



## Chain Of Lakes Elementary School

7001 STATE HIGHWAY 653, Winter Haven, FL 33884

<http://schools.polk-fl.net/chainoflakes>

### School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	74%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	53%

### School Grades History

Year	2017-18	2014-15	2013-14	2012-13
Grade	A	B*	C	B

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan is pending approval by the Polk County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Chain Of Lakes Elementary School

DA Region and RED	DA Category and Turnaround Status
Southwest -	Not In DA - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

We believe each child is unique and has potential. We believe it is our responsibility to instill in each child the ability to think critically, work cooperatively, pursue knowledge, respect others and make responsible healthy choices.

##### b. Provide the school's vision statement.

Chain of Lakes Elementary is a family partnership committed to excellence. We expect everyone to cooperatively acquire the skills and knowledge necessary to become successful lifelong learners and productive citizens with respect for themselves, others and the world around them.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Through educating teachers, we enable them to work effectively with students of various cultures and promote appropriate interactions. This year, we will have training on working with ESOL students. We have also provided training on the special needs of homeless students and students involved with the Department of Children and Families.

We also educate our students through direct instruction in the classroom, as well as through our school news program. The focus is on developing a tolerance for differences and other character building skills, allowing students to build positive relationships with others.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

Our school follows the PBS model to teach, model and reward appropriate behaviors in the school environment as well as practicing routines and expectations. We also provide classroom climates conducive to learning through furniture and equipment arrangements as well as displaying exemplary student work to establish expectations. Bully lessons provide not only parameters for appropriate behavior but also skills for dealing with conflict. We also have a guidance counselor who is available to meet with students, teachers, and parents to problem-solve. In addition, we have adults, as well as trained safety patrol students, stationed in specified areas in the morning and afternoon to ensure safe transitions. We also teach and practice safety drills related to fire and other emergencies on a scheduled basis.

##### c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

A Positive Behavior Supports system is in place at Chain of Lakes Elementary that establishes expectations related to respect, safety, cooperation and listening in all environments. All students participate at the Tier 1 level. Tier 2 and 3 supports are available for students who are not demonstrating successful behaviors. These supports include individual behavior plans, check-in/check-out, and small group counseling.

Teachers receive training for PBS and disciplinary procedures such as classroom managed behaviors, parental support strategies and how to write a referral.

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

Through an open line of communication between the staff, families and the school counselor, we are able to identify students needing additional attention due to social-emotional needs. Additionally, students are able to self-refer, and the counselor is highly visible on campus. The counselor works in conjunction with the LEA, school psychologist and school social worker to provide for student needs. Information regarding outside agencies providing on-going counseling or financial assistance are available through the school counselor as well. The district's Crisis Intervention Team assessment tools are used by the counselor when students are expressing a desire to harm themselves or others. In addition, our school's news program features vignettes related to character development that allow students to gain skills in relating to others.

**3. Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

Chain of Lakes Elementary is a PreK-5 Elementary School.

Students identified missing 10+ days of school are monitored through the guidance counselor and school attendance clerk.

Students who earn "F" in reading and math are monitored through the Progress Monitoring Plan which includes parent and teacher conferences to identify areas of concern and appropriate strategies.

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Attendance below 90 percent	15	11	10	10	15	13	0	0	0	0	0	0	0	74
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	3	27	32	0	0	0	0	0	0	0	62

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Students exhibiting two or more indicators	0	0	0	0	4	5	0	0	0	0	0	0	0	9

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

The school counselor and school social worker meet at least every two weeks to identify students with excessive absences. A warning letter is sent out after five unexcused absences in 30 calendar days or ten excused absences in the past calendar year. A meeting is scheduled with parents if a child accrues ten unexcused absences in 90 calendar days or if there is a pattern of nonattendance. The school social worker and school counselor work with parents to problem-solve any barriers to attendance and then continue to monitor throughout the remainder of the year.

To encourage attendance, students are rewarded with attendance brag tags every nine weeks as well as attendance awards periodically and at the end of the year. A local business donates bicycles as another attendance incentive.

To address the academic performance of any struggling student, teachers monitor performance on district assessments and grade level standards. If a student is not mastering the standards, the teacher uses research-based interventions in a small group setting to address deficiencies. If the student continues to struggle, the Rtl team meets to determine what additional interventions are needed.

## B. Family and Community Engagement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

### 1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

#### a. Will the school use its PIP to satisfy this question?

Yes

##### 1. PIP Link

The school completes a Parental Involvement Plan (PFEP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/305936>.

##### 2. Description

A PIP has been uploaded for this school or district - see the link above.

### 2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

Chain of Lakes Elementary builds and sustains partnerships within the local community through the School Advisory Council (SAC), the Volunteers in Classrooms program (VIC), the PTO, and staff involvement in local civic organizations. The SAC committee members include community leaders. Chain of Lakes Elementary has a very active and large VIC program. This program diligently works beyond the scope of the parents and family members of the school. Our volunteer program has extended to several local retired communities. These communities provide valuable funding through donations and grants. In addition, these communities work to provide necessary support in classrooms directly impacting student achievement. The school PTO creates opportunities for local businesses to participate in school-wide events throughout the year. Our Great American Teach-In day solicits community helpers and business people to come and educate students about their positions in the community. The school administration is actively involved in local civic organizations which providing insight into short and long-term community goals. This allows Chain of Lakes Elementary the opportunity to be proactive when securing resources available to our school.



## C. Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

### 1. School Leadership Team

#### a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Duncan, Victor	Principal
Nelson, Suzie	Assistant Principal
Ford, Beth	Assistant Principal
Baker, Krystal	Teacher, K-12
Murphy, Jason	Teacher, K-12
Humphrey, Mari	Teacher, K-12
Linn, Heather	Instructional Coach
Scharff, Joanne	Instructional Coach
Palmer, David	Instructional Technology
Nottage, Laveria	School Counselor
Morse, Marie	Other
Drehmer, Melissa	Other
Schonrock, Amanda	Dean

#### b. Duties

##### **1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

The role and responsibilities of each leadership team member includes managing and analyzing school data, identifying gaps between curriculum expectations and student skills, coordinating professional development to address instructional needs/ concerns through data analysis, using resource teachers to model and intervene in small group instruction, and monitoring the implementation of the SIP with fidelity, along as administering and handling of state-wide standardized assessments.

##### **2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

School leadership identifies and aligns all available resources (personnel, instructional, curricular) by district personnel allocations and FTE funds. Additional resources are provided by parent/teacher organization based on the need to improve student achievement school-wide.

### 2. School Advisory Council (SAC)

#### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Victor Duncan	Principal
Duane Hunt	Business/Community
Melissa Drehmer	Teacher
Alex Santiago	Business/Community
Janet Lester	Parent
Jackie Brock	Education Support Employee
Darcey Martin	Business/Community
Brian Reeves	Business/Community
Suzie Nelson	Education Support Employee

### **b. Duties**

#### **1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

##### *a. Evaluation of last year's school improvement plan*

The SAC committee evaluated and reviewed last year's school improvement plan. September 14th, the SAC Committee will be presented with Chain of Lakes Elementary's FSA data and school grade in correlation to the 2015-2016 SIP.

##### *b. Development of this school improvement plan*

The 2016-2017 School Improvement Plan was developed by the leadership team. On September 14th the SAC committee will participate in the reviewing, editing, and approval of the 2016-2017 School Improvement Plan for Chain of Lakes Elementary.

##### *c. Preparation of the school's annual budget and plan*

The 2016-2017 School Budget is developed by the administrative team. The funds are allocated towards effective instruction and student achievement.

#### **2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

All school improvement funds are used for instructional resources and materials used in the classroom to increase student achievement.

#### **3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

Yes

*a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.*

### **3. Literacy Leadership Team (LLT)**

#### **a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Duncan, Victor	Principal
Nelson, Suzie	Assistant Principal
Ford, Beth	Assistant Principal
Humphrey, Mari	Teacher, K-12
Baker, Krystal	Teacher, K-12
Murphy, Jason	Teacher, K-12
Linn, Heather	Instructional Coach
Scharff, Joanne	Instructional Coach

#### **b. Duties**

##### **1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

Chain of Lakes Elementary promotes literacy within the school by managing the school-wide Accelerated Reader Program and media services circulation data.

Teachers encourage students and parents to read a minimum of twenty minutes each evening.

Incentives and rewards are provided for students achieving their reading goals.

#### **D. Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

##### **1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.**

Teachers are provided common planning in order to collaboratively construct effective instructional plans. Weekly PLCs are coordinated to implement professional development to address instructional needs/concerns through data analysis and instruction.

##### **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.**

The school utilizes the Recruitment and Hiring System provided by the district to screen applicants for available positions. Applicants are selected for interview and hired based on highly qualified status and diversity of student population.

##### **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.**

The teacher mentoring program at Chain of Lakes Elementary is determined by data analysis and instructional walkthroughs. The rationale for the pairings is also based upon data analysis and documented effective classroom strategies. Planned mentoring activities would include co-teaching and modeling of effective classroom strategies.

#### **E. Ambitious Instruction and Learning**

##### **1. Instructional Programs and Strategies**

###### **a. Instructional Programs**

**1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.**

The teachers utilize resources and learning maps provided by the district that is specifically aligned to Florida Standards.

**b. Instructional Strategies**

**1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.**

The school uses data from FAIR-FS (reading), STAR Early Literacy and IBTP (math and science) to target students who are having difficulty meeting the standards. In addition, Reading Wonders & Think Central classroom assessments identify which students are having difficulty meeting grade-level standards. Differentiated instruction is provided in the classroom during iii and during reading and math, small groups.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** After School Program

**Minutes added to school year:** 1,080

After school core academic and enrichment programs will be offered to students meeting certain academic criteria.

**Strategy Rationale**

By providing students with additional instruction in core academics, students will show greater learning gains.

By providing students with additional enrichment opportunities, students will maintain or increase their scores on state assessments.

**Strategy Purpose(s)**

- Core Academic Instruction
- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Duncan, Victor, victor.duncan@polk-fl.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

State assessments will be used to determine effectiveness of the strategy.

**2. Student Transition and Readiness**

**a. PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

**1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

- Our school offers a Kindergarten round-up as well as an orientation night.
- Articulation meetings will be held at the end of the school year for Students with Disabilities and Gifted Students. A representative from the middle school, where the student will attend, is invited to participate. The representative will share the services offered at their school and then the team will determine the services needed by the student based on data.
- Middle school guidance counselors will be invited to speak to groups of 5th-grade students attending the various sites for 6th grade. Students will be given the opportunity to tour the schools as well.
- At the end of the school year, students in K through 4 will participate in a meet the teacher activity in which they will meet their prospective teachers.

## b. College and Career Readiness

- 1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**
- 2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**
- 3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**
- 4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

## II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

### A. Problem Identification

#### 1. Data to Support Problem Identification

##### b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### 2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### C. Strategic Goals

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step    **S123456** = Quick Key

## Strategic Goals Summary

- G1.** Teachers will use CHAMPS to create an environment that promotes academic and social success.
- G2.** Teachers will be able to analyze data to strategically implement small group plans with fidelity.
- G3.** Teachers will collaboratively plan weekly to develop standards-based lessons and activities to enhance student learning.

## Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

**G1. Teachers will use CHAMPS to create an environment that promotes academic and social success.** 1a

G087239

**Targets Supported** 1b

Indicator	Annual Target
-----------	---------------

**Targeted Barriers to Achieving the Goal** 3

- School-Wide Classroom Management System

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Dean, Professional Learning Library, Academic Coaches

**Plan to Monitor Progress Toward G1.** 8

Ratings in Domain 3

**Person Responsible**

Victor Duncan

**Schedule**

Monthly, from 10/3/2016 to 6/2/2017

**Evidence of Completion**

Domain 3 Rating Average & Number of Discipline Referrals

**G2. Teachers will be able to analyze data to strategically implement small group plans with fidelity.** 1a

G087240

**Targets Supported** 1b

Indicator	Annual Target
-----------	---------------

**Targeted Barriers to Achieving the Goal** 3

- Teachers are not proficient on analyzing classroom data.

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Professional Development
- Academic Coaches

**Plan to Monitor Progress Toward G2.** 8

Formative and Summative Assessments, District Assessments, FSA, Lesson Plans & Differentiated Plans

**Person Responsible**

Victor Duncan

**Schedule**

Weekly, from 8/15/2016 to 6/2/2017

**Evidence of Completion**

Data Chats, Progress Monitoring Reports

**G3.** Teachers will collaboratively plan weekly to develop standards-based lessons and activities to enhance student learning. 1a

G087241

**Targets Supported** 1b

Indicator	Annual Target
AMO Math - All Students	
AMO Reading - All Students	

**Targeted Barriers to Achieving the Goal** 3

- Knowledge of Standards

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Staff Development
- Academic Coach
- Teacher Leaders
- Webinars
- Reading Wonders Site
- ThinkCentral Site
- Learning Map (Year at a Glance)
- Lesson Plan Format (5E Math & Science)
- 
- 
- 

**Plan to Monitor Progress Toward G3.** 8

Collaborative Planning Weekly

**Person Responsible**

Victor Duncan

**Schedule**

Weekly, from 8/24/2015 to 6/10/2016

**Evidence of Completion**

Observation



**Plan to Monitor Progress Toward G3. 8**

Developing Standards-Based Lessons

**Person Responsible**

Beth Ford

**Schedule**

Weekly, from 9/21/2015 to 5/31/2016

**Evidence of Completion**

Observation of teachers creating lessons and the checking of lesson plans weekly.

**Plan to Monitor Progress Toward G3. 8**

Developing Standard Based Student Activities

**Person Responsible**

Victor Duncan

**Schedule**

Weekly, from 8/24/2015 to 6/10/2016

**Evidence of Completion**

Observation data, student work samples.

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal                      **B** =  
   Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** Teachers will use CHAMPS to create an environment that promotes academic and social success. 1

G087239

**G1.B1** School-Wide Classroom Management System 2

B231888

**G1.B1.S1** School-Wide Classroom Management Systems 4

S244681

### **Strategy Rationale**

Consistent expectations across all environments of the school.

### **Action Step 1** 5

Professional Development on CHAMPS

#### **Person Responsible**

Beth Ford

#### **Schedule**

Quarterly, from 8/8/2016 to 6/2/2017

#### ***Evidence of Completion***

### **Action Step 2** 5

Classroom Implementation Observation

#### **Person Responsible**

Victor Duncan

#### **Schedule**

Monthly, from 8/29/2016 to 6/2/2017

#### ***Evidence of Completion***

Posters or Charts

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

A focus area for administrative walkthroughs

**Person Responsible**

Victor Duncan

**Schedule**

Monthly, from 8/28/2016 to 6/2/2017

**Evidence of Completion**

Domain 3 notes and ratings

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Decrease Student Discipline Referrals & Increase Student Engagement

**Person Responsible**

Amanda Schonrock

**Schedule**

Weekly, from 8/22/2016 to 6/2/2017

**Evidence of Completion**

Discipline Referral Count & Domain 2

**G2.** Teachers will be able to analyze data to strategically implement small group plans with fidelity. **1**

 G087240

**G2.B1** Teachers are not proficient on analyzing classroom data. **2**

 B231889

**G2.B1.S1** Teachers will bring classroom data regularly to Professional Learning Communities to discuss and analyze student data trends across their classroom and grade level. **4**

 S244682

### **Strategy Rationale**

Academic coaches will facilitate the process of disaggregating data to address student learning gaps based on Florida Standards.

### **Action Step 1** **5**

Teacher Data Binders

#### **Person Responsible**

Heather Linn

#### **Schedule**

Weekly, from 8/25/2016 to 9/30/2016

#### **Evidence of Completion**

Each teacher will have a data binder with class and individual student data.

### **Action Step 2** **5**

Teacher will use information in data binder to analyze student data and plan remediation or enrichment activities.

#### **Person Responsible**

Joanne Scharff

#### **Schedule**

Weekly, from 8/25/2016 to 6/2/2017

#### **Evidence of Completion**

Teacher lesson plans and differentiated instructional plans.

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Participation in Professional Learning Communities & Lesson Plan/Differentiated Plan Feedback

**Person Responsible**

Victor Duncan

**Schedule**

Weekly, from 8/25/2016 to 6/2/2017

**Evidence of Completion**

Professional Learning Community Sign In Sheets/Agenda and Teacher Lesson Plans and Differentiated Plans

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1** 7

Participating in the collaborative planning meetings & PLC's. Providing feedback on Lesson Plans and Differentiated Plans.

**Person Responsible**

Victor Duncan

**Schedule**

Weekly, from 9/29/2016 to 6/2/2017

**Evidence of Completion**

Sign In Sheets/Agenda's, Lesson Plans

**G3.** Teachers will collaboratively plan weekly to develop standards-based lessons and activities to enhance student learning. 1

G087241

**G3.B2** Knowledge of Standards 2

B231892

**G3.B2.S1** Unpacking Standards 4

S244683

### Strategy Rationale

Teachers using a variety of resources such as Academic Coaches, test specifications, learning maps and sample FSA tests.

### Action Step 1 5

Unpacking the Standards Training

#### Person Responsible

Heather Linn

#### Schedule

Weekly, from 10/5/2016 to 6/2/2017

#### Evidence of Completion

### Plan to Monitor Fidelity of Implementation of G3.B2.S1 6

Participation in Collaborative Planning Sessions, Feedback on Lesson Plans and Differentiated Plans

#### Person Responsible

Victor Duncan

#### Schedule

Weekly, from 8/16/2016 to 6/2/2017

#### Evidence of Completion

Sign In Sheets/Agenda's and Lesson Plans/Differentiated Plans

**Plan to Monitor Effectiveness of Implementation of G3.B2.S1** 7

Participation in Collaborative Planning Sessions and Lesson Plans/Differentiated Plans

**Person Responsible**

Victor Duncan

**Schedule**

Weekly, from 8/16/2016 to 6/2/2017

***Evidence of Completion***

Sign In Sheets/Agenda's and Lesson Plans/Differentiated Plans



## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
<b>2017</b>					
G3.MA2 M329142	Developing Standards-Based Lessons	Ford, Beth	9/21/2015	Observation of teachers creating lessons and the checking of lesson plans weekly.	5/31/2016 weekly
G3.MA1 M329141	Collaborative Planning Weekly	Duncan, Victor	8/24/2015	Observation	6/10/2016 weekly
G3.MA3 M329143	Developing Standard Based Student Activities	Duncan, Victor	8/24/2015	Observation data, student work samples.	6/10/2016 weekly
G2.B1.S1.A1 A316820	Teacher Data Binders	Linn, Heather	8/25/2016	Each teacher will have a data binder with class and individual student data.	9/30/2016 weekly
G1.MA1 M329133	Ratings in Domain 3	Duncan, Victor	10/3/2016	Domain 3 Rating Average & Number of Discipline Referrals	6/2/2017 monthly
G2.MA1 M329136	Formative and Summative Assessments, District Assessments, FSA, Lesson Plans & Differentiated Plans	Duncan, Victor	8/15/2016	Data Chats, Progress Monitoring Reports	6/2/2017 weekly
G1.B1.S1.MA1 M329131	Decrease Student Discipline Referrals & Increase Student Engagement	Schonrock, Amanda	8/22/2016	Discipline Referral Count & Domain 2	6/2/2017 weekly
G1.B1.S1.MA1 M329132	A focus area for administrative walkthroughs	Duncan, Victor	8/28/2016	Domain 3 notes and ratings	6/2/2017 monthly
G1.B1.S1.A1 A316818	Professional Development on CHAMPs	Ford, Beth	8/8/2016		6/2/2017 quarterly
G1.B1.S1.A2 A316819	Classroom Implementation Observation	Duncan, Victor	8/29/2016	Posters or Charts	6/2/2017 monthly
G2.B1.S1.MA1 M329134	Participating in the collaborative planning meetings & PLC's. Providing feedback on Lesson Plans...	Duncan, Victor	9/29/2016	Sign In Sheets/Agenda's, Lesson Plans	6/2/2017 weekly
G2.B1.S1.MA1 M329135	Participation in Professional Learning Communities & Lesson Plan/ Differentiated Plan Feedback	Duncan, Victor	8/25/2016	Professional Learning Community Sign In Sheets/Agenda and Teacher Lesson Plans and Differentiated Plans	6/2/2017 weekly
G2.B1.S1.A2 A316821	Teacher will use information in data binder to analyze student data and plan remediation or...	Scharff, Joanne	8/25/2016	Teacher lesson plans and differentiated instructional plans.	6/2/2017 weekly
G3.B2.S1.MA1 M329137	Participation in Collaborative Planning Sessions and Lesson Plans/ Differentiated Plans	Duncan, Victor	8/16/2016	Sign In Sheets/Agenda's and Lesson Plans/Differentiated Plans	6/2/2017 weekly
G3.B2.S1.MA1 M329138	Participation in Collaborative Planning Sessions, Feedback on Lesson Plans and Differentiated Plans	Duncan, Victor	8/16/2016	Sign In Sheets/Agenda's and Lesson Plans/Differentiated Plans	6/2/2017 weekly
G3.B2.S1.A1 A316822	Unpacking the Standards Training	Linn, Heather	10/5/2016		6/2/2017 weekly

## V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** Teachers will use CHAMPS to create an environment that promotes academic and social success.

**G1.B1** School-Wide Classroom Management System

**G1.B1.S1** School-Wide Classroom Management Systems

### PD Opportunity 1

Professional Development on CHAMPs

#### Facilitator

Beth Ford & Victor Duncan

#### Participants

All Instructional Staff

#### Schedule

Quarterly, from 8/8/2016 to 6/2/2017

**G3.** Teachers will collaboratively plan weekly to develop standards-based lessons and activities to enhance student learning.

**G3.B2** Knowledge of Standards

**G3.B2.S1** Unpacking Standards

### PD Opportunity 1

Unpacking the Standards Training

#### Facilitator

Academic Coaches: Linn & Scharff

#### Participants

All Instructional Teachers

#### Schedule

Weekly, from 10/5/2016 to 6/2/2017

## VI. Technical Assistance Items

*Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** Teachers will use CHAMPS to create an environment that promotes academic and social success.

**G1.B1** School-Wide Classroom Management System

**G1.B1.S1** School-Wide Classroom Management Systems

### TA Opportunity 1

Classroom Implementation Observation

#### Facilitator

Leadership Team

#### Participants

All Classroom Teachers

#### Schedule

Monthly, from 8/29/2016 to 6/2/2017

**G2.** Teachers will be able to analyze data to strategically implement small group plans with fidelity.

**G2.B1** Teachers are not proficient on analyzing classroom data.

**G2.B1.S1** Teachers will bring classroom data regularly to Professional Learning Communities to discuss and analyze student data trends across their classroom and grade level.

### TA Opportunity 1

Teacher Data Binders

#### Facilitator

Academic Coaches: Linn & Scharff

#### Participants

All Instructional Teachers

#### Schedule

Weekly, from 8/25/2016 to 9/30/2016

## **TA Opportunity 2**

Teacher will use information in data binder to analyze student data and plan remediation or enrichment activities.

### **Facilitator**

Academic Coaches & Administration: Duncan, Ford, Nelson, Linn, Scharff

### **Participants**

All Instructional Teachers

### **Schedule**

Weekly, from 8/25/2016 to 6/2/2017