

Hillsborough County Public Schools

# Lockhart Elementary Magnet School



2016-17 Schoolwide Improvement Plan

## Lockhart Elementary Magnet School

3719 N 17TH ST, Tampa, FL 33610

[ no web address on file ]

### School Demographics

<b>School Type and Grades Served</b> (per MSID File)	<b>2015-16 Title I School</b>	<b>2015-16 Economically Disadvantaged (FRL) Rate</b> (as reported on Survey 3)
Elementary School PK-5	Yes	92%
<b>Primary Service Type</b> (per MSID File)	<b>Charter School</b>	<b>2018-19 Minority Rate</b> (Reported as Non-white on Survey 2)
K-12 General Education	No	93%

### School Grades History

Year	2015-16	2014-15	2013-14	2012-13
Grade	D	D*	F	D

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan is pending approval by the Hillsborough County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

---

## Table of Contents

---

<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>6</b>
Supportive Environment	6
Family and Community Engagement	10
Effective Leadership	11
Public and Collaborative Teaching	17
Ambitious Instruction and Learning	18
<b>8-Step Planning and Problem Solving Implementation</b>	<b>24</b>
Goals Summary	24
Goals Detail	24
Action Plan for Improvement	27
<b>Appendix 1: Implementation Timeline</b>	<b>35</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>37</b>
Professional Development Opportunities	37
Technical Assistance Items	40
<b>Appendix 3: Budget to Support Goals</b>	<b>40</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Lockhart Elementary Magnet School

DA Region and RED	DA Category and Turnaround Status
Central - <a href="#">Lucinda Thompson</a>	Not In DA - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

Provide Rigorous Instruction for Disciplined Excellence

##### b. Provide the school's vision statement.

To prepare students to be critical thinkers, problem solvers, and responsible members of society

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

- Student surveys
- Parent surveys
- Needs assessments
- team building
- positive phone calls
- curriculum orientation night
- meet and greet night
- academic family events
- positive referrals

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

- PBS
- CHAMPS
- MTSS for academics and behavior
- Safety procedures/drills
- Crisis Management Plan
- Guidance lessons
- Anti bully presentations
- Designated locations for staff members to supervise students (before, during and after school)
- Dismissal plan
- Check and Connect Mentors

##### c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

- PBIS Handbook
- CHAMPS
- Professional Development with fidelity checks
- Weekly/Daily behavior plans
- Monthly PLC
- Tardy Policy - Students have the responsibility to be in class on time. Students must attend class, and be on time, in order to receive the maximum benefit from instruction. Tardies will be considered

an incident only after four or more have accrued within a grading period. HCPS policies dictate that consequences for tardies include only non-suspension consequences.

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

- Given that one of the main tasks of the Leadership Team/PSLT is to monitor student data related to instruction and interventions, the Leadership Team/PLST monitors the effectiveness of instruction and intervention by reviewing student data as well as data related to implementation fidelity (teacher walk-through data).
- The Leadership Team/PSLT communicates with and supports the PLCs in implementing the proposed strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT.
- The Leadership Team/PSLT and PLCs both use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to:
  - o Use the problem-solving model when analyzing data:
    1. What is the problem? (Problem Identification)
    2. Why is it occurring? (Problem Analysis and Barrier Identification)
    3. What are we going to do about it? (Action Plan Design and Implementation)
    4. Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)
  - o Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas – curriculum content, behavior, and attendance
  - o Develop and test hypotheses about why student/school problems are occurring (changeable barriers).
  - o Develop and target interventions based on confirmed hypotheses. Interventions may include academic interventions as well as counseling, mentoring, and other pupil services.
  - o Identify appropriate progress monitoring assessments/data collection tools to be administered at regular intervals matched to the intensity of the level of instructional/behavioral/intervention support provided.
  - o Develop grading period or units of instruction//intervention goals that are ambitious, time-bound, and measurable (e.g., SMART goals).
  - o Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, behavior, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention and/or enrichment support).
  - o Each PLC develops PLC action plan for SIP strategy implementation and monitoring.
  - o Assess the implementation of the strategies on the SIP using the following questions:
    1. Does the data show implementation of strategies are resulting in positive student growth?
    2. To what extent are we making progress toward the school's SIP goals?
    3. If we are making progress, what can we do to sustain what is working?
    4. What barriers to implementation are we facing and how will we address them?
    5. What should we do next? What should be our plan of action?

### 3. Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

Early warning indicators include:

Attendance (5 or more absences of any type per grading period)  
One or more suspension (in or out of school)  
Excessive tardies (5 or more per grading period)  
ELA/Math course failure  
Level 1 FCAT score

Early warning system data can come from the following sources:

\*\*Core Curriculum (Tier 1) - Information format: DATA SOURCE: Database Management Systems:  
Person Responsible/Group Responsible.

FCAT RELEASED TESTS: School generated excel database; Reading Coach/Math Coach/AP.

BASELINE & YEAR DISTRICT ASSESSMENTS: Scantron Achievement Series; Leadership Team/  
PLCs/Individual teachers.

DISTRICT GENERATED ASSESSMENTS FROM THE OFFICE OF ASSESSMENT AND  
ACCOUNTABILITY (NAME THE ASSESSMENTS): Scantron Achievement Series; Data Wall,  
Dashboard; Leadership Team/PLCs/Individual teachers.

SUBJECT-SPECIFIC ASSESSMENTS GENERATED BY DISTRICT-LEVEL SUBJECT  
SUPERVISORS IN READING, LANGUAGE ARTS, MATH, WRITING, & SCIENCE (NAME THE  
ASSESSMENTS): Scantron Achievement Series, Data Wall, PLC Logs; Leadership Team/PLCs/  
Individual teachers.

FAIR: Progress Monitoring and Reporting Network (PMRN), IPT, Data Wall; Reading Coach/Reading  
Resource Teacher/Reading PLC Facilitator.

CELLA: Sagebrush (IPT); ELL/PSLT Representative.

TEACHERS' COMMON ASSESSMENTS ON UNITS OF INSTRUCTION/BIG IDEAS: PLC Database,  
PLC Logs; Individual teachers/Team Leaders/PLC Facilitators/Leadership Team Member.

DRA-2: School generated excel database; Individual teacher.

\*\*Supplemental/Intensive Instruction (Tiers 2 and 3) - Information format: DATA SOURCE: Database:  
Person Responsible/Group Responsible.

ASSESSMENTS DATA COLLECTED FROM EXTENDED LEARNING PROGRAMS: School  
generated excel database; Leadership Team/ELP Facilitator.

FAIR OPM: School generated excel database; Leadership Team/Reading Coach.

ONGOING ASSESSMENTS WITHIN INTENSIVE COURSES (Middle/High): Database provided by  
course materials (for courses that have one, e.g., Read 180), School generated excel database;  
Coaches.

CURRICULUM BASED MEASUREMENTS: easyCBM Reports; Leadership Team/PLCs, Individual  
Teachers, Reading Coaches.

RESEARCH-BASED COMPUTER-ASSISTED INSTRUCTIONAL PROGRAMS (e.g., iStation):  
Assessments included in computer-based programs; PLCs/Individual teachers/Reading coaches.



\*\*Engagement - Information format: DATA SOURCE: Database: Person Responsible/Group Responsible.

ATTENDANCE DATA (Absenteeism, Chronic Absenteeism, Truancy): District Databases: Reports on Demand, IPT, EASI; Attendance Clerk/Attendance Committee/PSLT/PLCs.

DISCIPLINE DATA (Out-of-school suspensions, in-school suspensions, ATOSS, Discipline Referrals): District Databases: Reports on Demand, IPT, EASI; PSLT/PLCs/Behavior Intervention Committee/PBS Team.

DROPOUT PREVENTION DATA (Withdrawal codes, academic outcomes, attendance, discipline data): District databases: Reports on Demand, IPT, EASI, Dashboard, Site generated early warning systems; PSLT/Dropout Prevention Specialist/PLCs/Guidance Counselors/Dropout Prevention Committee.

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	7	6	3	9	8	13	0	0	0	0	0	0	0	46
One or more suspensions	0	0	5	11	4	6	0	0	0	0	0	0	0	26
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	10	22	30	0	0	0	0	0	0	0	62

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	0	0	0	5	4	10	0	0	0	0	0	0	0	19

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

The purpose of the core Leadership Team is to:

1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs at all grade levels.
2. Support the implementation of high quality instructional practices at the core and intervention/enrichment (Tiers 2/3) levels.
3. Review ongoing progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The Leadership team meets regularly (e.g., bi-weekly/monthly). Specific responsibilities include:

- Oversee the multi-layered model of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive)
- Create, manage and update the school resource map
- Ensure the master schedule incorporates allocated time for intervention support at all grade levels.

- Determine scheduling needs, and assist teacher teams in identifying research-based instructional materials and intervention resources at Tiers2/3
- Facilitate the implementation of specific programs (e.g., Extended Learning Programs during and after school; Saturday Academies) that provide intervention support to students identified through data sorts/charts conducted by the PLCs.
- Determine the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals
- Organize and support systematic data collection (e.g., district and state assessments; during-the-grading period school assessments/checks for understanding; in-school surveys)
- Assist and monitor teacher use of SMART goals per unit of instruction. (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
- Strengthen the Tier 1 (core curriculum) instruction through the:
  - o Implementation and support of PLCs
  - o Review of teacher/PLC core curriculum assessments/chapters tests/checks for understanding (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
  - o Use of Common Core Assessments by teachers teaching the same grade/subject area/course (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
  - o Implementation of research-based scientifically validated instructional strategies and/or interventions. (as outlined in our SIP)
  - o Communication with major stakeholders (e.g., parents, business partners, etc.) regarding student outcomes through data summaries and conferences.
- On a monthly basis, assist in the evaluation of teacher fidelity data and student achievement data collected during the month.
- Support the planning, implementing, and evaluating the outcomes of supplemental and intensive interventions in conjunction with PLCs and Specialty PSLT.
- Work collaboratively with the PLCs in the implementation of the C-CIM (Core Continuous Improvement Model) on core curriculum material.
- Coordinate/collaborate/integrate with other working committees, such as the Literacy Leadership Team (which is charged with developing a plan for embedding/integrating reading and writing strategies across all other content areas).

## B. Family and Community Engagement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

### 1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

#### a. Will the school use its PIP to satisfy this question?

Yes

##### 1. PIP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

##### 2. Description

See Title One Parent Involvement Plan (PIP)

### 2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

-See School Community Resource Notebook

-Magnet Lead Teacher works to build partnerships within the community

- Business partners are active participants in school functions
- Community events are held at the school
- The school coordinates with volunteers to support educational learning environment
- Community Volunteer Coordinator founded a partnership to provide students with mentors in the community

A new parent resource room is being created, at the request of parents and mentors, to help support students at home. Numerous school academic and relationship building activities will continue such as Science Technology Engineering Arts Math night. The U.S. District Attorney’s Office will continue to mentor over 100 students. The partnerships between the Tampa Bay Buccaneers and local churches will continue in providing books and incentives for students and teachers.

**C. Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

**1. School Leadership Team**

**a. Membership**

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Waite, Sharon	Principal

**b. Duties**

**1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

Elementary PSLT Members

The leadership team includes, for example:

- Principal
- Assistant Principal
- Guidance Counselor
- School Psychologist
- School Social Worker
- Academic Coaches (Reading, Math, etc. and other specialists on an ad hoc basis)
- ESE teacher
- PLC Liaisons for each grade level, K-5
- SAC Chair
- ELP Coordinator
- ELL Representative
- Attendance Committee Representative
- Behavior team Representative/Behavior Specialist/Coach

(Note that not all members attend every meeting, but are invited based on the goals and purpose of the meeting)

The examples below demonstrate the shared roles and responsibilities for members of the PSLT:

PSLT Coordinator—Principal/Assistant Principal: Coordinate and oversee the decision making process to ensure integrity and consistency of the PS/RtI implementation at the building level. The principal should attend PSLT meetings at the Tier 1 level, provide specific procedures for resource allocation, and monitor the fidelity of instruction/intervention at the school-wide and classroom levels (Tier 1)

PSLT Meeting Facilitator— e.g., School Psychologist, Reading Coach, School Social Worker,

Guidance Counselor, ESE Specialist, and/or Intervention Specialist: The facilitator opens the meeting with a brief description of what the team expects to accomplish during the meeting. The facilitator is to establish and maintain a supportive atmosphere throughout the meeting by encouraging participation from team members, clarifying and summarizing information communicated during the meeting, design specific procedures for ongoing communication between school staff and PSLT, and assist with monitoring the fidelity of intervention implementation across each tier.

PSLT Content Specialist— e.g., Administrator, Reading Coach, Math Coach, Writing Coach, ESE Specialist, and/or Behavior Specialist: Ensures that when new content curricular materials are obtained, implementers are adequately trained to use the materials, check fidelity of use of curricular materials and strategies, determine what elements need to be included in an effective core instructional program and assist the team in identifying which instructional strategies are most effective to address areas of concerns. The Content Specialist may also assist with monitoring the fidelity of instruction and intervention implementation across each tier.

PSLT Data Consultant— e.g., Assistant Principal, Reading Coach, Math Coach, Science Coach, Academic Intervention Specialist, Behavior Specialist, Technology Support Personnel, School Psychologist, School Social Worker, ESE Specialist, and/ or Guidance Counselor: Prior to the meeting, the Data Consultant assists team members with collecting, organizing, analyzing, graphing and interpreting data. The data should be presented in easily understandable visual displays to guide the decision making process.

PSLT Timekeeper—Ensures that meeting times are respected and helps the team stay focused on the respective agenda. Because many decisions need to be made during the meeting, the timekeeper should redirect the team's discussion when necessary. The timekeeper should know who are working on specific projects and set timelines for completion/implementation as well as monitor the fidelity across each tier.

PSLT Recorder—Records the plans of the team, including meeting minutes/notes. This person will capture all important information, especially related to instruction/ intervention specifics, progress monitoring, data analysis, and future meeting dates. The recorder may need to ask for clarification several times during the meeting to ensure that enough detail is recorded so that a person who did not attend the meeting would be able to clearly understand the nature and implementation of the instructional/intervention plan

The Leadership Team/PSLT communicates with and supports the PLCs in implementing strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT.

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

- Oversee the multi-layered model of instruction delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/ Intensive)
- Create, manage and update the school resource map
- Ensure the master schedule incorporates allocated time for intervention support at all grade levels.
- Determine scheduling needs, and assist teacher teams in identifying research-based instructional materials and intervention resources at Tier2/3.
- Facilitate the implementation of specific programs(e.g., Extended Learning Programs during and after school) that provide intervention support to students identified through data sorts/chats conducted by the PLCs.
- Determine the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals

•Organize and support systematic data collection (e.g., district and state assessments; during-the-grading period school assessments/checks for understanding)

At the end and beginning of each year, schools take an inventory of resources, including materials, staff and allocation of funds for their building to determine the necessary resource materials and personnel available to meet the needs of their students. The leadership team/PSLT develops a resource map to identify gaps in resources and to ensure resources are available and allocated across the building for use by all grade levels and teachers.

To ensure teacher support systems and small group and individual needs are met, the Problem Solving Leadership Team (PSLT):

1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs across the school and all grade levels.
2. Support the implementation of high quality instructional practices during core and intervention blocks.
3. Review progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The PSLT meets regularly (e.g., bi-weekly/monthly) The PSLT meeting calendar is structured around the district's assessment calendar to ensure there are opportunities to review assessment outcome data and engage in the problem solving process for appropriate data-driven decisions. The members on the team include administrator(s), guidance counselor(s), school psychologist, ESE specialist, content area coaches/specialists, PLC liaisons, and other school personnel as needed.

To build capacity multi-tiered system of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive), the PSLT:

- Supports school teams with creating, managing and updating the school's resource maps for academic and non-academic areas.
- Ensures the master schedule incorporates allocated time for intervention support at all grade levels and assist teacher teams in identifying evidence-based strategies and materials for intervention delivery.
- Coordinates data sorts at the beginning of each year to identify students in need of enrichment, remediation and intervention support at each tier.
- Facilitates the implementation of specific programs (e.g., Extended Learning Programs during and after school; Saturday Academies) that provide support to students in need of remediation of core skills.
- Determines the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals.
- Organizes and support systematic data collection (e.g., universal screenings, formative, ongoing progress monitoring and summative data).
- Assists and monitor teacher use of SMART goals for core instruction and intervention groups. (data will be collected and analyzed by PLCs and reported to the PSLT)
- Strengthen Tier 1 core instruction by:
  - o Implementing evidence-based instructional strategies and/or interventions. (as outlined in the SIP)
  - o Supporting PLCs with planning and delivering rigorous core instruction.
  - o Ensuring opportunities for common assessments are provided across each grade level.
  - o Reviewing common assessment data to monitor students Response to Core Instruction.
  - o Monitoring the fidelity of instructional practices.

The HCPS Fidelity of MTSS-Rtl Practices Rubric (found on the Rtl icon) will be used to evaluate the schools implementation of MTSS practices. The rubric is broken into 4 domains (Administrative

Support, Tier 1 Practices, Tier 2 Practices, and Tier 3 Practices). Each domain has 5-7 items are rated on the scale below:

Not Evident (0) – the PSLT indicates that the school has not implemented/engaged in MTSS practices on an identified item.

Developing (1) – the PSLT indicates that the school has implemented/engaged in MTSS practices but no documented evidence exists to support the specified item.

Operational (2) – The PSLT indicates that the school has implemented/engaged in MTSS practices but the documented evidence and data does align with or support the specified item.

Exemplary (3) – the PSLT indicates that the school has implemented/engaged in MTSS practices and the documented evidence clearly aligns with and supports the specified items

Federal, state, and local funds, services, and programs will be coordinated and integrated in the school, including Title I, Part A; Title I, Part C Migrant; Title I, Part D; Title II; Title III; Title VI, Part B; Title X Homeless; Supplemental Academic Instruction (SAI); violence prevention programs; nutrition programs; housing programs; Head Start; adult education; CTE; and job training as applicable.

Title I, Part A

Services are provided to ensure students who need additional remediation are provided support through: after school programs, quality teachers through professional development, content resource teachers, and mentors.

Title I, Part C- Migrant

NA

Title I, Part D

NA

Title II

The district receives funds for staff development to increase student achievement through teacher training. In addition, the funds are utilized in the Salary Differential Program at Renaissance schools.

Title III

Services are provided through the district for education materials and ELL district support services to improve the education of immigrant and English Language Learners.

Title X- Homeless

The district receives funds to provide resources (social workers and tutoring) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education.

Supplemental Academic Instruction (SAI)

SAI funds will be coordinated with Title I funds to provide summer school, reading coaches, and extended learning opportunity programs.

Violence Prevention Programs

NA

Nutrition Programs

FFVP Grant

Housing Programs

NA

Head Start

We utilize information from student Head Start to transition to Kindergarten.

Adult Education

NA

Career and Technical Education

NA

Job Training

NA

**2. School Advisory Council (SAC)**

**a. Membership**

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Sharon Waite	Principal

**b. Duties**

**1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

*a. Evaluation of last year's school improvement plan*

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, and evaluate progress towards meeting the prior year's school improvement goal(s). That analysis will then guide the development of this year's SIP.

*b. Development of this school improvement plan*

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, evaluate progress towards meeting the prior year's school improvement goal(s), develop the school improvement plan, vote on the school improvement plan, monitor the school improvement plan, review the school improvement plan as needed, plan and carry out activities that support the school improvement plan, develop a SAC budget to support the school improvement plan goals, monitor the spending of the SAC budget, and make adjustments to the budget as needed.

The SAC committee will be involved in the generation of the Standard and Non-Standard Waiver approvals and the SAC composition form. In addition members of the SAC will construct in collaboration with the School- Based Leadership Team (SBLT), the SAC budget. The SAC committee will be involved in the adoption of the SIP and in mid-year reflection and report. The SAC committee will be involved in overseeing professional development to aid faculty and staff in maintaining fidelity with maintaining SIP goal.

All the steps that are part of the school improvement plan reflect and relate to the areas of curriculum, instruction, assessment and behavior. Input, with time for reflection, was sought from staff and SAC committee to do the analyses of these areas. Using data and all components of the school improvement plan, the goals of the SAC committee will be directly tied to student achievement progress.

*c. Preparation of the school's annual budget and plan*

SAC submits a budget within the SIP to support strategy implementation and/or professional development.

In the event that the state does not allocate SAC funds to schools, the district may elect to allocate district dollars to schools to support SIP goals. If and when they become available, schools will be notified of the allocation by the Business Division. An initial allocation of 90% is based on the average un-weighted FTE from the prior year. The second allocation is based on the current year's average un-weighted FTE minus the amount initially allocated. The second allocation usually falls in the month of March. Schools are notified by the Business Division when the first and second allocations have been completed.

The law encourages each local SAC to design their own budget (without infringement at the district

level) in order to carry out the school improvement process in their school. Subject to the following restrictions, the law does not set any limitations on how the money can be spent. The principal may not override the recommendation of the SAC. Funds may not be used for capital improvement. Funds may not be used for any project or program that has a duration of more than one year. However, a program or project formerly funded may receive funds in a subsequent year. The SAC is responsible for determining how funds will be appropriated. The SAC must vote on each item in the budget.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

Student incentives for PBIS Store and celebrations- 300.00  
 50 Headphones to supplement the iReady program - 331.00  
 Anglegs - Math Manipulatives for Differentiation - 155.00

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Waite, Sharon	Principal

**b. Duties**

**1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

The LLT (transitioning to an Instructional Leadership Team model) is a subset of the Problem Solving Leadership Team. The team provides leadership for the implementation of the goals, strategies, and actions steps related reading and writing on the SIP. Members include:

- Principal
- Assistant Principal
- Reading Coach/Resource Teacher
- ESE Teacher
- ELL Representative
- Grade Level Representatives

The principal is the LLT (ILT) chairperson. The reading coach is a member of the team and provides extensive expertise in data analysis and reading/writing instruction in all content areas. The LLT (ILT) is grounded in a shared or distributive leadership model where content teachers, the reading coach, instructional support staff, and the principal all participate equally in the decision-making process based on the team's review of data and its application to the specific SIP reading and writing goals focus.

The LLT (ILT) members monitors reading/writing data, identifies school-wide and individual teachers'



reading/writing-focused instructional strengths and weaknesses, and creates a professional development plan to support identified instructional needs in conjunction with the Problem Solving Leadership team's support plan. Additionally the principal ensures that time is provided for the LLT ILT to collaborate and share information with all site stakeholders including other administrators, teachers, staff members, parents and students.

## D. Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

### 1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

Common planning time within the master schedule is provided for teachers to collaborate. As shown in the data teachers need additional time to plan therefore, the Professional Learning Communities (PLCs) are restructured on Mondays with less faculty meetings. In addition, the quality of planning time will be supported by the area support team. To ensure teachers have the necessary tools to effectively provide engaging lessons in teaching the Florida Standards, Instructional Leadership Team members will receive: (list all) The Common Core Companion: The Standards Decoded, Grades K-2: What They Say, What They Mean, How To Teach Them by Sharon Taberski with Jim Burke. Corwin, 2015.; The Common Core Companion: The Standards Decoded, Grades 3-5: What They Say, What They Mean, How To Teach Them by Leslie Blauman with Jim Burke Corwin, 2015. ; The Common Core Mathematics Companion: The Standards Decoded, Grades K-2: What They Say, What They Mean, How To Teach Them by Linda M. Gojak and Ruth Harbin Miles Series Creator: Jim Burke. Corwin, 2015.; The Common Core Math Companion: The Standards Decoded, Grades 3-5: What They Say, What They Mean, How To Teach Them by Linda M. Gojak and Ruth Harbin Miles Series Creator: Jim Burke. Corwin, 2015. The resource provides teachers with a planning framework in teaching and decoding the Florida Standards. Additional Opportunities for growth are provided by the Teacher Incentive Fund where teachers engage in Professional Development and action research individualized to their needs.

#### Schools Build a Collaborative Culture Through Regularly Scheduled PLC Meetings

##### Core Beliefs:

- No school can help all students achieve at high levels if teachers work in isolation.
- Schools improve when teachers are given the time and support to work together to clarify essential student learning, develop common assessments for learning, analyze evidence of student learning, and use that evidence to learn from one another.
- PLCs measure their effectiveness on the basis of results rather than intentions.
- All programs, policies, and practices are continually assessed on the basis of their impact on student learning.
- All staff members receive relevant and timely information on their effectiveness in achieving intended results.
- PLC meetings will be regularly scheduled.

##### Essential Characteristics of a PLC

- Shared mission, vision, values, goals
- Educators in a PLC benefit from clarity regarding their shared purpose, a common understanding of the school they are trying to create, collective communities to help move the school in the desired direction, and specific, measurable, attainable, results-oriented, and time-bound (SMART) goals to mark their progress.
- Collaborative teams focused on learning
- In a PLC, educators work together interdependently in collaborative teams to achieve common goals for which they are mutually accountable. The structure of the school is aligned to ensure teams are

provided the time and support essential to adult learning.

- Collective inquiry
- Teams in a PLC relentlessly question the status quo, seek new methods of teaching and learning, test the methods, and then reflect on the results. Building shared knowledge of both current reality and best practice is an essential part of each team's decision-making process.
- Action orientation and experimentation
- Members of a PLC constantly turn their learning and insights into action. They recognize the importance of engagement and experience in learning and in testing new ideas. They learn by doing.
- Commitment to Continuous improvement
- Not content with the status quo, members of a PLC constantly seek better ways to achieve mutual goals and accomplish their fundamental purpose of learning for all. All teams engage in an ongoing cycle of:
  - ? Gathering evidence of current levels of student learning
  - ? Developing strategies and ideas to build on strengths and address weaknesses in that learning
  - ? Implementing the strategies and ideas
  - ? Analyzing the impact of the changes to discover what was effective and what was not
  - ? Applying the new knowledge in the next cycle of continuous improvement
- Results orientation
- Educators in a PLC assess their efforts on the basis of tangible results.

## **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.**

Teacher Interview Day and Recruitment Fairs occur in June under the oversight of Human Resources. All applicants must be pre-approved by the District to attend these events. SDHC is implementing the Empowering Effective Teachers (EET) initiative, which awards salary increases to all teachers based on sustained performance. Performance levels are tied to a 3-year average of value added measures. The teacher evaluation is based on that value added, along with peer/mentor evaluation data and principal/administration evaluation data. PLCs and the District's Mentoring program for new teachers are essential for teacher retention.

The Salary Differential program for identified high needs Title I schools helps to recruit and retain high quality teachers. All new hires must be approved by the District. This program requires teachers to be rated in the "good to excellent" range, be highly qualified for their position, and to have completed, signed and implemented an Individualized Professional Development Plan (IPDP).

## **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.**

District based mentors are provided to teachers new to teaching through the EET initiative. Weekly visits by mentors can include planning, modeling, data analysis, coaching, conference, and problem solving. Mentors work individually with new teachers, developing unique plans to support professional growth. The district-based mentor has strengths in the areas of leadership, mentoring, and increasing student achievement.

## **E. Ambitious Instruction and Learning**

### **1. Instructional Programs and Strategies**

#### **a. Instructional Programs**

**1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.**

Teachers are provided job-embedded professional development supporting rigorous and in-depth instruction of Florida Standards with fully released school based coaches which include: a Reading Coach, a Math Coach, a writing Coach, and a Science Coach. A ESOL Resource teacher is assigned to support strategies within the classroom to meet the needs of students where English is their second language. A ESE Specialist will provide support with all teachers in effective ESE strategies that support all Individual Education Plans (IEPs). An Academic Intervention Specialist is assigned to work specifically with students in early primary grades who are below level. Through the Teacher Incentive Fund a lead teacher is assigned to build capacity with teachers based on individual needs and are assigned students to support. Further data, within Domain 3: Instruction, indicate the need for professional development in higher order questioning and student engagement. The Instructional Leadership Team in connection with PLCs will focus on student work pieces for high level performance in connection with questioning and engagement in the classroom. Teachers will be provided time to see other teachers who excel in those areas and utilize the skills to continue progress within PLCs. The site based coaches will work with the area support team content coaches to provide job embedded support in lesson development and delivery in questions and engagement. The magnet attractor at Lockhart is Creative Science and Project Lead the Way. Both areas of focus will be infused within lesson planning to enhance student engagement. iReady will continue to be utilized to support rigorous instruction.

Hillsborough County Public Schools use state-adopted standards as the foundation for content area instruction. Florida adopted Common Core State Standards in mathematics, language arts, and literacy in history/social studies, science, and technical subjects in July 2010, which were fully implemented in 2013-14. The Common Core (CC) standards may be accessed at: [http://www.cpalms.org/Standards/Common\\_Core\\_Standards.aspx](http://www.cpalms.org/Standards/Common_Core_Standards.aspx). These standards describe the level of student achievement for which the state will hold schools accountable for students' learning. The domains, strands, standards, and benchmarks which comprise the Florida Standards are authorized by Section 1003.41, F.S., and are adopted by the State Board of Education (SBE). Rule 6A-1.09401, FAC, requires public schools to provide appropriate instruction to assist students in the achievement of these standards. Section 1008.25, F.S., requires each district school board to incorporate the Florida Standards into the district student progression plan.

The benchmarks are in the subject areas of mathematics beyond college and career ready (calculus, discrete mathematics, and financial literacy), science, social studies, the arts (dance, music, theatre, and visual arts), health education, physical education, world languages, gifted education and special education skills.

HCPS has, as required by state statute, adopted a comprehensive plan for student progression, which includes standards for evaluating each student's performance, including mastery of the Florida Standards. The plan also provides specific levels of performance in reading, writing, science, and mathematics at each grade level that includes the levels of performance on statewide assessments (as established by the Commissioner) at which a student must receive remediation or be retained. The HCPS pupil progression plan can be viewed at: <http://www.sdhc.k12.fl.us/instruction/StudentProgressionPlan/index.asp>.

Pursuant to State law, HCPS Board policies require purchasing current instructional materials so that each student has a textbook or other instructional materials as a major tool of instruction in core courses of the appropriate subject areas of mathematics, language arts, science, social studies, reading, and literature for grades K-12. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school. These purchases shall be for instructional materials included on the State-adopted list, except as otherwise provided in State law, and shall be made within the first two years of the adoption cycle. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school.

## b. Instructional Strategies

**1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.**

HCPS utilizes Problem-Solving and Response to Instruction/Intervention/Multi-tiered Systems of Support Framework as defined by Florida.

PS-RtI/MTSS is the practice of providing high-quality instruction and intervention matched to student needs using learning rate over time and level of performance to make important instructional decisions. PS-RtI/MTSS involves the systematic use of assessment data to most efficiently allocate resources in order to improve learning for all students. To ensure efficient use of resources, schools begin with the identification of trends and patterns using school-wide and grade-level data. Students who need instructional intervention beyond what is provided universally for positive behavior or academic content areas are provided with targeted, supplemental interventions delivered individually or in small groups at increasing levels of intensity.

The RtI/MTSS framework is characterized by a continuum of academic and behavior supports reflecting the need for students to have fluid access to instruction of varying intensity levels. Three tiers describe the level and intensity of the instruction/interventions provided across the continuum. The three tiers are not, conversely, used to describe categories of students or specific instructional programs. The three tiers are characterized as follows:

Tier 1: Core Universal Instruction and Supports – General academic and behavior instruction and support designed and differentiated for all students in all settings

Tier 2: Targeted Supplemental Interventions and Supports – More focused, targeted instruction/intervention and supplemental support in addition to and aligned with the core academic and behavior curriculum and instruction

Tier 3: Intensive Individualized Interventions and Supports – The most intense (increased time, narrowed focus, reduced group size) instruction and intervention based upon individual student need provided in addition to and aligned with core and supplemental academic and behavior, curriculum, instruction, and supports

The problem-solving process is critical to making the instructional adjustments needed for continual improvement in both student level of performance and rate of progress and is critical for assessing (through students' response) the effectiveness of the instruction/interventions provided. Throughout the continuum of instruction and intervention, problem solving is used to match instructional resources to educational need. Teams continue to engage in problem solving to ensure that student success is achieved and maintained. The four critical parts of the on-going problem-solving cycle as a consistent way of work for teams are as follows:

I. Define the problem by determining the difference between what is expected and what is occurring. Ask, "What specifically do we want students to know and be able to do when compared to what they do know and are able to do?" When engaged in problem solving at the individual student level, the team should strive for accuracy by asking, "What exactly is the problem?"

II. Analyze the problem using data to determine why the issue is occurring. Generate hypotheses (reasons why students are not meeting performance goals) founded in evidence-based content area knowledge, alterable variables, and instructionally relevant domains. Gather assessment data to determine valid/non-valid hypotheses. Link validated hypotheses to instruction/intervention so that

hypotheses will lead to evidence-based instructional decisions. Ask, "Why is/are the desired goal(s) not occurring? What are the barriers to the student(s) doing and knowing what is expected?" Design or select instruction to directly address those barriers.

III. Develop and implement a plan driven by the results of the team's problem analysis by establishing a performance goal for the group of students or the individual student and developing an intervention plan to achieve the goal. Then delineate how the student's or group of students' progress will be monitored and implementation integrity will be supported. Ask, "What are we going to do?"

IV. Measure response to instruction/interventions by using data gathered from progress monitoring at agreed upon intervals to evaluate the effectiveness of the intervention plan based on the student's or group of students' response to the intervention. Progress-monitoring data should directly reflect the targeted skill(s). Ask, "Is it working? If not, how will the instruction/intervention plan be adjusted to better support the student's or group of students' progress?" Team discussion centers on how to maintain or better enable learning for the student(s).

HCPS offers a variety of programs designed to meet the diverse needs of students. In Elementary School these supplemental and enrichment programs include additional time in small teacher-guided groups, computer aided interventions (i.e.iStation, FASTT Math, Dimension U), Extended Learning Time, extended year programs, tutorial support, Math Bowl, Economics Bowl, Tivitz, Fine Arts Festival, Speech Contest, myOn Reader, Battle of the Books, Science Olympics, Magnet Programs, Hillsborough Robots Challenge, and Geography Bee. In Middle and High Schools, these supplemental and enrichment programs include SpringBoard reading support, computer aided interventions (myOn reader, Dimension U), Tutorial support, Robotics, Science Olympiad, AVID, Advanced Placement, IB, Dual Enrollment, Grade Enhancement Courses, Career Pathways, Program Completers, Industry Certifications, Magnet Programs, credit recovery, and extended year programs.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Extended School Day

**Minutes added to school year:** 3,840

Additional instruction in aeronautics, engineering, computer programming, and robotics.

**Strategy Rationale**

Magnet theme enrichment opportunities and education

**Strategy Purpose(s)**

- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Waite, Sharon, sharon.waite@hcps.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

ic3 Spark - Computer Programming Student Certification

**Strategy:** After School Program

**Minutes added to school year:** 1,920

Extended Learning Program

**Strategy Rationale**

To provide students with extra opportunities for learning in order to close the achievement gap.

**Strategy Purpose(s)**

""

**Person(s) responsible for monitoring implementation of the strategy**

Waite, Sharon, sharon.waite@hcps.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

iReady Data, Student Achievement Scores, Pre & Post Tests

**2. Student Transition and Readiness**

**a. PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

**1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

In Hillsborough County Public schools, all kindergarten children are assessed for Kindergarten Readiness using the FLKRS (Florida Kindergarten Readiness Screener.) This state-selected assessment contains a subset of the Early Childhood Observation System and the first two measures of the Florida Assessments in Reading (FAIR). The instruments used in the screening are based upon the Florida Voluntary Prekindergarten (VPK) Education Standards. Parents are provided with a letter from the Commissioner of Education, explaining the assessments. Teachers will meet with parents after the assessments have been completed to review student performance. Data from the FAIR will be used to assist teachers in creating homogeneous groupings for small group reading instruction. Children entering Kindergarten may have benefited from the Hillsborough County Public Schools' Voluntary Prekindergarten Program. This program is offered at elementary schools in the summer and during the school year in selected Head Start classrooms and as a blended program in several Early Exceptional Learning Program (EELP) classrooms. As of 2012-2013 school year, students in the VPK program will be given the state-created VPK Assessment that looks at Print Knowledge, Phonological Awareness, Mathematics and Oral Language/Vocabulary. This assessment will be administered at the start and end of the VPK program. A copy of these assessments will be mailed to the school in which the child will be registered for kindergarten, enabling the child's teacher to have a better understanding of the child's abilities from the first day of school. Parent Involvement events for Transitioning Children into Kindergarten include Kindergarten RoundUp. This event provides parents with an opportunity to meet the teachers and hear about the academic program. Parents are encouraged to complete the school registration procedure at this time to ensure that the child is able to start school on time.

SEE: HCPS Pupil Progression Plan

Students are programmed & scheduled appropriately through clear communication with feeder

schools, utilizing district scheduling guidelines, At-Risk lists, and early warning systems based on a student's need for support.

### **b. College and Career Readiness**

- 1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**
- 2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**
- 3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**
- 4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

## **II. Needs Assessment**

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

### **A. Problem Identification**

#### **1. Data to Support Problem Identification**

##### **b. Data Uploads**

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### **2. Problem Identification Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### **B. Problem Analysis Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### **C. Strategic Goals**

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** Students achievement will increase when we focus on relationships paired with the belief that all students can learn.
  
- G2.** Student achievement will increase when students are consistently engaged in rigorous instruction focused on the Florida State Standards.

## Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.



**G1.** Students achievement will increase when we focus on relationships paired with the belief that all students can learn. 1a

G085767

**Targets Supported** 1b

Indicator	Annual Target
One or More Suspensions	6.0
Students exhibiting two or more EWS indicators (Total)	6.0
Attendance Below 90%	8.0

**Targeted Barriers to Achieving the Goal** 3

- Inconsistent implementation of schoolwide behavior plan

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- School Guidance Counselor, Social Worker, Psychologist, Academic Coaches, Administration, Teachers, PTA, Community Partners

**Plan to Monitor Progress Toward G1.** 8

Consistent implementation of schoolwide behavior plan with teachers focused on building positive relationships with students

**Person Responsible**

Sharon Waite

**Schedule**

Quarterly, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

Report card indicators, fidelity walkthrough data, RTI Data, SCIP and TELL data, attendance data, EWS Data, District surveys

**G2. Student achievement will increase when students are consistently engaged in rigorous instruction focused on the Florida State Standards. 1a**

G085768

**Targets Supported 1b**

Indicator	Annual Target
FSA Mathematics Achievement	41.0
FCAT 2.0 Science Proficiency	41.0
Math Gains	50.0
ELA/Reading Gains	50.0
FSA ELA Achievement	45.0

**Targeted Barriers to Achieving the Goal 3**

- Deeper understanding of the depth of Florida State Standards

**Resources Available to Help Reduce or Eliminate the Barriers 2**

- EET Mentors
- Content area coaches
- Magnet Lead
- Power 3 Teacher Leader
- District Academic Coaches

**Plan to Monitor Progress Toward G2. 8**

Student achievement will increase

**Person Responsible**

Sharon Waite

**Schedule**

Quarterly, from 8/25/2015 to 6/10/2016

**Evidence of Completion**

Formal and informal student assessments, EasyCBM, FAIR-FS, iReady reports, formative assessments, student data chats, observation data, student interactive/response notebooks

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal                      **B** =  
   Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** Students achievement will increase when we focus on relationships paired with the belief that all students can learn. 1

G085767

**G1.B1** Inconsistent implementation of schoolwide behavior plan 2

B227871

**G1.B1.S1** All stakeholders will focus building positive relationships with students by implementing the comprehensive schoolwide behavior plan with fidelity. 4

S240439

### Strategy Rationale

Stakeholders:

Administration will take responsibility on following through on ensuring the implementation of the behavior plan.

Teachers will implement the plan school wide, in conjunction with the classroom behavior management system. Teachers have autonomy to use a behavior management system that meets the needs of their students. Resource teacher will support classroom plans and schoolwide behavior plan.

Student Services Department and the PBIS Team will support the schoolwide behavior plan and its consistent implementation.

### Action Step 1 5

Collaborative Behavior Planning Meetings - FBA, Tier III Behaviors plans

#### Person Responsible

Sharon Waite

#### Schedule

Biweekly, from 7/19/2016 to 6/2/2017

#### Evidence of Completion

Informal survey results, school rules, behavior data, referral data, RTIb data

### Action Step 2 5

Implementation of schoolwide character education (Words of Wisdom, PRIDE Expectations, Terrific Kid, Cougar Creed) - supported by the PBIS team and Student Services team

#### **Person Responsible**

Sharon Waite

#### **Schedule**

Daily, from 8/10/2016 to 5/26/2017

#### **Evidence of Completion**

Morning Show (Project Wisdom), Monthly Character Focus, Terrific Kids Ceremony (monthly), PRIDE posters in classrooms and around the school, Cougar Creed posted in the classroom

### Action Step 3 5

Implementation of CHAMPS with fidelity

#### **Person Responsible**

Sharon Waite

#### **Schedule**

Daily, from 8/10/2016 to 5/26/2017

#### **Evidence of Completion**

Pre-planning training and sign-in, fidelity check data, CHAMPS posters, CHAMPS language, PBIS Handbook (CHAMPS information), Implementation of CHAMPS in the Lunchroom

### Action Step 4 5

Implementation of PBIS with fidelity

#### **Person Responsible**

Sharon Waite

#### **Schedule**

Daily, from 8/10/2016 to 5/26/2017

#### **Evidence of Completion**

PBIS Handbook, PBIS Store Monthly), Cougar Cash, Positive Referrals, PBIS Events (Quarterly), PBIS Cafeteria Cart (lunchroom Cougar Cash)

**Action Step 5** 5

Staff Cash

**Person Responsible**

Sharon Waite

**Schedule**

Daily, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

CHAMPS language, Staff Cash recipients

**Action Step 6** 5

Lunch and Learn Mentoring, Check and Connect

**Person Responsible**

Sharon Waite

**Schedule**

Weekly, from 9/12/2016 to 5/26/2017

**Evidence of Completion**

Master schedule/calendar, sign-in sheets, mentoring handbook, point sheets, journals

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Consistent implementation of CHAMPS and Schoolwide Behavior Plan

**Person Responsible**

Sharon Waite

**Schedule**

Daily, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

Cougar Store and student ledgers, schoolwide language, posters, established procedures, Staff Cash, celebrations, Cafeteria Cart, mentor sign-in sheets, point sheets

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Student positive behaviors will increase and student referrals will decrease

**Person Responsible**

Sharon Waite

**Schedule**

Daily, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

referral/suspension rate, increase positive referral, increase cougar cash earnings

**G2.** Student achievement will increase when students are consistently engaged in rigorous instruction focused on the Florida State Standards. 1

G085768

**G2.B3** Deeper understanding of the depth of Florida State Standards 2

B227875

**G2.B3.S2** Provide PD and support for teachers in implementing the Florida Standards in depth 4

S240441

### Strategy Rationale

Supporting teachers in providing rigorous instruction

### Action Step 1 5

Implement iReady to support rigorous content

#### Person Responsible

Sharon Waite

#### Schedule

Weekly, from 8/24/2016 to 5/26/2017

#### Evidence of Completion

### Action Step 2 5

Common Planning Time

#### Person Responsible

Sharon Waite

#### Schedule

On 5/26/2017

#### Evidence of Completion



### Action Step 3 5

Professional Development focused on depth of standards (rigorous instruction) - "Common Core Companion"

**Person Responsible**

Sharon Waite

**Schedule**

Quarterly, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

Providing Standards-Based professional development will build capacity of the teachers to instruct to the depth to which the standards are written.

### Action Step 4 5

Instructional Coaching

**Person Responsible**

Sharon Waite

**Schedule**

Weekly, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

To support teachers with implementation of Standards Based instruction in the classroom to the depth appropriate for the grade level.

### Action Step 5 5

Instructional Learning Walks with Feedback

**Person Responsible**

Sharon Waite

**Schedule**

Weekly, from 8/10/2016 to 5/26/2017

**Evidence of Completion**

Walkthroughs with feedback regarding implementation of the standards will serve as a fidelity check and next steps for coaching purposes.

**Plan to Monitor Fidelity of Implementation of G2.B3.S2** 6

Planning, PLCs, Coaching

**Person Responsible**

Sharon Waite

**Schedule**

Weekly, from 8/2/2016 to 5/26/2017

**Evidence of Completion**

Lesson plans, PLC notes, coaching logs (coaching cycles included), master schedule

**Plan to Monitor Effectiveness of Implementation of G2.B3.S2** 7

Rigorous instruction to the depth of the Florida Standards

**Person Responsible**

Sharon Waite

**Schedule**

Quarterly, from 8/10/2016 to 5/26/2017

**Evidence of Completion**



Walkthrough observation data, EET data, student achievement data, lesson plans, academic review conferences with teachers

## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
<b>2017</b>					
G2.MA1 M319752	Student achievement will increase	Waite, Sharon	8/25/2015	Formal and informal student assessments, EasyCBM, FAIR-FS, iReady reports, formative assessments, student data chats, observation data, student interactive/response notebooks	6/10/2016 quarterly
G1.MA1 M319745	Consistent implementation of schoolwide behavior plan with teachers focused on building positive...	Waite, Sharon	8/10/2016	Report card indicators, fidelity walkthrough data, RTI Data, SCIP and TELL data, attendance data, EWS Data, District surveys	5/26/2017 quarterly
G1.B1.S1.MA1 M319743	Student positive behaviors will increase and student referrals will decrease	Waite, Sharon	8/10/2016	referral/suspension rate, increase positive referral, increase cougar cash earnings	5/26/2017 daily
G1.B1.S1.MA1 M319744	Consistent implementation of CHAMPS and Schoolwide Behavior Plan	Waite, Sharon	8/10/2016	Cougar Store and student ledgers, schoolwide language, posters, established procedures, Staff Cash, celebrations, Cafeteria Cart, mentor sign-in sheets, point sheets	5/26/2017 daily
G1.B1.S1.A2 A311202	Implementation of schoolwide character education (Words of Wisdom, PRIDE Expectations, Terrific...	Waite, Sharon	8/10/2016	Morning Show (Project Wisdom), Monthly Character Focus, Terrific Kids Ceremony (monthly), PRIDE posters in classrooms and around the school, Cougar Creed posted in the classroom	5/26/2017 daily
G1.B1.S1.A3 A311203	Implementation of CHAMPS with fidelity	Waite, Sharon	8/10/2016	Pre-planning training and sign-in, fidelity check data, CHAMPS posters, CHAMPS language, PBIS Handbook (CHAMPS information), Implementation of CHAMPS in the Lunchroom	5/26/2017 daily
G1.B1.S1.A4 A311204	Implementation of PBIS with fidelity	Waite, Sharon	8/10/2016	PBIS Handbook, PBIS Store Monthly), Cougar Cash, Positive Referrals, PBIS Events (Quarterly), PBIS Cafeteria Cart (lunchroom Cougar Cash)	5/26/2017 daily
G1.B1.S1.A5 A311205	Staff Cash	Waite, Sharon	8/10/2016	CHAMPS language, Staff Cash recipients	5/26/2017 daily
G1.B1.S1.A6 A311206	Lunch and Learn Mentoring, Check and Connect	Waite, Sharon	9/12/2016	Master schedule/calendar, sign-in sheets, mentoring handbook, point sheets, journals	5/26/2017 weekly
G2.B3.S2.MA1 M319748	Rigorous instruction to the depth of the Florida Standards	Waite, Sharon	8/10/2016	Walkthrough observation data, EET data, student achievement data, lesson plans, academic review conferences with teachers	5/26/2017 quarterly
G2.B3.S2.MA1 M319749	Planning, PLCs, Coaching	Waite, Sharon	8/2/2016	Lesson plans, PLC notes, coaching logs (coaching cycles included), master schedule	5/26/2017 weekly
G2.B3.S2.A1 A311211	Implement iReady to support rigorous content	Waite, Sharon	8/24/2016		5/26/2017 weekly
G2.B3.S2.A2 A311212	Common Planning Time	Waite, Sharon	8/24/2016		5/26/2017 one-time
G2.B3.S2.A3 A311213	Professional Development focused on depth of standards (rigorous instruction) - "Common Core...	Waite, Sharon	8/10/2016	Providing Standards-Based professional development will build capacity of the teachers to instruct to the depth to which the standards are written.	5/26/2017 quarterly
G2.B3.S2.A4 A311214	Instructional Coaching	Waite, Sharon	8/10/2016	To support teachers with implementation of Standards Based instruction in the classroom to the depth appropriate for the grade level.	5/26/2017 weekly

Hillsborough - 0962 - Lockhart Elementary Magnet School - 2016-17 SIP

Lockhart Elementary Magnet School

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.B3.S2.A5  A311215	Instructional Learning Walks with Feedback	Waite, Sharon	8/10/2016	Walkthroughs with feedback regarding implementation of the standards will serve as a fidelity check and next steps for coaching purposes.	5/26/2017 weekly
G1.B1.S1.A1  A311201	Collaborative Behavior Planning Meetings - FBA, Tier III Behaviors plans	Waite, Sharon	7/19/2016	Informal survey results, school rules, behavior data, referral data, RTIb data	6/2/2017 biweekly

## V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** Students achievement will increase when we focus on relationships paired with the belief that all students can learn.

**G1.B1** Inconsistent implementation of schoolwide behavior plan

**G1.B1.S1** All stakeholders will focus building positive relationships with students by implementing the comprehensive schoolwide behavior plan with fidelity.

### PD Opportunity 1

Collaborative Behavior Planning Meetings - FBA, Tier III Behaviors plans

#### Facilitator

CHAMPS for Lockhart - Discipline Committee

#### Participants

All Staff

#### Schedule

Biweekly, from 7/19/2016 to 6/2/2017

### PD Opportunity 2

Implementation of schoolwide character education (Words of Wisdom, PRIDE Expectations, Terrific Kid, Cougar Creed) - supported by the PBIS team and Student Services team

#### Facilitator

Discipline Committee - Character Education

#### Participants

All Staff

#### Schedule

Daily, from 8/10/2016 to 5/26/2017

### PD Opportunity 3

Implementation of CHAMPS with fidelity

#### Facilitator

Principal & Discipline Committee

#### Participants

Instructional Staff

#### Schedule

Daily, from 8/10/2016 to 5/26/2017

### PD Opportunity 4

Implementation of PBIS with fidelity

#### Facilitator

Principal, Discipline Committee

#### Participants

Instructional Staff

#### Schedule

Daily, from 8/10/2016 to 5/26/2017

**G2.** Student achievement will increase when students are consistently engaged in rigorous instruction focused on the Florida State Standards.

**G2.B3** Deeper understanding of the depth of Florida State Standards

**G2.B3.S2** Provide PD and support for teachers in implementing the Florida Standards in depth

### PD Opportunity 1

Professional Development focused on depth of standards (rigorous instruction) - "Common Core Companion"

#### Facilitator

Resource Team, Administration, and District Support

#### Participants

Instructional Staff

#### Schedule

Quarterly, from 8/10/2016 to 5/26/2017

## **PD Opportunity 2**

Instructional Coaching

### **Facilitator**

Resource Teachers, Teacher Leaders

### **Participants**

Instructional Staff

### **Schedule**

Weekly, from 8/10/2016 to 5/26/2017

## **PD Opportunity 3**

Instructional Learning Walks with Feedback

### **Facilitator**

Administration

### **Participants**

Instructional Staff

### **Schedule**

Weekly, from 8/10/2016 to 5/26/2017

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

1	G1.B1.S1.A1	Collaborative Behavior Planning Meetings - FBA, Tier III Behaviors plans	\$0.00
2	G1.B1.S1.A2	Implementation of schoolwide character education (Words of Wisdom, PRIDE Expectations, Terrific Kid, Cougar Creed) - supported by the PBIS team and Student Services team	\$0.00
3	G1.B1.S1.A3	Implementation of CHAMPS with fidelity	\$0.00
4	G1.B1.S1.A4	Implementation of PBIS with fidelity	\$0.00
5	G1.B1.S1.A5	Staff Cash	\$0.00
6	G1.B1.S1.A6	Lunch and Learn Mentoring, Check and Connect	\$0.00
7	G2.B3.S2.A1	Implement iReady to support rigorous content	\$0.00
8	G2.B3.S2.A2	Common Planning Time	\$0.00
9	G2.B3.S2.A3	Professional Development focused on depth of standards (rigorous instruction) - "Common Core Companion"	\$0.00
10	G2.B3.S2.A4	Instructional Coaching	\$0.00
11	G2.B3.S2.A5	Instructional Learning Walks with Feedback	\$0.00
<b>Total:</b>			<b>\$0.00</b>