

Miami-Dade County Public Schools

Virginia A Boone Highland Oaks School



2017-18 Schoolwide Improvement Plan

Virginia A Boone Highland Oaks School

20500 NE 24TH AVE, Miami, FL 33180

<http://vabhighlandoaks.dadeschools.net/>

School Demographics

School Type and Grades Served (per MSID File)	2016-17 Title I School	2016-17 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	No	62%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	68%

School Grades History

Year	2016-17	2015-16	2014-15	2013-14
Grade	A	B	A*	A

**Informational Baseline School Grade*

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan is pending approval by the Dade County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district that has a school grade of D or F.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F (see page 4). For schools receiving a grade of A, B, or C, the district may opt to require a SIP using a template of its choosing.

This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

At the start of each academic year, traditional schools are classified for DA support in two categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- **Not in DA** - A school with a current school grade of A, B, or C; charter schools; and ungraded schools.
- **Targeted Support and Improvement** - A school with a current school grade of an initial D.
- **Comprehensive Support and Improvement** - A school with a current school grade of F or two consecutive grades of D, or a high school with a graduation rate of 67 percent or less in the most recent data release.

DA Turnaround Status

Additionally, Comprehensive Support and Improvement schools have a turnaround status of "Implementing," based on a school's grades history, including the current school grade:

- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

2017-18 DA Category and Statuses for Virginia A Boone Highland Oaks School

DA Region and RED	DA Category and Turnaround Status
Southeast - LaShawn Russ-Porterfield	- N/A

I. Part I: Current School Status

A. Supportive Environment

1. School Mission and Vision

a. Provide the school's mission statement.

MISSION

The mission of Virginia A. Boone Highland Oaks Elementary School is to develop a sense of pride, self-control, citizenship, and respect for the safety, rights, and property of every member of our multi-cultural community, while we continue to emphasize a nurturing environment in which all students become creative problem solvers, critical thinkers, and effective communicators in our ever changing, technological world.

b. Provide the school's vision statement.

The vision of Virginia A. Boone Highland Oaks Elementary School is to be a premier institution of elementary education that inspires students to open their minds to the limitless universe of learning.

2. School Environment

a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Our student population, Pre-kindergarten through grade 5, is comprised of 32% White Non-Hispanic, 40% Hispanic, 25% Black Non-Hispanic, and 3% Asian/Multi-racial children.

School personnel use data to identify unique learning needs of special populations of students based on proficiency and/or other learning needs (such as second languages). School personnel are familiar with research

related to unique characteristics of learning (such as learning styles, multiple intelligence, personality type indicators) and provide or coordinate related learning support services to students within these special populations.

Teachers plan and use instructional strategies that require student collaboration, self-reflection, and development of critical thinking skills. Teachers personalize instructional strategies and interventions to address individual learning needs and cultures of students.

Additionally, at the start of the academic year, faculty members are required to join committees that will enhance the school's curriculum, culture and atmosphere. These include serving on committees in honor of African American, Hispanic Heritage and Holocaust Remembrance Days.

The Imagine Learning Program is utilized to equip English Language Learners identified as level 1 in grades K-5 with the skills needed for immersion into English instruction. An Extended Foreign Language Program in Spanish exists for two classes, per grade level, in Grades K-3 and one class in Grades 4 and 5.

b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

School safety is a priority. Fire and lock-down drills are conducted throughout the year. Fences have been erected around the school perimeter to further improve safety. Safety Patrol, a school-wide program, is also utilized to enhance safety on our grounds. Due to the fact that we have an open campus, teachers and security staff are designated to specific posts in areas around the school to

ensure a smooth and safe entry and dismissal for all students.

Our free breakfast program allows students to come to school and eat before beginning their day. The physical education coach oversees a before-school intramural program which promotes sportsmanship and camaraderie among students. Our security staff is vigilant and visible so that students feel safe.

In addition, procedures are in place to ensure all indoor and outdoor spaces are free from hazards and dangerous obstacles/circumstances. Indoor and outdoor spaces are designed and arranged with safety in mind. Adults take immediate action to remove/prevent hazards as they may occur. The counselor and teachers are always available to discuss any safety concerns with students. All students are continuously supervised by adults.

c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

Students and parents are provided with information on the Miami-Dade County Public Schools Code of Student Conduct. Teachers implement behavior plans in their classrooms and all students are made aware of core values, such as respect, citizenship, kindness, etc. along with examples of model student behavior through our "Values Matter" district-wide initiative.

Students are recognized on our morning announcements through the district's SPOT Success program, where teachers can nominate students who are "spotted" doing the right thing.

A range of corrective strategies are also in place for disruptive behaviors. Parent/guardian contact is made by the teacher and/or counselor. Depending on the frequency or severity of the behavior, a conference may be held with an administrator and an alternative to suspension strategy may be utilized.

d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.

All children, parents, and staff experience an environment of reciprocal respect, trust, and open communication in a fair and just way, respecting the needs and characteristics of each individual, and promoting a sense of community, belonging, ownership, and pride.

School personnel implement a process to determine the counseling, assessment, referral, and social-emotional needs of all students. The counselor conducts small support group discussions with students to address divorce, death, etc. The Anti-Defamation League's anti-bullying program is implemented to help with the emotional well being of students and our counselor has given professional workshops to the staff on reporting child abuse. There is an open path of communication among teachers, administrators and the counselor. School personnel provide or coordinate programs to meet the needs of students when possible. They evaluate all programs and make improvements related to these programs, if necessary.

Teachers, counselor, psychologist, and social worker participate in a structure that gives them interaction with individual students, allowing them to build relationships over time with the student. The structure allows the personnel to gain insight into the student's needs regarding learning, thinking, and life skills. In order to accomplish this, the school has a volunteer program with a variety of options for participation, as well as varied modes of communication with families, to include Connect-Ed, Teacher Web, school flyers, etc. There are also adult advocate and counseling resources in place, such as the Parent Academy, and Chrysalis.

3. Early Warning Systems

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(i) and (b)(7)(A)(iii)(III).

a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.

Attendance indicator:

Students who miss more than 10% of instructional time.

Suspension indicator:

Students who have referrals that may lead to suspension.

Level 1 indicators:

Students who score at FSA Level 1 in either English Language Arts (ELA) and/or Mathematics and students who are retained.

b. Provide the following data related to the school's early warning system

1. The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	0
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Course failure in ELA or Math	1	7	0	3	2	6	0	0	0	0	0	0	0	19
Level 1 on statewide assessment	1	6	3	5	11	23	0	0	0	0	0	0	0	49

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Students exhibiting two or more indicators	1	6	2	0	16	22	0	0	0	0	0	0	0	47

c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

Attendance strategies:

Attendance reports are monitored and printed daily by the attendance clerk. The daily percentage is announced to the school on morning announcements alerting all faculty and students of a need to improve attendance. Excessive absences and/or tardies are reported by the classroom teacher to the school counselor through a Student Case Management Referral (SCM). The counselor meets with the student and the parent/guardian to determine the cause of excessive absences and/or tardies and to offer assistance. Repeated absences and or tardies are then referred to the school social worker for a home visit. Students with perfect attendance are rewarded with our incentive program where students receive "dog tags" that grant special privileges, which include an ice cream social hosted by the administration.

Behavior strategies:

Referrals are carefully reviewed by the counselor and the administration. If warranted, alternatives to

suspension are considered. The SPOT Success Program acknowledges students who exhibit core values and provide model behaviors for others.

Level 1 strategies:

All students in grades K through 5 are assessed with i-Ready. In addition, teachers use Wonders reading series, as well as district-generated assessments. Assessment results are used throughout the year to monitor at-risk students. Continuous monitoring of all of these assessments guarantees students are identified, selected and placed in intervention groups. The results are used to target students for interventions using WonderWorks. Interventions are provided by the classroom teacher and an interventionist. I-Ready, along with district generated assessments are repeated two more times throughout the school year and the progress is monitored closely. The intervention groups are fluid to accommodate changes. Students who score a Level 1 on the statewide, standardized assessment are referred to the Student Support Team (SST) and Response to Intervention (RtI) is initiated and the students progress is monitored. The school implements before-school tutoring, as well as in-school tutoring two times per week.

B. Family and Community Engagement

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2) and (b)(7)(A)(iii)(I).

1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

a. Will the school use its Title I Parent and Family Engagement Policy (PFEP) to satisfy this question?

No

1. PFEP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

2. Description

The staff at Virginia A. Boone Highland Oaks Elementary School truly believes that the education our students receive must be balanced and holistic. Virginia A. Boone Highland Oaks Elementary School attributes many of its accomplishments to the close partnership between the school, parents, and the community.

Our PTA is very active and supports the school in many of its endeavors, (i.e., funding for the media center, a state of the art computer lab, before and after school tutoring, Saturday Academy, extensive landscaping projects, technological educational software, and interactive boards as well as numerous school events.) All parents and staff are encouraged to join the PTA.

Our PTA meets often with the administration to develop initiatives that further enhance our school's vision and mission, such as creating a Facebook page which keeps all members of our community informed about upcoming events.

Our Open House is always well-attended and sets the bar for consistent parental involvement throughout the year. The administration and faculty keep an open line of communication with parents through Teacher Web, conferences, phone calls, Connect Ed, flyers and e-mails, to name a few.

Parents also use the parent portal to access student grades and other pertinent information.

Our school provides the students, parents and all other stakeholders with a plethora of services, competitions, yearly events and activities.

These activities include:

- An art show depicting the high level of our students' engagement in the Fine Arts;
- Musical programs during the year, performed by our music department for the students and community;

- All-State Florida Elementary Chorus as well as the Florida Music Educators Convention;
- The Math Bowl that showcases our students' special math talents;
- Spot Success;
- Cultural Arts Day, where community members come to our school to share their arts and talents with our students;
- Career Day that invites members of the community to share their chosen careers with the children;
- The Student United Way Campaign;
- Thanksgiving Day Baskets giveaway;
- The Fall Scholastic Book Fair including a "Grandparents Day at the Book Fair";
- The Spring Scholastic Book Fair including "Donuts with Dads at the Book Fair";
- PTA and media center department host guest authors throughout the year.
- Beautification Day and participation in Recycling Program;
- "Family Fun Carnival", which invites all members of our community to get together with their children for a day of fun and family.

2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

Our school mission statement was collaboratively developed with input from the faculty, staff, parents, and students. It identifies a shared school vision that is visible in every classroom as well as the school website.

Our PTA publishes a monthly newsletter, The Oak Gazette, which keeps parents, students and teachers informed of numerous upcoming activities and meetings. Our principal contributes a monthly column to The Oak Gazette with updates and insight into the successes and direction of Virginia A. Boone Highland Oaks Elementary. Community members and partners advertise in this newsletter. There are numerous nights out in the community where a participating community establishment will host a "V.A.B.H.O.E. School Night" and a percentage of proceeds will be donated back to the school. This is a great opportunity for families to go out, enjoy a treat with their family and meet other parents.

Our Educational Excellence School Advisory Council, made up of administration, teachers, parents, students and community representatives meet monthly to share new data and information concerning the school mission and vision. Minutes are available online for review. The entire Virginia A. Boone Highland Oaks Elementary School family is committed to engaging in continual reflection and growth for the benefit of all students.

C. Effective Leadership

1. School Leadership Team

a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Fong, Julio	Principal
Jeffrey, Carol	Assistant Principal
Levine, Ira	Teacher, K-12
Magnoli, Claudia	Teacher, K-12
Sweetman, Morgan	Teacher, K-12
Vazquez, Melissa	Teacher, K-12
Guerrero, Anna	Teacher, K-12
Romanelli, Justin	Teacher, K-12
Rubens, Reina	Teacher, K-12
Krantz, Tracy	Teacher, ESE
Leidy, Ana	School Counselor
Hill, Kristin	Teacher, K-12

b. Duties

1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.

Julio Fong, Principal: Mr. Fong is the instructional leader of the school. He provides a common vision for the use of data-based decision-making, ensures that the school-based team is implementing RtI, conducts assessment of RtI skills of school staff, ensures implementation of intervention support and documentation, ensures adequate professional development to support RtI implementation, and communicates with parents regarding school-based RtI plans and activities.

Carol Jeffrey, Assistant Principal: Assists the principal in providing a common vision for the use of data-based decision-making, ensures that the school-based team is implementing RtI, conducts assessment of RtI skills of school staff, ensures implementation of intervention support and documentation, ensures adequate professional development to support RtI implementation, and communicates with parents regarding school-based RtI plans and activities.

Select General Education Teachers: (Primary and Intermediate):

- Ira Levine, Kindergarten Level Chairperson;
- Claudia Magnoli, First Grade Level Chairperson;
- Morgan Sweetman, Second Grade Level Chairperson;
- Melissa Vazquez, Third Grade Level Chairpersons;
- Anna Guerrero, Fourth Grade Level Chairperson;
- Justin Romanelli, Fifth Grade Level Chairperson;

These teachers provide information about core instruction, participate in student data collection, deliver Tier 1 instruction/intervention, collaborate with other staff to implement Tier 2 interventions, and integrate Tier 1 materials/instruction with Tier 2/3 activities.

Morgan Sweetman, Reading Teacher/Liaison;

Anna Guerrero, Mathematics Teacher/Liaison;

Kristin Hill, Science Teacher/Liaison;

Tracy Krantz, SPED Teacher/Liaison;

These teachers develop, lead, and evaluate school core content standards/programs and identify and analyze existing literature on scientifically-based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student needs while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervention services for children to be considered "at risk;" assist in the

design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring.

Ana Leidy, Counselor: Provides quality services and expertise on issues ranging from program design to assessment and intervention with individual students, small groups and whole groups. In addition to providing interventions, our school counselor continues to link child-serving and community agencies to the school and families to support the child's academic, emotional, behavioral, and social success.

The Leadership Team members meets quarterly to review consensus, infrastructure, and implementation of building level MTSS/Rtl.

2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.

The MTSS/Rtl Leadership Team at V.A.B. Highland Oaks Elementary will focus meetings around one question: How do we develop and maintain a problem solving system to bring out the best in our schools, our teachers, and in our students?

The MTSS/Rtl Leadership Team uses the Tier 1 Problem Solving process to set Tier 1 goals, and monitors academic and behavioral data to evaluate progress towards those goals at least three times per year by:

- Holding regular team meetings where problem solving is the sole focus;
- Using the four step problem solving process as the basis for goal setting, planning, and program evaluation during all team meetings that focus on increasing student achievement or behavioral success;
- Determining how we will know if students have made expected levels of progress towards proficiency;
- Respond when grades, subject areas, classes, or individual students have not shown a positive response.
- Respond when students are demonstrating a positive response or have met proficiency by raising goals or providing enrichment respectively;
- Gather and analyze data at all Tiers to determine professional development for faculty as indicated by group or individual student diagnostic and progress monitoring assessment;
- Ensure that students in need of intervention are receiving appropriate supplemental Tier 2 intervention;
- Gather ongoing progress monitoring (OPM) for all interventions and analyze that data using the Tier 2 problem solving process after each OPM.

The second level of support (Tier 2) consists of supplemental instruction and interventions provided in addition to and in alignment with effective core instruction and behavioral supports to groups of targeted students who need additional instructional and/or behavioral support. Tier 2 problem solving meetings occur monthly to:

1. Review OPM data for intervention groups to evaluate group and individual student response;

2. Support interventions where there is not an overall positive group response. The following staff members assist with support:

- Dr. Jennifer Horenstein, School Psychologist: Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans; provides support for intervention fidelity and documentation; provides professional development and technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; facilitates data-based decision making activities.
- Rossaelyn Bayard, School Social Worker: Participates in initial school support team meetings; collects and interprets information for social histories and independent functioning assessments (SIB-R's).
- Rachel Mally, Speech Language Pathologist: Educates the team in the role language plays in curriculum, assessment, and instruction as a basis for appropriate program design; assists in the selection of screening measures; and helps identify systemic patterns of students' needs with respect to language skills.

3. Select students for SST Tier 3 intervention.

The school improvement plan (SIP) summarizes the school's academic and behavioral goals for the year and describes the school's plan to meet those goals. The specific supports and actions needed to implement the SIP strategies are closely examined, planned, and monitored on the MTSS Tier 1 worksheets completed three times per year. The MTSS/Rtl Problem-Solving process is used to first carry out, monitor, and adjust if necessary, the supports that are defined in the SIP. Annual goals are translated into progress monitoring (3 times per year) and ongoing progress monitoring measures that can reliably track progress on a schedule based on student need across Tiers.

Tier 2 supports are provided to students who have not met proficiency or who are at risk of not meeting proficiency.

Finally, MTSS/Rtl End of Year Tier 1 problem solving evaluates the SIP efforts and dictates strategies for the next year's SIP. At this time, previous years trend data across grade levels is used to examine impact grades for support focus or prevention/early intervention efforts.

We utilize the Imagine Learning computer-based program in kindergarten through fifth grade for our ELL level 1. This program is used to supplement and enhance services for our English Language Learners (ELL) and funded through Title III.

2. School Advisory Council (SAC)

a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Julio Fong	Principal
Guillermo Marcia	Teacher
Jacqueline Zevallos	Education Support Employee
Suzi Okun	Parent
Kerri Egozi	Parent
Rachel Seifer	Parent
Craig Waltzer	Business/Community
Ira Levine	Teacher
Alicia Cruz	Education Support Employee
Seth Eisenberg	Business/Community
Chloe Kaler	Student
Liel Mizrahi	Student
Claudia Magnoli	Teacher
Michelle Waserstein	Parent
Stacee Behar	Parent
Myla Fineman	Parent
Cila Nudelman-Eilat	Parent
Sharon Glueck	Teacher
Amy Rosen	Teacher
Lizette Weingard	Teacher
Shirley Hendrickson	Teacher

b. Duties

1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2).

a. Evaluation of last year's school improvement plan

At our first EESAC meeting, members addressed the purpose of the School Improvement Plan and reviewed the effectiveness of last year's plan as it related to our school's overall grade. The committee reviewed and suggested modifications for the upcoming school year.

b. Development of this school improvement plan

The School Advisory Council in coordination with the Principal and the MTSS Leadership Team helped to develop the School Improvement Plan. The Leadership Team, with continuous input from the School Advisory Council will monitor and adjust the school's academic goals through data gathering and data analysis. The Leadership Team will continuously monitor the fidelity of delivery of instruction as well as provide various levels of academic support and interventions to students based on data analysis and teacher recommendations. The Leadership Team will share information with the School Advisory Council about the status of our continuous improvement model.

c. Preparation of the school's annual budget and plan

The School Advisory Council (SAC) has an important function directly related to the academic success of the students at Virginia A. Boone Highland Oaks Elementary School.

The following are some of the examples of the functions of our SAC:

- Assist the school in reviewing and evaluating data and seek ways and means to improve student achievement;
- Expand the number of Dade Partners and community involvement;
- Analyze the School Climate Survey and seek ways to improve targeted areas;
- Assist in the development and modifications of the School Improvement Plan.

2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.

Instructional Technology - \$3,500 Spent on computers and monitors installed in our new computer lab.

Total - \$3,500

3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

3. Literacy Leadership Team (LLT)

a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Fong, Julio	Principal
Jeffrey, Carol	Assistant Principal
Levine, Ira	Teacher, K-12
Magnoli, Claudia	Teacher, K-12
Sweetman, Morgan	Teacher, K-12
Vazquez, Melissa	Teacher, K-12
Guerrero, Anna	Teacher, K-12
Romanelli, Justin	Teacher, K-12
Rubens, Reina	Teacher, K-12
Leidy, Ana	School Counselor
Grossman, Rysia	Teacher, K-12
Krantz, Tracy	Teacher, ESE
Mally, Rachel	Teacher, ESE

b. Duties

1. Describe how the LLT or similar group promotes literacy within the school, if applicable.

The Literacy Leadership Team (LLT) at V.A.B. Highland Oaks Elementary school will meet monthly. The team

will analyze data and look for data trends. They will adjust curriculum and provide strategies for differentiated instruction. Furthermore, the LLT will drive decisions regarding targeted professional development and create student growth trajectories in order to identify and develop interventions.

The major initiatives this year for the LLT will include correlating the Instructional Practices and Pacing Guides to the Florida Standards and to develop a stronger school-wide initiative to improve rigor through the use of small group/differentiated instruction. The LLT will continue to monitor intervention groups and adjust curriculum, as needed.

D. Public and Collaborative Teaching

The school's responses to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(IV).

1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

The faculty and staff at Virginia A. Boone/Highland Oaks Elementary school is a tight knit group. Most of our teachers have been teaching at this school for a number of years. Positive collegial relationships have developed and there is a strong camaraderie.

Schedules are created by the administration with common planning times at each grade level to allow for a weekly scheduled block of time where teachers can come together to collaborate, plan lessons, share best practices, discuss concerns and evaluate data. Teachers plan at each grade level weekly. They also feel that vertical articulation is important and conduct meetings at least twice a year. The minutes of these team meetings are compiled and shared with all members of the administration.

Leadership team meetings, comprised of grade level chairs, subject level chairs, administration, guidance counselor and the media specialist, take place once a month. These meetings are a positive venue for providing pertinent information and engaging in discussions about school successes and areas of need. Members are encouraged to provide feedback regarding matters on the agenda. The information is then disseminated to the other members of the faculty through the weekly team meetings.

2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

Strategies:

- Regular meetings of new teachers with Principal;
- Partnering new teachers with veteran staff; responsibility of administration
- Soliciting referrals from current employees; responsibility of administration

3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

Veteran mentor teachers holding Clinical Ed. Certification will be paired with assigned mentees for the purpose of enhancing instructional strategies of teachers with 1 - 5 years of experience. Mentoring activities will include weekly articulation as well as common planning.

Mr. Guillermo Marcia (veteran ASD teacher) is paired with Melanie Pfister (new ASD teacher). They are paired together because of Mr. Marcia's expertise and the fact that Ms. Pfister teaches in the same program.

E. Ambitious Instruction and Learning

1. Instructional Programs and Strategies

a. Instructional Programs

1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.

The staff at Virginia A. Boone Highland Oaks Elementary School truly believes that the education our students receive must be balanced and holistic. We strive to meet this challenge by providing a strong educational setting for all children, a learning environment that stresses and expects the highest of student academic achievement as well as offering an exceptional fine arts program.

Our core instructional programs and materials are strictly aligned to the Florida Standards and teachers receive professional development on small group instruction to ensure that we provide and maintain rigorous instruction within each classroom. Our faculty implements district-generated pacing guides and uses the Wonders Reading Series along with its intervention component WonderWorks. The GO Math series is used for mathematics and we are presently using a newly adopted social studies program in grades K through 5. Science is taught through a hands-on approach using our Scott Foresman series and essential laboratories. Adoption of a new science series is pending.

Technological programs such as i-Ready, Imagine Learning, Reflex Math, Gizmos, and My ON Reader are in place. Installation of interactive boards along with classroom computers, the receipt of 75 laptops and three computer labs allow us to run a very diversified technology program.

Specialty programs at our school include an extensive gifted content-based program which provides both accelerated and enriched instruction five days a week for our Virginia A. Boone Highland Oaks Elementary students. The Imagine Learning Program provides English Language Learners identified as level 1 in grades K-5 the resources required for immersion into English instruction. We have an Exceptional Student Education program functioning under full inclusion for students with diagnosed exceptionalities, three self-contained units for students in K-5 with Autism Spectrum Disorder, and three Pre-K classes for students with disabilities paired with role model students. An Extended Foreign Language Program in Spanish exists for two classes, per grade level in Grades K-3 and one class per grade in Grades 4 and 5.

b. Instructional Strategies

1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.

Data is collected weekly, monthly and quarterly by teachers and administration. During grade level meetings teachers and administrators engage in the following activities:

- Use the four step problem solving process as the basis for goal setting, planning, and program evaluation during all team meetings that focus on increasing student achievement or behavioral success;
- Review universal screening data by gathering on-going progress monitoring (OPM) for all interventions and analyze that data using the Tier 2 problem solving process after each OPM and link to instructional decisions;
- Review progress monitoring data at the grade level and classroom level to identify students who are meeting/exceeding benchmarks, at moderate risk or at high risk for not meeting benchmarks;

Based on the above information, teachers will identify professional development and resources. They also collaborate regularly, problem solve, share effective practices, evaluate and modify implementation of instructional strategies, make decisions, and practice new strategies and skills. The teachers will also facilitate the process of building consensus, increasing infrastructure, and making

decisions about the implementation of instructional strategies.

The administration monitors fidelity of delivery of instruction as well as provides various levels of academic support and interventions to students based on data analysis and teacher recommendation.

2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year: 5,400

Before, during, after, and Saturday Academy tutorial programs are offered to those students who need additional practice in reading and math. Additionally, students enrolled in our After School Care Program receive daily homework help and weekly computer lab time.

Strategy Rationale

Tutoring programs in our school have proven to be extremely effective in addressing low performing student needs.

Strategy Purpose(s)

- Core Academic Instruction
- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Fong, Julio, jfong@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Data from i-Ready and Topic Assessments are collected and grade levels meet to engage in the following activities: Use the four step problem solving process as the basis for goal setting, planning, and program evaluation during all team meetings that focus on increasing student achievement or behavioral success; Review universal screening data by gathering on-going progress monitoring (OPM) for all interventions and analyze that data using the Tier 2 problem solving process after each OPM and link to instructional decisions; Review progress monitoring data at the grade level and classroom level to identify students who are meeting/exceeding benchmarks, at moderate risk or at high risk for not meeting benchmarks.

2. Student Transition and Readiness

a. PreK-12 Transition

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(V).

1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.

Virginia A. Boone Highland Oaks Elementary School offers two Pre-K/SPED programs. One is a reverse mainstream program and the other is a LEAP program. LEAP stands for Learning Experiences – An Alternative Program for Preschoolers and Parents. LEAP was designed for a specific group of pre-school children with special needs, including children with autism spectrum disorders such as autism and Asperger Syndrome. It teaches very young children with autism

alongside children without autism spectrum disorders. The role model children are trained to help each child with an autism spectrum disorder meet individually designed objectives.

The reverse mainstream program has been established to encourage the mainstreaming and inclusion of children with varying exceptionalities with non-disabled children, ages 4 to 5 years. The inclusion model is one of the models implemented at our school to provide age appropriate role models in a self-contained classroom setting.

The two programs are delivered by two full-time teachers, two full-time paraprofessionals, and one part-time paraprofessional. Parents agree to participate in parent training and support sessions. Many of the SWD students return to their home school for specialized Kindergarten programs. Many of the role model Pre-K students also return to their home school for a traditional Kindergarten program. The students who return to their home schools, along with those who remain at Virginia A. Boone Highland Oaks Elementary School, are provided several transitional experiences from Pre-K into Kindergarten:

- Students in the Pre-K make visits to the Kindergarten classrooms toward the end of the school year;
- PreK and Kindergarten teachers take part in vertical articulation;
- A PowerPoint presentation is made available for parents and delivered in a Pre-K to Kindergarten transition meeting;
- Families of newly registered Kindergarten students will receive information via the school's website.

The staff responsible for implementing these strategies is made up of the Pre-Kindergarten teachers, paraprofessionals, counselor and the School Support Team. In order to ensure appropriate readiness into the Kindergarten classroom, grade level articulation meetings are held. The Pre-Kindergarten teachers become familiar with the Kindergarten Grade Level Expectations and prepare the students accordingly.

Fifth grade students participate in articulation activities with the middle school. Through presentations and opportunities to select courses they are able to transition smoothly to the middle school grades.

b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.

N/A

2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.

N/A

3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.

N/A

4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.

N/A

II. Needs Assessment

The school's completion of this part may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(6).

A. Problem Identification

1. Data to Support Problem Identification

b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

C. Strategic Goals

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

G1. If instruction is improved in all content areas, then student achievement will be increased.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. If instruction is improved in all content areas, then student achievement will be increased. 1a

G096934

Targets Supported 1b

Indicator	Annual Target
ELA/Reading Gains	66.0
ELA/Reading Lowest 25% Gains	53.0
Math Gains	69.0
Math Lowest 25% Gains	60.0

Targeted Barriers to Achieving the Goal 3

- Lack of rigor, particularly a deeper understanding of intervention strategies to target students performing below grade level as determined by school wide data.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Reading Wonders, ELA Task Cards, Brain POP, Accelerated Reader, Time for Kids, i-Ready Reading and Mathematics K-5, Discovery Education, Gateway to Data (G2D), Pacing Guide Websites, MDCPS Portal, and STAR Testing, Grade Level Chairs, Media Specialist, Instructional Technology Support (once a week), 3-4 computers in each classroom, 3 computer labs, Wireless Access, Promethean/Smart Boards in every classroom, Common Grade Level Planning, Active PTA, Go Math On-Line Resources, Reflex Math, Gizmo's, Sumdog, Study Jam.com., Think Central, Pearson Resources, TeacherTube, Bill Nye the Science Guy DVD's, and McGraw-Hill On-Line Resources, WonderWorks Resource, Reading Interventionist Collaboration, Consultation, Resource/Inclusive Room SPED Services, ELL Before and/or After School Tutoring, and Saturday Academy.

Plan to Monitor Progress Toward G1. 8

Progress will be determined through data disaggregation of student performance on i-Ready Reading and Mathematics Student Reports, District-Generated/Topic Assessments, summative assessments, FSA ELA and Mathematics, FCAT Science, and FAA, as well as observed teacher effectiveness.

Person Responsible

Julio Fong

Schedule

Quarterly, from 8/21/2017 to 6/7/2018

Evidence of Completion

i-Ready student reports, G2D reports on district-generated/topic assessment results, teacher observation evaluations, student work folders, 2018 FSA ELA and Mathematics scores, FCAT Science and FAA results.

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** =
 Barrier **S** = Strategy

1 = Problem Solving Step  **S123456** = Quick Key

G1. If instruction is improved in all content areas, then student achievement will be increased. 1

G096934

G1.B1 Lack of rigor, particularly a deeper understanding of intervention strategies to target students performing below grade level as determined by school wide data. 2

B260774

G1.B1.S1 Increase rigor and student learning gains through the use of intervention strategies. Literacy: Plan for and deliver small group instruction that is based on Language Arts Florida Standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities and groupings. Mathematics: Utilize the Mathematics Florida Standards when planning for delivering rigorous instruction within intervention groups. Science: Utilize the Science Next Generation Sunshine State Standards (NGSSS) when planning for and delivering instruction to small groups. Social Science: Utilize Social Science Standards to plan for and enhance instruction. 4

S276151

Strategy Rationale

In order to eliminate our selected barrier, this strategy was selected. This strategy addresses lack of rigor and learning gains and specifically targets the need for intervention strategies across all content areas in order to increase students' mastery of skills.

Action Step 1 **5**

Literacy: Provide in-house professional development on "Shared Best Practices, ELA Framework and Differentiated Instruction through Data Driven Small Group Instruction" while maintaining the integrity of the English Language Arts (ELA) Item Specifications. Utilize the planning/ELA Task Cards, and identifying targeted students to receive intervention. Best practices, shared during grade level planning and faculty meetings, will be aimed at targeting deficient standards and creating fluidity within small groups. Provide support for all teachers in the use of identifying deficient student skills and the strategies to utilize within i-Ready Reading. Provide opportunities for classroom teachers to attend Language Arts PD throughout the year.

Mathematics: Provide in-house professional development on "Enhancing Mathematics Instruction through the Use of Technology" and "Using Effective Mathematics Interventions." The faculty will utilize the Mathematics Florida Standards when planning for and delivering instruction. Use appropriate technology in all aspects of instruction from delivery to end products to increase student engagement. Train teachers on the resources available to differentiate instruction such as Personal Math Trainer, as well as i-Ready. Provide opportunities for classroom teachers to attend Mathematics PD throughout the school year.

Science: After all District attended professional developments, provide an open forum for dissemination of information as they relate to the Science Next Generation Sunshine State Standards (NGSSS) during grade level and team/departmental meetings. This should include time to plan an instructional framework targeting students' deficiencies and providing intervention. Debrief on best practices to allow for effective hands-on/small group instruction using essential laboratories, BrainPop, Science projects, as well as GIZMOS instruction. Plan for and implement a WaterVentures Experience for students that is aligned to the State and National Standards.

Social Science: Provide in-house professional development during opening of school meeting, as well grade-level meetings to ensure teachers are knowledgeable of the newly adopted textbooks and are familiar with the online resources. Best Practices improving informational literacy skills and targeting student deficiencies will be addressed during meetings, as well as technology enhanced learning through scheduled media center research time led by our Media Specialist. Provide opportunities for classroom teachers to attend Social Science professional development throughout the school year.

Person Responsible

Carol Jeffrey

Schedule

Quarterly, from 8/21/2017 to 6/7/2018

Evidence of Completion

Sign-in Sheets, Agenda, Grade Level Meeting Notes

Action Step 2 5

Implementation

Literacy: Teachers will disaggregate Weekly Assessments, STAR (K-2nd) data, i-Ready Reading data (K-5), as well as Accelerated Reader and formative assessments to foster a deeper understanding of student performance at all levels in order to effectively plan for whole group instruction and differentiated instruction. Incorporate the use of Florida Standards to increase rigor when developing lesson plans and require students to engage in collaborative conversations utilizing ELA Task cards. Identify and create intervention groups, highlighting the lowest 35%, and implement targeted, precise intervention and/or enrichment during differentiated instruction.

Mathematics: Teachers will disaggregate data from i-Ready Mathematics diagnostics, Topic Assessments and Classroom Assessments to foster a deeper understanding of student performance at all levels to effectively plan for whole group interactive instruction using MAFS, the interactive boards and differentiated instruction. Identify students in need of intervention and create fluid groups of students and provide targeted, precise intervention and/ or enrichment during differentiated instruction. Use data to set goals, determine sound instructional practices based on research, and differentiate instruction to meet the various needs of students.

Science: Teachers will disaggregate data from formative assessments, district-generated baseline and Topic and Quarterly Assessments to foster a deeper understanding of student performance at all levels in order to effectively plan for whole group interactive instruction using the interactive boards and differentiated instruction. While planning, reference NGSSS and FCAT items Specs/ limitations. Incorporate higher order questions of varying complexity in lesson plans and require students to engage in accountable talk during essential laboratories. Identify students in need of intervention and create fluid groups of students and implement targeted, precise intervention and/ or enrichment during differentiated instruction. Provide students with extensive and specific corrective feedback and allow opportunities to write using claim, evidence, and reasoning (CER) in their journals or binders.

Social Science: Teachers will disaggregate data from formal and informal assessments correlated to the Social Science State Standards to track student mastery of Social Science content. Social Science Standards will be integrated into informational literacy skills when applicable. Identify students in need of intervention and create fluid groups of students and implement targeted, precise intervention and/or enrichment during differentiated instruction.

Person Responsible

Carol Jeffrey

Schedule

Monthly, from 8/21/2017 to 6/7/2018

Evidence of Completion

Literacy: Group rosters aligned with data from i-Ready, STAR, G2D Data (Weekly Assessments) and Technology reports. Fluidity of groups represents data analysis.
Mathematics: Group rosters aligned with data from Topic/Classroom Assessments, GO Math, Reflex Math and other resources. Technology reports indicating progress of assigned materials. Fluidity of groups represents data analysis.
Science: Group rosters aligned with data from district-generated assessments, Gizmo's, and other resources. Technology

reports indicating progress of assigned materials. Fluidity of groups represents data analysis. Social Science: Group rosters aligned with data from assessments, Gizmo's, and other resources. Technology reports indicating progress of assigned materials. Fluidity of groups represents data analysis.

Action Step 3 5

Follow-up

Literacy: During differentiated instruction, teachers will provide and model corrective feedback on student work in order to provide students with the opportunity to make adjustments and improvements. Identify observational classrooms and based on teacher need, schedule visitation of observational classrooms.

Mathematics: Teachers will use data to set goals, determine sound instructional practices based on research, and differentiate instruction to meet the various needs of students. Identify observational classrooms and based on teacher need, schedule visitation of observational classrooms.

Science: Teachers will use NGSSS, FCAT item specs/limitations, and essential labs during classroom instruction. Identify observational classrooms and based on teacher need, schedule visitation of observational classrooms.

Social Science: Teachers will debrief with their colleagues and implement best practices supportive of the Social Science Standards and use the newly adopted interactive digital resources to enhance learning.

Person Responsible

Julio Fong

Schedule

Weekly, from 8/21/2017 to 6/7/2018

Evidence of Completion

Student Journals and Student Work Folders, State Aligned Resources Attendance, Planning Session Agenda, and Lesson Plans

Action Step 4 5

Support

Literacy: Provide support during grade level planning through shared best practices on creating fluidity within small group instruction, and differentiated instruction highlighting the lowest 35% for effective intervention. Provide supplemental resources and/or technology aligned to LAFS along with the framework for effective instruction for teachers to utilize with students.

Mathematics: Provide in-house support during grade level planning for teachers to debrief on best practices supportive of the mathematics problem solving protocols, as well as the components and instructional routines for effective differentiated instruction. Provide supplemental resources and/or technology aligned to the MAFS for teachers to utilize with students.

Science: Provide in-house support during grade level planning and team/departmental meetings for teachers to debrief on best practices supportive of hands-on activities, as well as the components and instructional routines for effective differentiated instruction. Provide supplemental resources and/or technology aligned to the Florida Standards for teachers to utilize with their students.

Social Science: Provide in-house support during grade level planning for teachers to debrief on best practices supportive of the Social Science Standards. Provide supplemental resources and/or technology aligned to the Florida Standards for teachers to utilize with students.

Person Responsible

Julio Fong

Schedule

Weekly, from 8/21/2017 to 6/7/2018

Evidence of Completion

State Aligned Resources, Sign-In Sheet, Planning Session Agenda, and Lesson Plans

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Action Step 1.

Fidelity: Administrators will meet with grade chairs and participate in the professional development.

Action Steps: 2, 3:

Fidelity: Administrators will monitor the use of state standards to determine alignment and the implementation of rigorous instruction, with an emphasis on small groups. The use of data will also be monitored to identify groups and plan for instruction during data chats.

Person Responsible

Julio Fong

Schedule

Monthly, from 8/21/2017 to 6/7/2018

Evidence of Completion

Literacy: Classroom walk-through logs, lesson plans. Mathematics: Classroom walk-through logs, lesson plans, resources aligned with Mathematics Florida Standards, classroom identified work area, technology station, teacher-led station, and student math journals. Science: Classroom walk-through logs, lesson plans, essential labs, and student science journals/binders. Social Science: Classroom walk-through logs, lesson plans, digital resources, attendance and participation in district-sponsored programs.

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Action Step 1.

Effectiveness: Administrators will observe teachers in collaborative conversations to plan for effective instruction through the use of small group instruction and the State's Standards.

Action Steps: 2, 3:

Effectiveness: Administrators will observe teachers during whole and small group instruction and provide constructive feedback on the effectiveness of implementation.

Person Responsible

Carol Jeffrey

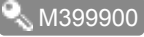
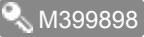
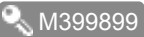

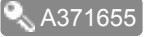
Schedule

Monthly, from 8/21/2017 to 6/7/2018



Evidence of Completion

Literacy: Classroom walk-through logs, lesson plans, attendance and participation in district sponsored professional development. Mathematics: Classroom walk-through logs, lesson plans, resources aligned with GO Math. Classroom identified work area, technology station, teacher-led station, student math journals, and participation in district sponsored professional development. Science: Classroom walk-through logs, lesson plans, essential labs, student science journals/binders, and participation in district sponsored professional development. Social Science: Classroom walk-through logs, lesson plans, and participation in district-sponsored programs.

IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
2018					
G1.MA1  M399900	Progress will be determined through data disaggregation of student performance on i-Ready Reading...	Fong, Julio	8/21/2017	i-Ready student reports, G2D reports on district-generated/topic assessment results, teacher observation evaluations, student work folders, 2018 FSA ELA and Mathematics scores, FCAT Science and FAA results.	6/7/2018 quarterly
G1.B1.S1.MA1  M399898	Action Step 1. Effectiveness: Administrators will observe teachers in collaborative...	Jeffrey, Carol	8/21/2017	Literacy: Classroom walk-through logs, lesson plans, attendance and participation in district sponsored professional development. Mathematics: Classroom walk-through logs, lesson plans, resources aligned with GO Math. Classroom identified work area, technology station, teacher-led station, student math journals, and participation in district sponsored professional development. Science: Classroom walk-through logs, lesson plans, essential labs, student science journals/binders, and participation in district sponsored professional development. Social Science: Classroom walk-through logs, lesson plans, and participation in district-sponsored programs.	6/7/2018 monthly
G1.B1.S1.MA1  M399899	Action Step 1. Fidelity: Administrators will meet with grade chairs and participate in the...	Fong, Julio	8/21/2017	Literacy: Classroom walk-through logs, lesson plans. Mathematics: Classroom walk-through logs, lesson plans, resources aligned with Mathematics Florida Standards, classroom identified work area, technology station, teacher-led station, and student math journals. Science: Classroom walk-through logs, lesson plans, essential labs, and student science journals/binders. Social Science: Classroom walk-through logs, lesson plans, digital resources, attendance and participation in district-sponsored programs.	6/7/2018 monthly
G1.B1.S1.A1  A371654	Literacy: Provide in-house professional development on "Shared Best Practices, ELA Framework and...	Jeffrey, Carol	8/21/2017	Sign-in Sheets, Agenda, Grade Level Meeting Notes	6/7/2018 quarterly
G1.B1.S1.A2  A371655	Implementation Literacy: Teachers will disaggregate Weekly Assessments, STAR (K-2nd) data,...	Jeffrey, Carol	8/21/2017	Literacy: Group rosters aligned with data from i-Ready, STAR, G2D Data (Weekly Assessments) and Technology reports. Fluidity of groups represents data analysis. Mathematics: Group rosters aligned with data from Topic/ Classroom Assessments, GO Math, Reflex Math and other resources. Technology reports indicating progress of assigned materials. Fluidity of groups represents data analysis. Science: Group rosters aligned with data from district-generated assessments, Gizmo's, and other resources. Technology reports indicating progress of assigned materials. Fluidity of groups represents data analysis. Social Science: Group rosters aligned with data from assessments, Gizmo's, and	6/7/2018 monthly

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Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
				other resources. Technology reports indicating progress of assigned materials. Fluidity of groups represents data analysis.	
G1.B1.S1.A3  A371656	Follow-up Literacy: During differentiated instruction, teachers will provide and model...	Fong, Julio	8/21/2017	Student Journals and Student Work Folders, State Aligned Resources Attendance, Planning Session Agenda, and Lesson Plans	6/7/2018 weekly
G1.B1.S1.A4  A371657	Support Literacy: Provide support during grade level planning through shared best practices on...	Fong, Julio	8/21/2017	State Aligned Resources, Sign-In Sheet, Planning Session Agenda, and Lesson Plans	6/7/2018 weekly

V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. If instruction is improved in all content areas, then student achievement will be increased.

G1.B1 Lack of rigor, particularly a deeper understanding of intervention strategies to target students performing below grade level as determined by school wide data.

G1.B1.S1 Increase rigor and student learning gains through the use of intervention strategies. Literacy: Plan for and deliver small group instruction that is based on Language Arts Florida Standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities and groupings. Mathematics: Utilize the Mathematics Florida Standards when planning for delivering rigorous instruction within intervention groups. Science: Utilize the Science Next Generation Sunshine State Standards (NGSSS) when planning for and delivering instruction to small groups. Social Science: Utilize Social Science Standards to plan for and enhance instruction.

PD Opportunity 1

Literacy: Provide in-house professional development on "Shared Best Practices, ELA Framework and Differentiated Instruction through Data Driven Small Group Instruction" while maintaining the integrity of the English Language Arts (ELA) Item Specifications. Utilize the planning/ELA Task Cards, and identifying targeted students to receive intervention. Best practices, shared during grade level planning and faculty meetings, will be aimed at targeting deficient standards and creating fluidity within small groups. Provide support for all teachers in the use of identifying deficient student skills and the strategies to utilize within i-Ready Reading. Provide opportunities for classroom teachers to attend Language Arts PD throughout the year. Mathematics: Provide in-house professional development on "Enhancing Mathematics Instruction through the Use of Technology" and "Using Effective Mathematics Interventions." The faculty will utilize the Mathematics Florida Standards when planning for and delivering instruction. Use appropriate technology in all aspects of instruction from delivery to end products to increase student engagement. Train teachers on the resources available to differentiate instruction such as Personal Math Trainer, as well as i-Ready. Provide opportunities for classroom teachers to attend Mathematics PD throughout the school year. Science: After all District attended professional developments, provide an open forum for dissemination of information as they relate to the Science Next Generation Sunshine State Standards (NGSSS) during grade level and team/departmental meetings. This should include time to plan an instructional framework targeting students' deficiencies and providing intervention. Debrief on best practices to allow for effective hands-on/small group instruction using essential laboratories, BrainPop, Science projects, as well as GIZMOS instruction. Plan for and implement a WaterVentures Experience for students that is aligned to the State and National Standards. Social Science: Provide in-house professional development during opening of school meeting, as well grade-level meetings to ensure teachers are knowledgeable of the newly adopted textbooks and are familiar with the online resources. Best Practices improving informational literacy skills and targeting student deficiencies will be addressed during meetings, as well as technology enhanced learning through scheduled media center research time led by our Media Specialist. Provide opportunities for classroom teachers to attend Social Science professional development throughout the school year.

Facilitator

Guillermo Marcia

Participants

Instructional Staff

Schedule

Quarterly, from 8/21/2017 to 6/7/2018

VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

VII. Budget

1	G1.B1.S1.A1	<p>Literacy: Provide in-house professional development on "Shared Best Practices, ELA Framework and Differentiated Instruction through Data Driven Small Group Instruction" while maintaining the integrity of the English Language Arts (ELA) Item Specifications. Utilize the planning/ELA Task Cards, and identifying targeted students to receive intervention. Best practices, shared during grade level planning and faculty meetings, will be aimed at targeting deficient standards and creating fluidity within small groups. Provide support for all teachers in the use of identifying deficient student skills and the strategies to utilize within i-Ready Reading. Provide opportunities for classroom teachers to attend Language Arts PD throughout the year. Mathematics: Provide in-house professional development on "Enhancing Mathematics Instruction through the Use of Technology" and "Using Effective Mathematics Interventions." The faculty will utilize the Mathematics Florida Standards when planning for and delivering instruction. Use appropriate technology in all aspects of instruction from delivery to end products to increase student engagement. Train teachers on the resources available to differentiate instruction such as Personal Math Trainer, as well as i-Ready. Provide opportunities for classroom teachers to attend Mathematics PD throughout the school year. Science: After all District attended professional developments, provide an open forum for dissemination of information as they relate to the Science Next Generation Sunshine State Standards (NGSSS) during grade level and team/departmental meetings. This should include time to plan an instructional framework targeting students' deficiencies and providing intervention. Debrief on best practices to allow for effective hands-on/small group instruction using essential laboratories, BrainPop, Science projects, as well as GIZMOS instruction. Plan for and implement a WaterVentures Experience for students that is aligned to the State and National Standards. Social Science: Provide in-house professional development during opening of school meeting, as well grade-level meetings to ensure teachers are knowledgeable of the newly adopted textbooks and are familiar with the online resources. Best Practices improving informational literacy skills and targeting student deficiencies will be addressed during meetings, as well as technology enhanced learning through scheduled media center research time led by our Media Specialist. Provide opportunities for classroom teachers to attend Social Science professional development throughout the school year.</p>	\$0.00
2	G1.B1.S1.A2	<p>Implementation Literacy: Teachers will disaggregate Weekly Assessments, STAR (K-2nd) data, i-Ready Reading data (K-5), as well as Accelerated Reader and formative assessments to foster a deeper understanding of student performance at all levels in order to effectively plan for whole group instruction and differentiated instruction. Incorporate the use of Florida Standards to increase rigor when developing lesson plans and require students to engage in collaborative conversations utilizing ELA Task cards. Identify and create intervention groups, highlighting the lowest 35%, and implement targeted, precise intervention and/or enrichment during differentiated instruction. Mathematics: Teachers will disaggregate data from i-Ready Mathematics diagnostics, Topic Assessments and Classroom Assessments to foster a deeper understanding of student performance at all levels to effectively plan for whole group interactive instruction using MAFS, the interactive boards and differentiated instruction. Identify students in need</p>	\$0.00

		<p>of intervention and create fluid groups of students and provide targeted, precise intervention and/ or enrichment during differentiated instruction. Use data to set goals, determine sound instructional practices based on research, and differentiate instruction to meet the various needs of students. Science: Teachers will disaggregate data from formative assessments, district-generated baseline and Topic and Quarterly Assessments to foster a deeper understanding of student performance at all levels in order to effectively plan for whole group interactive instruction using the interactive boards and differentiated instruction. While planning, reference NGSSS and FCAT items Specs/limitations. Incorporate higher order questions of varying complexity in lesson plans and require students to engage in accountable talk during essential laboratories. Identify students in need of intervention and create fluid groups of students and implement targeted, precise intervention and/or enrichment during differentiated instruction. Provide students with extensive and specific corrective feedback and allow opportunities to write using claim, evidence, and reasoning (CER) in their journals or binders. Social Science: Teachers will disaggregate data from formal and informal assessments correlated to the Social Science State Standards to track student mastery of Social Science content. Social Science Standards will be integrated into informational literacy skills when applicable. Identify students in need of intervention and create fluid groups of students and implement targeted, precise intervention and/or enrichment during differentiated instruction.</p>				
3	G1.B1.S1.A3	<p>Follow-up Literacy: During differentiated instruction, teachers will provide and model corrective feedback on student work in order to provide students with the opportunity to make adjustments and improvements. Identify observational classrooms and based on teacher need, schedule visitation of observational classrooms. Mathematics: Teachers will use data to set goals, determine sound instructional practices based on research, and differentiate instruction to meet the various needs of students. Identify observational classrooms and based on teacher need, schedule visitation of observational classrooms. Science: Teachers will use NGSSS, FCAT item specs/limitations, and essential labs during classroom instruction. Identify observational classrooms and based on teacher need, schedule visitation of observational classrooms. Social Science: Teachers will debrief with their colleagues and implement best practices supportive of the Social Science Standards and use the newly adopted interactive digital resources to enhance learning.</p>				\$3,500.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			2441 - Virginia A Boone Highland Oaks	School Improvement Funds		\$3,500.00
<p><i>Notes: EESAC funds will be utilized to enhance instructional technology across the curriculum and provide supplemental materials.</i></p>						
4	G1.B1.S1.A4	<p>Support Literacy: Provide support during grade level planning through shared best practices on creating fluidity within small group instruction, and differentiated instruction highlighting the lowest 35% for effective intervention. Provide supplemental resources and/or technology aligned to LAFS along with the framework for effective instruction for teachers to utilize with students. Mathematics: Provide in-house support during grade level planning for teachers to debrief on best practices supportive of the mathematics problem solving protocols, as well as the components and instructional routines for effective differentiated instruction. Provide supplemental resources and/or technology aligned to the MAFS for teachers to utilize with students. Science: Provide in-house support during grade level planning and team/departmental meetings for teachers to debrief on best</p>				\$0.00

		practices supportive of hands-on activities, as well as the components and instructional routines for effective differentiated instruction. Provide supplemental resources and/or technology aligned to the Florida Standards for teachers to utilize with their students. Social Science: Provide in-house support during grade level planning for teachers to debrief on best practices supportive of the Social Science Standards. Provide supplemental resources and/or technology aligned to the Florida Standards for teachers to utilize with students.	
Total:			\$3,500.00