**Orange County Public Schools** 

# **Beta**



2022-23 Ungraded Schoolwide Improvement Plan

# **Table of Contents**

Oak ad Bassassakia	
School Demographics	3
Purpose and Outline of the Ungraded SIP	4
School Information	5
Needs Assessment	8
Planning for Improvement	12
R.A.I.S.E	0
Positive Culture & Environment	17

## **Beta**

## 4680 LAKE UNDERHILL RD, Orlando, FL 32807

## www.ocps.net/lc/district/sae

# **Demographics**

**Principal: William Tovine** 

Start Date for this Principal: 8/27/2022

2021-22 Status (per MSID File)	Active
School Function (per accountability file)	Alternative
School Type and Grades Served (per MSID File)	Combination School PK, 6-12
Primary Service Type (per MSID File)	Alternative Education
2021-22 Title I School	Yes
2021-22 Economically Disadvantaged (FRL) Rate (as reported on Survey 3)	100%
2021-22 ESSA Subgroups Represented (subgroups with 10 or more students) (subgroups below the federal threshold are identified with an asterisk)	Economically Disadvantaged Students
	2021-22: I
	2020-21: No Rating
School Improvement Rating History	2018-19: Commendable
	2017-18: Commendable
	2016-17: Commendable
DJJ Accountability Rating	2023-24: No Rating

## **School Board Approval**

This plan is pending approval by the Orange County School Board.

## **SIP Authority**

A Schoolwide Improvement Plan (SIP) is a requirement for Comprehensive Support and Improvement (CSI) ungraded schools pursuant to 1001.42 F.S. and the Every Student Succeeds Act (ESSA) and for DJJ schools

receiving a rating of Unsatisfactory pursuant to Sections 1003.51 and 1003.52, F.S. and Rule 6A-1.099813, F.A.C.

CSI schools can be designated as such in 2 ways:

- 1. Have a graduation of 67% or lower; or
- 2. Have an overall Federal Index below 41%.

DJJ Unsatisfactory Ratings are based on percentages by program type:

Prevention and Intervention: 0%-50%

Nonsecure Programs: 0%-59%

Secure Programs: 0%-53%

SIP Plans for Ungraded CSI schools and DJJ schools receiving an Unsatisfactory rating must be approved by the district and reviewed by the state.

## Purpose and Outline of the SIP

The School Improvement Plan (SIP) provides schools and Local Educational Agencies (LEAs) the opportunity to identify the academic and priority goals along with strategies for each school. School leadership teams may refine their SIP annually to define their school's academic and priority goals to increase student achievement.

Schools and LEAs are strongly encouraged to collaborate in the development and implementation of this plan.

### **Part I: School Information**

#### School Mission and Vision

#### Provide the school's mission statement.

With the support of families and the community, we create enriching and diverse pathways that lead our students to success.

#### Provide the school's vision statement.

To ensure every student has a promising and successful future.

Briefly discuss the population unique to your school and the specific supports provided to meet the mission and vision.

The BETA Alternative School program is the educational component of the partnership between Orange County Public Schools (OCPS) and United Cerebral Palsy (UCP) of Central Florida, Inc. BETA is a Title 1 Part A program that participates in parent and family engagement opportunities. BETA provides open enrollment to a pregnant teen or young mother within OCPS district and serves approximately 60 students (ages 11-19). The school environment is a different approach to the traditional educational setting emphasizing smaller class sizes. BETA gives pregnant teens and young mothers academic and possible employment opportunities while developing life skills and obtaining a high school diploma.

#### BETA offers:

Middle/High School traditional school curriculum to prepare students for graduation Smaller learning environment with individualized instruction Students follow the Core Class Progression based on individual requirements for graduation Participation in home school events, i.e. Prom, Homecoming, and Graduation Electives such as Parenting Skills, Debate, and Journalism Industry Certification in Early Childhood Education (as part of a school to work component) Scholarships for Postsecondary Education Available Childcare (on property)

### School Leadership Team

#### Membership

Identify the name, email address, position title, and job duties/responsibilities as it relates to SIP implementation for each member of the school leadership team.:

Name	Position Title	Job Duties and Responsibilities
Tovine, William	Principal	
	Assistant Principal	The principal is the head of the administrative team within a school and is responsible for overseeing the daily operations of the institution. The responsibilities of the principal include: coordinate staff schedules, oversee the development of curriculum and enforce school policies relating to discipline, safety and mental health. The principal also coordinates staff training days and works directly with students who need help meeting or setting goals. The principal also serves as the direct liaison between the school and the school board and is responsible for ensuring that the school operates according to school board protocols.

Is education provided through contract for educational services?

Yes

If yes, name of the contracted education provider.

Orange County Public Schools

### Demographic Information

### Principal start date

Saturday 8/27/2022, William Tovine

Total number of students enrolled at the school.

30

Total number of teacher positions allocated to the school.

8

Number of teachers with professional teaching certificates?

8

Number of teachers with temporary teaching certificates?

0

Number of teachers with ESE certification?

2

Identify the number of instructional staff who left the school during the 2021-22 school year.

2

Identify the number of instructional staff who joined the school during the 2022-23 school year.

2

**Demographic Data** 

## **Early Warning Systems**

2022-23

## The number of students by grade level that exhibit each early warning indicator listed:

Indicator	Grade Level												Total	
indicator	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Number of students enrolled	0	0	0	0	0	0	0	1	0	2	6	5	6	20
Attendance below 90 percent	0	0	0	0	0	0	0	1	0	2	6	4	6	19
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA	0	0	0	0	0	0	0	0	0	0	1	0	1	2
Course failure in Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on 2022 statewide FSA ELA assessment	0	0	0	0	0	0	0	0	0	1	4	1	0	6
Level 1 on 2022 statewide FSA Math assessment	0	0	0	0	0	0	0	0	0	1	4	1	3	9
Number of students with a substantial reading deficiency	0	0	0	0	0	0	0	0	0	0	0	0	0	

## The number of students with two or more early warning indicators:

Indicator	Grade Level													Total
indicator	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Students with two or more indicators	0	0	0	0	0	0	0	0	0	1	5	1	4	11

### The number of students identified as retainees:

lu dicata u						Gr	ade	Le	vel					Total
Indicator	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Retained Students: Current Year	0	0	0	0	0	0	0	0	0	0	0	0	0	
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	

## Date this data was collected or last updated

Wednesday 7/27/2022

## 2021-22 - Updated

# The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level											Total		
indicator	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Number of students enrolled	0	0	0	0	0	0	0	0	0	1	1	1	7	10
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	1	7	8
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA	0	0	0	0	0	0	0	0	0	0	0	1	4	5
Course failure in Math	0	0	0	0	0	0	0	0	0	0	0	1	5	6
Level 1 on 2019 statewide FSA ELA assessment	0	0	0	0	0	0	0	0	0	0	1	1	3	5
Level 1 on 2019 statewide FSA Math assessment	0	0	0	0	0	0	0	0	0	0	1	1	3	5
Number of students with a substantial reading deficiency	0	0	0	0	0	0	0	0	0	0	0	0	0	

## The number of students with two or more early warning indicators:

Indicator	Grade Level													Total
Indicator	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Students with two or more indicators	0	0	0	0	0	0	0	0	0	0	1	1	5	7

### The number of students identified as retainees:

ludicate.	Grade Level											Total		
Indicator	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Retained Students: Current Year	0	0	0	0	0	0	0	0	0	0	0	0	0	
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	

# Part II: Needs Assessment/Analysis

### **School Data Review**

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school, or combination schools).

School Grade Component		2022			2021		2019				
School Grade Component	School	District	State	School	District	State	School	District	State		
ELA Achievement		57%	55%					62%	61%		
ELA Learning Gains								60%	59%		
ELA Lowest 25th Percentile								55%	54%		
Math Achievement		41%	42%					61%	62%		
Math Learning Gains								60%	59%		
Math Lowest 25th Percentile								54%	52%		
Science Achievement		57%	54%					56%	56%		
Social Studies Achievement		63%	59%				·	74%	78%		

## **Grade Level Data Review - State Assessments**

NOTE: This data is raw data and includes ALL students who tested at the school. This is not school grade data.

			ELA			
Grade	Year	School	District	School- District Comparison	State	School- State Comparison
06	2022					
	2019	0%	52%	-52%	54%	-54%
Cohort Con	nparison					
07	2022					
	2019					
Cohort Com	nparison	0%				
80	2022					
	2019	0%	54%	-54%	56%	-56%
Cohort Com	nparison	0%				

			MATH			
Grade	Year	School	District	School- District Comparison	State	School- State Comparison
06	2022					
	2019	0%	43%	-43%	55%	-55%
Cohort Co	mparison					
07	2022					
	2019					
Cohort Co	mparison	0%				
08	2022					
	2019	0%	36%	-36%	46%	-46%
Cohort Co	mparison	0%				

			SCIENC	E		
Grade	Year	School	District	School- District Comparison	State	School- State Comparison
06	2022					
	2019					
Cohort Co	mparison					
07	2022					
	2019					
Cohort Co	Cohort Comparison					
08	2022					
	2019	0%	49%	-49%	48%	-48%
Cohort Co	mparison	0%				

		BIOLO	GY EOC		
Year	School	District	School Minus District	State	School Minus State
2022					
2019	0%	67%	-67%	67%	-67%
		CIVIC	CS EOC		
Year	School	District	School Minus District	State	School Minus State
2022					
2019	0%	66%	-66%	71%	-71%
	<u> </u>	HISTO	RY EOC	•	
Year	School	District	School Minus District	State	School Minus State
2022					
2019	0%	69%	-69%	70%	-70%

		ALGEE	BRA EOC		
Year	School	District	School Minus District	State	School Minus State
2022					
2019					
		GEOME	TRY EOC		
Year	School	District	School Minus District	State	School Minus State
2022					
2019					

# Subgroup Data Review

2022 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2020-21	C & C Accel 2020-21
FRL										70	
2021 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2019-20	C & C Accel 2019-20
	2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS										
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2017-18	C & C Accel 2017-18

# **ESSA Data Review**

Federal Index - Students With Disabilities

This data has been updated for the 2018-19 school year as of 7/16/2019.

ESSA Federal Index				
ESSA Category (TS&I or CS&I)	CSI			
OVERALL Federal Index – All Students	26			
OVERALL Federal Index Below 41% All Students	YES			
Total Number of Subgroups Missing the Target	0			
Progress of English Language Learners in Achieving English Language Proficiency				
Total Points Earned for the Federal Index	79			
Total Components for the Federal Index	3			
Percent Tested				
Subgroup Data				
Students With Disabilities				

Students With Disabilities	
Students With Disabilities Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Students With Disabilities Subgroup Below 32%	0
English Language Learners	
Federal Index - English Language Learners	
English Language Learners Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years English Language Learners Subgroup Below 32%	0
Native American Students	
Federal Index - Native American Students	
Native American Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Native American Students Subgroup Below 32%	0
Asian Students	
Federal Index - Asian Students	
Asian Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Asian Students Subgroup Below 32%	0
Black/African American Students	
Federal Index - Black/African American Students	
Black/African American Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Black/African American Students Subgroup Below 32%	0
Hispanic Students	
Federal Index - Hispanic Students	
Hispanic Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Hispanic Students Subgroup Below 32%	0
Multiracial Students	
Federal Index - Multiracial Students	
Multiracial Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Multiracial Students Subgroup Below 32%	0
Pacific Islander Students	
Federal Index - Pacific Islander Students	
Pacific Islander Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Pacific Islander Students Subgroup Below 32%	0

White Students				
Federal Index - White Students				
White Students Subgroup Below 41% in the Current Year?	N/A			
Number of Consecutive Years White Students Subgroup Below 32%	0			
Economically Disadvantaged Students				

Economically Disadvantaged Students			
Federal Index - Economically Disadvantaged Students	70		
Economically Disadvantaged Students Subgroup Below 41% in the Current Year?			
Number of Consecutive Years Economically Disadvantaged Students Subgroup Below 32%	0		

# Part III: Planning for Improvement

## **Data Analysis**

Answer the following analysis questions using the progress monitoring data and state assessment data, if applicable.

# Reflect on the Areas of Focus from the previous school year. What progress monitoring was in place related to the Areas of Focus?

To increase learning gains and narrow the achievement gap with our ESE and ELL subgroups, we utilized the following high yield strategies:

- Helping Students Interact with New Knowledge- Teachers grouped students to process new information and establish group norms.
- Help Students Practice and Deepen Knowledge- Teachers incorporated cooperative learning into their lessons, use think-pair-share, and error analysis, and peer feedback
- Helping Students Review Content- Teachers presented previously learned information to students; students wrote summaries, and the teachers asked students to remember and apply previously learned information.

We provided the following professional development opportunities to support teachers and leaders:

- Coaches provided content area professional development trainings through our Professional Learning Communities with a focus on effective High Yield strategies.
- Professional development trainings assisted teachers with how to align student tasks to Standards-Based Instruction.
- Teachers were trained in how to use Common Assessment and Progress Monitoring data to drive instruction.
- Coaches provided MTSS Professional Development trainings with a focus on Tiered Interventions for our bottom 25% students.
- Teachers were provided with targeted progress-monitoring trainings to assist them in working with ESE and ELL students.

We also provided after school tutoring, targeted interventions to assist students in need of additional remediation, academic support, and conducted parent engagement events to solicit support of family and community stakeholders with achieving our school improvement goals.

Which data component showed the most improvement? What new actions did your school take in this area?

According to the data, the component that showed the most improvement was the FSA/Algebra 1 assessment. 17% percent, (1/6), students passed the assessment. Alternative Education Instructional Coaches applied strategies from Professional Learning Community professional development trainings to assist teachers with instructional strategies while working with students in intervention groups.

What area is in the greatest need of improvement? What specific component of this area is most problematic? What is your basis (data, progress monitoring) for this conclusion?

BETA had 100% (14/14) of students in grades 8-12 score a level 1 or 2 on the Florida Standards Assessment in ELA and 0% (0/14) of students score a level 3 or higher. In grades 8-12, students showed the lowest performance in Key Ideas and Details.

## What trends emerge across grade levels, subgroups and core content areas?

According to the FSA data, the trends that emerge across grade levels, subgroups and core content area is that 100% of students in grades eighth through twelve did not perform at proficiency level of 3 or higher on the ELA retakes for the Spring of 2022. According to data reports, students most struggle with vocabulary, key ideas, and background information.

## What strategies need to be implemented in order to accelerate learning?

We will use the following strategies to assist with accelerating learning:

Summarizing and note taking-Teachers will model summarization techniques and use quick writes, graphic organizers, column notes, affinity diagrams.

Cooperative Learning- Teachers will Integrate content and language through group engagement. Focused Practice- Teachers will focus practice on their instructional delivery regarding the students lowest performing components: vocabulary, comprehension and fluency.

Activating Prior Knowledge- Teachers will help students make connections between new information and information they already know.

Based on the contributing factors and strategies identified to accelerate learning, describe the professional development opportunities that will be provided to support teachers and leaders.

We will provide the following professional development opportunities to support teachers and leaders:

- Coaches will provide content area professional development trainings through our Professional Learning Communities with a focus on effective High Yield strategies.
- Professional development trainings assisting teachers with how to align student tasks to Standards-Based

Instruction.

- How to use Common Assessment and Progress Monitoring data to drive instruction.
- Coaches will provide MTSS Professional Development trainings with a focus on Tiered Interventions for our bottom 25% students.
- Targeted progress-monitoring teacher trainings to assist teachers in working with ESE and ELL students.

### Areas of Focus:

### #1. Instructional Practice specifically relating to ELA

# Area of Focus Description and Rationale:

Include a rationale that explains how it was identified as a critical need from the data reviewed.

The percentage of students for 2021-2022 making learning gains in ELA was 0%. Based on the 2021-2022 school data, 0% (0/14) students scored level 3 or higher on the FSA ELA Assessment.

#### Measurable Outcome:

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

For the 2022-2023 school year, the percent of students making learning gains in ELA/Reading on the 2022-23 FAST PM3 in order to improve student postsecondary readiness will increase by 3%(From 0% to 3%).

### **Monitoring:**

Describe how this Area of Focus will be monitored for the desired outcome.

This area of focus will be monitored through classroom walkthroughs and observations, coaching logs, data discussions with students, professional development trainings through professional learning communities, progress monitoring of assessment data with action steps for Tiered intervention groups and bi-weekly site-based data meetings.

# Person responsible for monitoring outcome:

William Tovine (william.tovine@ocps.net)

# **Evidence-based Strategy:**

Describe the evidence-based strategy being implemented for this Area of Focus.

Summarizing and note taking-Teachers will model summarization techniques and use quick writes,

graphic organizers, column notes, affinity diagrams.

Cooperative Learning- Teachers will Integrate content and language through group engagement.

Focused Practice- Teachers will focus practice on their instructional delivery regarding the students lowest performing components: vocabulary, comprehension and fluency.

Activating Prior Knowledge- Teachers will help students make connections between new information and information they already know.

The leadership team and coaches will attend professional learning community trainings to assist teachers with evidence-based strategies and interventions to enhance instruction across curricula content. Administrators and coaches will conduct weekly classroom walk throughs, provide actionable feedback to teachers and monitor student learning strengths and weaknesses. Teachers will address areas of concern utilizing progress monitoring and common assessment data.

# Strategy: Explain the rationale for selection

Rationale for Evidence-based

Explain the rationale for selecting this specific strategy. Describe the resources/criteria used for selecting this strategy.

The following strategies will be implemented to improve student performance:

- Build a culture of collaboration between professionals to increase student success
- Activate or build background knowledge.
- Use Concept Maps and Graphic Organizers.

### **Action Steps to Implement:**

List the action steps that will be taken as part of this strategy to address the Area of Focus. Identify the person responsible for monitoring each step.

- 1. Increase proficiency in reading and responding to complex text-based writing through evidence-based writing across curricula to improve writing skills.
- Students will cite evidence and analyze themes and author's choices from various texts and project.

- 3. Monitor quarterly progress monitoring assessments and common assessments to track students progress. 4. Academic data will be collected and reviewed during weekly site meetings and a strategic plan will be created to improve targeted outcomes.
- 5. Collaboration with guidance counselors to monitor the course failure rate. Address the students lack of progress and administer additional resources such as tutoring, or paraprofessional support.
- 6. Intervention groups will provide remediation and targeted interventions services with Reading coaches and teachers.

### Person Responsible

William Tovine (william.tovine@ocps.net)

### **Monitoring ESSA Impact:**

If this Area of Focus is not related to one or more ESSA subgroups, please describe the process for progress monitoring the impact of the Area of Focus as it relates to all ESSA subgroups not meeting the 41% threshold according to the Federal Index.

No subgroups were identified and the area of focus will be implemented for all students.

### #2. Instructional Practice specifically relating to Math

# Area of Focus Description and Rationale:

Include a rationale that explains how it was identified as a critical need from the data reviewed. The percentage of students in 2021-2022 making learning gains in math was 17%. Based on 2021-2022 school data, 83% (5/6) of the students who took the Algebra 1 EOC scored below proficiency (level 3 or above). Additional support is needed to increase proficiency in this area.

#### Measurable Outcome:

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

For the 2022-2023 school year, the percent of students showing proficiency in Math will increase by 3%. (From 17% to 20%).

### **Monitoring:**

Describe how this Area of Focus will be monitored for the desired outcome.

This area of focus will be monitored through classroom walk-throughs and observations, coaching logs, data discussions with students, professional development trainings through professional learning communities, progress monitoring of assessment data with action steps for Tiered intervention groups, and bi-weekly site-based data meetings.

# Person responsible for monitoring outcome:

William Tovine (william.tovine@ocps.net)

# **Evidence-based Strategy:**

Describe the evidence-based strategy being implemented for this Area of Focus.

We will use the following strategies to assist in accelerating learning: Summarizing and note taking-Teachers will model summarization techniques and use quick writes,

graphic organizers, column notes, affinity diagrams.

Cooperative Learning- Teachers will Integrate content and language through group engagement.

Focused Practice- Teachers will focus practice on their instructional delivery regarding the students lowest performing components: quadratic functions, exponential functions, and data and statistics. Activating Prior Knowledge- Teachers will help students make connections between new information and information they already know.

The leadership team and coaches will attend professional learning community trainings to assist teachers with evidence-based strategies and interventions to enhance instruction across curricula content. Administrators and coaches will conduct weekly classroom walk throughs, provide actionable feedback to teachers and monitor student learning strengths and weaknesses. Teachers will address areas of concern utilizing progress monitoring and common assessment data.

The following strategies will be implemented to improve student performance:

- Build a culture of collaboration between professionals to increase student success
- Activate or build prior knowledge.
- Use Concept Maps and Graphic Organizers.

# Rationale for Evidence-based Strategy:

Explain the rationale for selecting this specific strategy. Describe the resources/criteria used for selecting this strategy.

#### **Action Steps to Implement:**

List the action steps that will be taken as part of this strategy to address the Area of Focus. Identify the person responsible for monitoring each step.

- 1. Monitor quarterly progress monitoring assessments and common assessments.
- 2. Academic data will be collected and reviewed during weekly site meetings.

- 3. Collaboration with guidance counselors to monitor the course failure rate.
- 4. Intervention groups will provide remediation and targeted interventions with math coaches.

### Person Responsible

William Tovine (william.tovine@ocps.net)

### **Monitoring ESSA Impact:**

If this Area of Focus is not related to one or more ESSA subgroups, please describe the process for progress monitoring the impact of the Area of Focus as it relates to all ESSA subgroups not meeting the 41% threshold according to the Federal Index.

No subgroups were identified and the area of focus will be implemented for all students.

### **Positive Culture & Environment**

A positive school culture and environment is critical in supporting sustainable schoolwide improvement initiatives. When schools implement a shared focus on improving school culture and environment, students are more likely to engage academically. A positive school culture and environment can also increase staff satisfaction and retention.

Select a targeted element from the menu to develop a system or process to be implemented for schoolwide improvement related to positive culture and environment.

Student Attendance

Describe how data will be collected and analyzed to guide decision making related to the selected target.

Teachers use Skyward to take attendance by class period on a daily basis. The school attendance clerk monitors student daily absences and communicates with parents to verify the absences. Repeated absences will result in continual parent and/or student contact by the attendance clerk, lead teacher, and administration.

Describe how the target area, related data and resulting action steps will be communicated to stakeholders.

School staff will contact parents whenever a student is absent. Parents/guardians will be notified by phone, email, letter sent home, or Connect Orange.

## Describe how implementation will be progress monitored.

The students will review and sign off on the Orange County Public Schools Attendance Policy quarterly. Attendance issues will be discussed at site meetings. The attendance data will be reviewed and appropriate actions will be taken to address any issues.

### **Action Steps to Implement:**

List the action steps that will be taken as part of this strategy to address the Area of Focus. Identify the person responsible for monitoring each step.

# Action Step Person Responsible for Monitoring

- 1. Teachers will take daily period attendance.
- 2. Attendance clerk monitors student daily absences and communicates with parents to verify.
- 3. Repeated absences will result in a parent contact/conference to determine the cause of the absences.
- 4. Monitor how absences impact student achievement and create an academic improvement plan.
- 5. Administration will create a student attendance contract.
- 6. Lead teacher will conduct weekly check ins with students to ensure the compliance of the student contract.
- 7. If attendance issues continue the student and family will be provided additional resources of support (e.g. social worker or mental health counselor).

Tovine, William, william.tovine@ocps.net