

# Spanish Lake Elementary School



# 2016-17 Schoolwide Improvement Plan

## Spanish Lake Elementary School

7940 NW 194TH ST, Hialeah, FL 33015

<http://sle.dadeschools.net>

### School Demographics

School Type and Grades Served (per MSID File)	2015-16 Title I School	2015-16 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	80%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	97%

### School Grades History

Year	2015-16	2014-15	2013-14	2012-13
Grade	A	B*	A	A

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan is pending approval by the Dade County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F or a monitoring status of "Former F" (see page 4). For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Table of Contents

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<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>6</b>
Supportive Environment	6
Family and Community Engagement	8
Effective Leadership	8
Public and Collaborative Teaching	17
Ambitious Instruction and Learning	17
<b>8-Step Planning and Problem Solving Implementation</b>	<b>21</b>
Goals Summary	21
Goals Detail	21
Action Plan for Improvement	24
<b>Appendix 1: Implementation Timeline</b>	<b>39</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>41</b>
Professional Development Opportunities	41
Technical Assistance Items	45
<b>Appendix 3: Budget to Support Goals</b>	<b>0</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in three categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- Not in DA – currently A, B, or C and not Monitoring Only; charter schools; ungraded schools
- Monitoring Only – currently A, B, or C that improved from a previous grade of F
- Focus – currently D
- Priority – currently F

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA may be subject to a turnaround status of "Planning" or "Implementing" or a monitoring status of "Former F." These statuses are based on a school's grades history, including the current school grade:

- Former F - A school with a status of "Former F" requires the department to monitor the implementation of strategies and progress toward the goals outlined in the school improvement plan for three years following the school's improvement from a grade of F to a C or higher.
- Planning - A school with a status of "Planning" requires the district to engage stakeholders in the development of a turnaround option plan to be implemented in the following year should the school grade not improve to a C or higher.
- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2016-17 DA Category and Statuses for Spanish Lake Elementary School

DA Region and RED	DA Category and Turnaround Status
Southeast - <a href="#">LaShawn Russ-Porterfield</a>	Not In DA - N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

We are committed to continuous exploration of new horizons to shape and brighten futures. It is our goal to provide academic instruction to gauge our path and cultivate successful multicultural leaders. From many, we are one! High quality education is accomplished through an intense focus on curriculum and student individual needs. Academic rigor is applied through our curriculum framework and pacing guides, integration of technology and increased parental involvement. SLE holds high expectations for students while it continues to provide intervention and enrichment when needed. SLE will continue to provide data analysis meetings to identify and address the instructional needs of students and establish interventions during the school day and after school tutoring. Through the incorporation of the BISO, technology, professional development trainings and workshops, SLE continues to increase student achievement by enhancing and strengthening our focus on effective academic instruction.

##### b. Provide the school's vision statement.

In our quest to inspire and enrich our students to explore opportunities and develop lifelong skills that will enable them to achieve their maximum potential for success in a competitive multicultural world, we strive to excel and go from great to greatest.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

The school is committed to a culture that is based on shared values and beliefs about teaching and learning. The staff and school keep open communication with all stakeholders to ensure the success of students. The school participates and reviews Survey results in order to establish a structure with individual students that allows teachers to build strong relationships overtime with the student. Example of communication with all stakeholders that assist this process is teacher communication logs with students, parents, counselors and administrative staff. Both students and teachers build relationships through the learning process in the classroom and provide students and parents with feedback on an ongoing basis.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

The school consistently provides support of student safety and respect. The school has an arrival and dismissal plan for students to ensure supervision and safety. For example, a location is provided within the school for parents/family to drop-off and pick-up their children. Communication is provided continuously to parents and students regarding education, safety and well-being of the child. There are also emergency procedures in place such as, fire drills, evacuation and other emergency procedures. Furthermore, there is a safety committee in place who reviews school wide safety and procedures. All students experience an environment of open communication in a fair and just way, respecting the needs and characteristic of each individual, and promoting a sense of community, belonging, ownership, and pride. Written policies on positive guidance strategies are in place and monitored to ensure student safety and respect before, during and after school. In addition, all students are continuously supervised by adults at all times.

**c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.**

The school implements and maintains safety by following the Code of Student Conduct. The Code of Student Conduct is provided to all students and parents and it is also reviewed during Open House and other school events throughout the school year. Through assertive discipline, students are encouraged to be engaged and participate in all aspects of the learning process.

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

The school implements a process to determine the social and ensure the social and emotional needs of each student. School personnel provide programs to meet the needs of students as necessary. A Student Assessment System is in place for identifying student needs. Social classes and services such as bullying, and character education are also in place and monitored by school counselors and administrators. School personnel also implement a process to determine the counseling, assessment, referral, and educational needs of all students.

### 3. Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

The early warning system (EWS) comprises of data from the EWS District Dashboard. The list of early warning indicators include the following:

- A total of 129 students below 90 percent in attendance
- A total of 18 suspensions
- A total of 192 students with course failure in either ELA or Math
- A total of 218 scoring Level 1 on statewide assessment
- A total of 39 students with grade retentions
- A total of 98 students who failed 2 or more courses

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	26	20	21	15	22	25	0	0	0	0	0	0	0	129
One or more suspensions	0	0	0	6	6	6	0	0	0	0	0	0	0	18
Course failure in ELA or Math	23	21	32	57	30	29	0	0	0	0	0	0	0	192
Level 1 on statewide assessment	0	0	0	71	68	79	0	0	0	0	0	0	0	218
Retentions	5	4	11	18	0	1	0	0	0	0	0	0	0	39
Failed 2 or more Courses	16	16	17	27	11	11	0	0	0	0	0	0	0	98

**The number of students identified by the system as exhibiting two or more early warning indicators:**



Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	3	19	20	17	61	65	0	0	0	0	0	0	0	185

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

Spanish Lake Elementary adopts intervention strategies that will address the academic performance of students identified by the early warning system, comprising of those who were targeted as receiving an FSA Level 1 or 2 and/or indicating two grade levels below according to i-Ready data in the reading portion of the assessment. Additionally, the first through third grade students targeted to receive intervention strategies are those who performed on or below the 25 percentile on the Reading SAT assessment and i-Ready criteria. Students will continue to be identified according to new assessment data throughout the school year.

**B. Family and Community Engagement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(B)(iii)(I)(aa).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. Â§ 6314(b)(1)(F).

**a. Will the school use its PIP to satisfy this question?**

Yes

**1. PIP Link**

The school completes a Parental Involvement Plan (PFEP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/338188>.

**2. Description**

A PIP has been uploaded for this school or district - see the link above.

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.**

The school reaches out to local businesses in the community through the Dade Partners Program. The school also has Business Community Representatives that serve on the Educational Excellence School Advisory Council (EESAC) committee. The school's Dade Partners and Business Community Representatives support the school through different activities that support student achievement. The school encourages and invites community members to visit and be a part of the school program. For example, community representatives are invited to annual school events such as the Open House Resource Fair, Career Day and Reading Under the Stars.

**C. Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(H).

**1. School Leadership Team**

**a. Membership**

Identify the name, email address and position title for each member of the school leadership team.:



Name	Title
Brito, Milko	Principal
Marti, Anita	Assistant Principal
Vargas, Martha	Instructional Coach
Bustamante, Kathy	Assistant Principal
Aviles, Jesus	Assistant Principal
Vogel, Maria	Instructional Coach
Quintana, Nayeli	Instructional Coach
Milian, Ivette	Instructional Coach
Blanco-Ricardo, Paula	Instructional Coach
Gajano, Grisell	School Counselor
Pereira, Cynthia	School Counselor
Lopez-Cao, Norma	Teacher, K-12
Garcia, Annette	Teacher, ESE
Torres, Carolina	Teacher, K-12
Aguilera, Ileana	Teacher, K-12
Llera-Garcia, Angelica	Teacher, K-12
Almanza, Zulema	Teacher, K-12
Valderrama, Natalie	Teacher, K-12
Reyes, Lisvette	Teacher, K-12

## b. Duties

### ***1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.***

Spanish Lake Elementary Tier 1 (Leadership Team):

- Jacqueline Arias-Gonzalez, Principal will ensure that faculty is aware of the MTSS/RtI process through continuous professional development, adjust the allocation of school based resources, hold regular leadership team meetings, gather and analyze data to determine appropriate professional development for faculty, maintain communication with staff for input and feedback, adjust the school's academic goals and monitor the implementation of professional development.
- Kathy Bustamante, Assistant Principal will provide support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in fourth and fifth grade.
- Jesus Aviles, Assistant Principal will schedule and facilitate regular RtI meetings, ensure attendance of team members, and ensure follow up action steps. In addition to providing support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in kindergarten and first grade.
- Anita Marti, Assistant Principal will provide support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in second and third grade.
- Ivette Milian, Intermediate Reading Leader - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Reading and Language Arts. Reading leaders participate in data collection and data analysis in order to implement and design a constructive focus plan and

monitor progress towards SIP goals.

- Martha Vargas, Reading Coach/EESAC Chair - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the areas of Reading and Language Arts. The Reading Coach participates in data collection and data analysis in order to implement and design a constructive focus plan. She will also identify Tier 1, Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources. In addition she will continue to review, collect data and monitor the implementation of the SIP as the EESAC Chairperson.
- Maria Vogel, Math Coach - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Math. The Math Coach will also participate in data collection and data analysis in order to implement and design a constructive focus plan. Identify Tier 1, Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources.
- Nayeli Quintana, Science Coach - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Science. The Science Coach will also participate in data collection and data analysis in order to implement and design a constructive focus plan.
- Grisell Gajano and Cynthia Pereira, School Guidance Counselors – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will counsel students and provide interventions to support the student's academic, emotional, behavioral and social success. Counselors will also provide counseling and assistance as needed to students and families.
- Annette Garcia, SPED Chair/LEA – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Paula Blanco-Ricardo, Gifted Education Chair/LEA – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.

In addition to Tier 1 problem solving, the Leadership Team members will meet monthly to review consensus, infrastructure, and implementation of building level MTSS.

## Tier 2

The following members of the MTSS Leadership Team will conduct regular meetings to evaluate intervention efforts for students by subject, grade, intervention, or other logical organization.

- Jesus Aviles, Assistant Principal will schedule and facilitate regular RtI meetings, ensure attendance of team members, and ensure follow up action steps. In addition to providing support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in grades K-5.
- Ileana Aguilera, Kindergarten Grade Chair – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Carolina Torres, First Grade Chair – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Angelica Llera-Garcia, Second Grade Chair – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on

activities and strategies.

- Lisvette Angulo-Reyes, Third Grade Chair – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Zulema Almanza and Norma Lopez-Cao, Fourth Grade Chairs – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Natalie Valderrama, Fifth Grade Chair – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Annette Garcia, Special Area Department Chair - will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Instructional Coaches - Actively participate in MTSS/RtI meetings, identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Reading and Math. The coaches will also participate in data collection and data analysis in order to implement and design a constructive focus plan. Identify Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources.

#### Tier 3 SST

- Jesus Aviles, Assistant Principal will schedule and facilitate regular SST meetings, ensure attendance of team members, and ensure follow up action steps.
- Lunilda Mcvay, School Psychologist
- Hector Abad, School Social Worker
- Grisell Gajano, Guidance Counselor – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will counsel students and provide interventions to support the student's academic, emotional, behavioral and social success. Counselors will also provide counseling and assistance as needed to students and families.
- Cynthia Pereira, School Guidance Counselor – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will counsel students and provide interventions to support the student's academic, emotional, behavioral and social success. Counselors will also provide counseling and assistance as needed to students and families.
- Martha Vargas, Reading Coach/EESAC Chair - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the areas of Reading and Language Arts. The Reading Coaches participate in data collection and data analysis in order to implement and design a constructive focus plan. They will also identify Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources.
- Student's teachers
- Parent/guardian(s)

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

The MTSS Leadership Team at Spanish Lake uses the Tier 1 Problem Solving process to set Tier 1 goals, and monitor academic and behavioral data to evaluate progress towards those goals at least

three times per year by:

1. Holding regular team meetings where problem solving is the sole focus.
2. Using the four-step MTSS Problem Solving Process as the basis for goal setting, planning, and program evaluation during all team meetings that focus on increasing student achievement and/or behavioral success.
3. Determining proficiency and expected levels of progress for students.
4. Gathering and analyzing diagnostic assessment data in order to respond when individual students have not shown an improvement in their target areas.
5. Raising goals and providing enrichment when students demonstrate growth or meet their goals.
6. Gathering and analyzing all available data to determine professional development that would assist teachers in targeting areas of student needs.
7. Ensuring that students in need of intervention receive appropriate supplemental Tier 2 interventions.

#### Tier 2

Spanish Lake's second level of support consists of supplemental instruction and interventions that are provided to groups of targeted low-performing students who need additional instructional and/or behavioral support. Tier 2 problem solving meetings occur monthly to:

1. Review i-Ready Growth Monitoring data for intervention groups to evaluate group and individual student response.
2. Support interventions where there is not an overall positive group response.
3. Select students for SST Tier 3 intervention

#### Tier 3

Spanish Lake's third level of support consists of intensive, individualized instruction (iii) that provides the targeted low-performing student the child-specific instructional and/or behavioral support. Tier 3 problem solving meetings occur monthly to:

1. Review Tier 2 (i-Ready Growth Monitoring) and Tier 3 (Easy CBM) data to evaluate individual student response/performance.
2. Select students for possible psychological, speech, or language evaluation and ESE consideration.

The school improvement plan (SIP) summarizes the school's academic and behavioral goals for the year and describes the school's plan to meet those goals. The specific supports and actions needed implement the SIP strategies are closely examined, planned, and monitored on the MTSS Tier 1 worksheets completed three times per year. The MTSS Problem-Solving process is used to first carry out, monitor, and adjust if necessary, the supports that are defined in the SIP. Annual goals are translated into progress monitoring (3 times per year) and ongoing progress monitoring measures (approximately once per month) that can reliably track progress on a schedule based on student need across Tiers.

Finally, end of year assessment results (using the MTSS End of Year Tier 1 Problem Solving process) will evaluate the SIP efforts and dictate strategies for the next year's School Improvement Plan. While the SIP plan does not focus on the primary (untested) grades, the MTSS leadership team extends the intent of the SIP to kindergarten, first, and second grades as they contribute extensively to later grades performance and student engagement.

#### Title I, Part A

Spanish lake Elementary provides services to ensure students requiring additional remediation are assisted through after-school programs or tutorials. The district coordinates with Title II and Title III in

ensuring staff development needs are provided. Support services are provided to the students and their families. Spanish Lake's, Title I funded Community Involvement Specialists (CIS), serves as bridge between the home and school through home visits, telephone calls, school site and community parenting activities. The CIS schedules meetings and activities, encourages parents to support their child's education, provides materials, and encourages parental participation in the decision making processes at the school site. Spanish Lake Elementary Curriculum Coaches develop, lead, and evaluate school core content standards/ programs. Our coaches also identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered " at risk," assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring.

Parents at Spanish Lake Elementary participate in the design of our school's Parent Involvement Plan (PIP – which is provided in three languages at all schools), the school improvement process and the annual Title I Annual Parent Meeting at the beginning of the school year. At Spanish Lake the annual M-DCPS Title I Parent/Family Involvement Survey is utilized to toward the end of the school year to measure the parent program over the course of the year and to facilitate an evaluation of the parent involvement program to inform planning for the following year. A diligent effort is made to inform parents of the importance of this survey via the school's CIS, Title I District and Region meetings, and a Connect Ed message from the principal. This survey, available in English, Spanish and Haitian-Creole, is available online for parents to complete.

Funds from Title I grants will be utilized to provide after school tutoring in the areas of reading and math for students attending Spanish Lake Elementary School. Other components that are integrated into our school wide program also include: an extensive Parental Program and Supplemental Educational Services.

#### Title II

We are a Title II District. The District uses supplemental funds for improving basic education as follows:

- \* Training for add-on endorsement programs, such as Reading, Gifted, ESOL
- \* Training and substitute release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson/ Book Study Group implementation and protocols

#### Title III

\* Spanish Lake Elementary uses Title III funds to supplement and enhance the programs for English Language Learner (ELL) and Recently Arrived Immigrant Children and Youth by providing funds to implement and/or provide tutorial programs for students in grades 3-5.

\* The above services will be provided should funds become available for the 2016-2017 school year and should the FLDOE approve the application(s).

#### Title X- Homeless

- The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community.
- Project Upstart, Homeless Children & Youth Program assists schools with the identification, enrollment, attendance, and transportation of homeless students.
- The Homeless Liaison provides training for school registrars on the procedures for enrolling



homeless students and for school counselors on the McKinney Vento Homeless Assistance Act-ensuring homeless children and youth are not to be stigmatized or separated, segregated, or isolated on their status as homeless-and are provided with all entitlements.

- Project Upstart provides a homeless sensitivity and awareness campaign to all the schools-each school is provided a video and curriculum manual and a contest is sponsored by the homeless trust-a community organization.
- Project Upstart provides tutoring and counseling to twelve homeless shelters in the community.
- The District Homeless Student Liaison continues to participate in community organization meetings and task forces as it relates to homeless children and youth.
- Each school will identify a school based homeless coordinator to be trained on the McKinney-Vento Law ensuring appropriate services are provided to the homeless students.

#### Supplemental Academic Instruction (SAI)

This school will receive funding from Supplemental Academic Instructions (SAI) as part of its Florida Education Finance Program (FEFP) allocations.

#### Violence Prevention Programs

At Spanish Lake Elementary, the Safe and Drug-Free Schools Program addresses violence and drug prevention and Intervention services for students through curriculum implemented by classroom teachers and our elementary counselor. Training and technical assistance for elementary school teachers, administrators, and counselor is also a component of this program.

#### Nutrition Programs

Spanish Lake Elementary School adheres to and implements the nutrition requirements stated in the District Wellness Policy. Nutrition education, as per state statute, is taught through physical education. Spanish Lake Elementary School's Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. Also, monthly Nutrition menu is provided to parents via the Internet for knowledge of nutritious food items offered to their children as well as enabling parents to adopt healthy nutritional food offerings at their household in an attempt to holistically increase healthy eating habits to students.

## 2. School Advisory Council (SAC)

### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Jacqueline Arias-Gonzalez	Principal
Martha Vargas	Teacher
Angela Williams-Lewis	Teacher
Zulema Almanza	Teacher
Lisvette Angulo-Reyes	Teacher
Paula Blanco-Ricardo	Teacher
Isbel Guerrero	Parent
Teresa Munoz	Parent
Ivan Hadfeg	Parent
Alex Rizo	Business/Community
Liudelis Campagines	Education Support Employee
David Caba	Parent
Lourdes Rojo	Parent
Maria Castells	Parent
Angela Molina	Parent
Barbara Garcia	Parent
Alejandra Abea	Student
Frank Delaterga	Student
Richard Lepore	Business/Community
Omar Rivero	Business/Community
Norma Lopez-Cao	Teacher

## **b. Duties**

### **1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

#### **a. Evaluation of last year's school improvement plan**

During the 2016-2017 school year, the SAC committee will meet on a monthly basis to review and monitor school performance data, goals, strategies, and adjustments made to curriculum. The goals established for the 2015-2016 were met by the school and reviewed by SAC committee as evidenced by district and state assessment data.

#### **b. Development of this school improvement plan**

Spanish Lake Elementary SAC committee meets to evaluate school performance data, analyze needs, discuss goals, strategies and monitor the School Improvement Plan. In addition, the SAC reviews, discusses the annual budget and makes decisions that support student achievement.

#### **c. Preparation of the school's annual budget and plan**

Spanish Lake Elementary SAC committee meets to discuss the proposed budget brought forth by several key staff members to impact student achievement, as it relates to the School Improvement Plan. Several considerations for possible approval of the SAC's annual budget plan includes, but is not limited to; technology hardware; peripherals and Audio Visual enhancement supplies; software;



funds for intervention and tutoring; reading materials; incentives for supplemental and motivational reading program; media center needs; and bilingual program supplementary materials.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

- Supplemental Intervention Materials
- Media Center Resources
- Technology Peripheral equipment, software, and support of the reading program

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

Yes

*a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.*

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Brito, Milko	Principal
Marti, Anita	Assistant Principal
Vargas, Martha	Instructional Coach
Milian, Ivette	Instructional Coach
Bustamante, Kathy	Assistant Principal
Garcia, Annette	Teacher, ESE
Hernandez, Sandra	Teacher, K-12
Almanza, Zulema	Teacher, K-12
Torres, Carolina	Teacher, K-12
Valderrama, Natalie	Teacher, K-12
Baez, Nancy	Teacher, K-12
Llera-Garcia, Angelica	Teacher, K-12
Blanco-Ricardo, Paula	Teacher, K-12
Murphy, Teresa	Teacher, K-12
Aviles, Jesus	Assistant Principal

**b. Duties**

**1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

The Literacy Leadership Team at Spanish Lake creates capacity of reading knowledge within the school

building and focuses on areas of literacy concern across the school. The SLE school-based LLT functions as a support team for the teachers. The LLT team meets monthly to plan for assessments, analyze assessment results, discuss student progress, and effective strategies to plan for the instructional needs of all students. Responsibilities include modeling lessons, sharing best practices, assisting teachers with the implementation of the Florida Standards and the CRRP. In addition the

LLT at Spanish Lake provides professional development, analyzes assessment results from state, district and school, and promotes a literacy rich environment at school and home. The LLT maintains a connection to the school's Response to Intervention process by using the Rtl problem solving approach to ensure that a multi-tiered system of reading support is present and effective.

The LLT encourage, supports, and develops lesson studies to focus on developing and implementing instructional routines that use complex text and incorporate text dependent questions. Multi-disciplinary teams will develop lessons that provide students with opportunities for research and incorporate writing throughout.

The LLT will implement a school wide writing plan that incorporates Florida Standards and Content Focus for ELA Writing to ensure that students at Spanish Lake Elementary are developing proficiency skills in writing. Additionally, the LLT will provide ongoing professional development in Florida Writing Standards and ELA Writing to teachers in grades kindergarten through fifth grade..

## **D. Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(D).

### **1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.**

Spanish Lake Elementary School conducts several activities for instructional staff members to collaboratively plan for instructional delivery in the following fashion:

- faculty meetings with topics that would benefit instructional staff's professional development
- master schedules encouraging common planning time for grade level collaboration
- creating PLC's for further professional development and vertical/horizontal collaboration
- providing several professional development sessions and/or meetings to enhance instructional planning and delivery for increased student achievement.
- School wide grade level collaborative strategic planning sessions on Wednesday(Early Release)

### **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.**

Spanish Lake Elementary implements the following strategies in an effort to recruit and maintain highly qualified and effective teachers.

- The principal will hold regular meetings with new teachers.
- Administrators partner new teachers with veteran staff via the MINT program.
- Leadership team members, instructional coaches and administrators offer support and mentoring.
- The Leadership team recruits highly qualified teachers through participation at job fairs and university internship programs.

### **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.**

Teachers are assigned mentors or buddy teachers in their respective grade levels and subject areas. Grade level chairs provide guidance and assistance through professional learning communities, grade level meetings, and data debriefing.

## **E. Ambitious Instruction and Learning**

### **1. Instructional Programs and Strategies**

### **a. Instructional Programs**

#### **1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.**

Spanish Lake Elementary School follows the District's core subject pacing guides, ensuring alignment to the Florida standards. Additionally, instructional staff utilizes Florida standards in all subjects, item specifications, and utilizes text sources for collaborative planning and instructional delivery.

### **b. Instructional Strategies**

#### **1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.**

Spanish Lake Elementary uses an effective assessment system that produces data from multiple assessment measures. These assessments include locally developed and standardized assessments about student learning and school performance. This assessment system provides multiple opportunities for measurements across classrooms. One of the main assessment systems is use of the I-Ready program. Additionally, the data collected from these assessments is continually used to identify trends and provide comparisons of student learning. As a result, our school uses the analyzed data to drive student instruction, monitor student progress, and provide students with academic support. Also, this assessment system is clearly defined and allows the school to demonstrate continuous improvement at the student level, grade level and school performance level overall.

As part of our continuous improvement model, Spanish Lake regularly collects and analyzes data to create focus calendars, identify intervention groups, differentiated instruction groups, and develop after-school tutoring groups. Data chats and grade level meetings are conducted periodically to debrief progress at the student level, grade level and professional level. Teachers use data and information collected at meetings to form flexible differentiated instructional groups within their individual classrooms.

#### **2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy: After School Program**

**Minutes added to school year: 1,440**

Spanish Lake Elementary offers an after school tutoring program for ELL students and student in the lowest 25 percentile who are struggling in reading and math.

Professional Learning Communities offer teachers the opportunity to collaborate and plan for activities that will enhance and accelerate curriculum.

**Strategy Rationale**

Data indicates the need to provide after school tutoring for ELL students and students in the lowest 25 percentile in Reading, Mathematics, and Writing.

**Strategy Purpose(s)**

- Core Academic Instruction
- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Vargas, Martha, marthavargas@dadeschools.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

The Reading Coach and Math Coach develop a pre and post test that will be used for the after school tutoring program. During the first week, students are administered a pre-test in the areas of reading and math. During the final week of the program, a post test is given in order to determine a students' growth and determine the effectiveness of the program.

## **2. Student Transition and Readiness**

### **a. PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(G).

#### **1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

Title I Administration assists the school by providing supplemental funds beyond the State of Florida funded Voluntary Pre-Kindergarten Program (VPK). Funds are used to provide extended support through a full time highly qualified teacher and paraprofessional. This will assist with providing young children with a variety of meaningful learning experiences, in environments that give them opportunities to create knowledge through initiatives shared with supportive adults. In selected school communities, the Title I Program further provides assistance for preschool transition through the Home Instruction for Parents of Preschool Youngsters (HIPPY) Program. HIPPY provides in-home training for parents to become more involved in the educational process of their three- and four-year old children.

At Spanish Lake Elementary School, all incoming kindergarten students are assessed prior to or upon entering kindergarten in order to ascertain individual and group needs and to assist in the development of robust instructional/intervention programs. In addition, pre-schools located within the school's boundaries are invited to attend a transition meeting in May in which they receive information about the kindergarten program at Spanish Lake as well as the expectations and learning goals for kindergarten. At the transition meeting local pre-schools are also given materials and ideas to focus

on during the summer in order to prepare the pre-school students for a successful transition into kindergarten.

#### **b. College and Career Readiness**

**1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**

N/A

**2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**

N/A

**3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**

N/A

**4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

N/A

## **II. Needs Assessment**

The school's completion of this section may satisfy the requirements of 20 U.S.C. Â§ 6314(b)(1)(A).

### **A. Problem Identification**

#### **1. Data to Support Problem Identification**

##### **b. Data Uploads**

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### **2. Problem Identification Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### **B. Problem Analysis Summary**

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### **C. Strategic Goals**

## School Improvement Goals

*The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

**G1.** We will increase student achievement by improving core instruction in all content areas.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.*

**G1. We will increase student achievement by improving core instruction in all content areas.** 1a

G087711

**Targets Supported** 1b

Indicator	Annual Target
AMO Reading - All Students	
AMO Reading - Hispanic	
AMO Reading - SWD	
AMO Reading - ED	
AMO Math - All Students	
AMO Math - Hispanic	
AMO Math - White	
AMO Math - ELL	
AMO Math - SWD	
AMO Math - ED	
FCAT 2.0 Science Proficiency	60.0
FSA Mathematics Achievement	76.0
FSA ELA Achievement	65.0
CELLA Listening/Speaking Proficiency	51.0
CELLA Reading Proficiency	36.0
CELLA Writing Proficiency	34.0
ELA/Reading Gains	80.0
ELA/Reading Lowest 25% Gains	84.0
Math Gains	69.0
Math Lowest 25% Gains	74.0

**Targeted Barriers to Achieving the Goal** 3

- Limited evidence of explicit planning that includes using i-Ready data for planning differentiated instruction.

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Technology, Media Center, Coaches, pacing guides, Wonders online resources, mobile computer lab, Community Involvement Specialist (CIS), Interventionists, classroom computers, common area computers, i-Ready, Discovery Learning, Power My Learning, MyOn Reader, Cpalms, BrainPop, Imagine Learning.



**Plan to Monitor Progress Toward G1. 8**

Following the FCIM model, formative assessment results will be utilized to determine students' progress toward mastery of goals. Summative Assessment results will be utilized to determine students' mastery of identified benchmarks.

**Person Responsible**

Milko Brito

**Schedule**

On 8/31/2016

***Evidence of Completion***

Mathematics Topic Assessments, ELA e-assessments, 2016-2017 ACCESS Reading/Listening and Speaking/Writing. (Assessment of ELL students)

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step     S123456 = Quick Key

**G1.** We will increase student achievement by improving core instruction in all content areas. **1**

 G087711

**G1.B1** Limited evidence of explicit planning that includes using i-Ready data for planning differentiated instruction. **2**

 B233201

**G1.B1.S1** Plan for and deliver instruction that is based on standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities that include collaborative conversations and evidenced-based written responses as the end product. Stakeholders will use IReady student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths. **4**

 S246129

### **Strategy Rationale**

Data indicates need to use rigorous, purposeful, and engaging instructional activities to include evidenced-based written responses as the end product.

### **Action Step 1** **5**

Provide job embedded grade level professional development on using IReady data; using technology by applying SAMR model, incorporating collaborative conversations and incorporating evidence-based written responses effectively to plan for and deliver instruction based on student needs.

#### **Person Responsible**

Ivette Milian

#### **Schedule**

On 8/31/2016

#### **Evidence of Completion**

agenda, sign-In sheets, PD-deliverables, IReady reports, Interactive student notebooks

### Action Step 2 5

Provide job embedded professional development to Instructional staff in order to gain necessary knowledge and tools needed to provide instruction of the writing process across various standards, assist students in synthesizing multiple knowledge models to attain the best teaching strategies in order to engage all students.

#### **Person Responsible**

Martha Vargas

#### **Schedule**

On 11/8/2016

#### ***Evidence of Completion***

Professional development sign-in sheets, collaborative planning sign-in sheets, lessons plans, IReady reports, Interactive student notebooks

### Action Step 3 5

Instructional staff will implement lessons that incorporate IReady data reflected through whole group and small group differentiated instruction while engaging students in collaborative conversations that lead to responding effectively to complex text.

#### **Person Responsible**

Martha Vargas

#### **Schedule**

Monthly, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

lesson plans, collaborative planning sign-in sheets, IReady data, interactive student notebooks

#### Action Step 4 5

Support will be provided by the Instructional Coaches, department chairs and grade level chairs as needed.

**Person Responsible**

Martha Vargas

**Schedule**

Weekly, from 8/31/2015 to 6/8/2017

***Evidence of Completion***

Coaching sign-in sheets, collaborative planning sign-in sheets and communication correspondence

#### Action Step 5 5

The administration will monitor for implementation with fidelity for lessons that reflect IReady data during whole group and small group differentiated instruction.

**Person Responsible**

Milko Brito

**Schedule**

Weekly, from 8/31/2016 to 6/8/2017

***Evidence of Completion***

data debriefing meeting sign-in sheets, walk through logs

#### Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

In accordance with the FCIM model, mini-assessment data reports will be utilized to create DI groups and adjust classroom instruction through implementation of PLCs and Lesson Study Groups.

**Person Responsible**

Milko Brito

**Schedule**

Monthly, from 11/17/2016 to 5/31/2017

***Evidence of Completion***

Lesson Plans, Student Work, classroom walk-throughs

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Formative Assessments will be administered and PLCs will analyze data to determine student progress toward mastery of identified goals. Lesson Study groups will develop lessons, observe implementation, and participate in collegial discussions to determine necessary adjustments to instruction. Teacher observations will be utilized to determine effectiveness.

**Person Responsible**

Milko Brito

**Schedule**

Monthly, from 11/28/2016 to 5/31/2017

***Evidence of Completion***

Florida Standard Assessment, SAT, data debriefings of classroom assessments and IReady assessments, e-assessments

**G1.B1.S2** Plan for and deliver instruction that is based on standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities to include the development of critical thinking skills and increase complex mathematics tasks through problem solving and evidence-based written responses.as evidence by student written responses. evidenced-based written responses as the end product. Stakeholders will use IReady student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths. 4

 S246130

### Strategy Rationale

Data indicates need to incorporate the 5E model as the instructional framework to support students in content, skills, and strategy acquisition in order for students to gain learning independence, develop critical thinking abilities, and complete increasingly complex mathematical tasks that include evidence-based written responses as the end product.

### Action Step 1 5

Provide job embedded grade level professional development on the use of IReady and IReady data, using technology by applying samr model, incorporating collaborative conversations and problem solving application strategies that will effectively impact planning and the delivery of instruction based on student needs.

#### Person Responsible

Maria Vogel

#### Schedule

On 11/8/2016

#### Evidence of Completion

agenda, sign-In sheets, PD-deliverables, exit slips, math interactive journal

### Action Step 2 5

Instructional staff will collaboratively develop effective lessons that incorporate IReady data critical thinking and questioning skills following the 5E model with evidenced-based written responses as it relates to problem solving strategies as well as providing experiences/bell ringers utilizing item specifications,

#### Person Responsible

Maria Vogel

#### Schedule

Weekly, from 8/31/2016 to 6/8/2017

#### Evidence of Completion

collaborative planning sign-in sheets, lessons plans, math interactive journal



### Action Step 3 5

Instructional staff will implement lessons that begin with the end in mind and incorporate critical thinking and questioning skills following the 5E model with evidenced-based written responses as it relates to problem solving strategies.

#### **Person Responsible**

Maria Vogel

#### **Schedule**

Daily, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

student work samples within math interactive journal and lesson plans specifying targeted math work problems

### Action Step 4 5

Support will be provided by the Math Coach, department chairs and grade level chairs as needed.

#### **Person Responsible**

Maria Vogel

#### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

Coaching log, deliverables, sign-in sheets during collaborative grade level meetings, communication correspondence, Math Interactive journals

### Action Step 5 5

The administration will monitor for implementation with fidelity for lessons that begin with the end in mind and incorporate critical thinking and questioning skills following the 5E model with evidenced-based written responses as it relates to problem solving strategies.

#### **Person Responsible**

Milko Brito

#### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

data debriefing meeting sign-in sheets, walk through logs

### Plan to Monitor Fidelity of Implementation of G1.B1.S2 6

In accordance with the FCIM model, mini-assessment data reports will be utilized to create DI groups and adjust classroom instruction through implementation of PLCs and Lesson Study Groups.

#### **Person Responsible**

Milko Brito

#### **Schedule**

Monthly, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

Lesson Plans, Student Work, classroom walk-throughs

### Plan to Monitor Effectiveness of Implementation of G1.B1.S2 7

Formative Assessments will be administered and PLCs will analyze data to determine student progress toward mastery of identified goals. Lesson Study groups will develop lessons, observe implementation, and participate in collegial discussions to determine necessary adjustments to instruction. Teacher observations will be utilized to determine effectiveness.

#### **Person Responsible**

Milko Brito

#### **Schedule**

Monthly, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

Mathematics Topic Assessments, Florida Standard Assessment, SAT, debriefings of assessments, I-Ready on line diagnostic assessment, Math Reflex data

**G1.B1.S3** Implement collaborative structures that incorporates the 5E model and evidenced-based written responses as the end product to routinely plan through horizontal (same content) and vertical teams in order to address the specific scientific process course objectives described in the pacing guides and the FLDOE course descriptions. 4

S246131

### Strategy Rationale

Data indicates the need to implement collaborative structures that incorporates the 5E model and evidenced-based written responses as the end product to routinely plan through horizontal (same content) and vertical teams in order to address the course objectives.

### Action Step 1 5

Provide job embedded grade level professional development on developing effective lessons that focuses on critical thinking and questions skills following the 5E model and incorporating collaborative conversations that lead to evidence-based written responses as it relates to Claims, Evidence, and Reasoning process (CER),

#### Person Responsible

Nayeli Quintana

#### Schedule

Biweekly, from 8/31/2016 to 6/8/2017

#### Evidence of Completion

agenda, sign-in sheets, PD-deliverables, exit slips

### Action Step 2 5

Instructional staff will collaboratively develop effective lessons that incorporate critical thinking and questioning skills following the 5E model and incorporating collaborative conversations that lead to evidence-based written responses as it relates to Claims, Evidence, and Reasoning process (CER), the gradual release model with evidenced-based written responses as it relates to Claims, Evidence, and Reasoning process (CER),

#### Person Responsible

Nayeli Quintana

#### Schedule

Weekly, from 8/31/2015 to 6/8/2017

#### Evidence of Completion

collaborative planning sign-in sheets, lessons plans

### Action Step 3 5

Instructional staff will implement lessons that incorporate critical thinking and questioning skills following the 5E model and incorporating collaborative conversations that lead to evidence-based written responses as it relates to Claims, Evidence, and Reasoning process (CER).

#### **Person Responsible**

Nayeli Quintana

#### **Schedule**

Daily, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

student work samples such as Journal of Science Exploration (JOSE) incorporating CER process, and evidenced-based written responses, lesson plans

### Action Step 4 5

Support will be provided by the Science Coach, department chairs and grade level chairs as needed.

#### **Person Responsible**

Nayeli Quintana

#### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017

#### ***Evidence of Completion***

Coaching log, deliverables, sign-in sheets when meeting with grade levels, communication correspondence

**Action Step 5** 5

The administration will monitor for implementation with fidelity for lessons that begin with the end in mind and incorporate critical thinking and questioning skills following the gradual release model with evidenced-based written responses as it relates to Claims, Evidence, and Reasoning process (CER).

**Person Responsible**

Milko Brito

**Schedule**

Biweekly, from 8/31/2015 to 6/8/2017

***Evidence of Completion***

data debriefing meeting sign-in sheets, walk through logs

**Plan to Monitor Fidelity of Implementation of G1.B1.S3** 6

In accordance with the FCIM model, mini-assessment data reports will be utilized to create DI groups and adjust classroom instruction through implementation of PLCs and Lesson Study Groups.

**Person Responsible**

Milko Brito

**Schedule**

Monthly, from 8/31/2016 to 6/8/2017

***Evidence of Completion***

Lesson Plans, Student Work, classroom walk-throughs

**Plan to Monitor Effectiveness of Implementation of G1.B1.S3** 7

Formative Assessments will be administered and PLCs will analyze data to determine student progress toward mastery of identified goals. Lesson Study groups will develop lessons, observe implementation, and participate in collegial discussions to determine necessary adjustments to instruction. Teacher observations will be utilized to determine effectiveness.

**Person Responsible**

Milko Brito

**Schedule**

Monthly, from 8/31/2015 to 6/8/2017

***Evidence of Completion***

Lesson Plans, Student Work, classroom walk-throughs

**G1.B1.S4** Plan for and deliver instruction that is based on standards and/or specific bilingual course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities to include evidenced-based written responses as the end product. Stakeholders will use IReady student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths **4**

 S246132

### **Strategy Rationale**

Data indicates the need to implement collaborative structures that incorporates and evidenced-based written responses as the end product to routinely plan through horizontal (same-content) and vertical teams in order to address the course objectives.

### **Action Step 1** **5**

Provide job embedded grade level professional development on effective BISO/Maravillas program strategies for collaborative planning that targets collaborative conversations and evidenced-based written responses.

#### **Person Responsible**

Ana Reigia-Grajeda

#### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017

#### **Evidence of Completion**

PD sign-in sheets, lesson plans, student work samples

### **Action Step 2** **5**

Instructional staff will collaboratively develop effective lesson that focus on BISO strategies that incorporate critical thinking and questioning skills incorporating collaborative conversations and evidence-based written responses

#### **Person Responsible**

Ana Reigia-Grajeda

#### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017

#### **Evidence of Completion**

Collaborative planning sign-in sheets, lesson plans, student work samples



### Action Step 3 5

Instructional staff will implement effective lessons that focus on BISO strategies that incorporate critical thinking and questioning skills following incorporating collaborative conversations and evidence-based written responses.

**Person Responsible**

Ana Reigia-Grajeda

**Schedule**

Weekly, from 8/31/2016 to 6/8/2017

***Evidence of Completion***

Collaborative sign-in sheets, PD sign-in sheets, lesson plans, student work samples

### Action Step 4 5

Support will be provided by the BISO leader, bilingual department, department chairs and grade level chairs as needed.

**Person Responsible**

Ana Reigia-Grajeda

**Schedule**

Weekly, from 8/31/2016 to 6/8/2017

***Evidence of Completion***

Collaborative Planning sign-in sheets, lesson plans, student work samples

### Action Step 5 5

The administration will monitor for implementation with fidelity for BISO lessons that incorporate critical thinking and questioning skills incorporating collaborative conversations and evidence-based written responses.

**Person Responsible**

Milko Brito

**Schedule**

Biweekly, from 8/31/2016 to 6/8/2017

***Evidence of Completion***

data debriefing meeting sign-in during grade level collaborative planning, walk through logs, student work samples

### Plan to Monitor Fidelity of Implementation of G1.B1.S4 6

In accordance with the FCIM model, district and school assessments will be utilized to create DI groups and adjust classroom instruction through implementation of PLCs and Lesson Study Groups.

**Person Responsible**

Milko Brito

**Schedule**

On 8/31/2016

***Evidence of Completion***

Lesson Plans, Student Work, classroom walk-throughs

### Plan to Monitor Effectiveness of Implementation of G1.B1.S4 7

Following the FCIM model, formative assessment results will be utilized to determine students' progress toward mastery of goals. Summative Assessment results will be utilized to determine students' mastery of identified benchmarks.

**Person Responsible**

Milko Brito

















**Schedule**

Every 6 Weeks, from 8/31/2016 to 6/8/2017














***Evidence of Completion***

Lesson Plans, Student Work, classroom walk-throughs, Teacher-Directed Maravillas End of Unit Assessments

## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
<b>2017</b>					
G1.MA1  M332343	Following the FCIM model, formative assessment results will be utilized to determine students'...	Brito, Milko	8/31/2016	Mathematics Topic Assessments, ELA e-assessments, 2016-2017 ACCESS Reading/Listening and Speaking/ Writing. (Assessment of ELL students)	8/31/2016 one-time
G1.B1.S1.A1  A319059	Provide job embedded grade level professional development on using IReady data; using technology by...	Milian, Ivette	8/31/2016	agenda, sign-In sheets, PD-deliverables, IReady reports, Interactive student notebooks	8/31/2016 one-time
G1.B1.S4.MA1  M332342	In accordance with the FCIM model, district and school assessments will be utilized to create DI...	Brito, Milko	8/31/2016	Lesson Plans, Student Work, classroom walk-throughs	8/31/2016 one-time
G1.B1.S1.A2  A319060	Provide job embedded professional development to Instructional staff in order to gain necessary...	Vargas, Martha	11/8/2016	Professional development sign-in sheets, collaborative planning sign-in sheets, lessons plans, IReady reports, Interactive student notebooks	11/8/2016 one-time
G1.B1.S2.A1  A319064	Provide job embedded grade level professional development on the use of IReady and IReady data,...	Vogel, Maria	11/8/2016	agenda, sign-In sheets, PD-deliverables, exit slips, math interactive journal	11/8/2016 one-time
G1.B1.S1.MA1  M332335	Formative Assessments will be administered and PLCs will analyze data to determine student...	Brito, Milko	11/28/2016	Florida Standard Assessment, SAT, data debriefings of classroom assessments and IReady assessments, e-assessments	5/31/2017 monthly
G1.B1.S1.MA1  M332336	In accordance with the FCIM model, mini-assessment data reports will be utilized to create DI...	Brito, Milko	11/17/2016	Lesson Plans, Student Work, classroom walk-throughs	5/31/2017 monthly
G1.B1.S1.A3  A319061	Instructional staff will implement lessons that incorporate IReady data reflected through whole...	Vargas, Martha	8/31/2016	lesson plans, collaborative planning sign-in sheets, IReady data, interactive student notebooks	6/8/2017 monthly
G1.B1.S1.A4  A319062	Support will be provided by the Instructional Coaches, department chairs and grade level chairs as...	Vargas, Martha	8/31/2015	Coaching sign-in sheets, collaborative planning sign-in sheets and communication correspondence	6/8/2017 weekly
G1.B1.S1.A5  A319063	The administration will monitor for implementation with fidelity for lessons that reflect IReady...	Brito, Milko	8/31/2016	data debriefing meeting sign-in sheets, walk through logs	6/8/2017 weekly
G1.B1.S2.MA1  M332337	Formative Assessments will be administered and PLCs will analyze data to determine student...	Brito, Milko	8/31/2016	Mathematics Topic Assessments, Florida Standard Assessment, SAT, debriefings of assessments, I-Ready on line diagnostic assessment, Math Reflex data	6/8/2017 monthly
G1.B1.S2.MA1  M332338	In accordance with the FCIM model, mini-assessment data reports will be utilized to create DI...	Brito, Milko	8/31/2016	Lesson Plans, Student Work, classroom walk-throughs	6/8/2017 monthly
G1.B1.S2.A2  A319065	Instructional staff will collaboratively develop effective lessons that incorporate IReady data...	Vogel, Maria	8/31/2016	collaborative planning sign-in sheets, lessons plans, math interactive journal	6/8/2017 weekly
G1.B1.S2.A3  A319066	Instructional staff will implement lessons that begin with the end in mind and incorporate critical...	Vogel, Maria	8/31/2016	student work samples within math interactive journal and lesson plans specifying targeted math work problems	6/8/2017 daily
G1.B1.S2.A4  A319067	Support will be provided by the Math Coach, department chairs and grade level chairs as needed.	Vogel, Maria	8/31/2016	Coaching log, deliverables, sign-in sheets during collaborative grade level meetings, communication correspondence, Math Interactive journals	6/8/2017 weekly
G1.B1.S2.A5  A319068	The administration will monitor for implementation with fidelity for lessons that begin with the...	Brito, Milko	8/31/2016	data debriefing meeting sign-in sheets, walk through logs	6/8/2017 weekly

**Dade - 2191 - Spanish Lake Elementary School - 2016-17 SIP**  
*Spanish Lake Elementary School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G1.B1.S3.MA1  M332339	Formative Assessments will be administered and PLCs will analyze data to determine student...	Brito, Milko	8/31/2015	Lesson Plans, Student Work, classroom walk-throughs	6/8/2017 monthly
G1.B1.S3.MA1  M332340	In accordance with the FCIM model, mini-assessment data reports will be utilized to create DI...	Brito, Milko	8/31/2016	Lesson Plans, Student Work, classroom walk-throughs	6/8/2017 monthly
G1.B1.S3.A1  A319069	Provide job embedded grade level professional development on developing effective lessons that...	Quintana, Nayeli	8/31/2016	agenda, sign-In sheets, PD-deliverables, exit slips	6/8/2017 biweekly
G1.B1.S3.A2  A319070	Instructional staff will collaboratively develop effective lessons that incorporate critical...	Quintana, Nayeli	8/31/2015	collaborative planning sign-in sheets, lessons plans	6/8/2017 weekly
G1.B1.S3.A3  A319071	Instructional staff will implement lessons that incorporate critical thinking and questioning...	Quintana, Nayeli	8/31/2016	student work samples such as Journal of Science Exploration (JOSE) incorporating CER process, and evidenced-based written responses, lesson plans	6/8/2017 daily
G1.B1.S3.A4  A319072	Support will be provided by the Science Coach, department chairs and grade level chairs as needed.	Quintana, Nayeli	8/31/2016	Coaching log, deliverables, sign-in sheets when meeting with grade levels, communication correspondence	6/8/2017 weekly
G1.B1.S3.A5  A319073	The administration will monitor for implementation with fidelity for lessons that begin with the...	Brito, Milko	8/31/2015	data debriefing meeting sign-in sheets, walk through logs	6/8/2017 biweekly
G1.B1.S4.MA1  M332341	Following the FCIM model, formative assessment results will be utilized to determine students'...	Brito, Milko	8/31/2016	Lesson Plans, Student Work, classroom walk-throughs, Teacher-Directed Maravillas End of Unit Assessments	6/8/2017 every-6-weeks
G1.B1.S4.A1  A319074	Provide job embedded grade level professional development on effective BISO/Maravillas program...	Reigia-Grajeda, Ana	8/31/2016	PD sign-in sheets, lesson plans, student work samples	6/8/2017 weekly
G1.B1.S4.A2  A319075	Instructional staff will collaboratively develop effective lesson that focus on BISO strategies...	Reigia-Grajeda, Ana	8/31/2016	Collaborative planning sign-in sheets, lesson plans, student work samples	6/8/2017 weekly
G1.B1.S4.A3  A319076	Instructional staff will implement effective lessons that focus on BISO strategies that incorporate...	Reigia-Grajeda, Ana	8/31/2016	Collaborative sign-in sheets, PD sign-in sheets, lesson plans, student work samples	6/8/2017 weekly
G1.B1.S4.A4  A319077	Support will be provided by the BISO leader, bilingual department, department chairs and grade...	Reigia-Grajeda, Ana	8/31/2016	Collaborative Planning sign-in sheets, lesson plans, student work samples	6/8/2017 weekly
G1.B1.S4.A5  A319078	The administration will monitor for implementation with fidelity for BISO lessons that incorporate...	Brito, Milko	8/31/2016	data debriefing meeting sign-in during grade level collaborative planning, walk through logs, student work samples	6/8/2017 biweekly

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** We will increase student achievement by improving core instruction in all content areas.

**G1.B1** Limited evidence of explicit planning that includes using i-Ready data for planning differentiated instruction.

**G1.B1.S1** Plan for and deliver instruction that is based on standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities that include collaborative conversations and evidenced-based written responses as the end product. Stakeholders will use IReady student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths.

### PD Opportunity 1

Provide job embedded grade level professional development on using IReady data; using technology by applying SAMR model, incorporating collaborative conversations and incorporating evidence-based written responses effectively to plan for and deliver instruction based on student needs.

#### Facilitator

Milian, Ivette

#### Participants

All Teachers

#### Schedule

On 8/31/2016

### PD Opportunity 2

Provide job embedded professional development to Instructional staff in order to gain necessary knowledge and tools needed to provide instruction of the writing process across various standards, assist students in synthesizing multiple knowledge models to attain the best teaching strategies in order to engage all students.

#### Facilitator

Vargas, Martha

#### Participants

All Teachers

#### Schedule

On 11/8/2016

### PD Opportunity 3

Support will be provided by the Instructional Coaches, department chairs and grade level chairs as needed.

**Facilitator**

Martha Vargas

**Participants**

All teachers

**Schedule**

Weekly, from 8/31/2015 to 6/8/2017

**G1.B1.S2** Plan for and deliver instruction that is based on standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities to include the development of critical thinking skills and increase complex mathematics tasks through problem solving and evidence-based written responses.as evidence by student written responses. evidenced-based written responses as the end product. Stakeholders will use IReady student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths.

### PD Opportunity 1

Provide job embedded grade level professional development on the use of IReady and IReady data, using technology by applying samr model, incorporating collaborative conversations and problem solving application strategies that will effectively impact planning and the delivery of instruction based on student needs.

**Facilitator**

Maria Vogel, Math Coach

**Participants**

All Teachers

**Schedule**

On 11/8/2016

**G1.B1.S3** Implement collaborative structures that incorporates the 5E model and evidenced-based written responses as the end product to routinely plan through horizontal (same content) and vertical teams in order to address the specific scientific process course objectives described in the pacing guides and the FLDOE course descriptions.

### **PD Opportunity 1**

Provide job embedded grade level professional development on developing effective lessons that focuses on critical thinking and questions skills following the 5E model and incorporating collaborative conversations that lead to evidence-based written responses as it relates to Claims, Evidence, and Reasoning process (CER),

#### **Facilitator**

Nayeli Quintana, Science Coach

#### **Participants**

All Teachers

#### **Schedule**

Biweekly, from 8/31/2016 to 6/8/2017

**G1.B1.S4** Plan for and deliver instruction that is based on standards and/or specific bilingual course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities to include evidenced-based written responses as the end product. Stakeholders will use IReady student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths

### **PD Opportunity 1**

Provide job embedded grade level professional development on effective BISO/Maravillas program strategies for collaborative planning that targets collaborative conversations and evidenced-based written responses.

#### **Facilitator**

Ana Reigia-Grajeda

#### **Participants**

All BISO Teachers

#### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017

## **PD Opportunity 2**

Instructional staff will collaboratively develop effective lesson that focus on BISO strategies that incorporate critical thinking and questioning skills incorporating collaborative conversations and evidence-based written responses

### **Facilitator**

Ana Reigia-Grajeda

### **Participants**

BISO teachers

### **Schedule**

Weekly, from 8/31/2016 to 6/8/2017



## VI. Technical Assistance Items

*Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.*