

Miami-Dade County Public Schools

# Youth Co Op Preparatory High School



2018-19 Schoolwide Improvement Plan

## Youth Co Op Preparatory High School

7700 W 20TH AVE, Hialeah, FL 33016

<http://yccs.dadeschools.net>

### School Demographics

<b>School Type and Grades Served</b> (per MSID File)	<b>2017-18 Title I School</b>	<b>2017-18 Economically Disadvantaged (FRL) Rate</b> (as reported on Survey 3)
High School 9-12	Yes	78%
<b>Primary Service Type</b> (per MSID File)	<b>Charter School</b>	<b>2018-19 Minority Rate</b> (Reported as Non-white on Survey 2)
K-12 General Education	Yes	97%

### School Grades History

Year	2017-18	2016-17	2015-16	2014-15
Grade	B	B	C	A*

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

N/A

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district that has a school grade of D or F.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F (see page 4). For schools receiving a grade of A, B, or C, the district may opt to require a SIP using a template of its choosing.

This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at <https://www.floridacims.org>.

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## Table of Contents

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<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>6</b>
Supportive Environment	6
Family and Community Engagement	8
Effective Leadership	9
Public and Collaborative Teaching	21
Ambitious Instruction and Learning	22
<b>8-Step Planning and Problem Solving Implementation</b>	<b>26</b>
Goals Summary	26
Goals Detail	26
Action Plan for Improvement	29
<b>Appendix 1: Implementation Timeline</b>	<b>44</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>40</b>
Professional Development Opportunities	40
Technical Assistance Items	42
<b>Appendix 3: Budget to Support Goals</b>	<b>42</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in two categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- **Not in DA** - A school with a current school grade of A, B, or C; charter schools; and ungraded schools.
- **Targeted Support and Improvement** - A school with a current school grade of an initial D.
- **Comprehensive Support and Improvement** - A school with a current school grade of F or two consecutive grades of D, or a high school with a graduation rate of 67 percent or less in the most recent data release.

### DA Turnaround Status

Additionally, Comprehensive Support and Improvement schools have a turnaround status of "Implementing," based on a school's grades history, including the current school grade:

- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2018-19 DA Category and Statuses for Youth Co Op Preparatory High School

DA Region and RED	DA Category and Turnaround Status
Southeast - <a href="#">LaShawn Russ-Porterfield</a>	- N/A

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement.

Our mission is to provide a safe learning environment for all students as well as an exceptional education utilizing research based instructional strategies with the latest in technological advancements. We strive for our students to be career and/or college ready and be the leaders of tomorrow thus making a difference in the community.

##### b. Provide the school's vision statement.

Our vision is to provide all students with a safe, high quality, rigorous education. We want our students to be college and/or career ready by the time they graduate high school to succeed in an ever changing global economy.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students.

Our school learns about and values all students' cultures. We encourage diversity and individuality in our students, both in and outside the classroom through multi-cultural activities, such as the Hispanic Heritage Celebration which is a parent and student school-wide evening event and Black History month and Holocaust Awareness activities in the classroom. We also sponsor athletic and student clubs that match student interests. Student clubs such as STEAM Science Club, Student Council, National Junior Honor Society, and Chess Club meet weekly. Our school also builds relationships between teacher and student through mutually interesting activities, such as Reading Night, STEAM Night, math and science EXPO Night and summer tutoring.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school.

The school maintains facilities, services, and equipment to provide a safe, clean, and healthy environment for all students. School leaders have adopted or collaboratively created clear definitions and expectations for maintaining safety, cleanliness, and a healthy environment. They have shared these definitions and expectations with all stakeholders. All school personnel and students are accountable for maintaining these expectations. Valid measures are in place that allow for continuous tracking of these conditions. The school maintains documentation of compliance with local and state inspections requirements. The school conducts district mandated fire drills and maintains documentation of emergency procedures such as fire drills, evacuation and other emergency procedures. Improvement plans are developed and implemented by appropriate personnel to continuously improve these conditions. The school has created an effective system for maintenance requests for staff and school leaders. The results of improvement efforts are systematically evaluated regularly. The school maintains records of depreciation of equipment and maintenance schedules. Our school also maintains the safety of the students and staff through the placement of school personnel throughout the school. Cameras were installed in the school to monitor the student movement on school grounds. Guidance Counselors conduct Anti Bullying education through classroom instruction, as well as, plan activities connected to Bullying Awareness week and Red Ribbon Week.

**c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced.**

In order to minimize distractions and keep students engaged during instructional time, we follow the Student Code of Conduct mandated by Miami Dade County public schools. The school counselors deliver a presentation to all students explaining the different levels of behavior with the corresponding consequences, stated in the Code of Conduct. The students and parents sign the acknowledgment of receipt and review of the Student Code of Conduct, which is filed in their student folders. In addition, all teachers develop a behavior management plan for each of their classes and posts behavioral expectations in a visible area in their classrooms. Our school minimizes loudspeaker interruptions during instructional time. Moreover, the leadership team conducts continuous training for school personnel on topics, such as the Student Code of Conduct, child abuse reporting, bullying policy and protocols for disciplinary incidents that follow the Student Code of Conduct. Our school's procedure for handling disciplinary incidents include teacher referrals to school counselors and/or school administration, based on the severity of the incident. The school leadership team meets monthly to analyze data and monitor the state of the school climate

**d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.**

School counselors conduct individual and group counseling, on a need basis. School counselors also schedule times for classroom presentations, as well as assemblies based on the needs of the students. Some assemblies held include red ribbon week, anti-bullying week, suicide prevention and awareness, among others. School counselors perform mediation for conflicts between students as well as parent-teacher-student conferences. Our school tracks attendance and tardies, and hold truancy meetings with teachers, students, and parents. School counselors also use community resources to refer students and parents to outside agencies as needed. The counselors, ESE specialist, and RTI coordinator makes up the Multi-Tiered System of Supports (MTSS) team, which meets with teachers in each grade level once a month to review student academic and behavioral needs. The counselors implement a social-emotional learning curriculum. This curriculum is meant to serve as resources for preventive measures that allow the teachers and all faculty to work together to mitigate issues and ensures students' needs met.

### **3. Early Warning Systems**

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(i) and (b)(7)(A)(iii)(III).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system.**

Our school's early warning system consists of having the school counselors monitor the student population that exhibit each of the early warning indicators. The school counselors meet with the leadership team on a monthly basis to discuss the students who exhibit the early warning indicators. The school counselors reach out to the students and families involved to create a plan of action for improvement. The early warning indicators are attendance below 90 percent, regardless of whether absence is excused or a result of out-of-school suspension, one or more suspensions, whether in school or out of school, course failure in English Language Arts or Mathematics, a Level 1 score on the statewide standardized assessments in English Language Arts or Mathematics, students in transition, grade retention students, excessive tardiness, ELL Level 1 students, and the SPED population.

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**



Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	4	14	1	7	26
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	25	11	9	11	56
ELL Population (Level 1)	0	0	0	0	0	0	0	0	0	1	0	0	0	1
ESE Population	0	0	0	0	0	0	0	0	0	4	7	4	5	20

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students exhibiting two or more indicators	0	0	0	0	0	0	0	0	0	18	0	2	9	29

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.**

The school counselors and the reading coach meets with the leadership team on a monthly basis to discuss the students who exhibit the early warning indicators, especially the students who exhibit two or more indicators. The school counselors monitor and provide services to the student and family involved by creating a plan of action for students that exhibit early warning signs. Tutoring will be provided for students who scored a level 1 on the statewide assessment as well as for students who fail a course in ELA or Math. The school Interventionist will pull out 10th grade level 1 and level 2 students in addition to the 11th and 12th grade re-takers to remediate reading and writing skills. Teachers and school counselors monitor academic and behavioral progress through the use of progress reports. School counselors will meet during school hours with students who are potential failures and/or retainees in order to provide study skills and academic support. Classroom teachers will analyze data to group their students according to level of support needed. Reading teachers will use district approved Intensive Reading materials; math teachers will use i-Ready and IXL, as well as appropriate progress monitoring. Individual counseling will be offered for students with one or more suspensions and students identified as being in transition. School counselors will run weekly attendance and tardy reports. Once students are identified with excessive absences or tardies, parents will be contacted via letter or phone call. School counselors and SPED Specialist will monitor the academic progress of our ELL/SPED population on a quarterly basis.

**B. Family and Community Engagement**

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2) and (b)(7)(A)(iii)(I).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.**

**a. Will the school use its Title I Parent and Family Engagement Policy (PFEP) to satisfy this question?**

Yes

**1. PFEP Link**



The school completes a Parental Involvement Plan (PFEP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/705585>.

**2. Description**

A PIP has been uploaded for this school or district - see the link above.

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement.**

Due to our STEAM initiatives, partnerships have been formed with organizations such as Florida International University, The Everglades Foundation, Fairchild Tropical Gardens, Florida Engineering Society, and The Frost Museum. In addition, our school provides a forum for members of the community through the Educational Excellence School Advisory Council. Our ESSAC chairperson welcomes community members to attend ESSAC meetings to discuss the School Improvement Plan, Budget, Staff Professional Development, Fundraising and School events. Our School Community Specialist contacts community members to invite them to participate in school wide events, such as Career Day, Reading Night, STEAM Night, National School Choice Week, and fundraising. Our school counselors build partnerships with local organizations to provide presentations on crucial issues to be discussed during the year with the student population, such as during suicide prevention and awareness month and anti-bullying week. Our school utilizes the expertise of the community members to maintain the school's mission of preparing the students to be career and/or college ready.

**C. Effective Leadership**

**1. School Leadership Team**

**a. Membership**

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Aragon, Maritza	Principal
Reitz, Leisy	Assistant Principal
Wimberly, Regina	Instructional Coach
Portela, Alejandro	Assistant Principal
Corcho, Jacqueline	Other
Acosta, Rosa	Other
Rodriguez, Carlos	Other
Velar, Mary	Other
Fernandez, Jennifer	Other
Pavon, Yanelly	Other
Lozano, Yamilieth	School Counselor

**b. Duties**

**1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making.**

A key factor to an individual school's success is creating leadership. The principal sets the tone as the school's instructional leader, reinforcing the positive and ensuring that all children can learn and

improve academically. In essence, the school principal has the potential to have a great impact on student learning through his or her support of teachers and coaches. In order for principals to become instructional leaders, it is imperative that they understand the literacy challenges of the populations of students whom they serve. The reading/literacy coach is vital in the process of providing job embedded professional development at the school level.

The School Leadership Team:

- Facilitates the development of the School Improvement Plan
- Monitors, assesses and amends the School Improvement Plan
- Advances policies and procedures that enhance achievement and meet educational, safety and parent involvement goals
- Facilitates the involvement of the school community in the development of the School Improvement Plan
- Encourages, supports and creates opportunities for involvement from parents and the community
- Contributes to the design of the School Improvement Plan
- Monitors the effectiveness of the School Improvement Plan Strategies
- Facilitates communication within the professional learning community
- Builds the capacity of the school to address parent and staff concerns
- Builds the capacity of the school to improve in the following areas:
  - Works toward high academic achievement
  - Supports and encourages effective educators
  - Maintains adequate resources and facilities
  - Ensures a Safe school environment
  - Boosts strong parent and community relations

The School Leadership Team will meet in order to discuss the school's data and review progress towards SIP goals.

Initiatives of the School Leadership Team:

- Facilitate the School Improvement Plan
- Enhance educational, safety and parent involvement goals
- Improve communication within the learning community
- Help address parent and staff concerns
- Enhance strong parent and community relations

The principal selects team members for the School Leadership Team based on a cross-section of the faculty and administrative team that represents highly qualified professionals who are interested in serving to improve instruction across the curriculum. Additionally, the principal may expand the School leadership team by encouraging personnel from various sources such as District and Regional support staff to join. The School Leadership Team maintains a connection to the school's Response to Intervention (RTI) process by using the Rtl problem-solving approach to ensure that a multi-tiered system of academic and behavioral support is present and effective.

Principal: Maritza Aragon - serves as the educational leader; responsible for managing the policies, regulations, and procedures to ensure that all students are individually assessed and academically addressed; establishes and promotes high standards and expectations for all students and staff for increased academic performance and behavior consistent with Youth Co-Op's mission; provides a common vision for the use of data-based decision-making; ensures that the RTI initiative is implemented; ensures implementation of interventions and adequate professional development to support RTI implementation; and communicates with parents regarding school-based academic plans and activities.

Assistant Principal: Leisy Reitz and Alejandro Portela - shares the principal's mission and vision; assists and participates in the collection, interpretation, and analysis of data; provides support for

intervention fidelity and documentation; provides technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; and facilitates data-based decision making activities.

General Education Teachers (Primary and Intermediate): provide information and academic resources in regards to core instruction; participate in data collection, interpretation and analysis, deliver and implement tiered instruction and intervention; collaborate with other staff to effectively implement tiered instruction and intervention and successfully implement focus calendars and pacing guides; support the reading coach in accomplishing success in the school's implementation of the Comprehensive Research-based Reading Plan (CRRP).

Reading Coach: Regina Wimberly- assists with the development, coordination, and implementation of the Comprehensive Research-based Reading Plan (CRRP) in the school; recommends materials for purchase that support the reading plan; coaches and demonstrates lessons for teachers; attends district-level staff development workshops and shares the information with faculty and staff; participates in the development of recommended reading lists; keeps abreast of reading policies, requirements and strategies and shares these with peers; and assists in the evaluation of new instructional programs and instructional materials.

Exceptional Student Education (SPED)/Gifted/RTI Chair: Jacqueline Corcho- provides assistance and guidance on the effective implementation of accommodations for the SPED population at the school. Collaborates with teachers on a monthly basis. Monitors the academic and behavioral progress of the SPED population.

ELL Coordinator (Rosa Acosta) - Responsible for monitoring the progress of the ELL population. The coordinator will test students throughout the year and hold LEP meetings as necessary.

School Counselor: (Yamilieth Lozano) - Provide academic, social/personal, career counseling for all students. Provides outside community resources to families. Monitors attendance, behavior and student academic progress.

CAP Adviser: (Yanelly Pavon) - Assist students in completing applications for college entrance exams, admission to postsecondary institutions, financial aid and scholarships. The advisor gives prompt and individual attention to each student's questions, problems, and concerns. The Advisor helps design programs that keep students progressing toward graduation.

Jennifer Fernandez (Test Chair): provides information on testing schedule and teacher training, provides information and academic resources about core instruction; participates in data collection, interpretation and analysis, collaborate with other staff to effectively implement tiered instruction and intervention; support the reading coach in accomplishing success in the school's implementation of the CRRP.

Mary Velar (STEAM Liaison) serves as the lead at the school site that facilitates and documents community partnerships, events, artifacts, and evidence to quantify the level of integration among STEAM/STEM disciplines. Serves as the key point of contact for the school and the SAC engagement review team. Oversees the accreditation manager and supports stakeholders throughout the process. Ensures that all requirements for the accreditation are met. Prepares and hosts the engagement review.

Regina Wimberly: Reading Coach  
Jacqueline Corcho: SPED Specialist  
Rosa Acosta: ELL Coordinator  
Yamilieth Lozano: School Counselor  
Yanelly Pavon: CAP Adviser  
Jennifer Fernandez: Test Chair  
Carlos Rodriguez: Activities Director  
Mary Velar: STEAM Liaison

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.**

The first step in this process is the identification of the needs of the students and then to develop a plan to meet those needs. The principal, in consultation with the leadership team, recruits highly qualified staff and researches effective resources to meet the needs of all students and maximize desired student outcomes. The school's Leadership Team meets monthly to monitor the school's current progress towards meeting the identified student needs. The Leadership Team has identified a lead member of the team which is responsible for developing the meeting's agenda, planning, and communication. All the accountability data is collected by this individual and that data is compiled, disseminated and a preliminary analysis is done to provide the team with guidance prior to the meeting.

School administration has selected leaders within the school to serve as department chairpersons in each subject area. These individuals disseminate information to teachers and report student impact data and instructional feedback to the leadership team. The role of the department chairperson regarding the improvement of instruction is to provide leadership in the development of quality instruction for students. Department chairpersons meet with their teams monthly. At these meetings, they assist teachers with strategies which facilitate improved student achievement.

One additional practice that the school uses is the walk-through/ classroom observation. Walk-throughs are conducted by several individuals, including the school's: principal, assistant Principal, reading coach, and department chairperson. If a teacher is found to be deficient in any area, the team will assign a mentor to that individual and they will meet on a weekly basis until the issue is resolved. The weekly meetings will then transition to monthly checks which are intended to support and promote collegiality within the school.

The school's operating funds and EESAC funds are the primary income sources that are used to select the appropriate curricular materials, provide these staff members with salary supplements, and the purchase of additional supplementary materials for the support of student learning outcomes. The purchase of new curricular materials is based on the recommendation of the leadership team, and department chairpersons. These members research and attend conferences where these materials are discussed. In turn, the leadership team reviews and chooses material based on ability to reinforce cross-curricular instruction, the rigor and relevance to student learning, and cost of those materials. Prior to receiving the instructional materials the respective departments are receive professional development either through the vendor, the district, or in-house personnel. The application of the materials is monitored by each department chairperson through an analysis of teacher lesson plans and student grades.

Rtl is an extension of the School's Leadership Team, strategically integrated in order to support the

administration through a process of problem solving, as issues and concerns arise through an ongoing, systematic examination of available data with the goal of impacting student achievement, school safety, school culture, literacy, attendance, student social/emotional well-being, and prevention of student failure through early intervention.

1. Rtl leadership is vital; therefore, in building its team, the school has considered the following:

- Administrator(s) who will ensure commitment and allocate resources;
- Teacher(s) and the Reading Coach who will extend support and report on meeting the goals of the leadership team at grade level, subject area, and intervention group.
- Team members who will meet to review consensus, infrastructure, and implementation at the school site level.

2. The school's Leadership Team will include additional personnel as resources to the team, based on specific problems or concerns as warranted, such as:

- School reading, math, science, and behavior specialist
- Special education and ELL personnel
- School guidance counselor
- School psychologist
- School social worker
- Member of advisory group
- Community stakeholders

3. Rtl is a general education initiative in which the levels of support (resources) are allocated in direct proportion to the students' needs. Rtl uses increasingly more intense instruction and interventions.

- The first level of support is the core instructional and behavioral methodologies, practices, and supports designed for all students in the general curriculum.
- The second level of support consists of supplemental instruction and interventions provided in addition to and in alignment with effective core instruction and behavioral supports to groups of targeted students who need additional instructional and/or behavioral support.
- The third level of support consists of intensive instructional and/or behavioral interventions provided in addition to and in alignment with effective core instruction and the supplemental instruction and interventions with the goal of increasing an individual student's rate of progress academically and/or behaviorally.

There will be an ongoing evaluation method established for services at each tier to monitor the effectiveness of meeting school goals and student growth as measured by benchmark and progress monitoring data. The Rtl four-step problem-solving model will be used to plan, monitor, and revise instruction and intervention. The four steps are problem identification, problem analysis, intervention implementation, and response evaluation.

Principal: Serves as the educational leader, responsible for managing the policies, regulations, and procedures to ensure that all students are individually assessed and academically addressed. Ms. Aragon establishes and promotes high standards and expectations for all students and staff for increased academic performance and behavior consistent with Youth Co-Op's mission, provides a common vision for the use of data-based decision-making, ensures that the RTI initiative is implemented; ensures implementation of intervention, ensures adequate professional development to support RTI implementation, and communicates with parents regarding school-based academic plans and activities.

Assistant Principal: Shares the principal's mission and vision; assists and participates in collection, interpretation, and analysis of data; provides support for intervention fidelity and documentation; provides technical assistance for problem-solving activities including data collection, data analysis,



intervention planning, and program evaluation; and facilitates data-based decision making activities.

General education Teachers and department chairs (Primary and Intermediate): Provide information and academic resources about core instruction, participate in data collection, interpretation and analysis, deliver and implement tiered instruction/ intervention, collaborate with other staff to effectively implement tiered instruction and intervention, and successfully implement focus calendars and pacing guides. Support the reading coach in accomplishing success in the school's implementation of the Comprehensive Research based Reading Plan (CRRP).

Exceptional Student Education (SPED)/Gifted/RTI Chair: Jacqueline Corcho- provides assistance and guidance on the effective implementation of accommodations for the SPED population at the school. Collaborates with teachers on a monthly basis. Monitors the academic and behavioral progress of the SPED population.

Reading Coach: Assists with the development, coordination and implementation of the CRRP in the school; recommends materials for purchase that support the reading plan; coaches and demonstrates lessons for teachers; attends district-level staff development workshops and shares the information with faculty and staff; participates in the development of recommended reading lists; remains abreast of reading policies, requirements and strategies and shares these with peers; and assists in the evaluation of new instructional programs and instructional materials.

Parental Involvement Liaison: Assists in planning, implementing and administering educational support to school programs and special projects in which the parental community is involved; provides an on-going channel of communication for staff, faculty, parents and the community; recruits parent volunteers for educational activities; solicits the participation of local group committees in school life; and solicits the participation of local business communities in programs for parental involvement.

#### Title I, Part A

Services are provided to ensure students requiring additional remediation are assisted through extended learning opportunities (before-school and/or after-school programs, Saturday Academy or summer school). The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided to the schools, students, and families. School based, Title I funded Community Involvement Specialists (CIS) serve as bridge between the home and school through home visits, telephone calls, school site and community parenting activities. The CIS schedules meetings and activities, encourages parents to support their child's education, provides materials, and encourages parental participation in the decision making processes at the school site. Curriculum Coaches develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervention services for children to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Parents participate in the design of their school's Parent Involvement Plan (PIP – which is provided in three languages at all schools), the school improvement process and the life of the school and the annual Title I Annual Parent Meeting at the beginning of the school year. The annual M-DCPS Title I Parent/Family Involvement Survey is intended to be used toward the end of the school year to measure the parent program over the course of the year and to facilitate an evaluation of the parent involvement program to inform planning for the following year. An all-out effort is made to inform parents of the importance of this survey via CIS, Title I District and Region meetings, Title I Newsletter for Parents, and Title I Quarterly Parent Bulletins. This survey,

available in English, Spanish and Haitian-Creole, will be available online and via hard copy for parents (at schools and at District meetings) to complete. Other components that are integrated into the school-wide program include an extensive Parental Program; Title I CHES (as appropriate); Supplemental Educational Services; and special support services to special needs populations such as homeless, migrant, and neglected and delinquent students.

#### Title I, Part C- Migrant

The school provides services and support to migrant students and parents. The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met. Students are also provided extended learning opportunities (before-school and/or after-school, and summer school) by the Title I, Part C, Migrant Education Program.

#### Title I, Part D

District receives funds to support the Educational Alternative Outreach program. Services are coordinated with district Dropout Prevention programs.

#### Title II

The District uses supplemental funds for improving basic education as follows:

- ? training to certify qualified mentors for the New Teacher (MINT) Program
- ? training for add-on endorsement programs, such as Reading, Gifted, ELL
- ? training and substitute release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group implementation and protocols.

#### Title III

Title III funds are used to supplement and enhance the programs for English Language Learner (ELL) and Recently Arrived Immigrant Children and Youth by providing funds to implement and/or provide:

- tutorial programs (K-12)
- parent outreach activities (K-12) through the Bilingual Parent Outreach Program (The Parent Academy)
- professional development on best practices for ELL and content area teachers
- coaching and mentoring for ELL and content area teachers(K-12)
- reading and supplementary instructional materials(K-12)
- cultural supplementary instructional materials (K-12)
- purchase of supplemental hardware and software for the development of language and literacy skills in reading, mathematics and science, as well as thematic cultural lessons for selected schools to be used by ELL students and recently arrived immigrant students (K-12, RFP Process)
- Cultural activities through the Cultural Academy for New Americans for eligible recently arrived, foreign born students

#### Title X- Homeless

Miami-Dade County Public Schools' School Board approved the School Board Policy 5111.01 titled, Homeless Students. The board policy defines the McKinney-Vento Law and ensures homeless students receive all the services they are entitled to.

- The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community.
- Project Upstart, Homeless Children & Youth Program assists schools with the identification,



enrollment, attendance, and transportation of homeless students. All schools are eligible to receive services and will do so upon identification and classification of a student as homeless.

- The Homeless Liaison provides training for school registrars on the procedures for enrolling homeless students and for school counselors on the McKinney Vento Homeless Assistance Act-ensuring homeless children and youth are not to be stigmatized or separated, segregated, or isolated on their status as homeless-and are provided with all entitlements.
- Project Upstart provides a homeless sensitivity, awareness campaign to all the schools. Each school is provided a video and curriculum manual, and a contest is sponsored by the homeless trust-a-community organization.
- Project Upstart provides tutoring and counseling to twelve homeless shelters in the community.
- The District Homeless Student Liaison continues to participate in community organization meetings and task forces as it relates to homeless children and youth.

Each school will identify a school based homeless coordinator to be trained on the McKinney-Vento Law ensuring appropriate services are provided to the homeless students.

### Violence Prevention Programs

YCPCS participated and will continue to participate in an anti-bullying intervention program using the Bullying Prevention Manual provided by the county's District-wide program. Students will be provided with a positive environment within the classroom, as well as a conflict resolution program aligned with the information given at the trainings. YCPCS will train all faculty and staff to respond immediately to harassment and bullying, and make it expressly clear to both students and parents that students have the right to come to school every day to an environment free from violence and harassment by others.

### Nutrition Programs

- 1) The school adheres to and implements the nutrition requirements stated in the school's nutritional wellness policy.
- 2) Nutrition education, as per state statute, is taught through physical education.
- 3) The School Food Service Program, school breakfast, school lunch, and after care snacks, follows healthy food and beverage guidelines.

Youth Co-Op Preparatory Charter School aims to teach, encourage and support healthy eating by students. A wellness program is adopted which promotes good nutrition. The school is also a part of the National School Lunch Program. The school provides nutrition education and engages in nutrition promotion that emphasizes caloric balance between food intake and energy expenditure (physical activity/exercise). The wellness policy is approved by the Board on a yearly basis. Curriculum is also integrated in the physical education program that teaches good nutrition and healthy lifestyles.

### Career and Technical Education

YCPCS provides a course in career awareness and exploration to students. The school utilizes the state's website - Florida Shine/My Career Shines and FACTS (Florida's Academic Counseling and Tracking for Students). Students also participate in Career Day, where several community professionals visit our school and give presentations on their careers which include: the police K-9 unit, and emergency mobile unit, doctors, psychologists, and other community business representatives. By promoting Career Pathways and Programs of Study, students will become academy program completers and have a better understanding and appreciation of the postsecondary opportunities available and a plan on how to acquire the skills necessary to take advantage of those opportunities. Articulation agreements allow students to earn college and postsecondary technical credits in high school. They also provide more opportunities for students to complete 2 and 4 year postsecondary degrees. Students will gain an understanding of business and industry workforce requirements by acquiring Ready to Work and Industry certifications. Readiness for postsecondary will strengthen with the integration of academic and career technical components

and a coherent sequence of courses.

#### Other

Parents will be involved in the planning and implementation of the Title I Program at YCPS and extend an open invitation to our school's Parent Resource Center that seeks to infuse effective parental involvement policies, programs, and activities that lead to improvements in student academic achievement and that strengthen partnerships among parents, teachers, principals, administrators, and other school personnel in meeting the educational needs of children. The PIRC seeks to inform parents about available programs, their rights under the No Child Left Behind Act and other referral services. A Community Involvement Specialist will further promote opportunities for parental participation to secure community partnerships. Activities such as Parent and Grandparent Appreciation Days and relationships with community partners like Home Depot and Starbucks help promote parental involvement and support. YCPS will increase parental engagement/involvement by developing (with on-going parental input) the school's Title I School-Parent Compact (for each student) and Title I Parental Involvement Policy (PIP), scheduling the Title I Orientation Meeting and Open House, and working on other documents/activities necessary to comply with Title I dissemination and reporting requirements. The school will conduct informal parent surveys to determine specific needs of parents. It will also schedule workshops (such as Parent Academy Courses) with flexible times to accommodate the parents' schedule as part of the school's goal to empower parents and build their capacity for involvement. It will complete Title I Administration Parental Involvement Quarterly School Reports (FM-6914 Rev. 06-08) and the Title I Parental Involvement Quarterly Activities Report (FM-6913 03-07), and submit to Title I Administration by the 5th of each month a documentation of compliance with NCLB Section 1118. Confidential "as-needed services" will be provided to any student in the school in "homeless situations" as applicable. Additional academic and support services will be provided to students and families of the Migrant population as applicable.

## 2. School Advisory Council (SAC)

### a. Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Maritza Aragon	Principal
Alejandro Portela	Principal
Mina Mandel	Business/Community
Jonathan Martinez	Business/Community
Yanelly Pavon	Education Support Employee
Ivan Hernandez	Education Support Employee
Regina Wimberly	Teacher
Pierre Alexis	Teacher
Janira Gallego	Teacher
Alexander Suarez-Sanchez	Teacher
Malcolm Alexis	Student
Jonah-Joel Pouparina	Student
Arlene Caraza	Student
Mariluz Toledo	Parent
Kathy Castillo	Parent
David Caraza	Parent
Manuel Pouparina	Parent
Uven Reyes	Parent
Claudia Ferreya	Parent
Cassandra Pierre	Parent

**b. Duties**

**1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(2).

*a. Evaluation of last year's school improvement plan*

EESAC played an important role in the evaluation in last year's school improvement plan. A sample plan and update on the progress toward meeting our goals, listed in the SIP, was presented at each meeting. All members of the EESAC committee had an opportunity to review a copy of the SIP and recommend any changes. Data was analyzed to evaluate the effectiveness of our SIP goals, strategies and action steps. The members review our current FSA and EOC Data and realign the SIP goals/strategies as needed. The EESAC members also reviewed the report from the Leadership Team on the SIP implementation of Action Plan and updated the plan, as needed.

*b. Development of this school improvement plan*

The agenda for the initial EESAC meeting must include a review and approval of the first draft. Each member will be given a copy of the SIP Draft to review and recommend any changes. The final draft will be posted by 9/28/18. Every other meeting during the school year will include data analysis to shape the goals, strategies and action steps needed to implement school improvement plan goals and strategies. The EESAC will align the PD calendar to the school improvement plan. The members will review the results of the 2018/2019 FSA,FCAT, and EOC data to determine the appropriateness of the planned strategies.

*c. Preparation of the school's annual budget and plan*

The principal and accountant were advised by school leadership team in order to develop a comprehensive school budget that addresses the needs of the students. In the initial EESAC meeting, all members will review the school's budget to confirm that is aligned with the goals of the school improvement plan. The members focused on ensuring that the instructional resources purchased would continue to reinforce the Florida Standards and increasing the access to technology by all students.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project.**

The EESAC funds were allocated for the purchasing of to the purchasing the Typing PAL program to assist students with keyboarding skills. The amount of EESAC funds per student was \$5.00.

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC.**

Yes

*a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements.*

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Aragon, Maritza	Principal
Reitz, Leisy	Assistant Principal
Corcho, Jacqueline	Other
Acosta, Rosa	Other
Portela, Alejandro	Assistant Principal
Rodriguez, Carlos	Other
Wimberly, Regina	Instructional Coach
Velar, Mary	Other
Pavon, Yanelly	Other
Fernandez, Jennifer	Other
Lozano, Yamilieth	School Counselor

**b. Duties**

**1. Describe how the LLT or similar group promotes literacy within the school, if applicable.**

The purpose of the Literacy Leadership Team (LLT) is to create a capacity of reading knowledge within the school building and focus on areas of literacy concern across the school. The LLT promotes literacy within the school by analyzing data and reporting the finding to teachers, hosting a Reading Night and encouraging students and parents to attend.

The principal selects team members for the Literacy Leadership Team (LLT) based on a cross section of the faculty and administrative team that represents highly qualified professionals who are interested in serving to improve literacy instruction across the curriculum. The reading coach must be

a member. The Literacy Leadership Team may choose to meet more often. Additionally, the principal may expand the LLT by encouraging personnel from various sources such as District and Regional support staff to join. The LLT maintains a connection to the school's Response to Intervention process by using the Rtl problem solving approach to ensure that a multi-tiered system of reading support is present and effective.

Principal: Maritza Aragon - serves as the educational leader; responsible for managing the policies, regulations, and procedures to ensure that all students are individually assessed and academically addressed; establishes and promotes high standards and expectations for all students and staff for increased academic performance and behavior consistent with Youth Co-Op's mission; provides a common vision for the use of data-based decision-making; ensures that the RTI initiative is implemented; ensures implementation of intervention and adequate professional development to support RTI implementation; and communicates with parents regarding school-based academic plans and activities.

Assistant Principal: Leisy Reitz and Alejandro Portela - shares the principal's mission and vision; assists and participates in the collection, interpretation, and analysis of data; provides support for intervention fidelity and documentation; provides technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; and facilitates data-based decision making activities.

General Education Teachers (Primary and Intermediate): provide information and academic resources about core instruction; participate in data collection, interpretation and analysis, deliver and implement tiered instruction/ intervention; collaborate with other staff to effectively implement tiered instruction and intervention and successfully implement focus calendars and pacing guides; support the reading coach in accomplishing success in the school's implementation of the CRRP.

Reading Coach: Regina Wimberly - assists with the development, coordination and implementation of the CRRP in the school; recommends materials for purchase that support the reading plan; coaches and demonstrates lessons for teachers; attends district-level staff development workshops and shares the information with faculty and staff; participates in the development of recommended reading lists; keep abreast of reading policies, requirements and strategies and shares these with peers; and assists in the evaluation of new instructional programs and instructional materials.

Exceptional Student Education (SPED) Chair: Jacqueline Corcho- provides assistance and guidance on the effective implementation of accommodations for the SPED population at the school.

ELL Coordinator (Rosa Acosta) - Responsible for monitoring the progress of the ELL population. The coordinator will test students throughout the year and hold LEP meetings as necessary.

School Counselor: (Yanelly Pavon/Nicole Setticase) - Provide academic, social/personal, career counseling for all students. Provides outside community resources to families. Monitors attendance, behavior and student academic progress.

Jennifer Fernandez (Test Chair): provides information on testing schedule and teacher training, provides information and academic resources about core instruction; participate in data collection, interpretation, and analysis, collaborate with other staff to effectively implement tiered instruction and intervention; support the reading coach in accomplishing success in the school's implementation of the CRRP.

Mary Velar (STEAM Liaison) serves as the lead at the school site that facilitates and documents community partnerships, events, artifacts, and evidence to quantify the level of integration among STEAM/STEM disciplines. Serves as the key point of contact for the school and the SAC

engagement review team. Oversees the accreditation manager and supports stakeholders throughout the process. Ensures that all requirements for the accreditation are met. Prepares and hosts the engagement review.

Regina Wimberly: Reading Coach  
Jacqueline Corcho: SPED Specialist  
Rosa Acosta: ELL Coordinator  
Yanelly Pavon: CAP Adviser  
Yamilieth Lozano: School Counselor  
Carlos Rodriguez: Activities Director  
Jennifer Fernandez: Test Chair  
Mary Velar: STEAM Advisor/SACS Accreditation

## D. Public and Collaborative Teaching

The school's responses to this section may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(IV).

### 1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction.

At the opening of each school year, the leadership team plans staff team building activities to encourage positive working relationships among teachers. Teachers who are new to the school are assigned a mentor teacher per subject area. Grade level and/or subject area meetings take place throughout the year to provide a forum for discussion and curriculum planning. Every effort has been made to create common planning periods to allow teachers in similar content areas the ability to meet consistently to discuss, data, curriculum, and group goals. Our STEAM initiative includes curriculum integration, which is achieved through teacher collaboration in all of the STEAM content area disciplines. STEAM teachers form teams to help facilitate STEAM competitions and EXPO nights at the school.

### 2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school.

Teacher positions are advertised online at teacherteachers.com, Handshake.com, and college job fairs. Also, comparable salaries to the district are assigned to all employees. In order to retain highly qualified teachers, benefits such as low cost health insurance, a retirement plan and dental insurance are made available to all employees. IPEGS evaluations are completed yearly in order to provide feedback for teachers. District and in-house professional development workshops/ trainings are provided and supported, as well as a mentoring program for new teachers, in order to develop and retain highly qualified teachers.

### 3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities.

Mentee teachers will be assigned a mentor who has experience in the mentee teacher's subject area for the entire school year.

The following are the planned mentors' activities responsibilities:

- Regular formal and informal meeting with mentee(s)
- Assist the mentee(s) in becoming familiar with the daily operations of the school
- Classroom visitations/observation for positive corrective feedback
- Lesson plan and DATA support
- Curriculum development and teaching methods meetings
- Classroom management strategies



In addition, the Reading Coach will provide support to new teachers in the areas of curriculum, instructional development, supplemental resources, and teaching strategies. The mentor and mentees will plan classroom visits to model and demonstrate successful teaching strategies; both the mentor and mentees will share materials, curriculum development, and teaching methods. Meetings during the Professional Learning Communities will be conducted in order to discuss and reflect on the teaching process, discuss specific areas where improvement is needed, and discuss school-related procedures, assignments, and issues. The reading coach will also model using effective reading and writing strategies. Formal and informal mentoring and conversations will take place between the mentor and mentees. The mentor will model appropriate classroom management strategies and will be open for questions and procedures that the mentees might have. The rationale for pairing includes pairing up veteran teachers that have shown exceptional teaching evidence with newer teachers.

## E. Ambitious Instruction and Learning

### 1. Instructional Programs and Strategies

#### a. Instructional Programs

**1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards.**

Our school follows the Miami-Dade County Public School's curriculum; the curriculum content is aligned to the Florida Standards. Teachers align their lesson plans to the Florida Standards, designed to accommodate the students' individual learning styles through the use of technology, visuals, differentiated instructional grouping, and ELL/SPED strategies. The Reading Coach informs the teachers when district professional developments become available pertaining to their core curriculum aligned to the Florida Standards. Instructional staff will receive training regarding the use of the CPALMS website. Feedback will be provided to the teachers based on classroom observations and/or walkthroughs. In addition, STEAM is being used to teach academic and life skills in a standard driven, real-world based, exploratory learning environment.

#### b. Instructional Strategies

**1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments.**

Data drives our instruction daily. At the beginning of the school year, we conduct I-Ready diagnostic assessment and FAIR testing for 9th and 10th grade intensive reading classes, as well as analyze the previous year's FSA or EOC score to establish the student's current level. Teachers conduct formal and informal assessments in class on a weekly basis to assess the student's mastery of the week's benchmarks. Throughout the school year, grouping will change based on program usage reports and district assessments. We are constantly monitoring our student's level of mastery to determine where we need to make adjustments to our teaching strategies. All teachers document their student grouping and differentiated learning activities in their weekly lesson plans. Teachers will create an account for each student on online educational programs, such as I-Ready, IXL, Edge, Collections, and Achieve 3000 to meet the diverse levels and needs of the students.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**



**Strategy: After School Program**

**Minutes added to school year: 10,800**

The school week is Monday through Friday from 8:00-3:00 p.m. for grades nine through twelve. In addition, after-school tutoring will take place in order to increase the amount of learning time for those students in need of additional help. Each teacher will tutor the lowest 25% of their students in their areas of need/weakness, using specific targeted instructional strategies.

In order to increase the quality of learning time and to help enrich/accelerate the curriculum, all departments will implement explicit and direct strategies through its core program. Training in the implementation of strategies and assistance in planning for the instructional delivery of those strategies will be provided. The school's Leadership Team will discuss specific target strategies to be implemented school-wide every quarter. These strategies will also be implemented in our after-school program. Classroom walkthroughs will be conducted to ensure that reading strategies are in use and that they are reflected in the lesson plans. A Transfer Folder with a wide variety of resources has been made available to all teachers.

**Strategy Rationale**

After school tutoring provides a smaller learning environment where teachers can reinforce the content benchmarks students are struggling in and provide the differentiated instruction and instructional strategies necessary. Our mission is to provide a safe learning environment for all students, as well as an exceptional education utilizing research based instructional strategies with the latest in technological advancements. We strive for our students to be career and/or college ready and be the leaders of tomorrow, thus making a difference in the community.

**Strategy Purpose(s)**

- Teacher collaboration, planning and professional development

**Person(s) responsible for monitoring implementation of the strategy**

Aragon, Maritza, maragon@dadeschools.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Quarterly, teachers and the leadership team will use ongoing formal and informal classroom assessments, and any standardized assessment results which will be analyzed through the FCIM model by:

- Using evidence-based practices that build a school's capacity to establish continuous improvement as a way of work.
- Facilitating focused instruction for all students, including students participating in the after school program.
- Using assessment results to improve teaching and learning.
- Collaboration among teachers, students, and instructional support staff.
- Active learning and student involvement in the learning process.
- Placing responsibility for learning ultimately on the learner.
- Data driven so as to remove subjectivity and replace it with a focus on results.
- Aligning planning, instruction, assessment, and support on student performance.
- Focusing instruction on the Next Generation Sunshine State Standards (NGSSS)/CCSS and Florida Standards.
- Refining the teacher's understanding of the areas where students are struggling (focus of

- extended instruction) or succeeding.
- Customizing instruction for student achievement.

## 2. Student Transition and Readiness

### a. PreK-12 Transition

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(7)(A)(iii)(V).

#### **1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another.**

Our school supports incoming 9th graders by providing student and parental presentations. These presentations will focus on providing information to the rising 9th graders about high school courses, curriculum, credits and graduation requirements. The parent presentations will focus on providing information to parents on state standards and academic requirements. The school counselor will also assist students transitioning to high school by going into the classrooms at the beginning of the year to talk to the students about the importance of behavior, attendance and grades. Outgoing seniors are currently being supported by being offered AP, Dual Enrollment and Industry Certification courses which will help them become college and/or workforce ready upon graduation. YCPCS partners with the local college (Miami-Dade College) to offer college assistance, such as college applications and financial aid programs.

### b. College and Career Readiness

#### **1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations.**

Students are exposed to the Florida Shines/My Career Shines website. These students are allowed to select future courses. This will also impact the majors they choose so that their selections are personally meaningful, and also involve teachers that are already familiar with the students to assist in the process. Courses selected at the school that do not pertain to the core curriculum include: Physical Education, Creative Writing, Industry Certification Courses, Music, Art, Spanish. Students are encouraged to take elective classes that are meaningful to them in order to aid in future career choices. Students also participate in the selection of regular Advanced Placement, and Honor courses with their teachers every year. Career Day is an annual important event at the school that encourages students to learn about different career options and paths. Students are also encouraged to attend the National College Fairs offered through Miami-Dade County Public Schools via school trips and/or individual attendance. Through STEAM education, students will continue to grow in their STEAM proficiency. As they progress, students demonstrate independence and become more focused and sophisticated in their approach to answering complex questions and real-world problems. STEAM proficient students graduate with the basic skills and knowledge required to pursue post-secondary study and careers in science, technology, engineering, mathematics or the Arts.

#### **2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs.**

Students are taught to make a connection between academic and vocational learning. This curriculum concept, supported by our Digital Design 1/Level 2 and Introduction to Informational Technology courses are designed to raise students' academic and vocational skills. It enables students to succeed either in securing higher paying and satisfying employment after high school or in having a general career focus when continuing their education in college or technical school. As part of the STEAM initiative, students are encouraged participate in Career and Technical Student

Organizations such as the FBLA (Future Business Leaders of America) and TSA (The Technology Student Association).

**3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement.**

School counselors conduct presentations to make students aware of our course curriculum offerings for the upcoming year. The school Leadership Team is responsible for ensuring that the appropriate materials and resources are available for the Career and Technical Education courses. The leadership team will communicate district professional development opportunities to the appropriate staff members.

**4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes.**

N/A

## II. Needs Assessment

The school's completion of this part may address the requirements of ESSA, P.L. No. 114-95, Â§ 1114(b)(6).

### A. Problem Identification

#### 1. Data to Support Problem Identification

##### b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### 2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why" or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### C. Strategic Goals

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

**G1.** Our goal is to increase student achievement by improving core instruction in all content areas.

## Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

**G1. Our goal is to increase student achievement by improving core instruction in all content areas. 1a**

G100961

**Targets Supported 1b**

Indicator	Annual Target
FSA Mathematics Achievement	75.0
Math Gains	75.0
Math Lowest 25% Gains	75.0
Algebra I EOC Pass Rate	75.0
Geometry EOC Pass Rate	75.0
FSA ELA Achievement	75.0
ELA/Reading Gains	75.0
ELA/Reading Lowest 25% Gains	75.0
Bio I EOC Pass	95.0
U.S. History EOC Pass	75.0

**Targeted Barriers to Achieving the Goal 3**

- Students have a limited exposure to informational text structures and organizational patterns.
- A deficiency in writing application evidenced by the lack of the student's usage of text based supporting details and comprehension of topics across text.
- Deficiency in comprehending scientific texts, due to limited exposure critical thinking strategies based in interactive real-world application.
- Students need additional support in development number sense (ability to sense of what numbers mean, understand their relationship to one another, able to perform mental math, understand symbolic representations, and can use those numbers in real world situations)
- Students need to have a more solid understanding of math vocabulary and concepts as well as strong reading comprehension skills to better understand the language of the problems presented to them

**Resources Available to Help Reduce or Eliminate the Barriers 2**

- Technology programs: Achieve 3000, Imagine Learning, Collections, ReflexMath, Gizmo explore learning, IXL, iReady, Discovery Education, NBC Learns, MyNGconnect, Algebra Nation, Khan Academy, Power My Learning
- 21st Century Science curriculum designed for building inquiry and STEM skills
- Newly adopted district approved Social Studies curriculum.
- Algebra I, II, and Geometry curriculum
- Highly qualified instructional staff.
- Florida Standards assessment webpage (fsassessments.org) including item specifications with assessment limits, task demands, text types, sample item specs, and acceptable response mechanisms.
- District ELA FCAT Retakers Curriculum (Path to College and Careers, District Re-Takers Curriculum).
- Department chairs assigned in each content area.

- Informational complex text
- STEAM Liaison and Team collaborative lessons planning
- Shared common planning times within departments to facilitate greater collaboration
- NEARPOD Interactive lesson program and content library
- CRISS strategies professional development

### Plan to Monitor Progress Toward G1. 8

The person responsible will discuss the method of aligning their classroom assignments to the Florida Reading Standards for Informational text. The data from these assessments will be analyzed by the classroom teacher to make instructional decisions and the leadership team to make school wide decisions. The person responsible will monitor for student progress through the various reports from the different research based instructional programs, in class assessments, and software. (District Topic tests, Mid Year Assessments, and IXL)

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Quarterly reports will be in the teachers data binders. Teachers will be grouping students and providing differentiated instruction based on the analysis of the reports. Proof of differentiated instruction groups will be in teachers data binders.

## Action Plan for Improvement

*For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.*

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key



**G1.** Our goal is to increase student achievement by improving core instruction in all content areas. 1

G100961

**G1.B1** Students have a limited exposure to informational text structures and organizational patterns. 2

B272200

**G1.B1.S1** Students will be exposed to instructional strategies and activities aligned to informational text in all content areas. 4

S288225

### **Strategy Rationale**

Our school has a deficiency in informational text in all content areas.

### **Action Step 1** 5

Teachers will be exposed to different sources and samples of informational text and various strategies for their implementation during instruction

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Monthly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Professional Development and Department Chair meeting agendas/minutes and sign in sheets.

### **Action Step 2** 5

Teachers will be trained on how to implement informational text and various comprehension strategies.

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Project CRISS Professional Development and Department Chair meeting agendas/minutes and sign in sheets.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1 6**

The person responsible will conduct lesson plan and classroom observations/walkthroughs. The person responsible will encourage participation in professional development opportunities.

**Person Responsible**

Alejandro Portela

**Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

Lesson plans and classroom observations/walkthroughs documentation. The classroom observations/walkthroughs will show the usage of the instructional strategies and activities learned with informational text.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7**

All teachers will meet with their grade level and content area colleagues to discuss the implementation of text features taught in their grade level and content area.

**Person Responsible**

Alejandro Portela

**Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

Grade level/content area sign-in sheets, meeting agendas and minutes.

**G1.B2** A deficiency in writing application evidenced by the lack of the student's usage of text based supporting details and comprehension of topics across text. **2**

 B272201

**G1.B2.S1** Provide researched based writing instruction and curriculum that contains texts for close reading that serve as mentor texts for writing, interactive, and self-paced digital lessons that teach thinking and writing; focused lessons with models that teach performance-based writing; and dynamic digital tools that engage students in writing, revision, and evaluation. **4**

 S288226

### **Strategy Rationale**

The research based curriculum promotes a student-centered approach for:

- Learning close reading and writing strategies
- Incorporating writing as an extension of each reading selection
- Incorporating graphic organizers for summary and organization
- Active reading with features to teach students how to analyze and interact with content

### **Action Step 1** **5**

Teachers will be trained how to incorporate writing and close reading strategies with fidelity. Teachers will be informed on best practices to understand and use data to inform their instruction.

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Professional development and department chair meeting agendas, minutes, and sign in sheets

### **Plan to Monitor Fidelity of Implementation of G1.B2.S1** **6**

The person responsible will conduct lesson plan reviews and classroom observations.

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Weekly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Lesson plan and classroom observation documentation will show evidence of the instructional strategies and activities conducted.

## Plan to Monitor Effectiveness of Implementation of G1.B2.S1 7

Department meetings will be held to include sessions on reviewing student work and baseline and monthly writing data to insure the implementation of effective instruction.

### Person Responsible

Alejandro Portela

### Schedule

Quarterly, from 8/20/2018 to 6/7/2019

### Evidence of Completion

Department Chair Meeting agendas, sign-in sheets

**G1.B4** Deficiency in comprehending scientific texts, due to limited exposure critical thinking strategies based in interactive real-world application. 2

 B272203

**G1.B4.S1** Provide 21st Century science curriculum that contains digital curriculum, virtual labs, hands-on activities, and write-in science textbook to develop important critical-thinking skills that prepare students for success in future science courses 4

 S288227

### Strategy Rationale

The research based curriculum promotes a student-centered approach for:

- Learning science concepts and vocabulary
- Incorporating math and writing in each science lesson
- Incorporating graphic organizers for summary and organization
- Active reading with features to teach students how to analyze and interact with content

## Action Step 1 5

Teachers will be trained on how to implement the new curriculum with fidelity

### Person Responsible

Alejandro Portela

### Schedule

Quarterly, from 8/20/2018 to 6/7/2019

### Evidence of Completion

Lesson plans and classroom observations/walkthrough documentation. The evidence will show the usage of instructional strategies and activities learned through professional development.

**Plan to Monitor Fidelity of Implementation of G1.B4.S1 6**

All teachers will collaborate with the department chair person and content area colleagues through common planning times and monthly meetings to implement the new curriculum, activities, and digital content in a manner that promotes application of real- world critical thinking skills and STEAM projects.

**Person Responsible**

Alejandro Portela

**Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

Professional Development and Department Chair meeting agendas/minutes and sign in sheets.

**Plan to Monitor Effectiveness of Implementation of G1.B4.S1 7**

The person responsible will conduct lesson plan reviews and classroom observations.

**Person Responsible**

Alejandro Portela

**Schedule**

Weekly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

Lesson plans and observational walkthrough documentation,

**G1.B4.S2** Provide science intervention through the implementation of the Edgenuity digital instructional support. This will be concurrent with the general education science class, utilizing a variety of strategies to help students build a stronger foundation for success in their current and future science courses. 4

S288228

### **Strategy Rationale**

The purpose is to provide targeted and systematic interventions to all students as soon as they demonstrate the need, using strategies that directly target specific skill deficits. Proven strategies for success in science will be utilized on a daily basis. Multiple representations of concepts (tables, charts, graphs, verbal and visual descriptions) will be used as often as possible.

### **Action Step 1** 5

An Interventionist will be assigned to specific science classrooms to assist with implementing targeted strategies to aid student to build a stronger understanding of scientific texts, and critical thinking skills.

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Classroom observations, Student assessment data, student workbooks, teacher data binders.

### **Plan to Monitor Fidelity of Implementation of G1.B4.S2** 6

Teachers and Interventionist will meet during common planning times to review effectiveness of push-in support and to reflect on new strategies needed and student progress.

#### **Person Responsible**

Alejandro Portela

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

#### **Evidence of Completion**

Common planning meeting agendas, minutes, and sign in sheets. Student data will also be reviewed quarterly.

**Plan to Monitor Effectiveness of Implementation of G1.B4.S2 7**

The person responsible will ensure implementation of instructional strategies. They will also monitor and analyze data to determine the impact of strategies on student achievement.

**Person Responsible**

Alejandro Portela

**Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

**Evidence of Completion**

Data will be collected from topic tests, lesson plans, classroom observations, and lesson plans.

**G1.B5** Students need additional support in development number sense (ability to sense of what numbers mean, understand their relationship to one another, able to perform mental math, understand symbolic representations, and can use those numbers in real world situations) 2

 B272204

**G1.B5.S1** Teachers will be instructed on effective methods to infuse opportunities to use mental math regularly within lessons. 4

 S288229

**Strategy Rationale**

Mental math encourages students to build on their knowledge about numbers and numerical relationships. When they cannot rely on memorized procedures or hold large quantities in their heads, students are forced to think more flexibly and efficiently, and to consider alternate problem solving strategies.

**Action Step 1 5**

All math teachers will meet with their department chairperson and other colleagues to discuss and reflect on the implementation of instructional strategies and activities to increase the student numbers sense.

**Person Responsible**

Alejandro Portela

**Schedule**

Monthly, from 8/20/2018 to 6/7/2019

**Evidence of Completion**

The person responsible will conduct lesson plan reviews and classroom observations/ walkthroughs.



**Plan to Monitor Fidelity of Implementation of G1.B5.S1** 6

Lesson plans and classroom observation documentation. The lesson plans will show the implementation of the instructions strategies and activities taught

**Person Responsible**

Alejandro Portela

**Schedule**

Monthly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

The person responsible with ensure implementation of instructional strategies. They will also monitor and analyze data to determine impact of strategies on student achievement.

**Plan to Monitor Effectiveness of Implementation of G1.B5.S1** 7

The person responsible with ensure implementation of instructional strategies. They will also monitor and analyze data to determine impact of strategies on student achievement.

**Person Responsible**

Alejandro Portela

**Schedule**

Monthly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

Data from IReady, Topic Tests, Lesson plans and classroom observation documentation. The lesson plans will show the implementation of the instructions strategies and activities taught.


**G1.B6** Students need to have a more solid understanding of math vocabulary and concepts as well as strong reading comprehension skills to better understand the language of the problems presented to them

2

 B272205

**G1.B6.S1** Students need to have a more solid understanding of math vocabulary and concepts as well as strong reading comprehension skills to better understand the language of the problems presented to them

4

 S288230

### Strategy Rationale

When students do not understand the meaning of content vocabulary words they will not accurately comprehend verbal instructions, written language in textbooks and workbooks, or terms in word problems, and they will struggle to explain their approaches to problem solving. By incorporating multiple uses of the essential vocabulary used in math students will be able to explain their approaches to problem solving in mathematics and thus improve their proficiency levels

### Action Step 1 5

Teachers will incorporate learning strategies such as; math journals, student-created math dictionaries, and literature to reinforce concepts into the math instruction.

#### Person Responsible

Alejandro Portela

#### Schedule

Monthly, from 8/20/2018 to 6/7/2019

#### Evidence of Completion

Student journals, lesson plans, and classroom observations/walkthrough documentation.

### Plan to Monitor Fidelity of Implementation of G1.B6.S1 6

All teachers will collaborate with the department chairperson and content area colleagues during common planning times and monthly meetings to implement the new strategies.

#### Person Responsible

Alejandro Portela

#### Schedule

Monthly, from 8/20/2018 to 6/7/2019

#### Evidence of Completion

Department Chair monthly meeting agendas, minutes, and sign in sheets

**Plan to Monitor Effectiveness of Implementation of G1.B6.S1** 7

The person responsible with ensure implementation of instructional strategies. They will also monitor and analyze data to determine impact of strategies on student achievement.n

**Person Responsible**

Alejandro Portela

**Schedule**

Monthly, from 8/20/2018 to 6/7/2019

***Evidence of Completion***

Data from IReady, Topic Tests, Lesson plans and classroom observation documentation. The lesson plans will show the implementation of the instructions strategies and activities taught.

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** Our goal is to increase student achievement by improving core instruction in all content areas.

**G1.B1** Students have a limited exposure to informational text structures and organizational patterns.

**G1.B1.S1** Students will be exposed to instructional strategies and activities aligned to informational text in all content areas.

### PD Opportunity 1

Teachers will be exposed to different sources and samples of informational text and various strategies for their implementation during instruction

#### Facilitator

Reading Coach, Curriculum services support, department chairpersons

#### Participants

All content area teachers

#### Schedule

Monthly, from 8/20/2018 to 6/7/2019

### PD Opportunity 2

Teachers will be trained on how to implement informational text and various comprehension strategies.

#### Facilitator

Reading Coach

#### Participants

All content area teachers

#### Schedule

Quarterly, from 8/20/2018 to 6/7/2019

**G1.B2** A deficiency in writing application evidenced by the lack of the student's usage of text based supporting details and comprehension of topics across text.

**G1.B2.S1** Provide researched based writing instruction and curriculum that contains texts for close reading that serve as mentor texts for writing, interactive, and self-paced digital lessons that teach thinking and writing; focused lessons with models that teach performance-based writing; and dynamic digital tools that engage students in writing, revision, and evaluation.

### **PD Opportunity 1**

Teachers will be trained how to incorporate writing and close reading strategies with fidelity. Teachers will be informed on best practices to understand and use data to inform their instruction.

#### **Facilitator**

Reading Coach, Curriculum Services Support, Department Chairpersons

#### **Participants**

All content area teachers

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

**G1.B4** Deficiency in comprehending scientific texts, due to limited exposure critical thinking strategies based in interactive real-world application.

**G1.B4.S1** Provide 21st Century science curriculum that contains digital curriculum, virtual labs, hands-on activities, and write-in science textbook to develop important critical-thinking skills that prepare students for success in future science courses

### **PD Opportunity 1**

Teachers will be trained on how to implement the new curriculum with fidelity

#### **Facilitator**

Department Chair Persons

#### **Participants**

All science teachers

#### **Schedule**

Quarterly, from 8/20/2018 to 6/7/2019

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

<b>1</b>	<b>G1.B1.S1.A1</b>	<b>Teachers will be exposed to different sources and samples of informational text and various strategies for their implementation during instruction</b>				<b>\$46,150.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2018-19
			7070 - Youth Co Op Preparatory High School	Title I, Part A		\$3,825.00
			<i>Notes: Notes: IXL ELA, Math</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$2,500.00
			<i>Notes: IXL Professional Development</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$5,785.00
			<i>Notes: Notes: Reading Interventionist Salary -1</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$8,500.00
			<i>Notes: Notes: Nearpod interactive Program</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$1,190.00
			<i>Notes: Notes Study Edge Algebra Nation</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$12,250.00
			<i>Notes: Notes Edgenuity</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$600.00
			<i>Notes: Notes Druide Typing PAL</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$2,500.00
			<i>Notes: Notes; Edgenuity Professional Development</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$8,500.00
			<i>Notes: Certiport - Digital Tools</i>			
			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$500.00
			<i>Notes: Parental Involvement Supplies</i>			
<b>2</b>	<b>G1.B1.S1.A2</b>	<b>Teachers will be trained on how to implement informational text and various comprehension strategies.</b>				<b>\$1,500.00</b>
	Function	Object	Budget Focus	Funding Source	FTE	2018-19

Dade - 7070 - Youth Co Op Preparatory High School - 2018-19 SIP  
Youth Co Op Preparatory High School








			7070 - Youth Co Op Preparatory High School	Title, I Part A		\$1,500.00
			<i>Notes: Project CRISS professional development</i>			
3	G1.B2.S1.A1	Teachers will be trained how to incorporate writing and close reading strategies with fidelity. Teachers will be informed on best practices to understand and use data to inform their instruction.				\$0.00
4	G1.B4.S1.A1	Teachers will be trained on how to implement the new curriculum with fidelity				\$0.00
5	G1.B4.S2.A1	An Interventionist will be assigned to specific science classrooms to assist with implementing targeted strategies to aid student to build a stronger understanding of scientific texts, and critical thinking skills.				\$0.00
6	G1.B5.S1.A1	All math teachers will meet with their department chairperson and other colleagues to discuss and reflect on the implementation of instructional strategies and activities to increase the student numbers sense.				\$0.00
7	G1.B6.S1.A1	Teachers will incorporate learning strategies such as; math journals, student-created math dictionaries, and literature to reinforce concepts into the math instruction.				\$0.00
					<b>Total:</b>	<b>\$47,650.00</b>



## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
<b>2019</b>					
G1.MA1 M427881	The person responsible will discuss the method of aligning their classroom assignments to the...	Portela, Alejandro	8/20/2018	Quarterly reports will be in the teachers data binders. Teachers will be grouping students and providing differentiated instruction based on the analysis of the reports. Proof of differentiated instruction groups will be in teachers data binders.	6/7/2019 quarterly
G1.B1.S1.MA1 M427869	All teachers will meet with their grade level and content area colleagues to discuss the...	Portela, Alejandro	8/20/2018	Grade level/content area sign-in sheets, meeting agendas and minutes.	6/7/2019 quarterly
G1.B1.S1.MA1 M427870	The person responsible will conduct lesson plan and classroom observations/walkthroughs. The...	Portela, Alejandro	8/20/2018	Lesson plans and classroom observations/walkthroughs documentation. The classroom observations/walkthroughs will show the usage of the instructional strategies and activities learned with informational text.	6/7/2019 quarterly
G1.B1.S1.A1 A391020	Teachers will be exposed to different sources and samples of informational text and various...	Portela, Alejandro	8/20/2018	Professional Development and Department Chair meeting agendas/ minutes and sign in sheets.	6/7/2019 monthly
G1.B1.S1.A2 A391021	Teachers will be trained on how to implement informational text and various comprehension...	Portela, Alejandro	8/20/2018	Project CRISS Professional Development and Department Chair meeting agendas/minutes and sign in sheets.	6/7/2019 quarterly
G1.B2.S1.MA1 M427871	Department meetings will be held to include sessions on reviewing student work and baseline and...	Portela, Alejandro	8/20/2018	Department Chair Meeting agendas, sign-in sheets	6/7/2019 quarterly
G1.B2.S1.MA1 M427872	The person responsible will conduct lesson plan reviews and classroom observations.	Portela, Alejandro	8/20/2018	Lesson plan and classroom observation documentation will show evidence of the instructional strategies and activities conducted.	6/7/2019 weekly
G1.B2.S1.A1 A391022	Teachers will be trained how to incorporate writing and close reading strategies with fidelity...	Portela, Alejandro	8/20/2018	Professional development and department chair meeting agendas, minutes, and sign in sheets	6/7/2019 quarterly
G1.B4.S1.MA1 M427873	The person responsible will conduct lesson plan reviews and classroom observations.	Portela, Alejandro	8/20/2018	Lesson plans and observational walkthrough documentation,	6/7/2019 weekly
G1.B4.S1.MA1 M427874	All teachers will collaborate with the department chair person and content area colleagues through...	Portela, Alejandro	8/20/2018	Professional Development and Department Chair meeting agendas/ minutes and sign in sheets.	6/7/2019 quarterly
G1.B4.S1.A1 A391023	Teachers will be trained on how to implement the new curriculum with fidelity	Portela, Alejandro	8/20/2018	Lesson plans and classroom observations/walkthrough documentation. The evidence will show the usage of instructional strategies and activities learned through professional development.	6/7/2019 quarterly
G1.B5.S1.MA1 M427877	The person responsible with ensure implementation of instructional strategies. They will also...	Portela, Alejandro	8/20/2018	Data from IReady, Topic Tests, Lesson plans and classroom observation documentation. The lesson plans will show the implementation of the instructions strategies and activities taught.	6/7/2019 monthly
G1.B5.S1.MA1 M427878	Lesson plans and classroom observation documentation. The lesson plans will show the implementation...	Portela, Alejandro	8/20/2018	The person responsible with ensure implementation of instructional strategies. They will also monitor and analyze data to determine impact of strategies on student achievement.	6/7/2019 monthly

**Dade - 7070 - Youth Co Op Preparatory High School - 2018-19 SIP**  
*Youth Co Op Preparatory High School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B5.S1.A1  A391025	All math teachers will meet with their department chairperson and other colleagues to discuss and...	Portela, Alejandro	8/20/2018	The person responsible will conduct lesson plan reviews and classroom observations/walkthroughs.	6/7/2019 monthly
G1.B6.S1.MA1  M427879	The person responsible with ensure implementation of instructional strategies. They will also...	Portela, Alejandro	8/20/2018	Data from IReady, Topic Tests, Lesson plans and classroom observation documentation. The lesson plans will show the implementation of the instructions strategies and activities taught.	6/7/2019 monthly
G1.B6.S1.MA1  M427880	All teachers will collaborate with the department chairperson and content area colleagues during...	Portela, Alejandro	8/20/2018	Department Chair monthly meeting agendas, minutes, and sign in sheets	6/7/2019 monthly
G1.B6.S1.A1  A391026	Teachers will incorporate learning strategies such as; math journals, student-created math...	Portela, Alejandro	8/20/2018	Student journals, lesson plans, and classroom observations/walkthrough documentation.	6/7/2019 monthly
G1.B4.S2.MA1  M427875	The person responsible will ensure implementation of instructional strategies. They will also...	Portela, Alejandro	8/20/2018	Data will be collected from topic tests, lesson plans, classroom observations, and lesson plans.	6/7/2019 quarterly
G1.B4.S2.MA1  M427876	Teachers and Interventionist will meet during common planning times to review effectiveness of...	Portela, Alejandro	8/20/2018	Common planning meeting agendas, minutes, and sign in sheets. Student data will also be reviewed quarterly.	6/7/2019 quarterly
G1.B4.S2.A1  A391024	An Interventionist will be assigned to specific science classrooms to assist with implementing...	Portela, Alejandro	8/20/2018	Classroom observations, Student assessment data, student workbooks, teacher data binders.	6/7/2019 quarterly