

The School District of Palm Beach County

# Starlight Cove Elementary School



2016-17 Schoolwide Improvement Plan

## Starlight Cove Elementary School

6300 SEMINOLE DR, Lantana, FL 33462

<https://sces.palmbeachschools.org>

### School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	93%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	91%

### School Grades History

Year	2017-18	2014-15	2013-14	2012-13
Grade	C	D*	D	C

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan was approved by the Palm Beach County School Board on 11/16/2016.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Table of Contents

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<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>6</b>
Supportive Environment	6
Family and Community Engagement	8
Effective Leadership	9
Public and Collaborative Teaching	13
Ambitious Instruction and Learning	14
<b>8-Step Planning and Problem Solving Implementation</b>	<b>18</b>
Goals Summary	18
Goals Detail	18
Action Plan for Improvement	21
<b>Appendix 1: Implementation Timeline</b>	<b>36</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>38</b>
Professional Development Opportunities	38
Technical Assistance Items	40
<b>Appendix 3: Budget to Support Goals</b>	<b>40</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Starlight Cove Elementary School

DA Region and RED	DA Category and Turnaround Status
Southeast - <a href="#">LaShawn Russ-Porterfield</a>	Not In DA - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

The mission of Starlight Cove Elementary is to provide our students with a safe, educationally stimulating and creative learning environment. Staff, students, and parents are committed to increasing student achievement in the areas of Reading, Writing, Math, and Science as measured by performance on the Florida Assessments. Together we are working to ensure academic success and meet the needs of our diverse learning community.

##### b. Provide the school's vision statement.

The vision of Starlight Cove is to enhance the learning opportunities for all students to become productive citizens prepared for secondary school and post-graduate success.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Starlight Cove staff will infuse the content required by Florida Statute 1003.42(2) and S.B.Policy 2.09 (8)(b) as applicable to the appropriate grade levels in order for our students to learn about students' cultures and build relationships between teachers and students includes, but is not limited to:

- \* History of the Holocaust
- \* History of Africans and African Americans
- \* Hispanic Contributions
- \* Women's Contributions
- \* Sacrifices of Veterans
- \* Parent Conferences
- \* Cultural Events
- \* School Based Team Workshops
- \* On campus and field trip activities with students

Respect for each other and learning about each other are also strengthened as students learn about these topics and lessons that are infused into the curriculum and daily learning/discussions. Additionally, schoolwide committees are established to discuss and develop action plans related to Single School Culture initiatives, taking into account the needs of a diverse population.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

Single School Culture © for BEHAVIOR is a uniform set of practices and procedures that are aligned to a school's mission and goals. These practices and procedures are known and used by all staff to positively norm both student and adult actions. The goal of applying the Single School Culture © for BEHAVIOR process is to empower the staff to uniformly address behavior issues that in turn creates an ethos of fairness on a campus.

Starlight Cove Elementary offers a before and after school program and fully implements the Schoolwide Positive Behavior Program. All staff implement CHAMPs expectations, throughout the entire campus.. Our School Counselors implement the Character Counts Education Program.

Students caught doing the right thing are given one of 10 "Principal's 200" tickets for a chance to be rewarded with a mystery motivator.

**c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.**

Starlight Cove fully implements the district behavioral expectations, working with a single school culture for schoolwide discipline (plan) which infuses CHAMPs expectations and Schoolwide Positive Behavior Supports throughout the entire campus. We teach "bell to bell", keeping distractions to a minimum by expecting all students to follow our schoolwide plan and all staff adhere to the PBS expectations. All students adhere to the STAR motto, which is to be Safe, Team Player, Achiever, and Respectful at all times.

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

Starlight Cove Elementary employs two full time Guidance Counselors who work with all students. They implement the district classroom guidance curriculum, the student success skills project for selected students, teach the pillars of Character Education, and provide individual counseling for individual students, high needs situations, etc.

This is our first year as a Health and Wellness/Medical Choice Program and we are currently working on developing our program throughout our campus. Plans are being worked on to promote not only the physical, but the emotional and social growth of children as well.

In addition, we are an AVID (Advancement Via Individual Determination) School for the first time this year. Specific focus is on Grade 4 students, with the plan to gradually increase school-wide by successive grade level. AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society. AVID teaches skills and behaviors for academic success, Provides intensive support with tutorials and strong student/teacher relationships, Creates a positive peer group for students, and Develops a sense of hope for personal achievement gained through hard work and determination

We now have a full-time Single School Culture Coordinator to run School Based Team Meetings and monitor student Tier interventions.

### 3. Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

There are several early warning indicators Starlight Cove staff clearly monitor. Some of these include:

- \* Attendance, especially on Professional Development Days, drops below 90%
- \* Several students had more than one out of school suspension
- \* Although students were promoted, several are promoted not meeting Pupil Progression standards in the areas of Reading and Math
- \* 31% of 3rd grade students met proficiency standards in ELA.

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**



Indicator	Grade Level														Total
	K	1	2	3	4	5	6	7	8	9	10	11	12		
Attendance below 90 percent	33	18	25	19	22	14	0	0	0	0	0	0	0	131	
One or more suspensions	1	1	4	10	11	3	0	0	0	0	0	0	0	30	
Course failure in ELA or Math	60	77	87	127	135	102	0	0	0	0	0	0	0	588	
Level 1 on statewide assessment	0	0	0	86	74	51	0	0	0	0	0	0	0	211	

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level														Total
	K	1	2	3	4	5	6	7	8	9	10	11	12		
Students exhibiting two or more indicators	19	11	17	91	82	55	0	0	0	0	0	0	0	275	

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

Members of the School Based Team and PLC's meet with teachers to identify specific student needs to address academic and behavioral deficiencies. Plans are written to include meeting the needs of the diverse learners utilizing Reading Plus, SAI , iii, Tutorials, LLI, Wilson, Foundations, Small Group Differentiated Instruction, Coaches and Resource Teachers work with teachers to identify and monitor students who exhibit one or more of the early warning indicators and track weekly success and challenges. Our PLC Facilitator meets with teachers for planning, monitoring assessments, and developing goals for all students.

Guidance Counselors with with attendance concerns, notifying students and parents when the Attendance Clerk generates reports for applicable students. The Assistant Principal and the SwPBS Committee review the weekly discipline reports, including suspensions with all staff. Conferences with students and parents are held, student contracts are developed and agreed to, and goal setting plans are made as necessary.

**B. Family and Community Engagement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

**a. Will the school use its PIP to satisfy this question?**

Yes

**1. PIP Link**

The school completes a Parental Involvement Plan (PFEP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/314254>.

**2. Description**

A PIP has been uploaded for this school or district - see the link above.

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.**



Starlight Cove Elementary works closely with its business partners to provide resources to support school and student achievement. Our local Costco provides backpacks and basic school supplies for our students every year. We have several business partnership agreements who support our parent workshops, providing supplies and materials for parents to learn how to work with their children. Some businesses provide certificates for attendance and academic recognition.

## C. Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

### 1. School Leadership Team

#### a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Hayden, Cara	Principal
Payner, Matthew	Assistant Principal
White, Cassandra	Instructional Coach
Racow, Faith	Instructional Coach
Honaker, Jody	Other
Somoza, Kathleen	Other

#### b. Duties

##### **1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

The administration provides a common vision for the use of data-based decision-making to ensure:

- a sound, effective academic program is in place
- a process to address and monitor subsequent needs is created
- the School Based Team (SBT) is implementing the Rtl processes
- fidelity of implementation of intervention support is documented
- adequate professional development to support Rtl implementation is provided
- effective communication with parents regarding school-based Rtl plans and activities occurs.

We now have a dedicated Single School Culture Coordinator to ensure fidelity of meetings and ensure intervention follow up. This individual assists with the design and implementation of progress monitoring, collect and analyze data, contribute to the development of intervention plans, implement Tier 3 (Intensive) interventions, and offer professional development and technical assistance. Federal, state, and district approved interventions such as Wilson Reading, SRA, LLI via our SAI Interventionist, etc... will be utilized.

##### **2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

The school-based Rtl Leadership Team is comprised of the following members for various meetings: Principal, Assistant Principal, ESE contact, ELL contact, school psychologist, classroom teachers, Reading Coach, Math Coach, and SSC Coordinator, Guidance staff, speech pathologist, school nurse, parents/guardians and outside agency representatives. The SBT Chair attends all training

related to the SBT process and provides the Professional Development and information/requirements to our staff. She coordinates all meetings with staff and parents to fully and successfully implement the School Based Team process.

Overall, Starlight Cove Elementary integrates Single School Culture for academics, behavior, and climate. We are fully implementing the schoolwide Positive Behavior Plan, VPK - Grade 5, and all staff members participate in the Learning Team Process, coordinated by our Learning Team Facilitator.

Additionally, our ESOL Team works with all staff and the community to increase an understanding and develop an appreciation for the Multi-cultural diverse community we serve. Several staff members will participate in the district's annual Multi-Cultural Conference to be held in November.

#### Title I, Part A Services

These services are provided to ensure students requiring additional remediation are assisted through after-school programs and/or tutorial programs. Tutorial programs will be held TBD dates and times. Teachers will be asked to communicate with tutors in identifying benchmarks that need re-teaching and/or enrichment. Our Title I Resource staff, administrators, and our professional development coordinator will facilitate Professional Learning opportunities for parents. The Reading Coach and Resources staff members will deliver professional development to staff at faculty or PDD's.

#### Title I, Part C- Migrant

A district Migrant Liaison provides services and support to students and parents. They coordinate with Title I and other programs to ensure student needs are met. Our Assistant Principal is our primary Migrant Services Contact and our alternate is our ESOL Guidance Counselor.

#### Title I, Part D

Our district receives funds to support the Educational Alternative Outreach Program. Services are coordinated under the direction of our district's Alternative Education Department.

#### Title III

Services are provided through the district to improve the education of English Language Learners by providing educational materials and support.

#### Title X- Homeless

School Counselors play a role in the identification of homeless students. School Counselors provide support and referral to the families to SDPBC resources (ex. Student Intervention Services, free/reduced lunch, SES tutoring) and community resources (ex. Dependent Care Project/Legal Aide), and set up McKinney-Vento Transportation if necessary.

#### Violence Prevention Programs

School Counselor / Character Education Contact promotes Character Education in grades K-5. School Counselor and 6 Teachers coordinate the Safe Schools Ambassador program (supported by the Department of Safe Schools) which has the stated goal of reducing episodes of student mistreatment. Our Music Teacher and Grade 5 Teacher coordinate and run the Beat for Peace intervention (drumming circle) which includes excessive school discipline referrals as a risk factor for inclusion into the group. We have begun a School Wide Positive Behavior program (SwPBIS) which is guided by six important principles:  
Develop a continuum of scientifically-based behavior and academic interventions and supports; Use data to make decisions and solve problems; Arrange the environment to prevent the development and occurrence of problem behavior; Teach and encourage pro-social skills and behaviors; Implement evidence-based behavioral practices with fidelity and accountability; and Screen universally and monitor student performance & progress continuously. We recognize that behavior is functionally

related to the teaching environment.

School counselor led classroom guidance lessons promote social emotional development specific to friendship skills, peer pressure, and bullying prevention. School counselors organize small group counseling for students identified as needed by Tier 2 behavioral support Our Principal monitors the bullying hotline, adhering to district Bullying Policies and Procedures. District-wide implementation of Single School Culture.

School-wide appreciation of multicultural diversity.

#### Nutrition Programs

Our students in Grades 1-5 will utilize the "Commit to Be Fit" planners and program guides for nutrition and health, following the lead from the district's School Food Service Department. In addition, we have a community accessible "free breakfast" program and all of our students receive a free breakfast. Students are also offered a nutritionally balanced lunch with required choice options. Our cafeteria manager will provide the "Organ-Wise" Nutrition program will all Pre-K through 5 students. Our PE Teachers also run our Wellness initiatives.

#### Career and Technical Education

School counselors embrace the idea that Graduation is Everyone's Business and have incorporated the National Office for School Counselor Advocacy (NOSCA) 's Eight Components of College and Career Readiness Counseling in grades 3-5.

#### Other

Multi-Tiered System of Supports (MTSS)/Response to Instruction/Intervention (Rtl)

We also have a 21st Century CCLC Grant that services select students after school with tutorial services.

## 2. School Advisory Council (SAC)

### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Cara Hayden	Principal
Kelley Miranda	Parent
Victoria Valentine	Teacher
Myra Moreno	Parent
Norma Martinez	Parent
Denise Sebastien	Parent
Leslie Diaz	Education Support Employee
Zuleyma Aguirre	Parent
Rocefia Aguirre	Parent
Maria Palacios	Parent
Jose Barrios	Business/Community
Anthony Edwards	Parent

### b. Duties

**1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

*a. Evaluation of last year's school improvement plan*

The members of the School Advisory Council reviewed the School Improvement Plan every month. Strategies and Title I budget allocations were carefully reviewed to maintain compliance. District Title I Support reviewed expenditures and the plan monthly, meeting with the Principal and the Assistant Principal, as well as our School Treasurer, to ensure compliance. Staff members reviewed and discussed goals and strategies within the plan during Learning Team Meetings, Faculty Meetings, and Professional Development opportunities.

*b. Development of this school improvement plan*

Input has been gathered at the end of the 2016 SY and will be revised at the first meeting of SY 2017 accordingly. Continuous discussions and input regarding the plan will be shared at every SAC Meeting. This draft plan will be reviewed with teachers during our first Professional Development Day, September 2016 and with our School Advisory Council on September 7, 2016, as well as posted to our Edline page for review, input, suggestions, and recommendations.

*c. Preparation of the school's annual budget and plan*

The annual school budget is given to us by the district. The Title I Budget is presented to staff and SAC for input and agreement with appropriate expenditures. The majority of Title I funds are allocated for instructional resource positions to increase student achievement and monitor fidelity of instruction. Funds are also allocated for additional instructional materials to assist with the extended day program and Math instruction.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

The majority of funds were used for staff positions such as a Reading Coach, Math Coach. Additional funds were used for supplies and materials for both staff and parent meetings as well as Professional Development.

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

No

*a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.*

We are currently inviting all parents and community members to become members of our School Advisory Council. We have contacted the district MultiCultural Department for members to meet the SAC requirements. The Principal extends personal invitations to parents and business partners to become members of the School Advisory Council. The Assistant Principal has contacted the District Specialist for School Improvement for recommendations/suggestions to meet compliance in this area.

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Hayden, Cara	Principal
Payner, Matthew	Assistant Principal
Connors, Christie	Instructional Media
Honaker, Jody	Other
Racow, Faith	Instructional Coach
Somoza, Kathleen	Other
Trent, Jennifer	Teacher, K-12
Torsiello, Torey	Teacher, ESE

#### b. Duties

##### **1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

Major initiatives include: parental involvement with literacy events and student involvement in reading and literacy activities, such as Read Across America. Support of all teachers teaching reading in an uninterrupted, 90-minute block. All students will take part in our Reading Counts competition, rewarding students for the most words read. All staff and students will be involved in the extended day program for Reading. Several Professional Development Workshops in the area of Reading such as Running Record Training, LLI, Words Their Way, etc. take place.

#### **D. Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

##### **1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.**

Common planning time in Professional Learning Communities (PLCs) is allotted for all teachers on a 5 day rotation basis. Learning Team Meetings for all teachers are scheduled and facilitated by a full time Learning Team Facilitator and administration. These are on a 5-day rotation. Area Office Staff and District staff support our school in the Areas of Reading, Writing, Math, and Science. Professional Development opportunities are scheduled throughout the year to address critical needs, collaborative planning, and instruction.

The master schedule has been designed to provide consistent time for teachers to meet by common content. Research-based protocols are utilized to focus the meetings on students' academic needs and how students might be assessed. Student improvement is monitored and instruction is modified as needed based on decisions made through collaboration.

Students with Disabilities (SWD) and Best Practices for Inclusive Education (BPIE) include Research-based protocols to focus the meetings on students' academic needs and how students might be assessed.

Student improvement is monitored and instruction is modified as needed based on decisions made through collaboration between special education teachers, general education teachers and related service providers as appropriate.

Collaborative planning time is used productively and reflected in general and special education staff schedules and instructional plans and monitored regularly by school administrators.

##### **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.**

Assistant Principal works with all new teachers in the Educator Support Program. Veteran teachers mentor new teachers to our school via the Beginning Teacher Assistance Program. Additionally, veteran staff members have been assigned as "buddies" for "new to the building staff members" to encourage retention of highly qualified staff. The hourly rate of pay for teachers for the extended day instructional hour plus the incentive payment for first year teachers is an added bonus to retain staff. Professional Development is offered to all staff to meet the needs of our students and district requirements, We are working closely with area colleges and universities to hire teachers and assign interns to work with our staff. We also hold BTAP or Beginning Teacher Assistance Program Meetings along with ESP meetings.

### **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.**

We have 6 teachers in our Educator Support Program (ESP). This program is the School District of Palm Beach County's formal program of support for newly hired educators. Systems of support include a support team, staff development opportunities, observations, conferences, and written and oral feedback. The ESP is a program of support and induction for first year teachers and is designed to elicit evidence that a beginning teacher has demonstrated the required teaching competencies that promote student learning. Administrators also meet formally, as well as informally, with new staff to mentor and coach. School and district policies are reviewed and explained as well as the basic "to know, understand, and abide by" procedures as a new employee are discussed and reviewed. The orientation to Palm Beach can be overwhelming and sometimes a small group meeting helps to further explain the procedure, policy, program, etc. This also helps build a feeling of trust and professionalism with all team players.

The ESP helps ensure that all beginning teachers have opportunities to strengthen their knowledge of instructional strategies, enhance their understanding of students as learners, and begin a process of lifelong learning and professional growth.

## **E. Ambitious Instruction and Learning**

### **1. Instructional Programs and Strategies**

#### **a. Instructional Programs**

##### ***1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.***

The school works closely with District and Area staff to ensure the core instructional program and materials are aligned to the Florida Standards. The new standards based report card, implemented K-5, will ensure daily learning goals are aligned to the Florida Standards. All teachers will receive the Florida Standards in their Starlight Cove Resource Notebook and will incorporate such standards in all lesson plans. The "Performance Matters" and EDW programs will allow teachers to access/create/develop online learning assessments which are aligned to the Florida standards. Staff will be trained in a backwards design- starting with the standards and planning their lessons based upon those.

Student data is constantly being reviewed at PLC Meetings. An ongoing, consistently updated, database of where students scored on USA, FSQ and PBPA Assessments in relation to the district, other area schools and classrooms is kept. It is reviewed by the leadership team to ensure best practices and most appropriate instruction.

#### **b. Instructional Strategies**

##### ***1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented***



**to assist students having difficulty attaining the proficient or advanced level on state assessments.**

Each teacher has access to the district's EDW portal and is responsible for entering their students' data, i.e. Running Records for Reading, etc. Learning Team Meetings review data and plans are made to differentiate instruction to meet the needs of diverse learners. The iObservations conducted provide teachers feedback regarding observations conducted. Conferences and data chats provide opportunities for modifications in instruction and strategies to assist students not meeting proficiency. IReady for Reading and Math and Reading Plus for Reading will assist staff and students with identifying specific needs to attain proficiency or advanced levels on state assessments.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Weekend Program

**Minutes added to school year:** 4,320

A Saturday Tutorial Program will be offered beginning in September and continue throughout the school year.

**Strategy Rationale**

The students assessment data indicate the need for additional tutorial opportunities to enhance and strengthen academic achievement.

**Strategy Purpose(s)**

- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Hayden, Cara, cara.hayden@palmbeachschools.org

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

The data used to identify the students for this tutorial program will be taken from portfolio student data tracking, classroom assessments as well as data from FSQ's (Florida Standards Quizzes), USA (Unit of Study Assessments) or other assessments administered by teachers.

Teachers will meet during PLC's to analyze data and effectiveness of the tutorial program. Articulation sessions will be conducted every other week to allow tutorial staff to discuss selected students with regular staff to analyze progress, assess needs, and plan to best meet the needs of these selected students enrolled in the tutorial program.

## **2. Student Transition and Readiness**

### **a. PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

**1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

We offer two classes of the Voluntary Pre-Kindergarten Program at Starlight Cove, in addition to 2 ESE Pre-K classrooms, and 2 ESE Communications/Speech Pre-K classes. Parents/Guardians must attend workshops offered throughout the year. Homework and skill acquisition activities are shared with parents during individual parent conferences in an attempt to prepare our students to transition to



Kindergarten. A summer backpack of learning tools such as flashcards, crayons, paper, and books are sent home for parents and students to practice the skills they have learned in the VPK program.

All incoming Kindergarten students at Starlight Cove Elementary School are assessed according to district and state guidelines using the Florida Assessments for Instruction in Reading (FAIR) to determine individual and small group instructional needs as well as individual student strengths and weaknesses. All students are assessed in phonemic awareness, letter knowledge, decoding, encoding, fluency, vocabulary, listening or reading comprehension, and basic math skills.

When parents and children come for the first time, they are offered a tour, and time to peruse our handbooks, basic school information such as the SPAR Report, School Improvement Plan, student planners and agendas and yearbooks. All parents are given a copy of the Grade Level Expectations and Pupil Progression Plans. Whenever possible, we try to introduce the teacher and child to the new teacher(s) before the child actually starts school. Each child is assigned a buddy in the classroom to ease with transition and familiarity.

Sometimes our Safety Patrols are paired up with Kindergarten students to help them adjust to our campus as well. We also hold a special Kindergarten Orientation event entitled "A Welcome to the Success Express" in April of each school year. Parents and students are given a tour of our campus and visit Kindergarten classrooms. Parents also receive calendars, summer preparation packets and a welcome backpack with pencils, crayons, picture word cards, math fact cards, and other academic tools for their child. One of our Business Partners, Costco, provides free backpacks with basic school supplies to be given to students to ensure they are prepared each day for school and have a place to store planners and other materials.

A staggered-start is used at the beginning of each school year for Kindergarten students to appropriately adjust to school. Additionally, the Kindergarten Team holds monthly parent meetings and "make-and-take" nights throughout the year to keep parents informed and involved, as well as strengthen student skills.

## **b. College and Career Readiness**

### ***1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.***

We are an AVID (Advancement Via Individual Determination) School for the first time this year. Specific focus is on Grade 4 students, with the plan to gradually increase school-wide by successive grade level. AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society. AVID teaches skills and behaviors for academic success, provides intensive support with tutorials and strong student/teacher relationships, creates a positive peer group for students, and develops a sense of hope for personal achievement gained through hard work and determination.

### ***2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.***

N/A

### ***3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.***

We are in our Inaugural Year of our Medical Sciences Magnet Program.

### ***4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.***

N/A

## II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

### A. Problem Identification

#### 1. Data to Support Problem Identification

##### b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### 2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why"Â? or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### C. Strategic Goals

## School Improvement Goals

*The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step    S123456 = Quick Key

## Strategic Goals Summary

- G1.** If we provide effective and relevant instruction to meet the needs of all students, then we will increase reading on grade level by the 3rd grade.
- G2.** If we build a positive and supportive school climate that promotes the social-emotional and academic developmental needs of all students, then we will ensure high school readiness.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.*

**G1.** If we provide effective and relevant instruction to meet the needs of all students, then we will increase reading on grade level by the 3rd grade. 1a

G083806

**Targets Supported** 1b

Indicator	Annual Target
FSA ELA Achievement	60.0
FSA Mathematics Achievement	55.0
FSA ELA Achievement	45.0
FCAT 2.0 Science Proficiency	55.0
School Grade - Percentage of Points Earned	54.0

**Targeted Barriers to Achieving the Goal** 3

- Varying understanding and knowledge of the rigor of the Florida Standards.

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Title I and district budgets provide instructional staff and training.
- Tutorials for students
- Math Coach and Reading Coach.
- Science, Math and Reading Resource Teachers.
- iREADY and Reading Plus
- APTT
- AVID
- Supplemental classroom materials
- Summer collegial planning opportunities
- Additional student computers to support adaptive learning

**Plan to Monitor Progress Toward G1.** 8

Assessments and observation data will be collected and reviewed to determine progress toward the goal.

**Person Responsible**

Matthew Payner

**Schedule**

Biweekly, from 7/1/2016 to 6/30/2017

**Evidence of Completion**

iObservation reports and assessment data will be on file.

## Plan to Monitor Progress Toward G1. 8

Student achievement will increase

### Person Responsible

Cara Hayden

### Schedule

Weekly, from 7/1/2016 to 6/30/2017

### Evidence of Completion

Assessment data will be monitored during LTM, data chats, conferences which will include EDW reports from diagnostics, etc.

**G2.** If we build a positive and supportive school climate that promotes the social-emotional and academic developmental needs of all students, then we will ensure high school readiness. 1a

G083807

## Targets Supported 1b

Indicator	Annual Target
Students exhibiting two or more EWS indicators (Total)	25.0

## Targeted Barriers to Achieving the Goal 3

- Majority of students come from English as second language homes and 93 % FRL leads to many parents lacking strategies and resources to support student learning.

## Resources Available to Help Reduce or Eliminate the Barriers 2

- CLF, ESOL Coordinator, PTA, SAC, Title 1, Teachers, Instructional Coaches, Parents, Community Stakeholders
- AVID
- APTT

## Plan to Monitor Progress Toward G2. 8

### Person Responsible

### Schedule

### Evidence of Completion

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step     S123456 = Quick Key

**G1.** If we provide effective and relevant instruction to meet the needs of all students, then we will increase reading on grade level by the 3rd grade. 1

 G083806

**G1.B1** Varying understanding and knowledge of the rigor of the Florida Standards. 2

 B222655

**G1.B1.S1** Establish and support an ongoing PLC and planning time to allow teachers to plan with support to address standards. 4

 S234930

### Strategy Rationale

Teachers need to be knowledgeable of The Florida Standards and time to review and plan teaching based upon data.

### Action Step 1 5

SBLT will create a schedule of professional learning communities to implement year long continuous professional development and collegial planning based on Florida Standards and research based best practices.

#### Person Responsible

Cara Hayden

#### Schedule

Weekly, from 7/1/2016 to 6/30/2017

#### Evidence of Completion

Agendas, Classroom walkthrough data, samples of learning goals, scales, and common assessments, lesson plans and student achievement data.

### Action Step 2 5

The SBLT will identify the purpose and expectations for LTM

#### Person Responsible

Matthew Payner

#### Schedule

On 6/30/2017

#### Evidence of Completion



### Action Step 3 5

SBLT will attend and monitor PLC's.

**Person Responsible**

Cara Hayden

**Schedule**

Daily, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

PLC logs.

### Action Step 4 5

Teachers will participate in collegial planning sessions prior to the beginning of the school year to create learning goals and scales and plan for first few weeks of rigorous instruction.

**Person Responsible**

Cara Hayden

**Schedule**

On 8/8/2016

***Evidence of Completion***

Agendas, sign in sheets, and samples of learning goals and scales.

### Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

School Leadership will collect and monitor evidence per unit of study, including, but not limited to, learning goals and scales, common assessment data, student work samples, enrichment and re-teaching lesson plans as well as tracking of individual student progress via portfolios.

**Person Responsible**

Cara Hayden

**Schedule**

Biweekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

Agendas, Classroom walkthrough data, samples of learning goals, scales, and common assessments, lesson plans and student achievement data.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Classroom observations will monitor for full implementation and fidelity of professional development

**Person Responsible**

Cara Hayden

**Schedule**

Daily, from 7/1/2016 to 6/2/2017

***Evidence of Completion***

Observations will be on file in iObservation

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Support Staff, School Resource Teachers and Coaches will work with teachers for implementation and provide assistance as needed and requested for specific areas of Professional Development being implemented in classrooms such as Close Reading lessons, Running Records, Reading Plus, etc. Administrators will monitor lesson plans and conduct observations, data chats, and assessment results for implementation as well.

**Person Responsible**

Cara Hayden

**Schedule**

Weekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

Classroom observations will be on file, lesson plans on file, coaches logs on file.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

The SBLT will identify the purpose and expectations for LTM

**Person Responsible**

Matthew Payner

**Schedule**

On 6/30/2017

***Evidence of Completion***

Agendas, PLC notes will be on file.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Student assessment data through teacher and student data-chats.

**Person Responsible**

Cara Hayden

**Schedule**

Quarterly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

FSA results, FSQ's, USA's, district diagnostic data, formative and summative classroom assessments, student portfolios.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Leadership team will review classroom walkthrough data.

**Person Responsible**

Cara Hayden

**Schedule**

Weekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

iObservation data, informal and formal teacher observations, data chats, etc.

**G1.B1.S2** Math, Reading and Science Coaches/Teachers will be hired with Title I funds to assist with standards based instruction and to build capacity with teachers. 4

S234931

### Strategy Rationale

Many Instructional staff are either new to teaching, our school and/or their grade level and need support in this transition.

### Action Step 1 5

Reading Coach will deliver professional development to staff at faculty meetings and at PDD's. The reading coach will provide workshops for parents in home language utilizing parent liaison CLF's and computer assisted technology. Reading coach will assist classroom teachers in tracking student progress, provide interventions, and help with in class differentiated instruction based on student needs, while building capacity of teachers ensuring rigorous instruction based on Florida Standards.

#### Person Responsible

Cara Hayden

#### Schedule

Daily, from 7/1/2016 to 6/30/2017

#### Evidence of Completion

Staff will be in the positions - position control roster on file

### Action Step 2 5

Math coach will build capacity of teachers ensuring rigorous instruction based upon Florida Standards and will provide support to teachers utilizing the entry points along the Coaching Continuum.

#### Person Responsible

Cara Hayden

#### Schedule

Daily, from 7/1/2016 to 6/30/2017

#### Evidence of Completion

Staff will be in the positions - position control roster on file

**Plan to Monitor Fidelity of Implementation of G1.B1.S2** 6

Administration will review coaches logs and schedules at weekly leadership meetings and make adjustments as needed based upon student data.

**Person Responsible**

Cara Hayden

**Schedule**

Weekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

Logs, agendas, schedules kept on file

**Plan to Monitor Effectiveness of Implementation of G1.B1.S2** 7

Student achievement data and observation data

**Person Responsible**

Cara Hayden

**Schedule**

Weekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

Data will show growth and VAM data will show growth, etc.

**G1.B1.S3** Provide research based curriculum programs to meet the rigor of the new Florida Standards to increase student proficiency. 4

S234932

### Strategy Rationale

Funding needs to be allocated to purchase the programs and accompanying Professional Development.

### Action Step 1 5

Purchase necessary technology to implement and support iReady and Reading Plus Program implementation.

#### Person Responsible

Cara Hayden

#### Schedule

On 6/30/2017

#### Evidence of Completion

Purchase orders and Title I Inventory. Teacher lesson plans. Usage reports.

### Action Step 2 5

Grade 4 Team will attend AVID Conference to learn strategies to implement research-based, best practices to increase self-esteem, successful learning styles and positive study habits among grade 4 students.

#### Person Responsible

Cara Hayden

#### Schedule

On 7/9/2016

#### Evidence of Completion

Attendees will be exposed to tools, resources, educators and over 100 sessions featuring the nations most rapidly improving schools and school leaders.

### Action Step 3 5

.5 Reading Resource Teacher will work with small student groups, track student progress, provide interventions, in class differentiated instruction based on student needs, while building capacity of teachers ensuring rigorous instruction based on Florida Standards. Resource Teacher work with classroom teachers to identify and monitor students who exhibit one or more of the early warning indicators and track weekly success and challenges.

#### **Person Responsible**

Jody Honaker

#### **Schedule**

Daily, from 7/1/2016 to 6/30/2017

#### **Evidence of Completion**

Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support.

### Action Step 4 5

.5 Math resource teacher will work with small student groups, track student progress, provide interventions, use in class differentiated instruction based on student needs, and build capacity of teachers ensuring rigorous instruction based upon Florida Standards. Math Resource Teacher will work with teachers to identify and monitor students who exhibit one or more of the early warning indicators and track weekly success and challenges.

#### **Person Responsible**

Cassandra White

#### **Schedule**

Daily, from 7/1/2016 to 6/30/2017

#### **Evidence of Completion**

Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support.



### Action Step 5 5

0.5 Resource teacher will provide small group instruction for an accelerated math program (AMP) for 3rd grade students and conduct PLCs for Grades K-5.

#### **Person Responsible**

Matthew Payner

#### **Schedule**

Daily, from 7/1/2016 to 6/30/2017

#### **Evidence of Completion**

Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support.

### Action Step 6 5

Science resource teacher will be scheduled on the fine arts wheel for intermediate grades 3-5. Teaching hands on project based learning in classroom. Teacher will coordinate medical/science magnet program and implement new and innovating instruction to increase science proficiency.

#### **Person Responsible**

Matthew Payner

#### **Schedule**

On 6/30/2017

#### **Evidence of Completion**

Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support. Fine arts schedule.

### Action Step 7 5

Provide extended learning opportunities to students in need through after-school, summer and Saturday Tutorials.

#### **Person Responsible**

Cara Hayden

#### **Schedule**

Weekly, from 7/1/2016 to 6/30/2017

#### **Evidence of Completion**

Tutorial schedules, sign in sheets, lesson plans, student data and samples of work.

**Action Step 8** 5

Provide classrooms and students with supplemental instructional materials to enhance the learning environment.

**Person Responsible**

Matthew Payner

**Schedule**

Semiannually, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

**Plan to Monitor Fidelity of Implementation of G1.B1.S3** 6

Bi Weekly meetings organized by AVID Champion to discuss and review best practices.

**Person Responsible**

Faith Racow

**Schedule**

Biweekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

Agendas, sign in sheets, minutes from AVID meetings.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S3** 7

Assessment Data will be reviewed by teachers and Leadership

**Person Responsible**

Cara Hayden

**Schedule**

Weekly, from 7/1/2016 to 6/30/2017

***Evidence of Completion***

Assessment data from online programs as well as from Performance Matters data will be on file

**G1.B1.S4** Continue to train and support teachers to understand and implement a true backwards design based upon the Florida Standards to increase their rigor. Teachers will learn how to identify the results desired based upon the Florida Standards and to determine acceptable levels of evidence that support those desired results. Teachers will learn to design activities, lessons, assessments, and learning goals and scales that will make desired results happen. 4

 S234933

### Strategy Rationale

The rigor of instruction will increase as teachers better understand the standards and design their lessons from them.

### Action Step 1 5

Attend grade level PLCs to ensure backwards design of lessons.

#### Person Responsible

Cara Hayden

#### Schedule

Daily, from 8/15/2016 to 6/6/2017

#### Evidence of Completion

PLC Minutes will be kept on file. Sign ins on file.

### Plan to Monitor Fidelity of Implementation of G1.B1.S4 6

Ensure administrator and/or SSC Coordinator attendance at all PLCs.

#### Person Responsible

Cara Hayden

#### Schedule

Daily, from 8/15/2016 to 6/5/2017

#### Evidence of Completion

Sign in sheets, samples of learning goals and scales.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S4** 7

Administrators and SSC Coordinator will maintain logs of meetings.

**Person Responsible**

Cara Hayden

**Schedule**

Daily, from 8/15/2016 to 6/6/2017

**Evidence of Completion**

Sign ins, samples of Learning Goals and Scales developed by grade levels.

**G2.** If we build a positive and supportive school climate that promotes the social-emotional and academic developmental needs of all students, then we will ensure high school readiness. 1

G083807

**G2.B1** Majority of students come from English as second language homes and 93 % FRL leads to many parents lacking strategies and resources to support student learning. 2

B222658

**G2.B1.S1** Provide extended support to children and families to research based AVID or Advancement Via Individual Determination for Elementary Schools Program. AVID specifically supports via: Student Success Skills, Organizational Skills – time management and goal-setting, WICOR Lessons – emphasize instruction on writing to learn, inquiry, collaboration, organization, and reading to learn in all content areas, and Partnerships – among students, classrooms, grade levels, schools, feeder patterns, families, and communities. 4

S234934

**Strategy Rationale**

AVID will provide a research-based framework to allow staff to support students and families in a consistent and effective manner and to build their capacity as self-starters and achievers.

**Action Step 1** 5

Grade 4 students will begin use of AVID Student Success Skills, Organizational Skills – time management and goal-setting, WICOR Lessons.

**Person Responsible**

Faith Racow

**Schedule**

Daily, from 8/15/2016 to 6/5/2017

**Evidence of Completion**

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Staff AVID Meetings will be held. Grade 4 Teachers will be trained.

**Person Responsible**

Faith Racow

**Schedule**

Biweekly, from 7/1/2016 to 6/5/2017

***Evidence of Completion***

Sign in sheets of AVID Staff meetings will be kept on file.

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1** 7

FSQ, USA, classroom assessment scores of Grade 4 students will be monitored.

**Person Responsible**

Matthew Payner

**Schedule**

***Evidence of Completion***

FSA, USA, FSQ scores will be monitored.

**G2.B1.S2** Continue Academic Parent Teacher Teams (APTT) to align parent-school-student partnerships. 4

 S234935

### Strategy Rationale

This program assists parents in working with their children to strengthen foundational skills.

### Action Step 1 5

Continue to plan and implement APTT Nights to provide parents with updates on their child's progress and strategies to assist them at home.

#### Person Responsible

Jody Honaker

#### Schedule

Semiannually, from 7/1/2016 to 6/30/2017

#### Evidence of Completion

APTT Schedule, parent invitations, sign in sheets, presentation examples, parent feedback and planning documentation will be kept on file.

### Plan to Monitor Fidelity of Implementation of G2.B1.S2 6

#### Person Responsible

#### Schedule

#### Evidence of Completion



















### Plan to Monitor Effectiveness of Implementation of G2.B1.S2 7

#### Person Responsible

#### Schedule



















#### Evidence of Completion

## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
<b>2017</b>					
G2.MA1  M307400	[no content entered]		No Start Date		No End Date one-time
G2.B1.S1.MA1  M307396	FSQ, USA, classroom assessment scores of Grade 4 students will be monitored.	Payner, Matthew	6/5/2017	FSA, USA, FSQ scores will be monitored.	No End Date weekly
G2.B1.S2.MA1  M307398	[no content entered]		No Start Date		No End Date one-time
G2.B1.S2.MA1  M307399	[no content entered]		No Start Date		No End Date one-time
G1.B1.S3.A2  A302754	Grade 4 Team will attend AVID Conference to learn strategies to implement research-based, best...	Hayden, Cara	7/7/2016	Attendees will be exposed to tools, resources, educators and over 100 sessions featuring the nations most rapidly improving schools and school leaders.	7/9/2016 one-time
G1.B1.S1.A4  A302750	Teachers will participate in collegial planning sessions prior to the beginning of the school year...	Hayden, Cara	8/1/2016	Agendas, sign in sheets, and samples of learning goals and scales.	8/8/2016 one-time
G1.B1.S1.MA3  M307385	Classroom observations will monitor for full implementation and fidelity of professional development	Hayden, Cara	7/1/2016	Observations will be on file in iObservation	6/2/2017 daily
G2.B1.S1.MA1  M307397	Staff AVID Meetings will be held. Grade 4 Teachers will be trained.	Racow, Faith	7/1/2016	Sign in sheets of AVID Staff meetings will be kept on file.	6/5/2017 biweekly
G2.B1.S1.A1  A302762	Grade 4 students will begin use of AVID Student Success Skills, Organizational Skills – time...	Racow, Faith	8/15/2016		6/5/2017 daily
G1.B1.S4.MA1  M307393	Ensure administrator and/or SSC Coordinator attendance at all PLCs.	Hayden, Cara	8/15/2016	Sign in sheets, samples of learning goals and scales.	6/5/2017 daily
G1.B1.S4.MA1  M307392	Administrators and SSC Coordinator will maintain logs of meetings.	Hayden, Cara	8/15/2016	Sign ins, samples of Learning Goals and Scales developed by grade levels.	6/6/2017 daily
G1.B1.S4.A1  A302761	Attend grade level PLCs to ensure backwards design of lessons.	Hayden, Cara	8/15/2016	PLC Minutes will be kept on file. Sign ins on file.	6/6/2017 daily
G1.MA1  M307394	Assessments and observation data will be collected and reviewed to determine progress toward the...	Payner, Matthew	7/1/2016	iObservation reports and assessment data will be on file.	6/30/2017 biweekly
G1.MA2  M307395	Student achievement will increase	Hayden, Cara	7/1/2016	Assessment data will be monitored during LTM, data chats, conferences which will include EDW reports from diagnostics, etc.	6/30/2017 weekly
G1.B1.S1.MA1  M307382	Student assessment data through teacher and student data-chats.	Hayden, Cara	7/1/2016	FSA results, FSQ's, USA's, district diagnostic data, formative and summative classroom assessments, student portfolios.	6/30/2017 quarterly
G1.B1.S1.MA5  M307383	Leadership team will review classroom walkthrough data.	Hayden, Cara	7/1/2016	iObservation data, informal and formal teacher observations, data chats, etc.	6/30/2017 weekly
G1.B1.S1.MA1  M307384	School Leadership will collect and monitor evidence per unit of study, including, but not limited...	Hayden, Cara	7/1/2016	Agendas, Classroom walkthrough data, samples of learning goals, scales, and common assessments, lesson plans and student achievement data.	6/30/2017 biweekly
G1.B1.S1.MA4  M307386	Support Staff, School Resource Teachers and Coaches will work with teachers for implementation and...	Hayden, Cara	7/1/2016	Classroom observations will be on file, lesson plans on file, coaches logs on file.	6/30/2017 weekly



**Palm Beach - 0771 - Starlight Cove Elementary Schl - 2016-17 SIP**  
*Starlight Cove Elementary School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.MA6  M307387	The SBLT will identify the purpose and expectations for LTM	Payner, Matthew	7/1/2016	Agendas, PLC notes will be on file.	6/30/2017 one-time
G1.B1.S1.A1  A302747	SBLT will create a schedule of professional learning communities to implement year long continuous...	Hayden, Cara	7/1/2016	Agendas, Classroom walkthrough data, samples of learning goals, scales, and common assessments, lesson plans and student achievement data.	6/30/2017 weekly
G1.B1.S1.A2  A302748	The SBLT will identify the purpose and expectations for LTM	Payner, Matthew	7/1/2016		6/30/2017 one-time
G1.B1.S1.A3  A302749	SBLT will attend and monitor PLC's.	Hayden, Cara	7/1/2016	PLC logs.	6/30/2017 daily
G1.B1.S2.MA1  M307388	Student achievement data and observation data	Hayden, Cara	7/1/2016	Data will show growth and VAM data will show growth, etc.	6/30/2017 weekly
G1.B1.S2.MA1  M307389	Administration will review coaches logs and schedules at weekly leadership meetings and make...	Hayden, Cara	7/1/2016	Logs, agendas, schedules kept on file	6/30/2017 weekly
G1.B1.S2.A1  A302751	Reading Coach will deliver professional development to staff at faculty meetings and at PDD's. The...	Hayden, Cara	7/1/2016	Staff will be in the positions - position control roster on file	6/30/2017 daily
G1.B1.S2.A2  A302752	Math coach will build capacity of teachers ensuring rigorous instruction based upon Florida...	Hayden, Cara	7/1/2016	Staff will be in the positions - position control roster on file	6/30/2017 daily
G2.B1.S2.A1  A302763	Continue to plan and implement APTT Nights to provide parents with updates on their child's...	Honaker, Jody	7/1/2016	APTT Schedule, parent invitations, sign in sheets, presentation examples, parent feedback and planning documentation will be kept on file.	6/30/2017 semiannually
G1.B1.S3.MA1  M307390	Assessment Data will be reviewed by teachers and Leadership	Hayden, Cara	7/1/2016	Assessment data from online programs as well as from Performance Matters data will be on file	6/30/2017 weekly
G1.B1.S3.MA1  M307391	Bi Weekly meetings organized by AVID Champion to discuss and review best practices.	Racow, Faith	7/1/2016	Agendas, sign in sheets, minutes from AVID meetings.	6/30/2017 biweekly
G1.B1.S3.A1  A302753	Purchase necessary technology to implement and support iReady and Reading Plus Program...	Hayden, Cara	7/1/2016	Purchase orders and Title I Inventory. Teacher lesson plans. Usage reports.	6/30/2017 one-time
G1.B1.S3.A3  A302755	.5 Reading Resource Teacher will work with small student groups, track student progress, provide...	Honaker, Jody	7/1/2016	Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support.	6/30/2017 daily
G1.B1.S3.A4  A302756	.5 Math resource teacher will work with small student groups, track student progress, provide...	White, Cassandra	7/1/2016	Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support.	6/30/2017 daily
G1.B1.S3.A5  A302757	0.5 Resource teacher will provide small group instruction for an accelerated math program (AMP) for...	Payner, Matthew	7/1/2016	Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support.	6/30/2017 daily
G1.B1.S3.A6  A302758	Science resource teacher will be scheduled on the fine arts wheel for intermediate grades 3-5....	Payner, Matthew	7/1/2016	Student assessment data through teacher and student data-chats. Resource teacher schedule, lesson plans, running data of support. Fine arts schedule.	6/30/2017 one-time
G1.B1.S3.A7  A302759	Provide extended learning opportunities to students in need through after-school, summer and...	Hayden, Cara	7/1/2016	Tutorial schedules, sign in sheets, lesson plans, student data and samples of work.	6/30/2017 weekly
G1.B1.S3.A8  A302760	Provide classrooms and students with supplemental instructional materials to enhance the learning...	Payner, Matthew	7/1/2016		6/30/2017 semiannually

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** If we provide effective and relevant instruction to meet the needs of all students, then we will increase reading on grade level by the 3rd grade.

**G1.B1** Varying understanding and knowledge of the rigor of the Florida Standards.

**G1.B1.S1** Establish and support an ongoing PLC and planning time to allow teachers to plan with support to address standards.

### PD Opportunity 1

SBLT will create a schedule of professional learning communities to implement year long continuous professional development and collegial planning based on Florida Standards and research based best practices.

#### Facilitator

Professional Development Team, Learning Team Facilitator, Administration and Instructional Coaches

#### Participants

All teachers

#### Schedule

Weekly, from 7/1/2016 to 6/30/2017

**G1.B1.S2** Math, Reading and Science Coaches/Teachers will be hired with Title I funds to assist with standards based instruction and to build capacity with teachers.

### PD Opportunity 1

Reading Coach will deliver professional development to staff at faculty meetings and at PDD's. The reading coach will provide workshops for parents in home language utilizing parent liaison CLF's and computer assisted technology. Reading coach will assist classroom teachers in tracking student progress, provide interventions, and help with in class differentiated instruction based on student needs, while building capacity of teachers ensuring rigorous instruction based on Florida Standards.

#### Facilitator

School Administrators, district and area staff by specific subject, training for IReady and Reading Plus from respective companies.

#### Participants

Resource teachers and coach, teachers K-5 as appropriate to programs

#### Schedule

Daily, from 7/1/2016 to 6/30/2017

## PD Opportunity 2

Math coach will build capacity of teachers ensuring rigorous instruction based upon Florida Standards and will provide support to teachers utilizing the entry points along the Coaching Continuum.

### Facilitator

School Administrators, district and area staff by specific subject, training for IReady and Reading Plus from respective companies.

### Participants

Resource teachers and coach, teachers K-5 as appropriate to programs

### Schedule

Daily, from 7/1/2016 to 6/30/2017

**G1.B1.S3** Provide research based curriculum programs to meet the rigor of the new Florida Standards to increase student proficiency.

## PD Opportunity 1

Grade 4 Team will attend AVID Conference to learn strategies to implement research-based, best practices to increase self-esteem, successful learning styles and positive study habits among grade 4 students.

### Facilitator

Model Schools Conference Presenters

### Participants

Select teachers and administrators

### Schedule

On 7/9/2016

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

1	G1.B1.S1.A1	SBLT will create a schedule of professional learning communities to implement year long continuous professional development and collegial planning based on Florida Standards and research based best practices.				\$2,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$2,000.00
			Notes: Training materials such as chart paper, ink, copy paper, markers, highlighters, sticky notes, file folders, notebook dividers, etc. for EDW reports and Performance Matters tracking reports			
2	G1.B1.S1.A2	The SBLT will identify the purpose and expectations for LTM				\$0.00
3	G1.B1.S1.A3	SBLT will attend and monitor PLC's.				\$0.00
4	G1.B1.S1.A4	Teachers will participate in collegial planning sessions prior to the beginning of the school year to create learning goals and scales and plan for first few weeks of rigorous instruction.				\$10,116.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$10,116.00
			Notes: PRT and benefits for summer collegial planning.			
5	G1.B1.S2.A1	Reading Coach will deliver professional development to staff at faculty meetings and at PDD's. The reading coach will provide workshops for parents in home language utilizing parent liaison CLF's and computer assisted technology. Reading coach will assist classroom teachers in tracking student progress, provide interventions, and help with in class differentiated instruction based on student needs, while building capacity of teachers ensuring rigorous instruction based on Florida Standards.				\$36,577.28
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A	0.5	\$36,577.28
			Notes: .5 Reading Coach			
6	G1.B1.S2.A2	Math coach will build capacity of teachers ensuring rigorous instruction based upon Florida Standards and will provide support to teachers utilizing the entry points along the Coaching Continuum.				\$36,577.28
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A	0.5	\$36,577.28
			Notes: .5 Math Coach			

7	G1.B1.S3.A1	<b>Purchase necessary technology to implement and support iReady and Reading Plus Program implementation.</b>				<b>\$12,600.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$12,600.00
			<i>Notes: 20 desktop computers for classroom use to support rotational model of instruction with iReady and Reading Plus Programs.</i>			
8	G1.B1.S3.A2	<b>Grade 4 Team will attend AVID Conference to learn strategies to implement research-based, best practices to increase self-esteem, successful learning styles and positive study habits among grade 4 students.</b>				<b>\$13,042.32</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl			\$5,000.00
			<i>Notes: Binders, composition books, chart paper, math manipulatives, post-it notes, markers, highlighters, paper, writing utensils, colored pencils, etc</i>			
	0000	330-Travel	0771 - Starlight Cove Elementary Schl	Title I, Part A		\$8,042.32
			<i>Notes: Registration, mileage, hotel, food and misc. travel expenses for 10 staff members to attend AVID Conference in Orlando, FL.</i>			
9	G1.B1.S3.A3	<b>.5 Reading Resource Teacher will work with small student groups, track student progress, provide interventions, in class differentiated instruction based on student needs, while building capacity of teachers ensuring rigorous instruction based on Florida Standards. Resource Teacher work with classroom teachers to identify and monitor students who exhibit one or more of the early warning indicators and track weekly success and challenges.</b>				<b>\$33,171.23</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A	0.5	\$33,171.23
			<i>Notes: .5 Reading Resource Teacher</i>			
10	G1.B1.S3.A4	<b>.5 Math resource teacher will work with small student groups, track student progress, provide interventions, use in class differentiated instruction based on student needs, and build capacity of teachers ensuring rigorous instruction based upon Florida Standards. Math Resource Teacher will work with teachers to identify and monitor students who exhibit one or more of the early warning indicators and track weekly success and challenges.</b>				<b>\$33,171.23</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A	0.5	\$33,171.23
			<i>Notes: .5 Math Resource Teacher</i>			
11	G1.B1.S3.A5	<b>0.5 Resource teacher will provide small group instruction for an accelerated math program (AMP) for 3rd grade students and conduct PLCs for Grades K-5.</b>				<b>\$36,921.23</b>

**Palm Beach - 0771 - Starlight Cove Elementary Schl - 2016-17 SIP**  
*Starlight Cove Elementary School*

	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl		0.5	\$36,921.23
			<i>Notes: .5 Resource teacher for AMP and PLC support</i>			
12	G1.B1.S3.A6	<b>Science resource teacher will be scheduled on the fine arts wheel for intermediate grades 3-5. Teaching hands on project based learning in classroom. Teacher will coordinate medical/science magnet program and implement new and innovating instruction to increase science proficiency.</b>				<b>\$68,029.71</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A	1.0	\$66,342.45
			<i>Notes: Science Resource Teacher</i>			
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$1,687.26
			<i>Notes: Consumable science lab materials. Supplemental Science literacy materials and hands on manipulatives.</i>			
13	G1.B1.S3.A7	<b>Provide extended learning opportunities to students in need through after-school, summer and Saturday Tutorials.</b>				<b>\$68,225.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl			\$5,000.00
			<i>Notes: Tutorial supplies to include paper, ink, pencils, notebooks, folders, highlighters, chart paper, post it notes.</i>			
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$63,225.00
			<i>Notes: PRT and benefits for tutorial teachers.</i>			
14	G1.B1.S3.A8	<b>Provide classrooms and students with supplemental instructional materials to enhance the learning environment.</b>				<b>\$10,000.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$10,000.00
			<i>Notes: Paper, ink for classroom use, chart paper, math manipulatives, pencils, pens, highlighters, post it notes, composition books, LLI consumables, classroom libraries, etc...</i>			
15	G1.B1.S4.A1	<b>Attend grade level PLCs to ensure backwards design of lessons.</b>				<b>\$0.00</b>
16	G2.B1.S1.A1	<b>Grade 4 students will begin use of AVID Student Success Skills, Organizational Skills – time management and goal-setting, WICOR Lessons.</b>				<b>\$0.00</b>
17	G2.B1.S2.A1	<b>Continue to plan and implement APTT Nights to provide parents with updates on their child's progress and strategies to assist them at home.</b>				<b>\$18,783.45</b>
	Function	Object	Budget Focus	Funding Source	FTE	2016-17

**Palm Beach - 0771 - Starlight Cove Elementary Schl - 2016-17 SIP**  
*Starlight Cove Elementary School*

			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$5,000.00
			<i>Notes: Substitutes for parent conferences.</i>			
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$5,000.00
			<i>Notes: PRT and benefits for teachers and support staff to conduct APTT parent trainings.</i>			
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$3,500.00
			<i>Notes: Supplies for APTT to include paper, ink for parent communication and activities. Folders, chart paper, math manipulatives, books, flashcards, cardstock, and laminating film.</i>			
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$3,500.00
			<i>Notes: Supplies for APTT to include paper, ink for parent communication and activities. Folders, chart paper, math manipulatives, books, flashcards, cardstock, and laminating film.</i>			
			0771 - Starlight Cove Elementary Schl	Title I, Part A		\$1,783.45
			<i>Notes: Laminating machine to support APTT Program parent and student take-home items.</i>			
<b>Total:</b>						<b>\$379,214.73</b>