

Miami-Dade County Public Schools

Spanish Lake Elementary School



2017-18 Schoolwide Improvement Plan

Spanish Lake Elementary School

7940 NW 194TH ST, Hialeah, FL 33015

<http://sle.dadeschools.net>

School Demographics

School Type and Grades Served (per MSID File)	2016-17 Title I School	2016-17 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	85%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	98%

School Grades History

Year	2016-17	2015-16	2014-15	2013-14
Grade	A	A	B*	A

**Informational Baseline School Grade*

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan is pending approval by the Dade County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district that has a school grade of D or F.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F (see page 4). For schools receiving a grade of A, B, or C, the district may opt to require a SIP using a template of its choosing.

This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

At the start of each academic year, traditional schools are classified for DA support in two categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- **Not in DA** - A school with a current school grade of A, B, or C; charter schools; and ungraded schools.
- **Targeted Support and Improvement** - A school with a current school grade of an initial D.
- **Comprehensive Support and Improvement** - A school with a current school grade of F or two consecutive grades of D, or a high school with a graduation rate of 67 percent or less in the most recent data release.

DA Turnaround Status

Additionally, Comprehensive Support and Improvement schools have a turnaround status of "Implementing," based on a school's grades history, including the current school grade:

- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

2017-18 DA Category and Statuses for Spanish Lake Elementary School

DA Region and RED	DA Category and Turnaround Status
Southeast - LaShawn Russ-Porterfield	- N/A

I. Part I: Current School Status

A. Supportive Environment

1. School Mission and Vision

a. Provide the school's mission statement.

Spanish Lake is committed to continuous exploration of new horizons to shape and brighten futures. It is our goal to provide academic instruction to gauge our path and cultivate successful multicultural leaders.

b. Provide the school's vision statement.

In our quest to inspire and enrich our students to explore opportunities and develop lifelong skills that will enable them to achieve their maximum potential for success in a competitive multicultural world, we strive to excel and go from great to greatest.

2. School Environment

a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Spanish Lake is committed to a culture that is based on shared values and beliefs about teaching and learning. The staff and school keep open communication with all stakeholders to ensure the success of students. The school participates and reviews Survey results in order to establish a structure with individual students that allows teachers to build strong relationships overtime with the student. Example of communication with all stakeholders that assist this process is teacher communication logs with students, parents, counselors and administrative staff. Both students and teachers build relationships through the learning process in the classroom and provide students and parents with feedback on an ongoing basis.

b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

Spanish Lake consistently provides support of student safety and respect. The school has an arrival and dismissal plan for students to ensure supervision and safety. For example, a location is provided within the school for parents/family to drop-off and pick-up their children. Communication is provided continuously to parents and students regarding education, safety and well-being of the child. There are also emergency procedures in place such as, fire drills, evacuation and other emergency procedures. Furthermore, there is a safety committee in place who reviews school wide safety and procedures. All students experience an environment of open communication in a fair and just way, respecting the needs and characteristic of each individual, and promoting a sense of community, belonging, ownership, and pride. Written policies on positive guidance strategies are in place and monitored to ensure student safety and respect before, during and after school. In addition, all students are continuously supervised by adults at all times.

c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

Spanish Lake implements and maintains safety by following the Code of Student Conduct. The Code of Student Conduct is provided to all students and parents and it is also reviewed during Open House

and other school events throughout the school year. Through assertive discipline, students are encouraged to be engaged and participate in all aspects of the learning process.

d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.

Spanish Lake implements a process to determine the social and ensure the social and emotional needs of each student. School personnel provide programs to meet the needs of students as necessary. A Student Assessment System is in place for identifying student needs. Social classes and services such as bullying, and character education are also in place and monitored by school counselors and administrators. School personnel also implement a process to determine the counseling, assessment, referral, and educational needs of all students.

3. Early Warning Systems

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(i) and (b)(7)(A)(iii)(III).

a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.

The early warning system (EWS) comprises of data from the EWS District Dashboard. The list of early warning indicators include the following:

- students below 90 percent in attendance
- suspensions
- students with course failure in either ELA or Math
- students scoring Level 1 on statewide assessment

b. Provide the following data related to the school's early warning system

1. The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	2	20	27	34	18	27	0	0	0	0	0	0	0	128
Level 1 on statewide assessment	2	13	31	48	58	60	0	0	0	0	0	0	0	212

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	2	20	29	23	68	66	0	0	0	0	0	0	0	208

c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

Spanish Lake Elementary adopts intervention strategies that will address the academic performance of students identified by the early warning system, comprising of those who were targeted as receiving an FSA Level 1 or 2 and/or indicating two grade levels below according to i-Ready data in the reading portion of the assessment. Additionally, first through third grade students targeted to receive intervention strategies are those who performed on or below the 25 percentile on the Reading

SAT assessment and i-Ready criteria. Students will continue to be identified according to new assessment data throughout the school year.

B. Family and Community Engagement

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2) and (b)(7)(A)(iii)(I).

1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

a. Will the school use its Title I Parent and Family Engagement Policy (PFEP) to satisfy this question?

No

1. PFEP Link

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

2. Description

2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

Spanish Lake Elementary reaches out to local businesses in the community through the Dade Partners Program. The school also has Business Community Representatives that serve on the Educational Excellence School Advisory Council (EESAC) committee. The school's Dade Partners and Business Community Representatives support the school through different activities that support student achievement. The school encourages and invites community members to visit and be a part of the school program. For example, community representatives are invited to annual school events such as the Open House Resource Fair, Career Day and Reading Under the Stars.

C. Effective Leadership

1. School Leadership Team

a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Brito, Milko	Principal
Marti, Anita	Assistant Principal
Bustamante, Kathy	Assistant Principal
Vogel, Maria	Instructional Coach
Quintana, Nayeli	Instructional Coach
Milian, Ivette	Instructional Coach
Gajano, Grisell	School Counselor
Pereira, Cynthia	School Counselor
Lopez-Cao, Norma	Teacher, K-12
Garcia, Annette	Teacher, ESE
Torres, Carolina	Teacher, K-12
Aguilera, Ileana	Teacher, K-12
Llera-Garcia, Angelica	Teacher, K-12
Almanza, Zulema	Teacher, K-12
Valderrama, Natalie	Teacher, K-12
Reyes, Lisvette	Teacher, K-12
Escobar, Pamela	Instructional Coach
Meneses, Jennifer	Instructional Coach
Sarmiento, Roberto	Assistant Principal

b. Duties

1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.

- Jacqueline Arias-Gonzalez, Principal is the instructional leader at Spanish Lakes Elementary. She ensures that the faculty is aware of the MTSS/Rtl process through continuous professional development. She continues to adjust the allocation of school based resources, hold regular leadership team meetings, gather and analyze data to determine appropriate professional development for faculty, maintain communication with staff for input and feedback, adjust the school's academic goals and monitor the implementation of professional development.
- Kathy Bustamante, Assistant Principal will provide support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in fourth and fifth grade.
- Roberto Sarmiento, Assistant Principal will schedule and facilitate regular Rtl meetings, ensure attendance of team members, and ensure follow up action steps. In addition to providing support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in kindergarten and first grade.
- Anita Marti, Assistant Principal will provide support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in second and third grade.
- Ivette Milian, Reading Coach/EESAC Chair - Actively participates in MTSS/Rtl meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the areas of Reading and Language Arts. The Reading Coach participates in data collection and data analysis in order to implement and design a constructive focus plan. She

will also identify Tier 1, Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources. In addition she will continue to review, collect data and monitor the implementation of the SIP as the EESAC Chairperson.

- Maria Vogel, Math Coach - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Math. The Math Coach will also participate in data collection and data analysis in order to implement and design a constructive focus plan. Identify Tier 1, Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources.
- Nayeli Quintana, Science Coach - Actively participates in MTSS/RtI meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Science. The Science Coach will also participate in data collection and data analysis in order to implement and design a constructive focus plan.
- Grisell Gajano and Cynthia Pereira, School Guidance Counselors – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will counsel students and provide interventions to support the student's academic, emotional, behavioral and social success. Counselors will also provide counseling and assistance as needed to students and families.
- Annette Garcia, SPED Chair/LEA – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Pamela Escobar and Jennifer Meneses, Gifted Education Chair/LEA – will actively participate in MTSS/RtI meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.

The MTSS Leadership Team at Spanish Lake uses the Tier 1 Problem Solving process to set Tier 1 goals, and monitor academic and behavioral data to evaluate progress towards those goals at least three times per year by:

1. Holding regular team meetings where problem solving is the sole focus.
2. Using the four-step MTSS Problem Solving Process as the basis for goal setting, planning, and program evaluation during all team meetings that focus on increasing student achievement and/or behavioral success.
3. Determining proficiency and expected levels of progress for students.
4. Gathering and analyzing diagnostic assessment data in order to respond when individual students have not shown an improvement in their target areas.
5. Raising goals and providing enrichment when students demonstrate growth or meet their goals.
6. Gathering and analyzing all available data to determine professional development that would assist teachers in targeting areas of student needs.
7. Ensuring that students in need of intervention receive appropriate supplemental Tier 2 interventions.

In addition to Tier 1 problem solving, the Leadership Team members will meet monthly to review consensus, infrastructure, and implementation of building level MTSS.

Tier 2

Spanish Lake's second level of support consists of supplemental instruction and interventions that are provided to groups of targeted low-performing students who need additional instructional and/or behavioral support. Tier 2 problem solving meetings occur monthly to:

1. Review i-Ready Growth Monitoring data for intervention groups to evaluate group and individual student response.

2. Support interventions where there is not an overall positive group response.
3. Select students for SST Tier 3 intervention

The following members of the MTSS Leadership Team will conduct regular meetings to evaluate intervention efforts for students by subject, grade, intervention, or other logical organization.

- Roberto Sarmiento, Assistant Principal will schedule and facilitate regular Rtl meetings, ensure attendance of team members, and ensure follow up action steps. In addition to providing support, set expectations, provide instructional leadership, ensure commitment, hold regular meetings, and analyze data for use of intervention and achievement needs in grades K-5.
- Ileana Aguilera, Kindergarten Grade Chair – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Carolina Torres, First Grade Chair – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Angelica Llera-Garcia, Second Grade Chair – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Lisvette Angulo-Reyes, Third Grade Chair – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Norma Lopez-Cao, Fourth Grade Chairs – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Natalie Valderrama, Fifth Grade Chair – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Annette Garcia, Special Area Department Chair - will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will disseminate information from meetings to other team members, and engage team members in professional development that promotes hands-on activities and strategies.
- Instructional Coaches - Actively participate in MTSS/Rtl meetings, identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the area of Reading and Math. The coaches will also participate in data collection and data analysis in order to implement and design a constructive focus plan. Identify Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources.

Tier 3 SST

Spanish Lake's third level of support consists of intensive, individualized instruction (iii) that provides the targeted low-performing student the child-specific instructional and/or behavioral support. Tier 3 problem solving meetings occur monthly to:

1. Review Tier 2 (i-Ready Growth Monitoring) and Tier 3 (Easy CBM) data to evaluate individual student response/performance.
2. Select students for possible psychological, speech, or language evaluation and ESE consideration.

- Roberto Sarmiento, Assistant Principal will schedule and facilitate regular SST meetings, ensure attendance of team members, and ensure follow up action steps.
- Danay Sanchez, School Psychologist will actively participate in MTSS/Rtl meetings to open cases and assess students that are not making adequate progress in their interventions.
- Hector Abad, School Social Worker will actively participate in MTSS/Rtl meeting to meet with parents and facilitate the social history for students in the Rtl process.
- Grisell Gajano, Guidance Counselor – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will counsel students and provide interventions to support the student's academic, emotional, behavioral and social success. Counselors will also provide counseling and assistance as needed to students and families.
- Cynthia Pereira, School Guidance Counselor – will actively participate in MTSS/Rtl meetings, will assist with whole-school screening programs, will counsel students and provide interventions to support the student's academic, emotional, behavioral and social success. Counselors will also provide counseling and assistance as needed to students and families.
- Ivette Milian, Reading Coach/EESAC Chair - Actively participates in MTSS/Rtl meetings, identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches in the areas of Reading and Language Arts. The Reading Coaches participate in data collection and data analysis in order to implement and design a constructive focus plan. They will also identify Tier 2, and possible Tier 3 students and collaborate with support staff by providing instructional strategies and resources.
- Student's teachers - will provide and monitor Tier III interventions based on student needs.
- Parent/guardian(s) - will actively participate in MTSS/Rtl meetings to provide consent for interventions and/or testing.

2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.

Title I, Part A

Spanish Lake Elementary provides services to ensure students requiring additional remediation are assisted through after-school programs or tutorials. Spanish Lake Elementary's, Title I funded Community Involvement Specialists (CIS), serves as bridge between the home and school through home visits, telephone calls, school site and community parenting activities. The CIS schedules meetings and activities, encourages parents to support their child's education, provides materials, and encourages parental participation in the decision making processes at the school site. Spanish Lake Elementary Curriculum Coaches develop, lead, and evaluate school core content standards/ programs. Our coaches also identify and analyze existing literature on scientifically based curriculum/ behavior assessment and intervention approaches. They identify systematic patterns of student needs while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered " at risk," assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring.

Parents at Spanish Lake Elementary participate in the design of our school's Parent Involvement Plan (PIP), the school improvement process and the annual Title I Annual Parent Meeting at the beginning of the school year. At Spanish Lake the annual M-DCPS Title I Parent/Family Involvement Survey is utilized to toward the end of the school year to measure the parent program over the course of the year and to facilitate an evaluation of the parent involvement program to inform planning for the following year. A diligent effort is made to inform parents of the importance of this survey via the

school's CIS, Title I District and Region meetings, and a Connect Ed message from the principal. This survey, available in English, Spanish and Haitian-Creole, is available online for parents to complete.

Funds from Title I grants will be utilized to provide after school tutoring in the areas of reading and math for students attending Spanish Lake Elementary School. Other components that are integrated into our school wide program also include an extensive Parental Program and Supplemental Educational Services.

Title II

* MDCPS utilizes Title II funds. The District uses these funds to support the MINT mentoring program for improving basic education as follows:

Training for add-on endorsement programs such as Reading, Gifted,, ESOL

Training and substitute release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson/Book Study Group implementation and protocols.

Training of beginning teachers with mentor teachers in the acquisition of school procedures, district resources and effective instruction.

Title III

* Spanish Lake Elementary uses Title III funds to supplement and enhance the programs for English Language Learner (ELL) and Recently Arrived Immigrant Children and Youth by providing funds to implement and/or provide tutorial programs for students in grades 3-5, as well as providing the Imagine Learning program for ELL level 1 students.

Title X- Homeless

- Spanish Lake Elementary utilizes the Homeless Assistance Program, which seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community.
- Spanish Lake Elementary utilizes Project Upstart, Homeless Children & Youth Program, which assists schools with the identification, enrollment, attendance, and transportation of homeless students.
- Spanish Lake Elementary utilizes the Homeless Liaison, which provides training for school registrars and the community involvement specialist on the procedures for enrolling homeless students and for school counselors on the McKinney Vento Homeless Assistance Act-ensuring homeless children and youth are not to be stigmatized or separated, segregated, or isolated on their status as homeless-and are provided with all entitlements.
- Spanish Lake Elementary utilizes Project Upstart, which provides a homeless sensitivity and awareness campaign to all the schools. Spanish Lakes Elementar is provided a video and curriculum manual and a contest is sponsored by the homeless trust-a community organization.
- Project Upstart, provides tutoring and counseling to twelve homeless shelters in the community.
- Spanish Lake Elementary utilizes the District Homeless Student Liaison, which continues to participate in community organization meetings and task forces as it relates to homeless children and youth.
- The school based homeless coordinator, Ms. Lucia Becerra, Spanish Lake Elementary School's community involvement specialist, is trained on the McKinney-Vento Law ensuring appropriate services are provided to the homeless students. Ms. Becerra is assisted in this endeavor by the following school personnel: Ms. Annette Otero, school registrar, Ms. Grisell Gajano and Cynthia Pereira, school counselors.

Violence Prevention Programs

At Spanish Lake Elementary, the Safe and Drug-Free Schools Program addresses violence and drug prevention and Intervention services for students through curriculum implemented by classroom teachers and our elementary counselor.

Nutrition Programs

Spanish Lake Elementary School adheres to and implements the nutrition requirements stated in the District Wellness Policy. Spanish Lake Elementary School offers free breakfast to all students. Nutrition education, as per state statute, is taught through physical education. Spanish Lake Elementary School's Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. Also, monthly nutrition menu is provided to parents via the Internet for knowledge of nutritious food items offered to their children as well as enabling parents to adopt healthy nutritional food offerings at their household in an attempt to holistically increase healthy eating habits to students.

2. School Advisory Council (SAC)

a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Jacqueline Arias-Gonzalez	Principal
Zulema Almanza	Teacher
Lisvette Angulo-Reyes	Teacher
Isbel Guerrero	Parent
Liudelis Campagines	Education Support Employee
Maria Castells	Parent
Angela Molina	Parent
Richard Lepore	Business/Community
Omar Rivero	Business/Community
Norma Lopez-Cao	Teacher
Ivette Milian	Teacher
Jean Harris	Teacher
Kendrick Julmis	Student
Jordynn Dozier-Daniels	Student
Roberto Sarmiento	Principal
Mariaelena Diaz	Teacher
	Student
Maria Vogel	Teacher
Amaparo Iglesias	Education Support Employee
Lucinda Venegas	Parent
Michelle Moya	Parent
Annia Valdes-Guillen	Parent
Eduardo Delia	Parent
Terry Vasquez	Parent
Gerrard Pirri	Business/Community

b. Duties

1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2).

a. Evaluation of last year's school improvement plan

The goals established for the 2016-2017 were met by the school and reviewed by SAC committee as evidenced by district and state assessment data. During the 2017-2018 school year, the SAC committee will meet on a monthly basis to review and monitor school performance data, goals, strategies, and adjustments made to curriculum.

b. Development of this school improvement plan

Spanish Lake Elementary SAC committee meets to evaluate school performance data, analyze needs, discuss goals, strategies and monitor the School Improvement Plan. In addition, the SAC reviews, discusses the annual budget and makes decisions that support student achievement.

c. Preparation of the school's annual budget and plan

Spanish Lake Elementary SAC committee meets to discuss the proposed budget brought forth by several key staff members to impact student achievement, as it relates to the School Improvement Plan. Several considerations for possible approval of the SAC's annual budget plan includes, but is not limited to; technology hardware; peripherals and audio visual enhancement supplies; software; funds for intervention and tutoring; reading materials; incentives for supplemental and motivational reading program; media center needs; and bilingual program supplementary materials.

2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.

- Supplemental Intervention Materials \$2,000
- Media Center Resources \$3,000
- Technology Peripheral equipment, software, and support of the reading program \$5,000

3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

3. Literacy Leadership Team (LLT)

a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Brito, Milko	Principal
Marti, Anita	Assistant Principal
Milian, Ivette	Instructional Coach
Bustamante, Kathy	Assistant Principal
Garcia, Annette	Teacher, ESE
Hernandez, Sandra	Teacher, K-12
Garcia, Greta	Teacher, K-12
Helsper, Gabriella	Teacher, K-12
Torres, Carolina	Teacher, K-12
Hidalgo, Caroline	Teacher, K-12
Burke-Stevenson, Anne	Teacher, K-12
Llombart, Leslie	Teacher, K-12

b. Duties

1. Describe how the LLT or similar group promotes literacy within the school, if applicable.

The Literacy Leadership Team at Spanish Lake Elementary creates capacity of reading knowledge within the school building and focuses on areas of literacy concern across the school. The Spanish Lake Elementary school-based LLT functions as a support team for the teachers. The LLT team meets monthly to plan for assessments, analyze assessment results, discuss student progress, and effective strategies to plan for the instructional needs of all students. Responsibilities include modeling lessons, sharing best practices, assisting teachers with the implementation of the Florida Standards and the CRRP. In addition the LLT at Spanish Lake provides professional development, analyzes assessment results from state, district and school, and promotes a literacy rich environment at school and home. The LLT maintains a connection to the school's Response to Intervention process by using the Rtl problem solving approach to ensure that a multi-tiered system of reading support is present and effective.

The LLT encourages, supports, and develops lesson studies to focus on developing and implementing instructional routines that use complex text and incorporate text dependent questions. Multi-disciplinary teams will develop lessons that provide students with opportunities for research and incorporate writing throughout the curriculum.

The LLT will implement a school-wide writing plan that incorporates Florida Standards and Content Focus for ELA Writing to ensure that students at Spanish Lake Elementary are developing proficiency in writing. Additionally, the LLT will provide on-going professional development in Florida Writing Standards and ELA Writing to teachers in grades kindergarten through fifth grade.

D. Public and Collaborative Teaching

The school's responses to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(IV).

1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

Spanish Lake Elementary School conducts several activities for instructional staff members to collaboratively plan for instructional delivery in the following fashion:

- faculty meetings with topics that would benefit instructional staff's professional development:
- master schedules encouraging common planning time for grade level collaboration:
- creating PLC's for further professional development and vertical/horizontal collaboration:
- providing several professional development sessions and/or meetings to enhance instructional planning and delivery for increased student achievement:
- School wide grade level collaborative strategic planning sessions on Wednesday(Early Release).

2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

Spanish Lake Elementary implements the following strategies in an effort to recruit and maintain highly qualified and effective teachers.

- The principal will hold regular meetings with new teachers;
- Administrators partner new teachers with veteran staff via the MINT program;
- Leadership team members, instructional coaches and administrators offer support and mentoring;
- The Leadership team recruits highly qualified teachers through participation at job fairs and university internship programs.

3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

Teachers are assigned mentors or buddy teachers in their respective grade levels and subject areas. Grade level chairs provide guidance and assistance through professional learning communities, grade level meetings, and data debriefing.

During the 2017-2018 school year the school's teacher mentoring program consists of the following individuals:

Krystal Castillo - new teacher mentored by Norma Lopez-Cao colleague in grade level through MINT program.

Chelsy DelPozo - new teacher mentored by Carolina Torres colleague in grade level through MINT program.

Kristine Goitia - new to MDCPS mentored by Julietta Barreto-Tejero colleague in grade level.

Gabriella Helsper - new teacher mentored by Carolina Torres colleague in grade level through MINT program.

Susan Serpa - new teacher mentored by Beatriz Alvarez colleague in grade level through MINT program.

Beatriz Ulloa - new teacher mentored by Beatriz Alvarez colleague in grade level through MINT program.

Michelle Valdes-Cardenas new teacher mentored by Pamela Escobar colleague in grade level through MINT program.

Oriana Velasquez - new teacher mentored by Perla Mocega colleague in grade level.

E. Ambitious Instruction and Learning

1. Instructional Programs and Strategies

a. Instructional Programs

1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.

Spanish Lake Elementary School follows the District's core subject pacing guides, ensuring alignment to the Florida standards. Additionally, instructional staff utilizes Florida standards in all subjects, item specifications, and utilizes text sources for collaborative planning and instructional delivery.

b. Instructional Strategies

1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.

Spanish Lake Elementary uses an effective assessment system that produces data from multiple assessment measures. These assessments include locally developed and standardized assessments about student learning and school performance. This assessment system provides multiple opportunities for measurements across classrooms. One of the main assessment systems is use of the i-Ready program. Additionally, the data collected from these assessments is continually used to identify trends and provide comparisons of student learning. As a result, our school uses the analyzed data to drive student instruction, monitor student progress, and provide students with academic support. Also, this assessment system is clearly defined and allows the school to demonstrate continuous improvement at the student level, grade level and school performance level overall.

As part of our continuous improvement model, Spanish Lake regularly collects and analyzes data to create focus calendars, identify intervention groups, differentiated instruction groups, and develop after-school tutoring groups. Data chats and grade level meetings are conducted periodically to debrief progress at the student level, grade level and subject area. Teachers use data and information collected at meetings to form flexible differentiated instructional groups within their individual classrooms.

2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year: 2,520

Spanish Lake Elementary offers an after school tutoring program for ELL students and students in the lowest 25 percentile who are struggling in reading and math.

Professional Learning Communities offer teachers the opportunity to collaborate and plan for activities that will enhance and accelerate curriculum.

Strategy Rationale

Data indicates the need to provide after school tutoring for ELL students and students in the lowest 25 percentile in Reading, Mathematics, and Writing.

Strategy Purpose(s)

- Core Academic Instruction
- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Milian, Ivette, imilian@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

The Reading Coach and Math Coach develop a pre and post test that will be used for the after school tutoring program. During the first week, students are administered a pre-test in the areas of reading and math. During the final week of the program, a post test is given in order to determine a students' growth and determine the effectiveness of the program.

2. Student Transition and Readiness

a. PreK-12 Transition

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(V).

1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.

Spanish Lake Elementary has a Pre-Kindergarten/ESE program, which is evaluated by FDLRS and Miami-Dade County Public Schools, followed by an Individual Education Plan (IEP) initial meeting, placed in the two part-time programs at the school. Each student's individual academic and social/emotional needs are met with effective instruction as stipulated on the IEP, along with their accommodations in a safe environment, instructed by one Pre-Kindergarten/ESE teacher and a paraprofessional, following the District's Pre-Kindergarten curriculum. The readiness skills utilized throughout the instruction, along with the IEP needs, provide students with transition into kindergarten.

At Spanish Lake Elementary School, all incoming kindergarten students are assessed prior to or upon entering kindergarten in order to ascertain individual and group needs and to assist in the development of robust instructional/intervention programs. In addition, pre-schools located within the school's boundaries are invited to attend a transition meeting in May in which they receive information about the kindergarten program at Spanish Lake as well as the expectations and learning goals for kindergarten. At the transition meeting local pre-schools are also given materials and ideas to focus

on during the summer in order to prepare the pre-school students for a successful transition into kindergarten. Articulation for Fifth Grade students into middle school consists of a variety of meetings and presentations between the middle school and 5th grade students and teachers. Thorough discussions about appropriate course selections are analyzed and selected according to the individual needs.

b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.

N/A

2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.

N/A

3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.

N/A

4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.

N/A

II. Needs Assessment

The school's completion of this part may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(6).

A. Problem Identification

1. Data to Support Problem Identification

b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

C. Strategic Goals

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

G1. If we improve core instruction in all content areas then we will increase student achievement.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., “SMART goals”), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. If we improve core instruction in all content areas then we will increase student achievement. 1a

G097068

Targets Supported 1b

Indicator	Annual Target
FCAT 2.0 Science Proficiency	60.0
FSA Mathematics Achievement	76.0
FSA ELA Achievement	65.0
CELLA Listening/Speaking Proficiency	51.0
CELLA Reading Proficiency	36.0
CELLA Writing Proficiency	34.0
ELA/Reading Gains	80.0
ELA/Reading Lowest 25% Gains	84.0
Math Gains	69.0
Math Lowest 25% Gains	74.0

Targeted Barriers to Achieving the Goal 3

- The utilization of data to make data-driven instructional decisions is currently done on a periodic basis.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Technology, Media Center, Coaches, pacing guides, Wonders series, online resources, mobile computer lab, Community Involvement Specialist (CIS), Interventionists, classroom computers, common area computers, i-Ready, Discovery Learning, Power My Learning, MyOn Reader, Cpalms, BrainPop, Imagine Learning, WonderWorks, Reflex Math, Go Math Series

Plan to Monitor Progress Toward G1. 8

Following the FCIM, formative assessment results will be utilized to determine students' progress toward mastery of goals. Summative Assessment results will be utilized to determine students' mastery of identified benchmarks. (FSA ELA, FSA Math, FCAT Science Standards Assessment, and i-Ready results.)

Person Responsible

Milko Brito

Schedule

On 6/7/2018

Evidence of Completion

Mathematics Topic Assessments, ELA e-assessments, 2017-2018 ACCESS Reading/Listening and Speaking/Writing. (Assessment of ELL students)

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key


G = Goal

B =
Barrier


S = Strategy

 = Problem Solving Step  S123456 = Quick Key

G1. If we improve core instruction in all content areas then we will increase student achievement. **1**

 G097068

G1.B1 The utilization of data to make data-driven instructional decisions is currently done on a periodic basis. **2**

 B261126

G1.B1.S1 Plan for and deliver instruction based on standards and/or specific benchmarks. Students will experience and master course content and skills as a result of rigorous, purposeful and engaging instructional activities. Lesson plans are created bi-weekly with embedded differentiated instructional plans that incorporate intervention/collaboration as needed. **4**

 S276479

Strategy Rationale

Data indicates the need to use rigorous, purposeful, and engaging instructional activities. Data also indicates the need to incorporate differentiated instruction in lesson plans.

Action Step 1 **5**

Provide job embedded, grade level professional development on: using: i-Ready data; e-assessment data; topic assessment data; using technology by applying SAMR model; incorporating collaborative conversations; and evidence-based written responses to plan for and deliver effective instruction based on student needs.

Person Responsible

Ivette Milian

Schedule

Monthly, from 10/2/2017 to 6/7/2018

Evidence of Completion

Agenda, sign-In sheets, PD-deliverables, i-Ready reports, Interactive student notebooks, G2D reports, minutes in grade level/department meetings

Action Step 2 5

Provide job embedded professional development to provide the rationale for how inclusive education supports positive outcomes for students, to familiarize participants with inclusive teaching practices and to empower teachers with tools, strategies and standards based assessments that will enable them to support high impact, high quality instruction in inclusive classrooms.

Person Responsible

Ivette Milian

Schedule

Monthly, from 10/27/2017 to 6/7/2018

Evidence of Completion

Professional development sign-in sheets, collaborative planning sign-in sheets, lessons plans, i-Ready reports, Interactive student notebooks

Action Step 3 5

Instructional staff will implement lessons that incorporate i-Ready data, e-assessment data, and topic assessment data reflected through whole group and small group differentiated instruction (DI) while engaging students in collaborative conversations that lead to responding effectively to complex text.

Person Responsible

Ivette Milian

Schedule

Monthly, from 8/28/2017 to 6/7/2018

Evidence of Completion

lesson plans, collaborative planning sign-in sheets, i-Ready data, interactive student notebooks, G2D data

Action Step 4 **5**

Support and monitoring will be provided by the administration, Instructional Coaches, department chairs and grade level chairs as needed.

Person Responsible

Milko Brito

Schedule

Weekly, from 8/28/2017 to 6/7/2018

Evidence of Completion

Coaching sign-in sheets, collaborative planning sign-in sheets, classroom walk-through logs, and communication correspondence

Plan to Monitor Fidelity of Implementation of G1.B1.S1 **6**

The implementation of Professional Learning Committees (PLC) and Lesson Study Groups, in accordance with the FCIM, mini-assessment data reports will be utilized to create DI and intervention groups to adjust classroom instruction.

Person Responsible

Milko Brito

Schedule

Monthly, from 10/2/2017 to 6/7/2018

Evidence of Completion

Lesson Plans, Student Work, classroom walk-throughs, data tracker sheets, progress monitoring sheets

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Formative Assessments will be administered and PLCs will analyze data to determine student progress toward mastery of identified goals. Lesson Study groups will develop lessons, observe implementation, and participate in collegial discussions to determine necessary adjustments to instruction. Teacher observations will be utilized to determine effectiveness.

Person Responsible

Milko Brito

Schedule

Monthly, from 10/2/2017 to 6/7/2018

Evidence of Completion

Florida Standard Assessments, SAT, data debriefings of classroom assessments and i-Ready assessments, e-assessments, and topic assessments, classroom walk-through log

G1.B1.S2 Through quarterly department feedback meetings and weekly collaborative grade level meetings, faculty will share best practices and discuss needed support with leadership team. Stakeholders will use student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths. 4

 S276480

Strategy Rationale

Data indicates need to incorporate the 5E model as the framework to support students in content, skills, and strategy acquisition in order for students to gain learning independence, develop critical thinking abilities, and complete increasingly complex tasks.

Action Step 1 5

Instructional staff will collaboratively develop effective lessons that utilize i-Ready data, e-assessment data and topic assessment data to drive instruction and differentiated instruction.

Person Responsible

Maria Vogel

Schedule

Weekly, from 8/21/2017 to 6/7/2018

Evidence of Completion

Collaborative planning sign-in sheets, lessons plans, interactive journals

Action Step 2 5

Instructional staff will share best practices in grades level and department meetings to improve or modify strategies and lessons to maximize student achievement.

Person Responsible

Maria Vogel

Schedule

Quarterly, from 8/28/2017 to 6/7/2018

Evidence of Completion

Student work samples, interactive journals, lesson plans

Action Step 3 5

Support will be provided to teachers by the instructional coaches, department chairs and grade level chairs as needed.

Person Responsible

Maria Vogel

Schedule

Weekly, from 8/28/2017 to 6/7/2018

Evidence of Completion

Sign-in sheets during collaborative grade level meetings, communication correspondence, meeting minutes, coaching meeting agendas

Action Step 4 5

The administration will monitor for implementation that lessons continuously reflect the use of i-Ready data, e-assessment data, and topic assessment data to drive instruction and differentiated instruction.

Person Responsible

Milko Brito

Schedule

Weekly, from 8/28/2017 to 6/7/2018

Evidence of Completion

Classroom walk-throughs, lesson plans

Plan to Monitor Fidelity of Implementation of G1.B1.S2 6

The implementation of PLCs and Lesson Study Groups, in accordance with the FCIM, mini-assessment data reports will be utilized to create DI and intervention groups to adjust classroom instruction.

Person Responsible

Milko Brito

Schedule

Monthly, from 8/31/2016 to 6/7/2018

Evidence of Completion

Lesson Plans, Student Work, classroom walk-throughs

Plan to Monitor Effectiveness of Implementation of G1.B1.S2 7

Formative Assessments will be administered and PLCs will analyze data to determine student progress toward mastery of identified goals. Lesson Study groups will develop lessons, observe implementation, and participate in collegial discussions to determine necessary adjustments to instruction. Teacher observations will be utilized to determine effectiveness.

Person Responsible

Milko Brito













Schedule

Monthly, from 8/31/2016 to 6/7/2018

Evidence of Completion

Mathematics Topic Assessments, Florida Standard Assessments, SAT, debriefings of assessments, I-Ready on line diagnostic assessment, Math Reflex data, and classroom walk-through logs

IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
2018					
G1.MA1  M400665	Following the FCIM, formative assessment results will be utilized to determine students' progress...	Brito, Milko	10/2/2017	Mathematics Topic Assessments, ELA e-assessments, 2017-2018 ACCESS Reading/Listening and Speaking/ Writing. (Assessment of ELL students)	6/7/2018 one-time
G1.B1.S1.MA1  M400657	Formative Assessments will be administered and PLCs will analyze data to determine student...	Brito, Milko	10/2/2017	Florida Standard Assessments, SAT, data debriefings of classroom assessments and i-Ready assessments, e-assessments, and topic assessments, classroom walk-through log	6/7/2018 monthly
G1.B1.S1.MA1  M400658	The implementation of Professional Learning Committees (PLC) and Lesson Study Groups, in accordance...	Brito, Milko	10/2/2017	Lesson Plans, Student Work, classroom walk-throughs, data tracker sheets, progress monitoring sheets	6/7/2018 monthly
G1.B1.S1.A1  A372527	Provide job embedded, grade level professional development on: using: i-Ready data; e-assessment...	Milian, Ivette	10/2/2017	Agenda, sign-In sheets, PD-deliverables, i-Ready reports, Interactive student notebooks, G2D reports, minutes in grade level/ department meetings	6/7/2018 monthly
G1.B1.S1.A2  A372528	Provide job embedded professional development to provide the rationale for how inclusive education...	Milian, Ivette	10/27/2017	Professional development sign-in sheets, collaborative planning sign-in sheets, lessons plans, i-Ready reports, Interactive student notebooks	6/7/2018 monthly
G1.B1.S1.A3  A372529	Instructional staff will implement lessons that incorporate i-Ready data, e-assessment data, and...	Milian, Ivette	8/28/2017	lesson plans, collaborative planning sign-in sheets, i-Ready data, interactive student notebooks, G2D data	6/7/2018 monthly
G1.B1.S1.A4  A372530	Support and monitoring will be provided by the administration, Instructional Coaches, department...	Brito, Milko	8/28/2017	Coaching sign-in sheets, collaborative planning sign-in sheets, classroom walk-through logs, and communication correspondence	6/7/2018 weekly
G1.B1.S2.MA1  M400659	Formative Assessments will be administered and PLCs will analyze data to determine student...	Brito, Milko	8/31/2016	Mathematics Topic Assessments, Florida Standard Assessments, SAT, debriefings of assessments, I-Ready on line diagnostic assessment, Math Reflex data, and classroom walk-through logs	6/7/2018 monthly
G1.B1.S2.MA1  M400660	The implementation of PLCs and Lesson Study Groups, in accordance with the FCIM, mini-assessment...	Brito, Milko	8/31/2016	Lesson Plans, Student Work, classroom walk-throughs	6/7/2018 monthly
G1.B1.S2.A1  A372531	Instructional staff will collaboratively develop effective lessons that utilize i-Ready data,...	Vogel, Maria	8/21/2017	Collaborative planning sign-in sheets, lessons plans, interactive journals	6/7/2018 weekly
G1.B1.S2.A2  A372532	Instructional staff will share best practices in grades level and department meetings to improve or...	Vogel, Maria	8/28/2017	Student work samples, interactive journals, lesson plans	6/7/2018 quarterly
G1.B1.S2.A3  A372533	Support will be provided to teachers by the instructional coaches, department chairs and grade...	Vogel, Maria	8/28/2017	Sign-in sheets during collaborative grade level meetings, communication correspondence, meeting minutes, coaching meeting agendas	6/7/2018 weekly
G1.B1.S2.A4  A372534	The administration will monitor for implementation that lessons continuously reflect the use of...	Brito, Milko	8/28/2017	Classroom walk-throughs, lesson plans	6/7/2018 weekly

V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. If we improve core instruction in all content areas then we will increase student achievement.

G1.B1 The utilization of data to make data-driven instructional decisions is currently done on a periodic basis.

G1.B1.S1 Plan for and deliver instruction based on standards and/or specific benchmarks. Students will experience and master course content and skills as a result of rigorous, purposeful and engaging instructional activities. Lesson plans are created bi-weekly with embedded differentiated instructional plans that incorporate intervention/collaboration as needed.

PD Opportunity 1

Provide job embedded, grade level professional development on: using: i-Ready data; e-assessment data; topic assessment data; using technology by applying SAMR model; incorporating collaborative conversations; and evidence-based written responses to plan for and deliver effective instruction based on student needs.

Facilitator

Milian, Ivette

Participants

All Teachers

Schedule

Monthly, from 10/2/2017 to 6/7/2018

PD Opportunity 2

Provide job embedded professional development to provide the rationale for how inclusive education supports positive outcomes for students, to familiarize participants with inclusive teaching practices and to empower teachers with tools, strategies and standards based assessments that will enable them to support high impact, high quality instruction in inclusive classrooms.

Facilitator

Maria Vogel

Participants

All Teachers

Schedule

Monthly, from 10/27/2017 to 6/7/2018

PD Opportunity 3

Support and monitoring will be provided by the administration, Instructional Coaches, department chairs and grade level chairs as needed.

Facilitator

Ivette Milian, Maria Vogel, Nayeli Quintana

Participants

All teachers

Schedule

Weekly, from 8/28/2017 to 6/7/2018

G1.B1.S2 Through quarterly department feedback meetings and weekly collaborative grade level meetings, faculty will share best practices and discuss needed support with leadership team. Stakeholders will use student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths.

PD Opportunity 1

Support will be provided to teachers by the instructional coaches, department chairs and grade level chairs as needed.

Facilitator

Ivette Milian, Maria Vogel, Nayeli Quintana

Participants

All teachers

Schedule

Weekly, from 8/28/2017 to 6/7/2018

VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

VII. Budget

1	G1.B1.S1.A1	Provide job embedded, grade level professional development on: using: i-Ready data; e-assessment data; topic assessment data; using technology by applying SAMR model; incorporating collaborative conversations; and evidence-based written responses to plan for and deliver effective instruction based on student needs.				\$5,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
	5100	140-Substitute Teachers	2191 - Spanish Lake Elementary School	Title I, Part A		\$5,000.00
			Notes: Reading Coach, Professional Development Opportunities			
2	G1.B1.S1.A2	Provide job embedded professional development to provide the rationale for how inclusive education supports positive outcomes for students, to familiarize participants with inclusive teaching practices and to empower teachers with tools, strategies and standards based assessments that will enable them to support high impact, high quality instruction in inclusive classrooms.				\$0.00
3	G1.B1.S1.A3	Instructional staff will implement lessons that incorporate i-Ready data, e-assessment data, and topic assessment data reflected through whole group and small group differentiated instruction (DI) while engaging students in collaborative conversations that lead to responding effectively to complex text.				\$0.00
4	G1.B1.S1.A4	Support and monitoring will be provided by the administration, Instructional Coaches, department chairs and grade level chairs as needed.				\$0.00
5	G1.B1.S2.A1	Instructional staff will collaboratively develop effective lessons that utilize i-Ready data, e-assessment data and topic assessment data to drive instruction and differentiated instruction.				\$0.00
6	G1.B1.S2.A2	Instructional staff will share best practices in grades level and department meetings to improve or modify strategies and lessons to maximize student achievement.				\$11,100.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
	5100	120-Classroom Teachers	2191 - Spanish Lake Elementary School	Title III		\$11,100.00
			Notes: Title ELL tutoring			
7	G1.B1.S2.A3	Support will be provided to teachers by the instructional coaches, department chairs and grade level chairs as needed.				\$0.00
8	G1.B1.S2.A4	The administration will monitor for implementation that lessons continuously reflect the use of i-Ready data, e-assessment data, and topic assessment data to drive instruction and differentiated instruction.				\$0.00
Total:						\$16,100.00