Carrie P. Meek/Westview K 8 Center



2014-15 School Improvement Plan

Carrie P. Meek/Westview K 8 Center

2101 NW 127TH ST, Miami, FL 33167

http://stingerterritory.dadeschools.net/

School Demographics

School Type Title I Free/Reduced Price Lunch

Combination Yes 96%

Alternative/ESE Center Charter School Minority

No No 100%

School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	В	D	С	С

School Board Approval

This plan is pending approval by the Dade County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at https://www.floridaCIMS.org.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school's Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., "SMART goals") for the coming school year in context of the school's greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida's DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only currently A or B with at least one F in the prior three years
- Prevent currently C
- Focus currently D
 - Planning two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority currently F
 - Planning declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	5	Gayle Sitter
Former F		Turnaround Status
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

The mission of Carrie P. Meek/Westview K- 8 Center is to: collaborate with parents, teachers, faculty, students, and the community to provide an atmosphere conducive to the facilitation of learning in a safe environment, rich with opportunities that enhance the total growth of all students; integrate learning technologies; introduce career education; and promote critical thinking. The entire community of adult caregivers at Carrie P. Meek/Westview K-8 Center, e.g. teachers, administrators, parents, and community members, will mobilize to support students; holistic development in order to affect optimal learning and academic success, in accordance to the COMER philosophy, "It takes a whole village to raise a child."

Provide the school's vision statement

The vision of Carrie P. Meek/Westview K-8 Center is to improve the faculty and staff's comprehension of child development and to foster a healthy relationship between the school and the home. When expectations are set, students will achieve goals. As educational leaders, we accept the responsibility to prepare all students for mastery of positive social behaviors, attitudes, and lifelong learning skills.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Our school counseling program provide students with the opportunity to learn more about themselves and others, and supports students in the academic, personal/social, career, and community involvement/global citizenship areas. Student services staff foster and enhance the efforts of teachers and administrators in working with students and families in a holistic way to create a positive school climate that is respectful of students' cultures and differences. Students are encouraged and challenged to identify their individual uniqueness and understand multicultural diversity. Additionally, the school provides programming and assemblies that promote cultural awareness, such as celebrating Hispanic Heritage Month and Haitian Flag Day.

Describe how the school creates an environment where students feel safe and respected before, during and after school

Carrie P. Meek Westview K8 Center is committed to providing a safe learning environment for all students. School staff are dedicated to preventing bullying and harassment in school by providing awareness, prevention and education in promoting a school atmosphere in which bullying, harassment, and intimidation will not be tolerated. The Miami-Dade County Public Schools' Bullying & Violence Prevention curriculum is delivered to students in Pre-K through 8th grades. Presenters from community organizations and agencies are invited to conduct presentations for our students on topics such as violence prevention, gang awareness, bullying prevention, and Internet safety. The YMCA offers an enriching after school program for students in kindergarten to 8th grade, and the school provides a variety of clubs and intramural sports offerings after school.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

Students and parents are provided with access to the District Code of Student Conduct, which provides information on expectations of behavior and students responsibilities. School staff provide students with due process through Student Case Management Referral System when students violate the Code of Student Conduct, which includes informing and involving parents when an infraction occurs.

Students are provided with a comprehensive articulation, transition and grade level orientation to support student success, and to communicate behavioral expectations. Students are also provided with Student Behavior Contracts, which clearly communicates requirements to participate in school-related activities, and consequences when violations of the Code of Student Conduct occur. Students are recognized for positive character traits through the Student of the Month program, and recognition programs are held for Perfect Attendance and Honor Roll. School staff nominate deserving students for the City of Miami Police Department's Do The Right Thing program. This program recognizes and rewards Miami youth for their exemplary behavior, accomplishments and good deeds.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

School administrators and teachers work closely with student services to assist students in developing a healthy self-concept, self-awareness, and a sense of personal responsibility. They work to equip students with problem solving and decision-making skills to support healthy and responsible choices.

The students services department coordinates a mentoring program, matching a staff member with a student exhibiting warning indicators. The mentor provides emotional and academic support, and enables the student to have an adult to talk with about concerns or problems.

Student services personnel consult with students, along with parents, teachers, other educators, and community agencies regarding strategies to help students deal with and resolve personal concerns. Counseling and support are provided to students and/or their families facing crisis situations. When necessary, appropriate referrals to outside agencies are made.

Carrie P. Meek/Westview K-8 Center will use AIDS: GET THE FACTS! This is a curriculum that provides a series of general objectives, lessons, activities and resources for providing HIV/AIDS instruction in grades K-12. HIV/AIDS curriculum is consistent with state legislation, as well as school policy and procedures including: Florida Statute 1003.46, Health education; instruction in acquired immune deficiency syndrome, School Board Policy: 6Gx13-5D-1.021 Welfare; School Health Services Program, the M-DCPS Worksite HIV/AIDS Hand Book, and Control of Communicable Disease in School Guidebook for School Personnel.

HIV/AIDS curriculum content is also in alignment with Florida Sunshine State Standards. HIV/AIDS content teachers are trained on the curriculum and can participate in yearly professional development about health and wellness related topics.

The students at Carrie P. Meek/Westview K-8 Center will use the Bruce Heiken Children's Vision Program which provides free complete optometric exams conducted at school sites via vision vans and corrective lenses to all failed vision screenings if the parent /guardian cannot afford the exams and/or the lenses.

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

The early warning indicators used by our school are attendance below 90 percent, one or more suspensions in or out of school, course failure in English Language Arts or mathematics, and a Level 1 scores on the statewide standardized assessments in English Language Arts or mathematics. Carrie P. Meek Westview K8 Center's administration, school counselor and social worker monitor the students that are tardy and absent. After 5 unexcused absences the homeroom teacher submits a referral and the social worker contacts the parent. After 10 unexcused absences a letter is sent home and a conference is scheduled. After 15 unexcused absences within a 90 pay period a truancy referral is made.

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator		Grade Level							Total	
		1	2	3	4	5	6	7	8	Total
Attendance below 90 percent	15	6	4	6	6	3	6	14	9	69
One or more suspensions	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	6	8	12	4	7	0	8	9	6	60
Level 1 on statewide assessment	0	0	0	21	13	14	21	39	8	116
Level 1 on statewide Math assessment	0	0	0	18	16	15	17	28	12	106

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level	Total

Students exhibiting two or more indicators

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

Instructional staff and student services staff members work collaboratively to support student success. Teachers regularly review student data to identify students in need of intervention, and to monitor growth and progress. As part of the Response to Intervention process, teachers utilize the WonderWorks curriculum to provide intervention to students who scored a Level 1 or Level 2 on the 2014 Mathematics FCAT 2.0, or to students who scored below the 50 percentile on the 2014 Stanford Achievement Test. Students who do not show improvement as indicated through ongoing progress monitoring, more intensive interventions are provided at the Tier 3 level. If academic improvement is not made after Tier 3 interventions, students are referred to the student services team and the counselor coordinates an SST meeting with the parent.

All of the students are given access to the iReady Reading and Math developmental software programs to help them build and/or improve reading and math skills. The program provides an initial diagnostic assessment that leverages advanced technology to provide a deep, customized evaluation of every student and to track student growth and performance consistently and continuously. Parents are recognized as key partners to help support student success. Parents are provided with a PIN number to access a Parent Portal where they can view their child's grades throughout the grading period, enabling them to conference with the teacher when grades decline or assignments are not submitted to the teacher. Teachers make every effort to reach parents and conference with them regarding academic performance, behavior that impacts learning, missing assignments, and how parents can help support learning at home. Teachers also refer students to the guidance counselor when grades decline in case there are emotional issues impacting student performance. The counselor provides individual counseling, group counseling, and referrals to outside agencies, if needed.

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

Yes

PIP Link

The school completes a Parental Involvement Plan (PIP), which is accessible through the Continuous Improvement Management System (CIMS) at https://www.floridacims.org/documents/188798.

Description

A PIP has been uploaded for this school or district - see the link above.

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

Carrie P. Meek K8 Center 's staff members work collaboratively with the school PTA to identify potential partners from the community to secure resources to support the school and student achievement. The school takes advantage of the District's existing partnerships through the Dade Partners program, such as Kids and the Power of Work (KAPOW), and Principal Today, as well as staff networking at Chamber of Commerce and other community organization events to establish new partnerships. The school sustains partnerships through maintaining ongoing, open communication with the business and community partners, professional development for teachers on how to maximize partnerships, and through appreciation and recognition activities for our partners.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Crews, Tracey	Principal
Smith-Moise, Sandy	Assistant Principal
Napoleon, Philippe	Assistant Principal
Clayton, Tequila	Instructional Coach
Herring, Wanda	Instructional Coach
Lucas, Marguerite	Instructional Coach

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

Mrs. Tracey Crews, Principal: Mrs. Crews sets the tone for learning and accountability at the school. She provides positive leadership, motivates employees and serve as a role model to both

teachers and students. She conveys a vision for the school and brokers buy-in from teachers, students and community members. She guides the development of the yearly school improvement plan, and works with school and community members to implement it. She is responsible for setting high curricular standards and creating an environment of learning to meet state requirements on state standardized tests. Mrs. Crews also interprets budgets and prioritizes fiscal needs based on those budgets. She is familiar with all district, state and federal requirements and ensures that the school is in compliance with the requirements at all times. She creates a positive school environment and maintains an effective discipline plan to create a safe environment for students and staff. She is responsible for hiring quality teachers and staff members and evaluating them in a fair and unbiased manner. She promotes staff development initiatives that are designed to improve student performance.

Ms. Sandra Smith-Moise, Dr. Philippe Napoleon, Assistant Principals: The Assistant Principals support the principal in providing school -based leadership required to sustain a focus of improving instruction for the purpose of increasing the achievement of all students in a safe learning environment while ensuring the orderly and efficient operation of the school. They are responsible for overseeing academic and administrative tasks that includes work on curriculum, school-wide discipline, ordering textbooks and supplies, and preparing student schedules. They also coordinate support services such as cafeteria, transportation and custodial services. They also assist the principal in evaluating teachers' work performance.

Mr. Moises Peguero, Counselor: Mr. Peguero guides students with social and career development. He consults with students, teachers and parents to identify developmental needs and design prevention or intervention activities in order to guide students on a healthy path toward adulthood. Ms. Tequila Clayton, Reading Coach: Ms. Clayton is responsible for planning, coordinating, and implementing a comprehensive schoolwide literacy program which facilitates learning; for modeling of best practices lessons which use research-based learning strategies; for coaching teachers in all curriculum areas on how to enhance students' literacy skills; for identifying staff development needs of the school and for providing staff development related to literacy as part of the problem solving process; and for working with school and community groups, such as the Leadership Team, Lead Literacy Team and learning communities, to help all students reach their highest potential. Ms. Shirley Joseph, Math Coach: Ms. Joseph assists classroom teachers and other instructional staff to

develop strategies, skills, tools, techniques, and capacity to effectively teach math to all students. She analyzes class and grade level data in mathematics at assigned elementary school for the purpose of of sharing information with teachers and making informed decisions relative to instructional practices. She also assesses skills and needs (both initially and ongoing) of teachers and students within an elementary school setting for the purpose of determining the kinds of professional development and strategies needed to bring about student achievement and gains in value added scores in mathematics. Ms. Joseph also Leads and participates in on-going and job-embedded professional development for the purpose of conveying and/or gathering information related to math content knowledge, pedagogy, and coaching.

The Leadership Team members meet weekly to discuss curricular issues, review data, and make collaborative decisions on programming and activities to meet the academic, emotional and social needs of the students.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

The principal, Mrs. Tracey Crews, creates the school budget and master schedule, upon reviewing and taking into consideration all available resources and needs of the student population. She also solicits support and feedback from the leadership team and instructional staff.

The assistant principals, Ms. Sandra Smith-Moise and Dr. Philippe Napolean, support the principal in helping to align all resources to meet the individual needs of each student. They assist in interviewing and evaluating school personnel and assist with ensuring curriculum is implemented with fidelity. District guidelines and procedures are followed when coordinating and supplementing federal, state and local funds, services and programs.

The instructional coaches, Ms. Tequila Clayton and Ms. Shirley Joseph, compile and analyze student data to share withe the leadership team and classroom teachers so that resources and instruction can be adjusted, as needed. They also provide professional development and coaching cycles as determined by student data and classroom observation. The coaches are responsible for maintaining an inventory of the resources in their content area.

The Leadership Team meets weekly to review data, discuss curricular issues, and re-align resources, if needed, based on current data from the most recent assessments.

The guidance counselor, Mr. Moises Peguero, coordinates all student services activities and ensures students are provided with appropriate counseling and referral services to meet the social and emotional needs of our students.

The MTSS/Rtl Leadership Team will debrief monthly to develop and implement strategies that promote and sustain a high culture of learning and problem solving of the general education initiative. The levels of support (resources) are allocated in direct proportion to student needs. MTSS/Rtl uses increasingly more intense instruction and interventions on three tiers.

- The first level of support is the core instructional and behavioral methodologies, practices, and supports designed for all students in the general curriculum. The MTSS Leadership Team use the Tier 1 Problem Solving process to set Tier 1 goals, and monitors academic and behavioral data to evaluate progress towards those goals at least three times per year by:
- 1. Effective, actively involved, and resolute leadership that frequently provides visible connections between a MTSS framework with district & school mission statements and organizational improvement efforts.
- 2. Alignment of policies and procedures across classroom, grade, building, district, and state levels.
- 3. Ongoing efficient facilitation and accurate use of a problem-solving process to support planning, implementing, and evaluating effectiveness of services.
- 4. Strong, positive, and ongoing collaborative partnerships with all stakeholders who provide education services or who otherwise would benefit from increases in student outcomes.
- 5. Comprehensive, efficient, and user-friendly data-systems for supporting decision-making at all levels from the individual student level up to the aggregate district level.
- 6. Sufficient availability of coaching supports to assist school team and staff problem-solving efforts.
- 7. Ongoing data-driven professional development activities that align to core student goals and staff needs.
- 8. Gather and analyze data at all Tiers to determine professional development for faculty as indicated by group or individual student diagnostic and progress monitoring assessment.
- 9. Ensure that students in need of intervention are actually receiving appropriate supplemental Tier 2 intervention. Gather ongoing progress monitoring (OPM) for all interventions and analyze that data using the Tier 2 problem solving process after each OPM.
- The second level of support consists of supplemental instruction and interventions provided in addition to and in alignment with effective core instruction and behavioral supports to groups of targeted students who need additional instructional and/or behavioral support. Tier 2 problem solving meetings occur regularly (monthly is suggested) to:
- 1. Review OPM data for intervention groups to evaluate group and individual student response.
- 2. Support interventions where there is not an overall positive group response
- 3. Select students for SST Tier 3 intervention following the SST guidelines.
- The third level of support consists of intensive instructional and/or behavioral interventions provided in addition to and in alignment with effective core instruction and the supplemental instruction and interventions with the goal of increasing an individual student's rate of progress academically and/or behaviorally.

MTSS/RtI workshops will be customized to meet the needs of the school. Teachers will be required to

take the on-line MTSS/RtI courses provided by the district. The district professional development and support will include:

- 1. Training for all administrators in the MTSS/Rtl problem solving at Tiers 1, 2, and 3 (SST), using the Tier 1 Problem Solving Worksheet, Tier 2 Problem Solving Worksheet, and Tier 3 Problem Solving Worksheet and Intervention Plan
- 2. Providing support for school staff to understand basic MTSS/Rtl principles and procedures; and
- 3. Providing a network of ongoing support for MTSS/RtI organized through feeder patterns. In monitoring the students' progress, the MTSS team will utilize the following resources are as Data Sources:

Academic

- FAIR assessment (Broad Screening, Progress Monitoring, Targeted Diagnostic Indicators, Broad Diagnostic Indicators, Ongoing Progress Monitoring Tools, Phonics Screening Inventory)
- EasyCBM
- STAR reading assessment
- Oral Reading Fluency Measures
- Voyager Phonemic Awareness and Phonics measures (grade 6-8)
- McGraw Hill: Wonders Utilization and Progress Reports
- Interim assessments
- State/Local Math and Science assessments
- FCAT
- Student grades
- School site specific assessments (Math On Target and FCAT Test Maker)

Behavior

- Student Case Management System
- Detentions
- Suspensions/expulsions
- Referrals by student behavior, staff behavior, and administrative context
- · Office referrals per day per month
- Team climate surveys
- Attendance
- Functional Assessment
- Frequency Monitoring

Title I, Part A

Title I, Part A, funds school-wide services to Karen M. Siegel Academy. The Title I funds provide supplemental instructional resources and interventions for students with academic achievement needs. The district coordinates with Title II and Title III to ensure that staff development needs are addressed accordingly.

Carrie P. Meek/Westview K-8 Center through the Title I, Part A funds provides services to ensure students requiring additional remediation are assisted through extended learning opportunities (afterschool programs, Saturday Academy and/or summer school). The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided for afterschool and summer instructional programs, supplemental instructional materials, resource teachers, technology for students, professional development for the staff, and resources for parents. The school based, Title I funded Community Involvement Specialist (CIS), serves as a bridge between the home and school through home visits, telephone calls, school site and community parenting activities. The CIS schedules meetings and activities, encourages parents to support their child's education, provides materials and encourages parental participation in the decision making processes at the school site. Curriculum Coaches develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of students need while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection,

and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Parents participate in the design of their school's Parent Involvement Plan (PIP – which is provided in three languages at all schools), the School Improvement Process, the life of the school and the annual Title I Annual Parent Meeting at the beginning of the school year. The annual M-DCPS Title I Parent/Family Involvement Survey is intended to be used toward the end of the school year to measure the parent program over the course of the year and to facilitate an evaluation of the parent involvement program to inform planning for the following year. An all-out effort is made to inform parents of the importance of this survey via CIS, Title I District and Region meetings, Title I Newsletter for Parents, and Title I Quarterly Parent Bulletins. This survey, available in English, Spanish and Haitian-Creole, will be available online and via hard copy for parents (at schools and at District meetings) to complete. Other components that are integrated into the school-wide program include an extensive Parental Program; Title I CHESS (Challenging Higher Education for Students in our Schools); Florida Kidcare Initiative; Supplemental Educational Services; and special support services to special needs populations such as homeless, migrant, and neglected and delinquent students.

Title I, Part C- Migrant

Carrie P. Meek/Westview K-8 Center provides services and support to migrant students and parents. The District Migrant Liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met. Students are also provided extended learning opportunities (before-school and/or after-school, and summer school) by the Title I, Part C, and Migrant Education Program.

The District receives funds to support the Educational Alternative Outreach program. Services are coordinated with district Dropout Prevention programs.

Title II

Title I, Part D

The District uses supplemental funds for improving basic education as follows:

- training to certify qualified mentors for the New Teacher (MINT) Program
- training for add-on endorsements programs, such as Reading, Gifted, ESOL training and substitute release time for Professional Development Liaisons (PDL). This will also be focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group implementation and protocols.

Title III

Services are provided through the district for ELL education materials and district support services to improve the education of immigrant and English Language Learners. Tutorial programs, parent outreach activities through the Bilingual Parent Outreach Program (The Parent Academy) and coaching/mentoring for the content area teachers (K-8).

Title VI, Part B - NA

Title X- Homeless

The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools and the community. The school social worker provides training for the school registrar on the procedures for enrolling homeless students in the McKinney Vento Homeless Assistance Act. Also, the school social worker provides resources (clothing, school supplies, and social services referrals) for students at Carrie P. Meek/Westview K-8 Center whom are identified as homeless under the McKinny-Vento Act. This insures that homeless children and youth are not stigmatized or segregated on their status and are provided with all entitlements.

Supplemental Academic Instruction (SAI)

Carrie P. Meek/Westview K-8 Center will receive funding from Supplemental Academic Instruction (SAI) as part of its Florida Education Finance Program (FEFP) allocation.

Violence Prevention Programs

Nutrition Programs

1) Carrie P. Meek/Westview K-8 Center adheres to and implements the nutrition requirements stated in the District Wellness Policy.

- 2) Nutrition education, as per state statute, is taught through physical education.
- 3) The School Food Service Program, school breakfast, school lunch, and after-care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. Housing Programs N/A

Head Start

Carrie P. Meek/Westview K-8 Center offers a Voluntary Pre-Kindergarten (VPK) program. The Houghton Mifflin Pre-K Early Growth Indicators Benchmark Assessment is administered to all Pre-Kindergarten students as a pre and post-test. The low performing students are targeted for further assessment, particularly to identify strengths and weaknesses. Once identified, teachers will tailor lessons to meet the individual needs of students. The staff will provide parents with packets of suggested activities, registration materials, and offers workshops to train parents to effectively assist in their child's development at home. This early identification, teacher intervention and parental assistance enable the majority of low performing students to make a smooth transition to Kindergarten. Title I and VPK affords students the opportunity to obtain the necessary prerequisite skills to enter Kindergarten with a clear academic advantage. The program will be monitored by formal and informal observations conducted throughout the school year. Additionally, the Florida Continuous Improvement Model (FCIM) will be utilized to evaluate the quality and effectiveness of the program via ongoing monitoring.

Other

Carrie P. Meek/Westview K-8 Center will offer Health Connect in Our Schools (HCiOS). This program offers a coordinated level of school-based healthcare which integrates education, medical and/or social and human services on the school grounds. Teams at designated school sites are staffed by a School Social Worker (shared between schools), a Nurse (shared between schools) and a full-time Health Aide. HCiOS services will reduce or eliminate barriers to care, connect eligible students with health insurance and a medical home, and provide care for students who are not eligible for other services. Also, HCiOS delivers coordinated social work and mental/behavioral health interventions in a timely manner. HCiOS enhances the health education activities provided by the schools and by the health department, therefore offering a health team that is qualified to perform the assigned duties related to a quality school health care program.

Carrie P. Meek/Westview K-8 Center will use AIDS: GET THE FACTS! This is a curriculum that provides a series of general objectives, lessons, activities and resources for providing HIV/AIDS instruction in grades K-12. HIV/AIDS curriculum is consistent with state legislation, as well as school policy and procedures including: Florida Statute 1003.46, Health education; instruction in acquired immune deficiency syndrome, School Board Policy: 6Gx13-5D-1.021 Welfare; School Health Services Program, the M-DCPS Worksite HIV/AIDS Hand Book, and Control of Communicable Disease in School Guidebook for School Personnel.

HIV/AIDS curriculum content is also in alignment with Florida Sunshine State Standards. HIV/AIDS content teachers are trained on the curriculum and can participate in yearly professional development about health and wellness related topics.

The students at Carrie P. Meek/Westview K-8 Center will use the Bruce Heiken Children's Vision Program which provides free complete optometric exams conducted at school sites via vision vans and corrective lenses to all failed vision screenings if the parent /guardian cannot afford the exams and/or the lenses.

School Advisory Council (SAC)

Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Tracey D. Crews	Principal
Sonji Allen	Teacher
Betty Johnson	Teacher
Moises Peguero	Teacher
Kimberly Marshall	Teacher
Teresa Waters-Cain	Teacher
Marguerite Lucas	Teacher
Aldine Jenkins	Education Support Employee
Barbara Sands	Education Support Employee
Antwane Lenoir, Sr.	Parent
Antwane Lenoir, Jr.	Student
Jean Bmassanga	Business/Community
Clinton Cooper	Business/Community
Nathanial Lester	Business/Community
Baptiste Joseph	Business/Community

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

A meeting was held with EESAC to review and evaluate the goals, barriers and strategies in the School Improvement Plan, and to review data from the 2013-2014 state standardized assessments.

Development of this school improvement plan

School Advisory Council will work in conjunction with school leadership team to develop, monitor and modify school improvement plan based on on-going student formative assessments. All strategies and opportunities for improvement are reviewed monthly by the EESAC to ensure the School Improvement Plan is implemented with fidelity. Student data is provided to the EESAC committee from Interim

Assessments, Florida Comprehensive Assessment Test 2.0 (FCAT) and Florida Assessments for Instruction in Reading (FAIR); in order to heighten awareness, modify strategies and solicit input from all stakeholders. School Advisory Council will work in conjunction with school leadership team to develop, monitor and

modify school improvement plan based on on-going student formative assessments.

Preparation of the school's annual budget and plan

The SAC will make recommendations to the principal on the allocation of distributing funds. The SAC funds will be distributed starting in the month of November. All funds will be dispersed with approved proposals.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

The projected use of EESAC funds will be used for parental involvement, professional development refreshments, and Standardized Assessment incentives for the 2014-2015 school year.

Additionally, funds will be used to buy additional supplemental workbooks, incentives and awards for the students in the form of field trips, certificates, trophies, as well as other items and activities as will arise. The amount allotted to EESAC is \$2,400 for the above items, pending approval of the proposals.

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)

Membership

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Crews, Tracey	Principal
Smith-Moise, Sandy	Assistant Principal
Napoleon, Philippe	Assistant Principal
Clayton, Tequila	Instructional Coach
Peguero, Moises	Guidance Counselor
Marshall, Kimberly	Teacher, K-12
Herring, Wanda	Instructional Coach
Lucas, Marguerite	Instructional Coach

Duties

Describe how the LLT promotes literacy within the school

The Literacy Leadership Team (LLT) oversees the implementation of the K-12 Comprehensive Research-Based Reading Plan (CRRP) at the school site level. The LLT monitors the use of instructional

materials related to reading instruction, data analysis and interpretation, professional development, and

technology.

The LLT addresses issues related to reading instruction, professional development activities, mentoring,

and data analysis and interpretation at the classroom level. The LLT maintains a connection to the school's Response to Intervention process by using the RtI problem solving approach to ensure that a multi-tiered system of reading support is present and effective.

The principal will promote the LLT as an integral part of the school's literacy reform to promote a culture of

reading by:

 Including representation from all curricular areas on the LLT; mainly to identify strengths and weakness

when implementing reading across the curriculum for all grade levels.

- •selecting team members who are skilled and committed to improving literacy.
- Offering professional growth opportunities for team members through lesson studies and individualized

professional development.

- Creating a collaborative environment that fosters sharing and learning for all stakeholders.
- •Developing a school-wide organizational model that supports literacy instruction in all classes by implementing instructional focus calendars, implementation of the K-5 District-endorsed Wonders!Literacy program by McGraw- Hill Publishing, infusion of classroom libraries across the curriculum, and ongoing progress monitoring of student achievement in reading via staff data chats and teacher-student data chats.
- •Encouraging the use of data to improve teaching and student achievement across the curriculum and all

grade levels.

Tequila Clayton, Instructional Reading Coach: Develop, lead, and evaluate school core content standards/

programs; identify and analyze existing literature on specifically based curriculum/behavior assessment

and intervention approaches. Identify systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered "at risk"; assist

in the design and implementation for progress monitoring, data collection, and data analysis; participates

in the design and delivery of professional development and provide support for assessment and implementation monitoring.

Shirley Joseph, Mathematics Coach, and Janice Fleurantin, Science Coach: Support literacy skills in the

content areas through identifying content-related reading materials and reinforcing content-related vocabulary.

Paulin Rios, ELL Teacher: Ensure ELL students are provided support with vocabulary development through visual displays and concrete examples. Ensure appropriate reading strategies are utilized in the classroom to support ELL students.

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

The school fosters a culture of meaningful collaboration among teachers in order to create an environment where student learning is enhanced as a result of positive teachers interactions. Time to collaborate on teaching and learning through regularly scheduled time to learn from and work with one another is built into the master schedule. A climate of trust is promoted because when teachers trust one another, they are more likely to reveal their weaknesses and are more likely to address them using the support and guidance of their peers.

The school also utilizes effective use of structures such as teams and committees to encourage shared leadership and decision making. Instructional coaches for Reading, Mathematics and Science are utilized to model instruction and work collaboratively with the teacher to plan, deliver and evaluate the lesson, as requested or needed.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

For recruitment strategies, the principal solicits referrals from current teaching staff for potential new hires. Principal and assistant principals establish a network with local universities for recruitment purposes. Eligible candidates are invited to substitute until positions become available. The principal and leadership team arrange a partnering system for incoming teachers with veteran staff for mentoring and

support. Additionally, the leadership team provides support through grade level meetings, team meetings, sample lesson modeling, and professional development activities.

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Carrie P. Meek/Westview K-8 Center provides support from the Academic Team to beginning teachers using the Buddy system. All beginning teachers' are placed in our three-year support program guided by the Academic Leadership Team. During this period, the new teacher will receive orientation, formal and informal observations, and a mentor who is knowledgeable in their subject area. The mentor and the academic coaches will meet weekly to discuss evidence-based strategies for differentiated instruction, grouping mechanisms, effective planning, Common Core Standards, and progress monitoring that will enhance the instructional delivery across the curriculum. Also, the mentor will model how to infuse high yield strategies across the curriculum, center rotations, and assigning students to groups based on their learning needs/styles. Additionally, experienced teachers new to Carrie P. Meek/Westview K-8 Center will receive the same support for one year. Experienced teachers from out of state, have the option to remain more than a year.

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

Our school creates ongoing opportunities for teachers to unpack the Florida Standards and to plan and discuss reading and writing curriculum that aligns to the standards. This supports a deeper level of comprehension. These conversations and learning opportunities promote dialogue that can dispel misunderstandings and promote opportunities for growth in instructional practice, curriculum, and the standards.

Our teachers utilize the District created Pacing Guides which are aligned to Florida's Standards. Teachers work together during collaborative planning to ensure they are utilizing teaching strategies, activities and resources that support the Florida Standards.

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

The leadership team meets weekly to ensure instruction is provided based on students' needs. Targeted data for Reading, Math, Writing and Science are reviewed and analyzed to monitor for consistent growth patterns. Instructional coaches debrief the administrative team on their modeling cycles for the week, and their areas of concerns so that support can be provided where needed. The master schedule includes a 90 minute Reading block. Instruction in reading and math includes whole group, small group and differentiated instruction based on student needs. Resources to support instruction include classroom libraries, texts to support units of study, and leveled books for small group instruction.

Students in grades 3 - 8 are monitored for progress in Reading through the Florida Assessment in Reading Instruction (FAIR), and students in grades k - 2 are monitored for progress in Reading through the diagnostic tool in iReady. The data is then used to place students in intervention, as needed. Students in ESE are receiving pull out services, and students in ELL are receiving push in support services.

The Instructional Coach will provide a Claim-Evidence-Reasoning (CER) staff training to all grade teachers; particularly so students can easily incorporate active reading strategies across the curriculum. Through the utilization of CER, evidence-based strategies, such as "think-aloud", reciprocal teaching and the utilization of various concept maps, instruction will be adapted to meet the diverse needs of students. Also, cross-content word walls and leveled readers will be infused into the daily instructional block. Furthermore, to ensure students have reading strategies, tools, and techniques to better understand, organize, navigate, evaluate, and synthesize content material across the curriculum, teachers will facilitate the Gradual Release Model instructional approach based on their class content. Student taking the Florida Alternate Assessments will utilize Unique Learning system to monitor progress throughout the year.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year: 1,600

Students not making adequate progress will participate in after-school tutoring. Program monitoring and performance incentives will be implemented. Students will receive teacher-led tutoring, and will utilize the Reading Plus and iReady software programs to build reading and math skills.

Strategy Rationale

Reading Plus and iReady are targeted, developmental skill building programs in reading and math. Both programs administer a diagnostic when the students log on in order to provide the differentiate instruction the students need. Many students do not have access to the Internet, or do not have a parent at home that will ensure program usage, so providing computer access after school will increase student usage of the programs.

Strategy Purpose(s)

· Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy Smith-Moise, Sandy, smoise@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Reading Plus and iReady reports will be generated to monitor students' progress. Also, both programs have built-in diagnostic assessments that can be assigned to the students to monitor progress. Additionally, FAIR AP2 and AP3 will be also be reviewed to analyze reading progress.

Strategy: Before School Program

Minutes added to school year: 1,600

The District has invested in research-based online programs to provide students with targeted interventions, remediation, practice and enrichment programming. Because of their diagnostic features, these programs will serve to meet the needs all learners, from students who lack proficiency in basic skills to students who are performing at or above grade level. Students will access Reading Plus, iReady Reading and Math, Reflex Learning, Imagine Learning (ELL students), Gizmos, and Discovery Education.

Strategy Rationale

Reading Plus and iReady are targeted, developmental skill building programs in reading and math. Both programs administer a diagnostic when the students log on in order to provide the differentiate instruction the students need. Gizmos provide students with virtual science and math simulations. Many students do not have access to the Internet, or do not have a parent at home that will ensure program usage, so providing computer access after school will increase student usage of the programs.

Strategy Purpose(s)

Enrichment

Person(s) responsible for monitoring implementation of the strategy Smith-Moise, Sandy, smoise@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Reading Plus, iReady, and Reflex Learning reports will be generated to monitor students' progress. Also, the programs have built-in diagnostic assessments that can be assigned to the students to monitor progress. Additionally, FAIR AP2 and AP3 will be also be reviewed to analyze reading progress.

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

Carrie P. Meek/Westview K-8 Center offers a Voluntary Pre-Kindergarten (VPK) program and Headstart. The Houghton Mifflin Pre-K Early Growth Indicators Benchmark Assessment will be administered to all Pre-Kindergarten students as a pre and posttest. Screening data will be collected and aggregated prior to September 10, 2014. Data will be used to plan daily academic and social/emotional instruction for all students and for groups of students who may need intervention beyond core instruction. The low performing students are targeted for further assessment, particularly to identify strengths and weaknesses. Once identified, teachers tailor lessons to meet the individual needs of students. The staff provides parents with packets of suggested activities, registration materials, and offers workshops to train parents to effectively assist in their child's development at home. The early identification, teacher interventions and parental assistance enables the majority of low performing students to make a smooth transition to Kindergarten. Title I, VPK and Headstart affords students the opportunity to obtain the necessary prerequisite skills to enter Kindergarten with a clear academic advantage. The program will be monitored by screening tools administered mid-

year and at the end of the year in order to determine student learning gains and the need for changes to the instruction/intervention program. Additionally, the Florida Continuous Improvement Model (FCIM) will be utilized to evaluate the quality and effectiveness of the program via on-going progress monitoring.

Title I Administration assists the school by providing supplemental funds beyond the State of Florida funded Voluntary Pre-Kindergarten (VPK). Funds are used to provide extended support through full time highly qualified teachers and paraprofessionals. This will provide young children with a variety of meaningful learning experiences in environments that will give them opportunities to create knowledge through initiatives shared with supportive adults. The Title I Program further provides assistance for preschool transition through the Home Instruction for Parents of Preschool Youngster (HIPPY) Program. HIPPY provides in-home training for parents to become more involved in the educational process of their three and four year old children.

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

N/A

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

N/A

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

N/A

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the <u>High School Feedback Report</u>, as required by section 1008.37(4), Florida Statutes

N/A

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal **B** =

Barrier **S** = Strategy

Strategic Goals Summary

- G1. Carrie P. Meek Westview K8 Center will increase student achievement by improving core instruction in all content areas.
- G2. Carrie P. Meek Westview K8 Center will use Early Warning Systems (EWS) to identify at-risk students to provide support and intervention to increase achievement.
- **G3.** Carrie P. Meek Westview K8 Center will prepare students to be college and career ready through STEM initiatives and programs.
- G4. See Title I PIP

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. Carrie P. Meek Westview K8 Center will increase student achievement by improving core instruction in all content areas. 12

Targets Supported 1b



Indicator	Annual Target
FSA - English Language Arts - Proficiency Rate	44.0
FCAT 2.0 Science Proficiency	49.0
AMO Reading - All Students	58.0
FSA - Mathematics - Proficiency Rate	52.0
AMO Math - All Students	65.0

Resources Available to Support the Goal 2

- · Instructional Coach
- · Professional Development
- · Grade level collaborative planning time
- Administrative Support
- · Ongoing Progress Monitoring
- Supplemental Curriculum
- Technology Programs (RiverDeep, FCAT Explorer, Think Central, Unique Learning, I-Ready Reading, Reading Plus, Discovery Education, Edmodo, Learning Village)
- · WonderWorks Intervention Kits
- Tutoring
- FCRR Activities
- · Curriculum Support Specialists
- cPALMS
- District English Language Arts, Math and Science Supervisors
- District English Language Learner Supervisor
- · Promethean Boards
- · Media Specialist
- District English Language Arts, Mathemathics and Science Websites
- Title I

Targeted Barriers to Achieving the Goal

- · Lack of rigor
- Teachers' level of preparedness to implement in-depth instruction of the Florida Standards and preparing students for the Florida Assessment

Plan to Monitor Progress Toward G1. 8

Data disaggregation, Interim Assessments, Florida Standards Assessments, EOCs, Florida Standards Assessment, Science FCAT 2.0

Person Responsible

Tracey Crews

Schedule

Weekly, from 10/1/2014 to 11/26/2014

Evidence of Completion

Leadership Meeting Agenda, Data Chat Protocols

G2. Carrie P. Meek Westview K8 Center will use Early Warning Systems (EWS) to identify at-risk students to provide support and intervention to increase achievement. 1a

Targets Supported 1b



Indicator	Annual Target
Attendance Below 90%	90.0
One or More Suspensions	5.0
Level 1 - All Grades	10.0

Resources Available to Support the Goal 2

- Before School Tutoring
- · After School Tutoring
- Social Worker
- Club Supplements (Intramural Sports, Art, Gardening, Cooking, Girl Scouts)
- City of Miami Do The Right Thing Program
- Community Mental Health Agencies
- · The Children's Trust
- YMCA
- · Boys and Girls Club of Miami
- · Kids and the Power of Work
- · Miami Theater Center

Targeted Barriers to Achieving the Goal 3

- School does not have a school-wide positive behavior system implemented
- · Failure to see the connection between grades earned and success in school and in life
- · Failure to see connection between good attendance and its impact on student achievement

Plan to Monitor Progress Toward G2.

Student Case Management Referrals and Student Suspension Data, Review of list of names of students who have perfect attendance, ensuring recognition occurred,

Person Responsible

Tracey Crews

Schedule

Quarterly, from 9/9/2014 to 6/5/2015

Evidence of Completion

Review of quantity of Student Case Management Referrals submitted for violations of the Code of Student Conduct and number of indoor and outdoor suspensions. List of students with perfect attendance, by month. Monthly list of Student of the Month honorees.

G3. Carrie P. Meek Westview K8 Center will prepare students to be college and career ready through STEM initiatives and programs. 1a

Targets Supported 1b



IndicatorAnnual TargetMiddle School Participation in EOC and Industry Certifications25.0

Resources Available to Support the Goal 2

- · PBS Learning Media
- · Field Trips
- Gizmos
- Florida Focus Achieve Lessons
- · Discovery Education
- District Science Fair
- Frost Museum of Science
- Weather on Wheels
- LandSharc
- Everglades National Park

Targeted Barriers to Achieving the Goal 3

· Low level of student involvement in STEM activities

Plan to Monitor Progress Toward G3. 8

Review of evidence of completion of all STEM activities

Person Responsible

Tracey Crews

Schedule

Monthly, from 10/6/2014 to 5/29/2015

Evidence of Completion

Field Trips completed, Science Fair held, documentation from LandSharc and Weather on Wheels visit

G4. See Title I PIP 1a

Targets Supported 1b



Indicator Annual Target

Resources Available to Support the Goal 2

Targeted Barriers to Achieving the Goal 3

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal

B = Barrier

S = Strategy

1 = Problem Solving Step S123456 = Quick Key

G1. Carrie P. Meek Westview K8 Center will increase student achievement by improving core instruction in all content areas.



G1.B5 Lack of rigor 2



G1.B5.S1 Implement the Claim-Evidence-Reasoning (CER) strategies into the planning and delivery of content-based instruction.

Strategy Rationale



Claim Evidence Reasoning is a framework for constructing explanations which uses logic to tie evidence to the claim, and requires students to provide a detailed explanation for why the evidence led supports the claim.

Action Step 1 5

Teachers will engage in collaborative planning with the instructional coaches.

Person Responsible

Tequila Clayton

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Action Step 2 5

Increase rigor in content area writing and provide evidence through interactive journals and laboratory conclusions that include claims, evidence, and reasoning; as delineated by Next Generation Sunshine State Standards/Florida Standards.

Person Responsible

Tequila Clayton

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Sample student work, essays and interactive journals

Action Step 3 5

Professional Learning Community to highlight best practices of Claim-Evidence-Reasoning technique used in students' analytical writing.

Person Responsible

Tequila Clayton

Schedule

Monthly, from 9/9/2014 to 12/1/2014

Evidence of Completion

Professional Learning Community Agendas, Sign-In Sheets and Minutes

Plan to Monitor Fidelity of Implementation of G1.B5.S1 6

Walk-through during collaborative planning

Person Responsible

Tracey Crews

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Lesson Plans, Meeting agenda/minutes, Sign-In Sheet, District Pacing Guide

Plan to Monitor Fidelity of Implementation of G1.B5.S1 6

Classroom Walkthroughs

Person Responsible

Tracey Crews

Schedule

Daily, from 9/9/2014 to 11/26/2014

Evidence of Completion

Observation of Claims, Evidence, Reasoning Strategies used by the students, review of student work samples

Plan to Monitor Effectiveness of Implementation of G1.B5.S1 7

Consistently debriefing with the instructional coaches and Grade level chairs to determine the effectiveness of strategies implementation in correlation to collected data.

Person Responsible

Tracey Crews

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Authentic Student Work Samples, Ongoing Monitoring of data, ThinkGate Data, District Assessment

G1.B6 Teachers' level of preparedness to implement in-depth instruction of the Florida Standards and preparing students for the Florida Assessment 2

% B124956

G1.B6.S1 Utilize effective planning protocols including the use of the Florida Standards Item Specifications to develop effective instructional strategies to maximize the use of the instructional blocks by selectively choosing real-world application problems and tasks aligned to the expectations of the content standard's cognitive complexity level.

Strategy Rationale



Students will be able to effectively demonstrate higher order thinking and problem solving skills.

Action Step 1 5

Collaborative Planning with the Instructional Coaches to ensure rigorous lessons based on Florida Standards are planned.

Person Responsible

Wanda Herring

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Agendas, Sign-in Sheets, Lesson Plans

Action Step 2 5

Departmentalizing Instruction to allow teachers to focus on one content area to improve their skill set and enhance instructional delivery.

Person Responsible

Tracey Crews

Schedule

On 11/26/2014

Evidence of Completion

Plan to Monitor Fidelity of Implementation of G1.B6.S1 6

Participation in Collaborative Planning

Person Responsible

Philippe Napoleon

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Agendas, sign-in sheets

Plan to Monitor Fidelity of Implementation of G1.B6.S1 6

Review master schedule to ensure classes are scheduled to promote maximum instruction.

Person Responsible

Tracey Crews

Schedule

Monthly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Completion of Master Schedule to Reflect Departmentalization of Classes

Plan to Monitor Effectiveness of Implementation of G1.B6.S1 7

Classroom Walk-throughs

Person Responsible

Tracey Crews

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Review of student sork folders and math journals, teacher-made assessments

Plan to Monitor Effectiveness of Implementation of G1.B6.S1 7

Classroom Walk-throughs

Person Responsible

Tracey Crews

Schedule

Weekly, from 9/9/2014 to 11/26/2014

Evidence of Completion

Review of student sork folders and math journals, teacher-made assessments

G2. Carrie P. Meek Westview K8 Center will use Early Warning Systems (EWS) to identify at-risk students to provide support and intervention to increase achievement.



G2.B1 School does not have a school-wide positive behavior system implemented 2



G2.B1.S1 The school will implement the ClassDojo program as a school-wide behavior program.



Strategy Rationale

ClassDojo helps teachers instantly reward good behavior and increases student engagement in learning.

Action Step 1 5

Faculty presentation on need for school-wide behavior program and workshop on how to utilize the ClassDojo program

Person Responsible

Moises Peguero

Schedule

On 11/26/2014

Evidence of Completion

Workshop Agenda and Sign-In Sheet

Action Step 2 5

Teachers will register their students in the ClassDojo program to utilize in their class, and reward students who exhibit positive behaviors.

Person Responsible

Sandy Smith-Moise

Schedule

On 12/1/2014

Evidence of Completion

Observation of ClassDojo program usage in classrooms

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Classroom Walkthroughs to observe ClassDojo usage

Person Responsible

Tracey Crews

Schedule

Quarterly, from 9/9/2014 to 6/5/2015

Evidence of Completion

Review of Student Reports from ClassDojo program

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Review Student Case Management Referral Data

Person Responsible

Sandy Smith-Moise

Schedule

Quarterly, from 9/9/2014 to 6/5/2015

Evidence of Completion

Number of behavioral referrals submitted to the office

G2.B5 Failure to see the connection between grades earned and success in school and in life 2

🥄 B126542

G2.B5.S1 Student recognition for good grades 4

Strategy Rationale



Student recognition for good grades promotes a positive classroom atmosphere and encourages students to work hard and do their best. It also instills a sense of pride in self and learning.

Action Step 1 5

Implement Student of the Month Program

Person Responsible

Moises Peguero

Schedule

Monthly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Student of the Month Recognition Program, Bulletin Board, Certificates

Plan to Monitor Fidelity of Implementation of G2.B5.S1 6

Ensure program is implemented every month

Person Responsible

Moises Peguero

Schedule

Monthly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Review Student of the Month certificates, Bulletin Board presentation to recognize monthly winners

Plan to Monitor Effectiveness of Implementation of G2.B5.S1 7

Review monthly list of student honorees

Person Responsible

Sandy Smith-Moise

Schedule

Monthly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Monthly list of Student of the Month honorees

G2.B6 Failure to see connection between good attendance and its impact on student achievement 2



G2.B6.S1 Student recognition for good attendance 4

Strategy Rationale



Recognition for good attendance will help students and parents learn about the importance of good attendance and its impact on student learning.

Action Step 1 5

Perfect Attendance recognition

Person Responsible

Moises Peguero

Schedule

Monthly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Observation of Perfect Attendance monthly recognition activity or photos from the event

Plan to Monitor Fidelity of Implementation of G2.B6.S1 6

Review of list of names of students who are being recognized for perfect attendance

Person Responsible

Sandy Smith-Moise

Schedule

Monthly, from 9/1/2014 to 5/29/2015

Evidence of Completion

List of names of students who have perfect attendance, by month. Review of certificates

Plan to Monitor Effectiveness of Implementation of G2.B6.S1 7

Review of list of names of students who have perfect attendance, ensuring recognition occurred

Person Responsible

Tracey Crews

Schedule

Quarterly, from 9/1/2014 to 5/29/2015

Evidence of Completion

List of students with perfect attendance, by month

G3. Carrie P. Meek Westview K8 Center will prepare students to be college and career ready through STEM initiatives and programs.

Q G035625

G3.B1 Low level of student involvement in STEM activities 2

Q B085388

G3.B1.S1 Expose students to hands-on STEM activities 4

Strategy Rationale

% S095990

Participation in hands-on STEM activities will encourage students' interest in science, develop their inquiry and investigation skills, and enhance their pride in completing research projects.

Action Step 1 5

Student participation in the School and District Science Fair.

Person Responsible

Marguerite Lucas

Schedule

On 1/30/2015

Evidence of Completion

Instructional Focus Calender, lesson plan and student work

Action Step 2 5

Grade Level Field Trips to the Frost Museum of Science

Person Responsible

Sandy Smith-Moise

Schedule

On 5/22/2015

Evidence of Completion

Field Trip Registration Confirmation

Action Step 3 5

LandSharc and Weather on Wheels Interactive Science Mobiles

Person Responsible

Marguerite Lucas

Schedule

On 1/9/2015

Evidence of Completion

Registration Confirmation

Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Monitor Science Fair Project process to ensure students are on target

Person Responsible

Philippe Napoleon

Schedule

Weekly, from 10/6/2014 to 1/23/2015

Evidence of Completion

Review students' Science Fair Project work

Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Follow up with Museum of Science for field trip confirmation and ensure teachers have completed required paperwork.

Person Responsible

Sandy Smith-Moise

Schedule

Monthly, from 11/10/2014 to 5/22/2015

Evidence of Completion

Completed field trip form packets

Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Follow up with MAST Academy for LandSharc and Weather on Wheels and ensure class visitation schedule is created.

Person Responsible

Sandy Smith-Moise

Schedule

On 1/30/2015

Evidence of Completion

Class visitation schedule

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

School-wide Science Fair is held

Person Responsible

Marguerite Lucas

Schedule

On 12/8/2014

Evidence of Completion

Science Fair activity, photos from activity

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

Field trips are completed

Person Responsible

Sandy Smith-Moise

Schedule

Monthly, from 12/5/2014 to 5/22/2015

Evidence of Completion

Completion of Field Trip activity, Field Trip forms completed, Post-field trip interactive journal entry

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

LandSharc and Weather on Wheels Interactive Bus activity completed

Person Responsible

Sandy Smith-Moise

Schedule

On 1/2/2015

Evidence of Completion

Completion of activity

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.A1	Student participation in the School and District Science Fair.	Lucas, Marguerite	10/6/2014	Instructional Focus Calender, lesson plan and student work	1/30/2015 one-time
G1.B6.S1.A1	Collaborative Planning with the Instructional Coaches to ensure rigorous lessons based on Florida Standards are planned.	Herring, Wanda	9/9/2014	Agendas, Sign-in Sheets, Lesson Plans	11/26/2014 weekly
G1.B5.S1.A1	Teachers will engage in collaborative planning with the instructional coaches.	Clayton, Tequila	9/9/2014		11/26/2014 weekly
G2.B1.S1.A1	Faculty presentation on need for school- wide behavior program and workshop on how to utilize the ClassDojo program	Peguero, Moises	9/9/2014	Workshop Agenda and Sign-In Sheet	11/26/2014 one-time
G2.B5.S1.A1	Implement Student of the Month Program	Peguero, Moises	9/1/2014	Student of the Month Recognition Program, Bulletin Board, Certificates	5/29/2015 monthly
G2.B6.S1.A1	Perfect Attendance recognition	Peguero, Moises	9/1/2014	Observation of Perfect Attendance monthly recognition activity or photos from the event	5/29/2015 monthly
G1.B5.S1.A2	Increase rigor in content area writing and provide evidence through interactive journals and laboratory conclusions that include claims, evidence, and reasoning; as delineated by Next Generation Sunshine State Standards/Florida Standards.	Clayton, Tequila	9/9/2014	Sample student work, essays and interactive journals	11/26/2014 weekly
G1.B6.S1.A2	Departmentalizing Instruction to allow teachers to focus on one content area to improve their skill set and enhance instructional delivery.	Crews, Tracey	9/9/2014		11/26/2014 one-time
G2.B1.S1.A2	Teachers will register their students in the ClassDojo program to utilize in their class, and reward students who exhibit positive behaviors.	Smith-Moise, Sandy	9/9/2014	Observation of ClassDojo program usage in classrooms	12/1/2014 one-time
G3.B1.S1.A2	Grade Level Field Trips to the Frost Museum of Science	Smith-Moise, Sandy	12/5/2014	Field Trip Registration Confirmation	5/22/2015 one-time
G1.B5.S1.A3	Professional Learning Community to highlight best practices of Claim-	Clayton, Tequila	9/9/2014	Professional Learning Community Agendas, Sign-In Sheets and Minutes	12/1/2014 monthly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	Evidence-Reasoning technique used in students' analytical writing.		,		
G3.B1.S1.A3	LandSharc and Weather on Wheels Interactive Science Mobiles	Lucas, Marguerite	11/7/2014	Registration Confirmation	1/9/2015 one-time
G1.MA1	Data disaggregation, Interim Assessments, Florida Standards Assessments, EOCs, Florida Standards Assessment, Science FCAT 2.0	Crews, Tracey	10/1/2014	Leadership Meeting Agenda, Data Chat Protocols	11/26/2014 weekly
G1.B6.S1.MA1	Classroom Walk-throughs	Crews, Tracey	9/9/2014	Review of student sork folders and math journals, teacher-made assessments	11/26/2014 weekly
G1.B6.S1.MA1	Classroom Walk-throughs	Crews, Tracey	9/9/2014	Review of student sork folders and math journals, teacher-made assessments	11/26/2014 weekly
G1.B6.S1.MA1	Participation in Collaborative Planning	Napoleon, Philippe	9/9/2014	Agendas, sign-in sheets	11/26/2014 weekly
G1.B6.S1.MA4	Review master schedule to ensure classes are scheduled to promote maximum instruction.	Crews, Tracey	9/9/2014	Completion of Master Schedule to Reflect Departmentalization of Classes	11/26/2014 monthly
G1.B5.S1.MA1	Consistently debriefing with the instructional coaches and Grade level chairs to determine the effectiveness of strategies implementation in correlation to collected data.	Crews, Tracey	9/9/2014	Authentic Student Work Samples, Ongoing Monitoring of data, ThinkGate Data, District Assessment	11/26/2014 weekly
G1.B5.S1.MA1	Walk-through during collaborative planning	Crews, Tracey	9/9/2014	Lesson Plans, Meeting agenda/minutes, Sign-In Sheet, District Pacing Guide	11/26/2014 weekly
G1.B5.S1.MA3	Classroom Walkthroughs	Crews, Tracey	9/9/2014	Observation of Claims, Evidence, Reasoning Strategies used by the students, review of student work samples	11/26/2014 daily
G2.MA1	Student Case Management Referrals and Student Suspension Data, Review of list of names of students who have perfect attendance, ensuring recognition occurred,	Crews, Tracey	9/9/2014	Review of quantity of Student Case Management Referrals submitted for violations of the Code of Student Conduct and number of indoor and outdoor suspensions. List of students with perfect attendance, by month. Monthly list of Student of the Month honorees.	6/5/2015 quarterly
G2.B1.S1.MA1	Review Student Case Management Referral Data	Smith-Moise, Sandy	9/9/2014	Number of behavioral referrals submitted to the office	6/5/2015 quarterly
G2.B1.S1.MA1	Classroom Walkthroughs to observe ClassDojo usage	Crews, Tracey	9/9/2014	Review of Student Reports from ClassDojo program	6/5/2015 quarterly
G2.B5.S1.MA1	Review monthly list of student honorees	Smith-Moise, Sandy	9/1/2014	Monthly list of Student of the Month honorees	5/29/2015 monthly
G2.B5.S1.MA1	Ensure program is implemented every month	Peguero, Moises	9/1/2014	Review Student of the Month certificates, Bulletin Board presentation to recognize monthly winners	5/29/2015 monthly
G2.B6.S1.MA1	Review of list of names of students who have perfect attendance, ensuring recognition occurred	Crews, Tracey	9/1/2014	List of students with perfect attendance, by month	5/29/2015 quarterly
G2.B6.S1.MA1	Review of list of names of students who are being recognized for perfect attendance	Smith-Moise, Sandy	9/1/2014	List of names of students who have perfect attendance, by month. Review of certificates	5/29/2015 monthly
G3.MA1	Review of evidence of completion of all STEM activities	Crews, Tracey	10/6/2014	Field Trips completed, Science Fair held, documentation from LandSharc and Weather on Wheels visit	5/29/2015 monthly
G3.B1.S1.MA1	School-wide Science Fair is held	Lucas, Marguerite	12/8/2014	Science Fair activity, photos from activity	12/8/2014 one-time
G3.B1.S1.MA5	Field trips are completed	Smith-Moise, Sandy	12/5/2014	Completion of Field Trip activity, Field Trip forms completed, Post-field trip interactive journal entry	5/22/2015 monthly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.MA6	LandSharc and Weather on Wheels Interactive Bus activity completed	Smith-Moise, Sandy	10/31/2014	Completion of activity	1/2/2015 one-time
G3.B1.S1.MA1	Monitor Science Fair Project process to ensure students are on target	Napoleon, Philippe	10/6/2014	Review students' Science Fair Project work	1/23/2015 weekly
G3.B1.S1.MA3	Follow up with Museum of Science for field trip confirmation and ensure teachers have completed required paperwork.	Smith-Moise, Sandy	11/10/2014	Completed field trip form packets	5/22/2015 monthly
G3.B1.S1.MA4	Follow up with MAST Academy for LandSharc and Weather on Wheels and ensure class visitation schedule is created.	Smith-Moise, Sandy	10/31/2014	Class visitation schedule	1/30/2015 one-time

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportuntities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. Carrie P. Meek Westview K8 Center will increase student achievement by improving core instruction in all content areas.

G1.B5 Lack of rigor

G1.B5.S1 Implement the Claim-Evidence-Reasoning (CER) strategies into the planning and delivery of content-based instruction.

PD Opportunity 1

Teachers will engage in collaborative planning with the instructional coaches.

Facilitator

Tequila Clayton

Participants

Content Area Teachers

Schedule

Weekly, from 9/9/2014 to 11/26/2014

PD Opportunity 2

Professional Learning Community to highlight best practices of Claim-Evidence-Reasoning technique used in students' analytical writing.

Facilitator

Tequila Clayton

Participants

Content Area Teachers

Schedule

Monthly, from 9/9/2014 to 12/1/2014

G1.B6 Teachers' level of preparedness to implement in-depth instruction of the Florida Standards and preparing students for the Florida Assessment

G1.B6.S1 Utilize effective planning protocols including the use of the Florida Standards Item Specifications to develop effective instructional strategies to maximize the use of the instructional blocks by selectively choosing real-world application problems and tasks aligned to the expectations of the content standard's cognitive complexity level.

PD Opportunity 1

Collaborative Planning with the Instructional Coaches to ensure rigorous lessons based on Florida Standards are planned.

Facilitator

Shirley Joseph

Participants

Mathematics Teachers

Schedule

Weekly, from 9/9/2014 to 11/26/2014

PD Opportunity 2

Departmentalizing Instruction to allow teachers to focus on one content area to improve their skill set and enhance instructional delivery.

Facilitator

District Provided

Participants

Teachers by Content Area

Schedule

On 11/26/2014

G2. Carrie P. Meek Westview K8 Center will use Early Warning Systems (EWS) to identify at-risk students to provide support and intervention to increase achievement.

G2.B1 School does not have a school-wide positive behavior system implemented

G2.B1.S1 The school will implement the ClassDojo program as a school-wide behavior program.

PD Opportunity 1

Faculty presentation on need for school-wide behavior program and workshop on how to utilize the ClassDojo program

Facilitator

Moises Peguero, School Counselor

Participants

Instructional Staff

Schedule

On 11/26/2014

Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

Budget Rollup

Summary				
Description	Total			
Goal 1: Carrie P. Meek Westview K8 Center will increase student achievement by improving core instruction in all content areas.	9,100			
Goal 2: Carrie P. Meek Westview K8 Center will use Early Warning Systems (EWS) to identify atrisk students to provide support and intervention to increase achievement.				
Grand Total	10,600			

Goal 1: Carrie P. Meek Westview K8 Center will increase student achievement by improving core instruction in all content areas.					
Description	Source	Total			
B5.S1.A2 - Science resources to complete laboratory activities.	Title I Part A	1,500			
B5.S1.A2 - Accelerated Reader Program	Title I Part A	5,800			
B5.S1.A2 - Headphones	Title I Part A	1,800			
Total Goal 1		9,100			
Goal 2: Carrie P. Meek Westview K8 Center will use Early Warning Systems (EWS) to identify at-risk students to provide support and intervention to increase achievement.					
Description	Source	Total			
B1.S1.A2 - EESAC funds for student incentives	Other	1,500			
Total Goal 2		1,500			