

Polk County Public Schools

Frank E. Brigham Academy



2016-17 Schoolwide Improvement Plan

Frank E. Brigham Academy

601 AVENUE C SE, Winter Haven, FL 33880

<http://schools.polk-fl.net/brighamacademy>

School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	No	40%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	48%

School Grades History

Year	2017-18	2014-15	2013-14	2012-13
Grade	A	A*	A	A

**Informational Baseline School Grade*

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan is pending approval by the Polk County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

2016-17 DA Category and Statuses for Frank E. Brigham Academy

DA Region and RED	DA Category and Turnaround Status
Southwest -	Not In DA - N/A

I. Part I: Current School Status

A. Supportive Environment

1. School Mission and Vision

a. Provide the school's mission statement.

The mission of Brigham Academy is to ensure rigorous, relevant learning experiences that result in high achievement for all students. Students will excel in all areas of academic learning by utilizing cooperative teaching strategies, and a project-based learning approach, while focusing on high expectations and critical thinking skills.

b. Provide the school's vision statement.

It is our vision at Brigham Academy to develop each child to his or her fullest potential through both academic and personal achievement. We stress individual responsibility and citizenship, to develop tomorrow's leaders in an ever-changing global society through the promotion of Science, Technology, Engineering, and Math (STEM).

2. School Environment

a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

With a low mobility rate, students at Brigham Academy develop close bonds with teachers, staff members, administration, and their peers. Through Kagan cooperative learning strategies, students and teachers build strong collaborative teams. Teachers develop relationships with families through extra curricular activities, evening events, and partnerships in PTO, reading buddies, and bi-annual conferencing.

b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

Brigham students are welcomed on campus daily with a child care option, breakfast, opportunities to meet with teachers, visit the media center, and participate in extra-curricular morning activities, such as chorus.

During school, students are exposed to a variety of staff members, through our STEM program. They are provided with multiple opportunities to engage in problem-solving activities to meet the needs of all learning styles.

After school, students are offered after school child care, numerous extra-curricular activities, such as chess club, Hands-on Problem Solving, A-Team, Video Production, Book Club, K-Kids and Robotics.

c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

Brigham Academy participates in a Positive Behavior System schoolwide discipline program. Posters are displayed around campus reinforcing positive behavior expectations. The assistant principal, along with the guidance counselor and discipline committee, help to manage this schoolwide program and train staff members.

d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.

Brigham Academy promotes and encourages the development of positive behavior traits by focusing on the monthly Keys to Character. Each week students view and discuss the Auto B Good behavior series. In addition, students who exhibit the character trait of the month are recognized as a "Caring Bear", their photograph is taken, and their recognition is displayed in the cafeteria.

The guidance counselor provides counseling to students in need when requested by parents and/or school personnel. Students with a previous record of poor attendance are monitored by the guidance counselor and school social worker. Intervention meetings are held with parents to promote improved attendance. Students with improved attendance are rewarded with a special lunch with the school guidance counselor.

3. Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.

1. Attendance below 90 percent, regardless of whether absence is excused or a result of out-of-school suspension
2. Students who receive two or more behavior referrals
3. One or more suspensions, whether in school or out of school
4. Course failure in reading or mathematics
5. A Level 1 score on the statewide, standardized assessments in reading or mathematics

b. Provide the following data related to the school's early warning system

1. The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	1	1	2	1	5	2	0	0	0	0	0	0	0	12
One or more suspensions	0	2	0	0	2	1	0	0	0	0	0	0	0	5
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	0	6	13	0	0	0	0	0	0	0	19
Students who receive two or more behavior referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	0	0	0	0	1	1	0	0	0	0	0	0	0	2

c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

Brigham Academy's intervention strategies include the following:
Rti

After school tutoring
Behavior counseling and modification
Differentiated Instruction
Grade Recovery

B. Family and Community Engagement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

a. Will the school use its PIP to satisfy this question?

No

1. PIP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

2. Description

Brigham Academy uses a variety of means to communicate with families. We have a school website that is continuously updated to notify parents of current events. A monthly schoolwide newsletter is distributed and placed on the school's website. The principal uses the School Messenger phone system to inform parents of important information on an as needed basis. Grade levels and individual teachers send newsletters, e-mails, and communicate through agendas and phone calls. Some use the online communication Edmodo. Parents are provided access to their child's academic records through an online parent portal. Evening events are held throughout the year to highlight academics, promote literacy, and celebrate our STEM focus. In addition, to spotlight the arts program, the Art and Music department host performances throughout the school year.

2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

Brigham works diligently to develop strong relationships with the community through involvement in the Great American Teach-In. Community members volunteer with the school's Reading Buddies program to support literacy and reading for both struggling and proficient readers. Local restaurants, Beef O'Brady's and Chick Fil A host spirit nights to support the work of our school. The Garden Club of Winter Haven has been instrumental in helping to beautify our school grounds and butterfly garden. Various local businesses support the annual Brigham Bash. Our principal attends monthly Chamber of Commerce Education Committee meetings.

C. Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

1. School Leadership Team

a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Boland, Lynn	Principal
May, Lori	Assistant Principal
Andreu, LaDonna	School Counselor
Harper, Scott	Instructional Technology
Negley, Teresa	Teacher, K-12
Bailey, Ashley	Teacher, K-12
Hooker, Alyson	Teacher, K-12
Rabern, Kalen	Teacher, K-12

b. Duties

1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.

The team is made up of administrators, guidance counselor, network manager, classroom teachers and STEM resource teachers. They will meet weekly to discuss and analyze school wide data and discuss progress, as well as needed areas of intervention. The team will also monitor behavioral concerns through the positive behavior system. Team members will lead various learning communities to support areas of need pertaining to both academics and behavior.

2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.

The leadership team is developing a sustainability plan, in order to facilitate continued development of the STEM program. Grade levels will complete a needs assessment to provide the leadership team with items in need of sustaining the STEM program. Grants will be written and submitted to help offset the cost of sustaining consumable materials previously purchased with grant funds. The principal will receive requests by grade level and the assistant principal will keep an inventory of materials previously purchased and planned purchases. Items needed must meet a set criteria by the principal, in order to yield the highest student impact.

2. School Advisory Council (SAC)

a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Tim Lundquist	Business/Community
Lynn Boland	Principal
LaDonna Andreu	Education Support Employee
Carrie Spruell	Teacher
Polly Wilson	Business/Community
Carlos Unzueta	Parent
Jennifer Simpson	Parent
Niam Wang	Parent
Abdurrahim Al-Khatib	Parent
Eddy Twyford	Parent
Wendy Paulson	Teacher
Sharon Jones	Teacher
Janie Bourland	Teacher
Jim Timmons	Parent
Pam Richards	Parent
Monica Corbett	Parent
Tiffany Burns	Parent

b. Duties

1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

a. Evaluation of last year's school improvement plan

During the first SAC meeting, members share an overview of the previous year's school improvement plan using a survey generated by administration. Members comment on ideas/suggestions for improving areas noted as weaknesses or areas needing more attention. Results are shared openly during SAC meeting.

b. Development of this school improvement plan

The SAC meets to provide guidance and ideas through monthly meetings, which are then used for input with the school improvement plan. The SAC will provide input concerning parental involvement, funding, and extended learning opportunities. The SAC will solicit input from stakeholders during meetings.

c. Preparation of the school's annual budget and plan

N/A

2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.

N/A

3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

3. Literacy Leadership Team (LLT)

a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Boland, Lynn	Principal
May, Lori	Assistant Principal
Davis, Zenobia	Instructional Media
Smith, Adam	Teacher, K-12
Parrish, Renee	Other
Bailey, Ashley	Teacher, K-12
Andreu, LaDonna	School Counselor
Negley, Teresa	Teacher, K-12

b. Duties

1. Describe how the LLT or similar group promotes literacy within the school, if applicable.

The Literacy Leadership Team plays an important role in increasing reading proficiency and literacy excellence for all students. The team oversees and monitors all literacy assessments and facilitates on-going data analysis to ensure data-driven instruction is provided to all students. The principal, assistant principal, guidance counselor, and school psychologist will monitor student data and support materials in order to ensure students are in the appropriate groups which meet their specific literacy needs. The team provides staff development and modeling of research-based literacy best practices. The team works together to increase student motivation, engagement, and achievement levels in reading and writing through working with students and teachers.

D. Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

Teachers will be provided with daily grade level common planning time to foster grade level cohesiveness. In addition, teachers will work together on STEM Teams to ensure components of the program are embedded in daily instruction while also meeting to the cognitive complexity of Florida Standards and the innovative ideals of Magnet Standards.

2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

Polk County Public Schools is always looking for highly qualified, certified teachers to teach our students. The method of recruitment is defined based on the need. Polk County Public Schools District brings to us thousands of highly qualified applicants. One of our recruitment strategies is our partnership with State and private colleges and universities. We welcome university and college interns and field study students to our district not only from the State of Florida university system but also out of State. Annually our district participates in many university job fairs and minority and veteran job fairs.

The district supports all teachers but especially new teachers with mentoring programs. We also provide in-services and workshops. New teachers with zero years of experience are assigned a one on one mentor. This support is provided beyond the first year.

Lynn Boland, school principal, is the person responsible for retaining highly qualified teachers.

3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

School personnel are engaged in systematic mentoring, coaching, and induction programs that are consistent with the school's values and beliefs about teaching, learning, and the conditions that support learning. These programs set high expectations for all school personnel and include valid and reliable measures of performance.

Our school follows the district's mentoring program. The grade level's grade chair acts as a facilitator with new teachers to provide support with given materials and orient them with important procedures and policies that will affect them as they begin the school year. New teachers meet regularly with grade levels to address areas of concern and provide support as needed.

E. Ambitious Instruction and Learning

1. Instructional Programs and Strategies

a. Instructional Programs

1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.

Brigham ensures its instructional programs and materials are aligned to Florida Standards by creating ongoing opportunities for teachers to unpack the Florida Standards and to plan and discuss reading and writing curriculum that aligns to the standards. These opportunities consist of weekly grade level planning times, planning sessions with special area and STEM teachers, and ongoing professional development related to the Florida Standards. These opportunities support a deeper level of comprehension. These conversations and learning opportunities also promote dialogue that can dispel misunderstandings and promote opportunities for growth in instructional practice, curriculum, and the standards.

b. Instructional Strategies

1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.

Brigham Academy uses the MTSS process, the use of tutorials, the use of intensive reading, or the use of small group instruction to meet the diverse needs of all students. Brigham ensures every teacher contributes to literacy improvement of every student by:

- Holding meetings on a regular basis to make decisions about literacy instruction in the school. Student data is analyzed and compared to expectations.
- Utilizing a balanced literacy approach that includes whole group, small group and one-on-one instruction based on student needs.
- Creating a schedule with an uninterrupted 120 minute reading block and a 90 minute math block.
- Providing instruction based on student needs.
- Providing instruction aligned with the Florida Standards for their grade level.
- Providing resources to support instruction (extensive classroom libraries, texts to support units of study, leveled books for small group instruction).

- Administering assessments which measure instructed standards.
- Monitoring progress at the class and grade level
- Conducting data chats with students
- Creating units of study based on current data
- Choosing methods of instruction based on the needs of students (modeled, guided practice, inquiry, 5E model of instruction).

2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year: 1,920

After School Tutoring for at risk students (pending funding)

Strategy Rationale

To provide enhanced and small group intensive instruction to those greatest in need.

Strategy Purpose(s)

- Core Academic Instruction
- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Boland, Lynn, lynn.boland@polk-fl.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

FAIR data, STAR K-2 Literacy, Reading Wonders Assessments results, IBTP data, and MTSS information

2. Student Transition and Readiness

a. PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.

All members of the school staff participate in collaborative learning communities that meet both informally and formally on a regular schedule. Collaboration occurs across grade levels and content areas. Staff members implement a formal process that promotes productive discussion about student learning. School personnel can clearly link collaboration to improvement results in instructional practice and student performance.

b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.

2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.

3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.

4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.

II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

A. Problem Identification

1. Data to Support Problem Identification

b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

C. Strategic Goals

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** Teacher will create a supportive environment to include openinees, respect and rapport in the classroom.
- G2.** Teachers will design and deliver instruction that is highly engaging and promotes higher order thinking and discussions.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. Teacher will create a supportive environment to include openinees, respect and rapport in the classroom. 1a

G087098

Targets Supported 1b

Indicator	Annual Target
-----------	---------------

Targeted Barriers to Achieving the Goal 3

- Unsatisfactory method of tracking misconduct

Resources Available to Help Reduce or Eliminate the Barriers 2

- PBIS Plan
- Code of Conduct
-

Plan to Monitor Progress Toward G1. 8

Administration will monitor referral data.

Person Responsible

Lori May

Schedule

Monthly, from 10/19/2016 to 6/2/2017

Evidence of Completion

Referral Data

G2. Teachers will design and deliver instruction that is highly engaging and promotes higher order thinking and discussions. 1a

G087099

Targets Supported 1b

Indicator	Annual Target
FCAT 2.0 Science Proficiency	80.0
FSA ELA Achievement	80.0
FSA Mathematics Achievement	80.0

Targeted Barriers to Achieving the Goal 3

- Limited experiences with the 5E Model of Instruction

Resources Available to Help Reduce or Eliminate the Barriers 2

- Moodle-samples of 5E lesson plans.
- Science STEM Lab integrating hands-on learning experiences.
- Math STEM Lab integrating hands-on materials.
- Engineering STEM Lab integrating hands-on materials.
- Differentiated Instruction
- TLC Teachers

Plan to Monitor Progress Toward G2. 8

IBTP and State Assessments (FSA and SSA)

Person Responsible

Lynn Boland

Schedule

Monthly, from 8/29/2016 to 6/2/2017

Evidence of Completion

Grades, classroom walkthroughs, lesson plans, documented data tracking, progress monitoring, student work samples, and data analysis

Action Plan for Improvement


For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

 = Problem Solving Step  S123456 = Quick Key

G1. Teacher will create a supportive environment to include openinees, respect and rapport in the classroom.

1

 G087098

G1.B3 Unsatisfactory method of tracking misconduct 2

 B231573

G1.B3.S1 Teachers will track student misconduct using a Classroom Behavior Tracking Form. 4

 S244291

Strategy Rationale

This strategy will assist teachers in isolating problem areas within the classroom.

Action Step 1 5

Administration with work with the PBIS Team to create a behavior tracking form.

Person Responsible

Lori May

Schedule

On 9/2/2016

Evidence of Completion

Tracking Form

Action Step 2 5

Classroom Behavior Tracking Form will be shared with staff during a PLC.

Person Responsible

Lori May

Schedule

Monthly, from 9/6/2016 to 9/6/2016

Evidence of Completion

PLC Sign-in Sheet

Action Step 3 5

Teachers will utilize the Classroom Behavior Tracking Form to monitor student behavior.

Person Responsible

Lori May

Schedule

Daily, from 9/12/2016 to 6/2/2017

Evidence of Completion

Completed Tracking Form

Plan to Monitor Fidelity of Implementation of G1.B3.S1 6

Administration will meet with teachers to review and discuss data throughout the year.

Person Responsible

Lori May

Schedule

Monthly, from 10/19/2016 to 5/16/2017

Evidence of Completion

Data Chat Sign-in Sheets, Completed Classroom Behavior Tracking Forms and Referral Data

Plan to Monitor Effectiveness of Implementation of G1.B3.S1 7

Administration will meet with teachers to review and discuss data throughout the year.

Person Responsible

Lori May

Schedule

Monthly, from 10/19/2016 to 5/16/2017

Evidence of Completion

Referral Data


G2. Teachers will design and deliver instruction that is highly engaging and promotes higher order thinking and discussions. 1

 G087099

G2.B1 Limited experiences with the 5E Model of Instruction 2

 B231574

G2.B1.S1 Teachers will receive Professional Development focused on the 5E Model of Instruction. Also, the leadership team will monitor classroom instruction to support and mentor teachers as they work towards mastery of the 5E Model of Instruction. 4

 S244292

Strategy Rationale

In order for teachers to successfully implement the 5E Model, they need quality training, time to cultivate and support provided through authentic feedback by members of the Leadership Team.

Action Step 1 5

Teachers will receive Professional Development on the 5E Model of Instruction.

Person Responsible

Kalen Rabern

Schedule

Monthly, from 8/12/2016 to 5/24/2017

Evidence of Completion

Evidence of this professional development will be found in teacher lesson plans.

Action Step 2 5

Leadership Team will maintain a schedule of classroom visits to observe and support teachers as they work through the 5E Model of Instruction.

Person Responsible

Lynn Boland

Schedule

Weekly, from 8/29/2016 to 6/2/2017

Evidence of Completion

Evidence of this action will be documented through a visitation schedule and observation notes.

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

The Leadership Team will monitor implementation of the 5E Model of Instruction through classroom visits. The Assistant Principal will review and provide feedback on 5E lesson plans.

Person Responsible

Lynn Boland

Schedule

Weekly, from 8/29/2016 to 6/2/2017

Evidence of Completion

Evidence will be found through observation notes and lesson plan documentation.

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

To monitor and support effective implementation of the 5E Model of Instruction, the leadership team will monitor and support teachers through scheduled classroom visits and working through the coaching cycle.

Person Responsible

Lynn Boland

Schedule

Weekly, from 8/29/2016 to 6/2/2017

Evidence of Completion

Evidence will be collected through classroom visitation schedule, observational notes and lesson plan documentation.

IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
2017					
G1.B3.S1.A1 A316325	Administration with work with the PBIS Team to create a behavior tracking form.	May, Lori	8/15/2016	Tracking Form	9/2/2016 one-time
G1.B3.S1.A2 A316326	Classroom Behavior Tracking Form will be shared with staff during a PLC.	May, Lori	9/6/2016	PLC Sign-in Sheet	9/6/2016 monthly
G1.B3.S1.MA1 M328259	Administration will meet with teachers to review and discuss data throughout the year.	May, Lori	10/19/2016	Referral Data	5/16/2017 monthly
G1.B3.S1.MA1 M328260	Administration will meet with teachers to review and discuss data throughout the year.	May, Lori	10/19/2016	Data Chat Sign-in Sheets, Completed Classroom Behavior Tracking Forms and Referral Data	5/16/2017 monthly
G2.B1.S1.A1 A316328	Teachers will receive Professional Development on the 5E Model of Instruction.	Rabern, Kalen	8/12/2016	Evidence of this professional development will be found in teacher lesson plans.	5/24/2017 monthly
G1.MA1 M328261	Administration will monitor referral data.	May, Lori	10/19/2016	Referral Data	6/2/2017 monthly
G2.MA1 M328264	IBTP and State Assessments (FSA and SSA)	Boland, Lynn	8/29/2016	Grades, classroom walkthroughs, lesson plans, documented data tracking, progress monitoring, student work samples, and data analysis	6/2/2017 monthly
G1.B3.S1.A3 A316327	Teachers will utilize the Classroom Behavior Tracking Form to monitor student behavior.	May, Lori	9/12/2016	Completed Tracking Form	6/2/2017 daily
G2.B1.S1.MA1 M328262	To monitor and support effective implementation of the 5E Model of Instruction, the leadership team...	Boland, Lynn	8/29/2016	Evidence will be collected through classroom visitation schedule, observational notes and lesson plan documentation.	6/2/2017 weekly
G2.B1.S1.MA1 M328263	The Leadership Team will monitor implementation of the 5E Model of Instruction through classroom...	Boland, Lynn	8/29/2016	Evidence will be found through observation notes and lesson plan documentation.	6/2/2017 weekly
G2.B1.S1.A2 A316329	Leadership Team will maintain a schedule of classroom visits to observe and support teachers as...	Boland, Lynn	8/29/2016	Evidence of this action will be documented through a visitation schedule and observation notes.	6/2/2017 weekly

V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G2. Teachers will design and deliver instruction that is highly engaging and promotes higher order thinking and discussions.

G2.B1 Limited experiences with the 5E Model of Instruction

G2.B1.S1 Teachers will receive Professional Development focused on the 5E Model of Instruction. Also, the leadership team will monitor classroom instruction to support and mentor teachers as they work towards mastery of the 5E Model of Instruction.

PD Opportunity 1

Teachers will receive Professional Development on the 5E Model of Instruction.

Facilitator

Math / Science TLCs and School Leadership Team

Participants

All Classroom Teachers

Schedule

Monthly, from 8/12/2016 to 5/24/2017

VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

VII. Budget

1	G1.B3.S1.A1	Administration with work with the PBIS Team to create a behavior tracking form.	\$0.00
2	G1.B3.S1.A2	Classroom Behavior Tracking Form will be shared with staff during a PLC.	\$0.00
3	G1.B3.S1.A3	Teachers will utilize the Classroom Behavior Tracking Form to monitor student behavior.	\$0.00
4	G2.B1.S1.A1	Teachers will receive Professional Development on the 5E Model of Instruction.	\$0.00
5	G2.B1.S1.A2	Leadership Team will maintain a schedule of classroom visits to observe and support teachers as they work through the 5E Model of Instruction.	\$0.00
Total:			\$0.00