

Palm Avenue Excep. Student Center



2014-15 School Improvement Plan

Palm Avenue Excep. Student Center

1301 W PALM AVE, Jacksonville, FL 32254

<http://www.duvalschools.org/palmavenue>

School Demographics

School Type

High

Title I

Yes

Free/Reduced Price Lunch

%

Alternative/ESE Center

Yes

Charter School

No

Minority

%

School Grades History

Year

Grade

School Board Approval

This plan was approved by the Duval County School Board on 11/4/2014.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida's Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida's DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
 - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
 - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	2	Wayne Green
Former F	Turnaround Status	
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

The mission of Palm Avenue Exceptional Student Center is to provide students with educational, enrichment and real-life experiences in a safe and respectful environment that will equip them with the knowledge and skills necessary to become active, responsible and productive members of their community.

Provide the school's vision statement

Palm Avenue Exceptional Student Center is an educational community that continuously challenges each student to obtain the knowledge and skills necessary to become independent members of their community.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Each student served at Palm Avenue is entitled to receive an Individualized Education Plan. This plan highlights students strengths and identifies the students priority educational needs. This information is shared with all teachers who will be working with the student. Student portfolios are created for each student and contain samples of students best work. These portfolios travel with the students throughout the years, and allow teachers to plan more effectively. Our classrooms incorporate high levels of differentiated instruction to meet the needs of all students. Teachers receive professional development related to maximizing relationships as a way to enhance the instruction.

Describe how the school creates an environment where students feel safe and respected before, during and after school

Palm Avenue implements CHAMPs and Foundations in all environments within the school day. The administration provides each faculty and staff member with a school handbook that outlines our school procedures. We provide adequate supervision for students and meet regularly to discuss concerns and solutions.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

Palm Avenue follows the guidelines set forth in the Duval County Code of Conduct, as well as our school wide Pawsitive Behavior Management Plan. The plan encourages students to demonstrate desired behaviors through the use of a recognition system.

Students who require more intensive supports will have their needs met through the development of a Functional Behavior Assessment and a Positive Behavior Intervention Plan. School administration also meets regularly with teachers and staff during behavior team meetings. These meetings are used to discuss interventions that may assist a student in developing replacement behaviors.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

Palm Avenue has developed a set of core beliefs that both the students and staff practice everyday. The Guidance Specialist will provide students with weekly Social Skills training. A job developer is also available to support our transition students in gaining employment.

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

Attendance is taken on OnCourse by 8:30 a.m. The daily attendance report will be pulled from OnCourse by 8:30 a.m. When teachers are absent, collect attendance sheets from Substitute Lesson Plan binders at the end of each day. Students to be excused during the school day should be officially signed out by the parent or legal guardian in the front office in the notebook provided. The school will contact the parents of students who are at compulsory school age and schedule Attendance Intervention Meetings for students who display chronic absences. As a team, we will work with these parents to determine barriers and assist with developing strategies. We will look specifically at students whose attendance is below 90 percent.

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level		Total
	7	10	
Attendance below 90 percent	1	0	1
One or more suspensions	0	0	
Course failure in ELA or Math	0	0	
Level 1 on statewide assessment	1	1	2

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level	Total
Students exhibiting two or more indicators		

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

Teachers are asked to contact parents if a student misses 3 days. If the absence is unexcused, the teacher will give the information to the administrator. An attendance intervention meeting will be schedule to determine barriers and develop strategies. The school will assist the family in arranging bus transportation if needed and make full service referrals as needed. Teachers will continue to implement systematic instruction strategies to encourage participation of our Level 1 students.

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

No

PIP Link

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

Description

Palm Avenue will continue to build positive relationships with families through regularly scheduled parent support groups and information sessions. Teachers will be encouraged to communicate often with parents to discuss progress and attend IEP meetings.

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

Palm Avenue has a well-balanced School Advisory Council which includes several community members. We work with the community members to establish partnerships that will benefit our students now and in the future. The partnerships are called upon throughout the year and result in active participation at Open House and several other events. Palm Avenue has established business partnerships with companies within the community. These partnerships allow our students participating in CBVE to gain work experience in the community. CBVE business partners hire many of our students at entry level jobs.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Alexander, Michael	Principal
Gibson, Jodi	Guidance Counselor
Graver, Robert	Other
Williams, Janice	Teacher, ESE
Scholl, Nichole	Teacher, Career/Technical

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

The school-based leadership team will provide professional development and monitor implementation of information provided. The team will provide follow-up meetings with teachers, and provide additional support as needed. Members of the school's leadership teams will work with the classroom teachers and support staff to be sure that students are working towards expected goals. The leadership team will meet weekly to assess needs and develop plans of action. Opportunities will be collected following professional development, observations, common planning and teacher collaboration, and will be based on staff/teacher feedback.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

Every member of the Leadership team was given an area of the School Improvement Plan to develop and bring to the committee for discussion and revision. It will be the responsibility of all members of this team to assist the Principal with monitoring specific areas of the School Improvement Plan. Data collection forms will be developed and maintained in a data notebook for the school and certificated PLC's to review.

Violence Prevention Programs

The school will continue with the implementation of the district's Foundations Program. The Foundations team has developed lesson plans that will be implemented school-wide to promote and maintain a safe and orderly school environment. The senior high social studies teacher will utilize Second Step (violence prevention curriculum using evidence based strategies and resources) to provide appropriate instruction to students on identifying, preventing, and responding to bullying

Job Training
Palm Avenue has established four business enterprises which allow students to gain skills in the areas of office work, with carpentry and woodshop, horticulture, restaurant worker and cashier. In addition, the school has established several business partnerships in the community where students get on the job training in the areas of laundry, shipping, and stocking, at various work sites. The school also does contract work for community businesses, in which students learn to perform a variety of tasks in a sheltered workshop setting.

School Advisory Council (SAC)

Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Michael Willis	Business/Community
Karen Bailey	Parent
Charlotte Temple	Business/Community
Tommy Holston	Business/Community
	Student

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

The School Advisory Committee meets monthly, throughout the year. We complete a mid-year stakeholders review and discuss next steps. As a team, we review assessment outcomes relevant to the School Improvement Plan.

Development of this school improvement plan

SAC reviews school data and participates in the development of the draft by providing input into the development of goals. In addition, SAC meets to complete the Mid-Year Stakeholders Review of the School Improvement Plan.

Preparation of the school's annual budget and plan

The annual budget and preparation for the budget is presented to SAC at the end of the school year. New staff allocation is discussed and any changes are shared with the team. The school district provides us with a budget based on the allocation model. Any changes needed after final budget meetings are addressed with Shared Decision Making Team and School Advisory Committee.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

N/A

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)

Membership

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Smith, Stephanie	Assistant Principal
Alexander, Michael	Principal
Gibson, Jodi	Guidance Counselor

Duties

Describe how the LLT promotes literacy within the school

Literacy activities that correspond with Red Ribbon Week, Holiday Magic and Black History Month activities, Literacy Week activities and promoting literacy by having parent workshops and trainings. The team will review and purchase materials that promote literacy for students with severe cognitive disabilities.

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Common planning is scheduled once per week on Thursdays. Teams meet with subject area colleagues to participate in professional development and lesson planning. The Lesson Study cycle is completed quarterly, so teachers can collaborate on lesson plan development. Early dismissal and faculty meeting are utilized for teachers to continue to collaborate on topics discussed during common planning. The administrative team uses the CAST Evaluation System to provide individual teachers positive feedback and continuous supports. Departmental meetings are held twice a month by teachers. During these meetings teachers plan lessons and organize Community Based Instruction. CBI allows students the opportunity to demonstrate skills in the community that are taught to them by their teachers.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

The School-Based Leadership Team will screen resumes and select candidates that meet the instructional needs. The team will provide instructional staff with ongoing professional development and work with individual teachers in the implementation of effective instructional strategies. The administrative team will encourage the collaboration new teachers and veteran teachers.

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Teachers serving as mentors have been selected based on the effectiveness of their instruction. Identified mentors have received effective/highly effective ratings and have demonstrated proficiency with implementation of best practices.

Janice Williams- Give students the opportunity to work in the school environment prior to graduation . Student observation and teaching.

Donna Okeafor- Give students the opportunity to work in the school environment prior to graduation Student observation and teaching.

Nichole Scholl- Teachers that are enrolled in the MINT program will be assigned to teachers based on content area. Ms. Scholl will provide modeling and assistance to assigned teachers.

New teachers are assigned to mentor teachers. Mentor teachers are CET certified and are selected based on effective evaluations.

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

Palm Avenue Exceptional Student Center utilizes the district created Curriculum Guides to ensure that we are aligning instruction with the Florida standards within the core content areas. Curriculum mapping at the school level is completed for courses that do not have the Curriculum Guides. Teachers will meet during common planning to unpack the standards and to develop assessments. During this process, teachers will align the following instructional programs with Florida Standards; PCI Reading; Unique Learning Systems; Environmental Print; Teaching Standards Science; Teaching Standards Math; Number Worlds

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

Palm Avenue Exceptional Student Center utilizes data from the Florida Alternate Assessment as well as the District Curriculum Guides to plan instruction for students. The data is utilized when scheduling students and to conference with teachers regarding differentiated instruction. Teachers will use common planning to engage in Lesson Study and to discuss strategies that will improve instruction and to develop extension activities.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year: 31,320

Team-up and PAL will be provided to approximately 50 students. Students will be provided academic and enrichment opportunities.

Strategy Rationale

PAL and DCPS have developed the partnership to provide additional enrichment for our students.

Strategy Purpose(s)

- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Williams, Janice , williamsj28@duvalschools.org

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Data is collected data in reference to attendance and specific IEP goals. Data is used to determine the effectiveness of the instructional strategies.

Strategy: Extended School Year

Minutes added to school year: 5,400

Extended School Year is offered to students who are recommended. ESY directly targets students receiving ESE supports, who require continue instruction to retain skills gained throughout the school year.

Strategy Rationale

ESY is utilized to prevent regression of newly acquired skills and is provided due to the nature and severity of the students disability.

Strategy Purpose(s)

- Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy

Alexander, Michael, alexanderm2@duvalschools.org

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Data is collected data in reference to attendance and specific IEP goals. Data is used to determine the effectiveness of the instructional strategies.

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

Palm Avenue offers students opportunities to develop skills beyond high school. Following graduations, students may return and attend classes to receive instruction in Career Experiences, Preparation for Post-School Adult Living and Career Preparation. Students will also work with job coaches and practice skills on various job sites within the community.

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

Students at Palm Avenue participate in the Transition Academies. Identified students work with the job developer to obtain employment within the community. The job developer utilizes the Discovery Process to identify student desires and to develop a customized employment plan.

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

Students will participate in the following business enterprises...

Wood Cutters and More- Business Enterprise offering students the opportunity to learn skills in woodworking which includes the use of tools, craftsmanship and marketing.

Specially Grown- Business Enterprise offering students the opportunity to learn skills in Horticulture. Students participate in gardening projects and learn skills such as planting, cultivating and marketing items to sell.

Palm Cafe- Business Enterprise offering students the opportunity to learn skills that will help them develop skills necessary for a successful career in food service.

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

High school students at Palm Avenue have the opportunity to participate in Career Preparation courses and electives that may assist in identifying strengths and career desires.

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

N/A

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** All teachers will plan instruction that addresses specific course content as identified in the Access Points/Course Descriptors and through implementation of district Curriculum Guides and school-based curriculum mapping .
- G2.** All teachers will implement effective instruction that incorporates the use of best practice strategies including response prompting, differentiated instruction, read-alouds, gradual release model, KWHL, visual supports, and the use of manipulatives.
- G3.** Teachers will work with Guidance Specialist and job developer to identify students who will be returning as a post-secondary students to develop a plan to increase likelihood of return.
- G4.** All teachers and staff will implement the School-Wide Positive Behavior Support Plan and initiate FBA/PBIP's for students who require more intensive interventions and strategies in an effort to improve student behavior and decrease referrals.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. All teachers will plan instruction that addresses specific course content as identified in the Access Points/Course Descriptors and through implementation of district Curriculum Guides and school-based curriculum mapping . 1a

 G036765

Targets Supported 1b

Indicator	Annual Target
AMO Reading - All Students	63.0
AMO Math - All Students	58.0
FAA Writing Proficiency	65.0

Resources Available to Support the Goal 2

- Administrative Support
- District Assigned Coaches and Support Staff
- Variety of Instructional Materials- Unique Learning Systems, PCI, Number Worlds, Teaching Standards Math and Science, PAES
- School-Based Technology- Interactive White Boards, Smart Tables, Assistive Technology for Students, Document Cameras, Computers
- Early Release Professional Development and Common Planning
- Teacher Leaders
- Professional development Materials are provided to teachers- Books and articles
- Lesson Study process

Targeted Barriers to Achieving the Goal 3

- Curriculum Guides and Year-at-a-Glance for subject areas are newly implemented with specific student populations

Plan to Monitor Progress Toward G1. 8

IPDP, CAST, Classroom Walk-throughs

Person Responsible

Michael Alexander

Schedule

Daily, from 8/18/2014 to 6/5/2015

Evidence of Completion

IPDP reviews, CAST Feedback forms and rubrics, walk-through checklists/feedback forms

G2. All teachers will implement effective instruction that incorporates the use of best practice strategies including response prompting, differentiated instruction, read-alouds, gradual release model, KWLH, visual supports, and the use of manipulatives. 1a

G036766

Targets Supported 1b

Indicator	Annual Target
AMO Reading - All Students	63.0
AMO Math - All Students	58.0
FAA Science Proficiency	
FAA Writing Proficiency	

Resources Available to Support the Goal 2

- Books and Articles Provided
- Lesson Study (Teacher Collaboration)
- Allocate Time for Common Planning
- Administrative Support

Targeted Barriers to Achieving the Goal 3

- Students with the most complex needs require many strategies to engage in instruction

Plan to Monitor Progress Toward G2. 8

SIP Mid-Year Review, Classroom data analysis, Curriculum Guide Assessments, IPDP targets, CAST

Person Responsible

Schedule

Quarterly, from 9/8/2014 to 6/5/2015

Evidence of Completion

SIP Mid-Year Review summary, CGA results, IPDP targets, CAST next steps and rubric

G3. Teachers will work with Guidance Specialist and job developer to identify students who will be returning as a post-secondary students to develop a plan to increase likelihood of return. 1a

G036767

Targets Supported 1b

Indicator	Annual Target
Postsecondary Enrollments	85.0

Resources Available to Support the Goal 2

- Administrative Support
- Attendance Team
- Full Service Schools
- Job Developer
- Door to Door Transportation

Targeted Barriers to Achieving the Goal 3

- Students are dependent upon parental support to improve attendance (transportation, behavioral needs, medical needs, etc.)

Plan to Monitor Progress Toward G3. 8

Quarterly reviews will be completed with ILT meetings lead by Guidance Specialist

Person Responsible

Michael Alexander


Schedule

Quarterly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Quarterly attendance review documentation, Meeting Agenda

G4. All teachers and staff will implement the School-Wide Positive Behavior Support Plan and initiate FBA/PBIP's for students who require more intensive interventions and strategies in an effort to improve student behavior and decrease referrals. 1a

 G036768

Targets Supported 1b

Indicator	Annual Target
Discipline incidents	

Resources Available to Support the Goal 2

- Foundations Team
- School-Wide Positive Behavior Support Plan
- Behavior Team Meetings

Targeted Barriers to Achieving the Goal 3

- Some students require intensive behavior supports

Plan to Monitor Progress Toward G4. 8

Review of Data Collected on targeted behavior

Person Responsible

Michael Alexander

Schedule

Daily, from 8/18/2014 to 6/5/2015

Evidence of Completion

Genesis Discipline Report, Weekly point sheet data

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  **S123456** = Quick Key

G1. All teachers will plan instruction that addresses specific course content as identified in the Access Points/ Course Descriptors and through implementation of district Curriculum Guides and school-based curriculum mapping . **1**

 **G036765**

G1.B3 Curriculum Guides and Year-at-a-Glance for subject areas are newly implemented with specific student populations **2**

 **B088100**

G1.B3.S1 Lesson Study process will be implemented to provide collaborative opportunities for teachers to identify a lesson purpose aligned to the Access Points/Course descriptors. **4**

 **S098811**

Strategy Rationale

The Lesson Study process allows teachers to collaborate on planning effective lessons aligned to the Access Points/Course Descriptors and CG's.

Action Step 1 **5**

The Lesson Study process will be utilized to facilitate collaboration between teachers. Palm Avenue is working with Access Project facilitators.

Person Responsible

Stephanie Smith

Schedule

Quarterly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Lesson Study sign-in sheets, feedback forms and data collection

Plan to Monitor Fidelity of Implementation of G1.B3.S1 6

Observations and discussions

Person Responsible

Stephanie Smith

Schedule

Quarterly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Leadership meetings

Plan to Monitor Effectiveness of Implementation of G1.B3.S1 7

Observations

Person Responsible

Michael Alexander


Schedule

Daily, from 8/18/2014 to 6/5/2015

Evidence of Completion

Lesson Review Forms, Notes, Email Communication

G1.B3.S2 Monitor implementation of Curriculum Guides to ensure that 9-weeks performance standards are being addressed. 4

 S098812

Strategy Rationale

To ensure teachers are following the Curriculum Guide in sequence.

Action Step 1 5

Classroom Observations/Feedback, Common Planning

Person Responsible

Michael Alexander

Schedule

Daily, from 8/18/2014 to 6/5/2015

Evidence of Completion

Agendas, Teacher reflections/artifacts

Plan to Monitor Fidelity of Implementation of G1.B3.S2 6

Classroom observations, follow-up and coaching

Person Responsible

Schedule

Evidence of Completion

Email communication, contact/coaching logs, Observation forms

Plan to Monitor Effectiveness of Implementation of G1.B3.S2 7

Classroom Observations, Feedback, Teacher collaboration during common planning

Person Responsible

Schedule

Evidence of Completion

Email communication, Feedback forms, Assessment data

G1.B3.S3 Utilize Common Planning to unpack standards in order to develop effective lessons, by scripting questions to check for understanding and develop differentiated activities that address students unique learning needs. 4

 S098813

Strategy Rationale

Collaboration will be used to identify lesson purpose, script questions, and develop differentiated activities.

Action Step 1 5

Teacher collaboration on lesson planning

Person Responsible

Michael Alexander

Schedule

Weekly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Common planning agendas and teacher lesson plans

Plan to Monitor Fidelity of Implementation of G1.B3.S3 6

Common planning participation, classroom observations, lesson plan review

Person Responsible

Michael Alexander

Schedule

On 6/5/2015

Evidence of Completion

common planning agendas, feedback forms, lesson plan review forms

Plan to Monitor Effectiveness of Implementation of G1.B3.S3 7

Observations and End of Year Review of lesson plans and assessment data

Person Responsible

Schedule

Evidence of Completion

Pre-Post CGA's, FAA Data, Observation data

G2. All teachers will implement effective instruction that incorporates the use of best practice strategies including response prompting, differentiated instruction, read-alouds, gradual release model, KWHL, visual supports, and the use of manipulatives. 1

 G036766

G2.B2 Students with the most complex needs require many strategies to engage in instruction 2

 B088104

G2.B2.S1 Provide teachers and staff with a series of professional development opportunities and modeling of effective instruction in research-based strategies that engage students with the most complex needs. 4

 S098814

Strategy Rationale

Action Step 1 5

Training in Systematic Instruction: Teaching Students with Severe and Moderate Disabilities

Person Responsible

Michael Alexander

Schedule

Quarterly, from 9/25/2014 to 6/5/2015

Evidence of Completion

Book, Reflection Questions, Powerpoint Presentation, Common Planning Agenda

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Classroom Observations, Discussions during Common Planning

Person Responsible

Michael Alexander

Schedule

Daily, from 8/18/2014 to 6/5/2015

Evidence of Completion

Feedback Forms, meeting notes, email communication

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

Classroom observations, On-going assessment data, Lesson plan reviews

Person Responsible

Michael Alexander


Schedule

Daily, from 8/18/2014 to 6/5/2015


Evidence of Completion

Feedback Forms, data reviews, IPDP conferences, CAST rubrics and next steps


G3. Teachers will work with Guidance Specialist and job developer to identify students who will be returning as a post-secondary students to develop a plan to increase likelihood of return. 1

 G036767

G3.B2 Students are dependent upon parental support to improve attendance (transportation, behavioral needs, medical needs, etc.) 2

 B088107

G3.B2.S1 Teachers will work with the Job developer and Guidance Specialist to develop a strategic plan for students who will be returning as a post-secondary student upon graduation. Meetings will be scheduled to develop plans with families and students. 4

 S098815

Strategy Rationale

Students who do not return for post-secondary programming are unable to receive the maximum benefit that Palm Avenue has to offer.

Action Step 1 5

Homeroom teacher will contact job developer and guidance specialist prior to the third quarter.

Person Responsible

Stephanie Smith

Schedule

Quarterly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Oncourse attendance reports, classroom teacher records, Guidance Specialist documentation

Plan to Monitor Fidelity of Implementation of G3.B2.S1 6

Instructional Leadership Team meetings

Person Responsible

Michael Alexander

Schedule

Quarterly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Gradebook Reports and Guidance Specialist documentation, ILT Agenda

Plan to Monitor Effectiveness of Implementation of G3.B2.S1 7

Scheduled meetings with Guidance Specialist and Job Developer to discuss progress

Person Responsible

Jodi Gibson

Schedule

Quarterly, from 8/18/2014 to 6/5/2015

Evidence of Completion

Guidance Specialist documentation, teacher documentation

G4. All teachers and staff will implement the School-Wide Positive Behavior Support Plan and initiate FBA/PBIP's for students who require more intensive interventions and strategies in an effort to improve student behavior and decrease referrals. 1

 G036768

G4.B1 Some students require intensive behavior supports 2

 B088108

G4.B1.S1 Implement regular behavior team meetings and develop interventions to address continuous behavior concerns. Work with district to support students requiring extensive supports. 4

 S098816

Strategy Rationale

Palm Avenue is the most restrictive setting for students. Students placed at Palm Avenue typically require deeper behavior supports and a high level of intervention.

Action Step 1 5

Implement school-wide point system that allows students to earn rewards, school-wide discipline plan and develop FBA/PBIP's for students who require more intensive interventions and strategies.

Person Responsible

Janice Williams

Schedule

On 6/5/2015

Evidence of Completion

Weekly point tally sheets, classroom charts, data collection for FBA/PBIP

Plan to Monitor Fidelity of Implementation of G4.B1.S1 6

Classroom Observations/Walk-Throughs, Department Meetings, Behavior Team Meetings

Person Responsible

Stephanie Smith

Schedule

Daily, from 8/18/2014 to 6/5/2015

Evidence of Completion

Classroom charts and weekly point sheets, Team meeting agendas

Plan to Monitor Effectiveness of Implementation of G4.B1.S1 7

Data Review at Leadership meetings, Observation Checklists

Person Responsible

Schedule

Weekly, from 8/18/2014 to 9/25/2014

Evidence of Completion

Weekly Point Sheets

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B3.S1.A1	The Lesson Study process will be utilized to facilitate collaboration between teachers. Palm Avenue is working with Access Project facilitators.	Smith, Stephanie	8/18/2014	Lesson Study sign-in sheets, feedback forms and data collection	6/5/2015 quarterly
G1.B3.S2.A1	Classroom Observations/Feedback, Common Planning	Alexander, Michael	8/18/2014	Agendas, Teacher reflections/artifacts	6/5/2015 daily
G1.B3.S3.A1	Teacher collaboration on lesson planning	Alexander, Michael	8/18/2014	Common planning agendas and teacher lesson plans	6/5/2015 weekly
G2.B2.S1.A1	Training in Systematic Instruction: Teaching Students with Severe and Moderate Disabilities	Alexander, Michael	9/25/2014	Book, Reflection Questions, Powerpoint Presentation, Common Planning Agenda	6/5/2015 quarterly
G3.B2.S1.A1	Homeroom teacher will contact job developer and guidance specialist prior to the third quarter.	Smith, Stephanie	8/18/2014	Oncourse attendance reports, classroom teacher records, Guidance Specialist documentation	6/5/2015 quarterly
G4.B1.S1.A1	Implement school-wide point system that allows students to earn rewards, school-wide discipline plan and	Williams, Janice	8/18/2014	Weekly point tally sheets, classroom charts, data collection for FBA/PBIP	6/5/2015 one-time

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	develop FBA/PBIP's for students who require more intensive interventions and strategies.				
G1.MA1	IPDP, CAST, Classroom Walk-throughs	Alexander, Michael	8/18/2014	IPDP reviews, CAST Feedback forms and rubrics, walk-through checklists/ feedback forms	6/5/2015 daily
G1.B3.S1.MA1	Observations	Alexander, Michael	8/18/2014	Lesson Review Forms, Notes, Email Communication	6/5/2015 daily
G1.B3.S1.MA1	Observations and discussions	Smith, Stephanie	8/18/2014	Leadership meetings	6/5/2015 quarterly
G1.B3.S2.MA1	Classroom Observations, Feedback, Teacher collaboration during common planning		Email communication, Feedback forms, Assessment data	once	
G1.B3.S2.MA1	Classroom observations, follow-up and coaching		Email communication, contact/ coaching logs, Observation forms	once	
G1.B3.S3.MA1	Observations and End of Year Review of lesson plans and assessment data		Pre-Post CGA's, FAA Data, Observation data	once	
G1.B3.S3.MA1	Common planning participation, classroom observations, lesson plan review	Alexander, Michael	9/19/2014	common planning agendas, feedback forms, lesson plan review forms	6/5/2015 one-time
G2.MA1	SIP Mid-Year Review, Classroom data analysis, Curriculum Guide Assessments, IPDP targets, CAST		9/8/2014	SIP Mid-Year Review summary, CGA results, IPDP targets, CAST next steps and rubric	6/5/2015 quarterly
G2.B2.S1.MA1	Classroom observations, On-going assessment data, Lesson plan reviews	Alexander, Michael	8/18/2014	Feedback Forms, data reviews, IPDP conferences, CAST rubrics and next steps	6/5/2015 daily
G2.B2.S1.MA1	Classroom Observations, Discussions during Common Planning	Alexander, Michael	8/18/2014	Feedback Forms, meeting notes, email communication	6/5/2015 daily
G3.MA1	Quarterly reviews will be completed with ILT meetings lead by Guidance Specialist	Alexander, Michael	8/18/2014	Quarterly attendance review documentation, Meeting Agenda	6/5/2015 quarterly
G3.B2.S1.MA1	Scheduled meetings with Guidance Specialist and Job Developer to discuss progress	Gibson, Jodi	8/18/2014	Guidance Specialist documentation, teacher documentation	6/5/2015 quarterly
G3.B2.S1.MA1	Instructional Leadership Team meetings	Alexander, Michael	8/18/2014	Gradebook Reports and Guidance Specialist documentation, ILT Agenda	6/5/2015 quarterly
G4.MA1	Review of Data Collected on targeted behavior	Alexander, Michael	8/18/2014	Genesis Discipline Report, Weekly point sheet data	6/5/2015 daily
G4.B1.S1.MA1	Data Review at Leadership meetings, Observation Checklists		8/18/2014	Weekly Point Sheets	9/25/2014 weekly
G4.B1.S1.MA1	Classroom Observations/Walk-Throughs, Department Meetings, Behavior Team Meetings	Smith, Stephanie	8/18/2014	Classroom charts and weekly point sheets, Team meeting agendas	6/5/2015 daily

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. All teachers will plan instruction that addresses specific course content as identified in the Access Points/ Course Descriptors and through implementation of district Curriculum Guides and school-based curriculum mapping .

G1.B3 Curriculum Guides and Year-at-a-Glance for subject areas are newly implemented with specific student populations

G1.B3.S1 Lesson Study process will be implemented to provide collaborative opportunities for teachers to identify a lesson purpose aligned to the Access Points/Course descriptors.

PD Opportunity 1

The Lesson Study process will be utilized to facilitate collaboration between teachers. Palm Avenue is working with Access Project facilitators.

Facilitator

Stephanie Smith, Jennifer Roberts, Janice Williams

Participants

Teachers

Schedule

Quarterly, from 8/18/2014 to 6/5/2015

G1.B3.S2 Monitor implementation of Curriculum Guides to ensure that 9-weeks performance standards are being addressed.

PD Opportunity 1

Classroom Observations/Feedback, Common Planning

Facilitator

Principal, Assistant Principal, CSS Coach

Participants

All Faculty

Schedule

Daily, from 8/18/2014 to 6/5/2015

G1.B3.S3 Utilize Common Planning to unpack standards in order to develop effective lessons, by scripting questions to check for understanding and develop differentiated activities that address students unique learning needs.

PD Opportunity 1

Teacher collaboration on lesson planning

Facilitator

Michael T. Alexander

Participants

All teachers

Schedule

Weekly, from 8/18/2014 to 6/5/2015

G2. All teachers will implement effective instruction that incorporates the use of best practice strategies including response prompting, differentiated instruction, read-alouds, gradual release model, KWHL, visual supports, and the use of manipulatives.

G2.B2 Students with the most complex needs require many strategies to engage in instruction

G2.B2.S1 Provide teachers and staff with a series of professional development opportunities and modeling of effective instruction in research-based strategies that engage students with the most complex needs.

PD Opportunity 1

Training in Systematic Instruction: Teaching Students with Severe and Moderate Disabilities

Facilitator

Principal, Assistant Principal, CSS Coach, District Support

Participants

Faculty and Staff

Schedule

Quarterly, from 9/25/2014 to 6/5/2015

G4. All teachers and staff will implement the School-Wide Positive Behavior Support Plan and initiate FBA/PBIP's for students who require more intensive interventions and strategies in an effort to improve student behavior and decrease referrals.

G4.B1 Some students require intensive behavior supports

G4.B1.S1 Implement regular behavior team meetings and develop interventions to address continuous behavior concerns. Work with district to support students requiring extensive supports.

PD Opportunity 1

Implement school-wide point system that allows students to earn rewards, school-wide discipline plan and develop FBA/PBIP's for students who require more intensive interventions and strategies.

Facilitator

Assistant Principal, Foundations Team

Participants

Faculty and staff

Schedule

On 6/5/2015

Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

Budget Rollup

Summary

Description	Total
Grand Total	0