
Quatika Harris	Parent
Tanya Bailey	Education Support Employee

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

The SAC will review and evaluate last year SIP to determined if the goals were met. SAC will also help develop an action plan to ensure the SIP is being followed to ensure the school's success.

Development of this school improvement plan

The SAC will review the school data and provide to the School Improvement Plan.

Preparation of the school's annual budget and plan

SAC will review the budget and help develop a plan on how funds will be used for students and used to implement the School Improvement Plan.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

in the school year of 2014-2015 \$1,543.79 was used to assist with various educational field-trips and purchase rewards for the students', certificates and trophies.

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)

Membership:

Name	Title
Porter, Latoya	Teacher, K-12
Ellis, Yolanda	Principal
Boynton, Terracish	Assistant Principal
Vangates, Satarria	Instructional Coach
Miles, Charnetta	Teacher, K-12

Duties

Describe how the LLT promotes literacy within the school

Major initiatives of the LLT are to analyze data and develop school programs/activities that assist with raising student achievement in reading/language arts (and related core subject areas). Examples include: Providing PD to teachers to increase rigor in classroom instruction, developing an intervention schedule in Reading and Writing, analyzing data to drive instruction, providing small group intervention activities for at-risk students, and developing school-wide activities/initiatives to motivate reading at all grade levels.

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Teachers in each grade level have designated planning times in the master schedule in common, encouraging teachers to plan together and collaborate. Teachers plan with instructional coaches, receiving guidance and refining their instructional teaching practices. During common planning sessions, teachers discuss strategies, lessons and activities that are aligned to the Florida Standards. Lesson Studies and Peer Observations are conducted to refine and enhance instructional practices. Professional Learning Communities (PLC) are conducted throughout the school year to increase teachers conceptual understanding of content and teachers observes best practices in action.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

1. Provide job embedded professional development during faculty meetings, common planning and on teacher workdays.
2. Site mentoring partnerships with veteran teachers
3. Coaches will provide ongoing support by completing coaching cycles with teachers.
4. Provide opportunities for collaboration through Professional Learning Communities and Lesson Studies.

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Here at Frederick Douglass we use the Mentoring and Induction for New Teachers (MINT) to support and retain new and early-career teachers to ensure that students in Miami-Dade County Public Schools (M-DCPS) will have access to highly-qualified and accomplished teachers. The three-year plan details levels of support and resources provided to new and early career teachers. Teachers are assigned to one of the following tracks based on their experience and educational background: teachers new to the profession with an education degree, teachers new to the profession who are non-education majors and experienced teachers new to the District. The program outlines a research-based framework to facilitate the transition from new/early-career teacher to accomplished educator.

The components of MINT include the assignment of a mentor teacher to inexperienced new teachers and teachers in their second year of teaching in M-DCPS, reflection, self-assessment and goal setting activities, core learning courses, and participation in professional learning communities. New inexperienced teachers will observe veteran teachers and mentors will be released to observe new teachers in the classroom and provide in-class coaching. Mentors are required to participate in three mentoring and coaching sessions.

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

The instructional focus at Frederick Elementary School is to use district, state, and Florida standards curriculum guidelines to drive academic and technology instruction. Frederick Elementary School offers a core curriculum focusing on the Florida standards, as required by the State of Florida. Teachers use district curriculum pacing guides to ensure that student learning is aligned to the Florida standards. Teachers access various materials from the curriculum guides and item specifications to develop, teach, and implement the curriculum. Weekly lesson plans are developed based on, curriculum standards, developmentally appropriate practices, learning styles, and mastery of skills to ensure optimal student success.

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

Data is used to modify instruction and planning to address student needs and to inform instructional decisions. Differentiated Instruction is implemented during the 120 minute Literacy block and a 90 minute math block. Whole group instruction is provided using the core reading and mathematics curriculum as a guide, and is usually followed by small group centers to develop reading and math

skills both cooperatively and independently. During the instructional center time, the classroom teacher meets with small groups to provide systematic and explicit instruction in identified academic skill areas. The students are placed in the groups based on the data. The students rotate every 20 minutes from one center to the other, Teacher Led Center, Technology Center, and Independent Center; at risk students meet more frequently and for longer periods. This small group targeted skill instruction supplements and reinforces high quality and consistent initial curriculum instruction.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year: 60

Frederick Douglass Elementary School strives to ensure students requiring additional skill building remediation are assisted through extended learning opportunities using Wonder-Works and Saxon Intervention Programs. The District coordinates with the Educational Transformation Office (ETO) in ensuring staff development needs are provided as well as support services that are provided to students. The Literacy coach develops, leads, and evaluates the school's core content standards within the program by; identify and analyze existing literature on scientifically based curriculum assessments using an intervention approach. The Literacy coach systematic patterns of student needs while working with ETO support personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Other components that are integrated into the school-wide skill base program include an extensive Parental Support Program and special support services to special needs populations such as homeless migrant, and neglected and delinquent students.

Strategy Rationale

To ensure the improvement of academic achievement.

Strategy Purpose(s)

- Core Academic Instruction
- Enrichment
- Teacher collaboration, planning and professional development

Person(s) responsible for monitoring implementation of the strategy

Boynton, Terracish, tboynton@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

The following data is individually collected and analyzed by the teacher, coaches and administration that is followed by teacher/student data chats as well as teacher, coach, administration data chats.

Monthly OPM all grades

Mini Benchmark Exams

IReady Data

Monthly Renaissance Learning Program

Interim Assessments

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

Throughout the year, various Head Start centers in the community bring their students to visit the school to experience on-site activities in preparation for their transition into the Kindergarten program. This will assist by providing young children with a meaningful learning experience, in an environment that provides opportunities to create knowledge through initiatives shared with supportive adults. At Frederick Douglass Elementary School, all incoming Kindergarten students are assessed prior to or upon entering Kindergarten in order to ascertain individual and group needs and to assist in the development of robust instructional/intervention programs. All students are assessed within the areas of Basic Skills/School Readiness, Oral Language/Syntax, Print/Letter Knowledge, and Phonological Awareness/Processing. Specifically, the assessments used to assess basic academic skill development and academic school readiness of incoming students are the Florida Kindergarten Readiness Screener (FLKRS), Early Childhood Observation System (ECHOS), and Florida Assessments for Instruction in Reading (FAIR). Screening data will be collected and aggregated prior to the month of October. Data will be used to plan daily academic and social/emotional instruction for all students and for groups of individual students who may need intervention beyond core instruction. Kindergarten academic and behavioral instruction will include daily explicit instruction, modeling, guided, and independent practice of all academic and/or social emotional skills identified by screening data. Social skills instruction will occur daily for twenty minutes using the Skills Streaming Curriculum and will be reinforced throughout the day through the use of a common language, re-teaching, and positive reinforcement of pro-social behavior.

Screening tools will be re-administrated at mid-year and at the end of the year in order to determine student learning gains and to determine the need for modifications to the instructional and intervention programs.

Parents and children will gain familiarity with Kindergarten as well as receive information relative to the matriculation of students at the school. The principal will meet with the center directors of neighborhood centers. "Smooth Sailing" Kindergarten preparation brochures and other documents will be sent home to parents throughout the year. Additionally, the school will build a working relationship and a culture of exchange and mutual respect by instituting the Early Educator Exchange (Triple E). Neighborhood Head Start and school site Head Start teachers will come together with Kindergarten teachers in the Fall and Summer for a facilitated discussion focusing on student performance, effective instructional methods, and developmental expectations.

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

Needs Assessment

Problem Identification

Data to Support Problem Identification

Portfolio Selection

Portfolio selection is not required by the Florida Department of Education but is offered as a tool for needs assessment.

Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

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Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying “why” or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** Provide ongoing support and service in the areas of positive school culture, increasing student attendance, and reducing suspension rate through the use of the Early Warning System.
- G2.** To increase student achievement by improving core instruction in all content areas.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. Provide ongoing support and service in the areas of positive school culture, increasing student attendance, and reducing suspension rate through the use of the Early Warning System. 1a

G073949

Targets Supported 1b

Indicator	Annual Target
Attendance Below 90%	95.0

Resources Available to Support the Goal 2

- Parent, Academy, CIS, Success Counselor, Social Worker, PBS Coach, Value Matters Initiative, Truancy Initiative

Targeted Barriers to Achieving the Goal 3

- Parents lack of understanding to make a connection between attendance student achievement.

Plan to Monitor Progress Toward G1. 8

School Wide Attendance data, student service logs, School wide academic data

Person Responsible

Yolanda Ellis

Schedule

Daily, from 9/1/2015 to 6/3/2016

Evidence of Completion

Attendance Data, Interim assessments, student referrals

G2. To increase student achievement by improving core instruction in all content areas. 1a

G073950

Targets Supported 1b

Indicator	Annual Target
FSA - English Language Arts - Achievement	50.0

Resources Available to Support the Goal 2

- Language Arts Florida Standards Item Specifications
- Plannig Cards
- Daily Lear
- McGraw Hill Wonders Curriculum
- Intensive Acceleration Curriculum
- Saxon and WonderWorks Intervention Curriculum
- Pacing Guides
- Essential Labs
- STEM Labs
- Bell Ringers
- Brain Pop
- Brain Pop
- Study Jams
- iReady
- Reflex Math
- Go Math
- MAFS

Targeted Barriers to Achieving the Goal 3

- There has been an emphasis on the implementation of instructional routines, however, there is limited mastery of instructional practices in lesson delivery.
- Limited evidence of effective planning and explicit instructional delivery aligned to MAFS
- Limited evidence of standard based planning and delivery of instruction.

Plan to Monitor Progress Toward G2. 8

iReady Diagnostic , interim assessment, chapter assessment

Person Responsible

Terracish Boynton

Schedule

Annually, from 10/9/2015 to 6/3/2016

Evidence of Completion

School wide data

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key


G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key

G1. Provide ongoing support and service in the areas of positive school culture, increasing student attendance, and reducing suspension rate through the use of the Early Warning System. **1**

 G073949

G1.B1 Parents lack of understanding to make a connection between attendance student achievement. **2**

 B193127

G1.B1.S1 Increase school-wide attendance percentage. **4**

 S204642

Strategy Rationale

To assist with student achievement

Action Step 1 **5**

Identify and contact parents of students with excessive absences from the prior school year

Person Responsible

Yolanda Ellis

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Attendance log and parent contact log

Action Step 2 5

Conduct data chats with parents and students that focus on attendance and student achievement.

Person Responsible

Yolanda Ellis

Schedule

Quarterly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Parent sign-in sheets

Action Step 3 5

Provide early intervention for students with three or more absences.

Person Responsible

Willie Bankston

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Scams, Counselor logs.

Action Step 4 5

Provide parent workshops on the connection of attendance and student achievement.

Person Responsible

Willie Bankston

Schedule

On 11/2/2015

Evidence of Completion

Sign-in sheet

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Monitor school-wide attendance

Person Responsible

Yolanda Ellis

Schedule

Daily, from 9/1/2015 to 6/3/2016

Evidence of Completion

Attendance Dashboard, administrator logs

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Monitor attendance meeting with parents, monitor student logs and data input

Person Responsible

Yolanda Ellis

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Student service logs, Parent logs

G2. To increase student achievement by improving core instruction in all content areas. 1

G073950

G2.B1 There has been an emphasis on the implementation of instructional routines, however, there is limited mastery of instructional practices in lesson delivery. 2

B193128

G2.B1.S1 Implementing a variety of instructional practices to enhance lesson rigor. 4

S204643

Strategy Rationale

To allow teachers to use various practices that will increase rigor.

Action Step 1 5

Facilitate common planning that aligns around the week's essential question and higher order thinking questions. The conversations at common planning will revolve around answering the questions and backward planning. Teachers will understand the significance of the questions and how to implement them during instruction.

Person Responsible

Satarria Vangates

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Collaborative planning meeting agenda

Action Step 2 5

Observe teacher's utilization of HOT's during instruction.

Person Responsible

Satarria Vangates

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Coaching logs and reflections

Action Step 3 5

Facilitate common planning modeling the use of the week's essential question and higher order thinking questions.

Person Responsible

Satarria Vangates

Schedule

On 9/25/2015

Evidence of Completion

Collaborative planning meeting agenda

Action Step 4 5

Monitor the implementation of higher order thinking questions during whole group instruction.

Person Responsible

Terracish Boynton

Schedule

Weekly, from 10/9/2015 to 6/3/2016

Evidence of Completion

Lesson plans Administrative walkthroughs and instructional rounds"

Action Step 5 5

Conduct coaching cycles and model incorporate HOTS into instruction based on teacher need.

Person Responsible

Satarria Vangates

Schedule

On 10/23/2015

Evidence of Completion

Coaching logs and reflections

Action Step 6 5

Provide professional development based on teacher need on the use of collaborative conversations.

Person Responsible

Satarria Vangates

Schedule

On 10/28/2015

Evidence of Completion

Agenda, Sign in sheet, PD Deliverables"

Action Step 7 5

Facilitate common planning that aligns to the expectations set during the professional development. Provide opportunities for teachers to practice/model collaborative conversations during common planning.

Person Responsible

Satarria Vangates

Schedule

On 11/6/2015

Evidence of Completion

Collaborative planning meeting agenda

Action Step 8 5

Monitor the implementation of collaborative conversations during instruction in all reading classrooms.

Person Responsible

Terracish Boynton

Schedule

Daily, from 9/1/2015 to 6/3/2016

Evidence of Completion

Lesson plans, Administrative walkthroughs and instructional rounds"

Action Step 9 5

Conduct coaching cycles and model different components of the instructional framework with a focus on collaborative conversations based on teacher need.

Person Responsible

Schedule

Weekly, from 10/9/2015 to 6/3/2016

Evidence of Completion

Coaching logs and reflections

Action Step 10 5

Monitor common planning session, focusing on the teacher's preparation for and discussion about the higher order thinking questions.

Person Responsible

Terracish Boynton

Schedule

Weekly, from 10/9/2015 to 6/3/2016

Evidence of Completion

Collaborative planning meeting agenda, Teacher notes

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Conduct walk-throughs, monitor lesson plans, monitor common planning, and observe instructional delivery.

Person Responsible

Terracish Boynton

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Lesson plans, walk-through logs, common planning agenda and sign-in sheets

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Conduct walk-throughs, monitor student work, weekly assessments, interim assessments, math and reading diagnostics

Person Responsible

Terracish Boynton


Schedule

Weekly, from 9/9/2015 to 6/3/2016

Evidence of Completion

Diagnostic data, student work sample, ongoing progress monitoring, walk-through logs, school wide student performance data.

G2.B2 Limited evidence of effective planning and explicit instructional delivery aligned to MAFS 2

 B193129

G2.B2.S1 Effective Collaborative Planning Sessions with a focus on unwrapping the standards to strengthen teacher content knowledge and instructional delivery. 4

 S204644

Strategy Rationale

To provide professional development on how to unwrap the standard.

Action Step 1 5

Provide Professional Development on how to plan with a standards based focus

Person Responsible

Aurelia Goodman

Schedule

On 9/17/2015

Evidence of Completion

Provide Professional Development on how to plan with a standards based focus

Action Step 2 5

Monitor for implementation of lessons inclusive of standards based instruction

Person Responsible

Aurelia Goodman

Schedule

Weekly, from 10/9/2015 to 6/3/2016

Evidence of Completion

Lesson plans

Action Step 3 5

Provide Coaching Cycle based on teachers' need

Person Responsible

Aurelia Goodman

Schedule

Weekly, from 10/1/2015 to 6/3/2016

Evidence of Completion

Action Step 4 5

Conduct walkthroughs to monitor effective standards based planning and provide feedback

Person Responsible

Terracish Boynton

Schedule

Daily, from 10/1/2015 to 6/3/2016

Evidence of Completion

Walk-through Notes

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Conduct walk-throughs, observe common planning, monitor lesson plans

Person Responsible

Schedule

Daily, from 10/9/2015 to 6/3/2016

Evidence of Completion

Walk-through logs, lesson plans, sign-in sheets

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

walk-throughs, monitor lesson plans, observe lesson delivery.

Person Responsible

Schedule

Daily, from 10/9/2015 to 6/3/2016

Evidence of Completion

walk-through logs, lesson plans

G2.B3 Limited evidence of standard based planning and delivery of instruction. 2

 B193130

G2.B3.S1 Utilize NGSS Standards to develop and align scaffolded lessons to assist with delivery of instruction. 4

 S204645

Strategy Rationale

To provide teachers with various resources that will assist with instruction delivery.

Action Step 1 5

Provide Professional Development on unwrapping the benchmark for grades K-4.

Person Responsible

Terracish Boynton

Schedule

On 9/14/2015

Evidence of Completion

CSS Logs, PD sign-in sheets, Lesson Plans, Agenda

Action Step 2 5

Provide Professional Development of the use of pacing guide, planning cards, and item specification to align resources, activities, and tasks to the standards for grades K-5

Person Responsible

Terracish Boynton

Schedule

On 9/14/2015

Evidence of Completion

CSS Logs, PD sign-in sheets, Lesson Plans, Agenda

Action Step 3 5

Provide Professional Development on scaffolded instruction to assist teacher in developing an instructional framework.

Person Responsible

Terracish Boynton

Schedule

On 9/22/2015

Evidence of Completion

CSS Logs, PD sign-in sheets, Lesson Plans, Agenda

Action Step 4 5

Model during planning how to develop a scaffolded lesson focused on daily objective aligned to the standards.

Person Responsible

Terracish Boynton

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Interactive Journals, CSS Logs, Assistant Principal Log

Action Step 5 5

Model during the delivery of instruction a scaffolded lesson focused on a daily objective aligned to the standard.

Person Responsible

Terracish Boynton

Schedule

Weekly, from 9/1/2015 to 6/3/2016

Evidence of Completion

Interactive Journals, CSS Logs, Assistant Principal Log

Plan to Monitor Fidelity of Implementation of G2.B3.S1 6

Conduct daily walk-throughout, Monitor common planning, Monitor lesson plans, Monitor student work.

Person Responsible

Terracish Boynton

Schedule

Daily, from 9/1/2015 to 6/3/2016

Evidence of Completion

Walk-through logs, Lesson plans, student work

Plan to Monitor Effectiveness of Implementation of G2.B3.S1 7

conduct daily walk through, provide immediate feedback, monitor student work, monitor common planning.

Person Responsible

Schedule

Daily, from 9/1/2015 to 6/3/2016

Evidence of Completion

lesson plans, student work samples, walk-through logs, agendas, PD logs

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.A1	Identify and contact parents of students with excessive absences from the prior school year	Ellis, Yolanda	9/1/2015	Attendance log and parent contact log	6/3/2016 weekly
G2.B1.S1.A1	Facilitate common planning that aligns around the week's essential question and higher order thinking questions. The conversations at common planning will revolve around answering the questions and backward planning. Teachers will understand the significance of the questions and how to implement them during instruction.	Vangates, Satarria	9/1/2015	Collaborative planning meeting agenda	6/3/2016 weekly
G2.B2.S1.A1	Provide Professional Development on how to plan with a standards based focus	Goodman, Aurelia	9/1/2015	Provide Professional Development on how to plan with a standards based focus	9/17/2015 one-time

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Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.B3.S1.A1	Provide Professional Development on unwrapping the benchmark for grades K-4.	Boynton, Terracish	9/1/2015	CSS Logs, PD sign-in sheets, Lesson Plans, Agenda	9/14/2015 one-time
G1.B1.S1.A2	Conduct data chats with parents and students that focus on attendance and student achievement.	Ellis, Yolanda	9/1/2015	Parent sign-in sheets	6/3/2016 quarterly
G2.B1.S1.A2	Observe teacher's utilization of HOT's during instruction.	Vangates, Satarria	9/1/2015	Coaching logs and reflections	6/3/2016 weekly
G2.B2.S1.A2	Monitor for implementation of lessons inclusive of standards based instruction	Goodman, Aurelia	10/9/2015	Lesson plans	6/3/2016 weekly
G2.B3.S1.A2	Provide Professional Development of the use of pacing guide, planning cards, and item specification to align resources, activities, and tasks to the standards for grades K-5	Boynton, Terracish	9/1/2015	CSS Logs, PD sign-in sheets, Lesson Plans, Agenda	9/14/2015 one-time
G1.B1.S1.A3	Provide early intervention for students with three or more absences.	Bankston, Willie	9/1/2015	Scams, Counselor logs.	6/3/2016 weekly
G2.B1.S1.A3	Facilitate common planning modeling the use of the week's essential question and higher order thinking questions.	Vangates, Satarria	9/1/2015	Collaborative planning meeting agenda	9/25/2015 one-time
G2.B2.S1.A3	Provide Coaching Cycle based on teachers' need	Goodman, Aurelia	10/1/2015		6/3/2016 weekly
G2.B3.S1.A3	Provide Professional Development on scaffolded instruction to assist teacher in developing an instructional framework.	Boynton, Terracish	9/1/2015	CSS Logs, PD sign-in sheets, Lesson Plans, Agenda	9/22/2015 one-time
G1.B1.S1.A4	Provide parent workshops on the connection of attendance and student achievement.	Bankston, Willie	9/1/2015	Sign-in sheet	11/2/2015 one-time
G2.B1.S1.A4	Monitor the implementation of higher order thinking questions during whole group instruction.	Boynton, Terracish	10/9/2015	Lesson plans Administrative walkthroughs and instructional rounds"	6/3/2016 weekly
G2.B2.S1.A4	Conduct walkthroughs to monitor effective standards based planning and provide feedback	Boynton, Terracish	10/1/2015	Walk-through Notes	6/3/2016 daily
G2.B3.S1.A4	Model during planning how to develop a scaffolded lesson focused on daily objective aligned to the standards.	Boynton, Terracish	9/1/2015	Interactive Journals, CSS Logs, Assistant Principal Log	6/3/2016 weekly
G2.B1.S1.A5	Conduct coaching cycles and model incorporate HOTs into instruction based on teacher need.	Vangates, Satarria	9/1/2015	Coaching logs and reflections	10/23/2015 one-time
G2.B3.S1.A5	Model during the delivery of instruction a scaffolded lesson focused on a daily objective aligned to the standard.	Boynton, Terracish	9/1/2015	Interactive Journals, CSS Logs, Assistant Principal Log	6/3/2016 weekly
G2.B1.S1.A6	Provide professional development based on teacher need on the use of collaborative conversations.	Vangates, Satarria	9/1/2015	Agenda, Sign in sheet, PD Deliverables"	10/28/2015 one-time
G2.B1.S1.A7	Facilitate common planning that aligns to the expectations set during the professional development. Provide opportunities for teachers to practice/ model collaborative conversations during common planning.	Vangates, Satarria	9/1/2015	Collaborative planning meeting agenda	11/6/2015 one-time
G2.B1.S1.A8	Monitor the implementation of collaborative conversations during instruction in all reading classrooms.	Boynton, Terracish	9/1/2015	Lesson plans, Administrative walkthroughs and instructional rounds"	6/3/2016 daily
G2.B1.S1.A9	Conduct coaching cycles and model different components of the instructional framework with a focus on collaborative conversations based on teacher need.		10/9/2015	Coaching logs and reflections	6/3/2016 weekly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.B1.S1.A10	Monitor common planning session, focusing on the teacher's preparation for and discussion about the higher order thinking questions.	Boynton, Terracish	10/9/2015	Collaborative planning meeting agenda, Teacher notes	6/3/2016 weekly
G1.MA1	School Wide Attendance data, student service logs, School wide academic data	Ellis, Yolanda	9/1/2015	Attendance Data, Interim assessments, student referrals	6/3/2016 daily
G1.B1.S1.MA1	Monitor attendance meeting with parents, monitor student logs and data input	Ellis, Yolanda	9/1/2015	Student service logs, Parent logs	6/3/2016 weekly
G1.B1.S1.MA1	Monitor school-wide attendance	Ellis, Yolanda	9/1/2015	Attendance Dashboard, administrator logs	6/3/2016 daily
G2.MA1	iReady Diagnostic , interim assessment, chapter assessment	Boynton, Terracish	10/9/2015	School wide data	6/3/2016 annually
G2.B1.S1.MA1	Conduct walk-throughs, monitor student work, weekly assessments, interim assessments, math and reading diagnostics	Boynton, Terracish	9/9/2015	Diagnostic data, student work sample, ongoing progress monitoring, walk-through logs, school wide student performance data.	6/3/2016 weekly
G2.B1.S1.MA1	Conduct walk-throughs, monitor lesson plans, monitor common planning, and observe instructional delivery.	Boynton, Terracish	9/1/2015	Lesson plans, walk-through logs, common planning agenda and sign-in sheets	6/3/2016 weekly
G2.B2.S1.MA1	walk-throughs, monitor lesson plans, observe lesson delivery.		10/9/2015	walk-through logs, lesson plans	6/3/2016 daily
G2.B2.S1.MA1	Conduct walk-throughs, observe common planning, monitor lesson plans		10/9/2015	Walk-through logs, lesson plans, sign-in sheets	6/3/2016 daily
G2.B3.S1.MA1	conduct daily walk through, provide immediate feedback, monitor student work, monitor common planning.		9/1/2015	lesson plans, student work samples, walk-through logs, agendas, PD logs	6/3/2016 daily
G2.B3.S1.MA1	Conduct daily walk-throughout, Monitor common planning, Monitor lesson plans, Monitor student work.	Boynton, Terracish	9/1/2015	Walk-through logs, Lesson plans, student work	6/3/2016 daily

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G2. To increase student achievement by improving core instruction in all content areas.

G2.B1 There has been an emphasis on the implementation of instructional routines, however, there is limited mastery of instructional practices in lesson delivery.

G2.B1.S1 Implementing a variety of instructional practices to enhance lesson rigor.

PD Opportunity 1

Provide professional development based on teacher need on the use of collaborative conversations.

Facilitator

Reading Coach

Participants

Literacy Teachers

Schedule

On 10/28/2015

PD Opportunity 2

Facilitate common planning that aligns to the expectations set during the professional development. Provide opportunities for teachers to practice/model collaborative conversations during common planning.

Facilitator

Reading coach, Reading CSS

Participants

Literacy Teachers

Schedule

On 11/6/2015

G2.B2 Limited evidence of effective planning and explicit instructional delivery aligned to MAFS

G2.B2.S1 Effective Collaborative Planning Sessions with a focus on unwrapping the standards to strengthen teacher content knowledge and instructional delivery.

PD Opportunity 1

Provide Professional Development on how to plan with a standards based focus

Facilitator

Math Coach/Math CSS

Participants

Teachers

Schedule

On 9/17/2015

G2.B3 Limited evidence of standard based planning and delivery of instruction.

G2.B3.S1 Utilize NGSS Standards to develop and align scaffolded lessons to assist with delivery of instruction.

PD Opportunity 1

Provide Professional Development on unwrapping the benchmark for grades K-4.

Facilitator

Science CSS

Participants

Science Teachers K-4

Schedule

On 9/14/2015

PD Opportunity 2

Provide Professional Development of the use of pacing guide, planning cards, and item specification to align resources, activities, and tasks to the standards for grades K-5

Facilitator

Science CSS

Participants

Science Teachers K-5

Schedule

On 9/14/2015

PD Opportunity 3

Provide Professional Development on scaffolded instruction to assist teacher in developing an instructional framework.

Facilitator

Science CSS

Participants

Science Teachers

Schedule

On 9/22/2015

Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

Budget

Budget Data

1	G1.B1.S1.A1	Identify and contact parents of students with excessive absences from the prior school year	\$0.00
2	G1.B1.S1.A2	Conduct data chats with parents and students that focus on attendance and student achievement.	\$0.00
3	G1.B1.S1.A3	Provide early intervention for students with three or more absences.	\$0.00
4	G1.B1.S1.A4	Provide parent workshops on the connection of attendance and student achievement.	\$0.00
5	G2.B1.S1.A1	Facilitate common planning that aligns around the week's essential question and higher order thinking questions. The conversations at common planning will revolve around answering the questions and backward planning. Teachers will understand the significance of the questions and how to implement them during instruction.	\$0.00
6	G2.B1.S1.A10	Monitor common planning session, focusing on the teacher's preparation for and discussion about the higher order thinking questions.	\$0.00
7	G2.B1.S1.A2	Observe teacher's utilization of HOT's during instruction.	\$0.00
8	G2.B1.S1.A3	Facilitate common planning modeling the use of the week's essential question and higher order thinking questions.	\$0.00
9	G2.B1.S1.A4	Monitor the implementation of higher order thinking questions during whole group instruction.	\$0.00
10	G2.B1.S1.A5	Conduct coaching cycles and model incorporate HOTs into instruction based on teacher need.	\$0.00
11	G2.B1.S1.A6	Provide professional development based on teacher need on the use of collaborative conversations.	\$0.00
12	G2.B1.S1.A7	Facilitate common planning that aligns to the expectations set during the professional development. Provide opportunities for teachers to practice/model collaborative conversations during common planning.	\$0.00
13	G2.B1.S1.A8	Monitor the implementation of collaborative conversations during instruction in all reading classrooms.	\$0.00
14	G2.B1.S1.A9	Conduct coaching cycles and model different components of the instructional framework with a focus on collaborative conversations based on teacher need.	\$0.00
15	G2.B2.S1.A1	Provide Professional Development on how to plan with a standards based focus	\$0.00
16	G2.B2.S1.A2	Monitor for implementation of lessons inclusive of standards based instruction	\$0.00
17	G2.B2.S1.A3	Provide Coaching Cycle based on teachers' need	\$0.00
18	G2.B2.S1.A4	Conduct walkthroughs to monitor effective standards based planning and provide feedback	\$0.00

Budget Data

19	G2.B3.S1.A1	Provide Professional Development on unwrapping the benchmark for grades K-4.	\$0.00
20	G2.B3.S1.A2	Provide Professional Development of the use of pacing guide, planning cards, and item specification to align resources, activities, and tasks to the standards for grades K-5	\$0.00
21	G2.B3.S1.A3	Provide Professional Development on scaffolded instruction to assist teacher in developing an instructional framework.	\$0.00
22	G2.B3.S1.A4	Model during planning how to develop a scaffolded lesson focused on daily objective aligned to the standards.	\$0.00
23	G2.B3.S1.A5	Model during the delivery of instruction a scaffolded lesson focused on a daily objective aligned to the standard.	\$0.00
Total:			\$0.00