

# Caring & Sharing Learning School



2014-15 School Improvement Plan

## Caring & Sharing Learning School

1951 SE 4TH ST, Gainesville, FL 32641

<http://www.sbac.edu/pages/acps>

### School Demographics

**School Type**

Elementary

**Title I**

Yes

**Free/Reduced Price Lunch**

94%

**Alternative/ESE Center**

No

**Charter School**

Yes

**Minority**

99%

### School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	C	B	F	

### School Board Approval

This plan is pending approval by the Alachua County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

---

## Table of Contents

---

<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>Differentiated Accountability</b>	<b>5</b>
<b>Current School Status</b>	<b>8</b>
<b>8-Step Planning and Problem Solving Implementation</b>	<b>18</b>
Goals Summary	18
Goals Detail	18
Action Plan for Improvement	23
<b>Appendix 1: Implementation Timeline</b>	<b>33</b>
<b>Appendix 2: Professional Development and Technical Assistance Outlines</b>	<b>34</b>
Professional Development Opportunities	35
Technical Assistance Items	39
<b>Appendix 3: Budget to Support Goals</b>	<b>40</b>

## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

### DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
  - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
  - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	2	<a href="#">Wayne Green</a>
Former F	Turnaround Status	
No		





## Part I: Current School Status

### Supportive Environment

#### School Mission and Vision

##### Provide the school's mission statement

Alachua County Public Schools:

We are committed to the success of every student!

Caring and Sharing Learning School:

We are designed to foster learning through rigorous academics as well as through activities that link concepts and content to experience in an environment that stresses high expectations for students, including parent/family involvement, and school/community volunteerism so that students will acquire a base of real world experiences to maintain motivation toward becoming lifelong learners and community participants.

##### Provide the school's vision statement

Alachua County Public Schools:

We will graduate students who have the knowledge, skills and personal characteristics to be lifelong learners and independent thinkers. Our graduates will excel in their chosen careers and be productive and contributing members of the global community.

Caring and Sharing Learning School:

We will provide the best academic and personal education for students in an environment which promotes achievement, personal excellence and a sense of pride in the best traditions of the school. Students will leave Caring and Sharing Learning School and become positive school and community leaders in the global economy.

#### School Environment

##### Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

CSLS students and staff recognize, appreciate and capitalize on diversity so as to enrich the overall learning experience. Our goal is to foster a culturally inclusive learning environment that encourages all individuals – regardless of age, gender, ethnicity, religious affiliation, socioeconomic status, sexual orientation or political beliefs – to develop personal contacts through various parent/teacher school functions and effective intercultural skills during various instructional units. Overall, we accomplish this goal by engaging in positive Interactions with students, usage of appropriate modes of addressing students and encouraging open and inclusive classroom discussions. CSLS will implement the 7 Habits student planner as a key form of parent/student/teacher communication as well as ongoing parent phone calls and monthly school calendars.

##### Describe how the school creates an environment where students feel safe and respected before, during and after school

Caring and Sharing has the unique opportunity to know each student on campus as a person. The small and intimate setting allows staff to spend time with students individually every day. The hallway and classrooms are filled with positive messages and quotes making it impossible for students in the school to not feel that they are each destined for greatness.

Students are praised often and provided many incentives for doing well as an individual and as member of the class. The classroom learning system is about accountability and growth instead of punishment. Students who exhibit inappropriate behaviors are provided a place to cool off and calm down are provided a time to reflect about the unacceptable behavior they engaged in, discuss other

ways they could have handled the situation and commit to taking action steps to insure that it will not happen again.

Parents are provided the opportunity to visit class and the school anytime they have a chance and many often do. Thus, increase the bond between the family and school.

**Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced**

Embedded in the CSLS mission is the idea to educate students to be knowledgeable, responsible, socially skilled, healthy, caring, and contributing citizens. This goal is met through a school wide way of work known as the Master Discipline Plan. Student expectations are clear and many incentives are in place as each student reaches his or her goal. At each team meeting teachers review and document student success and classroom processes to improve. Three staff meetings each year are dedicated to reviewing the schoolwide behavioral data. Staff attends state, district and school training on the latest best practices related to behavior and student engagement.

**Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

CSLS prides itself on focusing on the whole child. We believe that positive social and emotional development, safety, physical health and cognitive growth are essential to producing productive citizens. First, we ensure that the family of each student is involved in their child’s education. Parents attend parent conferences, family/school events and volunteering at the school. Second, students, teachers and families set academic/social goals and monitor them on an ongoing basis to increase the chances of achieving positive outcomes for children. Lastly, the school has extremely strong relationships with a variety of community partners. The school participates with the United Way, University of Florida Law School, Local Faith groups, mental health programs, Fraternities, Sororities, local youth sports organizations and other community oriented programs.

**Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**Describe the school's early warning system and provide a list of the early warning indicators used in the system**

Attendance and Behavior referrals are monitored on a weekly basis to maintain the school goal of less than 5% exceeding the early warning indicator criteria. Student academic grades are monitored at each interim and Nine week grading period to ensure a C or better in every course. Students who do not achieve a C or better or have received a level 1 on statewide assessments or lower 25 % on FAIR FS are provided 45 minutes a day intensive intervention in Reading and/or Math.

**Provide the following data related to the school's early warning system**

*The number of students by grade level that exhibit each early warning indicator:*

Indicator	Grade Level								Total
	K	1	2	3	4	5	6		
Attendance below 90 percent	1	2	2	6	2	1	4	18	
One or more suspensions	0	0	1	1	1	0	0	3	
Course failure in ELA or Math	0	0	0	1	0	0	0	1	
Level 1 on statewide assessment	0	0	0	10	3	9	2	24	

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level				Total
	3	4	5	6	
Students exhibiting two or more indicators	5	1	1	2	9

**Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system**

Students that are scoring in the lower 25% in a subject area receive intensive instruction 45 minutes per day by the Title 1 Teacher Tutor or ESE teacher. In addition, students in the lower 25% or attendance concerns meet with the FCIMS teacher on a bi-weekly basis. Students that have frequent attendance or behavior indicators may also be placed on a contract with the school and are monitored on a monthly basis to document progress.

**Family and Community Involvement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

**Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

**Will the school use its PIP to satisfy this question?**

Yes

**PIP Link**

The school completes a Parental Involvement Plan (PIP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/174524>.

**Description**

A PIP has been uploaded for this school or district - see the link above.

**Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

CSLS builds partnerships with the community by teachers, staff and students attending and hosting local community events and providing potential partners with school demographics, goals and achievements. The local programs align their expertise to the school to assist in meeting the mission of the school. The school sustains this relationship by providing data of participation to the agency and the success of the students due to the organizations.

Stakeholders and community partners are kept abreast of events that CSLS participates in and are invited to all school functions.

- United Way Reading Pals
- University of Law School Mentors
- Omega Psi Phi- Project Manhood
- National Forum of Black Public Administrators
- Plum Creek Foundation
- City of Gainesville
- Gainesville Science Coalition
- National Achievers
- Florida A&M University

- NAACP –Gator Chapter
- Zeta Phi Beta Sorority

## Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

### School Leadership Team

#### Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Peterson, Curtis	Principal
Lee, Luther	Teacher, K-12
Peterson, Tova	Teacher, K-12

#### Duties

***Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making***

Principal: Provides a common vision for the use of data-based decision-making, ensures that the school-based team is implementing Rtl, conducts assessment of Rtl skills of school staff, ensures implementation of intervention support and documentation, ensures adequate professional development to support Rtl implementation, and communicates with parents regarding school-based Rtl plans and activities.

Select General Education Teachers (1 Primary and 1 Intermediate): Provides information about core instruction, participates in student data collection, delivers Tier 1 instruction/intervention, collaborates with other staff to implement Tier 2 interventions, and integrates Tier 1 materials/instruction with Tier 2/3 activities.

Exceptional Student Education (ESE) Teacher: Participates in student data collection, integrates core instructional activities/materials into Tier 3 instruction, and collaborates with general education teachers through such activities as coteaching.

FCIMS Coordinator: Develops, leads, and evaluates school core content standards/ programs; identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches.

Identifies systematic patterns of students need while working with district personnel to identify appropriate, evidence-based intervention strategies; assists with whole school screening programs that provide early intervening services for children to be considered "at risk;" assists in the design and implementation for progress monitoring, data collection, and data analysis; participates in the design and delivery of professional development; and provides support for assessment and implementation monitoring.

Title 1 Lead Teacher: assist with the data interpretation and ensures that all students that meet the selected criteria of services are scheduled with appropriate personnel.

School Psychologist: Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans; provides support for intervention fidelity and documentation; provides professional development and technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; facilitates data-based decision making activities.

Speech Language Pathologist: Educates the team in the role language plays in curriculum, assessment, and instruction, as a basis for appropriate program design; assists in the selection of screening measures; and helps identify systemic patterns of student need with respect to language skills.

Student Services Personnel: Provides quality services and expertise on issues ranging from program design to assessment and intervention with individual students. In addition to providing interventions, school social workers continue to link child-serving and community agencies to the schools and families to support the child's academic, emotional, behavioral, and social success.

The RTI Leadership Team met with the School Advisory Council and the Charter Schools' Board to help develop the SIP. The team provided data on: Tier 1, 2, and 3 targets; academic and social/emotional areas that needed to be addressed; helped set clear expectations for instruction (Rigor, Relevance, Relationship); facilitated the development of a systemic approach to teaching (Gradual Release, Essential Questions, Activating Strategies, Teaching Strategies, Extending, Refining, and Summarizing); and aligned processes and procedures.

**Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

The Principal, FCIMS Coordinator and the Title 1 Lead Teacher meet every Monday to engage in the following activities:

Review universal screening data and link to instructional decisions; review progress monitoring data at the grade level and classroom level to identify students who are meeting/exceeding benchmarks, at moderate risk or at high risk for not meeting benchmarks. Based on the above information, the team will identify professional development and resources. The team will also collaborate regularly, problem solve, share effective practices, evaluate implementation, make decisions, and practice new processes and skills. The team will also facilitate the process of building consensus, increasing infrastructure, and making decisions about implementation.

Title I, Part A:

These monies are used to integrate programs to assist the school in meeting the Federal requirements. Our students receive additional support through part A funding in the way of utilizing a FCIM Facilitator, Teacher tutor, parent involvement workshops, and staff development for teachers.

Title I, Part C- Migrant:

Migrant support resource advocates for school and family. The liaison coordinates with Title I and other programs to ensure student needs are met.

Title II:

District receives supplemental funds for improving basic education programs through the purchase of small equipment to supplement education programs. New technology in classrooms will increase the instructional strategies provided to students and new instructional software will enhance literacy and math skills of struggling students.

Title III:

Services are provided through the district for educational materials and ELL district support services to improve the education of English Language Learners.

Title X- Homeless:

District Homeless Social Worker provides resources (clothing, school supplies, and social services referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education

Supplemental Academic Instruction (SAI):

SAI funds will be coordinated with district funds to provide summer school for third grade students and training for teachers.

Violence Prevention Programs:

All administrators and Staff members have completed in-service in RTI, violence prevention, bullying and second step curriculum which are implemented on campus.

Nutrition Programs:

The school participates in the USDA School breakfast/lunch program. In addition, Caring and Sharing was awarded a USDA Fresh Fruit and Vegetable grant for 2013-2014.

### School Advisory Council (SAC)

#### Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Charlie Jackson	Business/Community
Angie Terrell	Business/Community
Deloris Rentz	Business/Community
Liz Coleman-Hayes	Parent
Jean Kiner	Teacher
Walter Jackson	Business/Community
Curtis Peterson	Principal
Jean Kiner	Education Support Employee
Simon Johnson	Business/Community

#### Duties

***Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes***

*Evaluation of last year's school improvement plan*

The SAC met quarterly to review the previous year SIP. The SAC reviewed previous goals and appropriate data. Based on results, along with input from various stakeholders of the school the SACS .Determined that the previous improvement plan was appropriate and a baseline for the upcoming year would be set.

*Development of this school improvement plan*

The SAC met regularly to review the previous year SIP. The SAC reviewed previous goals. data and input from various stakeholders of the school. Upon review of this information, the SAC assisted in setting current goals and a budget within the SIP to ensure feasibility and the accomplishment of the goals for the upcoming year.

*Preparation of the school's annual budget and plan*

The school's annual budget is reviewed in June of the previous year at the Charter Board Meeting. The end of the year expenses and revenues are used as baseline numbers to set goals for the following year. The needs assessments of the school are reviewed and the expected revenue for the upcoming year are calculated and each line item set and approved by the body for implementation.

***Describe the use of school improvement funds allocated last year, including the amount budgeted for each project***

The SAC- Charter School Board will review the approved budget at all meetings to ensure accuracy and appropriate expenditures of all funds at each board meeting.

***Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC***

Yes

*If the school is not in compliance, describe the measures being implemented to meet SAC requirements*

NA

### Literacy Leadership Team (LLT)

#### Membership

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Peterson, Curtis	Principal
Lee, Luther	Teacher, K-12
Peterson, Tova	Teacher, K-12

#### Duties

##### ***Describe how the LLT promotes literacy within the school***

To research and implement best practices that will assist in an increase of reading scores on state assessments by 20% in each grade and / or to have 80% of the class scoring 80% or higher on FAIR FS end of the year assessments. In addition, the LLT will continue Monthly focus lessons that would mirror State Assessment-style questions. Although the focus would be on reading instruction, the lessons themselves will touch upon all state assessed subject areas.

### Public and Collaborative Teaching

*The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).*

#### **Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

CSLS prides itself on providing an atmosphere that embraces strong professional networks to share information among the staff. Achievements, challenges, and uncertainty in work are openly shared, discussed, and examined in order to provide support and help for all. Teachers and staff are all respected and ideas are valued in the shared leadership structure when addressing curriculum, personnel and building decisions.

#### **Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

Caring and Sharing Learning School Administrator attends local job fairs and has an ongoing relationship with local and other state College of Education employees that assist with viable candidates for Teaching positions. Caring and Sharing is a Charter school that has a pay scale and benefits comparable with the local district scale. In addition, Caring and Sharing employees participate in the State of Florida Retirement program.

#### **Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

Caring and Sharing Mentor Teacher is an exemplary teacher selected by the campus administrator to work on a regular basis with one or more teachers new to the Caring and Sharing Learning School. Their major role is to support and guide the new teacher throughout the first- third year.  
New Teacher - Our new teachers work with the assigned mentor and complete a variety of helpful recommended mentor program activities through the district beginning teacher program. The type of

support and activities may vary based on the campus new teacher's needs and/or experience to implement the school vision.

## Ambitious Instruction and Learning

### Instructional Programs and Strategies

#### Instructional Programs

***Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards***

Caring and Sharing ensures the core instructional programs meet with fidelity by using district approved textbooks and pacing guides that align to the Florida standards and only use personnel that are highly qualified to implement instruction. In addition, CSLS administers district on-track and other key benchmark test to ensure student progression. Administrators and Teachers review monthly Florida DOE websites, CPLAMS, and other approved sites to stay abreast of current instructional standards and best practices. Each year Caring and Sharing Learning School is audited by the Curriculum department of the Alachua County School Board and has been AdvancEd (SACS) accredited since its opening to validate school process and materials.

#### Instructional Strategies

***Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments***

Caring and Sharing is a data driven school. We use State assessments- FSA, FAIR FS, District- On Track, Monthly Benchmark and School- Unit, Chapter, mini assessments as the basis of all instructional decisions. Teachers and staff ensure that all classroom assessment questions reflect both the rigor and format of the state standards to be assessed. Students are pre- tested at the beginning of each instructional unit. Teachers review this data along with state and district assessments to create flexible classroom and school groups to address each student need for enrichment or intensive intervention. The small groups then meet throughout the day or after school to focus on the particular groups needs. The assignment to a particular group is based on each unit or other ongoing assessment data. Therefore, students will fluctuate between the levels or groups on a unit by unit or assessment basis.

***Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:***

**Strategy:** Extended School Day

**Minutes added to school year:** 10,800

The CSLS school day will be extended by one hour each day. All students will attend the one hour Intensive Reading hour at the end of each school day to focus on reading skills.

**Strategy Rationale**

To increase proficiency in reading and science on state and district assessments.

**Strategy Purpose(s)**

- Core Academic Instruction
- Enrichment
- Teacher collaboration, planning and professional development

**Person(s) responsible for monitoring implementation of the strategy**

Peterson, Curtis, [petersonc@gm.sbac.edu](mailto:petersonc@gm.sbac.edu)

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Data will be collected and analyzed by staff on a monthly basis to determine the effectiveness of the program.

**Student Transition and Readiness**

**PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

**Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

We believe that early interventions are necessary to assure a smooth transition into elementary school. Caring and Sharing hosts "Kindergarten Round-Up". Parents and incoming kindergartners attend an informational session, fill out necessary paperwork, have questions answered meet the kindergarten teacher and Principal. At the "meet the teacher day" parents are provided with activities and materials to promote teaching and learning activities at home. ie..Recommended reading lists, reading, writing and math strategies for at home. Informal contacts are deliberately initiated with parents picking up their children after school by the Title I lead teacher, pre VPK and Kindergarten teachers to inform parents on a one to one basis about the expectations of VPK and/or Kindergarten and the things parents can do to better prepare their preschool age students at home. The Kindergarten teacher, VPK teacher and Principal will stay abreast of current practices in pre-kindergarten curriculum to better assist the transition to kindergarten. During the spring of the 6th grade year, students attend local middle school magnet recruitment events and regular education programs to assess which program will be beneficial to their life goals. The parents and students meet with the principal to discuss decision.

**College and Career Readiness**

**Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations**

The CSLS participates in Junior Achievement and schedules Bi- annual career days with community partners to discuss careers and paths to lead to achieving that career.

**Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs**

NA

**Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement**

NA

**Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes**

NA

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** Caring and Sharing Learning School will increase parent involvement.
- G2.** Caring and Sharing Learning School will increase students scoring proficient on the FSA in Math.
- G3.** Caring and Sharing Learning School will increase students scoring proficient in Reading and Writing.
- G4.** Caring and Sharing Learning School will increase students scoring proficient in Science.

## Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

**G1. Caring and Sharing Learning School will increase parent involvement.** 1a

G050965

**Targets Supported** 1b

Indicator	Annual Target
-----------	---------------

Level 1 - All Grades

**Resources Available to Support the Goal** 2

- The 7 Habits Planners in grades 3rd-6th
- School website- Calendar, Board meetings and marquee
- Community Programs

**Targeted Barriers to Achieving the Goal** 3

- Parent schedules and teacher burnout
- Lack of motivation when addressing school functions

**Plan to Monitor Progress Toward G1.** 8

Attendance data and surveys will be reviewed after each activity on campus.

**Person Responsible**

Tova Peterson

**Schedule**

Monthly, from 9/2/2014 to 6/5/2015

**Evidence of Completion**

Evaluations, Climate surveys and observations

**G2. Caring and Sharing Learning School will increase students scoring proficient on the FSA in Math.** 1a

G037969

**Targets Supported** 1b

Indicator	Annual Target
AMO Math - All Students	64.0
Math Lowest 25% Gains	80.0

**Resources Available to Support the Goal** 2

- CSLS will implement the My Math- Math series at all grade levels.

**Targeted Barriers to Achieving the Goal** 3

- Teachers learning curve on a new series

**Plan to Monitor Progress Toward G2.** 8

Lesson plans and classroom snapshots will be monitor to ensure implementation.

**Person Responsible**

**Schedule**

Weekly, from 8/18/2014 to 6/5/2015

**Evidence of Completion**

Campus lesson plans and teacher evaluations.

**G3. Caring and Sharing Learning School will increase students scoring proficient in Reading and Writing.**

1a

G037621

**Targets Supported** 1b

Indicator	Annual Target
AMO Reading - All Students	53.0
FAA Writing Proficiency	60.0

**Resources Available to Support the Goal** 2

- Reading street series
- Intervention books from reading series
- Achieve 3000 Reading
- Waterford Reading Program
- Level reader books
- Reading Pals program
- Pizza Hut Book it - Reading incentives
- Title 1 Teacher Tutor
- FCIMS Teacher

**Targeted Barriers to Achieving the Goal** 3

- Student lack of content knowledge in vocabulary and reading comprehension

**Plan to Monitor Progress Toward G3.** 8

Student beginning, mid and end of the year benchmark assessments will be reviewed for progress

**Person Responsible**

Luther Lee

**Schedule**

Quarterly, from 8/18/2014 to 6/5/2015

**Evidence of Completion**

Student level assessments.

**G4. Caring and Sharing Learning School will increase students scoring proficient in Science.** 1a

G037622

**Targets Supported** 1b

Indicator	Annual Target
FAA Science Proficiency	60.0

**Resources Available to Support the Goal** 2

- District and Site based workshops related to the implementation of Florida standards and current best practices in Science.

**Targeted Barriers to Achieving the Goal** 3

- Learning curve of staff and student lack of prior science knowledge.

**Plan to Monitor Progress Toward G4.** 8

100% of the instructional staff will implement 100 % of the skills obtained in workshop

**Person Responsible**

Luther Lee

**Schedule**

Monthly, from 9/2/2014 to 6/5/2015

**Evidence of Completion**

PCG Lesson plans aligned to common core and state standards

## Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key

**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** Caring and Sharing Learning School will increase parent involvement. **1**

 G050965

**G1.B1** Parent schedules and teacher burnout **2**

 B127942

**G1.B1.S1** Programs will be delivered at various times and minutes of board meetings will be posted on school website. **4**

 S140073

#### Strategy Rationale

Parents need to access information at various times of the day.

#### Action Step 1 **5**

Students will be provided planners that will be reviewed by teacher and parent on a daily basis

#### Person Responsible

Curtis Peterson

#### Schedule

Weekly, from 9/2/2014 to 6/5/2015

#### Evidence of Completion

Teacher, Team and Department notebooks

**Action Step 2** 5

Parents and students will receive information on how to access student progress on Achieve 3000

**Person Responsible**

Luther Lee

**Schedule**

Semiannually, from 10/1/2014 to 6/5/2015

***Evidence of Completion***

**Action Step 3** 5

Teachers will complete the book " 7 Habits of Effective People" in a PLC

**Person Responsible**

Curtis Peterson

**Schedule**

Monthly, from 12/2/2014 to 3/27/2015

***Evidence of Completion***

Teacher will present their understanding to peers of the book.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Teachers will meet to review and discuss book.

**Person Responsible**

Curtis Peterson

**Schedule**

Monthly, from 12/2/2014 to 3/27/2015

***Evidence of Completion***

Power points, chapter outlines

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Teachers will read the book on their own then present findings to peers

**Person Responsible**

Curtis Peterson

**Schedule**

Monthly, from 12/2/2014 to 3/27/2015

**Evidence of Completion**

Chapter reviews

**G2. Caring and Sharing Learning School will increase students scoring proficient on the FSA in Math.** 1

 G037969

**G2.B1 Teachers learning curve on a new series** 2

 B091291

**G2.B1.S1 Provide training on new math book.** 4

 S107760

**Strategy Rationale**

To easy discomfort level on new state standards in math

**Action Step 1** 5

The CSLS will purchase the My Math series.

**Person Responsible**

Curtis Peterson

**Schedule**

**Evidence of Completion**

Materials in the classroom used by staff and students

**Action Step 2** 5

The math department will meet and monitor district and classroom assessments.

**Person Responsible**

Luther Lee

**Schedule**

Monthly, from 8/18/2014 to 6/5/2015

**Evidence of Completion**

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

The math department will keep a department notebook that will be submitted monthly to the principal.

**Person Responsible**

Curtis Peterson

**Schedule**

Monthly, from 9/1/2014 to 6/5/2015

**Evidence of Completion**

The principal will attend the monthly meetings and review the notebook each month.

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

The teacher will reflect evidence of math book resource in weekly lesson plans.

**Person Responsible**

Curtis Peterson

**Schedule**

Weekly, from 9/2/2014 to 6/5/2015

**Evidence of Completion**

Weekly Lesson Plans, Department Notebook, Classroom snapshot, Walk throughs

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7**

**Person Responsible**

**Schedule**

***Evidence of Completion***

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7**

**Person Responsible**

**Schedule**

***Evidence of Completion***

**G3. Caring and Sharing Learning School will increase students scoring proficient in Reading and Writing.** 1

G037621

**G3.B1 Student lack of content knowledge in vocabulary and reading comprehension** 2

B090419

**G3.B1.S1** Select students will receive additional 45 minutes 4-5 days a week of intensive reading and all students will attend an extended intervention hour outside of the school day to focus on Writing, Reading and Vocabulary skills. 4

S101186

**Strategy Rationale**

Additional time on task each day will provide additional time to focus on areas of need.

**Action Step 1** 5

All students at CSLS will attend extended interventions for 1 hour daily to focus on Reading skills.

**Person Responsible**

Curtis Peterson

**Schedule**

Daily, from 8/18/2014 to 6/5/2015

**Evidence of Completion**

Student attendance roster, Assessment data

**Plan to Monitor Fidelity of Implementation of G3.B1.S1** 6

Teacher attendance rosters will be monitored on a daily basis to to ensure student participation

**Person Responsible**

Curtis Peterson

**Schedule**

Weekly, from 8/18/2014 to 6/5/2015

**Evidence of Completion**

Teacher daily attendance logs, FCIMS Assessment logs.

**Plan to Monitor Effectiveness of Implementation of G3.B1.S1** 7

Student attendance will be compared with progress

**Person Responsible**

Curtis Peterson

**Schedule**

On 6/5/2015

**Evidence of Completion**

Attendance roster and assessment scores.

**G3.B1.S2** Students will do computer based reading programs during school and after school hours. 4

 S108986

**Strategy Rationale**

Parents will ensure students are using time at home to increase academic achievement.

**Action Step 1** 5

Students will participate with fidelity in the Waterford and Achieve 3000 computer based reading programs.

**Person Responsible**

Tova Peterson

**Schedule**

Biweekly, from 9/2/2014 to 6/5/2015

**Evidence of Completion**

Achieve 3000 and Waterford time on task reports.

**Plan to Monitor Fidelity of Implementation of G3.B1.S2** 6

The FCIMS coordinator and Title 1 lead teacher will review the achieve 3000 and waterford log in reports on a weekly basis.

**Person Responsible**

Luther Lee

**Schedule**

Weekly, from 9/2/2014 to 6/5/2015

***Evidence of Completion***

Achieve and Waterford usage reports

**Plan to Monitor Effectiveness of Implementation of G3.B1.S2** 7

Teachers will meet with achieve rep and FCIMS coordinator for assistance in aligning reading passages to classroom instruction.

**Person Responsible**

Curtis Peterson

**Schedule**

On 10/3/2014

***Evidence of Completion***

Sign in sheets

**G3.B1.S3** 1st-3rd grade students will participate in the United Way reading pal program. Students will have a reading pal read with them one hour per week. 4

 S135858

### Strategy Rationale

Additional community support will assist with kids excitement level - Students will want to read with an individual who meets with them once a week that is not their regular teacher.

### Action Step 1 5

Students will participate in the reading pal program.

#### Person Responsible

Curtis Peterson

#### Schedule

On 6/5/2015

#### Evidence of Completion

Reading pal sign in log

### Plan to Monitor Effectiveness of Implementation of G3.B1.S3 7

#### Person Responsible

#### Schedule

#### Evidence of Completion

**G4.** Caring and Sharing Learning School will increase students scoring proficient in Science. 1

G037622

**G4.B1** Learning curve of staff and student lack of prior science knowledge. 2

B090420

**G4.B1.S1** To provide trainings one week prior to pre planning for teachers to attend that are key to the success of the current school year. 4

S101187

### **Strategy Rationale**

Build staff knowledge base on science best practices.

### **Action Step 1** 5

Summer staff training will take place during pre planning to address the latest best teaching practices

#### **Person Responsible**

Curtis Peterson

#### **Schedule**

On 8/15/2014

#### **Evidence of Completion**

Sign In sheets, Follow up activity, Survey

### **Action Step 2** 5

CSLS will Implement a Science club

#### **Person Responsible**

Luther Lee

#### **Schedule**

Daily, from 8/25/2014 to 6/5/2015

#### **Evidence of Completion**

Attendance roster

**Plan to Monitor Fidelity of Implementation of G4.B1.S1 6**

FCIMS teacher will review staff surveys and monitor implementation of staff development

**Person Responsible**

Luther Lee

**Schedule**

Semiannually, from 8/18/2014 to 8/29/2014

**Evidence of Completion**

Survey, Follow up activity, lesson plans

**Plan to Monitor Effectiveness of Implementation of G4.B1.S1 7**

Teacher lesson plans will be monitored to ensure understanding of workshop

**Person Responsible**

Luther Lee

**Schedule**

Weekly, from 9/2/2014 to 6/5/2015

**Evidence of Completion**

Lesson plans in PCG lesson planner and team meetings

**Appendix 1: Implementation Timeline**

*Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.A1	All students at CSLS will attend extended interventions for 1 hour daily to focus on Reading skills.	Peterson, Curtis	8/18/2014	Student attendance roster, Assessment data	6/5/2015 daily
G4.B1.S1.A1	Summer staff training will take place during pre planning to address the latest best teaching practices	Peterson, Curtis	8/11/2014	Sign In sheets, Follow up activity, Survey	8/15/2014 one-time
G2.B1.S1.A1	The CSLS will purchase the My Math series.	Peterson, Curtis	8/1/2014	Materials in the classroom used by staff and students	one-time
G3.B1.S2.A1	Students will participate with fidelity in the Waterford and Achieve 3000 computer based reading programs.	Peterson, Tova	9/2/2014	Achieve 3000 and Waterford time on task reports.	6/5/2015 biweekly
G3.B1.S3.A1	Students will participate in the reading pal program.	Peterson, Curtis	9/2/2014	Reading pal sign in log	6/5/2015 one-time
G1.B1.S1.A1	Students will be provided planners that will be reviewed by teacher and parent on a daily basis	Peterson, Curtis	9/2/2014	Teacher, Team and Department notebooks	6/5/2015 weekly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.B1.S1.A2	The math department will meet and monitor district and classroom assessments.	Lee, Luther	8/18/2014		6/5/2015 monthly
G4.B1.S1.A2	CSLS will Implement a Science club	Lee, Luther	8/25/2014	Attendance roster	6/5/2015 daily
G1.B1.S1.A2	Parents and students will receive information on how to access student progress on Achieve 3000	Lee, Luther	10/1/2014		6/5/2015 semiannually
G1.B1.S1.A3	Teachers will complete the book " 7 Habits of Effective People" in a PLC	Peterson, Curtis	12/2/2014	Teacher will present their understanding to peers of the book.	3/27/2015 monthly
G1.MA1	Attendance data and surveys will be reviewed after each activity on campus.	Peterson, Tova	9/2/2014	Evaluations, Climate surveys and observations	6/5/2015 monthly
G1.B1.S1.MA1	Teachers will read the book on their own then present findings to peers	Peterson, Curtis	12/2/2014	Chapter reviews	3/27/2015 monthly
G1.B1.S1.MA1	Teachers will meet to review and discuss book.	Peterson, Curtis	12/2/2014	Power points, chapter outlines	3/27/2015 monthly
G2.MA1	Lesson plans and classroom snapshots will be monitor to ensure implementation.		8/18/2014	Campus lesson plans and teacher evaluations.	6/5/2015 weekly
G2.B1.S1.MA1	[no content entered]			one-time	
G2.B1.S1.MA1	[no content entered]			one-time	
G2.B1.S1.MA1	The math department will keep a department notebook that will be submitted monthly to the principal.	Peterson, Curtis	9/1/2014	The principal will attend the monthly meetings and review the notebook each month.	6/5/2015 monthly
G2.B1.S1.MA2	The teacher will reflect evidence of math book resource in weekly lesson plans.	Peterson, Curtis	9/2/2014	Weekly Lesson Plans, Department Notebook, Classroom snapshot, Walk throughs	6/5/2015 weekly
G3.MA1	Student beginning, mid and end of the year benchmark assessments will be reviewed for progress	Lee, Luther	8/18/2014	Student level assessments.	6/5/2015 quarterly
G3.B1.S1.MA1	Student attendance will be compared with progress	Peterson, Curtis	8/18/2014	Attendance roster and assessment scores.	6/5/2015 one-time
G3.B1.S1.MA1	Teacher attendance rosters will be monitored on a daily basis to to ensure student participation	Peterson, Curtis	8/18/2014	Teacher daily attendance logs, FCIMS Assessment logs.	6/5/2015 weekly
G3.B1.S2.MA1	Teachers will meet with achieve rep and FCIMS coordinator for assistance in aligning reading passages to classroom instruction.	Peterson, Curtis	9/2/2014	Sign in sheets	10/3/2014 one-time
G3.B1.S2.MA1	The FCIMS coordinator and Title 1 lead teacher will review the achieve 3000 and waterford log in reports on a weekly basis.	Lee, Luther	9/2/2014	Achieve and Waterford usage reports	6/5/2015 weekly
G3.B1.S3.MA1	[no content entered]			one-time	
G4.MA1	100% of the instructional staff will implement 100 % of the skills obtained in workshop	Lee, Luther	9/2/2014	PCG Lesson plans aligned to common core and state standards	6/5/2015 monthly
G4.B1.S1.MA1	Teacher lesson plans will be monitored to ensure understanding of workshop	Lee, Luther	9/2/2014	Lesson plans in PCG lesson planner and team meetings	6/5/2015 weekly
G4.B1.S1.MA1	FCIMS teacher will review staff surveys and monitor implementation of staff development	Lee, Luther	8/18/2014	Survey, Follow up activity, lesson plans	8/29/2014 semiannually

## Appendix 2: Professional Development and Technical Assistance Outlines

*Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.*

## Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

### G1. Caring and Sharing Learning School will increase parent involvement.

#### G1.B1 Parent schedules and teacher burnout

**G1.B1.S1** Programs will be delivered at various times and minutes of board meetings will be posted on school website.

#### PD Opportunity 1

Students will be provided planners that will be reviewed by teacher and parent on a daily basis

##### Facilitator

Curtis Peterson

##### Participants

3rd-6th grade teachers and parents

##### Schedule

Weekly, from 9/2/2014 to 6/5/2015

#### PD Opportunity 2

Parents and students will receive information on how to access student progress on Achieve 3000

##### Facilitator

Luther Lee

##### Participants

3rd-6th parents

##### Schedule

Semiannually, from 10/1/2014 to 6/5/2015

### PD Opportunity 3

Teachers will complete the book " 7 Habits of Effective People" in a PLC

#### Facilitator

Curtis Peterson

#### Participants

All staff members

#### Schedule

Monthly, from 12/2/2014 to 3/27/2015

**G2.** Caring and Sharing Learning School will increase students scoring proficient on the FSA in Math.

**G2.B1** Teachers learning curve on a new series

**G2.B1.S1** Provide training on new math book.

### PD Opportunity 1

The CSLS will purchase the My Math series.

#### Facilitator

District trainers

#### Participants

All teachers

#### Schedule

### PD Opportunity 2

The math department will meet and monitor district and classroom assessments.

#### Facilitator

Principal

#### Participants

Math Department

#### Schedule

Monthly, from 8/18/2014 to 6/5/2015

**G3.** Caring and Sharing Learning School will increase students scoring proficient in Reading and Writing.

**G3.B1** Student lack of content knowledge in vocabulary and reading comprehension

**G3.B1.S1** Select students will receive additional 45 minutes 4-5 days a week of intensive reading and all students will attend an extended intervention hour outside of the school day to focus on Writing, Reading and Vocabulary skills.

**PD Opportunity 1**

All students at CSLS will attend extended interventions for 1 hour daily to focus on Reading skills.

**Facilitator**

District Trainers

**Participants**

all staff

**Schedule**

Daily, from 8/18/2014 to 6/5/2015

**G3.B1.S2** Students will do computer based reading programs during school and after school hours.

**PD Opportunity 1**

Students will participate with fidelity in the Waterford and Achieve 3000 computer based reading programs.

**Facilitator**

Achieve 3000 and district trainers

**Participants**

K-6th teachers

**Schedule**

Biweekly, from 9/2/2014 to 6/5/2015

**G4.** Caring and Sharing Learning School will increase students scoring proficient in Science.

**G4.B1** Learning curve of staff and student lack of prior science knowledge.

**G4.B1.S1** To provide trainings one week prior to pre planning for teachers to attend that are key to the success of the current school year.

**PD Opportunity 1**

Summer staff training will take place during pre planning to address the latest best teaching practices

**Facilitator**

Luther Lee

**Participants**

Instructional Staff

**Schedule**

On 8/15/2014

## Technical Assistance Items

*Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.*

## Budget Rollup

Summary	
Description	Total
<b>Goal 1:</b> Caring and Sharing Learning School will increase parent involvement.	120
<b>Goal 2:</b> Caring and Sharing Learning School will increase students scoring proficient on the FSA in Math.	11,000
<b>Goal 3:</b> Caring and Sharing Learning School will increase students scoring proficient in Reading and Writing.	133,000
<b>Grand Total</b>	<b>144,120</b>

Goal 1: Caring and Sharing Learning School will increase parent involvement.		
Description	Source	Total
<b>B1.S1.A1</b> - FCIMS teacher	Title I Part A	0
<b>B1.S1.A3</b> - Purchase books for staff	General Fund	120
<b>Total Goal 1</b>		<b>120</b>

Goal 2: Caring and Sharing Learning School will increase students scoring proficient on the FSA in Math.		
Description	Source	Total
<b>B1.S1.A1</b>	General Fund	11,000
<b>Total Goal 2</b>		<b>11,000</b>

Goal 3: Caring and Sharing Learning School will increase students scoring proficient in Reading and Writing.		
Description	Source	Total
<b>B1.S1.A1</b> - Title 1 teacher tutor, FCIMS teacher and materials	Title I Part A	100,000
<b>B1.S1.A1</b> - Stipends to pay teacher to teach extend hour	General Fund	33,000
<b>B1.S2.A1</b>	Title I Part A	0
<b>Total Goal 3</b>		<b>133,000</b>