

# Citrus Grove Elementary School



# 2016-17 Schoolwide Improvement Plan

## Citrus Grove Elementary School

729 HAZEN RD, Deland, FL 32720

<http://myvolusiaschools.org/school/citrusgrove/pages/default.aspx>

### School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	69%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	40%

### School Grades History

Year	2017-18	2014-15	2013-14	2012-13
Grade	C	A*	B	B

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan is pending approval by the Volusia County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Table of Contents

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<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>6</b>
Supportive Environment	6
Family and Community Engagement	7
Effective Leadership	7
Public and Collaborative Teaching	12
Ambitious Instruction and Learning	13
<b>8-Step Planning and Problem Solving Implementation</b>	<b>17</b>
Goals Summary	17
Goals Detail	17
Action Plan for Improvement	21
<b>Appendix 1: Implementation Timeline</b>	<b>34</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>36</b>
Professional Development Opportunities	36
Technical Assistance Items	39
<b>Appendix 3: Budget to Support Goals</b>	<b>39</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Citrus Grove Elementary School

DA Region and RED	DA Category and Turnaround Status
Southeast - <a href="#">LaShawn Russ-Porterfield</a>	Not In DA - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

Through the individual commitment of all, our students will graduate with the knowledge, skills, and values necessary to be successful contributors to our democratic society.

##### b. Provide the school's vision statement.

Eagles do their best and nothing less!

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

At Citrus Grove we provide opportunities throughout the year where students, teachers and families are able to build relationships. Some of these activities or events include: meet the teacher, open house, weekly summer media programs, after school clubs, tutoring, etc. The Master Schedule has a designated time each morning where teachers conduct their "Morning Meeting" in their classroom. The morning meeting allows students and teacher the opportunity to greet each other, determine a focus for the day and to build rapport and community within the classroom. Citrus Grove also has a teacher student mentoring program, Eagle Buddies. This program is implemented and monitored by the Positive Behavior Support team, who places identified students with varying needs with teachers and staff to establish positive relationships and additional support within the school setting.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

The school creates an environment where students feel safe throughout the school day. There are school procedures that are put into place through the Positive Behavior Support team. On the first day of school all students and staff view a behavior power-point where procedures and expectations are shared from the first step on to school until they leave in the afternoon. Procedures for walking in lines, behavior on the campus and expectations in the cafeteria are all discussed.

School staff members provide effective monitoring of the campus throughout the school day. Through this visibility, the students have access to adults to express any concerns.

All kindergarten, 1st and 2nd grade students are seen by the guidance counselor during the special area rotation where she discusses various topics that promotes positive behavior and builds a positive school environment. There is a comment box available in the media center where students can report any issues in a non-threatening manner.

##### c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

The processes and procedures of the school-based Behavior Leadership Team / Positive Behavior Support Team are based upon school behavior data and are implicitly taught and reinforced throughout the year. The membership of the Positive Behavior Support Team is inclusive of all areas

(core instruction, school-way café, special areas, administration) and is supported by Student Services personnel who help to design targeted supports when need is indicated by school data. Instructional time is a priority and protected by the principal, which is evidenced by the school infrastructure regarding student and parent accountability for absences and tardies, non-essential announcements and student misconduct being handled immediately and with minimal interruption to instruction.

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

The school offers the following non-violence and anti-drug programs:

- Student mentoring program
- Peer mediation program
- Crisis Training program
- Suicide prevention program
- Bullying program

All students are screened for behavioral and social-emotional issues through the electronic report card. Through the screening, the school is able to dis-aggregate data to determine if individual students, classrooms, teachers, grade levels or the school would benefit from targeted interventions to address specific behavioral and social-emotional areas. Student services personnel (i.e., school psychologists, school counselor, and school social workers), provide direct and indirect evidence-based supports to students identified through the screening measure.

**B. Family and Community Engagement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

**a. Will the school use its PIP to satisfy this question?**

Yes

**1. PIP Link**

The school completes a Parental Involvement Plan (PFEP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/313946>.

**2. Description**

A PIP has been uploaded for this school or district - see the link above.

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.**

The school builds and sustains partnerships with the local community by holding such events as: summer media days, annual nightly media programs, Citrus Grove 5k, PTA walk-a-thon, Stetson University Professional Development School partnerships, workshops, etc.

**C. Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

**1. School Leadership Team**



#### a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Williams, Jennifer	Principal
Lalashuis, Stephanie	Instructional Coach
Martin, Timothy	Instructional Coach
Sullo, Carol	Assistant Principal
Hutchinson, Patricia	Teacher, K-12
Camacho, Widalis	Administrative Support

#### b. Duties

**1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

The school-based leadership team identifies school based resources (both materials and personnel) to determine the continuum of academic and behavioral supports available to students at the individual school site. Academic and behavioral data are considered in order to determine priorities and functions of other existing teams (e.g., Problem Solving Teams, Positive Behavior Support team, and Professional Learning Communities). The Problem Solving process (i.e., Problem Identification, Analysis of Problem, Intervention Implementation and Response to Intervention) is used through PLC's and targets grade level and individual student concerns. Adherence to the Problem Solving process ensures that individual, class-wide, and school-wide issues are addressed systematically with data; that interventions (supports) are tiered to the targeted problems; and that a plan is in place to monitor progress.

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

The school has a leadership team consisting of the principal, assistant principal, academic coaches, and teacher leaders. This leadership team reviews student progress data, develops intervention and remediation strategies, monitors instructional support, provides professional development, and celebrates student success. These leaders work with teachers to ensure student learning. It is the duty of this team to make sure that professional learning fosters a collaborative culture that expands teacher leadership and empowers teachers to differentiate instruction in order to advance student learning and ties directly back to the School Improvement Plan. The SLT meets weekly.

Instructional resources include staff development developed and provided by our district and our school's leadership team. Coaches meet with teachers weekly in PLC meetings to collaborate on curriculum planning and share instructional strategies. Our district and our school are both committed to meeting the needs of our students and maximizing our students' achievement.

Our teachers will continue to implement the Florida Standards this year and will be supported both by district and school coaches. Teachers will implement Florida standards with fidelity using the newly updated ELA Modules in conjunction with Ready Writing and Ready Reading as supplemental instructional resources.

The School Improvement Plan is data driven and focuses on areas of school-based need for both



specific content areas as well as specific student populations. The plan is a data-driven framework that seeks to find solutions/ resources matched in intensity to student need in academic and behavioral areas. The School Improvement Plan is based on a strategic analysis of data, and identified resources (as identified by the leadership team and are matched to the needs of the students/schools).

School Improvement funds will be used for providing teachers with professional development, supplemental materials, and technology training.

#### Under Title I Part A

Citrus Grove works with district agencies that provide specific services to targeted children and their families. These organizations team with our school to provide specific services to students, parents, and staff, including all special needs groups. It is the expectation of those involved in these partnerships that the activities and services will benefit the students by providing the children served with the support, tools, and materials they need to be ready to learn as they move down the appropriate path to graduation. Programs supported by Title I at Citrus Grove Elementary include:

- Academic Coach for the purpose of comprehensive staff development
- Supplemental Tutoring before or after school
- Supplemental materials and supplies needed to close the achievement gap
- Supplemental funds for ongoing staff development as determined by the results of FSA data
- Parent To Kids workshops to teach literacy skills to parents so they can help their children to become better readers.

#### Title I, Part C- Migrant

The District Migrant Education Program Coordinator, Migrant Advocates and Migrant Recruiters work together to provide services and support to the migrant students and their parents. The MEP Coordinator works with Title I and other programs to ensure student needs are met. The Migrant Education Program provides the following:

- Translation Services for parent/teacher conferences
- Parental support through parent/student activity nights and workshops on school success
- Medical Assistance through referrals to outside community agencies
- Food Assistance through referrals to food assistance programs

#### Title I, Part D

The district receives funds to support the N & D programs to accelerate the rate of student achievement and close the achievement gaps for students in these programs. Services are coordinated with district DJJ and Neglected programs. Students are transitioned from DJJ centers back into the district schools with a transition plan to ensure academic and social success.

#### Title II

The district receives federal funds to provide access to Professional Development activities for public and private school teachers and principals in the core subject areas to ensure quality instruction and student success.

#### Title III

The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently monitor the progress of ELL students to identify specific needs, as well as target interventions and enrichments that ensure the appropriate pathway toward graduation.

#### Title X- Homeless

The school works closely with Pam Woods, Title X Coordinator, to ensure that homeless students have the materials and resources they need to be successful.

#### Violence Prevention Programs

The school offers the following non-violence and anti-drug programs:

- D.A.R.E.
- Crisis Training Program
- Suicide Prevention Program
- Bullying Program
- Value of the Month Program

#### Nutrition Programs

Citrus Grove offers a variety of nutrition programs including:

- Free and Reduced Meal Plan
- Wellness Policy School Plan
- Girls on the Run
- Health classes
- Running Club
- Walk a Thon
- Presidential Fitness Club
- Annual Health/Fitness Event - 5K

#### Housing Programs

N/A

#### Head Start

The District, in conjunction with the Head Start agency serving the community, coordinates efforts to promote continuity of services and effective transitions for children and their families. These include:

- Providing the opportunity for ongoing channels of communication with Head Start to facilitate coordination of programs and for shared expectations for children's learning and development as the children transition to elementary school.
- Assisting in the development of a systematic procedure for transferring, with parental consent, Head Start program records, for each participating child to the school in which such child will enroll.
- Collaborating and participating in joint Professional Development, including transition-related training for school staff and Head Start staff when feasible.
- Coordinating the services being provided by Head Start with services in elementary schools.
- Providing to the Head Start agency local public school policies, kindergarten registration and other relevant information to ease the transition of children and families from Head Start.

#### Adult Education

N/A

#### Career and Technical Education

N/A

#### Job Training

Citrus Grove offers students' career awareness opportunities through Jr. Achievement programs, guest speakers from business and industry and through special school and district events.

## 2. School Advisory Council (SAC)

### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Carol Richards	Teacher
Jennifer Williams	Principal
Dr. James Rybinski	Parent
Aimee Huddleston	Business/Community
Charles Longley	Parent
Teresa Wiebe	Parent
Bess Sharkey	Parent
Dr. Mary Ellen Oslick	Business/Community
Nicole Perrino	Parent
Rebecca McGuigan	Parent
Dr. Rajni Shankar-Brown	Business/Community
Widalis Camacho	Teacher
Heather Foley	Education Support Employee
Nicole Zielinski	Parent
Patsy Stroll	Parent
Sharon Mark	Parent
Theresa Wright-Flaherty	Education Support Employee

## **b. Duties**

### **1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

#### **a. Evaluation of last year's school improvement plan**

In order to begin evaluating the effectiveness of last year's school improvement plan, our school leadership team met to engage in Step Zero. Our school leadership team then shared results with the faculty, as well as the School Advisory Council, to receive input.

#### **b. Development of this school improvement plan**

The SAC reviewed the data from the 2015-2016 VXT Scores and the school improvement plan from that year. Then, the committee suggested new strategies that would impact the the data. Additionally, the SAC reviewed and gave input on the 2016 - 2017 school improvement plan.

#### **c. Preparation of the school's annual budget and plan**

The school's annual SAC budget and plan are shared for input and discussion at the first meeting of the SAC each year. Updates on the school's budget, spending and progress indicators are shared at monthly SAC meetings.

### **2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

School improvement funds are allocated based on requests submitted by faculty and staff for projects related to support of school improvement goals. Each request is evaluated by the SAC and voted upon for approval.

### **3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

Yes

*a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.*

### 3. Literacy Leadership Team (LLT)

#### a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Close, Katie	Teacher, K-12
Hutchinson, Patricia	Teacher, K-12
Lalashuis, Stephanie	Teacher, K-12
Williams, Jennifer	Principal
Camacho, Widalis	Teacher, K-12
Sullo, Carol	Assistant Principal

#### b. Duties

##### **1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

The LLT at Citrus Grove will work to support teachers in delivering the core reading curriculum implementing interventions, and enrichment to identified students using differentiated instruction. The team will work to collaborate school book studies based on literacy research and share with school community for best practices in literacy.

### D. Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

#### **1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.**

Common planning, PLC, Lesson Study, and academic coaching are critical practices to help build positive, collaborative relationships, on our campus among teachers. We also have a positive recognition board in which teachers display positive statements or encouragements to their peers.

Common planning allows teachers to participate in weekly PLC's to regularly review formative assessment data, plan for, and adjust instruction accordingly. The master schedule allows for an additional amount of time each week to be spent together with the grade level, coaches, and administration to meet as an extended PLC. When necessary, PLC's make recommendations for students to be reviewed and assisted by the school's Problem Solving Team. Through the PLC structure teachers are encouraged and supported to work together on common goals with clear objectives. Coaches and teachers worked together to develop grade level PLC norms to help build positive, working relationships among teams. PLC's also allow teachers to regularly engage in a reflective dialogue to deepen shared language and understanding of instructional practices.

Lesson Study is being implemented in Math with two cycles being completed within the school year. This year the lesson study participants will engage in a series of collaborative professional learning sessions that are highly engaging and have a significant impact on Professional Practice, resulting in increased student academic achievement. The Professional Development district staff will be training participants in the process. Our Academic coaches will continue be trained for future facilitation in order to build and

grow capacity within the district.

The use of academic coaches to assist with teacher collaboration and professional development plays a significant part in designing instruction to meet students needs and encourages the collaborative process. Instructional reviews combined with administrative walk throughs, provide leadership with data to identify areas in which additional follow up coaching is needed. The leadership team which includes coaches meets weekly to talk about what trends are being seen in the classrooms. This process also provides opportunities for exemplary teachers to allow class visits from peers. The coaches work side by side with teachers to enhance instruction.

## **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.**

1. Volusia County Schools Peer Assistance Review includes individual professional development, mentors, peer classroom visits, and support from grade level lead teachers - Par Mentors
2. Principal attends recruiting job fairs and works through requests to the county's recruitment office.
3. Celebrate/Recognize Teachers - Faculty and staff
4. Professional Learning Communities weekly meetings with grade level, school based coaching staff, and district staff - Principal, School Based Coaching Staff, Grade Level, School Leadership Team, School Cadre Members
5. All teachers are provided with staff development opportunities that support current implementation of programs such as MacMillan, SIPPS, District ELA/SS Modules, Lakeshore Manipulatives, AIMS materials and student assessments such as FAIR, DIBELS, and county mandated progress monitoring and diagnostic tests - Principal, School Based Coaching Staff, District Support Staff

## **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.**

All new/beginning teachers are paired with a district par teacher for formal mentoring/coaching support. In addition, school based veteran teachers within each PLC provide mentoring as needed for any new/beginning teachers in that PLC.

New Teacher Program Participants:

1. Lauren Schicker
2. Susanne Meyer
3. Catie Walters
4. Laura Schachter
5. Charlotte Grace
6. Gina Hillegas
7. Victoria Moreno
8. Jennifer Goddard

## **E. Ambitious Instruction and Learning**

### **1. Instructional Programs and Strategies**

#### **a. Instructional Programs**

##### **1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.**

All Volusia County elementary programs meet or exceed state requirements. At the elementary level, the district leads teacher teams to create curriculum maps and resources for all grade levels and content areas aligned to the Florida Standards. Additionally, teacher teams create formative and summative assessments to monitor student achievement. School leaders and teachers are given

professional development on the implementation of the curriculum maps, resources and assessments. Professional Learning Communities (PLC's), Lesson Study, and coaching help ensure that instruction is aligned to the Florida Standards, well-paced, engaging, and rigorous.

## **b. Instructional Strategies**

**1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.**

Common planning allows teachers to participate in weekly PLC's to regularly review formative and summative assessment data and continuously adjust their instruction accordingly. Assessment data is used to identify groups of students to receive targeted instruction during reading and math intervention blocks. Teachers, alongside academic coaches, align student needs to intervention programs. When necessary, PLCs make recommendations for students to be reviewed and assisted by the school's Early Warning System team or Problem Solving Team. Additionally, grade level meetings are held to review student data and address specific academic and behavioral concerns across content areas. In doing so, teachers are better able to meet the needs of all students in a process that promotes a sense of shared responsibility.

Administrative walk throughs provide the leadership team with data to identify areas in which additional follow up coaching is needed. The leadership team (including coaches) meets weekly to discuss the trends being seen in the classroom. This process also provides opportunities to identify exemplary teachers for the purpose of allowing class visits. Instructional coaches work with teachers to enhance instruction. Coaches diligently complete the coaching cycle to provide maximum support, including the use of specific feedback.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Summer Program

**Minutes added to school year:** 5,280

Identified students will attend district sponsored summer programs (CSI, ESOL 3rd Grade Reading Camp) to enrich and extend learning in the core academic areas of reading, math and science.

### **Strategy Rationale**

Summer programs help maintain academic momentum for students.

### **Strategy Purpose(s)**

- Enrichment

### **Person(s) responsible for monitoring implementation of the strategy**

Lalashuis, Stephanie, salalash@volusia.k12.fl.us

### **Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Summer school teaching staff

District program specialists monitor the data of all summer programs.



## 2. Student Transition and Readiness

### a. PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

#### **1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

The District, in conjunction with the local Head Start agency, Early Learning Coalition, VPK Sites and other local pre-school facilities, coordinates efforts to promote continuity of services and effective transitions for children and their families. These include:

- Providing the opportunity for ongoing communication between agencies to facilitate coordination of programs and shared expectations for children's learning and development as the children transition to elementary school.
- Collaborating and participating in joint professional development, including transition-related training for school staff and pre-school staff when feasible.
- Utilizing pre-school assessments to monitor readiness skills for students transitioning from pre-school to kindergarten.
- Providing to the pre-school agencies local public school policies, kindergarten registration, kindergarten orientation and other relevant information to ease the transition of children and families.
- Kindergarten Orientation/Meet the Teacher was held separately to address the specific needs of incoming students and families. Families received information on school wide procedures and expectations for the upcoming year.

### b. College and Career Readiness

#### **1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**

n/a

#### **2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**

n/a

#### **3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**

n/a

#### **4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

n/a

## II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

### A. Problem Identification

#### 1. Data to Support Problem Identification



### **b. Data Uploads**

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

### **2. Problem Identification Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### **B. Problem Analysis Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### **C. Strategic Goals**

## School Improvement Goals

*The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     **S123456** = Quick Key

## Strategic Goals Summary

- G1.** If Citrus Grove Elementary School implements a school wide system for social emotional learning, then positive behaviors will increase.
- G2.** If Citrus Grove Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.*

**G1.** If Citrus Grove Elementary School implements a school wide system for social emotional learning, then positive behaviors will increase. 1a

G083525

**Targets Supported** 1b

Indicator	Annual Target
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**Targeted Barriers to Achieving the Goal** 3

- Knowledge

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Professional Development
- Responsive Classroom Resources

**Plan to Monitor Progress Toward G1.** 8

Conduct walk through's to look for improvement in daily instructional practices and review/ monitor classroom data to evaluate student engagement and academic achievement, survey students through annual climate survey.

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 9/26/2016 to 5/29/2017

**Evidence of Completion**

evaluations, summatives/formatives, walk through notes, coaching notes, student survey data

**G2.** If Citrus Grove Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase. 1a

G083526

**Targets Supported** 1b

Indicator	Annual Target
FSA Mathematics Achievement	70.0
Math Lowest 25% Gains	65.0
FSA ELA Achievement	58.0
ELA/Reading Gains	50.0
ELA/Reading Lowest 25% Gains	50.0
FCAT 2.0 Science Proficiency	82.0

**Targeted Barriers to Achieving the Goal** 3

- Instruction
- Resources

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- administration
- ELL teachers
- ESE teachers
- District ELL staff
- SIPPS Materials
- Early Release Days, Professional Learningt Day
- Acaletics materials
- Weekly PLC meetings for all grade levels embedded into contracted hours
- Waterford
- ERI
- ESGI
- Being a Writer Materials
-

**Plan to Monitor Progress Toward G2.** 8

Review classroom observation data from coaches and administration State Mandated Tests (SMT), Review Volusia Literacy Test, Volusia Math Test, and Volusia Science Test data immediately following administration

**Person Responsible**

Jennifer Williams

**Schedule**

Quarterly, from 9/15/2016 to 9/15/2016

***Evidence of Completion***

Data Views available in eduphoria Aware Summary of classroom observation data

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step     S123456 = Quick Key

**G1.** If Citrus Grove Elementary School implements a school wide system for social emotional learning, then positive behaviors will increase. 1

 G083525

**G1.B1** Knowledge 2

 B221547

**G1.B1.S1** Provide differentiated professional learning on Responsive Classroom 4

 S233814

### Strategy Rationale

When teachers have a better understanding of students social and emotional skills, they will be able to respond more appropriately and increase student achievement.

### Action Step 1 5

One day Responsive Classroom Sampler for new staff

#### Person Responsible

Jennifer Williams

#### Schedule

On 9/19/2016

#### Evidence of Completion

MyPGS Records, Sign in Sheets

### Action Step 2 5

Small school based team will utilize Teacher Language Professional Development Kit to provide professional learning opportunity using the text, The Power of our Words.

#### Person Responsible

Stephanie Lalashuis

#### Schedule

On 9/19/2016

#### Evidence of Completion

Sign in Sheets, MyPGS records,



**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Follow up coaching

**Person Responsible**

Stephanie Lalashuis

**Schedule**

Weekly, from 9/26/2016 to 5/29/2017

***Evidence of Completion***

coaching notes

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Administrative Walk throughs and conferences, Lesson plans will note Responsive Classroom activities, teachers will collaborate about their implementation through School Wide Twitter Chats and PLC's.

**Person Responsible**

Carol Sullo

**Schedule**

Weekly, from 9/26/2016 to 5/29/2017

***Evidence of Completion***

Coaching Notes, minutes, PLC agendas, DPP Conferences, Lesson Plans, Teacher Evaluations, Twitter Notes(Storify)


**G2.** If Citrus Grove Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase. 1

 G083526

**G2.B1** Instruction 2

 B221549

**G2.B1.S1** Develop knowledge and skills of instructional shifts in ELA and improve implementation of core actions 4

 S233815

**Strategy Rationale**

Due to the lack of knowledge about the instructional shifts, teachers need a Professional Learning and support in understanding of their core instruction

**Action Step 1** 5

Citrus Grove will provide a Professional Learning: Overview on the ELA Instructional Shifts.

**Person Responsible**

Stephanie Lalashuis

**Schedule**

On 8/31/2016

***Evidence of Completion***

MyPGS, sign in sheets of participants, Survey monkey results

**Action Step 2** 5

Citrus Grove will provide additional, structured ELA Planning/Pacing time for grade level teams

**Person Responsible**

Jennifer Williams

**Schedule**

Triannually, from 9/1/2016 to 6/1/2017

***Evidence of Completion***

PLC minutes

### Action Step 3 5

The SLT will work together to learn more about the instructional practice guide and utilize it for data collection.

**Person Responsible**

Carol Sullo

**Schedule**

On 6/8/2017

***Evidence of Completion***

Minutes, data collected with IPG's, IPG rubrics

### Action Step 4 5

The SLT will follow up on instructional shifts after feedback from district staff with use of the IPG.

**Person Responsible**

Stephanie Lalashuis

**Schedule**

On 6/1/2017

***Evidence of Completion***

PLC minutes, copies of the IPG's

### Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Academic coaches will provide follow up support to ensure implementation of the instructional shifts

**Person Responsible**

Stephanie Lalashuis

**Schedule**

Weekly, from 9/6/2016 to 6/1/2017

***Evidence of Completion***

coaching notes; outlook calendar

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

SLT will conduct data walks

**Person Responsible**

Carol Sullo

**Schedule**

Every 6 Weeks, from 10/24/2016 to 6/1/2017

***Evidence of Completion***

SLT Minutes, Data Collected during the walks

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

monitor the work of the SLT in regards to IPG

**Person Responsible**

Jennifer Williams

**Schedule**

Monthly, from 10/17/2016 to 6/1/2017

***Evidence of Completion***

Pre/Post of the Achieve the Core Survey

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Follow up with the instructional ELA Shifts

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 9/12/2016 to 6/1/2017

***Evidence of Completion***

curriculum walk through, teacher feedback

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1** 7

Monitor Classroom instruction to assess progress towards our SIP, meet with the SLT weekly to review school wide data (VXT's, FAIR, & FSA) to monitor student progress.

**Person Responsible**

Jennifer Williams

**Schedule**

Monthly, from 8/18/2016 to 8/18/2016

***Evidence of Completion***

Classroom observation data, VXT's in all subject areas, FAIR Reports, FSA Data

**G2.B1.S2** Improving PLC time to analyze data and adjust instruction 4

 S233816

**Strategy Rationale**

If teachers have a better understanding of their students needs and the curriculum, student achievement will increase.

**Action Step 1** 5

Each team will self-assess where they are in the PLC process

**Person Responsible**

Timothy Martin

**Schedule**

Quarterly, from 10/3/2016 to 6/1/2017

***Evidence of Completion***

PLC Rubrics, PLC Minutes

**Action Step 2** 5

Prioritize the needs of each group based on the self assessment

**Person Responsible**

Stephanie Lalashuis

**Schedule**

Monthly, from 10/3/2016 to 6/1/2017

***Evidence of Completion***

PLC Agendas & Minutes, SLT Minutes

### Action Step 3 5

Observe teams and provide feedback using the rubric

**Person Responsible**

Timothy Martin

**Schedule**

Every 6 Weeks, from 11/2/2016 to 5/29/2017

***Evidence of Completion***

Rubrics, Feedback Notes, PLC Minutes

### Action Step 4 5

Fishbowl teams to provide examples

**Person Responsible**

Jennifer Williams

**Schedule**

Every 2 Months, from 2/6/2017 to 5/29/2017

***Evidence of Completion***

Reflections from participants, PLC minutes, Agendas

### Plan to Monitor Fidelity of Implementation of G2.B1.S2 6

Administration and Academic Coaches will monitor by actively participating in PLC's and supporting the facilitation of the PLC's.

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 10/24/2016 to 5/22/2017

***Evidence of Completion***

PLC Agendas & Minutes, Coaching Notes, Teacher Feedback



## Plan to Monitor Effectiveness of Implementation of G2.B1.S2 7

Monitor PLC rubrics for individual teams to assess progress towards full implementation, meet with SLT team weekly to discuss progress

### Person Responsible

Jennifer Williams

### Schedule

Weekly, from 10/24/2016 to 5/22/2017

### Evidence of Completion

Coaching & Administration Observational Feedback/Data, PLC Rubrics

**G2.B1.S3** Develop knowledge and skills of instructional shifts in Math and improve implementation of core actions 4

 S233817

### Strategy Rationale

Due to the lack of knowledge about the instructional shifts, teachers need a Professional Learning and support in understanding of their core instruction

## Action Step 1 5

Professional Learning: Overview of the Math Instructional Shifts

### Person Responsible

Timothy Martin

### Schedule

On 10/12/2016

### Evidence of Completion

Exit Slips, Sign in Sheets, Copy of Presentation

**Plan to Monitor Fidelity of Implementation of G2.B1.S3** 6

Follow up on Math Instructional Shifts

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 10/24/2016 to 5/29/2017

***Evidence of Completion***

curriculum walk through, teacher feedback

**Plan to Monitor Effectiveness of Implementation of G2.B1.S3** 7

Monitor Classroom instruction to assess progress towards our SIP, meet with the SLT weekly to review school wide data (VMT's) to monitor student progress.

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 10/24/2016 to 5/29/2017


***Evidence of Completion***

Classroom observation data, VMT's, FAIR FSA Data

**G2.B2 Resources** 2

 B221550

**G2.B2.S1** Provide teachers with researched based materials to supplement their core instruction. 4

 S233818

**Strategy Rationale**

If teachers have the necessary resources to provide effective instruction with the appropriate curriculum, student achievement will increase.

**Action Step 1** 5

Purchase being a Writer for K-1 and Making Meaning for Grade 2

**Person Responsible**

Stephanie Lalashuis

**Schedule**

On 9/28/2016

***Evidence of Completion***

Compare 2015-16 ELA Data with 2016-17 ELA Data

**Action Step 2** 5

Provide training to teachers on Being a Writer and Making Meaning Materials

**Person Responsible**

Stephanie Lalashuis

**Schedule**

Monthly, from 10/3/2016 to 5/29/2017

***Evidence of Completion***

PLC Minutes, Coaching Notes

### Action Step 3 5

Provide follow up training and coaching support of new materials

**Person Responsible**

Stephanie Lalashuis

**Schedule**

Weekly, from 10/3/2016 to 5/29/2017

***Evidence of Completion***

Coaching Notes

### Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Administrative walk throughs and conferencing, Lesson Plans, PLC Agendas and Minutes

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 9/26/2016 to 5/29/2017

***Evidence of Completion***

Coaching Notes, minutes, PLC agendas, DPP Conferences, Lesson Plans, Teacher Evaluations, Twitter Notes(Storify)

### Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

Conduct walk through's to look for improvement in daily instructional practices and review/ monitor classroom data

**Person Responsible**

Jennifer Williams

**Schedule**

Weekly, from 9/26/2016 to 5/29/2017











***Evidence of Completion***

evaluations, summatives/formatives, walk through notes,coaching notes

## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
<b>2017</b>					
G2.B1.S1.MA1 M304495	Monitor Classroom instruction to assess progress towards our SIP, meet with the SLT weekly to...	Williams, Jennifer	8/18/2016	Classroom observation data, VXT's in all subject areas, FAIR Reports, FSA Data	8/18/2016 monthly
G2.B1.S1.A1 A300042	Citrus Grove will provide a Professional Learning: Overview on the ELA Instructional Shifts.	Lalashuis, Stephanie	8/31/2016	MyPGS, sign in sheets of participants, Survey monkey results	8/31/2016 one-time
G2.MA1 M304506	Review classroom observation data from coaches and administration State Mandated Tests (SMT),...	Williams, Jennifer	9/15/2016	Data Views available in eduphoria Aware Summary of classroom observation data	9/15/2016 quarterly
G1.B1.S1.A1 A300040	One day Responsive Classroom Sampler for new staff	Williams, Jennifer	9/19/2016	MyPGS Records, Sign in Sheets	9/19/2016 one-time
G1.B1.S1.A2 A300041	Small school based team will utilize Teacher Language Professional Development Kit to provide...	Lalashuis, Stephanie	9/5/2016	Sign in Sheets, MyPGS records,	9/19/2016 one-time
G2.B2.S1.A1 A300051	Purchase being a Writer for K-1 and Making Meaning for Grade 2	Lalashuis, Stephanie	9/7/2016	Compare 2015-16 ELA Data with 2016-17 ELA Data	9/28/2016 one-time
G2.B1.S3.A1 A300050	Professional Learning: Overview of the Math Instructional Shifts	Martin, Timothy	10/12/2016	Exit Slips, Sign in Sheets, Copy of Presentation	10/12/2016 one-time
G2.B1.S2.MA1 M304500	Monitor PLC rubrics for individual teams to assess progress towards full implementation, meet with...	Williams, Jennifer	10/24/2016	Coaching & Administration Observational Feedback/Data, PLC Rubrics	5/22/2017 weekly
G2.B1.S2.MA1 M304501	Administration and Academic Coaches will monitor by actively participating in PLC's and supporting...	Williams, Jennifer	10/24/2016	PLC Agendas & Minutes, Coaching Notes, Teacher Feedback	5/22/2017 weekly
G1.MA1 M304494	Conduct walk through's to look for improvement in daily instructional practices and review/ monitor...	Williams, Jennifer	9/26/2016	evaluations, summatives/formatives, walk through notes, coaching notes, student survey data	5/29/2017 weekly
G1.B1.S1.MA1 M304492	Administrative Walk throughs and conferences, Lesson plans will note Responsive Classroom...	Sullo, Carol	9/26/2016	Coaching Notes, minutes, PLC agendas, DPP Conferences, Lesson Plans, Teacher Evaluations, Twitter Notes(Storify)	5/29/2017 weekly
G1.B1.S1.MA1 M304493	Follow up coaching	Lalashuis, Stephanie	9/26/2016	coaching notes	5/29/2017 weekly
G2.B2.S1.MA1 M304504	Conduct walk through's to look for improvement in daily instructional practices and review/ monitor...	Williams, Jennifer	9/26/2016	evaluations, summatives/formatives, walk through notes,coaching notes	5/29/2017 weekly
G2.B2.S1.MA1 M304505	Administrative walk throughs and conferencing, Lesson Plans, PLC Agendas and Minutes	Williams, Jennifer	9/26/2016	Coaching Notes, minutes, PLC agendas, DPP Conferences, Lesson Plans, Teacher Evaluations, Twitter Notes(Storify)	5/29/2017 weekly
G2.B2.S1.A2 A300052	Provide training to teachers on Being a Writer and Making Meaning Materials	Lalashuis, Stephanie	10/3/2016	PLC Minutes, Coaching Notes	5/29/2017 monthly
G2.B2.S1.A3 A300053	Provide follow up training and coaching support of new materials	Lalashuis, Stephanie	10/3/2016	Coaching Notes	5/29/2017 weekly
G2.B1.S2.A3 A300048	Observe teams and provide feedback using the rubric	Martin, Timothy	11/2/2016	Rubrics, Feedback Notes, PLC Minutes	5/29/2017 every-6-weeks
G2.B1.S2.A4 A300049	Fishbowl teams to provide examples	Williams, Jennifer	2/6/2017	Reflections from participants, PLC minutes, Agendas	5/29/2017 every-2-months
G2.B1.S3.MA1 M304502	Monitor Classroom instruction to assess progress towards our SIP, meet with the SLT weekly to...	Williams, Jennifer	10/24/2016	Classroom observation data, VMT's, FAIR FSA Data	5/29/2017 weekly

**Volusia - 7981 - Citrus Grove Elementary School - 2016-17 SIP**  
*Citrus Grove Elementary School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G2.B1.S3.MA1  M304503	Follow up on Math Instructional Shifts	Williams, Jennifer	10/24/2016	curriculum walk through, teacher feedback	5/29/2017 weekly
G2.B1.S1.MA1  M304496	Academic coaches will provide follow up support to ensure implementation of the instructional shifts	Lalashuis, Stephanie	9/6/2016	coaching notes; outlook calendar	6/1/2017 weekly
G2.B1.S1.MA3  M304497	SLT will conduct data walks	Sullo, Carol	10/24/2016	SLT Minutes, Data Collected during the walks	6/1/2017 every-6-weeks
G2.B1.S1.MA4  M304498	monitor the work of the SLT in regards to IPG	Williams, Jennifer	10/17/2016	Pre/Post of the Achieve the Core Survey	6/1/2017 monthly
G2.B1.S1.MA5  M304499	Follow up with the instructional ELA Shifts	Williams, Jennifer	9/12/2016	curriculum walk through, teacher feedback	6/1/2017 weekly
G2.B1.S1.A2  A300043	Citrus Grove will provide additional, structured ELA Planning/Pacing time for grade level teams	Williams, Jennifer	9/1/2016	PLC minutes	6/1/2017 triannually
G2.B1.S1.A4  A300045	The SLT will follow up on instructional shifts after feedback from district staff with use of the...	Lalashuis, Stephanie	3/27/2017	PLC minutes, copies of the IPG's	6/1/2017 one-time
G2.B1.S2.A1  A300046	Each team will self-assess where they are in the PLC process	Martin, Timothy	10/3/2016	PLC Rubrics, PLC Minutes	6/1/2017 quarterly
G2.B1.S2.A2  A300047	Prioritize the needs of each group based on the self assessment	Lalashuis, Stephanie	10/3/2016	PLC Agendas & Minutes, SLT Minutes	6/1/2017 monthly
G2.B1.S1.A3  A300044	The SLT will work together to learn more about the instructional practice guide and utilize it for...	Sullo, Carol	10/19/2016	Minutes, data collected with IPG's, IPG rubrics	6/8/2017 one-time

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** If Citrus Grove Elementary School implements a school wide system for social emotional learning, then positive behaviors will increase.

### **G1.B1** Knowledge

#### **G1.B1.S1** Provide differentiated professional learning on Responsive Classroom

##### **PD Opportunity 1**

One day Responsive Classroom Sampler for new staff

##### **Facilitator**

Responsive Classroom Representative

##### **Participants**

Instructional Staff new to Citrus Grove

##### **Schedule**

On 9/19/2016

##### **PD Opportunity 2**

Small school based team will utilize Teacher Language Professional Development Kit to provide professional learning opportunity using the text, The Power of our Words.

##### **Facilitator**

Lalashuis, Camacho, Hutchinson, Roberts, Haughwout, Vipond, Greboz, Close

##### **Participants**

Staff that have already received the Responsive Classroom Sampler

##### **Schedule**

On 9/19/2016



**G2.** If Citrus Grove Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase.

**G2.B1** Instruction

**G2.B1.S1** Develop knowledge and skills of instructional shifts in ELA and improve implementation of core actions

**PD Opportunity 1**

Citrus Grove will provide a Professional Learning: Overview on the ELA Instructional Shifts.

**Facilitator**

Instructional coaches, Administration, District Staff-PD, Achieve the Core Advocates

**Participants**

Instructional Staff and Administration

**Schedule**

On 8/31/2016

**PD Opportunity 2**

Citrus Grove will provide additional, structured ELA Planning/Pacing time for grade level teams

**Facilitator**

District ELA Staff, Coaches

**Participants**

K-5 teachers, ESE & ESL teachers

**Schedule**

Triannually, from 9/1/2016 to 6/1/2017

**G2.B1.S3** Develop knowledge and skills of instructional shifts in Math and improve implementation of core actions

**PD Opportunity 1**

Professional Learning: Overview of the Math Instructional Shifts

**Facilitator**

Tim Martin, Math Coach

**Participants**

All instructional Staff

**Schedule**

On 10/12/2016

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

1	G1.B1.S1.A1	One day Responsive Classroom Sampler for new staff				\$2,400.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School			\$0.00
			7981 - Citrus Grove Elementary School	Title I, Part A		\$2,400.00
2	G1.B1.S1.A2	Small school based team will utilize Teacher Language Professional Development Kit to provide professional learning opportunity using the text, The Power of our Words.				\$1,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School	Other		\$1,000.00
3	G2.B1.S1.A1	Citrus Grove will provide a Professional Learning: Overview on the ELA Instructional Shifts.				\$0.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School	Title I, Part A		\$0.00
			Notes: Reading Coach Salary, Stephanie Lalashuis			
4	G2.B1.S1.A2	Citrus Grove will provide additional, structured ELA Planning/Pacing time for grade level teams				\$10,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School	Title I, Part A		\$10,000.00
5	G2.B1.S1.A3	The SLT will work together to learn more about the instructional practice guide and utilize it for data collection.				\$0.00
6	G2.B1.S1.A4	The SLT will follow up on instructional shifts after feedback from district staff with use of the IPG.				\$0.00
7	G2.B1.S2.A1	Each team will self-assess where they are in the PLC process				\$0.00
8	G2.B1.S2.A2	Prioritize the needs of each group based on the self assessment				\$0.00
9	G2.B1.S2.A3	Observe teams and provide feedback using the rubric				\$0.00
10	G2.B1.S2.A4	Fishbowl teams to provide examples				\$0.00
11	G2.B1.S3.A1	Professional Learning: Overview of the Math Instructional Shifts				\$0.00

**Volusia - 7981 - Citrus Grove Elementary School - 2016-17 SIP**  
*Citrus Grove Elementary School*

	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School	Title I, Part A		\$0.00
<b>12</b>	<b>G2.B2.S1.A1</b>	<b>Purchase being a Writer for K-1 and Making Meaning for Grade 2</b>				<b>\$10,280.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School	Title I, Part A		\$10,280.00
<b>13</b>	<b>G2.B2.S1.A2</b>	<b>Provide training to teachers on Being a Writer and Making Meaning Materials</b>				<b>\$0.00</b>
<b>14</b>	<b>G2.B2.S1.A3</b>	<b>Provide follow up training and coaching support of new materials</b>				<b>\$112,242.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			7981 - Citrus Grove Elementary School			\$57,275.00
			<i>Notes: Math coach- Timothy Martin</i>			
			7981 - Citrus Grove Elementary School			\$54,967.00
			<i>Notes: Reading Coach-Stephanie Lalashuis</i>			
					<b>Total:</b>	<b>\$135,922.00</b>