

Alachua County Public Schools

# Kanapaha Middle School



2016-17 Schoolwide Improvement Plan

## Kanapaha Middle School

5005 SW 75TH ST, Gainesville, FL 32608

<https://www.sbac.edu/kanapaha>

### School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Middle School 6-8	No	48%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	55%

### School Grades History

Year	2015-16	2014-15	2013-14	2012-13
Grade	B	A*	B	

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan was approved by the Alachua County School Board on 10/18/2016.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

---

## Table of Contents

---

<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>6</b>
Supportive Environment	6
Family and Community Engagement	8
Effective Leadership	9
Public and Collaborative Teaching	12
Ambitious Instruction and Learning	12
<b>8-Step Planning and Problem Solving Implementation</b>	<b>16</b>
Goals Summary	16
Goals Detail	16
Action Plan for Improvement	20
<b>Appendix 1: Implementation Timeline</b>	<b>30</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>32</b>
Professional Development Opportunities	32
Technical Assistance Items	34
<b>Appendix 3: Budget to Support Goals</b>	<b>34</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Kanapaha Middle School

DA Region and RED	DA Category and Turnaround Status
Northeast - <a href="#">Cassandra Brusca</a>	Not In DA - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

Our mission is to maximize achievement for middle school students through a rigorous and engaging curriculum emphasizing foundational knowledge, problem-solving skills, multi-literacies, and civic dispositions. Students will achieve their annual learning gains in reading, writing, math, and science. With a high-performing faculty, robust community partnerships, and an effective Positive Behavior Support (PBS) program, we will produce responsible citizens prepared for success in high school and beyond.

##### b. Provide the school's vision statement.

Our vision is to be the premier middle school in Alachua County. We will, through an inclusive environment, with a very diverse student population, produce gains in student achievement, utilize community resources and support, and maintain a safe learning environment for all members of the school family.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

We are in the third year of implementation of the Emancipated Teacher Project, a PBS student inquiry project designed to bridge the cultural gap between teachers and students. This project enables Tier 3 students as researchers to tackle some of the hot button issues in education today. This project is led by a school board employee who is also a former Kanapaha teacher.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

Kanapaha has been recognized as PBS Gold Model School by the Florida Department of Education. Through work with the PBS Committee comprised of teachers from all teams, we establish a culture of respect, responsibility, and safety. PBS incentives are available to students before, during, and after school. Students who arrive at school very early gather in the cafeteria for homework and social time. They are supervised by an adult. They also mingle in the courtyard in the mornings under the supervision of teachers and the administrative team. Ample adult supervision is provided between classes, and after school as well to intervene if needed to keep students safe and secure. A school resource officer is assigned to the school full time and helps with supervision. The media center is open before and after school for book check out and study time. Additionally, we run drills for fire, weather, lock down, and/or evacuation monthly. All visitors who enter campus must be background checked through the RAPTOR system. All of our teachers have been trained in the ALICE lockdown procedures and have practiced drills and scenarios to be better equipped in the case of an emergency.

##### c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

We have a School-wide Discipline Plan which includes school-wide rules, a discipline matrix to ensure consistent consequences, and a Google Document shared with all teachers to be used as a behavior intervention log. Conversations in grade level team meetings focus on students of concern so that teachers can share interventions and strategies that work to help students stay engaged and in class. Communication with parents is given priority consideration when students are struggling with their behavior. Student assemblies are used to orient students to school rules, routines, and procedures. Procedures are rehearsed so that all students know the expectations. Mentors are assigned to the previous year's top 10% of students who earned the most referrals in an effort to reduce that number this year.

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

We have a strong Guidance team who follows students throughout their years with us. We also utilize Peer Helpers, students trained to assist their peers with a variety of needs. We have a very strong partnership with several community organizations who provide mentors to work with students in In-School Detention every day. The Take-Stock program mentors a large number of our students weekly. Guidance counselors offer one-on-one, small group, and whole class guidance on a regular basis. Student Support Services Team meets bi-weekly to discuss Tier 2 & 3 students and the RTI process. Tier 3 students also participate in the Emancipated Teacher project on a weekly basis. Additionally, we invite a speaker annually to discuss bullying with each grade level. Our school also participates in the Food 4 Kids Backpack program to ensure that struggling families have food to eat each weekend. Finally, many of our male students attend the Reichert House after school program Monday through Thursday.

**3. Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

The administrative team has created watch lists which contain students who have more than one indicator. These lists have been distributed to all teachers. Teachers use this data in their day to day lessons.

Reports run from Infinite Campus let us know when students miss more than 5 days. We then utilize our Attendance Clerk and Dean of Students to make contact with the family to try to find out why students are missing so much school. If there are medical concerns, Hospital Homebound services are initiated. If there is no medical excuse, and students continue to miss school, we utilize the District Truancy Officer and the McKinney Vento office for support for the families.

The Student Support Services team monitors suspensions, and students with more than 3 days suspension begin the EPT process to identify causes and design support for the student to help them stay in school. If suspensions continue, Tier 2 and 3 RTI interventions are initiated.

Students who fail a semester or more of classes are offered after-school credit retrieval with our teachers. We also utilize Florida Virtual School and Alachua E School where appropriate.

Many students who receive a Level 1 on State Assessment are assigned to remedial courses, and all students are closely monitored by both the classroom teachers and school administrators throughout the school year.

**b. Provide the following data related to the school's early warning system**



**1. The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level														Total
	K	1	2	3	4	5	6	7	8	9	10	11	12		
Attendance below 90 percent	0	0	0	0	0	0	19	36	26	0	0	0	0	81	
One or more suspensions	0	0	0	0	0	0	50	47	58	0	0	0	0	155	
Course failure in ELA or Math	0	0	0	0	0	0	29	10	21	0	0	0	0	60	
Level 1 on statewide assessment	0	0	0	0	0	0	75	95	70	0	0	0	0	240	

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level														Total
	K	1	2	3	4	5	6	7	8	9	10	11	12		
Students exhibiting two or more indicators	0	0	0	0	0	0	57	47	72	0	0	0	0	176	

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

There are many interventions available to students who exhibit early warning signs. Many of these students have IEP's and they are monitored and supported through that process. Additionally many struggling students have 504 plans that offer accommodations to support them throughout the year. We have Intensive Reading classes for students getting a Level 1 on ELA Assessments in 6th and 7th grade, and for students with disabilities in all grade levels. They use specialized curriculum materials and scaffolding to try to help them make gains at a quicker pace. Struggling students are assigned mentors who meet weekly to help support the student academically and socially. Students of concern are a topic at weekly team meetings as a way to help teachers share effective strategies and other pertinent information. These students are also discussed at Student Services meetings, and a point person is assigned to ensure that interventions are implemented with fidelity. We have credit-retrieval opportunities three days a week after school.

**B. Family and Community Engagement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

**a. Will the school use its PIP to satisfy this question?**

No

**1. PIP Link**

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

**2. Description**

In order to improve parental involvement in their child's academic success, we encourage parents to utilize the Infinite Campus Parent Portal. From the Portal, parents can view upcoming events, grades, assignments due, absences, and behavior reports. We strive to increase Portal accounts and usage each year. Additionally we send home a school newsletter quarterly and update the school website frequently. Parent conferences receive priority during teacher planning time four mornings a week. Phone homes are used to notify parents of important information. Finally, we update the school marquee frequently with important information regarding school events and activities.



**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.**

Kanapaha has partnered with the Greenhouse Church who rents our facility on Sundays. They provide a plethora of volunteers and mentors during the school day. They mentor and tutor students in In-school detention so that when they return to class, they are not behind in their instruction. Additionally, they will support teachers in the classroom and serve as Take-Stock Mentors.

We also have very supportive Business Partners who help with fund raising and in giving us incentives to utilize with our PBS program.

Our PTA is active and supports our school with a plethora of volunteers and financially through teacher mini-grants. Our SAC, which is composed of school personnel, parents, and community members, also support instruction and school activities financially.

**C. Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

**1. School Leadership Team**

**a. Membership**

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Estes, Sherry	Principal
Russell, Justin	Assistant Principal
Chance, Diana	Assistant Principal
Calabrese, Jane	Teacher, K-12
Hart, Sara	Instructional Media
Jones, Jessica	Teacher, K-12
Whitlock, James	Teacher, K-12
Fournier, Adam	Teacher, K-12
Matrone, Kristina	Teacher, K-12
Putnam, Megan	Teacher, K-12

**b. Duties**

**1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

School administrators meet weekly with Team Leaders to share in decisions impacting all aspects of the school. There are two representatives from each grade level team, a media specialist, executive assistant, and all three administrators.

The Leadership Meetings are utilized to make decisions about staff development, assemblies, field trips, fund raising, PBS, and Instructional issues. Campus routines and procedures are discussed and made consistent across teams and departments in this way. The team makes decisions that protect instructional minutes, and teacher planning time.

Administrators serve as instructional leaders by using data to drive the instructional focus and

professional development for the school year. They monitor lesson plans, conduct frequent classroom walkthroughs, and give feedback through two formal observations per year. Evidence is collected and shared from all types of observations, and administrators give substantive feedback in post-observation conferences. Additionally, they protect time for teacher planning and instruction.

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

All resources are deployed in such a way as to support teaching and learning first and foremost. Direct ties to the School Improvement Plan receive the highest priority. Outside funding sources, in addition to the PTA funding, are sought to supplement local, state, and federal dollars.

Attention is also made to the upkeep and maintenance of the facility to ensure a safe, comfortable, and appealing learning environment. Rental money earned is reinvested in the beautification and general maintenance to engender a sense of pride and responsibility for the school among all the school community.

All discretionary funding from local, state, and federal sources is utilized with the approval of the SAC. The funding will be coordinated to support the implementation of the School Improvement Plan. Funding can be utilized to support curriculum and instruction, professional development, and teacher planning. Addressing the needs of our most struggling learners is always a priority.

## 2. School Advisory Council (SAC)

### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Sherry Estes	Principal
Karen Grater	Teacher
Jennifer Denault	Parent
Robert Goetz	Business/Community
Nancy Mosurick	Education Support Employee
Shawn Hine	Business/Community
Shelly Warm	Business/Community
Kurt Rosenhauer	Business/Community
Matthew Mitchell	Student
Allison Shockley	Student
Lynda Reinhart	Parent
Teresa Welch	Parent
Kelli Ross	Teacher
Susan Swiderski	Teacher

### b. Duties

**1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

**a. Evaluation of last year's school improvement plan**

SAC Members are briefed on progress made towards last year's SIP goals, they are shown data on student performance, targeted areas for improvement, and asked for input on current school year SIP.

**b. Development of this school improvement plan**

The SAC members review student performance data, assessment results, and the Draft SIP. They offer input into the final SIP. SAC Members oversee the implementation of the SIP throughout the school year with reports from teachers, administrators, and curriculum leaders. SAC members vote on all budget requests, ensuring expenditures support the strategies and goals of the SIP.

**c. Preparation of the school's annual budget and plan**

The school budget is reviewed with the SAC annually. At each meeting the SAC reviews the SAC budget made up of Advanced Placement and Lottery dollars. They vote to approve expenditures of these monies to support school improvement initiatives.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

School Improvement funds are spent roughly as follows: 50% towards instructional technology, 25% curriculum materials, and 25% teacher training/staff development.

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

Yes

**a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.**

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Chance, Diana	Assistant Principal
Estes, Sherry	Principal
Russell, Justin	Assistant Principal
Hart, Sara	Instructional Media
Matrone, Kristina	Teacher, K-12
Yarn, Aisha	Teacher, K-12

**b. Duties**

**1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

This year the LLT has initiated an emphasis on Standard Written English that will be used in all classes. Teachers will receive a rubric to use on all writing assignments to streamline expectations. Additionally, the LLT is supporting the social studies department in the implementation of Document-

Based Questions & Essays (DBQ's) and the science department in the implementation of Comprehension Instructional Sequence (CIS) lessons.

## D. Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

### 1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

Teachers are encouraged to plan collaboratively with both grade level team members and department members. We are unable to give all the common planning time necessary to do that, but release time can be provided to plan as needed. Teachers are also encouraged to participate in peer observation, lesson study, and reflective feedback sessions through videotaping themselves teach lessons. Administrators or substitutes cover classes as needed to allow for that.

Teachers share a variety of information including, but not limited to, lesson plans, behavior interventions, parent contacts, and materials via Google Docs.

### 2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

The Administrative team recruits teachers to Kanapaha by observing substitutes and interns so that when they are certified for and apply for vacancies, we have had an opportunity to observe them in the classroom already. Additionally, there are many applicants for all positions at KMS, and 6-10 applicants for every position are interviewed, references are checked, and selections are made to ensure the best fit possible. The Administrative team works hard to retain quality teachers by offering support and training as needed, and by creating a positive work environment and providing strong educational leadership so that effective teachers choose to remain at KMS.

### 3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

All new to the profession teachers are assigned by the District a Mentor Teacher who is experienced in the coaching model. The mentors conduct classroom observations, coaching sessions, goal setting, modeling of best practices, weekly meetings, and discussions to support the new teachers. Experienced teachers new to Kanapaha are supported by grade-level team leaders and their department chairs. Administrators give frequent feedback via classroom walkthrough and formal classroom observations throughout the school year. Members of the administrative team are being trained in the coaching model to help support young teachers who have graduated the mentoring program.

## E. Ambitious Instruction and Learning

### 1. Instructional Programs and Strategies

#### a. Instructional Programs

##### **1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.**

Department chairs coordinate the efforts to make sure all teachers are familiar with their benchmarks and standards. Teachers use District Adopted texts, which are aligned to State Standards, in their classes. Administrators monitor lesson plans for benchmarks and standards as well as pacing guide adherence. Department chairs work closely with district personnel to align the curriculum, and report back to their department. We use the district created AIMS testing to monitor individual student progress and drive instruction.

## b. Instructional Strategies

**1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.**

Our lowest readers in 6th and 7th grade are placed in a double-blocked reading and language arts class. Their teachers have received specialized training in how to scaffold the adopted materials to meet their needs. In addition to remediation, they also challenge students with close reads of complex text each nine weeks so they are prepared for the rigor of Florida Standards Assessment.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Extended School Year

**Minutes added to school year:** 4,320

The ESY program is used for students with disabilities to have the opportunity to continue receiving daily education to avoid regression and loss of skills that are gained during the regular school year.

### **Strategy Rationale**

Students with disabilities regress academically and lose skills at a quicker rate than regular education students, so additional instruction is needed during Summer break.

### **Strategy Purpose(s)**

- Core Academic Instruction

### **Person(s) responsible for monitoring implementation of the strategy**

Chance, Diana, [chancedb@gm.sbac.edu](mailto:chancedb@gm.sbac.edu)

### **Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Student progress is monitored and collected throughout the school year to qualify for ESY, and grades and assessment data are collected throughout the summer. This information is used for goal setting for the upcoming school year.

## 2. Student Transition and Readiness

### a. PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

**1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

KMS invites 5th grade students to two different events in the spring to expose them to Kanapaha. We also host a Meet the Teacher during Preplanning week so they can meet all of their teachers prior to the start of school. The 6th grade team is especially adept at helping students make the transition from elementary school to middle school in terms of time management, study skills, and organizational support.

The 8th grade team exposes students to high school options of career and technical magnet programs, academic magnet programs, and high school credit requirements. Additionally,

representatives from area high schools come in multiple times in the spring to discuss the transition with our 8th graders, including from all magnet programs. The PTA hosts a "Transition to High School" informational meeting in the early spring.

## **b. College and Career Readiness**

**1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**

Counselors hold "Plan for the Future" sessions with 8th graders to help students acquire knowledge of courses and programs in high school including graduation requirements. They also teach about college readiness, admissions, and financial aid opportunities in addition to post-secondary career training opportunities. All 8th grade students also visit an annual career fair through Language Arts classes where they can explore different career opportunities in the community.

**2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**

Students at Kanapaha can take as elective courses Business Education and Technology Education classes at all 3 grade levels. Microsoft Industry Certification is available to them upon successful completion of coursework and testing. Kanapaha offers a high school level Digital Information Technology course that also results in industry certification.

**3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**

The Business Education teacher supports academic area teachers with the use of Microsoft Office Suite to complete class assignments. Additionally, we are in the second year of implementing a Robotics club after school and offer it as an exploratory class to 8th grade students.

**4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

N/A

## **II. Needs Assessment**

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

### **A. Problem Identification**

#### **1. Data to Support Problem Identification**

##### **b. Data Uploads**

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### **2. Problem Identification Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

## B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

## C. Strategic Goals



## School Improvement Goals

*The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step    S123456 = Quick Key

## Strategic Goals Summary

- G1.** Increase the academic achievement for all students (based on data).
- G2.** All students will graduate.
- G3.** Establish and maintain a safe and respectful school environment and improve customer service through reducing behavior incidents and improving teacher relationships with students.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., “SMART goals”), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.*

**G1. Increase the academic achievement for all students (based on data).** 1a

G085210

**Targets Supported** 1b

Indicator	Annual Target
FSA ELA Achievement	75.0
Civics EOC Pass	80.0
FSA Mathematics Achievement	75.0

**Targeted Barriers to Achieving the Goal** 3

- AIMS Assessments are new and unfamiliar to teachers, and some teachers need guidance in progress monitoring.
- Some learners come in with major reading/writing deficiencies.
- Lack of common academic language and understanding of student needs.

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Tools for Teachers PD plans
- Pool of lesson plans available for ELA and Content Area teachers to utilize Close Reads, Document-based Questions, and Comprehension Instructional Sequence lessons.
- Protected planning time for ELA teachers to review the FSA Writing rubrics, Item Specifications, and Test Blueprint.
- Newly aligned AIMS Assessments

**Plan to Monitor Progress Toward G1.** 8

Student achievement data will improve, including percentage of proficient students.

**Person Responsible**

Justin Russell

**Schedule**

Quarterly, from 9/5/2016 to 8/24/2017

**Evidence of Completion**

Test results will be kept to monitor progress, and to plan for remediation.

**G2. All students will graduate.** 1a

G085211

**Targets Supported** 1b

Indicator	Annual Target
Retained Students	0.0

**Targeted Barriers to Achieving the Goal** 3

- Students struggle to stay caught up academically

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Alachua eSchool
- CROP After School Program

**Plan to Monitor Progress Toward G2.** 8

No students will be retained

**Person Responsible**

Sherry Estes

**Schedule**

Quarterly, from 9/12/2016 to 6/9/2017

**Evidence of Completion**

Retention rate vs previous year

**G3.** Establish and maintain a safe and respectful school environment and improve customer service through reducing behavior incidents and improving teacher relationships with students. 1a

G085212

**Targets Supported** 1b

Indicator	Annual Target
One or More Suspensions	99.0
Discipline incidents	598.0

**Targeted Barriers to Achieving the Goal** 3

- Chronically disciplined students lack social skills to navigate through confrontation with students and teachers.
- There is a disconnect between an ever-changing, diverse student population and a primarily white, middle aged teaching force.
- School-wide safety procedures are based on old research/practices

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Dr. Delane and her expertise on best practices in culturally relevant pedagogy.
- Teacher's Encyclopedia of Behavior Management.
- Monthly meeting of Boys to Men working with Black males.
- A PBS program that is implemented with fidelity.
- Mentor program to work with previous year's students who received top 10% of referrals
- SIELOX software and hardware

**Plan to Monitor Progress Toward G3.** 8

Discipline Data

**Person Responsible**

Diana Chance

**Schedule**

Quarterly, from 9/10/2016 to 6/9/2017

**Evidence of Completion**

Discipline Data will be collected over the course of the year to determine where the increase in cultural awareness through the Emancipated Teacher Project and the implementation of PBS with fidelity decrease the behavior incidents on campus.

## Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key

**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** Increase the academic achievement for all students (based on data). **1**

 G085210

**G1.B1** AIMS Assessments are new and unfamiliar to teachers, and some teachers need guidance in progress monitoring. **2**

 B226596

**G1.B1.S1** Each administrator will complete regular data chats with teachers of particular areas (ELA, Civics, Math) and assist in monitoring the progress of our neediest students. **4**

 S239075

### Strategy Rationale

Teachers need protected time and guidance from experts to help them become more familiar with all elements of the AIMS and progress monitoring.

### Action Step 1 **5**

Help selected teachers become more familiar with progress monitoring.

#### Person Responsible

Justin Russell

#### Schedule

Monthly, from 9/5/2016 to 5/31/2017

#### Evidence of Completion

Department meeting notes, teacher lesson plans, and planning time sign-in sheets.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Attendance in meetings and in planning sessions will be documented.

**Person Responsible**

Justin Russell

**Schedule**

Monthly, from 9/5/2016 to 5/31/2017

***Evidence of Completion***

Attendance sheets and teacher lesson plans will demonstrate participation and implementation of new materials.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Students will be given AIMS assessments quarterly to monitor progress, and students scores will increase.

**Person Responsible**

Justin Russell

**Schedule**

Quarterly, from 9/5/2016 to 6/5/2017

***Evidence of Completion***

FSA Scores, writing artifacts, AIMS Results, FSA results

**G1.B3** Lack of common academic language and understanding of student needs. 2

B226598

**G1.B3.S1** School wide year-long professional development 4

S239077

**Strategy Rationale**

To keep teachers up do date on common research trends, develop common academic language, and increase teacher knowledge of research-based strategies.

**Action Step 1** 5

Provide multiple opportunities for teachers to engage in professional development including book studies, Learning Walks, Tools for Teachers (ESE student perspective and UDL, Talking with Parents, ESE accommodations and modifications, Measuring Academic Achievement), Lesson Study, Flipped Classroom, Data Focus Meetings with administrator, ELA Vertical Alignment Planning Day

**Person Responsible**

Diana Chance

**Schedule**

Monthly, from 8/15/2016 to 5/3/2017

**Evidence of Completion**

Teachers will submit anecdotal evidence and other data-driven follow up.

**Plan to Monitor Fidelity of Implementation of G1.B3.S1** 6

Facilitators will talk with teachers about lesson plans to ensure information from topics covered is included; Administrators will meet with teachers to have data chats regarding student achievement on benchmark tests; Facilitators will meet monthly with teachers of Flipped Lessons to discuss progress, watch videos, and talk about differentiation occurring in the classroom

**Person Responsible**

Diana Chance

**Schedule**

Monthly, from 8/15/2016 to 5/3/2017

**Evidence of Completion**

Lesson plans, attendance rosters, follow ups



**Plan to Monitor Effectiveness of Implementation of G1.B3.S1 7**

Administrators will conduct frequent walk throughs and formal observations

**Person Responsible**

Diana Chance

**Schedule**

Monthly, from 8/3/2016 to 6/9/2017

**Evidence of Completion**

Walk through data, lesson plans, student samples

**G2. All students will graduate. 1**

 G085211

**G2.B1 Students struggle to stay caught up academically 2**

 B226599

**G2.B1.S1** All 7th and 8th grade students who are missing at least 1 credit are invited to CROP after school or registered for Alachua eSchool **4**

 S239078

**Strategy Rationale**

Students need required credits to graduate middle school.

**Action Step 1 5**

Administrators and deans will call in students and counsel them on their credit situation as well as classroom habits

**Person Responsible**

Justin Russell

**Schedule**

Monthly, from 9/1/2016 to 5/28/2017

**Evidence of Completion**

Administration track number of missing credits.

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Mr. Russell will ensure that students are attending and making progress in CROP

**Person Responsible**

Justin Russell

**Schedule**

Weekly, from 9/14/2016 to 5/28/2017

***Evidence of Completion***

Student attendance logs, grade reports

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1** 7

Meet with students who aren't making progress

**Person Responsible**

Justin Russell

**Schedule**

Weekly, from 9/14/2016 to 5/28/2017

***Evidence of Completion***

Students who aren't making progress will receive interventions until their credits are remediated.

**G3.** Establish and maintain a safe and respectful school environment and improve customer service through reducing behavior incidents and improving teacher relationships with students. 1

G085212

**G3.B1** Chronically disciplined students lack social skills to navigate through confrontation with students and teachers. 2

B226600

**G3.B1.S1** KMS will continue to implement a school-wide PBS program with fidelity. 4

S239079

### Strategy Rationale

Students respond best when behavior expectations are explicitly taught and positive behaviors are rewarded.

### Action Step 1 5

Promote school wide behavior expectations throughout the school, rewarding those who exhibit appropriate behavior.

#### Person Responsible

Amelia Hall

#### Schedule

Daily, from 8/15/2016 to 6/2/2017

#### Evidence of Completion

Common rules posted throughout the school, KKash being given and redeemed

### Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

PBS Team will meet monthly to evaluate impact of program

#### Person Responsible

Amelia Hall

#### Schedule

Monthly, from 9/5/2016 to 5/29/2017

#### Evidence of Completion

PBS team will check with grade level teams to ensure that initiatives are being carried out

## Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

The administration will continually evaluate the effectiveness of the initiatives and adjust as needed.

### Person Responsible

Diana Chance

### Schedule

Monthly, from 9/5/2016 to 6/2/2017

### Evidence of Completion

Students will have KKash and there will be high participation in the incentives that they can spend it on.

**G3.B2** There is a disconnect between an ever-changing, diverse student population and a primarily white, middle aged teaching force. 2

 B226601

**G3.B2.S1** The Emancipated Teacher Project led by Dr. Delane will continue with our most chronically disciplined 8th grade students. 4

 S239080

### Strategy Rationale

By treating the Tier 3 students as experts in their field, they will gain a larger self-awareness and be able to see the big picture of the educational system so that they can navigate through cultural misunderstandings in the classroom and on campus.

## Action Step 1 5

Students will meet with Dr. Delane weekly to discuss the discipline issues on campus and what all sides can do to improve them.

### Person Responsible

Diana Chance

### Schedule

Weekly, from 9/10/2016 to 6/2/2017

### Evidence of Completion

Meeting notes, video recordings, and research production

**Plan to Monitor Fidelity of Implementation of G3.B2.S1** 6

Meetings will take place weekly and designated students will attend.

**Person Responsible**

Diana Chance

**Schedule**

Weekly, from 9/10/2016 to 6/9/2017

**Evidence of Completion**

Attendance will be recorded.

**Plan to Monitor Effectiveness of Implementation of G3.B2.S1** 7

Reflections will be taken and data collected on student discipline and student/teacher interactions.

**Person Responsible**

Diana Chance

**Schedule**

Quarterly, from 9/10/2016 to 6/9/2017


**Evidence of Completion**

The deans will track referrals and quarterly grades to see if improvements are made over time. School-wide discipline data will also be tracked quarterly to observe the effect that Tier 3 behavior improvement has on the school climate.

**G3.B3** School-wide safety procedures are based on old research/practices **2**

 B226602

**G3.B3.S1** Adoption of SIELOX hardware and software. **4**

 S239081

**Strategy Rationale**

This program will allow administrators to communicate more quickly and efficiently with teachers during emergencies. It will also allow the school to be locked down with the push of a button, cutting down response time during a lockdown.

**Action Step 1** **5**

Train the faculty on SIELOX system

**Person Responsible**

Sherry Estes

**Schedule**

***Evidence of Completion***

Teacher use of Sielox

**Plan to Monitor Fidelity of Implementation of G3.B3.S1** **6**

Checking that SIELOX is being used.

**Person Responsible**

Sherry Estes

**Schedule**

Daily, from 8/15/2016 to 6/2/2017

***Evidence of Completion***

Each day, Principal Estes will verify that all teachers are logging into SIELOX

**Plan to Monitor Effectiveness of Implementation of G3.B3.S1** 7

The principal will ensure that the program is being used on a daily basis and in all drill and emergency situations.

**Person Responsible**

Sherry Estes

**Schedule**

Daily, from 8/15/2016 to 6/2/2017

***Evidence of Completion***




Documentation of teacher logins and use during drills and emergency situations.



## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
<b>2017</b>					
G3.B3.S1.A1 A309608	Train the faculty on SIELOX system	Estes, Sherry	8/16/2016	Teacher use of Sielox	No End Date one-time
G1.B3.S1.MA1 M316730	Facilitators will talk with teachers about lesson plans to ensure information from topics covered...	Chance, Diana	8/15/2016	Lesson plans, attendance rosters, follow ups	5/3/2017 monthly
G1.B3.S1.A1 A309604	Provide multiple opportunities for teachers to engage in professional development including book...	Chance, Diana	8/15/2016	Teachers will submit anecdotal evidence and other data-driven follow up.	5/3/2017 monthly
G2.B1.S1.MA1 M316732	Meet with students who aren't making progress	Russell, Justin	9/14/2016	Students who aren't making progress will receive interventions until their credits are remediated.	5/28/2017 weekly
G2.B1.S1.MA1 M316733	Mr. Russell will ensure that students are attending and making progress in CROP	Russell, Justin	9/14/2016	Student attendance logs, grade reports	5/28/2017 weekly
G2.B1.S1.A1 A309605	Administrators and deans will call in students and counsel them on their credit situation as well...	Russell, Justin	9/1/2016	Administration track number of missing credits.	5/28/2017 monthly
G3.B1.S1.MA1 M316736	PBS Team will meet monthly to evaluate impact of program	Hall, Amelia	9/5/2016	PBS team will check with grade level teams to ensure that initiatives are being carried out	5/29/2017 monthly
G1.B1.S1.MA1 M316728	Attendance in meetings and in planning sessions will be documented.	Russell, Justin	9/5/2016	Attendance sheets and teacher lesson plans will demonstrate participation and implementation of new materials.	5/31/2017 monthly
G1.B1.S1.A1 A309602	Help selected teachers become more familiar with progress monitoring.	Russell, Justin	9/5/2016	Department meeting notes, teacher lesson plans, and planning time sign-in sheets.	5/31/2017 monthly
G3.B1.S1.MA1 M316735	The administration will continually evaluate the effectiveness of the initiatives and adjust as...	Chance, Diana	9/5/2016	Students will have KKash and there will be high participation in the incentives that they can spend it on.	6/2/2017 monthly
G3.B1.S1.A1 A309606	Promote school wide behavior expectations throughout the school, rewarding those who exhibit...	Hall, Amelia	8/15/2016	Common rules posted throughout the school, KKash being given and redeemed	6/2/2017 daily
G3.B2.S1.A1 A309607	Students will meet with Dr. Delane weekly to discuss the discipline issues on campus and what all...	Chance, Diana	9/10/2016	Meeting notes, video recordings, and research production	6/2/2017 weekly
G3.B3.S1.MA1 M316739	The principal will ensure that the program is being used on a daily basis and in all drill and...	Estes, Sherry	8/15/2016	Documentation of teacher logins and use during drills and emergency situations.	6/2/2017 daily
G3.B3.S1.MA1 M316740	Checking that SIELOX is being used.	Estes, Sherry	8/15/2016	Each day, Principal Estes will verify that all teachers are logging into SIELOX	6/2/2017 daily
G1.B1.S1.MA1 M316727	Students will be given AIMS assessments quarterly to monitor progress, and students scores will...	Russell, Justin	9/5/2016	FSA Scores, writing artifacts, AIMS Results, FSA results	6/5/2017 quarterly
G2.MA1 M316734	No students will be retained	Estes, Sherry	9/12/2016	Retention rate vs previous year	6/9/2017 quarterly
G3.MA1 M316741	Discipline Data	Chance, Diana	9/10/2016	Discipline Data will be collected over the course of the year to determine where the increase in cultural awareness through the Emancipated Teacher Project and the implementation of PBS with fidelity decrease the behavior incidents on campus.	6/9/2017 quarterly
G1.B3.S1.MA1 M316729	Administrators will conduct frequent walk throughs and formal observations	Chance, Diana	8/3/2016	Walk through data, lesson plans, student samples	6/9/2017 monthly

**Alachua - 0502 - Kanapaha Middle School - 2016-17 SIP**  
*Kanapaha Middle School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B2.S1.MA1  M316737	Reflections will be taken and data collected on student discipline and student/teacher interactions.	Chance, Diana	9/10/2016	The deans will track referrals and quarterly grades to see if improvements are made over time. School-wide discipline data will also be tracked quarterly to observe the effect that Tier 3 behavior improvement has on the school climate.	6/9/2017 quarterly
G3.B2.S1.MA1  M316738	Meetings will take place weekly and designated students will attend.	Chance, Diana	9/10/2016	Attendance will be recorded.	6/9/2017 weekly
G1.MA1  M316731	Student achievement data will improve, including percentage of proficient students.	Russell, Justin	9/5/2016	Test results will be kept to monitor progress, and to plan for remediation.	8/24/2017 quarterly

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

### **G1.** Increase the academic achievement for all students (based on data).

**G1.B1** AIMS Assessments are new and unfamiliar to teachers, and some teachers need guidance in progress monitoring.

**G1.B1.S1** Each administrator will complete regular data chats with teachers of particular areas (ELA, Civics, Math) and assist in monitoring the progress of our neediest students.

#### **PD Opportunity 1**

Help selected teachers become more familiar with progress monitoring.

##### **Facilitator**

Estes, Chance, Russell

##### **Participants**

Selected ELA, Math, and Civics teachers

##### **Schedule**

Monthly, from 9/5/2016 to 5/31/2017

### **G1.B3** Lack of common academic language and understanding of student needs.

**G1.B3.S1** School wide year-long professional development

#### **PD Opportunity 1**

Provide multiple opportunities for teachers to engage in professional development including book studies, Learning Walks, Tools for Teachers (ESE student perspective and UDL, Talking with Parents, ESE accommodations and modifications, Measuring Academic Achievement), Lesson Study, Flipped Classroom, Data Focus Meetings with administrator, ELA Vertical Alignment Planning Day

##### **Facilitator**

School administration and teacher leaders.

##### **Participants**

Faculty

##### **Schedule**

Monthly, from 8/15/2016 to 5/3/2017

**G3.** Establish and maintain a safe and respectful school environment and improve customer service through reducing behavior incidents and improving teacher relationships with students.

**G3.B3** School-wide safety procedures are based on old research/practices

**G3.B3.S1** Adoption of SIELOX hardware and software.

**PD Opportunity 1**

Train the faculty on SIELOX system

**Facilitator**

Sherry Estes

**Participants**

All faculty members

**Schedule**

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

1	G1.B1.S1.A1	Help selected teachers become more familiar with progress monitoring.				\$0.00
2	G1.B3.S1.A1	Provide multiple opportunities for teachers to engage in professional development including book studies, Learning Walks, Tools for Teachers (ESE student perspective and UDL, Talking with Parents, ESE accommodations and modifications, Measuring Academic Achievement), Lesson Study, Flipped Classroom, Data Focus Meetings with administrator, ELA Vertical Alignment Planning Day				\$14,746.50
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
	5100	120-Classroom Teachers	0502 - Kanapaha Middle School	Other		\$11,412.00
Notes: DCP Flipped Classroom Grant Teacher Stipends						
	5100	750-Other Personal Services	0502 - Kanapaha Middle School	Other		\$1,600.00
Notes: DCP Flipped Classroom Grant Substitutes						
	5100	510-Supplies	0502 - Kanapaha Middle School	Other		\$384.50
Notes: DCP Flipped Classroom Grant Materials						
	5100	750-Other Personal Services	0502 - Kanapaha Middle School	School Improvement Funds		\$1,350.00
Notes: Substitutes for ELA teacher planning day						
3	G2.B1.S1.A1	Administrators and deans will call in students and counsel them on their credit situation as well as classroom habits				\$3,360.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
	5400	120-Classroom Teachers	0502 - Kanapaha Middle School	Other		\$3,360.00
Notes: CROP teacher stipends						
4	G3.B1.S1.A1	Promote school wide behavior expectations throughout the school, rewarding those who exhibit appropriate behavior.				\$5,400.00
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0502 - Kanapaha Middle School	Other		\$5,400.00
Notes: Supporting incentives for Kanapaha Kash (PBS)						
5	G3.B2.S1.A1	Students will meet with Dr. Delane weekly to discuss the discipline issues on campus and what all sides can do to improve them.				\$0.00

Alachua - 0502 - Kanapaha Middle School - 2016-17 SIP  
Kanapaha Middle School

6	G3.B3.S1.A1	Train the faculty on SIELOX system	\$0.00
Total:			\$23,506.50