

Volusia County Schools

# Westside Elementary School



2016-17 Schoolwide Improvement Plan

## Westside Elementary School

1700 5TH ST, Daytona Beach, FL 32117

<http://myvolusiaschools.org/school/westside/pages/default.aspx>

### School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	94%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	81%

### School Grades History

Year	2017-18	2014-15	2013-14	2012-13
Grade	D	C*	B	A

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan is pending approval by the Volusia County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Westside Elementary School

DA Region and RED	DA Category and Turnaround Status
Southeast - <a href="#">LaShawn Russ-Porterfield</a>	Targeted Support & Improvement - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

Parents, staff, students, and community members will work together to provide quality educational programs that focus on the total development of the child.

##### b. Provide the school's vision statement.

If teachers provide multiple differentiated levels of intensity of instructional delivery to students based on the need in ELA, Then student achievement will increase.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Westside embraces the cultures of its students by hosting many events for faculty to welcome families into the "Westside Family". Learning about students' families allows teachers insight into their lives and forms a personal connection between teachers, students and families. Events include the following examples and many more:

- Meet the Teacher Day: Families, students and teachers
- Lights on Afterschool: Invite the neighborhood to participate in a Neighborhood Fall Festival
- Monthly Walk to School: Students, teachers and family members walk together before school from the corner store to the school.
- Take Your Dad to Work Day: Dads (Any Male Role Model) attend class with their student
- Million Father March
- Black History Performance
- Christmas Extravaganza Performance
- Literacy Night
- Holly Hill Christmas Parade
- Fall Festival: Students participate in a carnival provided by the school's PTA.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

At Westside Elementary, we believe in providing Five Star Service for our students and family members. In order to provide safety all teachers have an observation post before and after school. This includes all corners inside and outside of the school. We have a comprehensive plan where all on time students enter the school through the parent look entrance and immediately go to receive their breakfast. This provides a one point entrance for all students and adults entering the school. Students enter the building where they are monitored by teachers until the 7:55AM bell. Students arriving after this time are still routed to the breakfast line to receive a bagged breakfast and then escorted by patrols and administrative faculty and staff to classrooms.

During school, all exterior doors are locked except for the doors to the front office. We believe this increases the safety of the school. This also allows visitors to be greeted by the front office. The gates are open in only one parking lot, and students are well aware of the safety procedures. This includes never opening the door to anyone, not even the principal. Parents and visitors must come to the main office to check in and receive a yellow badge that they are to wear while they are on campus. A comprehensive security manual is kept in the main office. This manual outlines all safety and security procedures that are in place at Westside Elementary.

The focus of behavior management is to show compassion and caring during the day, our goal is to keep students in the classroom not in the office, or at home. To do this “time outs” are used, and strategies are utilized to reduce the underlying issues that cause students to have behavioral difficulties. We also have Officer Debbie who spends time bonding with students by reading to them and spending time in classrooms. Officer Debbie is a Daytona Beach Police Officer. We have a Positive Behavior Intervention System Team. This team has developed a plan that has been implemented by the school as a whole. There is a schoolwide Class Dojo system which allows both faculty and staff to positively reinforce positive student behavior choices. Classes earn points and are rewarded when specific goals are reached. Each class also has their own class dojo system which allows teachers to track individual student behavior and communicate with parents.

Afterschool we provide specified duties for all teachers to ensure every student has supervision. Currently approximately 214 students attend one of our two after school programs. These students are provided snack. This helps to ensure that 1/3 of our school population receives w meals a day and a snack as well as a safe place to go after school hours. Each of these groups have a 1 to 12 ratio of teacher to student supervision and enrichment. Students are provided learning opportunities through project based learning activities, and team sports.

**c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.**

A Positive Behavior Intervention Systems (PBIS) Team has been created. The team has created school wide goals and objectives as well as tracking/reward procedures. Teachers are receiving on-going training by the PBIS Team. Teachers have also been trained by a district consultant in CHAMPS procedures which is a school-wide behavior initiative with specific student expectations. There is a cool down room where students are sent when they need time to calm down for the number of minutes of their age (a 6 year old goes for 6 minutes). Once this time is up, students return to class. Rules and expectations are consistently reviewed throughout the day as well as the year. The expectations are consistent across the grade levels.

Every class incorporates Caring School Community into their curriculum/day. This program fosters positive interactions through teaching how to communicate in an effective and kind manner. This program also addresses student behaviors/concerns without singling out individual students.

The School-wide behavioral system entails the following:

- Posters in all common areas.
- School-wide Rules: .
- C.H.A.M.P.S. Program: C=Conversation level, H=How to get help, A=Activity guidelines, M=Movement guidelines, P=Participation guidelines, S= Success if followed.
- School-wide Consequences:

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

The school has a full time guidance counselor. She teaches lessons on character education using the Second Step Program and personal safety to all grade levels. She also has a box by her office for students to drop concerns into and she meets with students individually that teachers have suggested needed some individual intervention. In addition to counseling services, all classrooms have a buddy class that is used for support.

Every class incorporates Caring School Community into their curriculum/day.

### 3. Early Warning Systems



The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	
BL: Overage for Grade	0	0	0	6	22	18	0	0	0	0	0	0	0	46
Qtr1: Overage for Grade	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr2: Overage for Grade	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr3: Overage for Grade	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr4: Overage for Grade	0	0	0	0	0	0	0	0	0	0	0	0	0	
BL: Office Discipline Referrals (2+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr1: Office Discipline Referrals (2+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr2: Office Discipline Referrals (2+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr3: Office Discipline Referrals (2+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr4: Office Discipline Referrals (2+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
BL: Attendance below 90%	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr1: Attendance below 90%	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr2: Attendance below 90%	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr3: Attendance below 90%	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr4: Attendance below 90%	0	0	0	0	0	0	0	0	0	0	0	0	0	
BL: Year to date suspensions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr1: Year to date suspensions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr2: Year to date suspensions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr3: Year to date suspensions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr4: Year to date suspensions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
BL: number of prior retentions (1+)	0	0	0	6	22	18	0	0	0	0	0	0	0	46
Qtr1: number of prior retentions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr2: number of prior retentions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr3: number of prior retentions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qtr4: number of prior retentions (1+)	0	0	0	0	0	0	0	0	0	0	0	0	0	
BL: Lev 1 assessment ELA or Math	0	0	0	6	12	9	0	0	0	0	0	0	0	27



**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

## B. Family and Community Engagement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

**a. Will the school use its PIP to satisfy this question?**

Yes

### 1. PIP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

### 2. Description

Meet the Teacher - 130  
 Celebrate the Family -95  
 Open House-190  
 Grandparents Breakfast - 30  
 Family Fun Saturdays -25  
 DUDES Day - 60  
 FCAT Night - 130  
 Black History Program - 200  
 Dr. Seues on the Loose/PTA Meeting - 110  
 Neighborhood Watch for Education - 250  
 Awesome Adventure Night - 250  
 Walk to School - 200  
 Bingo for Books- 50  
 Train to Seussville- 50  
 Ride Reading to Success - 100  
 Muffins for Mom - 80  
 SAC - 15

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.**

The school has many business partners that are invited to all events at the school and help to sponsor special events at their respective businesses that bring some proceeds back to the school. In addition, the school has a marketing team that consists of local business owners, community members and staff members. The marketing team raises money and seeks out grant opportunities to increase programs and plan the growth of the structural facility.

## C. Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

## 1. School Leadership Team

### a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Williams, Willie	Principal
Devaney, Carrie Ann	Assistant Principal
Copelin, Anthony	Teacher, K-12
Schwab, Theresa	Instructional Coach
Shank, Aimee	Instructional Coach
Dhawan, Kymberli	Teacher, ESE

### b. Duties

#### **1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

Westside Elementary's Leadership Team is comprised of the principal, principal intern, reading coach, math coach, and the family and community involvement teacher on assignment. The Principal: Provides a common vision for the use of data-based decision-making by promoting school's shared mission. Ensures that educators are implementing the district's Progress Monitoring Plan for those students who do not respond effectively to core instruction. For those students who do not respond positively to interventions beyond core, ensure that the school's Problem Solving Team (PST) is accessed as needed. Ensures adequate professional development is scheduled for faculty. School Psychologists will provide/facilitate training on skill building and understanding of the components of PS/Rtl. Support the school's team in the completion of resource mapping (academic and behavioral) with focus on standard protocol interventions in order to enhance implementation of PS/Rtl. Communicates with parents through school newsletters, relevant meetings, and the sharing of the parent link of the VCS Problem Solving/Rtl website (under Psychological Services) in order to address the purpose of PS/Rtl in meeting student needs and to address frequently asked parental questions. In addition, parents are provided information about PS/Rtl at PST meetings.

School Psychologist: Assists schools in interpreting individual, class-wide, grade-level and school-wide data in order to develop appropriate targeted interventions linked to the academic or emotional/behavioral problem. Ensure that on-going progress monitoring is in place in the area of intervention to most appropriately determine the student's response to intervention. Provides professional development to staff on PS/Rtl.

Teacher: Will participate in providing tier 1 and tier 2 interventions for teachers. Will take lead and participate in all family involvement nights. Will aide in the collection of data in any area needed.

Exceptional Student Education (ESE) Teachers: Participate in student data collection, integrate core instructional activities/materials into Tier 3 instruction, and collaborate with general education teachers through such activities as co-teaching. Encompasse Problem Solving/Rtl practices when addressing the needs of ESE students with a focus on potential reintegration into General Education based on data.

Instructional Coach's: Develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. Identify systematic patterns of student need while working with district

personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered “at risk;” assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring.

Guidance Counselor: Works with the Rtl team to develop an explicit and systematic plan for Tier 2 and 3 students with behavior and/or academic needs. The Guidance Counselor is also responsible for Tier 1 students' core curriculum activities in character education.

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

The school's leadership Team functions as a natural extension of the school's Problem Solving Team (PST). The school's PST includes Rtl as an explicit step of problem solving and addresses individual as well as class, grade-level and school-wide issues. The PST is embedded in the infrastructure of the school. Core members of the PST are the principal, principal intern, academic coaches, school psychologist, speech/language clinician, school counselor, school social worker. In addition, since parent collaboration is essential for the success of PS/Rtl implementation, parent input will be actively sought to enhance student outcomes. The school's leadership team will focus PS/Rtl meetings around two PLC essential questions: 1) “How will we respond when they don't learn?” and 2) “How will we respond when they already know it?” The team meets regularly to engage in the following activities: Review universal screening data and link to instructional decisions; review progress monitoring data at the grade level and the classroom level to identify student who are either meeting/exceeding expectations or those who are at risk for not meeting benchmarks. For those students who are at risk, tiered level supports are in place to address the deficits and to ensure grade-level proficiency as appropriate. For those students who are exceeding expectations, enrichment activities are in place to ensure acceleration of learning.

#### Title I Part A

Under Title I Part A our school works with outside agencies that provide specific services to targeted children and their families. These organizations team with our school to provide specific services to students, parents, and staff, including all special needs groups. It is the expectation of those involved in these partnerships that the activities and services will benefit the students by providing the children served with the support, tools, and materials they need to be ready to learn as they move down the appropriate path to graduation. Programs supported by Title I at Westside Elementary include:

- Instructional Coach for the purpose of comprehensive staff development
- Family Center Office Specialist who helps to facilitate our extensive parent involvement program
- Language Arts Specialist and Reading Intervention Teacher to provide interventions for students in need via a push-in model and small group intensive interventions.
- Supplemental Tutoring after school
- Supplemental materials and supplies needed to close the achievement gap
- Supplemental funds for on-going staff development as determined by the results of FCAT data and teacher survey
- Teacher as Tutor to provide interventions for students in need via a push-in model and small group intensive interventions.
- Parent to Kid – teachers meet with parents and children six evenings to provide strategies and techniques to assist parents in working with children academically.

#### Title I, Part C- Migrant

The District Migrant Education Program Coordinator, Migrant Advocates and Migrant Recruiters work together to provide services and support to the migrant students and their parents. The MEP Coordinator works with Title I and other programs to ensure student needs are met. The Migrant Education Program provides the following:

- Academic Assistance through credit accrual/recovery, tutoring, and summer school
- Translation Services for parent/teacher conferences
- Parental support through parent/kid activity nights and workshops on school success
- Migrant Parent Advisory Council (MPAC)
- Medical Assistance through referrals to outside community agencies
- Food Assistance through referrals to food assistance programs

#### Title I, Part D

The district receives funds to support the N & D programs to accelerate the rate of student achievement and close the achievement gaps for students in these programs. Services are coordinated with district DJJ and Neglected programs. Students are transitioned from DJJ centers back into the district schools with a transition plan to ensure academic and social success.

#### Title II

The district receives federal funds to provide access to Professional Development activities for public and private school teachers and principals in the core subject areas to ensure quality instruction and student success.

#### Title III

The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently monitor the progress of ELL students to identify specific needs, as well as target interventions and enrichment that ensure the appropriate pathway toward graduation.

#### Title X- Homeless

The school works closely with Pam Woods, Title X Coordinator, to ensure that homeless students have the materials and resources they need to be successful.

#### Supplemental Academic Instruction (SAI)

The district provides remedial and supplemental instructional resources to students who fail to meet performance levels.

#### Violence Prevention Programs

Westside Elementary offers the following non-violence and anti-drug programs:

- Student mentoring program
- Crisis training program
- Suicide prevention program
- Bullying program
- Be a Buddy program
- Red Ribbon Week
- No Name Calling Week
- Second Step Character Education
- Safety Patrol

#### Nutrition Programs

Westside Elementary offers a variety of nutrition programs including:

- Free and Reduced Meal Plan
- Free dinner for after school student (224)
- Free breakfast for all students

- . Fresh Fruits and Vegetables Program - State Grant
- Wellness Policy School Plan
- Nutrition and Wellness classes
- Walking School Bus – grant funded

Housing Programs

N/A

Head Start

The District, in conjunction with the Head Start agency serving the community, coordinates efforts to promote continuity of services and effective transitions for children and their families. These include:

- Providing the opportunity for ongoing channels of communication with Head Start to facilitate coordination of programs and for shared expectations for children's learning and development as the children transition to elementary school.
- Assisting in the development of a systematic procedure for transferring, with parental consent, Head Start program records, for each participating child to the school in which such child will enroll.
- Collaborating and participating in joint Professional Development, including transition-related training for school staff and Head Start staff when feasible.
- Coordinating the services being provided by Head Start with services in elementary schools.
- Providing to the Head Start agency local public school policies, kindergarten registration and other relevant information to ease the transition of children and families from Head Start.
- Westside Kindergarten teachers host a county-wide articulation with Head Start teachers in the Spring to facilitate a seamless transition of Head Start students into the kindergarten program.

Adult Education

Through the 21st CCLC grant, Westside Elementary provides assistance to adults after school hours in a computer lab to gain technology skills. Assistance is given in tutorials to ascertain a high school diploma through the GED program.

Career and Technical Education

Westside students explore career awareness on websites; i.e. Bureau of Labor Statistics.

Job Training

Westside Elementary offers students' career awareness opportunities through Jr. Achievement programs (JA in a Day), and field trips to business and industry locations.

## 2. School Advisory Council (SAC)

### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Willie Williams	Principal
Krista Capers	Parent
Deneese Moore	Parent
Alethea Thomas	Parent
Shayla Robinson	Parent
Earnest McCante	Parent
Kandy Bosco	Parent
Carrie Korkus	Teacher
Lori Feingold	Teacher
Courtney Allen	Parent

## b. Duties

### 1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

#### a. Evaluation of last year's school improvement plan

After reviewing our school data from the 2015-2016 school year, Westside Elementary School needs to continue its focus on literacy. Scores in reading are down, so there needs to be a school-wide focus on ELA throughout the 2016-2017 school year.

#### b. Development of this school improvement plan

SAC will provide input for our School Improvement Plan. SAC will be monitoring the School Improvement Plan, making key decisions on the direction of the school curriculum and ways to support this financially. SAC members will also become knowledgeable on important education issues so the members may be advocates for Westside Elementary and Volusia County.

#### c. Preparation of the school's annual budget and plan

### 2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.

SAC will consider request which support the school's reading goals. We currently have a balance of \$13 We will allocate this fund to help our teachers with budget request to be submitted for all SAC members to vote on.

### 3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

## 3. Literacy Leadership Team (LLT)

### a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:



Name	Title
Schwab, Theresa	Instructional Coach
Shank, Aimee	Teacher, K-12
Dhawan, Kymberli	Teacher, ESE
Copelin, Anthony	Teacher, K-12
Williams, Willie	Principal
Devaney, Carrie Ann	Assistant Principal

#### **b. Duties**

##### **1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

The major initiatives will ensure that the focus, goals, and initiatives of the LLT are developed based on student and teacher data which are aligned with the Reading SIP goals. The principal will support the role of the Literacy Leadership Team in the development of reading related goals and objectives for the School Improvement Plan, the school professional developments, Professional Learning Communities, initiatives throughout the school, collaborative problem solving, and the Response to Intervention.

#### **D. Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

##### **1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.**

The school schedule includes time for team teaching as well as dedicated time every week to participate in professional learning communities for each grade level. There will be dedicated meeting times for vertical planning and communication of needs from one grade to the next.

##### **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.**

New Teacher Programs (Individualized professional development, mentors, peer classroom visits/ observations, and buddy teachers. We will offer leadership opportunities and celebrate/teacher recognition. We will offer professional learning communities activities. we will offer professional development and book studies. We will conduct Professional Development Schools (PDS) - partnership of Westside Elementary teachers and Principal with Bethune Cookman University staff and students. We are also a Plus One school that receives an extra hour of paid instruction to our students.

##### **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.**

The purpose of the Westside Elementary Mentor Program is to provide new teachers with support, guidance, encouragement, challenges and direction as they develop a professional vision into the culture of Team Volusia. Experienced Mentors have a great deal of knowledge, talents and skills to share with their new teachers. The goals of the program are to assist new teachers in adjusting to their new workplace, provide emotional assistance, support and guidance regarding the District's and the building's professional culture. Also, it is to assist new teachers in resolving instructional and professional issues they may encounter.

#### **E. Ambitious Instruction and Learning**



## 1. Instructional Programs and Strategies

### a. Instructional Programs

#### ***1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.***

The district provides curriculum maps, guides, and calendars for teachers to use to determine which resources are the most appropriate to deliver instruction. Administration requires formal lesson plans addressing the Florida Standards as outlined by the state and district curriculum maps. Walk throughs are done on a daily bases to make sure lessons are implemented into the classrooms according to standards.

### b. Instructional Strategies

#### ***1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.***

Data is used to drive school-wide interventions. Programs such as Acaletics, LLI, Waterford, and SIPPS are used at Westside based on student and school data. Aside from that, Westside is a Plus 1 school that has an additional hour of instruction that is used specifically for literacy, based on individual student needs. The school has a daily "Walk to Intervention" hour. This hour consists of ad-hoc groups of students that have been put together from data collected. These groups are then put with a support teacher that focuses on the skills that need to be addressed. The students report to their intervention class to receive literacy instruction at their targeted level. Westside also has an after school program, Westside's Night Alive, that utilizes the problem-based lessons incorporating reading, math, and science with a hands-on approach.

#### ***2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:***

**Strategy: After School Program**

**Minutes added to school year: 32,400**

Mind Works is a thematic based, hands on program that offers four lessons in each of the following areas; math, science, reading, writing, art, and social studies. Each of the four lessons is preceded with a pretest and followed up with a post test. A particularly effective learning model, which is integrated daily into the Mind Works Resources Curriculum, is group learning projects. These projects are driven by engaging, real-world inquiry- and design-based questions and problems. This design is illustrated through the project learning bicycle below. In the illustration, the handle bars represent driving the project forward and the frame represents both the student and teacher cooperating to create a meaningful project.

**Strategy Rationale**

**Strategy Purpose(s)**

- Teacher collaboration, planning and professional development

**Person(s) responsible for monitoring implementation of the strategy**

Copelin, Anthony, amcopeli@volusia.k12.fl.us

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Data is collected and analyzed by the after school program director. Test scores, report card grades, FCAT scores, and quarterly district assessments are all entered on to a spread sheet and then analyzed to see if objectives are being met.

**Strategy: Extended School Day**

**Minutes added to school year: 10,800**

The Plus one hour is used specifically to teach literacy skills in a small group setting. Students school wide are using LLI, Making Meaning, or SIPPS literacy instruction to learn literacy instruction at their level. Teachers school wide are utilized to teach during this block of time ensuring smaller class sizes.

**Strategy Rationale**

By providing students a small group instruction, and through the use of multiple programs

**Strategy Purpose(s)**

- Core Academic Instruction

**Person(s) responsible for monitoring implementation of the strategy**

Schwab, Theresa, tlschwa1@volusia.k12.fl.us

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

District reading assessments (VLT), State Assessment scores, and individual program data from the making meaning, LLI, and SIPPS programs.

**2. Student Transition and Readiness**

### a. PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

#### **1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

For our Pre-K children at Westside Elementary, preschool is their first experience in a structured setting with teachers and groups of children. It's an opportunity to learn to share, follow instructions and begin the foundation for learning that will occur in elementary school. Kindergarten is yesterday's first grade. With more academics being presented in kindergarten, children must learn the pre-academic foundations for formal reading before they enter kindergarten. Pre-k, children become familiar with books, new words and ways to use language, numbers, and problem-solving strategies. They also learn the social skills they need to get the most out of school and how to pay attention in class and interact with peers.

#### **Head Start**

The District, in conjunction with the Head Start agency serving the community, coordinates efforts to promote continuity of services and effective transitions for children and their families. These include:

- Providing the opportunity for ongoing channels of communication with Head Start to facilitate coordination of programs and for shared expectations for children's learning and development as the children transition to elementary school.
- Assisting in the development of a systematic procedure for transferring, with parental consent, Head Start program records, for each participating child to the school in which such child will enroll.
- Collaborating and participating in joint Professional Development, including transition-related training for school staff and Head Start staff when feasible.
- Coordinating the services being provided by Head Start with services in elementary schools.
- Providing to the Head Start agency local public school policies, kindergarten registration and other relevant information to ease the transition of children and families from Head Start.
- Westside Kindergarten teachers host a county-wide articulation with Head Start teachers in the Spring to facilitate a seamless transition of Head Start students into the kindergarten program.

### b. College and Career Readiness

#### **1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**

N/A

#### **2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**

N/A

#### **3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**

N/A

#### **4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

N/A

## II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

## A. Problem Identification

### 1. Data to Support Problem Identification

#### b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

### 2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

## B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

## C. Strategic Goals

## School Improvement Goals



*The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step    S123456 = Quick Key

## Strategic Goals Summary

- G1.** If Westside Elementary School implements a schoolwide system for Social Emotional Learning, the Early Warning Risk Factors will decrease and positive behaviors will increase.
- G2.** If Westside Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.*

**G1.** If Westside Elementary School implements a schoolwide system for Social Emotional Learning, the Early Warning Risk Factors will decrease and positive behaviors will increase. 1a

G083537

**Targets Supported** 1b

Indicator	Annual Target
2+ Behavior Referrals	10.0
Students exhibiting two or more EWS indicators (Total)	3.0

**Targeted Barriers to Achieving the Goal** 3

- Lack of Knowledge

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- PBIS - Positive Behavior Intervention Systems
- Caring Classroom Community
- Second Step
- Making Meaning
- Guidance
- Classroom Community

**Plan to Monitor Progress Toward G1.** 8

SIP Progress Monitoring Meeting

**Person Responsible**

Willie Williams

**Schedule**

On 10/31/2016

**Evidence of Completion**

SIP Progress Monitoring Meeting Minutes and Sign-In Sheet

**Plan to Monitor Progress Toward G1.** 8

SIP Midyear Review

**Person Responsible**

Willie Williams

**Schedule**

On 2/14/2017

**Evidence of Completion**

Midyear Review in CIMS

**Plan to Monitor Progress Toward G1.** 8

State Assessment Results

**Person Responsible**

Willie Williams

**Schedule**

Annually, from 5/25/2017 to 7/11/2017

***Evidence of Completion***

Step Zero for 2017-2018



**G2.** If Westside Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase. 1a

G083538

**Targets Supported** 1b

Indicator	Annual Target
FSA ELA Achievement	70.0
ELA/Reading Gains	70.0
ELA/Reading Lowest 25% Gains	75.0
FSA Mathematics Achievement	70.0
Math Gains	75.0
Math Lowest 25% Gains	65.0

**Targeted Barriers to Achieving the Goal** 3

- Lack of Knowledge and Implementation on the Instructional Shifts

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Curriculum/District Specialists
- Curriculum Maps
- Achieve the Core (Coherence Maps, IPGs)
- CPALMS
- Instructional Coaches
- Cadre Members
- Professional Learning
- Digital Learning Teacher Leader
- Title One Funds

**Plan to Monitor Progress Toward G2.** 8

Formative and summative assessments aligned to the Florida Standards.

**Person Responsible**

Theresa Schwab

**Schedule**

Quarterly, from 8/9/2016 to 8/9/2016

**Evidence of Completion**

Eduphoria Data FSA Data District Assessments

**Plan to Monitor Progress Toward G2.** 8

SIP Progress Monitoring Meeting

**Person Responsible**

Willie Williams

**Schedule**

On 10/31/2016

***Evidence of Completion***

SIP Progress Monitoring Meeting and Minutes and Sign-In Sheet

**Plan to Monitor Progress Toward G2.** 8

SIP Midyear Review

**Person Responsible**

Willie Williams

**Schedule**

On 2/14/2017

***Evidence of Completion***

Midyear Review in CIMS

**Plan to Monitor Progress Toward G2.** 8

State Assessment Results

**Person Responsible**

Willie Williams

**Schedule**

Annually, from 5/25/2017 to 5/25/2017

***Evidence of Completion***

Step Zero for 2017 - 2018

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step     S123456 = Quick Key

**G1.** If Westside Elementary School implements a schoolwide system for Social Emotional Learning, the Early Warning Risk Factors will decrease and positive behaviors will increase. **1**

 G083537

**G1.B1** Lack of Knowledge **2**

 B221608

**G1.B1.S1** Provide Training for Social Emotional Learning **4**

 S233860

### **Strategy Rationale**

Increase percentage of teachers correctly implementing Social Emotional Learning within the classroom and throughout the school.

### **Action Step 1** **5**

Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) – Foundational and Supporting Information

#### **Person Responsible**

Shirley Anderson

#### **Schedule**

Monthly, from 8/9/2016 to 5/23/2017

#### **Evidence of Completion**

PL Sign In Sheet

### **Action Step 2** **5**

Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) – Self-Assessment and Action Planning

#### **Person Responsible**

Shirley Anderson

#### **Schedule**

#### **Evidence of Completion**

PL Sign in Sheet

### Action Step 3 5

Implement the knowledge and skills learned during each Professional Learning session

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Daily, from 8/9/2016 to 5/23/2017

***Evidence of Completion***

Progress Monitoring

### Action Step 4 5

Monitor and provide feedback and coaching as needed for each Professional Learning

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Daily, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

### Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Communicate with professional learning facilitators to determine status of the professional learning plans

**Person Responsible**

Willie Williams

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

SLT Meeting Minutes

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Follow up support to ensure implementation of the PBIS

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Daily, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Data Walks, Collection Tools, Graphs, Observational Notes

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze collected data at monthly SLT meetings

**Person Responsible**

Willie Williams

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

SLT Meeting Minutes, Observational Notes

**G1.B1.S2** Provide schoolwide supports for students, faculty and staff related to Social Emotional Learning **4**

 S233861

### **Strategy Rationale**

Increase percentage of faculty and staff effectively and consistently utilizing Social Emotional Learning and positive behavior strategies allowing more time to be spent on teaching and learning.

### **Action Step 1** **5**

Professional learning: curriculum focused on social emotional learning (Second-Step/Caring School Community)

#### **Person Responsible**

Carrie Ann Devaney

#### **Schedule**

On 9/14/2016

#### **Evidence of Completion**

PL Sign In Sheet

### **Action Step 2** **5**

Implementation of curriculum focused on social emotional learning (Second-Step/Caring School Community)

#### **Person Responsible**

Carrie Ann Devaney

#### **Schedule**

Monthly, from 8/9/2016 to 5/26/2017

#### **Evidence of Completion**

Lesson Plans/Student Work Samples



**Action Step 3** 5

Monitor and provide feedback and coaching as needed for Social Emotional Learning

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Data Collection Results

**Plan to Monitor Fidelity of Implementation of G1.B1.S2** 6

Provide follow up support to ensure the implementation of the Social Emotional Learning

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Walk Through Data

**Plan to Monitor Fidelity of Implementation of G1.B1.S2** 6

Determine status toward completing action steps #1-3 during SLT Meetings

**Person Responsible**

Willie Williams

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

SLT Meeting Minutes

**Plan to Monitor Effectiveness of Implementation of G1.B1.S2 7**

Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze collected data at monthly SLT meetings.

**Person Responsible**

Willie Williams

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

SLT Meeting Minutes

**G2.** If Westside Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase. 1

G083538

**G2.B1** Lack of Knowledge and Implementation on the Instructional Shifts 2

B221611

**G2.B1.S1** Develop knowledge and skills of the instructional shifts in ELA and implementation of best practices. 4

S233862

### Strategy Rationale

Increase % of teachers effectively implementing the instructional shifts, standards aligned instructions and best practices.

### Action Step 1 5

Create and administer a pre and post assessment to assess knowledge and skills of instructional shifts in ELA and analyze the data to develop a Professional Learning Plan (IPG)

#### Person Responsible

Carrie Ann Devaney

#### Schedule

On 9/30/2016

#### Evidence of Completion

Completed Needs Assessment Survey during pre-planning and develop Professional Learning Plan

### Action Step 2 5

Provide Professional Learning on ELA; Core Practice #1 and Standards Aligned Best Practices

#### Person Responsible

Theresa Schwab

#### Schedule

Quarterly, from 8/9/2016 to 5/26/2017

#### Evidence of Completion

ERPD #1 Sign-In

### Action Step 3 5

Provide professional learning on ELA; Core Practice #2 and Standards Aligned Best Practices

**Person Responsible**

Theresa Schwab

**Schedule**

Quarterly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

ERPL Sign in Sheet

### Action Step 4 5

Provide professional learning on ELA; Core Practice #3 and Standards Aligned Best Practices

**Person Responsible**

Theresa Schwab

**Schedule**

Quarterly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

EPRL Sign In

### Action Step 5 5

Implementation of knowledge and skills learned during each Professional Learning session.

**Person Responsible**

Theresa Schwab

**Schedule**

Every 2 Months, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Student Work Samples, Walk Throughs, Observation

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Survey (Pre/Post Assessment)

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Survey Data Disaggregation

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Monitoring- Walk throughs, self-monitoring rubric

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Every 6 Weeks, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Walk through data and teacher rubrics

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Assessments, data tracking, wrap-up self-assessment survey

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Data disaggregation/discussions, data chats, survey

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1** 7

Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze collected data at monthly SLT meetings.

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 9/14/2016

***Evidence of Completion***

Walk throughs, Data Chats, Observational Notes, Lesson Plans, SLT Minutes

**G2.B1.S2** Develop knowledge and skills of the instructional shifts in Math and implementation of best practices. 4

 S233863

### Strategy Rationale

Increase % of teachers effectively implementing the instructional shifts, standards aligned instructions and best practices.

### Action Step 1 5

Create and administer a pre and post assessment to assess knowledge and skills of instructional shifts in Math and analyze the data to develop a Professional Learning Plan (IPG)

#### Person Responsible

Aimee Shank

#### Schedule

On 9/30/2016

#### Evidence of Completion

Assessment results

### Action Step 2 5

Provide Professional Learning on Math; Core Practice #1and Standards Aligned Best Practices

#### Person Responsible

Aimee Shank

#### Schedule

On 5/26/2017

#### Evidence of Completion

ERPL Sign-In



### Action Step 3 5

Provide professional learning on Math; Core Practice #2 and Standards Aligned Best Practices

**Person Responsible**

Aimee Shank

**Schedule**

On 5/26/2017

***Evidence of Completion***

ERPL Sign In

### Action Step 4 5

Provide professional learning on Math; Core Practice #3 and Standards Aligned Best Practices

**Person Responsible**

Aimee Shank

**Schedule**

Daily, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

ERPL Sign In Sheet

### Action Step 5 5

Implementation of knowledge and skills learned during each Professional Learning session.

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Daily, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Lesson Plans and Work Samples

**Action Step 6** 5

Monitor and provide feedback and coaching as needed for the Professional Learning

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Data Collection Results

**Plan to Monitor Fidelity of Implementation of G2.B1.S2** 6

Survey (Pre/Post Assessment)

**Person Responsible**

Aimee Shank

**Schedule**

On 9/30/2016

***Evidence of Completion***

Survey Report

**Plan to Monitor Fidelity of Implementation of G2.B1.S2** 6

Monitoring- Walk throughs, self-monitoring rubric

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

***Evidence of Completion***

Walk through data and self monitoring rubrics

**Plan to Monitor Fidelity of Implementation of G2.B1.S2** 6

Assessments, data tracking, wrap-up self-assessment survey

**Person Responsible**

Carrie Ann Devaney

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

**Evidence of Completion**

Data disaggregation, data chats, Self assessment data

**Plan to Monitor Effectiveness of Implementation of G2.B1.S2** 7

Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze collected data at monthly SLT meetings.

**Person Responsible**

Willie Williams

**Schedule**

Monthly, from 8/9/2016 to 5/26/2017

**Evidence of Completion**

Data Walk, Walk Through Notes, Lesson Plans, SLT Minutes

## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
<b>2017</b>					
G1.B1.S1.A2 A300235	Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) –...	Anderson, Shirley	8/26/2016	PL Sign in Sheet	No End Date one-time
G2.MA1 M304707	Formative and summative assessments aligned to the Florida Standards.	Schwab, Theresa	8/9/2016	Eduphoria Data FSA Data District Assessments	8/9/2016 quarterly
G2.B1.S1.MA1 M304697	Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze...	Devaney, Carrie Ann	8/9/2016	Walk throughs, Data Chats, Observational Notes, Lesson Plans, SLT Minutes	9/14/2016 monthly
G1.B1.S2.A1 A300238	Professional learning: curriculum focused on social emotional learning (Second-Step/Caring School...	Devaney, Carrie Ann	9/14/2016	PL Sign In Sheet	9/14/2016 one-time
G2.B1.S1.A1 A300241	Create and administer a pre and post assessment to assess knowledge and skills of instructional...	Devaney, Carrie Ann	8/9/2016	Completed Needs Assessment Survey during pre-planning and develop Professional Learning Plan	9/30/2016 one-time
G2.B1.S2.MA1 M304702	Survey (Pre/Post Assessment)	Shank, Aimee	8/9/2016	Survey Report	9/30/2016 one-time
G2.B1.S2.A1 A300246	Create and administer a pre and post assessment to assess knowledge and skills of instructional...	Shank, Aimee	8/9/2016	Assessment results	9/30/2016 one-time
G1.MA1 M304694	SIP Progress Monitoring Meeting	Williams, Willie	10/31/2016	SIP Progress Monitoring Meeting Minutes and Sign-In Sheet	10/31/2016 one-time
G2.MA2 M304708	SIP Progress Monitoring Meeting	Williams, Willie	10/31/2016	SIP Progress Monitoring Meeting and Minutes and Sign-In Sheet	10/31/2016 one-time
G1.MA2 M304695	SIP Midyear Review	Williams, Willie	2/14/2017	Midyear Review in CIMS	2/14/2017 one-time
G2.MA3 M304709	SIP Midyear Review	Williams, Willie	2/14/2017	Midyear Review in CIMS	2/14/2017 one-time
G1.B1.S1.A1 A300234	Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) –...	Anderson, Shirley	8/9/2016	PL Sign In Sheet	5/23/2017 monthly
G1.B1.S1.A3 A300236	Implement the knowledge and skills learned during each Professional Learning session	Devaney, Carrie Ann	8/9/2016	Progress Monitoring	5/23/2017 daily
G2.MA4 M304710	State Assessment Results	Williams, Willie	5/25/2017	Step Zero for 2017 - 2018	5/25/2017 annually
G1.B1.S1.MA1 M304688	Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze...	Williams, Willie	8/9/2016	SLT Meeting Minutes, Observational Notes	5/26/2017 monthly
G1.B1.S1.MA1 M304689	Communicate with professional learning facilitators to determine status of the professional...	Williams, Willie	8/9/2016	SLT Meeting Minutes	5/26/2017 monthly
G1.B1.S1.MA2 M304690	Follow up support to ensure implementation of the PBIS	Devaney, Carrie Ann	8/9/2016	Data Walks, Collection Tools, Graphs, Observational Notes	5/26/2017 daily
G1.B1.S1.A4 A300237	Monitor and provide feedback and coaching as needed for each Professional Learning	Devaney, Carrie Ann	8/9/2016		5/26/2017 daily
G2.B1.S1.MA1 M304698	Survey (Pre/Post Assessment)	Devaney, Carrie Ann	8/9/2016	Survey Data Disaggregation	5/26/2017 monthly
G2.B1.S1.MA3 M304699	Monitoring- Walk throughs, self-monitoring rubric	Devaney, Carrie Ann	8/9/2016	Walk through data and teacher rubrics	5/26/2017 every-6-weeks

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G2.B1.S1.MA4 M304700	Assessments, data tracking, wrap-up self-assessment survey	Devaney, Carrie Ann	8/9/2016	Data disaggregation/discussions, data chats, survey	5/26/2017 monthly
G2.B1.S1.A2 A300242	Provide Professional Learning on ELA; Core Practice #1 and Standards Aligned Best Practices	Schwab, Theresa	8/9/2016	ERPD #1 Sign-In	5/26/2017 quarterly
G2.B1.S1.A3 A300243	Provide professional learning on ELA; Core Practice #2 and Standards Aligned Best Practices	Schwab, Theresa	8/9/2016	ERPL Sign in Sheet	5/26/2017 quarterly
G2.B1.S1.A4 A300244	Provide professional learning on ELA; Core Practice #3 and Standards Aligned Best Practices	Schwab, Theresa	8/9/2016	EPRL Sign In	5/26/2017 quarterly
G2.B1.S1.A5 A300245	Implementation of knowledge and skills learned during each Professional Learning session.	Schwab, Theresa	8/9/2016	Student Work Samples, Walk Throughs, Observation	5/26/2017 every-2-months
G1.B1.S2.MA1 M304691	Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze...	Williams, Willie	8/9/2016	SLT Meeting Minutes	5/26/2017 monthly
G1.B1.S2.MA1 M304692	Provide follow up support to ensure the implementation of the Social Emotional Learning	Devaney, Carrie Ann	8/9/2016	Walk Through Data	5/26/2017 monthly
G1.B1.S2.MA2 M304693	Determine status toward completing action steps #1-3 during SLT Meetings	Williams, Willie	8/9/2016	SLT Meeting Minutes	5/26/2017 monthly
G1.B1.S2.A2 A300239	Implementation of curriculum focused on social emotional learning (Second-Step/Caring School...	Devaney, Carrie Ann	8/9/2016	Lesson Plans/Student Work Samples	5/26/2017 monthly
G1.B1.S2.A3 A300240	Monitor and provide feedback and coaching as needed for Social Emotional Learning	Devaney, Carrie Ann	8/9/2016	Data Collection Results	5/26/2017 monthly
G2.B1.S2.MA1 M304701	Discuss the effectiveness of creating and implementing the Professional Learning Plan and analyze...	Williams, Willie	8/9/2016	Data Walk, Walk Through Notes, Lesson Plans, SLT Minutes	5/26/2017 monthly
G2.B1.S2.MA2 M304703	Monitoring- Walk throughs, self-monitoring rubric	Devaney, Carrie Ann	8/9/2016	Walk through data and self monitoring rubrics	5/26/2017 monthly
G2.B1.S2.MA3 M304704	Assessments, data tracking, wrap-up self-assessment survey	Devaney, Carrie Ann	8/9/2016	Data disaggregation, data chats, Self assessment data	5/26/2017 monthly
G2.B1.S2.A2 A300247	Provide Professional Learning on Math; Core Practice #1and Standards Aligned Best Practices	Shank, Aimee	8/9/2016	ERPL Sign-In	5/26/2017 one-time
G2.B1.S2.A3 A300248	Provide professional learning on Math; Core Practice #2and Standards Aligned Best Practices	Shank, Aimee	8/9/2016	ERPL Sign In	5/26/2017 one-time
G2.B1.S2.A4 A300249	Provide professional learning on Math; Core Practice #3 and Standards Aligned Best Practices	Shank, Aimee	8/9/2016	ERPL Sign In Sheet	5/26/2017 daily
G2.B1.S2.A5 A300250	Implementation of knowledge and skills learned during each Professional Learning session.	Devaney, Carrie Ann	8/9/2016	Lesson Plans and Work Samples	5/26/2017 daily
G2.B1.S2.A6 A300251	Monitor and provide feedback and coaching as needed for the Professional Learning	Devaney, Carrie Ann	8/9/2016	Data Collection Results	5/26/2017 monthly
G1.MA3 M304696	State Assessment Results	Williams, Willie	5/25/2017	Step Zero for 2017-2018	7/11/2017 annually

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** If Westside Elementary School implements a schoolwide system for Social Emotional Learning, the Early Warning Risk Factors will decrease and positive behaviors will increase.

### **G1.B1** Lack of Knowledge

#### **G1.B1.S1** Provide Training for Social Emotional Learning

##### **PD Opportunity 1**

Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) – Foundational and Supporting Information

##### **Facilitator**

PBIS Team

##### **Participants**

Faculty

##### **Schedule**

Monthly, from 8/9/2016 to 5/23/2017

##### **PD Opportunity 2**

Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) – Self-Assessment and Action Planning

##### **Facilitator**

PBIS Team

##### **Participants**

Faculty

##### **Schedule**

**G1.B1.S2** Provide schoolwide supports for students, faculty and staff related to Social Emotional Learning

**PD Opportunity 1**

Professional learning: curriculum focused on social emotional learning (Second-Step/Caring School Community)

**Facilitator**

Caring Classroom Community Program Representative

**Participants**

Faculty

**Schedule**

On 9/14/2016

**G2.** If Westside Elementary School implements standards aligned instruction based on the instructional shifts, then student achievement will increase.

**G2.B1** Lack of Knowledge and Implementation on the Instructional Shifts

**G2.B1.S1** Develop knowledge and skills of the instructional shifts in ELA and implementation of best practices.

**PD Opportunity 1**

Provide Professional Learning on ELA; Core Practice #1 and Standards Aligned Best Practices

**Facilitator**

Theresa Schwab, Principal Intern Korkus, Aimee Shank, Kym Dhawan

**Participants**

Faculty

**Schedule**

Quarterly, from 8/9/2016 to 5/26/2017

## **PD Opportunity 2**

Provide professional learning on ELA; Core Practice #2 and Standards Aligned Best Practices

### **Facilitator**

Principal Intern Korkus, Theresa Schwab, Aimee Shank, Kym Dhawan

### **Participants**

Faculty

### **Schedule**

Quarterly, from 8/9/2016 to 5/26/2017

## **PD Opportunity 3**

Provide professional learning on ELA; Core Practice #3 and Standards Aligned Best Practices

### **Facilitator**

Reading Coach

### **Participants**

Faculty

### **Schedule**

Quarterly, from 8/9/2016 to 5/26/2017

## **PD Opportunity 4**

Implementation of knowledge and skills learned during each Professional Learning session.

### **Facilitator**

Reading Coach

### **Participants**

PL Participants

### **Schedule**

Every 2 Months, from 8/9/2016 to 5/26/2017



**G2.B1.S2** Develop knowledge and skills of the instructional shifts in Math and implementation of best practices.

### **PD Opportunity 1**

Provide Professional Learning on Math; Core Practice #1 and Standards Aligned Best Practices

**Facilitator**

Math Coach

**Participants**

Faculty

**Schedule**

On 5/26/2017

### **PD Opportunity 2**

Provide professional learning on Math; Core Practice #2 and Standards Aligned Best Practices

**Facilitator**

Math Coach

**Participants**

Faculty

**Schedule**

On 5/26/2017

### **PD Opportunity 3**

Provide professional learning on Math; Core Practice #3 and Standards Aligned Best Practices

**Facilitator**

Math Coach

**Participants**

Faculty Members

**Schedule**

Daily, from 8/9/2016 to 5/26/2017

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

1	G1.B1.S1.A1	Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) – Foundational and Supporting Information	\$0.00
2	G1.B1.S1.A2	Provide professional learning on Positive Behavioral Interventions and Supports (PBIS) – Self-Assessment and Action Planning	\$0.00
3	G1.B1.S1.A3	Implement the knowledge and skills learned during each Professional Learning session	\$0.00
4	G1.B1.S1.A4	Monitor and provide feedback and coaching as needed for each Professional Learning	\$0.00
5	G1.B1.S2.A1	Professional learning: curriculum focused on social emotional learning (Second-Step/ Caring School Community)	\$0.00
6	G1.B1.S2.A2	Implementation of curriculum focused on social emotional learning (Second-Step/Caring School Community)	\$0.00
7	G1.B1.S2.A3	Monitor and provide feedback and coaching as needed for Social Emotional Learning	\$0.00
8	G2.B1.S1.A1	Create and administer a pre and post assessment to assess knowledge and skills of instructional shifts in ELA and analyze the data to develop a Professional Learning Plan (IPG)	\$0.00
9	G2.B1.S1.A2	Provide Professional Learning on ELA; Core Practice #1 and Standards Aligned Best Practices	\$0.00
10	G2.B1.S1.A3	Provide professional learning on ELA; Core Practice #2 and Standards Aligned Best Practices	\$0.00
11	G2.B1.S1.A4	Provide professional learning on ELA; Core Practice #3 and Standards Aligned Best Practices	\$0.00
12	G2.B1.S1.A5	Implementation of knowledge and skills learned during each Professional Learning session.	\$0.00
13	G2.B1.S2.A1	Create and administer a pre and post assessment to assess knowledge and skills of instructional shifts in Math and analyze the data to develop a Professional Learning Plan (IPG)	\$0.00
14	G2.B1.S2.A2	Provide Professional Learning on Math; Core Practice #1and Standards Aligned Best Practices	\$0.00
15	G2.B1.S2.A3	Provide professional learning on Math; Core Practice #2and Standards Aligned Best Practices	\$0.00
16	G2.B1.S2.A4	Provide professional learning on Math; Core Practice #3 and Standards Aligned Best Practices	\$0.00
17	G2.B1.S2.A5	Implementation of knowledge and skills learned during each Professional Learning session.	\$0.00
18	G2.B1.S2.A6	Monitor and provide feedback and coaching as needed for the Professional Learning	\$0.00
Total:			\$0.00