

Martin County School District

Crystal Lake Elementary School



2016-17 Schoolwide Improvement Plan

Crystal Lake Elementary School

2095 SW 96TH ST, Stuart, FL 34997

martinschools.org/o/cles

School Demographics

| | | |
|---|-------------------------------|---|
| School Type and Grades Served (per MSID File) | 2015-16 Title I School | 2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3) |
| Elementary School PK-5 | No | 43% |
| Primary Service Type (per MSID File) | Charter School | 2018-19 Minority Rate (Reported as Non-white on Survey 2) |
| K-12 General Education | No | 26% |

School Grades History

| Year | 2015-16 | 2014-15 | 2013-14 | 2012-13 |
|-------|---------|---------|---------|---------|
| Grade | C | A* | A | B |

**Informational Baseline School Grade*

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan was approved by the Martin County School Board on 11/15/2016.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

2016-17 DA Category and Statuses for Crystal Lake Elementary School

| DA Region and RED | DA Category and Turnaround Status |
|--|-----------------------------------|
| Southeast - LaShawn Russ-Porterfield | Not In DA - N/A |

I. Part I: Current School Status

A. Supportive Environment

1. School Mission and Vision

a. Provide the school's mission statement.

In partnership with families and the community, our mission is to equip students with the skills and knowledge necessary to become responsible citizens through comprehensive learning experiences and innovative environments that extend beyond traditional walls.

b. Provide the school's vision statement.

Our vision is to inspire children to think critically, learn creatively, and exceed expectations of the future.

2. School Environment

a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Administration greets new parents throughout the summer and encourage involvement. Previous schools are contacted and records requested. This information is used to place students and share with teachers. Students are placed with teachers who will match the needs the students and promote a positive relationship to maximize learning.

Teachers implement circle time and additional opportunities for students to talk about themselves. Teachers use this information to create pairs and or small groupings during lessons. Teachers welcome students as they walk into the classroom and provide communication for parents on positive accomplishments.

b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

Positive Behavior Intervention Support (PBiS) program promotes a school community with common school wide expectations. In addition:

Regular news videos promoting expectations as well as classroom lessons.

Teachers will address behaviors individually and as a group.

Students will earn Hawk bucks to participate in monthly school events.

Students are positively greeted throughout campus by staff and offered assistance as needed. Staff provide additional support to students who are at risk through check in check out and other types of positive interaction.

c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

Positive Behavior Intervention Support (PBiS) program promotes a school community with common school wide expectations. In addition:

Regular news videos promoting expectations as well as classroom lessons.

PBiS cafeteria expectations are posted so students can see. They are referred to when addressing students.

Teachers will address behaviors individually and as a group.
Students will earn Hawk bucks to participate in monthly school events.
Cafeteria expectations will be address with weekly rewards.
4th/5th grade classes created constitutions to include behavior expectations.
Grades K-3 created classroom rules/expectations
Provide trainings and rewards for teachers/staff as needed
2015-2016 Bus drivers received training, Hawks tickets and rewards for reinforcing PBiS on the bus.

d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.

Positive Behavior Intervention Support (PBiS) program promotes a school community with common school wide expectations. In addition:
Regular news videos promoting expectations as well as classroom lessons.
Teachers will address behaviors individually and as a group.
Students will earn Hawk bucks to participate in monthly school events.
Cafeteria expectations will be address with weekly rewards.
4th/5th grade classes created constitutions to include behavior expectations.
Grades K-3 created classroom rules/expectations.
Provide trainings and rewards for teachers/staff.

Guidance Counselor will:
Plan monthly lessons and also target areas as needed
Small group counseling sessions
Bullying Awareness.prevention

Tykes and Teens will:
Communicates with parents
Counsels with students

Hospice: High Hopes small groups sessions available after school

DARE Officer
Drug awareness education
Support students and staff as needed

Select Support staff/teachers
Check in check out with specific students to provide encouragement

3. Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.

ATTENDANCE:

Crystal Lake Elementary's administration partnered with our Positive Behavior Intervention Support Team (PBiS) is focusing on improving student attendance including tardies and early sign outs as they all result in lost minutes of learning for the student. Monthly, review data to locate any possible trends regarding absences as well as tardies and early dismissal of students.

When absences, tardies, or early sign outs occur we will follow these steps:

1. Teachers who have a student absent, tardy, or signed out early two times will make contact with

parents and document that conversation.

2. Teachers will continue to monitor those students and if there is a second time of two occurrences, they will make contact a second time with parents.
3. Students who have additional absences, tardies, or are signed out early beyond those events will be contacted by guidance counselor and/or administration and a conference will be set with parent/guardian and a contract between the school and family will be written. This contract will be monitored by the Assistant Principal.
4. The Assistant Principal or principal will contact the MCSD Truancy Officer assigned to CLE for additional support beyond the contract.

ACADEMICS:

Collaborative Learning Teams will review student data using common formative and summative assessments. Interventions will be designed and implemented to address areas of proficiency deficiencies.

b. Provide the following data related to the school's early warning system

1. The number of students by grade level that exhibit each early warning indicator:

| Indicator | Grade Level | | | | | | | | | | | | Total | |
|---------------------------------|-------------|---|---|---|----|----|---|---|---|---|----|----|-------|----|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 |
| Attendance below 90 percent | 4 | 4 | 6 | 7 | 7 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 34 |
| One or more suspensions | 0 | 2 | 0 | 0 | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| Course failure in ELA or Math | 0 | 0 | 0 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| Level 1 on statewide assessment | 0 | 0 | 0 | 6 | 11 | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 36 |

The number of students identified by the system as exhibiting two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | Total | |
|--|-------------|---|---|---|---|---|---|---|---|---|----|----|-------|----|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | 12 |
| Students exhibiting two or more indicators | 0 | 0 | 0 | 6 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |

c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

ATTENDANCE:

Crystal Lake Elementary is focusing on attendance with an aggressive yet positive approach. We have created a system of more frequent communication between the school and family regarding concerns of lost instructional time. Additionally, as part of the Positive Behavior Intervention Support (PBIS) Team, our school is focusing on recognizing students who are maintaining acceptable attendance patterns during our monthly celebrations that are focused on our school-wide expectations.

ACADEMICS:

Utilizing specific details from student assessment reports, combined with monthly progress monitoring data, struggling students have been provided academic learning goals to assist with providing academic growth opportunities. Teachers will support learning opportunities by strategically planning and instructing in small groups using a variety of teaching methods to assist those students with gaps of knowledge in Reading (ELA), Writing (ELA), Math, and Science.

SUSPENSIONS:

The PBIS team monitors referral data as well as minor behavior occurrences. The information collected from minor and major reporting is analyzed by location, grade level, time of day, incident, gender, and broken expectation. Through analyzing, if any trend is noticeable, further discussion occurs and is centered around discovering possibly triggers as well as solutions that can be put in place to prevent future occurrences. If it is discovered that a referral (minor or major) is happening for a repeat offender; parent contact is made via phone or in person and a behavior plan is drafted and implemented. The teacher, supported by administration and student services will monitor the behavior plan.

B. Family and Community Engagement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

a. Will the school use its PIP to satisfy this question?

No

1. PIP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

2. Description

100% of families/guardians will participate in at least one event at Crystal Lake Elementary during the 2015-16 school year.-

2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

Local businesses become business partners. They provide donations to support students and teachers. (i.e. classroom supplies, clothing, donations to encourage attendance for students and staff.)

The Education Foundation of Martin County provided opportunities for teachers to get funding for projects and classroom materials. On occasion, the foundation provides funding for professional development opportunities.

Work with local churches and organizations to supply school supplies, food and clothing.

C. Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

1. School Leadership Team

a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

| Name | Title |
|--------------------|---------------------|
| Watkins, Brenda | Principal |
| Elliott, Trisha | Assistant Principal |
| Kennard, Christa | Teacher, K-12 |
| Boggs, Joni | Instructional Coach |
| Erato, Jennifer | School Counselor |
| Vigil, Gina | Teacher, ESE |
| DeSantis, Kimberly | Instructional Coach |

b. Duties

1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.

The Leadership Team consists of principal, assistant principal, Literacy Coach, IPS Coach and Guidance Counselor. Data and strategies are reviewed to make decisions on students and teachers needing additional support. Administration will attend CLT meetings. Teachers are responsible for bringing data to meetings to address future steps in student learning.

2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.

The Leadership Team will focus meetings around one question: How do we develop and maintain a problem solving system that will promote student achievement and best instructional practice? The team meets weekly to engage in the following activities: review screening data and align with instructional decisions; review progress monitoring data at the grade level and classroom level to identify students who are meeting/ exceeding benchmarks, at moderate risk or at high risk for not meeting benchmarks. Based on this information, the team will identify professional development, resources, and support to teachers to make sure individual student needs are being met. The team will also collaborate regularly, problem solve, share effective practices, evaluate implementation, and make decisions. The team will also facilitate the process of building consensus, increasing infrastructure, and making decisions about implementation.

Crystal Lake Elementary School coordinates and integrates all federal, state, and local programs that impact the school:

- Implements research-based resources funded by federal and local funds.
- The Comprehensive Needs Assessment considers student academic needs as well as staff development data that addresses the priorities established for Title III, Migrant, and Title I programs. (This example is for Title I schools only)
- School Improvement Plan objectives reflect the research-based strategies with a focus on achieving state and district priorities.
- Input from the Pre-K programs is obtained by the school and district and is included in the transition plan.
- Partnerships are established.
- With coordination and scheduling of instructional programs.
- With implementation of parent information programs.
- Brochures and referrals for parent and student support from the guidance department, school nurse and other school and district personnel.

2. School Advisory Council (SAC)

a. Membership

Identify the name and stakeholder group for each member of the SAC.:

| Name | Stakeholder Group |
|-------------------|----------------------------|
| | Parent |
| Brenda Watkins | Principal |
| Jamie Dowd | Parent |
| Craig Quarles | Business/Community |
| Susan Zimmerman | Business/Community |
| Michelle Baughman | Teacher |
| Rebecca Gonzales | Teacher |
| Joni Boggs | Education Support Employee |
| Diana Brady | Parent |
| Sarah Gast | Teacher |
| Dawn Greenlees | Parent |
| Ashley McElligott | Parent |
| Daniel Palmer | Parent |
| Karina Seminario | Parent |
| Jana Solomon | Teacher |
| Victoria Wells | Teacher |

b. Duties

1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

a. Evaluation of last year's school improvement plan

SIP committees used FSA and iReady for reading and math scores, Fountas & Pinnell running record scores and district science benchmark scores when designing strategies for this plan. This information was used help target areas that still need improvement. School improvement teams shared activities implemented and suggestions for the next school year.

b. Development of this school improvement plan

The purpose of a SAC is to assist in the preparation and evaluation (developing and evaluating) of the results of the school improvement plan and to assist the principal with the annual school budget.

c. Preparation of the school's annual budget and plan

The school budget is determined at the district level. The SAC helps determine the school's discretionary budget and SAC budget.

2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.

School Improvement fund requests must all be reviewed and voted upon by SAC members. These funds may be expended only on programs or projects that are directly related to School Improvement. Such funds are recommended to benefit larger groups of students so that as many students as possible are benefiting.

3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

3. Literacy Leadership Team (LLT)

a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

| Name | Title |
|-------------------|---------------------|
| Watkins, Brenda | Principal |
| Elliott, Trisha | Assistant Principal |
| Boggs, Joni | Instructional Coach |
| Martin, Elizabeth | Instructional Media |
| Kowalski, Lauren | Teacher, K-12 |
| Grauer, Crystal | Teacher, K-12 |
| Towell, Jennifer | Teacher, K-12 |
| Kennard, Christa | Teacher, K-12 |
| Mull, Lori | Teacher, K-12 |
| Leas, Rodman | Teacher, K-12 |
| Brown, Terri | Teacher, K-12 |

b. Duties

1. Describe how the LLT or similar group promotes literacy within the school, if applicable.

The LLT will be focused on analyzing current student data (F & P running records, assessments, iReady, district benchmarks and state assessments) to ensure instruction is aligned with highly effective instructional strategies and best practices as well as student needs. Our focus this year will continue on balanced literacy and scoring running records with fidelity and making instructional decisions based on results.

The team will monitor the school improvement plan ELA strategies to continue in the support of balanced literacy and best teaching practices to prepare students for state assessments.

D. Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

All teachers have a common grade level planning. They are encouraged to share ideas during staff meetings and CLTs. Their input is solicited whenever possible to give ownership. Teachers share ideas with each other and team members. They are supported when they want to visit other teachers and schools.

In addition, our school has created a partnership with another school to foster a positive working relationship with teachers and sharing ideas.

2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

Administration will:

Provide new teachers to the county with a mentor.

Encourage attendance at the district's Teachers Mentoring Teachers program

Offer on-going opportunities for professional growth

Monitor certification/endorsement needs and notify teachers of opportunities to complete

Veteran teachers are encouraged to become model/mentor classroom teachers to offer support throughout school and district.

3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

Each teacher new to the district is assigned a veteran teacher, preferably within their grade level or certification area to serve as their mentor for the year. Administration will continue to meet and provide support to new teachers in school/district policies and procedures.

Monthly meetings/trainings called "New to the Nest" have been created to help provide support to new teachers and any teacher needing additional training on Focus, Promethean Boards, iREady, Standards based grading, iObservation, instructional practices and more. New teachers are encouraged to share what additional training they need.

E. Ambitious Instruction and Learning

1. Instructional Programs and Strategies

a. Instructional Programs

1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.

Teachers will be provided with FSA item specs. Additionally, they will take a sample FSA and share concerns and thoughts. The school district instructional coordinators have provided instructional resources on district webpages and teachers will continue to use CPALMS.

The Leadership Team will review student data and direction for future goals. Grade level CLTs will allow teachers to compare students work and teaching strategies.

b. Instructional Strategies

1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.

Data is reviewed biweekly by teachers, coaches, and administration during CLT's. Coaches support teachers with instructional decision-making to ensure that differentiation occurs within classrooms to meet the needs of all learners. Coaches reviewed data with teachers, collaborated to create groups, and supported instruction for the students in and outside of the classroom. These groups were formed for reading and math.

2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year:

Strategy Rationale

Strategy Purpose(s)

""

Person(s) responsible for monitoring implementation of the strategy

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

2. Student Transition and Readiness

a. PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.

Crystal Lake provides a Kindergarten tour every year for incoming Kindergarten students. This tour involves both parents and students and includes an observation of the Kindergarten classrooms. Local pre-schools are notified of the event and flyers are sent to invite parents and children of Kindergarten age to our school.

Kindergarten teachers assist incoming students on Kindergarten readiness skills one week prior to the start of school to assist in developing heterogeneous classes and to provide teachers data to differentiate instruction for their incoming students.

b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.

2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.

3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.

4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.

II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

A. Problem Identification

1. Data to Support Problem Identification

b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

C. Strategic Goals

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step **S123456** = Quick Key

Strategic Goals Summary

- G1.** The percentage of students scoring at level 3 or above in Science will increase.
- G2.** The number of activities for Parents to become involved at Crystal Lake will increase.
- G3.** Increase number of students scoring proficiency on FSA ELA writing.
- G4.** Increase the percentage of students scoring at proficiency on state ELA assessment.
- G5.** Increase the percentage of students scoring proficiency on FSA Math.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. The percentage of students scoring at level 3 or above in Science will increase. 1a

G087220

Targets Supported 1b

| Indicator | Annual Target |
|------------------------------|---------------|
| FCAT 2.0 Science Proficiency | 73.0 |

Targeted Barriers to Achieving the Goal 3

- Teachers need ongoing training and resources for Project-based Learning/Science structure and development.
- New teachers and teachers teaching new grade levels need training using STEMscopes and identifying resources.
- Teachers need to gain deeper understanding of teaching science with increased rigor and addressing cognitive complexity in questioning.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Increase Project-based Learning and STEM activities for students to explore real-world problems.
- District Science Coordinator to provide professional development on effective science strategies.
- Increase students' access to exploration and scientific experiences in the real world.
- CPALMs, Science standards frameworks

Plan to Monitor Progress Toward G1. 8

Analyze common assessment and benchmark assessments for student growth.

Person Responsible

Brenda Watkins

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

District benchmark results, lesson plans, observations

G2. The number of activities for Parents to become involved at Crystal Lake will increase. 1a

G087221

Targets Supported 1b

| Indicator | Annual Target |
|-------------------------------|---------------|
| 5Es Score: Parent Involvement | 5.0 |

Targeted Barriers to Achieving the Goal 3

- Communication of Activities and details, provide and share information with parents on hot topics (math, writing, reading, STEM, Art, etc.).
- Parent attendance school related activities declines as the year progresses.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Watch DOGS, SIP Goal, PTA, SAC, Parental interest

Plan to Monitor Progress Toward G2. 8

Monitor sign in rosters.

Person Responsible

Lisa Sprott

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Sign in rosters and exit tickets will be used to monitor attendance and participation.

G3. Increase number of students scoring proficiency on FSA ELA writing. 1a

G087222

Targets Supported 1b

| Indicator | Annual Target |
|-------------------------|---------------|
| FAA Writing Proficiency | 44.0 |

Targeted Barriers to Achieving the Goal 3

- Professional development in writing
- Need more writing resources for teacher instruction

Resources Available to Help Reduce or Eliminate the Barriers 2

- District Writers Workshop trainings
- Florida Standards test item specs and writing rubrics
- Writers Workshop lessons
- Professional Development

Plan to Monitor Progress Toward G3. 8

Writing scores on FSA ELA writing will increase.

Person Responsible

Brenda Watkins

Schedule

On 5/26/2017

Evidence of Completion

FSA ELA writing scores

G4. Increase the percentage of students scoring at proficiency on state ELA assessment. 1a

G087223

Targets Supported 1b

| Indicator | Annual Target |
|------------------------------|---------------|
| AMO Reading - SWD | |
| AMO Reading - ED | |
| AMO Reading - ELL | |
| AMO Reading - All Students | |
| ELA/Reading Gains | 87.0 |
| AMO Reading - Hispanic | |
| ELA/Reading Lowest 25% Gains | 70.0 |

Targeted Barriers to Achieving the Goal 3

- Teachers need deeper understanding and experience with the integration and knowledge of FSA ELA.
- Instructional Staff needs more support in vocabulary instruction, interventions, and words their way (WTW).
- Teachers need resources and training to support core instruction, helping struggling students and enrichment.
- Teachers need a better understanding about SBG and how it relates to Florida Standards.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Literacy Coach is available to model lessons and provide resources for instructional staff. Literacy Coach will provide multiple training opportunities centered around guided reading, workshop, WTW, strategy lessons, word study, and small group instruction. Unwrapped ELA standards are available on the district website. Standards-based grading (SBG) and assessment guides are in place for K-5.

Plan to Monitor Progress Toward G4. 8

Use progressing monitoring tools.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

iReady, F& P running records, FSA ELA results

G5. Increase the percentage of students scoring proficiency on FSA Math. 1a

G087224

Targets Supported 1b

| Indicator | Annual Target |
|-------------------------|---------------|
| AMO Math - ED | 68.0 |
| AMO Math - ELL | 77.0 |
| AMO Math - SWD | 66.0 |
| AMO Math - All Students | 81.0 |
| Math Gains | 88.0 |
| Math Lowest 25% Gains | 94.0 |
| AMO Math - Hispanic | 74.0 |

Targeted Barriers to Achieving the Goal 3

- Students' limited exposure to math in the real-world.
- Teachers need time to acquire deeper understanding of teaching Florida Standards (both content and process standards) with increased academic rigor.
- Teacher understanding of FSA and assessment specs.
- Lower performing students need more differentiated instruction.

Resources Available to Help Reduce or Eliminate the Barriers 2

- The percentage of students scoring proficiency in math will increase.

Plan to Monitor Progress Toward G5. 8

Analyze iReady, Formative and Summative assessment data.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

All data will be used to determine progress toward target.

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key

G1. The percentage of students scoring at level 3 or above in Science will increase. **1**

 G087220

G1.B1 Teachers need ongoing training and resources for Project-based Learning/Science structure and development. **2**

 B231838

G1.B1.S1 Provide Science training opportunities for staff members. **4**

 S244617

Strategy Rationale

Teacher need training in order to integrate subject areas.

Action Step 1 **5**

Continue to provide Science/CPALMS/Frameworks training.

Person Responsible

Trisha Elliott

Schedule

Every 2 Months, from 8/15/2016 to 5/26/2017

Evidence of Completion

Conference schedule/notes

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Science team will provide feedback to and from grade level groups on implementation of science activities.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Science meeting notes on grade level check in of implementation; artifacts collected by science team members

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Science team members will collect artifacts and provide feedback to staff on science activities that are grade level appropriate. Science team will conduct professional development with grade level representatives to ensure fidelity of implementation.

Person Responsible

Trisha Elliott


Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Science team meeting notes and artifacts of activities implemented at each grade level.

G1.B2 New teachers and teachers teaching new grade levels need training using STEMscopes and identifying resources. 2

 B231839

G1.B2.S1 Provide opportunities for new teachers to receive information or training by veteran teachers and district personnel. 4

 S244618

Strategy Rationale

If new teachers are trained, they will be better able to implement strategies to increase test scores.

Action Step 1 5

Continue using New to the Nest training on STEMscopes, how to access resources on G drive.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Meeting notes, agenda, sign in roster

Plan to Monitor Fidelity of Implementation of G1.B2.S1 6

Review new teacher reflection log.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Reflection notes and journal

Plan to Monitor Effectiveness of Implementation of G1.B2.S1 7

Analyze data from benchmarks, CFA's.

Person Responsible

Trisha Elliott


Schedule

On 5/26/2017


Evidence of Completion

Benchmark data

G1.B3 Teachers need to gain deeper understanding of teaching science with increased rigor and addressing cognitive complexity in questioning. 2

 B231840

G1.B3.S1 Science staff training: further training/guidance using workshops and conferences. 4

 S244619

Strategy Rationale

Teacher turnover requires ongoing science training. Additionally, teachers need more strategies for science implementation.

Action Step 1 5

Teachers will plan implementation/revision of STEM labs, shared scales for science benchmarks.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Classroom observations, rubrics/scales, student feedback

Plan to Monitor Fidelity of Implementation of G1.B3.S1 6

Implementation of STEM activities

Person Responsible

Brenda Watkins

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observations, lesson plans, science journals

Plan to Monitor Effectiveness of Implementation of G1.B3.S1 7

Monitor science benchmark results, lesson plans, CFA's, observations

Person Responsible

Brenda Watkins

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observations, district science benchmark, science journals, CFA's

G2. The number of activities for Parents to become involved at Crystal Lake will increase. 1

G087221

G2.B1 Communication of Activities and details, provide and share information with parents on hot topics (math, writing, reading, STEM, Art, etc.). 2

B231841

G2.B1.S1 Provide information in Monthly Newsletter going home to parents, websites, social media, phone calls, emails. 4

S244620

Strategy Rationale

Parents need information given to them in a variety of methods.

Action Step 1 5

Continue using monthly News Letter; website, social media, phone messages, and emails.

Person Responsible

Lisa Sprott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Newsletters, script from phone messages, website, emails

Action Step 2 5

PTA will have teacher representatives to increase communication between PTA and teachers..

Person Responsible

Brenda Watkins

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Minutes from PTA meetings

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Monitor for increase in parent involvement.

Person Responsible

Lisa Sprott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observation, sign in rosters

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Parents will give input into programs.

Person Responsible

Lisa Sprott


Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Surveys, sign in rosters, pictures

G2.B2 Parent attendance school related activities declines as the year progresses. 2

 B231842

G2.B2.S1 Provide more opportunities for parents to learn about their student's academic performance.

4

 S244622

Strategy Rationale

Parents mention they feel a disconnect with changes in education.

Action Step 1 5

Invite parents to attend a Career Day.

Person Responsible

Emily Garrett

Schedule

On 4/28/2017

Evidence of Completion

Attendance sign in, activities, student writing projects

Action Step 2 5

Research/ implement a Publix evening for parents and students to attend.

Person Responsible

Andraya Coyle

Schedule

On 4/28/2017

Evidence of Completion

Attendance sign in, flyer

Action Step 3 5

Invite Parents and Community to participate in "Read to Your Sweetheart"

Person Responsible

Lisa Sprott

Schedule

On 5/26/2017

Evidence of Completion

Sign in roster

Action Step 4 5

Correspond with PTA to combine activities with PTA General meetings.

Person Responsible

Lisa Sprott

Schedule

Quarterly, from 9/9/2016 to 5/26/2017

Evidence of Completion

Sign in roster

Action Step 5 5

Conduct an evening with programs from Martin County Sheriff's Office (i.e. Cyberbullying)

Person Responsible

Jennifer Erato

Schedule

On 5/26/2017

Evidence of Completion

Pictures, news events, sign in rosters

Action Step 6 5

Research/inservice teachers are conducting student led conferences.

Person Responsible

Trisha Elliott

Schedule

Semiannually, from 9/26/2016 to 5/26/2017

Evidence of Completion

Inservice roster, implementation of student led conferences

Action Step 7 5

Parents will be invited to attend classroom/school-wide celebrations

Person Responsible

Lisa Sprott

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Action Step 8 5

Parents and students will attend a STEM night.

Person Responsible

Rebecca Dulin

Schedule

On 5/26/2017

Evidence of Completion

sign in rosters and exit surveys

Action Step 9 5

Family Art nights are scheduled quarterly and Gallery night once a year.

Person Responsible

Joelle Reynolds

Schedule

Quarterly, from 10/14/2016 to 5/26/2017

Evidence of Completion

Sign in rosters

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Parents will sign in and will be monitored.

Person Responsible

Lisa Sprott

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Sign in sheets, exit tickets

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

Parents will complete activities and complete exit tickets.

Person Responsible

Lisa Sprott

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Sign in rosters, pictures of activities, exit tickets

G3. Increase number of students scoring proficiency on FSA ELA writing. 1

G087222

G3.B1 Professional development in writing 2

B231843

G3.B1.S1 Provide professional development opportunities. 4

S244623

Strategy Rationale

Teachers have shared they need more professional development in teaching writing. Previous FSA writing scores and student writing samples reflect this need.

Action Step 1 5

Collaborate with other schools, district writing coaches, and outside PD to provide professional development strategies in writing.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Brenda Watkins, Trisha Elliott

Action Step 2 5

Administrators, Literacy Coach and teachers will participate in district writing inservices to expand implementation school-wide.

Person Responsible

Brenda Watkins

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

student writing samples, lesson plans

Action Step 3 5

Provide opportunities for teachers to visit classrooms using best practices in writing.

Person Responsible

Brenda Watkins

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observations, notes from teachers

Action Step 4 5

Continue working with teachers on standards based grading.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Scales/rubrics posted, lesson plans and Focus

Action Step 5 5

Implement regular writing prompts and reviewing data during CLT meetings.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Writing samples, meeting agendas and minutes

Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Monitor lesson plans, ERO records, student writing samples, CLT agendas and minutes.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Student progression in writing samples or lack of progression, intervention strategies, informal observation

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

Monitor student writing samples.

Person Responsible

Joni Boggs


Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Student writing samples, lesson plans

G3.B2 Need more writing resources for teacher instruction **2**

 B231844

G3.B2.S1 Provide teachers with ELA FSA Writing specs and rubrics. **4**

 S244624

Strategy Rationale

Teachers continue to implement writing standards.

Action Step 1 **5**

Provide teachers with ELA writing specs and rubrics.

Person Responsible

Brenda Watkins

Schedule

On 5/26/2017

Evidence of Completion

Scales and rubrics will be visible, lesson plans, observations, writing samples

Plan to Monitor Fidelity of Implementation of G3.B2.S1 **6**

Writing specs will be used for CLT's.

Person Responsible

Brenda Watkins

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

CLT agendas and minutes, student writing samples

Plan to Monitor Effectiveness of Implementation of G3.B2.S1 7

Discussion during CLT meetings on writing samples and interventions.

Person Responsible

Brenda Watkins

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

CLT agendas and minutes, student writing samples

G3.B2.S2 Provide Teachers resources for writing instruction. 4

 S244625

Strategy Rationale

Teachers need more resources (i.e. Units of Study for Writing).

Action Step 1 5

Purchase writing resources for teachers

Person Responsible

Brenda Watkins

Schedule

Semiannually, from 8/15/2016 to 5/26/2017

Evidence of Completion

Plan to Monitor Fidelity of Implementation of G3.B2.S2 6

Classroom observations and student writing samples will support implementation

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Student writing samples, informal and formal observations, CLT agendas and minutes

Plan to Monitor Effectiveness of Implementation of G3.B2.S2 7

Implementation will be monitored through classroom observations during writing instruction and student samples.

Person Responsible

Brenda Watkins

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Student writing samples, formal and informal observations, lesson plans

G4. Increase the percentage of students scoring at proficiency on state ELA assessment. 1

G087223

G4.B1 Teachers need deeper understanding and experience with the integration and knowledge of FSA ELA. 2

B231846

G4.B1.S1 Provide teachers with FSA ELA test item specs and inservices to implement/plan.(including CPALMS for complexity levels). 4

S244626

Strategy Rationale

New state assessment with more rigorous standards. Teachers will needs to revise teaching strategies.

Action Step 1 5

Make copies of FSA ELA test items specs, unit frameworks, and common assessments for teachers.

Person Responsible

Trisha Elliott

Schedule

On 9/16/2016

Evidence of Completion

Teachers referring to test item specs during meetings, lesson plans, PLC agendas and minutes

Plan to Monitor Fidelity of Implementation of G4.B1.S1 6

Teachers will use ELA Test item specs for planning and PLC.

Person Responsible

Brenda Watkins

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Coach's Log Evaluations in ERO Sign-in Forms

Plan to Monitor Effectiveness of Implementation of G4.B1.S1 7

Teacher will provide feedback on student progress.

Person Responsible

Brenda Watkins

Schedule

Biweekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Evaluations in ERO Teacher Feedback Student Progress

G4.B1.S2 Literacy coaches will model best instructional practices, facilitate discussions, and reflect with teachers on instructional practice. 4

S244627

Strategy Rationale

Teachers need continued support in moving forward with balanced literacy and working with struggling students.

Action Step 1 5

Literacy coach will hold open sessions for teachers to seek support.

Person Responsible

Joni Boggs

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Notes from teachers attending, ERO attendance

Plan to Monitor Fidelity of Implementation of G4.B1.S2 6

Evidence of strategies being implemented will be observed through classroom observations.

Person Responsible

Joni Boggs

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observation records, lesson plans

Plan to Monitor Effectiveness of Implementation of G4.B1.S2 7

Ongoing open sessions with the literacy coach and classroom observations will be used.

Person Responsible

Joni Boggs

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observations, lesson plans, teacher surveys

G4.B1.S3 Continue to provide balanced literacy trainings in all grade levels. 4

 S244628

Strategy Rationale

Teachers need continued support in implementing balanced literacy, scoring reading running records and using data from RRR's to plan future lessons.

Action Step 1 5

Continue to provide trainings on balanced literacy expanding into grades 3-5.

Person Responsible

Joni Boggs

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Running records, iObservation, iReady, CFA's

Plan to Monitor Fidelity of Implementation of G4.B1.S3 6

Implementation will be monitored through classroom observations and through student progress monitoring.

Person Responsible

Brenda Watkins

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

iObservation, running records, iReady scores, CFA's, lesson plans

Plan to Monitor Effectiveness of Implementation of G4.B1.S3 7

Implementation will be monitored through observations and iReady scores.

Person Responsible

Brenda Watkins

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

iObservation, running records, iReady scores, CFA's, lesson plans

G4.B1.S5 Continue to model PLC's but gradually release to teachers. 4

S244630

Strategy Rationale

CLT's are scheduled twice a week with agendas and minutes focusing on 4 essential questions of an effective CLT.

Action Step 1 5

Provide additional training and support for grade levels to take control of their own meetings.

Person Responsible

Brenda Watkins

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Meeting agendas, minutes, data, common formative assessments

Plan to Monitor Fidelity of Implementation of G4.B1.S5 6

Admin will attend CLT meetings, agendas and minutes.

Person Responsible

Brenda Watkins

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Agendas, minutes, formative assessments, student data

Plan to Monitor Effectiveness of Implementation of G4.B1.S5 7

Admin will attend meetings, collect agendas and minutes.

Person Responsible

Brenda Watkins

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Agendas, minutes, common assessments

G4.B2 Instructional Staff needs more support in vocabulary instruction, interventions, and words their way (WTW). 2

 B231847

G4.B2.S1 Continue to provide teachers with strategies for differentiated instruction. 4

 S244632

Strategy Rationale

The work has been started and needs to continue.

Action Step 1 5

Model Lessons, Professional Development/Trainings, Individual Teacher Discussions.

Person Responsible

Joni Boggs

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Coaches' Log Evaluations in ERO Sign-in Forms

Plan to Monitor Fidelity of Implementation of G4.B2.S1 6

Literacy Coach will model lessons for teachers to implement and participate in common planning for workshop implementation

Person Responsible

Joni Boggs

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Lesson plans, observations, PLC agendas and minutes

Plan to Monitor Effectiveness of Implementation of G4.B2.S1 7

Observations and lesson plan will be monitored for implementation.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Classroom observations, running records, iReady

G4.B2.S2 Continue to provide professional development in balanced literacy. 4

S244633

Strategy Rationale

The work has been started and needs to continue (Kagan resources and balanced literacy resources)

Action Step 1 5

Provide professional development for balanced literacy specifically words their way (WTW) and vocabulary.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

ERO, classroom observations

Plan to Monitor Fidelity of Implementation of G4.B2.S2 6

Implementation of balance literacy strategies in the classroom.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Classroom observations, running records

Plan to Monitor Effectiveness of Implementation of G4.B2.S2 7

Classroom observations of implementation.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Observational records, running records

G4.B3 Teachers need resources and training to support core instruction, helping struggling students and enrichment. 2

 B231848

G4.B3.S1 Teachers need more resources/texts/ 4

 S244634

Strategy Rationale

Teachers need more resources/texts.

Action Step 1 5

Teachers will be provided with resources to teach reading (leveled readers, CFA's)

Person Responsible

Joni Boggs

Schedule

Semiannually, from 8/15/2016 to 5/26/2017

Evidence of Completion

Receipts of purchase

Plan to Monitor Fidelity of Implementation of G4.B3.S1 6

Observations

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 8/26/2016

Evidence of Completion

Lesson plans, observations

Plan to Monitor Effectiveness of Implementation of G4.B3.S1 7

Observations

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Receipts, classroom observations, inventory

G4.B3.S2 Provide researched based programs and training to support struggling readers. 4

S244635

Strategy Rationale

Teachers need support in helping struggling readers.

Action Step 1 5

Purchase researched based programs to be used for interventions and enrichment.

Person Responsible

Joni Boggs

Schedule

Annually, from 8/15/2016 to 5/26/2017

Evidence of Completion

Data, MTSS monitoring

Action Step 2 5

Train teachers on using research based programs for interventions.

Person Responsible

Joni Boggs

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Lesson plans, F & P running records, iReady

Action Step 3 5

Continue to provide support for PLCs/CLTs including purchasing books for reference.

Person Responsible

Brenda Watkins

Schedule

Biweekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Evidence of checking out books and PLC/book discussion meetings, ERO, sign in rosters

Plan to Monitor Fidelity of Implementation of G4.B3.S2 6

Review intervention programs/strategies.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Teacher made documentation, MTSS notes, increase in student achievement

Plan to Monitor Fidelity of Implementation of G4.B3.S2 6

Review PLC agendas and notes.

Person Responsible

Brenda Watkins

Schedule

Biweekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Review of PLC and SBLT agendas and minutes, observations

Plan to Monitor Effectiveness of Implementation of G4.B3.S2 7

Collect and analyze F & P records, iReady, iiii data and ELA FSA results.

Person Responsible

Joni Boggs


Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

F & P running records, iReady, and ELA FSA results

G4.B4 Teachers need a better understanding about SBG and how it relates to Florida Standards. 2

 B231849

G4.B4.S1 Provide support in standards based grading. 4

 S244636

Strategy Rationale

Teachers need a better understanding of SBG and how it related to Florida Standards.

Action Step 1 5

Provide ongoing trainings and discussions on standards based grading and Florida Standards as needed.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

CLT agendas/minutes, sign in rosters, lesson plans, Focus

Action Step 2 5

Provide ELA FSA test items specs.

Person Responsible

Trisha Elliott

Schedule

On 9/23/2016

Evidence of Completion

Lesson plans and observations

Plan to Monitor Fidelity of Implementation of G4.B4.S1 6

Review and disaggregate F & P running records, iReady results, ELA FSA results; review lesson plans.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Lesson plans, F & P running records, iReady results, ELA FSA results

Plan to Monitor Effectiveness of Implementation of G4.B4.S1 7

Review and disaggregate F & P records, iReady results, ELA FSA results; review lesson plans.

Person Responsible

Joni Boggs

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Lesson plans, F & P running records, iReady results, ELA FSA results

G5. Increase the percentage of students scoring proficiency on FSA Math. 1

G087224

G5.B1 Students' limited exposure to math in the real-world. 2

B231851

G5.B1.S1 Provide opportunities for students to explore real-world math during center activities, PBLs, and for homework. 4

S244637

Strategy Rationale

To allow students to make connections in lessons to real-world application.

Action Step 1 5

Collaborative Learning Team to analyze data and determine needs in order to assist with increasing student learning gains among students who are struggling in math.

Person Responsible

Andraya Coyle

Schedule

Every 2 Months, from 9/7/2016 to 5/18/2017

Evidence of Completion

Meeting notes

Action Step 2 5

Scenarios and problems that pertain to real-world math topics will be presented for students to explore and solve.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Student work samples, lesson plans

Action Step 3 5

Increase the use of math journals for critical thinking and writing skills.

Person Responsible

Trisha Elliott

Schedule

Daily, from 9/7/2016 to 5/18/2017

Evidence of Completion

Lesson plans, student writing samples, classroom observations

Plan to Monitor Fidelity of Implementation of G5.B1.S1 6

Review student work samples and student conferences.

Person Responsible

Brenda Watkins

Schedule

On 5/18/2017

Evidence of Completion

Work samples, lesson plans, guided math group notes, iReady, response to intervention (Rtl)

Plan to Monitor Effectiveness of Implementation of G5.B1.S1 7

Analyze iReady, Formative and Summative assessment results.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Higher scores on assessments, proficiency of Rtl, iReady, lesson plans

G5.B1.S2 Provide enrichment opportunities for higher performing students. 4

S244638

Strategy Rationale

To focus teachers on also providing enrichment opportunities for higher performing students.

Action Step 1 5

Identify a 30 minute intervention time that can be used for higher performing students. Work with teachers on methods of delivery.

Person Responsible

Trisha Elliott

Schedule

Daily, from 9/7/2016 to 5/18/2017

Evidence of Completion

Lesson plans, intervention logs, reverse data dig

Plan to Monitor Fidelity of Implementation of G5.B1.S2 6

Encourage teachers switching students for remediation and enrichment during iii time.

Person Responsible

Trisha Elliott

Schedule

Weekly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Student work samples, lesson plans, CLT agendas/minutes, observations, schedule

Plan to Monitor Effectiveness of Implementation of G5.B1.S2 7

Provide higher performing students with enrichment opportunities.

Person Responsible

Trisha Elliott

Schedule

Daily, from 9/7/2016 to 5/18/2017

Evidence of Completion

iReady scores, CFA's assessments, student work samples/products, teacher toolbar

G5.B2 Teachers need time to acquire deeper understanding of teaching Florida Standards (both content and process standards) with increased academic rigor. 2

B231852

G5.B2.S1 Provide professional development opportunities to help teachers make education decisions using past state assessment results and progress monitoring results. 4

S244639

Strategy Rationale

Teachers need a better understanding with correlating data and how it relates to the FSA.

Action Step 1 5

Schedule Steve Layson to provide professional development for teachers relating to math trends, progress monitoring results, next steps and intervention strategies.

Person Responsible

Trisha Elliott

Schedule

Every 2 Months, from 9/7/2016 to 5/18/2017

Evidence of Completion

ERO sign in, lesson plans, observations, progress monitoring results

Action Step 2 5

Attend district Math PD Workshops.

Person Responsible

Andraya Coyle

Schedule

Every 2 Months, from 9/7/2016 to 5/18/2017

Evidence of Completion

ERO sign-in, implementation of strategies learned, notes

Plan to Monitor Fidelity of Implementation of G5.B2.S1 6

Monitor weekly lesson plans, meeting minutes, classroom experiences.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Lesson plans, observations of lesson delivery, CLT agenda/minutes

Plan to Monitor Effectiveness of Implementation of G5.B2.S1 7

Observe classroom lessons, iReady results, Math FSA.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Meeting minutes, lesson plans, lesson implementation

G5.B3 Teacher understanding of FSA and assessment specs. 2

 B231853

G5.B3.S1 Provide teachers with FSA math test item specs. 4

 S244640

Strategy Rationale

Teachers need to be able to understand Florida Standards and how they will be assessed.

Action Step 1 5

Make copies of FSA Math test items specs and provide to all teachers in grades 3-5 including ESE.

Person Responsible

Trisha Elliott

Schedule

On 9/16/2016

Evidence of Completion

FSA specs resource binder

Action Step 2 5

Use test items specs during CLT meetings to determine student needs and possible interventions.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 8/15/2016 to 5/26/2017

Evidence of Completion

FSA specs resource binder, CLT meeting notes

Plan to Monitor Fidelity of Implementation of G5.B3.S1 6

Review of student work samples, common assessments, lesson plans, informal observations.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Lesson plans, iReady results, student work samples, CLT agendas and minutes

Plan to Monitor Effectiveness of Implementation of G5.B3.S1 7

Review of iReady Assessment scores.

Person Responsible

Trisha Elliott

Schedule

Monthly, from 9/7/2016 to 5/18/2017

Evidence of Completion

iReady assessments, student work samples, standards mastery iReady

G5.B5 Lower performing students need more differentiated instruction. 2

 B231855

G5.B5.S1 Defined intervention time for every grade level. 4

 S244642

Strategy Rationale

To provide specific intervention time and strategies to lower performing students.

Action Step 1 5

Implement math workshop within the classroom.

Person Responsible

Trisha Elliott

Schedule

Weekly, from 9/7/2016 to 5/18/2017

Evidence of Completion

Classroom observation, lesson plans, CLT agendas/minutes

Plan to Monitor Fidelity of Implementation of G5.B5.S1 6

Implementation of differentiated math instruction.

Person Responsible

Trisha Elliott

Schedule

On 5/18/2017

Evidence of Completion

Guided math conference notes, lesson plans

Plan to Monitor Effectiveness of Implementation of G5.B5.S1 7

Analyze i-Ready testing, Formative and Summative assessments.

Person Responsible

Trisha Elliott

Schedule

On 5/18/2017

Evidence of Completion

i-Ready testing, Formative and Summative assessments results

G5.B5.S2 Implement i-Ready instruction for students in grades 3-5. 4

 S244643

Strategy Rationale

Students need basic skill practice.

Action Step 1 5

Students will complete i-Ready instruction.

Person Responsible

Trisha Elliott

Schedule

Weekly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Student response to instruction reports

Plan to Monitor Fidelity of Implementation of G5.B5.S2 6

Provide opportunities for students to have computer time to complete prescribed lessons.

Person Responsible

Trisha Elliott

Schedule

Daily, from 8/15/2016 to 5/26/2017

Evidence of Completion

Lesson plans, student response to instruction report

Plan to Monitor Effectiveness of Implementation of G5.B5.S2 7

Analyze i-Ready diagnostic, Formative and Summative assessment results.

Person Responsible

Trisha Elliott

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

Evidence of Completion

Student response to instruction report, CLT agenda/minutes, assessment records

IV. Implementation Timeline

| Source | Task, Action Step or Monitoring Activity | Who | Start Date (where applicable) | Deliverable or Evidence of Completion | Due Date/End Date |
|-------------------------|---|-----------------|-------------------------------|--|-----------------------------|
| 2017 | | | | | |
| G4.B3.S1.MA1 M329026 | Observations | Boggs, Joni | 8/15/2016 | Lesson plans, observations | 8/26/2016 monthly |
| G4.B1.S1.A1 A316754 | Make copies of FSA ELA test items specs, unit frameworks, and common assessments for teachers. | Elliott, Trisha | 8/15/2016 | Teachers referring to test item specs during meetings, lesson plans, PLC agendas and minutes | 9/16/2016 one-time |
| G5.B3.S1.A1 A316772 | Make copies of FSA Math test items specs and provide to all teachers in grades 3-5 including ESE. | Elliott, Trisha | 8/15/2016 | FSA specs resource binder | 9/16/2016 one-time |
| G4.B4.S1.A2 A316765 | Provide ELA FSA test items specs. | Elliott, Trisha | 8/15/2016 | Lesson plans and observations | 9/23/2016 one-time |
| G2.B2.S1.A1 A316738 | Invite parents to attend a Career Day. | Garrett, Emily | 9/9/2016 | Attendance sign in, activities, student writing projects | 4/28/2017 one-time |
| G2.B2.S1.A2 A316739 | Research/ implement a Publix evening for parents and students to attend. | Coyle, Andraya | 9/30/2016 | Attendance sign in, flyer | 4/28/2017 one-time |
| G5.MA1 M329045 | Analyze iReady, Formative and Summative assessment data. | Elliott, Trisha | 9/7/2016 | All data will be used to determine progress toward target. | 5/18/2017 monthly |
| G5.B1.S1.MA1 M329033 | Analyze iReady, Formative and Summative assessment results. | Elliott, Trisha | 9/7/2016 | Higher scores on assessments, proficiency of RtI, iReady, lesson plans | 5/18/2017 monthly |
| G5.B1.S1.MA1 M329034 | Review student work samples and student conferences. | Watkins, Brenda | 9/7/2016 | Work samples, lesson plans, guided math group notes, iReady, response to intervention (RtI) | 5/18/2017 one-time |
| G5.B1.S1.A1 A316766 | Collaborative Learning Team to analyze data and determine needs in order to assist with increasing... | Coyle, Andraya | 9/7/2016 | Meeting notes | 5/18/2017 every-2-months |
| G5.B1.S1.A2 A316767 | Scenarios and problems that pertain to real-world math topics will be presented for students to... | Elliott, Trisha | 9/7/2016 | Student work samples, lesson plans | 5/18/2017 monthly |
| G5.B1.S1.A3 A316768 | Increase the use of math journals for critical thinking and writing skills. | Elliott, Trisha | 9/7/2016 | Lesson plans, student writing samples, classroom observations | 5/18/2017 daily |
| G5.B2.S1.MA1 M329037 | Observe classroom lessons, iReady results, Math FSA. | Elliott, Trisha | 9/7/2016 | Meeting minutes, lesson plans, lesson implementation | 5/18/2017 monthly |
| G5.B2.S1.MA1 M329038 | Monitor weekly lesson plans, meeting minutes, classroom experiences. | Elliott, Trisha | 9/7/2016 | Lesson plans, observations of lesson delivery, CLT agenda/minutes | 5/18/2017 monthly |
| G5.B2.S1.A1 A316770 | Schedule Steve Layson to provide professional development for teachers relating to math trends,... | Elliott, Trisha | 9/7/2016 | ERO sign in, lesson plans, observations, progress monitoring results | 5/18/2017 every-2-months |
| G5.B2.S1.A2 A316771 | Attend district Math PD Workshops. | Coyle, Andraya | 9/7/2016 | ERO sign-in, implementation of strategies learned, notes | 5/18/2017 every-2-months |
| G5.B3.S1.MA1 M329039 | Review of iReady Assessment scores. | Elliott, Trisha | 9/7/2016 | iReady assessments, student work samples, standards mastery iReady | 5/18/2017 monthly |
| G5.B3.S1.MA1 M329040 | Review of student work samples, common assessments, lesson plans, informal observations. | Elliott, Trisha | 9/7/2016 | Lesson plans, iReady results, student work samples, CLT agendas and minutes | 5/18/2017 monthly |
| G5.B5.S1.MA1 M329041 | Analyze i-Ready testing, Formative and Summative assessments. | Elliott, Trisha | 9/7/2016 | i-Ready testing, Formative and Summative assessments results | 5/18/2017 one-time |
| G5.B5.S1.MA1 M329042 | Implementation of differentiated math instruction. | Elliott, Trisha | 9/7/2016 | Guided math conference notes, lesson plans | 5/18/2017 one-time |

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| Source | Task, Action Step or Monitoring Activity | Who | Start Date (where applicable) | Deliverable or Evidence of Completion | Due Date/End Date |
|-------------------------|--|-----------------|-------------------------------|--|--------------------------|
| G5.B5.S1.A1 A316774 | Implement math workshop within the classroom. | Elliott, Trisha | 9/7/2016 | Classroom observation, lesson plans, CLT agendas/minutes | 5/18/2017 weekly |
| G5.B1.S2.MA1 M329035 | Provide higher performing students with enrichment opportunities. | Elliott, Trisha | 9/7/2016 | iReady scores, CFA's assessments, student work samples/products, teacher toolbar | 5/18/2017 daily |
| G5.B1.S2.MA1 M329036 | Encourage teachers switching students for remediation and enrichment during iii time. | Elliott, Trisha | 9/7/2016 | Student work samples, lesson plans, CLT agendas/minutes, observations, schedule | 5/18/2017 weekly |
| G5.B1.S2.A1 A316769 | Identify a 30 minute intervention time that can be used for higher performing students. Work with... | Elliott, Trisha | 9/7/2016 | Lesson plans, intervention logs, reverse data dig | 5/18/2017 daily |
| G1.MA1 M329000 | Analyze common assessment and benchmark assessments for student growth. | Watkins, Brenda | 8/15/2016 | District benchmark resultsm lesson plans, observations | 5/26/2017 quarterly |
| G2.MA1 M329005 | Monitor sign in rosters. | Sprott, Lisa | 8/15/2016 | Sign in rosters and exit tickets will be used to monitor attendance and participation. | 5/26/2017 quarterly |
| G3.MA1 M329012 | Writing scores on FSA ELA writing will increase. | Watkins, Brenda | 8/15/2016 | FSA ELA writing scores | 5/26/2017 one-time |
| G4.MA1 M329032 | Use progressing monitoring tools. | Boggs, Joni | 8/15/2016 | iReady, F& P running records, FSA ELA results | 5/26/2017 monthly |
| G1.B1.S1.MA1 M328994 | Science team members will collect artifacts and provide feedback to staff on science activities... | Elliott, Trisha | 8/15/2016 | Science team meeting notes and artifacts of activities implemented at each grade level. | 5/26/2017 monthly |
| G1.B1.S1.MA1 M328995 | Science team will provide feedback to and from grade level groups on implementation of science... | Elliott, Trisha | 8/15/2016 | Science meeting notes on grade level check in of implementation; artifacts collected by science team members | 5/26/2017 monthly |
| G1.B1.S1.A1 A316732 | Continue to provide Science/CPALMS/Frameworks training. | Elliott, Trisha | 8/15/2016 | Conference schedule/notes | 5/26/2017 every-2-months |
| G1.B2.S1.MA1 M328996 | Analyze data from benchmarks, CFA's. | Elliott, Trisha | 8/15/2016 | Benchmark data | 5/26/2017 one-time |
| G1.B2.S1.MA1 M328997 | Review new teacher reflection log. | Elliott, Trisha | 8/15/2016 | Reflection notes and journal | 5/26/2017 monthly |
| G1.B2.S1.A1 A316733 | Continue using New to the Nest training on STEMscopes, how to access resources on G drive. | Elliott, Trisha | 8/15/2016 | Meeting notes, agenda, sign in roster | 5/26/2017 monthly |
| G1.B3.S1.MA1 M328998 | Monitor science benchmark results, lesson plans, CFA's, observations | Watkins, Brenda | 8/15/2016 | Observations, district science benchmark, science journals, CFA's | 5/26/2017 quarterly |
| G1.B3.S1.MA1 M328999 | Implementation of STEM activities | Watkins, Brenda | 8/15/2016 | Observations, lesson plans, science journals | 5/26/2017 quarterly |
| G1.B3.S1.A1 A316734 | Teachers will plan implementation/ revision of STEM labs, shared scales for science benchmarks. | Elliott, Trisha | 8/15/2016 | Classroom observations, rubrics/scales, student feedback | 5/26/2017 monthly |
| G2.B1.S1.MA1 M329001 | Parents will give input into programs. | Sprott, Lisa | 8/15/2016 | Surveys, sign in rosters, pictures | 5/26/2017 monthly |
| G2.B1.S1.MA1 M329002 | Monitor for increase in parent involvement. | Sprott, Lisa | 8/15/2016 | Observation, sign in rosters | 5/26/2017 monthly |
| G2.B1.S1.A1 A316735 | Continue using monthly News Letter; website, social media, phone messages, and emails. | Sprott, Lisa | 8/15/2016 | Newsletters, script from phone messages, website, emails | 5/26/2017 monthly |
| G2.B1.S1.A2 A316736 | PTA will have teacher representatives to increase communication between PTA and teachers.. | Watkins, Brenda | 8/15/2016 | Minutes from PTA meetings | 5/26/2017 monthly |

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| Source | Task, Action Step or Monitoring Activity | Who | Start Date (where applicable) | Deliverable or Evidence of Completion | Due Date/End Date |
|-------------------------|---|------------------|-------------------------------|--|------------------------|
| G2.B2.S1.MA1 M329003 | Parents will complete activities and complete exit tickets. | Sprott, Lisa | 8/15/2016 | Sign in rosters, pictures of activities, exit tickets | 5/26/2017 quarterly |
| G2.B2.S1.MA1 M329004 | Parents will sign in and will be monitored. | Sprott, Lisa | 8/15/2016 | Sign in sheets, exit tickets | 5/26/2017 quarterly |
| G2.B2.S1.A3 A316740 | Invite Parents and Community to participate in "Read to Your Sweetheart" | Sprott, Lisa | 8/15/2016 | Sign in roster | 5/26/2017 one-time |
| G2.B2.S1.A4 A316741 | Correspond with PTA to combine activities with PTA General meetings. | Sprott, Lisa | 9/9/2016 | Sign in roster | 5/26/2017 quarterly |
| G2.B2.S1.A5 A316742 | Conduct an evening with programs from Martin County Sheriff's Office (i.e. Cyberbullying) | Erato, Jennifer | 9/12/2016 | Pictures, news events, sign in rosters | 5/26/2017 one-time |
| G2.B2.S1.A6 A316743 | Research/in-service teachers are conducting student led conferences. | Elliott, Trisha | 9/26/2016 | In-service roster, implementation of student led conferences | 5/26/2017 semiannually |
| G2.B2.S1.A7 A316744 | Parents will be invited to attend classroom/school-wide celebrations | Sprott, Lisa | 8/15/2016 | | 5/26/2017 quarterly |
| G2.B2.S1.A8 A316745 | Parents and students will attend a STEM night. | Dulin, Rebecca | 10/28/2016 | sign in rosters and exit surveys | 5/26/2017 one-time |
| G2.B2.S1.A9 A316746 | Family Art nights are scheduled quarterly and Gallery night once a year. | Reynolds, Joelle | 10/14/2016 | Sign in rosters | 5/26/2017 quarterly |
| G3.B1.S1.MA1 M329006 | Monitor student writing samples. | Boggs, Joni | 8/15/2016 | Student writing samples, lesson plans | 5/26/2017 monthly |
| G3.B1.S1.MA1 M329007 | Monitor lesson plans, ERO records, student writing samples, CLT agendas and minutes. | Boggs, Joni | 8/15/2016 | Student progression in writing samples or lack of progression, intervention strategies, informal observation | 5/26/2017 monthly |
| G3.B1.S1.A1 A316747 | Collaborate with other schools, district writing coaches, and outside PD to provide professional... | Boggs, Joni | 8/15/2016 | Brenda Watkins, Trisha Elliott | 5/26/2017 monthly |
| G3.B1.S1.A2 A316748 | Administrators, Literacy Coach and teachers will participate in district writing inservices to... | Watkins, Brenda | 8/15/2016 | student writing samples, lesson plans | 5/26/2017 monthly |
| G3.B1.S1.A3 A316749 | Provide opportunities for teachers to visit classrooms using best practices in writing. | Watkins, Brenda | 8/15/2016 | Observations, notes from teachers | 5/26/2017 quarterly |
| G3.B1.S1.A4 A316750 | Continue working with teachers on standards based grading. | Elliott, Trisha | 8/15/2016 | Scales/rubrics posted, lesson plans and Focus | 5/26/2017 monthly |
| G3.B1.S1.A5 A316751 | Implement regular writing prompts and reviewing data during CLT meetings. | Boggs, Joni | 8/15/2016 | Writing samples, meeting agendas and minutes | 5/26/2017 monthly |
| G3.B2.S1.MA1 M329008 | Discussion during CLT meetings on writing samples and interventions. | Watkins, Brenda | 8/15/2016 | CLT agendas and minutes, student writing samples | 5/26/2017 monthly |
| G3.B2.S1.MA1 M329009 | Writing specs will be used for CLT's. | Watkins, Brenda | 8/15/2016 | CLT agendas and minutes, student writing samples | 5/26/2017 monthly |
| G3.B2.S1.A1 A316752 | Provide teachers with ELA writing specs and rubrics. | Watkins, Brenda | 8/15/2016 | Scales and rubrics will be visible, lesson plans, observations, writing samples | 5/26/2017 one-time |
| G4.B1.S1.MA1 M329013 | Teacher will provide feedback on student progress. | Watkins, Brenda | 8/15/2016 | Evaluations in ERO Teacher Feedback Student Progress | 5/26/2017 biweekly |
| G4.B1.S1.MA1 M329014 | Teachers will use ELA Test item specs for planning and PLC. | Watkins, Brenda | 8/15/2016 | Coach's Log Evaluations in ERO Sign-in Forms | 5/26/2017 weekly |
| G4.B2.S1.MA1 M329021 | Observations and lesson plan will be monitored for implementation. | Boggs, Joni | 8/15/2016 | Classroom observations, running records, iReady | 5/26/2017 monthly |

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| Source | Task, Action Step or Monitoring Activity | Who | Start Date (where applicable) | Deliverable or Evidence of Completion | Due Date/End Date |
|-------------------------|---|-----------------|-------------------------------|--|------------------------|
| G4.B2.S1.MA1 M329022 | Literacy Coach will model lessons for teachers to implement and participate in common planning for... | Boggs, Joni | 8/15/2016 | Lesson plans, observations, PLC agendas and minutes | 5/26/2017 weekly |
| G4.B2.S1.A1 A316758 | Model Lessons, Professional Development/Trainings, Individual Teacher Discussions. | Boggs, Joni | 8/15/2016 | Coaches' Log Evaluations in ERO Sign-in Forms | 5/26/2017 weekly |
| G4.B3.S1.MA1 M329025 | Observations | Boggs, Joni | 8/15/2016 | Receipts, classroom observations, inventory | 5/26/2017 monthly |
| G4.B3.S1.A1 A316760 | Teachers will be provided with resources to teach reading (leveled readers, CFA's) | Boggs, Joni | 8/15/2016 | Receipts of purchase | 5/26/2017 semiannually |
| G4.B4.S1.MA1 M329030 | Review and disaggregate F & P records, iReady results, ELA FSA results; review lesson plans. | Boggs, Joni | 8/15/2016 | Lesson plans, F & P running records, iReady results, ELA FSA results | 5/26/2017 monthly |
| G4.B4.S1.MA1 M329031 | Review and disaggregate F & P running records, iReady results, ELA FSA results; review lesson... | Boggs, Joni | 8/15/2016 | Lesson plans, F & P running records, iReady results, ELA FSA results | 5/26/2017 monthly |
| G4.B4.S1.A1 A316764 | Provide ongoing trainings and discussions on standards based grading and Florida Standards as... | Elliott, Trisha | 8/15/2016 | CLT agendas/minutes, sign in rosters, lesson plans, Focus | 5/26/2017 monthly |
| G5.B3.S1.A2 A316773 | Use test items specs during CLT meetings to determine student needs and possible interventions. | Elliott, Trisha | 8/15/2016 | FSA specs resource binder, CLT meeting notes | 5/26/2017 monthly |
| G3.B2.S2.MA1 M329010 | Implementation will be monitored through classroom observations during writing instruction and... | Watkins, Brenda | 8/15/2016 | Student writing samples, formal and informal observations, lesson plans | 5/26/2017 monthly |
| G3.B2.S2.MA1 M329011 | Classroom observations and student writing samples will support implementation | Boggs, Joni | 8/15/2016 | Student writing samples, informal and formal observations, CLT agendas and minutes | 5/26/2017 monthly |
| G3.B2.S2.A1 A316753 | Purchase writing resources for teachers | Watkins, Brenda | 8/15/2016 | | 5/26/2017 semiannually |
| G4.B1.S2.MA1 M329015 | Ongoing open sessions with the literacy coach and classroom observations will be used. | Boggs, Joni | 8/15/2016 | Observations, lesson plans, teacher surveys | 5/26/2017 weekly |
| G4.B1.S2.MA1 M329016 | Evidence of strategies being implemented will be observed through classroom observations. | Boggs, Joni | 8/15/2016 | Observation records, lesson plans | 5/26/2017 weekly |
| G4.B1.S2.A1 A316755 | Literacy coach will hold open sessions for teachers to seek support. | Boggs, Joni | 8/15/2016 | Notes from teachers attending, ERO attendance | 5/26/2017 weekly |
| G4.B2.S2.MA1 M329023 | Classroom observations of implementation. | Boggs, Joni | 8/15/2016 | Observational records, running records | 5/26/2017 monthly |
| G4.B2.S2.MA1 M329024 | Implementation of balanced literacy strategies in the classroom. | Boggs, Joni | 8/15/2016 | Classroom observations, running records | 5/26/2017 monthly |
| G4.B2.S2.A1 A316759 | Provide professional development for balanced literacy specifically words their way (WTW) and... | Boggs, Joni | 8/15/2016 | ERO, classroom observations | 5/26/2017 monthly |
| G4.B3.S2.MA1 M329027 | Collect and analyze F & P records, iReady, iii data and ELA FSA results. | Boggs, Joni | 8/15/2016 | F & P running records, iReady, and ELA FSA results | 5/26/2017 monthly |
| G4.B3.S2.MA1 M329028 | Review intervention programs/ strategies. | Boggs, Joni | 8/15/2016 | Teacher made documentation, MTSS notes, increase in student achievement | 5/26/2017 monthly |
| G4.B3.S2.MA3 M329029 | Review PLC agendas and notes. | Watkins, Brenda | 8/15/2016 | Review of PLC and SBLT agendas and minutes, observations | 5/26/2017 biweekly |
| G4.B3.S2.A1 A316761 | Purchase researched based programs to be used for interventions and enrichment. | Boggs, Joni | 8/15/2016 | Data, MTSS monitoring | 5/26/2017 annually |

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| Source | Task, Action Step or Monitoring Activity | Who | Start Date (where applicable) | Deliverable or Evidence of Completion | Due Date/End Date |
|-------------------------|---|-----------------|-------------------------------|---|---------------------|
| G4.B3.S2.A2 A316762 | Train teachers on using research based programs for interventions. | Boggs, Joni | 8/15/2016 | Lesson plans, F & P running records, iReady | 5/26/2017 weekly |
| G4.B3.S2.A3 A316763 | Continue to provide support for PLCs/ CLTs including purchasing books for reference. | Watkins, Brenda | 8/15/2016 | Evidence of checking out books and PLC/book discussion meetings, ERO, sign in rosters | 5/26/2017 biweekly |
| G5.B5.S2.MA1 M329043 | Analyze i-Ready diagnostic, Formative and Summative assessment results. | Elliott, Trisha | 8/15/2016 | Student response to instruction report, CLT agenda/minutes, assessment records | 5/26/2017 quarterly |
| G5.B5.S2.MA1 M329044 | Provide opportunities for students to have computer time to complete prescribed lessons. | Elliott, Trisha | 8/15/2016 | Lesson plans, student response to instruction report | 5/26/2017 daily |
| G5.B5.S2.A1 A316775 | Students will complete i-Ready instruction. | Elliott, Trisha | 8/15/2016 | Student response to instruction reports | 5/26/2017 weekly |
| G4.B1.S3.MA1 M329017 | Implementation will be monitored through observations and iReady scores. | Watkins, Brenda | 8/15/2016 | iObservation, running records, iReady scores, CFA's, lesson plans | 5/26/2017 quarterly |
| G4.B1.S3.MA1 M329018 | Implementation will be monitored through classroom observations and through student progress... | Watkins, Brenda | 8/15/2016 | iObservation, running records, iReady scores, CFA's, lesson plans | 5/26/2017 quarterly |
| G4.B1.S3.A1 A316756 | Continue to provide trainings on balanced literacy expanding into grades 3-5. | Boggs, Joni | 8/15/2016 | Running records, iObservation, iReady, CFA's | 5/26/2017 quarterly |
| G4.B1.S5.MA1 M329019 | Admin will attend meetings, collect agendas and minutes. | Watkins, Brenda | 8/15/2016 | Agendas, minutes, common assessments | 5/26/2017 weekly |
| G4.B1.S5.MA1 M329020 | Admin will attend CLT meetings, agendas and minutes. | Watkins, Brenda | 8/15/2016 | Agendas, minutes, formative assessments, student data | 5/26/2017 weekly |
| G4.B1.S5.A1 A316757 | Provide additional training and support for grade levels to take control of their own meetings. | Watkins, Brenda | 8/15/2016 | Meeting agendas, minutes, data, common formative assessments | 5/26/2017 weekly |

V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. The percentage of students scoring at level 3 or above in Science will increase.

G1.B1 Teachers need ongoing training and resources for Project-based Learning/Science structure and development.

G1.B1.S1 Provide Science training opportunities for staff members.

PD Opportunity 1

Continue to provide Science/CPALMS/Frameworks training.

Facilitator

District Science, Science Team leader, District PD

Participants

All CLE Teachers

Schedule

Every 2 Months, from 8/15/2016 to 5/26/2017

G1.B2 New teachers and teachers teaching new grade levels need training using STEMscopes and identifying resources.

G1.B2.S1 Provide opportunities for new teachers to receive information or training by veteran teachers and district personnel.

PD Opportunity 1

Continue using New to the Nest training on STEMscopes, how to access resources on G drive.

Facilitator

Trisha Elliott, District Support Staff

Participants

New teachers and teachers needing additional support

Schedule

Monthly, from 8/15/2016 to 5/26/2017

G2. The number of activities for Parents to become involved at Crystal Lake will increase.

G2.B2 Parent attendance school related activities declines as the year progresses.

G2.B2.S1 Provide more opportunities for parents to learn about their student's academic performance.

PD Opportunity 1

Research/in-service teachers are conducting student led conferences.

Facilitator

Current teachers implementing

Participants

Teachers

Schedule

Semiannually, from 9/26/2016 to 5/26/2017

G3. Increase number of students scoring proficiency on FSA ELA writing.

G3.B1 Professional development in writing

G3.B1.S1 Provide professional development opportunities.

PD Opportunity 1

Collaborate with other schools, district writing coaches, and outside PD to provide professional development strategies in writing.

Facilitator

Brenda Watkins, Trisha Elliott, Joni Boggs

Participants

Teachers

Schedule

Monthly, from 8/15/2016 to 5/26/2017

PD Opportunity 2

Administrators, Literacy Coach and teachers will participate in district writing inservices to expand implementation school-wide.

Facilitator

District Writing team

Participants

Teachers

Schedule

Monthly, from 8/15/2016 to 5/26/2017

G4. Increase the percentage of students scoring at proficiency on state ELA assessment.

G4.B1 Teachers need deeper understanding and experience with the integration and knowledge of FSA ELA.

G4.B1.S3 Continue to provide balanced literacy trainings in all grade levels.

PD Opportunity 1

Continue to provide trainings on balanced literacy expanding into grades 3-5.

Facilitator

Outside PD balanced literacy trainers, district balanced literacy trainers, Joni Boggs

Participants

all teachers

Schedule

Quarterly, from 8/15/2016 to 5/26/2017

G4.B1.S5 Continue to model PLC's but gradually release to teachers.

PD Opportunity 1

Provide additional training and support for grade levels to take control of their own meetings.

Facilitator

Brenda Watkins, Trisha Elliott, district instructional coaches, Joni Boggs

Participants

Teachers

Schedule

Weekly, from 8/15/2016 to 5/26/2017

G4.B2 Instructional Staff needs more support in vocabulary instruction, interventions, and words their way (WTW).

G4.B2.S1 Continue to provide teachers with strategies for differentiated instruction.

PD Opportunity 1

Model Lessons, Professional Development/Trainings, Individual Teacher Discussions.

Facilitator

Joni Boggs, district PD support and outside PD trainers (i.e. but not exclusive: Enid Martinez)

Participants

Teachers

Schedule

Weekly, from 8/15/2016 to 5/26/2017

G4.B2.S2 Continue to provide professional development in balanced literacy.

PD Opportunity 1

Provide professional development for balanced literacy specifically words their way (WTW) and vocabulary.

Facilitator

Enid Martinez and other outside PD providers

Participants

Teachers

Schedule

Monthly, from 8/15/2016 to 5/26/2017

G4.B3 Teachers need resources and training to support core instruction, helping struggling students and enrichment.

G4.B3.S2 Provide researched based programs and training to support struggling readers.

PD Opportunity 1

Train teachers on using research based programs for interventions.

Facilitator

Joni Boggs

Participants

Teachers

Schedule

Weekly, from 8/15/2016 to 5/26/2017

G4.B4 Teachers need a better understanding about SBG and how it relates to Florida Standards.

G4.B4.S1 Provide support in standards based grading.

PD Opportunity 1

Provide ongoing trainings and discussions on standards based grading and Florida Standards as needed.

Facilitator

Trisha Elliott, Brenda Watkins, Joni Boggs

Participants

Teachers

Schedule

Monthly, from 8/15/2016 to 5/26/2017

G5. Increase the percentage of students scoring proficiency on FSA Math.

G5.B2 Teachers need time to acquire deeper understanding of teaching Florida Standards (both content and process standards) with increased academic rigor.

G5.B2.S1 Provide professional development opportunities to help teachers make education decisions using past state assessment results and progress monitoring results.

PD Opportunity 1

Schedule Steve Layson to provide professional development for teachers relating to math trends, progress monitoring results, next steps and intervention strategies.

Facilitator

Steve Layson

Participants

Teachers (grades 3-5 + ESE) in the beginning and later expand to grades K-2

Schedule

Every 2 Months, from 9/7/2016 to 5/18/2017

PD Opportunity 2

Attend district Math PD Workshops.

Facilitator

Heather Padgett

Participants

Teachers and coaches (grades 3-5)

Schedule

Every 2 Months, from 9/7/2016 to 5/18/2017

VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

VII. Budget

| | | | | | | |
|----|-------------|---|---------------------------------------|----------------|------------|------------|
| 1 | G1.B1.S1.A1 | Continue to provide Science/CPALMS/Frameworks training. | | | \$0.00 | |
| 2 | G1.B2.S1.A1 | Continue using New to the Nest training on STEMscopes, how to access resources on G drive. | | | \$0.00 | |
| 3 | G1.B3.S1.A1 | Teachers will plan implementation/revision of STEM labs, shared scales for science benchmarks. | | | \$0.00 | |
| 4 | G2.B1.S1.A1 | Continue using monthly News Letter; website, social media, phone messages, and emails. | | | \$0.00 | |
| 5 | G2.B1.S1.A2 | PTA will have teacher representatives to increase communication between PTA and teachers.. | | | \$0.00 | |
| 6 | G2.B2.S1.A1 | Invite parents to attend a Career Day. | | | \$0.00 | |
| 7 | G2.B2.S1.A2 | Research/ implement a Publix evening for parents and students to attend. | | | \$0.00 | |
| 8 | G2.B2.S1.A3 | Invite Parents and Community to participate in "Read to Your Sweetheart" | | | \$0.00 | |
| 9 | G2.B2.S1.A4 | Correspond with PTA to combine activities with PTA General meetings. | | | \$0.00 | |
| 10 | G2.B2.S1.A5 | Conduct an evening with programs from Martin County Sheriff's Office (i.e. Cyberbullying) | | | \$0.00 | |
| 11 | G2.B2.S1.A6 | Research/inservice teachers are conducting student led conferences. | | | \$0.00 | |
| 12 | G2.B2.S1.A7 | Parents will be invited to attend classroom/school-wide celebrations | | | \$0.00 | |
| 13 | G2.B2.S1.A8 | Parents and students will attend a STEM night. | | | \$0.00 | |
| 14 | G2.B2.S1.A9 | Family Art nights are scheduled quarterly and Gallery night once a year. | | | \$0.00 | |
| 15 | G3.B1.S1.A1 | Collaborate with other schools, district writing coaches, and outside PD to provide professional development strategies in writing. | | | \$0.00 | |
| 16 | G3.B1.S1.A2 | Administrators, Literacy Coach and teachers will participate in district writing inservices to expand implementation school-wide. | | | \$0.00 | |
| 17 | G3.B1.S1.A3 | Provide opportunities for teachers to visit classrooms using best practices in writing. | | | \$0.00 | |
| 18 | G3.B1.S1.A4 | Continue working with teachers on standards based grading. | | | \$0.00 | |
| 19 | G3.B1.S1.A5 | Implement regular writing prompts and reviewing data during CLT meetings. | | | \$0.00 | |
| 20 | G3.B2.S1.A1 | Provide teachers with ELA writing specs and rubrics. | | | \$0.00 | |
| 21 | G3.B2.S2.A1 | Purchase writing resources for teachers | | | \$1,600.00 | |
| | Function | Object | Budget Focus | Funding Source | FTE | 2016-17 |
| | | 510-Supplies | 0301 - Crystal Lake Elementary School | Other | | \$1,600.00 |

Martin - 0301 - Crystal Lake Elementary School - 2016-17 SIP
Crystal Lake Elementary School

| | | | | | | | |
|----|-------------|--|---------------------------------------|--------------------------|-----|------------|--|
| | | | | | | | <i>Notes: School Recognition Funds (i.e. Units of Study in Writing, etc.)</i> |
| 22 | G4.B1.S1.A1 | Make copies of FSA ELA test items specs, unit frameworks, and common assessments for teachers. | | | | | \$0.00 |
| 23 | G4.B1.S2.A1 | Literacy coach will hold open sessions for teachers to seek support. | | | | | \$0.00 |
| 24 | G4.B1.S3.A1 | Continue to provide trainings on balanced literacy expanding into grades 3-5. | | | | | \$6,000.00 |
| | Function | Object | Budget Focus | Funding Source | FTE | 2016-17 | |
| | | | 0301 - Crystal Lake Elementary School | School Improvement Funds | | \$6,000.00 | |
| | | | | | | | <i>Notes: Professional development</i> |
| 25 | G4.B1.S5.A1 | Provide additional training and support for grade levels to take control of their own meetings. | | | | | \$0.00 |
| 26 | G4.B2.S1.A1 | Model Lessons, Professional Development/Trainings, Individual Teacher Discussions. | | | | | \$0.00 |
| 27 | G4.B2.S2.A1 | Provide professional development for balanced literacy specifically words their way (WTW) and vocabulary. | | | | | \$0.00 |
| 28 | G4.B3.S1.A1 | Teachers will be provided with resources to teach reading (leveled readers, CFA's) | | | | | \$4,000.00 |
| | Function | Object | Budget Focus | Funding Source | FTE | 2016-17 | |
| | | | 0301 - Crystal Lake Elementary School | Other | | \$4,000.00 | |
| | | | | | | | <i>Notes: School Recognition Funds - 1766; (i.e. Units of Study for Reading, etc.)</i> |
| 29 | G4.B3.S2.A1 | Purchase researched based programs to be used for interventions and enrichment. | | | | | \$800.00 |
| | Function | Object | Budget Focus | Funding Source | FTE | 2016-17 | |
| | | | 0301 - Crystal Lake Elementary School | Other | | \$197.00 | |
| | | | | | | | <i>Notes: School Recognition Funds</i> |
| | | | 0301 - Crystal Lake Elementary School | School Improvement Funds | | \$603.00 | |
| 30 | G4.B3.S2.A2 | Train teachers on using research based programs for interventions. | | | | | \$0.00 |
| 31 | G4.B3.S2.A3 | Continue to provide support for PLCs/CLTs including purchasing books for reference. | | | | | \$0.00 |
| 32 | G4.B4.S1.A1 | Provide ongoing trainings and discussions on standards based grading and Florida Standards as needed. | | | | | \$0.00 |
| 33 | G4.B4.S1.A2 | Provide ELA FSA test items specs. | | | | | \$0.00 |

| | | | |
|---------------|-------------|--|--------------------|
| 34 | G5.B1.S1.A1 | Collaborative Learning Team to analyze data and determine needs in order to assist with increasing student learning gains among students who are struggling in math. | \$0.00 |
| 35 | G5.B1.S1.A2 | Scenarios and problems that pertain to real-world math topics will be presented for students to explore and solve. | \$0.00 |
| 36 | G5.B1.S1.A3 | Increase the use of math journals for critical thinking and writing skills. | \$0.00 |
| 37 | G5.B1.S2.A1 | Identify a 30 minute intervention time that can be used for higher performing students. Work with teachers on methods of delivery. | \$0.00 |
| 38 | G5.B2.S1.A1 | Schedule Steve Layson to provide professional development for teachers relating to math trends, progress monitoring results, next steps and intervention strategies. | \$0.00 |
| 39 | G5.B2.S1.A2 | Attend district Math PD Workshops. | \$0.00 |
| 40 | G5.B3.S1.A1 | Make copies of FSA Math test items specs and provide to all teachers in grades 3-5 including ESE. | \$0.00 |
| 41 | G5.B3.S1.A2 | Use test items specs during CLT meetings to determine student needs and possible interventions. | \$0.00 |
| 42 | G5.B5.S1.A1 | Implement math workshop within the classroom. | \$0.00 |
| 43 | G5.B5.S2.A1 | Students will complete i-Ready instruction. | \$0.00 |
| Total: | | | \$12,400.00 |