

Sarasota County Schools

Brentwood Elementary School



2017-18 Schoolwide Improvement Plan

Brentwood Elementary School

2500 VINSON AVE, Sarasota, FL 34232

www.sarasotacountyschools.net/brentwood

School Demographics

School Type and Grades Served (per MSID File)	2016-17 Title I School	2016-17 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)
Elementary School PK-5	Yes	73%
Primary Service Type (per MSID File)	Charter School	2018-19 Minority Rate (Reported as Non-white on Survey 2)
K-12 General Education	No	48%

School Grades History

Year	2016-17	2015-16	2014-15	2013-14
Grade	A	B	A*	B

**Informational Baseline School Grade*

Note: The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

School Board Approval

This plan is pending approval by the Sarasota County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district that has a school grade of D or F.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F (see page 4). For schools receiving a grade of A, B, or C, the district may opt to require a SIP using a template of its choosing.

This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

At the start of each academic year, traditional schools are classified for DA support in two categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- **Not in DA** - A school with a current school grade of A, B, or C; charter schools; and ungraded schools.
- **Targeted Support and Improvement** - A school with a current school grade of an initial D.
- **Comprehensive Support and Improvement** - A school with a current school grade of F or two consecutive grades of D, or a high school with a graduation rate of 67 percent or less in the most recent data release.

DA Turnaround Status

Additionally, Comprehensive Support and Improvement schools have a turnaround status of "Implementing," based on a school's grades history, including the current school grade:

- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

2017-18 DA Category and Statuses for Brentwood Elementary School

DA Region and RED	DA Category and Turnaround Status
Central - Lucinda Thompson	- N/A

I. Part I: Current School Status

A. Supportive Environment

1. School Mission and Vision

a. Provide the school's mission statement.

Our mission at Brentwood Elementary is to instruct all students according to the Florida Standards and Sarasota County School Board curriculum. Differentiated instruction, including formative and summative assessments, will support students at all levels by enriching mastered skills and reinforcing emerging skills.

b. Provide the school's vision statement.

We envision a school in which staff:

- unite to achieve a common purpose and goals,
- work together in collaborative teams,
- seek instructional strategies for improving student achievement on a continuing basis,
- monitor each student's progress, and
- demonstrate a personal commitment to the academic and social emotional success of all students.

2. School Environment

a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Many of our teachers have completed professional learning on A Framework for Understanding Poverty which helps to better understand family dynamics of our students of lower social economic status. Through our school-wide Community of Caring program, teachers model Community of Caring values and recognize students who demonstrate these value toward their peers or staff. During school, teachers utilize Restorative Strategies in their classrooms so each student voice can be heard. This builds empathy among students and teachers. Our school is focusing on the "Growth Mindset" as well as building Social Emotional Learning Skills.

b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

All staff members abide by the Positive Behavior Support Plan which declares a step-by-step process for dealing with unexpected behavior while promoting and celebrating when students make the right choices (expected). The staff goal is to recognize expected behavior at a 5:1 ratio to unexpected behavior. This occurs from the moment students set foot on campus until they leave for the day. All students entering campus do so in one, secured entrance; all other access is closed. Parents must sign in through the office to enter campus at all times throughout the day. Each student wears a lanyard for dismissal stating the method of going home. The lanyard is taken from a staff member and is checked off once each child is dismissed.

STARS expectations are recognized school-wide. Stay Safe, Take Responsibility, Be an Active Learner, Respect Others and Yourself and Stay Positive creates the acronym. Specific behaviors are stated and posted throughout the school for children to practice and reflect upon.

c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.

All staff members abide by the Positive Behavior Support Plan which declares a step-by-step process for dealing with unexpected behavior while promoting and celebrating when students make expected choices. This occurs from the moment students set foot on campus until they leave for the day. Weekly morning news segments highlight students who are showing Brentwood Superstar values and STARS behavior: Stay safe, Take responsibility, Actively learn, Respect others and yourself and Stay positive. Students work to earn Starbucks, a paper incentive that can be collected for redemption at the school store, classroom menus and monthly parties.

A flowchart of Guidelines for Responding to Misbehavior is used school-wide to provide a variety of methods to respond to misbehavior. Our primary focus is to teach students expected behavior rather than punish.

Support Staff are also trained in Crisis Prevention Interventions (CPI) for more severe incidents.

New teachers and staff are given a training on the school-wide PBS plan.

d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.

Research shows that Social Emotional Learning not only improves achievement by an average of 11 percentile points, but it also increases prosocial behaviors (such as kindness, sharing, and empathy), improves student attitudes toward school, and reduces depression and stress among students. Effective social and emotional learning programming involves coordinated classroom, schoolwide, family, and community practices that help students develop the following five key skills. Through daily school-wide SEL lessons, as well as classroom lessons, students are taught about their feelings and how to respond and cope respectfully. Students watch vignettes and puppet shows about how to respond, then they role play to demonstrate understanding. If students are experiencing emotional dysregulation, teachers recognize proactively that these students need to express themselves and contact the school counselor. Individual counseling, group counseling, mediation, restorative strategies and referrals to community agencies are some of the ways we would respond to emotionality. Teachers recognize proactively that students need to express themselves. This can be done through the use of restorative strategies, peer conflict mediation or through daily self-reflection. A successful education demands that their character be developed as well.

3. Early Warning Systems

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(i) and (b)(7)(A)(iii)(III).

a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.

For attendance issues, Brentwood follows the district policy of contacting parents at specific markers for absences and unexcused absences. Our teachers also contact parents after the child has been absent 3 days. The Attendance Works data is monitored weekly to determine those with chronic attendance issues. The School Wide Support Team considers individual students on a weekly basis who have excessive absences and tardies to develop a plan of action, which may involve the Home-School Liaison and/or truancy worker. Our school-wide STARS Expectations are taught and reinforced throughout the year. Behavior Meetings are held to discuss students with the most need for behavior interventions. These students are monitored to determine if interventions are working or if another approach is necessary to help the student function at their highest capability. Academically, students who scored at a level 1 on FSA or show one or more grade levels below

(bottom quartile) are monitored throughout the year. These students receive intense interventions by their teacher, support staff and/or through additional instructional resources. Students are also referred by their teacher to our School Wide Support Team for more intense and frequent interventions for both academic and behavior concerns.
 Monthly

b. Provide the following data related to the school's early warning system

1. The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	9	11	10	11	17	21	0	0	0	0	0	0	0	79
One or more suspensions	3	1	4	8	3	3	0	0	0	0	0	0	0	22
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	24	29	20	0	0	0	0	0	0	0	73

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	0	0	0	1	1	2	0	0	0	0	0	0	0	4

c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

Brentwood Elementary staff provide individual and small group intensive services for targeted students. Our ESE and ESOL teachers provide instruction based on student IEP and LEP goals. We also provide daily classroom intervention instruction for students that need remediation. Individual and Small Group counseling is provided for behavior and social issues. Functional Behavior Modification plans for individuals with serious behavior concerns. The School-Wide Support Team (SWST) regularly monitors students attendance and identifies those students with excessive tardiness or absences.

B. Family and Community Engagement

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2) and (b)(7)(A)(iii)(I).

1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

a. Will the school use its Title I Parent and Family Engagement Policy (PFEP) to satisfy this question?

Yes

1. PFEP Link

The school completes a Parental Involvement Plan (PFEP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/474500>.

2. Description

A PIP has been uploaded for this school or district - see the link above.

2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.

Our School Advisory Committee (SAC) involves parents, staff, and community members to make shared decisions for the school. Community businesses support our academic incentive programs and host family activities throughout the year. Through our Parent Teacher Organization (PTO), teachers and parents work together to plan family events such as Book Fair, Spring Fling, Movie Night, Skate Night, The Holiday Gift Shop and more. The First Presbyterian Church, Southside Christian Church, The Lakes Community, The YMCA, The Children's Crises Team, The Community Foundation, and All Faith's Food Bank partner with Brentwood to help us meet the growing needs of students and families. They provide needed supplies, resources, and classroom volunteers. A Parent Involvement Coordinator is on staff to facilitate continued communication between school and families. The Parent Involvement Coordinator also coordinates a monthly e-newsletter that parents can access on our website. The newsletter highlights events at school and educates parents with research and information pertaining to their child's academic growth.

C. Effective Leadership

1. School Leadership Team

a. Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Weida, John	Principal
Sims, Lona	Other
Spence, Jill	Instructional Coach
Rasmussen, Cindy	School Counselor
Rumph, Tenia	Assistant Principal
Tuttle, Erin	Teacher, ESE

b. Duties

1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.

The primary purpose of the school-based leadership team is to progress monitor student achievement. A member of the leadership team is at every MTSS meeting to ensure that effective, research-based interventions are in place for any student demonstrating an academic and/or behavioral need. Collaboration between the leadership team, grade level teams, the SAC/SDMT, and district teams guide school-wide instructional decisions. The team also determines additional curricular resources that may be necessary to support learning.

2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.

Student progress will be continually monitored, and individual cases reviewed periodically, to determine progress and the effectiveness of classroom instruction. Through MTSS problem-solving, students who are not making progress will be discussed to determine when more intense interventions are needed.

Title I is a federally funded program designed to address the academic needs of low-performing students in schools with a high percentage of economically disadvantaged students and to assist them in meeting the state’s high standards, particularly in the areas of reading, writing, science, and mathematics. The district coordinates with Title II in ensuring staff development needs are provided. Funds from Title IIA are used for staff training. Professional development activities are provided to improve the knowledge of teachers, principals, and paraprofessionals, as appropriate. Instruction is provided to teach children with different learning styles and/or children with disabilities and special learning needs. Professional development activities are provided to improve behavior in the classroom through positive behavior support and self-regulation/reflection. Training is provided to ensure all teachers highly qualified.

Supplemental services and materials are provided to improve the academic achievement and language acquisition of immigrant and English Language Learner students throughout the district. Homeless education case managers provide resources (clothing, school supplies, social service referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. This program provides on-going outreach, training and tutoring. SAI funds will be coordinated with Title I funds to provide summer school for Level 1 readers, support reading teachers at schools and offer credit retrieval and dropout prevention programs for high school students. Our school guidance program provides programs that incorporate bullying prevention, internet safety and personal safety. Both intentional and unintentional injury prevention programs are provided. Free and Reduced Lunch Programs are provided through federal funds.

2. School Advisory Council (SAC)

a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
John Weida	Principal
Monica Serino	Education Support Employee
Jill Spence	Teacher
Betsy Williams	Parent
Brittany Eagans	Parent
Kim Nguyen	Parent
Tenia Rumph	Education Support Employee
Gina Bordones	Parent
Melissa Soto	Parent
Erica Hellriegle	Parent
Lona Sims	Education Support Employee

b. Duties

1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2).

a. Evaluation of last year's school improvement plan

The School Advisory Council reviewed last year's school improvement plan. The School Advisory Council compared the school improvement plan with the FSA test scores and i-Ready data.

b. Development of this school improvement plan

We seek parental and community participation and input from our School Advisory Council during the school improvement plan development. The School Advisory Council reviews the data within the problem solving portion of the school improvement which includes test scores. The School Advisory Council monitors the school improvement plan through out the year, reviews progress and adjusts strategies as needed.

c. Preparation of the school's annual budget and plan

We seek parental participation and input from our School Advisory Council by reviewing the data and goals, while providing input and advice on funding.

2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.

School improvement funds will be allocated as follows:
 School-wide Positive Behavior Support - 200
 Community of Caring - 300
 A2 Student Academic Achievement Rewards and Shirts- 2385
 Brentwood "Starbucks Store" - 300
 Attendance Incentives-400
 Incentives for Before School Morning Lab-700

3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.

In order to meet the requirements of 1001.452 (1a), We solicited volunteers through our PTO meetings, but did not get volunteers. Parents on the School Advisory Committee are sought out by the Principal.

3. Literacy Leadership Team (LLT)

a. Membership

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Weida, John	Principal
Brustad, Patti	Assistant Principal
Spence, Jill	Instructional Coach
Tuttle, Erin	Other
Sims, Lona	Teacher, ESE

b. Duties

1. Describe how the LLT or similar group promotes literacy within the school, if applicable.

The LLT at Brentwood monitors and analyzes iReady data, Running Records, Oral Reading Fluency data as well as developing and assisting the implementation of one-on-one and small group interventions. Reading Recovery Teachers work with students and train teachers on effective strategies. The Literacy Leadership Team shares strategies for teachers on how to use the data to guide instruction within the classroom and for use with interventions.

D. Public and Collaborative Teaching

The school's responses to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(IV).

1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

Professional Development Days
PLC by grade level
Grade Level Data Chats with administration
Community of Caring recognition for staff
Staff Shout Out Board

2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

Our strategy for recruiting and retaining highly qualified teachers is by providing ongoing support and encouragement throughout the year. A collaborative partnership with student interns at USF occurs twice per year where college students tour classrooms and debrief with the administration at Brentwood. Ongoing professional development for new staff keeps them current with best practices. We routinely celebrate their success and provide constructive criticism when it is necessary. The administration is responsible for knowing the staff's certification areas and creating a positive culture on our campus.

3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

Through the Sarasota County Induction Program (SCIP), all new teachers receive a mentor. The mentor and new hire meet regularly to discuss strategies and help with lesson planning. The pairings are made according to the area of expertise of the mentor. (If the new hire is an exceptional education teacher, we pair them up with a teacher who has a background in exceptional student education.) Mentors meet with the new hires on a weekly basis. Group SCIP meetings are also scheduled throughout the school year to complete various required professional development.

E. Ambitious Instruction and Learning

1. Instructional Programs and Strategies

a. Instructional Programs

1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.

Sarasota County provides all instructional staff access to an Instructional Focus Guide that maps the Florida standards in all subjects and grade levels. Resources beyond adopted textbooks are linked to each standard. All instructional staff are trained to ensure the highest level of learning occurs in each classroom. Administrative observations monitor that the Florida standards and depth of knowledge level are taught at the appropriate rigor. The school district provides ongoing math training and instructional rounds for grade level teachers.

b. Instructional Strategies

1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.

The following data is accessible for instructional decision making: i-Ready, Benchmark tests, Fact Fluency, Oral Reading Fluency, Running Records, and classroom observations. The data allows teachers and support staff to arrange students into flexible groupings to meet specific targeted skills, based on data. Progress monitoring takes place throughout the year, making adjustments and implementing interventions through Rtl as needed.

2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Before School Program

Minutes added to school year: 4,500

Brentwood's Before School Learning Club is a morning computer club designed to address the needs of students needing additional support in reading in math. It gives all students the opportunity to receive an additional 30 minutes of support before their school day begins.

Strategy Rationale

Additional support before the school day, focusing on reading and math, will result in increased student achievement for participating students.

Strategy Purpose(s)

- Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy

Spence, Jill, jill.spence@sarasotacountyschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Effectiveness will be determined based upon pre and post i-ready diagnostic on each student. District assessments will assist in evaluating the overall evaluation of the program. I-Ready, Math Benchmark Assessment and bi-monthly tests will be recorded on an excel spreadsheet and reviewed weekly.

2. Student Transition and Readiness

a. PreK-12 Transition

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(V).

1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.

At the end of each school year, students transitioning from preschool to kindergarten are discussed at MTSS/CARE team meetings to plan for their needs at local elementary schools. Collaboration with the feeder middle school occurs for students with an IEP through the Liaison at each school and the district. School visits allow transitioning 5th graders to gain knowledge of middle school expectations and have their questions answered.

b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.

Fifth-grade students are able to learn programs such as Word, PowerPoint, Excel and Publisher through our technology special area. There are opportunities for these students to participate in IC3 and Spark for certifications that can be built upon in middle school.

Volunteers from First Presbyterian Church assist in the tech special.

2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.

Fifth-grade students are able to learn programs such as Word, PowerPoint, Excel and Publisher through our technology special area. There are opportunities for these students to participate in IC3 and Spark for certifications that can be built upon in middle school.

3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.

Through the Trailblazer grant, four classrooms use Surfaces as their primary mode of instruction and participation in the classroom. Students are using Microsoft Office programs to access information and demonstrate their understanding of curriculum standards.

4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.

II. Needs Assessment

The school's completion of this part may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(6).

A. Problem Identification

1. Data to Support Problem Identification

b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

Brentwood Elementary School's data will show that strength areas include 4th and 5th grade reading and 5th grade math proficiency scores, Our 5th grade Science scores decreased in overall scores from last school year, however, we continue to rank high across the district. Areas in need of improvement is third grade proficiency in reading and math. We have a more cognizant focus on Rtl in the lower grades to ensure success in third grade. Our third grade team has moved to departmentalization which has shown success for 4th and 5th grade.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

Our SIP team determined that causes for low proficiency in third grade rooted in a lack of foundational reading skills such as phonics and word attack skills. A school-wide focus on these areas in K-2 has been implemented. Reading Recovery strategies are part of the K-2 CPT. Rtl monitors student progress in these areas to ensure early interventions are in place.

C. Strategic Goals

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** By the year 2018, there will be a minimum of a four percentage point increase in Reading, for the bottom 25% of students, when less than 70% are currently demonstrating proficiency.
- G2.** By the year 2018, there will be a minimum of a four percentage point increase in Science, for 5th grade - Level 3 students, when less than 70% are currently demonstrating proficiency (across levels 3, 4, 5).
- G3.** By the end of the 2018 school year, we will meet the supportive environment initiative by increasing the attendance rate by 1% from the previous school year, 2016-17.
- G4.** By the year 2018, there will be a minimum of a four percentage point increase in Reading, for Level 3 and above students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5).
- G5.** By the year 2018, there will be a minimum of a four percentage point increase in Math, for all student subgroups when less than 70% are currently demonstrating proficiency.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. By the year 2018, there will be a minimum of a four percentage point increase in Reading, for the bottom 25% of students, when less than 70% are currently demonstrating proficiency. 1a

G098323

Targets Supported 1b

Indicator	Annual Target
ELA/Reading Lowest 25% Gains	69.0

Targeted Barriers to Achieving the Goal 3

- Many students have minimal access to books or computer resources.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Sarasota Technology Users Group, morning open computer lab, Sarasota County Library System, A-Z Learning

Plan to Monitor Progress Toward G1. 8

iReady data (% of lessons passed, growth monitoring and diagnostics) will determine effectiveness

Person Responsible

Jill Spence

Schedule

Weekly, from 10/2/2017 to 5/24/2018

Evidence of Completion

iReady reports

G2. By the year 2018, there will be a minimum of a four percentage point increase in Science, for 5th grade - Level 3 students, when less than 70% are currently demonstrating proficiency (across levels 3, 4, 5). 1a

G098324

Targets Supported 1b

Indicator	Annual Target
FCAT 2.0 Science Proficiency	68.0

Targeted Barriers to Achieving the Goal 3

- There is not a consistent, district-wide way to progress monitor science standards across the grade levels.
- Lack of Scientific Vocabulary being used amongst students

Resources Available to Help Reduce or Eliminate the Barriers 2

- District benchmark assessments for 5th Grade and school-made grade level benchmark assessments grades 1-4.

Plan to Monitor Progress Toward G2. 8

Mid-year data in Brentwood data folder, item analysis of test questions

Person Responsible

Jill Spence

Schedule

Semiannually, from 8/14/2017 to 5/14/2018

Evidence of Completion

Data from first assessments

G3. By the end of the 2018 school year, we will meet the supportive environment initiative by increasing the attendance rate by 1% from the previous school year, 2016-17. 1a

G098325

Targets Supported 1b

Indicator	Annual Target
Attendance rate	95.0

Targeted Barriers to Achieving the Goal 3

- Expectations for attendance need to be clear and consistently enforced.
- Staff need support in communication with parents to prioritize attendance.

Resources Available to Help Reduce or Eliminate the Barriers 2

- School-wide expectations, Everyday Counts materials, incentives
- School counseling, Home School Liaison, and administration support

Plan to Monitor Progress Toward G3. 8

Attendance data will be analyzed during weekly SWST meetings.

Person Responsible

Patti Brustad

Schedule

Weekly, from 8/14/2017 to 5/24/2018

Evidence of Completion

SWST meeting notes, SIS reports, OneNote attendance spreadsheet, AttendanceWorks

G4. By the year 2018, there will be a minimum of a four percentage point increase in Reading, for Level 3 and above students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). 1a

G098326

Targets Supported 1b

Indicator	Annual Target
FSA ELA Achievement	64.0

Targeted Barriers to Achieving the Goal 3

- Teachers have experienced difficulty allocating time for 1:1 intervention in Reading.
- Teachers have difficulty understanding how to differentiate instruction in order to instruct students at various levels.
- Teachers have experienced difficulty in using data effectively to adjust classroom instruction.
- Some students lack parent involvement in supporting reading at home.
- Academic support of ESE students in an inclusion model is limited.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Thinking Maps
- I-Ready data
- Reading Benchmark assessment data
- Instructional Focus Guides with DOK levels provided
- Response to Text through Thinking Maps
- Reading A-Z Running Records with RAZ Kids
- WriteScore
- Headsprout for Lowest 25%
- Curriculum Associates Training on DOK and Rigorous Questions and Tasks by Linda Dove
- Reading Recovery

Plan to Monitor Progress Toward G4. 8

Parents will complete surveys at the completion of parent involvement nights as well as provide feedback regarding what types of events they would like training on throughout the school year.

Person Responsible

John Weida

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Parent surveys

G5. By the year 2018, there will be a minimum of a four percentage point increase in Math, for all student subgroups when less than 70% are currently demonstrating proficiency. 1a

G098327

Targets Supported 1b

Indicator	Annual Target
FSA Mathematics Achievement	71.0

Targeted Barriers to Achieving the Goal 3

- Teachers are struggling teaching the conceptual understanding of the math standards, while trying to remediate the prerequisite skills not mastered
- Teachers are struggling with using manipulatives to show concrete concepts.
- Students lack fact fluency across operations.

Resources Available to Help Reduce or Eliminate the Barriers 2

- Title I Math Resource Teacher/Coach, ESE Resource Support Staff
- FASTT Math computer-based fluency program
- GoMath math series
- iReady Math lessons
- Thinking Maps
- Math Journals
- Math PD/Rounding
- Reading A-Z Math books

Plan to Monitor Progress Toward G5. 8

iReady diagnostic and progress monitoring assessments, fact fluency assessments, and benchmark assessments

Person Responsible

Jill Spence

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

School-wide data collection spreadsheets

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key


G1. By the year 2018, there will be a minimum of a four percentage point increase in Reading, for the bottom 25% of students, when less than 70% are currently demonstrating proficiency. **1**

 G098323

G1.B1 Many students have minimal access to books or computer resources. **2**

 B264525

G1.B1.S1 Students without computer or internet access from home will be allowed to access the Before School Computer Lab to utilize computer programs such as iReady, FAST Math, and A-Z programs. **4**

 S280229

Strategy Rationale

Additional access to individualized reading programs will result in increased achievement in reading.

Action Step 1 **5**

Monitor the students in the bottom 25% that utilize the morning computer lab.

Person Responsible

Jill Spence

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Log of Headsprout usage for bottom 25% students

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Labs will be designated as iReady lab, the other as Headsprout lab. Attendance will be monitored.

Person Responsible

Jill Spence

Schedule

On 5/24/2018

Evidence of Completion

Daily logs from labs.

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Ongoing progress monitoring and attendance of students who participate in the Before School Computer Lab

Person Responsible

Jill Spence


Schedule

On 5/24/2018

Evidence of Completion

Daily attendance logs from morning labs

G1.B1.S2 The Headsprout Reading Program will provide targeted reading skills to students demonstrating a need for remediation. 4

 S280230

Strategy Rationale

Students struggling with foundational reading skills and reading comprehension skills will improve their reading proficiency through the Headsprout Program from A-Z Learning.

Action Step 1 5

Labs will be designated as iReady lab, the other as Headsprout lab.

Person Responsible

Jill Spence

Schedule

On 5/24/2018

Evidence of Completion

Attendance records of students accessing the each designated lab

Plan to Monitor Fidelity of Implementation of G1.B1.S2 6

Student participation will be monitored.

Person Responsible

Jill Spence

Schedule

Weekly, from 10/2/2017 to 5/24/2018

Evidence of Completion

Attendance will be monitored.

Plan to Monitor Effectiveness of Implementation of G1.B1.S2 7

Student participation will be monitored.

Person Responsible

Jill Spence

Schedule

Biweekly, from 10/2/2017 to 10/2/2017

Evidence of Completion

G2. By the year 2018, there will be a minimum of a four percentage point increase in Science, for 5th grade - Level 3 students, when less than 70% are currently demonstrating proficiency (across levels 3, 4, 5). 1

G098324

G2.B1 There is not a consistent, district-wide way to progress monitor science standards across the grade levels. 2

B264526

G2.B1.S1 School-wide Science benchmark assessments will be given mid year and end of year. 4

S280231

Strategy Rationale

Progress monitor science instruction

Action Step 1 5

Science Benchmark assessments

Person Responsible

Jill Spence

Schedule

Semiannually, from 8/14/2017 to 5/24/2018

Evidence of Completion

Data from the Science Benchmark assessments will be documented in the school wide data collection spreadsheet

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Data review meetings

Person Responsible

Jill Spence

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

Evidence of Completion

data chat documentation, team leader minutes, team meeting minutes

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Data analysis of science data

Person Responsible

Jill Spence


Schedule

Quarterly, from 8/14/2017 to 5/24/2018


Evidence of Completion

team leader minutes, team meeting minutes, data in data folder

G2.B2 Lack of Scientific Vocabulary being used amongst students **2**

 B264527

G2.B2.S1 The IFG provides accountable talk stems, additional training in using stems, and accountable talk tasks to promote scientific vocabulary. **4**

 S280232

Strategy Rationale

More opportunities for students to engage in using scientific vocabulary through accountable talk will increase knowledge of scientific vocabulary.

Action Step 1 **5**

Teachers will receive professional learning pertaining to accountable talk and vocabulary strategies.

Person Responsible

Tenia Rumph

Schedule

Annually, from 8/22/2017 to 6/6/2018

Evidence of Completion

Sign in sheets

Plan to Monitor Fidelity of Implementation of G2.B2.S1 **6**

Professional learning will occur during summer of 2017.

Person Responsible

John Weida

Schedule

On 6/13/2018

Evidence of Completion

sign in sheets for professional development sessions

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

Evidence of an increase in use of scientific vocabulary

Person Responsible

Jill Spence

Schedule

Quarterly, from 8/14/2017 to 5/24/2018


Evidence of Completion

Assessments, journals, STEM fair projects, State-wide Science Assessment

G3. By the end of the 2018 school year, we will meet the supportive environment initiative by increasing the attendance rate by 1% from the previous school year, 2016-17. **1**

 G098325

G3.B1 Expectations for attendance need to be clear and consistently enforced. **2**

 B264528

G3.B1.S1 Consistently follow attendance policy **4**

 S280233

Strategy Rationale

Continuous communication with families that stress the importance of attendance at school will result in increased attendance.

Action Step 1 **5**

School-wide attendance data to be monitored/analyzed weekly

Person Responsible

Cindy Rasmussen

Schedule

Weekly, from 8/14/2017 to 8/24/2018

Evidence of Completion

Attendance Data

Action Step 2 **5**

Provide attendance support from School Counselor, Home School Liaison and administration

Person Responsible

Patti Brustad

Schedule

Monthly, from 8/14/2017 to 8/24/2018

Evidence of Completion

Documented communication with families, letters sent home, school social worker referrals

Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Weekly attendance reports will be monitored to ensure attendance policy is followed.

Person Responsible

Patti Brustad

Schedule

Weekly, from 8/14/2017 to 8/24/2018

Evidence of Completion

Attendance Reports

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

Attendance data will be consistently monitored.

Person Responsible

Cindy Rasmussen

Schedule

Biweekly, from 8/14/2017 to 8/24/2018

Evidence of Completion

SWST meets weekly to review attendance data.

G3.B2 Staff need support in communication with parents to prioritize attendance. 2

B264529

G3.B2.S1 School Counselor, Home School Liaison, and truancy officer will work together to assist families in need to alleviate/improve attendance issues. 4

S280234

Strategy Rationale

Work with families having high attendance concerns to determine strategies to improve attendance.

Action Step 1 5

Communication to families

Person Responsible

Patti Brustad

Schedule

Weekly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Parent conference forms, letters sent, Teacher Talking Points form, service referrals

Plan to Monitor Fidelity of Implementation of G3.B2.S1 6

We will see a reduction of absences.

Person Responsible

Patti Brustad

Schedule

Monthly, from 8/14/2017 to 8/24/2018

Evidence of Completion

SIS attendance reports

Plan to Monitor Effectiveness of Implementation of G3.B2.S1 7

Review of Attendance Reports by SWST Team

Person Responsible

Patti Brustad

Schedule

Biweekly, from 8/14/2017 to 8/24/2018

Evidence of Completion

SWST team notes, absence reports

G4. By the year 2018, there will be a minimum of a four percentage point increase in Reading, for Level 3 and above students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5). 1

G098326

G4.B1 Teachers have experienced difficulty allocating time for 1:1 intervention in Reading. 2

B264530

G4.B1.S1 To provide time in schedule for small group or individualized instruction for students experiencing difficulty in reading. Each teacher is assigned a 40 minute intervention block of time, daily. Students will be working on I-Ready while teacher provides 1:1 intervention. 4

S280235

Strategy Rationale

Response to Intervention (Rti) will be more effective with a specific time allocated for interventions.

Action Step 1 5

Intervention Block built into the master schedule

Person Responsible

John Weida

Schedule

Daily, from 8/14/2017 to 5/24/2018

Evidence of Completion

Master schedule

Plan to Monitor Fidelity of Implementation of G4.B1.S1 6

Formal and Informal Observations

Person Responsible

John Weida

Schedule

Biweekly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Observations during the scheduled intervention block

Plan to Monitor Effectiveness of Implementation of G4.B1.S1 7

Progress Monitoring Data

Person Responsible

Patti Brustad

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Observation data from walk through during lab time

G4.B2 Teachers have difficulty understanding how to differentiate instruction in order to instruct students at various levels. 2

B264531

G4.B2.S1 Implement Reading A-Z Running Records to eliminate inconsistent/subjective administration of current Running Record system. 4

S280236

Strategy Rationale

Using a single, adaptive diagnostic will consistently pinpoint student reading levels. This will be done quarterly. Ongoing progress monitoring will show whether students are on track to achieve end-of-year targets.

Action Step 1 5

Staff training on how to use Reading A-Z leveled readers and other materials to differentiate instruction. Training on how to use programs such as Raz-Kids. Training on how to establish effective classroom centers during the reading block and how to implement Running Records.

Person Responsible

John Weida

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Trained staff will provide all instructional staff strategies to implement Reading A-Z training and additional training on how to provide differentiation in the classroom.

Plan to Monitor Fidelity of Implementation of G4.B2.S1 6

Support staff will monitor the progress of students in these programs through the use of data reports.

Person Responsible

Erin Tuttle

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Progress Monitoring reports and data from school-wide data collection spreadsheet.

Plan to Monitor Effectiveness of Implementation of G4.B2.S1 7

Teachers will upload monthly data into the school-wide data collection sheet. Administrative support team will review the data and monitor student progress.

Person Responsible

Patti Brustad

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Evidence will be documented through support team and data chat meetings.

G4.B2.S2 Using WriteScore as a resource to improve writing skills 4

 S280237

Strategy Rationale

WriteScore data gives the teachers feedback on specific writing standards .

Action Step 1 5

Continue to implement Thinking Maps: Write from the Beginning program at all grade levels to ensure consistency in writing instruction.

Person Responsible

Jill Spence

Schedule

Daily, from 8/14/2017 to 5/24/2018

Evidence of Completion

Monitor WriteScore data to drive instruction

Plan to Monitor Fidelity of Implementation of G4.B2.S2 6

Discussion of WriteScore data at CPT meetings

Person Responsible

Jill Spence

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Improved scores during subsequent assessments

Plan to Monitor Effectiveness of Implementation of G4.B2.S2 7

Conduct monthly writing assessments

Person Responsible

Jill Spence

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Improved scores on writing assessments

G4.B3 Teachers have experienced difficulty in using data effectively to adjust classroom instruction. 2

 B264532

G4.B3.S1 Designating specific CPT meeting dates to review data (e.g., ways to use Ready Teacher Toolbox, writing data, etc.) 4

 S280238

Strategy Rationale

Collaborating with team members will result in increased emphasis on data-driven decisions that drive instruction.

Action Step 1 5

Monitoring CPT meetings

Person Responsible

John Weida

Schedule

Biweekly, from 8/14/2017 to 5/24/2018

Evidence of Completion

CPT meeting notes

Plan to Monitor Fidelity of Implementation of G4.B3.S1 6

Collaborative Planning Meetings

Person Responsible

John Weida

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Collaborative Planning Meeting minutes

Plan to Monitor Effectiveness of Implementation of G4.B3.S1 7

Data Chats with grade level teams

Person Responsible

John Weida

Schedule

Every 2 Months, from 8/14/2017 to 5/24/2018


Evidence of Completion

Data chat meeting notes

G4.B4 Some students lack parent involvement in supporting reading at home. 2

 B264533

G4.B4.S1 Provide a Parent Involvement Coordinator 4

 S280239

Strategy Rationale

Organize parent involvement programs and disseminate information to parents.

Action Step 1 5

Designated Parent Nights for each grade level

Person Responsible

John Weida

Schedule

Annually, from 8/14/2017 to 5/24/2018

Evidence of Completion

Sign in sheets from parent nights, title parent conferences

Plan to Monitor Fidelity of Implementation of G4.B4.S1 6

Grade level parent nights

Person Responsible

John Weida

Schedule

Annually, from 8/14/2017 to 5/24/2018

Evidence of Completion

Sign in sheets for parent nights.

Plan to Monitor Effectiveness of Implementation of G4.B4.S1 7

Survey after parent night

Person Responsible

John Weida

Schedule

Annually, from 8/14/2017 to 5/24/2018

Evidence of Completion

Parent feedback

G4.B5 Academic support of ESE students in an inclusion model is limited. 2

B264534

G4.B5.S1 Place ESE Resource and Title 1 Resource teachers in inclusion classrooms. 4

S280240

Strategy Rationale

ESE students will benefit from being in classrooms with general education students with additional direct instruction from support teachers.

Action Step 1 5

Provide ESE Resource teachers and Title 1 Resource teachers as additional support to the General Education teacher in inclusion classrooms.

Person Responsible

Lona Sims

Schedule

Daily, from 8/14/2017 to 5/24/2018

Evidence of Completion

Teacher schedules and lesson plans reflect inclusion model.

Plan to Monitor Fidelity of Implementation of G4.B5.S1 6

Schedule of resource teachers in an inclusion setting

Person Responsible

Lona Sims

Schedule

Daily, from 8/14/2017 to 5/24/2018

Evidence of Completion

Daily schedule and lesson plans

Plan to Monitor Effectiveness of Implementation of G4.B5.S1 7

Instructional data for IEP progress monitoring

Person Responsible

Lona Sims

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

Evidence of Completion

IEP progress reports to be included with report cards

G5. By the year 2018, there will be a minimum of a four percentage point increase in Math, for all student subgroups when less than 70% are currently demonstrating proficiency. 1

G098327

G5.B1 Teachers are struggling teaching the conceptual understanding of the math standards, while trying to remediate the prerequisite skills not mastered 2

B264535

G5.B1.S1 The school will use iReady Diagnostic and Instructional scores to monitor student progress. Teachers will use instructional grouping profiles to implement research based interventions. 4

S280241

Strategy Rationale

A single adaptive Diagnostic for Math that pinpoints student needs down to the sub-skill level and ongoing progress monitoring shows whether students are on track to achieve end-of-year targets.

Action Step 1 5

Professional Development Instruction in iReady reporting

Person Responsible

John Weida

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Curriculum Associates and iReady School Champion will support instructional staff on monitoring and analyzing student data.

Plan to Monitor Fidelity of Implementation of G5.B1.S1 6

Progress Monitoring Data

Person Responsible

Jill Spence

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

I-Ready Data Reports

Plan to Monitor Effectiveness of Implementation of G5.B1.S1 7

Teachers will up load monthly data into the school-wide data collection sheet. Administrative support team will review the data and monitor student progress.

Person Responsible

Patti Brustad

Schedule

Monthly, from 8/14/2017 to 5/24/2018


Evidence of Completion

Evidence will be documented through support team and data chat meetings.

G5.B2 Teachers are struggling with using manipulatives to show concrete concepts. 2

 B264536

G5.B2.S1 All teachers will participate in District Math PD/Rounding. Teachers will participate in a book study using the book "Mathematical Mindset.." 4

 S280242

Strategy Rationale

During district PD, teachers will be trained on how to use manipulatives with a variety of current research-based math concepts.

Action Step 1 5

Professional Development

Person Responsible

Tenia Rumph

Schedule

Monthly, from 8/14/2017 to 8/14/2018

Evidence of Completion

Plan to Monitor Fidelity of Implementation of G5.B2.S1 6

Ongoing observations and CPT discussions

Person Responsible

Tenia Rumph

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Ongoing Observation Notes, CPT notes

Plan to Monitor Effectiveness of Implementation of G5.B2.S1 7

Collaboration with district specialists

Person Responsible

Patti Brustad

Schedule

Monthly, from 8/14/2017 to 5/24/2018

Evidence of Completion

Ongoing Observation notes taken by administration, iReady data to monitor progress

IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
2018					
G1.B1.S2.MA1 M409013	Student participation will be monitored.	Spence, Jill	10/2/2017		10/2/2017 biweekly
G2.MA1 M409020	Mid-year data in Brentwood data folder, item analysis of test questions	Spence, Jill	8/14/2017	Data from first assessments	5/14/2018 semiannually
G1.MA1 M409015	iReady data (% of lessons passed, growth monitoring and diagnostics) will determine effectiveness	Spence, Jill	10/2/2017	iReady reports	5/24/2018 weekly
G3.MA1 M409025	Attendance data will be analyzed during weekly SWST meetings.	Brustad, Patti	8/14/2017	SWST meeting notes, SIS reports, OneNote attendance spreadsheet, AttendanceWorks	5/24/2018 weekly
G4.MA1 M409038	Parents will complete surveys at the completion of parent involvement nights as well as provide...	Weida, John	8/14/2017	Parent surveys	5/24/2018 monthly
G5.MA1 M409043	iReady diagnostic and progress monitoring assessments, fact fluency assessments, and benchmark...	Spence, Jill	8/14/2017	School-wide data collection spreadsheets	5/24/2018 monthly
G1.B1.S1.MA1 M409011	Ongoing progress monitoring and attendance of students who participate in the Before School...	Spence, Jill	8/14/2017	Daily attendance logs from morning labs	5/24/2018 one-time
G1.B1.S1.MA1 M409012	Labs will be designated as iReady lab, the other as Headsprout lab. Attendance will be monitored.	Spence, Jill	8/14/2017	Daily logs from labs.	5/24/2018 one-time
G1.B1.S1.A1 A377855	Monitor the students in the bottom 25% that utilize the morning computer lab.	Spence, Jill	8/14/2017	Log of Headsprout usage for bottom 25% students	5/24/2018 monthly
G2.B1.S1.MA1 M409016	Data analysis of science data	Spence, Jill	8/14/2017	team leader minutes, team meeting minutes, data in data folder	5/24/2018 quarterly
G2.B1.S1.MA1 M409017	Data review meetings	Spence, Jill	8/14/2017	data chat documentation, team leader minutes, team meeting minutes	5/24/2018 quarterly
G2.B1.S1.A1 A377857	Science Benchmark assessments	Spence, Jill	8/14/2017	Data from the Science Benchmark assessments will be documented in the school wide data collection spreadsheet	5/24/2018 semiannually
G2.B2.S1.MA1 M409018	Evidence of an increase in use of scientific vocabulary	Spence, Jill	8/14/2017	Assessments, journals, STEM fair projects, State-wide Science Assessment	5/24/2018 quarterly
G3.B2.S1.A1 A377861	Communication to families	Brustad, Patti	8/14/2017	Parent conference forms, letters sent, Teacher Talking Points form, service referrals	5/24/2018 weekly
G4.B1.S1.MA1 M409026	Progress Monitoring Data	Brustad, Patti	8/14/2017	Observation data from walk through during lab time	5/24/2018 monthly
G4.B1.S1.MA1 M409027	Formal and Informal Observations	Weida, John	8/14/2017	Observations during the scheduled intervention block	5/24/2018 biweekly
G4.B1.S1.A1 A377862	Intervention Block built into the master schedule	Weida, John	8/14/2017	Master schedule	5/24/2018 daily
G4.B2.S1.MA1 M409028	Teachers will upload monthly data into the school-wide data collection sheet. Administrative...	Brustad, Patti	8/14/2017	Evidence will be documented through support team and data chat meetings.	5/24/2018 monthly
G4.B2.S1.MA1 M409029	Support staff will monitor the progress of students in these programs through the use of data...	Tuttle, Erin	8/14/2017	Progress Monitoring reports and data from school-wide data collection spreadsheet.	5/24/2018 monthly

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Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G4.B2.S1.A1 A377863	Staff training on how to use Reading A-Z leveled readers and other materials to differentiate...	Weida, John	8/14/2017	Trained staff will provide all instructional staff strategies to implement Reading A-Z training and additional training on how to provide differentiation in the classroom.	5/24/2018 quarterly
G4.B3.S1.MA1 M409032	Data Chats with grade level teams	Weida, John	8/14/2017	Data chat meeting notes	5/24/2018 every-2-months
G4.B3.S1.MA1 M409033	Collaborative Planning Meetings	Weida, John	8/14/2017	Collaborative Planning Meeting minutes	5/24/2018 quarterly
G4.B3.S1.A1 A377865	Monitoring CPT meetings	Weida, John	8/14/2017	CPT meeting notes	5/24/2018 biweekly
G4.B4.S1.MA1 M409034	Survey after parent night	Weida, John	8/14/2017	Parent feedback	5/24/2018 annually
G4.B4.S1.MA1 M409035	Grade level parent nights	Weida, John	8/14/2017	Sign in sheets for parent nights.	5/24/2018 annually
G4.B4.S1.A1 A377866	Designated Parent Nights for each grade level	Weida, John	8/14/2017	Sign in sheets from parent nights, title parent conferences	5/24/2018 annually
G4.B5.S1.MA1 M409036	Instructional data for IEP progress monitoring	Sims, Lona	8/14/2017	IEP progress reports to be included with report cards	5/24/2018 quarterly
G4.B5.S1.MA1 M409037	Schedule of resource teachers in an inclusion setting	Sims, Lona	8/14/2017	Daily schedule and lesson plans	5/24/2018 daily
G4.B5.S1.A1 A377867	Provide ESE Resource teachers and Title 1 Resource teachers as additional support to the General...	Sims, Lona	8/14/2017	Teacher schedules and lesson plans reflect inclusion model.	5/24/2018 daily
G5.B1.S1.MA1 M409039	Teachers will up load monthly data into the school-wide data collection sheet. Administrative...	Brustad, Patti	8/14/2017	Evidence will be documented through support team and data chat meetings.	5/24/2018 monthly
G5.B1.S1.MA1 M409040	Progress Monitoring Data	Spence, Jill	8/14/2017	I-Ready Data Reports	5/24/2018 monthly
G5.B1.S1.A1 A377868	Professional Development Instruction in iReady reporting	Weida, John	8/14/2017	Curriculum Associates and iReady School Champion will support instructional staff on monitoring and analyzing student data.	5/24/2018 quarterly
G5.B2.S1.MA1 M409041	Collaboration with district specialists	Brustad, Patti	8/14/2017	Ongoing Observation notes taken by administration, iReady data to monitor progress	5/24/2018 monthly
G5.B2.S1.MA1 M409042	Ongoing observations and CPT discussions	Rumph, Tenia	8/14/2017	Ongoing Observation Notes, CPT notes	5/24/2018 monthly
G1.B1.S2.MA1 M409014	Student participation will be monitored.	Spence, Jill	10/2/2017	Attendance will be monitored.	5/24/2018 weekly
G1.B1.S2.A1 A377856	Labs will be designated as iReady lab, the other as Headsprout lab.	Spence, Jill	8/14/2017	Attendance records of students accessing the each designated lab	5/24/2018 one-time
G4.B2.S2.MA1 M409030	Conduct monthly writing assessments	Spence, Jill	8/14/2017	Improved scores on writing assessments	5/24/2018 monthly
G4.B2.S2.MA1 M409031	Discussion of WriteScore data at CPT meetings	Spence, Jill	8/14/2017	Improved scores during subsequent assessments	5/24/2018 monthly
G4.B2.S2.A1 A377864	Continue to implement Thinking Maps: Write from the Beginning program at all grade levels to ensure...	Spence, Jill	8/14/2017	Monitor WriteScore data to drive instruction	5/24/2018 daily
G2.B2.S1.A1 A377858	Teachers will receive professional learning pertaining to accountable talk and vocabulary...	Rumph, Tenia	8/22/2017	Sign in sheets	6/6/2018 annually

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Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/End Date
G2.B2.S1.MA1 M409019	Professional learning will occur during summer of 2017.	Weida, John	6/12/2017	sign in sheets for professional development sessions	6/13/2018 one-time
G5.B2.S1.A1 A377869	Professional Development	Rumph, Tenia	8/14/2017		8/14/2018 monthly
G3.B1.S1.MA1 M409021	Attendance data will be consistently monitored.	Rasmussen, Cindy	8/14/2017	SWST meets weekly to review attendance data.	8/24/2018 biweekly
G3.B1.S1.MA1 M409022	Weekly attendance reports will be monitored to ensure attendance policy is followed.	Brustad, Patti	8/14/2017	Attendance Reports	8/24/2018 weekly
G3.B1.S1.A1 A377859	School-wide attendance data to be monitored/analyzed weekly	Rasmussen, Cindy	8/14/2017	Attendance Data	8/24/2018 weekly
G3.B1.S1.A2 A377860	Provide attendance support from School Counselor, Home School Liaison and administration	Brustad, Patti	8/14/2017	Documented communication with families, letters sent home, school social worker referrals	8/24/2018 monthly
G3.B2.S1.MA1 M409023	Review of Attendance Reports by SWST Team	Brustad, Patti	8/14/2017	SWST team notes, absence reports	8/24/2018 biweekly
G3.B2.S1.MA1 M409024	We will see a reduction of absences.	Brustad, Patti	8/14/2017	SIS attendance reports	8/24/2018 monthly

V. Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G2. By the year 2018, there will be a minimum of a four percentage point increase in Science, for 5th grade - Level 3 students, when less than 70% are currently demonstrating proficiency (across levels 3, 4, 5).

G2.B2 Lack of Scientific Vocabulary being used amongst students

G2.B2.S1 The IFG provides accountable talk stems, additional training in using stems, and accountable talk tasks to promote scientific vocabulary.

PD Opportunity 1

Teachers will receive professional learning pertaining to accountable talk and vocabulary strategies.

Facilitator

Amy Beechy, Linda Dove

Participants

all instructional staff

Schedule

Annually, from 8/22/2017 to 6/6/2018

G3. By the end of the 2018 school year, we will meet the supportive environment initiative by increasing the attendance rate by 1% from the previous school year, 2016-17.

G3.B2 Staff need support in communication with parents to prioritize attendance.

G3.B2.S1 School Counselor, Home School Liaison, and truancy officer will work together to assist families in need to alleviate/improve attendance issues.

PD Opportunity 1

Communication to families

Facilitator

Cindy Rasmussen, school counselor

Participants

all staff

Schedule

Weekly, from 8/14/2017 to 5/24/2018

G4. By the year 2018, there will be a minimum of a four percentage point increase in Reading, for Level 3 and above students, when less than 70% are currently demonstrating proficiency (across Levels 3,4,5).

G4.B2 Teachers have difficulty understanding how to differentiate instruction in order to instruct students at various levels.

G4.B2.S1 Implement Reading A-Z Running Records to eliminate inconsistent/subjective administration of current Running Record system.

PD Opportunity 1

Staff training on how to use Reading A-Z leveled readers and other materials to differentiate instruction. Training on how to use programs such as Raz-Kids. Training on how to establish effective classroom centers during the reading block and how to implement Running Records.

Facilitator

Erin Tuttle/Melissa Metcalf

Participants

All instructional staff

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

G5. By the year 2018, there will be a minimum of a four percentage point increase in Math, for all student subgroups when less than 70% are currently demonstrating proficiency.

G5.B1 Teachers are struggling teaching the conceptual understanding of the math standards, while trying to remediate the prerequisite skills not mastered

G5.B1.S1 The school will use iReady Diagnostic and Instructional scores to monitor student progress. Teachers will use instructional grouping profiles to implement research based interventions.

PD Opportunity 1

Professional Development Instruction in iReady reporting

Facilitator

Curriculum Associates staff/Instructional coaches/iReady Champion

Participants

All instructional staff

Schedule

Quarterly, from 8/14/2017 to 5/24/2018

VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

VII. Budget

1	G1.B1.S1.A1	Monitor the students in the bottom 25% that utilize the morning computer lab.				\$0.00
2	G1.B1.S2.A1	Labs will be designated as iReady lab, the other as Headsprout lab.				\$0.00
3	G2.B1.S1.A1	Science Benchmark assessments				\$0.00
4	G2.B2.S1.A1	Teachers will receive professional learning pertaining to accountable talk and vocabulary strategies.				\$0.00
5	G3.B1.S1.A1	School-wide attendance data to be monitored/analyzed weekly				\$0.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School			\$0.00
6	G3.B1.S1.A2	Provide attendance support from School Counselor, Home School Liaison and administration				\$60,200.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School	Title I, Part A		\$60,200.00
7	G3.B2.S1.A1	Communication to families				\$5,572.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School	Title I, Part A		\$5,572.00
8	G4.B1.S1.A1	Intervention Block built into the master schedule				\$403,121.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School	Title I, Part A		\$403,121.00
			<i>Notes: PD for implementation of I-Ready, Title I staff</i>			
9	G4.B2.S1.A1	Staff training on how to use Reading A-Z leveled readers and other materials to differentiate instruction. Training on how to use programs such as Raz-Kids. Training on how to establish effective classroom centers during the reading block and how to implement Running Records.				\$0.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School			\$0.00
10	G4.B2.S2.A1	Continue to implement Thinking Maps: Write from the Beginning program at all grade levels to ensure consistency in writing instruction.				\$0.00

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11	G4.B3.S1.A1	Monitoring CPT meetings				\$0.00
12	G4.B4.S1.A1	Designated Parent Nights for each grade level				\$4,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School	Title I, Part A		\$4,000.00
13	G4.B5.S1.A1	Provide ESE Resource teachers and Title 1 Resource teachers as additional support to the General Education teacher in inclusion classrooms.				\$0.00
14	G5.B1.S1.A1	Profesional Development Instruction in iReady reporting				\$10,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2017-18
			0101 - Brentwood Elementary School	Title I, Part A		\$10,000.00
			<i>Notes: Professional Development for teachers</i>			
15	G5.B2.S1.A1	Professional Development				\$0.00
					Total:	\$482,893.00