

# Young Womens Preparatory Academy



2014-15 School Improvement Plan

## Young Womens Preparatory Academy

1150 SW 1ST ST, Miami, FL 33130

<http://ywpa.dadeschools.net/>

### School Demographics

**School Type**

High

**Title I**

No

**Free/Reduced Price Lunch**

67%

**Alternative/ESE Center**

No

**Charter School**

No

**Minority**

86%

### School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	A	A	A	A

### School Board Approval

This plan is pending approval by the Dade County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridaCIMS.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

### DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
  - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
  - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	5	<a href="#">Gayle Sitter</a>
Former F	Turnaround Status	
No		





## Part I: Current School Status

### Supportive Environment

#### School Mission and Vision

##### **Provide the school's mission statement**

The Young Women's Preparatory Academy is dedicated to excellence in the education of girls and young women. Our girls will actively pursue the opportunities of a rich and challenging curriculum and develop the wisdom and courage to lead in local and global communities. Through technology, students will gain access to local and world-wide resources. At all levels of a sequential and high achieving curriculum, the school attempts to foster an environment in which students are comfortable taking intellectual risks, pursuing independent interests and exploring various approaches to learning. We will strive to provide a framework for our girls to gain self-confidence, leadership skills, and a sense of responsibility.

##### **Provide the school's vision statement**

The vision of the Young Women's Preparatory Academy is to nurture, empower, and educate girls during a fundamental time in their lives. We will strive to prepare our girls to be the best they can be and independently stand as intellectually advanced young women. By intentionally recruiting a diverse group of high-achieving girls, we will work towards a more equitable world.

#### School Environment

##### **Describe the process by which the school learns about students' cultures and builds relationships between teachers and students**

The school learns about students' cultures and builds relationships between teacher and students through the embodiment of its program offerings and expectations for students. Such programs include Big Sister/Little Sister where students foster community within the school as well as the larger outside community environment via afterschool enrichment and weekly events. Also, our student body produces an annual Girl Talk One-on-One conference for which they coordinate every aspect including securing guest speakers, determining the subject of individual sessions and securing off-campus venues to make for a transformative event at every level.

##### **Describe how the school creates an environment where students feel safe and respected before, during and after school**

The school creates an environment where students feel safe and respected before, during and after school. Students' strengths and possibilities as women are brought to the forefront by the school-coordinated Women's Symposium and Guest Speaker Series. Through this program students have the opportunity to express themselves in a non-threatening environment. Furthermore, YWPA BUDS (Brothers, Uncles, Dads, and Significant others) group exists to nurture healthy male role-model relationships. Also, YWPA provides a new and highly technological environment which draws in students due to individuality. Finally, the core curriculum instills Stephen Covey's "7 Habits of Highly Effective Teens" leadership program.

##### **Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced**



The school has a schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. Our established protocol consists of providing students with clear behavioral expectations. Teachers use research-based strategies to increase the amount and quality of learning time

and help provide an enriched and accelerated curriculum, therefore minimizing distractions during instructional time. This includes a school-wide core subject plan, incorporation of skills and strategies learned into the classroom instruction which contributes to the improvement of every student and an Extended Homeroom/Leadership Period where instructional strategies are taught school-wide on a weekly basis. Furthermore, teachers are allowed to collaborate, plan, and engage in professional development to ensure the curriculum is followed and behavioral distractions are reduced.

**Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

The school ensures the social-emotional needs of all students are being met. We actively and intentionally recruit students from diverse groups ensuring an equitable distribution of ethnic and socio-economic groups. Many support systems are in place at YWPA to help level counseling, mentoring and other pupil services. These include small group tutoring, mentoring, an extensive after-school tutoring and homework program, differentiated instruction to ELL students and accommodations for special needs students. Students learn to self-advocate through Leadership and therefore, feel very comfortable seeking help from our very available and supportive Student Services Department. The random selection process, the nurturing environment and the leadership theme provide the platform on which YWPA empowers all students. By the time they reach the 12th grade, our students are transformed intellectually, emotionally and socially into high achieving, confident women.

**Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**Describe the school's early warning system and provide a list of the early warning indicators used in the system**

The school's early warning system focuses on providing interventions and strategies that address specific behaviors and hopefully lead to greater student success. It includes:

- Analysis of the Attendance Report report which shows the attendance below 90 percent, regardless of whether absence is excused or a result of out-of-school suspension. Written and verbal parent contact is made to address the tardies or absences in order to prevent future occurrences.
- Possible suspensions are addressed with students and parents. Counselors provide intervention and ongoing monitoring to prevent from future occurrences.
- Counselors address those students failing English Language Arts or mathematics. In addition, Department Heads and teachers identify students scoring at Level 1 in English and Language Arts and mathematics on the statewide assessments and make necessary adjustments to their instruction.

**Provide the following data related to the school's early warning system**

***The number of students by grade level that exhibit each early warning indicator:***

Indicator	Grade Level							Total
	6	7	8	9	10	11	12	
Attendance below 90 percent	0	4	2	2	2	4	9	23
One or more suspensions	0	0	0	0	0	0	0	
Course failure in ELA or Math	7	9	1	2	14	0	0	33
Level 1 on statewide assessment	1	5	1	0	0	0	0	7

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level	Total
Students exhibiting two or more indicators		

**Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system**

Interventions strategies are employed by the school to improve the academic performance of students identified by the early warning system. Such strategies include quarterly attendance meetings, parent contact, TRUST meetings/reports, student/parent encouragement at school related events and tutoring services.

**Family and Community Involvement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

**Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

**Will the school use its PIP to satisfy this question?**

No

**PIP Link**

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

**Description**

The school works to build positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress. The following strategies are utilized to increase parent participation rate in School-wide activities and keep them informed of their child's progress:

- Use of CoNect Ed messaging system both through E-mail and telephone calls to communicate time and date of meetings.
- Post activity calendars on school website and provide hard copies of such to parents.
- Schedule school functions and relate information for upcoming events.
- Schedule parent conferences through Student Services.

**Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

The school builds and sustains partnerships with local community for the purpose of securing and utilizing resources to support the school and student achievement. As a leadership magnet, we structure

the curriculum to allow students ongoing opportunities to lead through service. Students foster community within the school as well as the larger outside community environment via afterschool enrichment and weekly Big Sister/Little Sister events. These service activities are often completed in conjunction with another school related club or community organization. Our Big Sister/Little Sister program works jointly with Key Club to feed residents at Camillus House and Chapman Center, partner with the student faction of Future Educators of America to complete a harvest activity for elementary school aged students who reside in an impoverished neighborhood, and partner with Barry University to participate in the annual Brideswalk event that takes place to highlight and bring awareness to the issues of domestic violence. The United Way annual student campaign also provides another avenue for students to participate and give back to the various organizations under the auspices of the United Way. Lastly, the school's annual Women's Symposium enables our students to have first hand exposure to dynamic, professional women and as a result we are able to establish sustainable relationships with these women who often partner with us via in-kind contributions and internship opportunities.

**Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

**School Leadership Team**

**Membership**

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Martinez, Concepcion	Principal
Cabrera, Anthony	Teacher, K-12
Cruz, Diubel	Teacher, K-12
Fernandez-Lambert, Laura	Teacher, K-12
Gottlieb, Isis	Guidance Counselor
Milian, Rose	Teacher, K-12
Okyle, Yaneysi	Teacher, K-12
Paillere, Yama	Guidance Counselor
Pares, Kenya	Teacher, K-12
Reverte, Cecilia	Teacher, K-12

**Duties**

***Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making***

The school-based leadership team include the following personnel as resources and as instructional leaders and decision makers, based on specific problems or concerns as warranted, such as:  
 -Principal ensures commitment and allocate resources-Concepcion I. Martinez  
 -Lead Teacher builds staff support, internal capacity, and sustainability over time- Rose Milian  
 -Department Chairs share the common goal of improving instruction for all students- Yaneysi Okyle, Kenya Pares, Diubel Cruz, Laura Fernandez-Lambert, Anthony Cabrera and Cecilia Reverte  
 -School counselor and Trust Specialist Team work to build staff support, internal capacity, and sustainability over time-Isis Gottlieb and Yama Paillere

***Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and***

**supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

The school's leadership identifies and aligns all available resources in order to meet the needs of all students and maximize desired student outcomes. Our school has a data-based problem-solving processes in place for the implementation and monitoring of our SIP and MTSS/RtI structures to address effectiveness of core instruction, resource allocation, teacher support systems, and small group and individual student needs. The MTSS/RtI is an extension of the school's Leadership Team, strategically integrated in order to support the administration and teachers through a process of problem solving as issues and concerns arise through an ongoing, systematic examination of available data with the goal of impacting student achievement, school safety, school culture, literacy, attendance, student social/emotional well being, and prevention of student failure through early intervention. The goal is to monitor and adjust the school's academic and behavioral goals through data gathering and data analysis, monitor the fidelity of the delivery of instruction and provide levels of support and interventions to students based on data.

The Homeless Education Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community. The Homeless Education Program assists schools with the identification, enrollment, attendance, and transportation of homeless students. All schools are eligible to receive services and will do so upon identification and classification of a student as homeless. The School Homeless Liaisons assigned by the school administrator provides further details on the rights and services of students identified as homeless. This year Project UP-Start has a store for the identified students and families. Students collect toiletries for the store as part of a Silver Knight Project. The Big Sister/Little Sister program in conjunction with Key Club provide over 1700 peanut butter and jelly sandwiches to the residents at Camillus, a local residence and advocacy center for the homeless community. In addition, food donations are provided to the Chapman House. National Honor Society collects canned foods for Lotus House, a local shelter for women. National Honor Society works in conjunction with Florida Educators of America to provide free tutoring services to families that are under the auspices of Carrfour, a local organization that helps to provide housing for homeless families. Furthermore, students engage in field trips to the University of Miami on Homeless Awareness Day. The school adheres to and implements the nutrition requirements stated in the District Wellness Policy. Nutrition education, as per state statute, is taught through physical education. The School Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. A grant was written as part of the on-the-go breakfast program. The school hosts Health Fair Week where different healthcare professional come and speak to the students about wellness and nutrition. In addition to these services, Young Women's Preparatory Academy provides ongoing assistance to ensure students requiring additional remediation are assisted through extended learning opportunities during the Extended Homeroom/Leadership Period and during the after-school program. Support services are provided to the school, student, and families through our Student Services Department. Teachers, parents and counselors schedule monthly meetings and activities and encourage parents to support their child's education. In these meetings/activities they provide materials and encourage parental participation in the decision making processes at the school site. Curriculum Coaches develop, lead, and evaluate school core content standards throughout the school year. They identify and analyze existing literature on scientifically based curriculum assessment and intervention approaches. Curriculum Coaches along with the Student Services Department determine the "at risk" students and assist in the design and implementation for progress monitoring, data collection, and data analysis on an ongoing basis.

## **School Advisory Council (SAC)**

### **Membership**

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Concepcion I. Martinez	Principal
Elizabeth Jordan	Teacher
Cecilia Reverte	Teacher
Kenya Pares	Teacher
Rose Milian	Teacher
Diubel Cruz	Teacher
Yaneysi Okyle	Teacher
Katheen Quarles	Teacher
Donneisha Roundtree	Education Support Employee
Luz Castillo	Parent
Francisco Cantero	Parent
Nileny Mussatto	Parent
Maria Robles	Parent
Roxan Macajoux	Parent
Margarita Mesa	Parent
Cristina Cantero	Student
Sophia Galvin	Student
Albert Lopez	Business/Community
Kevin Kline	Business/Community
Claudia Thoennes	Parent
Melissa Rego	Parent
Lourdes Echemendia	Parent

### Duties

***Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes***

*Evaluation of last year's school improvement plan*

The involvement of the SAC in the evaluation of last year's improvement plan includes:

- Assist the school in reviewing last year's improvement plan.
- Revisit our 2013-2014 End of Year School Improvement Plan Reflections.
- Discuss possible goal changes based on 2014 FCAT 2.0, EOCs and AP Exam results.

*Development of this school improvement plan*

The involvement of the SAC in the development of this school improvement plan includes:

- Assist the school in creating and analyzing school climate surveys from parents and students.
- Provide feedback and approve the 2014-2015 school improvement plan.
- Monitor the implementation of the SIP.

*Preparation of the school's annual budget and plan*

The practices detailed in the living document, and any future activities deemed necessary and appropriate, will be diligently enacted to promote academic success and financial efficiency. The

school's annual budget is generated through FTE which determines the teacher allocations. The 2014-2015 EESAC funds allocated is \$1949.00.

**Describe the use of school improvement funds allocated last year, including the amount budgeted for each project**

The amount of school improvement funds budgeted for the 2013-2014 school year included \$1928.00. This money was dispersed to cover incentives and supplemental teaching materials for students. The projected use of EESAC school improvement funds for the current 2014-2015 school year includes \$1949.00 which is allocated for materials and incentives to improve students' performance on the FSA and other State assessments.

**Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC**

No

*If the school is not in compliance, describe the measures being implemented to meet SAC requirements*

N/A

**Literacy Leadership Team (LLT)**

**Membership**

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Martinez, Concepcion	Principal
Cabrera, Anthony	Teacher, K-12
Cruz, Diubel	Teacher, K-12
Fernandez-Lambert, Laura	Teacher, K-12
Gottlieb, Isis	Guidance Counselor
Milian, Rose	Teacher, K-12
Okyle, Yaneysi	Teacher, K-12
Paillere, Yama	Guidance Counselor
Pares, Kenya	Teacher, K-12
Reverte, Cecilia	Teacher, K-12

**Duties**

**Describe how the LLT promotes literacy within the school**

- The LLT promotes literacy within the school by:
- Monitoring and adjusting the school's academic goals through data gathering and data analysis.
  - Monitoring the fidelity of the delivery of instruction and interventions with a focus on literacy schoolwide.
  - Providing levels of support and interventions to students based on data.

**Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

**Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

The school encourages positive working relationships between teachers, including collaborative planning and instruction. Leadership and staff foster a culture consistent with the school's purpose and direction through effective communication. Administration has an open door policy for all stakeholders and promotes a sense of community and collaboration resulting in shared leadership among the staff. Leadership communicates effectively, solicits feedback and responds. This shared leadership empowers teachers and encourages innovation and collaboration to engage in collaborative planning and instruction. "We All Teach Literacy" is a common theme at the school which teachers often express. There is a sense of "we are all in this together" and teachers expect students to succeed in all subject areas. Teachers and Leadership understand that learning does not take place in isolated pockets but in an integrated and collaborative environment.

### **Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

Our school's strategies to recruit and retain highly qualified, certified-in-field, effective teachers to the school include arranging initial meeting of new teachers with Principal, partnering new teachers with veteran teachers, providing release time to observe other teachers at the school or other schools and hosting monthly recognition of teachers at faculty meetings through peer to peer acknowledgement.

### **Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

Our school pairs New Teachers with veteran teachers in order to provide support and assistance. The veteran teachers chosen have outstanding knowledge of content and subject matter and other methods that support high standards. In addition, they demonstrates a commitment to personal and professional growth. The mentor provides the necessary documents and data to assist mentee in meeting goals. The mentor and mentee meet biweekly to discuss evidence-based strategies for each domain. The mentor and mentee are given release time to observe each other. Time is given for the feedback, coaching and planning. In addition to providing a mentor, Department Heads assist new teachers by relating information learned at workshops attended and make themselves available to answer questions/requests when needed.

## **Ambitious Instruction and Learning**

### **Instructional Programs and Strategies**

#### **Instructional Programs**

#### ***Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards***

The school ensures its core instructional programs and materials are aligned to Florida's Standards. The Leadership Team systematically adjusts curriculum, instruction and assessment in collaboration with faculty, students and parents as a response to data received from multiple assessments that focus on the Florida Standards. The process is substantiated through our school improvement plan and communicated through Data Chats, Faculty Meetings, EESAC Meetings and the school's website. The Leadership ensures that all teachers follow pacing guides and that syllabus and pacing guides are consistent and aligned to the Florida's Standards. Weekly Leadership Team meetings guide the process of alignment and provide information and assessment feedback for continuous improvement.

#### **Instructional Strategies**

**Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments**

The school uses data to provide and differentiate instruction to meet the diverse needs of students and instruction is modified or supplemented to assist students having difficulty attaining proficient or advanced level on state assessments. Our school establishes and maintains a clearly defined comprehensive student assessment system. Every teacher receives a data binder at the Opening of School Meeting and an exhaustive compilation of digital files for the previous year's assessments. Administration releases new data throughout the year to all teachers as it becomes available. The Leadership Team conducts regular and systematic debriefing protocols with teachers and department chairs to analyze student performance and the effectiveness of instructional practices. Based on this data, along with in-class assessments, teachers differentiate their instruction to meet all students' needs. For example, teachers complete data protocol forms, establish learning groups and create learning goals for those students needing modified or supplemented instruction. These Data protocols are completed three times a year, after every Interim Assessment.

**Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Extended School Day

**Minutes added to school year:** 3,600

A school-wide core subject plan is implemented and incorporation of skills and strategies learned are carried into the classroom instruction, which contribute to the improvement of every student.

**Strategy Rationale**

The school infuses research-based strategies to increase the amount and quality of learning time and help provide an enriched and accelerated curriculum.

**Strategy Purpose(s)**

- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Martinez, Concepcion, pr7055@dadeschools.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Data from Interim Assessments and classroom work/tests are collected on an on-going basis and analyzed to ensure the effectiveness of supplemental instructional strategies provided to students.



**Strategy:** Extended School Day

**Minutes added to school year:** 840

Teachers collaborate, plan, and engage in professional development to further their professional growth and positively impact student performance.

***Strategy Rationale***

Teacher are equipped with tools such as research-based strategies to increase the amount and quality of learning time and help provide an enriched and accelerated curriculum.

***Strategy Purpose(s)***

- Teacher collaboration, planning and professional development

***Person(s) responsible for monitoring implementation of the strategy***

Martinez, Concepcion, pr7055@dadeschools.net

***Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy***

The Leadership at our school conducts regular and systematic debriefing protocols with teachers and department chairs to analyze student performance and the effectiveness of instructional practices.

**Strategy:** Extended School Day

**Minutes added to school year:** 3,600

Teachers utilize the Extended Homeroom/Leadership Period to provide additional academic enrichment/intervention strategies based on the results of the District Interim Assessments and other content specific assessments.

***Strategy Rationale***

Data is used to drive enrichment/intervention strategies and research-based strategies are infused to increase the amount and quality of learning time and help provide an enriched and accelerated curriculum.

***Strategy Purpose(s)***

- Enrichment

***Person(s) responsible for monitoring implementation of the strategy***

Martinez, Concepcion, pr7055@dadeschools.net

***Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy***

Data is collected on an on-going basis to ensure the effectiveness of supplemental instructional strategies provided to students. The Leadership at our school conducts regular and systematic debriefing protocols with teachers and department chairs to analyze student performance and the effectiveness of instructional practices.

**Strategy: After School Program**

**Minutes added to school year: 10,800**

After-school tutoring is offered to reinforce learned skills and/or to reteach concepts not yet mastered.

**Strategy Rationale**

Through the encouragement of after-school tutoring, students attending receive additional research-based strategies to increase the amount and quality of learning time and help provide an enriched and accelerated curriculum.

**Strategy Purpose(s)**

- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Martinez, Concepcion, pr7055@dadeschools.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Student sign-in logs are kept to keep track of attendance and data is collected on an on-going basis to ensure the effectiveness of supplemental instructional strategies provided to students.

**Student Transition and Readiness**

**PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

**Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

Our school employs strategies to support incoming and outgoing cohorts of students in transition from one school level to another. Important strategies that students learn are time management, planning, organizational skills and test-taking skills. Our 7 Habits for Highly Effective Teens program which is embedded in our Extended Homeroom/Leadership Period, allows students to develop these important skills as they transition from the middle school level into the high school level. Even though the 7 Habits curriculum is embedded school-wide, there is a special focus on incoming 6th graders and new 9th graders. In addition, our twelfth graders receive ongoing college visits, mentoring from guidance counselors, receive ACT and SAT classes, attend college tours every two years and attend yearly senior sponsor meetings with parents, in order to gain awareness and become college-ready.

**College and Career Readiness**

**Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations**

The school implements strategies to advance college and career awareness. The school promotes academic and career planning, including advising on course selections, so that each student's course of study is personally meaningful. Through Student Services and the articulation process students' academic and career planning is addressed to insure that the students' course of study is tailored toward their academic and career goals. Additionally, colleges and universities are invited to attend and make presentations for our students along with college tour trips with the junior and senior class.

**Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs**

N/A

**Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement**

The school makes an effort to integrate career and technical education with academic courses by incorporating applied and integrated courses to help students see the relationship between subjects and relevance to their future. Through vertical and horizontal articulation, the school's curriculum is aligned to address the students' needs and school goals. The school holds a meeting in the spring with all future freshmen and parents to apprise them of the high school's graduation requirements and the different scholarship opportunities. In the fall of their freshman year the school counselor meets with each student to develop a graduation plan aligned with the students' interest. Our schedule is specifically developed to allow students with opportunities to attend and seek community internships, dual enrollment, and on-the-job training in order to connect course subject with future career choices. In addition, the school offers a multitude of Advanced Placement and Virtual School courses to best meet our students' needs.

**Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes**

Strategies for improving student readiness for public postsecondary level based on annual analysis of the High School Feedback Report is put in place. Based on our High School Feedback Report, graduates enrolled in a Math course in Florida in the Fall who successfully completed the course in Intermediate Algebra was 60%, and those who successfully completed Entry-level Math was 62.5% which are both lower than the District and State. In addition, graduates enrolled in an English course in Florida in Fall who successfully completed the course in Freshman Comp I and II was 71.2%, and those who successfully completed other College-level English course was 71.4%, which are both lower than the District and State. Possible need of student readiness for the postsecondary level is addressed through the Students Services articulation process. The school optimizes the schedule to allow students to receive enrichment, remediation, and time to apply and take assessments such as SAT, ACT, PERT, etc.

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step    **S123456** = Quick Key

## Strategic Goals Summary

- G1.** Our goal is to increase student achievement by improving core instruction in all content areas.
- G2.** Our EWS goal is to improve student learning by identifying, addressing and monitoring the needs of at-risk students.
- G3.** Our STEM goal is to prepare students to be college and career ready through STEM initiatives and programs.
- G4.** Our Parental Involvement goal is to build strong, continuing family and community involvement in all aspects of school and activities in support of measurable improvement in student achievement.

## Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

**G1. Our goal is to increase student achievement by improving core instruction in all content areas.** 1a

G041450

**Targets Supported** 1b

Indicator	Annual Target
AMO Reading - All Students	86.0
AMO Math - All Students	94.0
AMO Math - African American	88.0
AMO Math - ELL	90.0
FSA - English Language Arts - Proficiency Rate	88.0
ELA/Reading Gains	84.0
ELA/Reading Lowest 25% Gains	84.0
FSA - Mathematics - Proficiency Rate	90.0
Math Gains	95.0
Math Lowest 25% Gains	91.0

**Resources Available to Support the Goal** 2

- Monitoring the implementation of the identified strategies by the Leadership Team and Administrative Team
- Reviewing data reports to ensure progress is being made and to make adjustments to instruction as needed
- Incorporating Reading Plus and other technology interventions during Language Arts classes
- Infusing supplemental readings and written learning logs
- Ensuring open communication and collaboration through Leadership planning
- Curriculum leaders share relevant resources from professional developments with the rest of the staff

**Targeted Barriers to Achieving the Goal** 3

- Students' difficulty drawing conclusions and using textually based evidence to support their responses

**Plan to Monitor Progress Toward G1.** 8

Progress toward the goal is monitored through data disaggregation and through the administration of FSA and EOC's.

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 9/22/2014 to 6/4/2015

**Evidence of Completion**

staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims, results from 2015 FSA

**G2.** Our EWS goal is to improve student learning by identifying, addressing and monitoring the needs of at-risk students. 1a

G041464

**Targets Supported** 1b

Indicator	Annual Target
4-Year Grad Rate (At-Risk)	100.0
Attendance Below 90%	4.0
One or More Suspensions	0.0
Level 1 - All Grades	0.0

**Resources Available to Support the Goal** 2

- Daily attendance reports are maintained.
- Student progress reports are monitored.
- Covey's Seven Habits of Highly Effective Teens curriculum is implemented.
- The Big Sister/Little Sister mentoring program is implemented schoolwide.

**Targeted Barriers to Achieving the Goal** 3

- At-risk students' academic development is negatively affected due to insufficient student attendance.
- At-risk students' academic development is negatively affected due to poor academic performance.
- At-risk students' academic development is negatively affected due to inappropriate behavior.

**Plan to Monitor Progress Toward G2.** 8

Progress toward the goal is monitored through data disaggregation and through the administration of the Interim Assessments, FSA and EOC's.

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims and results from 2015 FSA

**G3.** Our STEM goal is to prepare students to be college and career ready through STEM initiatives and programs. **1a**

G041460

**Targets Supported** **1b**

Indicator	Annual Target
4-Year Grad Rate (Standard Diploma)	100.0
AMO Math - All Students	94.0
Algebra I EOC Pass Rate	95.0
Geometry EOC Pass Rate	95.0
FCAT 2.0 Science Proficiency	78.0
Bio I EOC Pass	96.0
FSA - Mathematics - Proficiency Rate	90.0

**Resources Available to Support the Goal** **2**

- The Leadership Team and Administrative Team are responsible for monitoring the implementation and participation of the STEM initiatives and programs.
- Results of the Interim Assessments data reports are reviewed to ensure progress is being made and to make adjustments to instruction as needed.
- Students participate in a variety of STEM related activities outside of school.

**Targeted Barriers to Achieving the Goal** **3**

- The number of STEM-related experiences provided to students are limited due to insufficient student enrollment in STEM related competitions.

**Plan to Monitor Progress Toward G3.** **8**

Progress toward the goal is monitored through data disaggregation and through the administration of the Interim Assessments, FSA and EOC's.

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims and results from 2015 FSA

**G4.** Our Parental Involvement goal is to build strong, continuing family and community involvement in all aspects of school and activities in support of measurable improvement in student achievement. 1a

G041467

**Targets Supported** 1b

Indicator	Annual Target
4-Year Grad Rate (Standard Diploma)	100.0
AMO Reading - All Students	86.0
AMO Math - All Students	94.0

**Resources Available to Support the Goal** 2

- Maintain parental professional development logs/participation
- Facilitate the process by which goals, strategies and action steps are developed
- Provide a variety of means for communication
- Provide a multi-dimensional school program that meets the need of the "whole" child

**Targeted Barriers to Achieving the Goal** 3

- Limited access to email, which may lead to limited communication with parents, resulting in a partial parental participation/involvement in events

**Plan to Monitor Progress Toward G4.** 8

Progress toward the goal monitored through data disaggregation and through the administration of the Interim Assessments, FSA and EOC's.

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims and results from 2015 FSA



## Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key


**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key


**G1.** Our goal is to increase student achievement by improving core instruction in all content areas. **1**

 G041450

**G1.B1** Students' difficulty drawing conclusions and using textually based evidence to support their responses **2**

 B100455

**G1.B1.S1** Utilize research-based Reading, Writing and ELL Strategies to enhance instruction in core curriculum areas **4**

 S111691

#### Strategy Rationale

Enhancing instruction will lead to student success.

#### Action Step 1 **5**

Provide professional development for instructional staff on close reading, analytical writing, and higher order questioning strategies across the curriculum

#### Person Responsible

Yanaysi Okyle

#### Schedule

On 9/18/2014

#### Evidence of Completion

staff sign in sheet, agenda, instructional resources/handouts

### Action Step 2 5

Implement a School-wide Leadership Enrichment/Intervention Calendar during the Leadership/ Extended Homeroom period through all grades and content areas that addresses the techniques and strategies necessary to improve student achievement

**Person Responsible**

Concepcion Martinez

**Schedule**

Weekly, from 9/22/2014 to 6/4/2015

**Evidence of Completion**

Leadership Enrichment/Intervention Calendar, student resources/ tangibles, email correspondence

### Action Step 3 5

Infuse close reading and higher order questioning strategies while utilizing rigorous texts that allow for evidence-based written responses

**Person Responsible**

Concepcion Martinez

**Schedule**

Biweekly, from 10/6/2014 to 6/4/2015

**Evidence of Completion**

lesson plans, student folders, resources, student engagement, teacher observation logs

### Action Step 4 5

Provide support and monitor implementation of instructional strategies

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 10/6/2014 to 6/4/2015

**Evidence of Completion**

lesson plans, student folders, resources, student engagement, teacher observation logs

**Plan to Monitor Fidelity of Implementation of G1.B1.S1 6**

Implementation of the District's Pacing Guide is monitored to ensure that the strategy is implemented as intended.

**Person Responsible**

Concepcion Martinez

**Schedule**

Weekly, from 9/22/2014 to 6/4/2015

***Evidence of Completion***

student resources/tangibles, lesson plans, student folders, student engagement, teacher observation logs

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7**

Results of the Interim Assessments data reports and other class assignments are reviewed to ensure progress is being made and to make adjustments to instruction as needed.

**Person Responsible**

Concepcion Martinez

**Schedule**

Annually, from 9/22/2014 to 6/4/2015

***Evidence of Completion***

student folders, student engagement, teacher observation logs, results from Fall and Winter Interims

**G2.** Our EWS goal is to improve student learning by identifying, addressing and monitoring the needs of at-risk students. 1

G041464

**G2.B1** At-risk students' academic development is negatively affected due to insufficient student attendance. 2

B100501

**G2.B1.S1** The student increases their attendance in all classes. 4

S111737

### **Strategy Rationale**

Increasing student attendance leads to academic development.

### **Action Step 1** 5

Students who are deemed as developing a pattern of non-attendance are referred to the MTSS/RtI team.

#### **Person Responsible**

Yama Paillere

#### **Schedule**

Monthly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**

TRUST reports, District Student Case Management reports, attendance reports.

### **Action Step 2** 5

The Big Sister/Little Sister mentoring program is implemented to enhance on the academic and affective domain of young ladies.

#### **Person Responsible**

Yama Paillere

#### **Schedule**

Weekly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**

TRUST reports, District Student Case Management reports, Big Sister/Little Sister mentoring program calendar of events.

### Action Step 3 **5**

Various student activities are limited to those students who demonstrate more than 90% attendance, therefore increasing instructional time for those who don't meet this criteria.

#### **Person Responsible**

Anthony Cabrera

#### **Schedule**

Monthly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**

TRUST reports, District Student Case Management reports, attendance reports.

### Plan to Monitor Fidelity of Implementation of G2.B1.S1 **6**

Attendance is monitored by the Leadership Team and the Student Services department.

#### **Person Responsible**

Yama Paillere

#### **Schedule**

Monthly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**

Final evaluation tools include TRUST reports, District Student Case Management reports and attendance reports.

### Plan to Monitor Effectiveness of Implementation of G2.B1.S1 **7**

Frequent parent/teacher/student/counselor communication is kept to determine insufficient attendance.

#### **Person Responsible**

Isis Gottlieb

#### **Schedule**

Monthly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**


Final evaluation tools include student and parent contact logs and attendance reports.

**G2.B2** At-risk students' academic development is negatively affected due to poor academic performance.

2

 B105590

**G2.B2.S1** Provide on-going counseling to track and monitor academics and ensure progress and proper interventions are in process. 4

 S131249

### **Strategy Rationale**

Monitoring student progress targets areas of concern and leads to student academic development.

### **Action Step 1** 5

Provide proper intervention for students who lack progress in more than one content area

#### **Person Responsible**

Concepcion Martinez

#### **Schedule**

Monthly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**

attendance reports, daily attendance bulletin, parent contact logs, class grades

### **Action Step 2** 5

Announce various student academic achievements and accomplishments through school social media and school website

#### **Person Responsible**

Anthony Cabrera

#### **Schedule**

Monthly, from 8/18/2014 to 6/4/2015

#### **Evidence of Completion**

teacher recommendations, school social media, school website

**Action Step 3** 5

Plan school-wide activities acknowledging student academic and attendance achievements

**Person Responsible**

Anthony Cabrera

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

student honor roll report, attendance reports, teacher recommendations

**Plan to Monitor Fidelity of Implementation of G2.B2.S1** 6

Students' academic development is monitored by the Leadership Team and the Student Services department.

**Person Responsible**

Isis Gottlieb

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

Final evaluation tools include TRUST reports, District Student Case Management reports and Gradebook.

**Plan to Monitor Effectiveness of Implementation of G2.B2.S1** 7

Frequent parent/teacher/student/counselor communication of academic progress is kept to determine effectiveness of interventions.

**Person Responsible**

Isis Gottlieb

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

Final evaluation tools include student and parent contact logs and Gradebook.

**G2.B3** At-risk students' academic development is negatively affected due to inappropriate behavior. 2

B119442

**G2.B3.S1** All students remain at 0% suspension rate through the implementation and monitoring of proper behavior management. 4

S131276

### Strategy Rationale

Limiting student suspension rate leads to academic development.

### Action Step 1 5

Provide incentives for students who exhibit acceptable behavior as noted on the Student Code of Conduct

#### Person Responsible

Concepcion Martinez

#### Schedule

Monthly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

certificates, teacher nominations, student honor-roll report

### Action Step 2 5

Increase opportunities for students to participate in events of their choice in order to increase student motivation

#### Person Responsible

Anthony Cabrera

#### Schedule

Monthly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

lesson plans, classroom visits, class projects, student showcases, activities calendar



**Action Step 3** **5**

Provide teacher planning opportunities to organize student-centered activities

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

staff sign in sheet, agenda, instructional/recreational resources/handouts

**Plan to Monitor Fidelity of Implementation of G2.B3.S1** **6**

Behavior and referrals are monitored by administration and Student Services.

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

Final evaluation tools include TRUST reports, District Student Case Management reports and attendance reports.

**Plan to Monitor Effectiveness of Implementation of G2.B3.S1** **7**

Frequent parent/teacher/student/counselor communication is kept to discuss current patterns of behavior problems.

**Person Responsible**

Concepcion Martinez

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

Final evaluation tools include student and parent contact logs, teacher conduct grades and referrals.

**G3.** Our STEM goal is to prepare students to be college and career ready through STEM initiatives and programs. 1

G041460

**G3.B1** The number of STEM-related experiences provided to students are limited due to insufficient student enrollment in STEM related competitions. 2

B100492

**G3.B1.S1** The student engages in STEM related competitions. 4

S111728

### Strategy Rationale

An increase in participation of STEM related competitions prepare students to be college ready and career ready.

### Action Step 1 5

Provide opportunities to engage in SECME Olympiad, Science Brain Bowl and Dream in Green competition

#### Person Responsible

Laura Fernandez-Lambert

#### Schedule

On 6/4/2015

#### Evidence of Completion

review of students' work folders, Interim results, results from 2015 EOCs, FSA and AP Exams

### Action Step 2 5

Continue to participate in District Science Fair opportunities, SECME projects and Fairchild Challenge and continue to offer Science Honors courses

#### Person Responsible

Laura Fernandez-Lambert

#### Schedule

Monthly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

review of students' work folders, Interim results, results from 2015 EOCs, FSA and AP Exams

**Action Step 3** 5

Continue to implement school-wide activities that insure all standards are taught with rigor and STEM practices are implemented in the classroom

**Person Responsible**

Concepcion Martinez

**Schedule**

Weekly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

review of students' work folders, Interim results, results from 2015 EOCs, FSA and AP Exams.

**Plan to Monitor Fidelity of Implementation of G3.B1.S1** 6

Student STEM related competition participation logs are monitored.

**Person Responsible**

Laura Fernandez-Lambert

**Schedule**

Monthly, from 8/18/2014 to 6/6/2015

**Evidence of Completion**

review of students' work folders, competition enrollment, competition results

**Plan to Monitor Effectiveness of Implementation of G3.B1.S1** 7

Student STEM related competition results are monitored.

**Person Responsible**

Laura Fernandez-Lambert

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

review of students' competition results, class grades in STEM related courses

**G4.** Our Parental Involvement goal is to build strong, continuing family and community involvement in all aspects of school and activities in support of measurable improvement in student achievement. 1

G041467

**G4.B1** Limited access to email, which may lead to limited communication with parents, resulting in a partial parental participation/involvement in events 2

B100504

**G4.B1.S1** The parent receives information through a variety of means. 4

S111740

### Strategy Rationale

Increasing the means of communication leads to parental engagement.

### Action Step 1 5

Use of CoNect Ed messaging system both through E-mail and telephone calls to communicate time and date of meetings.

#### Person Responsible

Concepcion Martinez

#### Schedule

Biweekly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

parent sign-in logs, CoNect Ed messages, E-mail correspondence

### Action Step 2 5

Post activity calendars on school website and provide hard copies of such to parents.

#### Person Responsible

Anthony Cabrera

#### Schedule

Monthly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

parent sign-in logs, activity calendars, school website, handouts

**Action Step 3** 5

Schedule school functions and relate information for upcoming events.

**Person Responsible**

Anthony Cabrera

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

parent sign-in logs, activity calendars, E-mail correspondence, CoNect Ed messages

**Plan to Monitor Fidelity of Implementation of G4.B1.S1** 6

Collect and monitor sign-in logs tracking parents' participation at School-wide events.

**Person Responsible**

Rose Milian

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

parent sign-in logs, scheduling of school-wide events

**Plan to Monitor Effectiveness of Implementation of G4.B1.S1** 7

Survey parents to gather feedback on effectiveness of communication.

**Person Responsible**

Cecilia Reverte

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

results from parent survey, parent sign-in log

**Appendix 1: Implementation Timeline**

*Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.*

**Dade - 7055 - Young Womens Preparatory Academy - 2014-15 SIP**  
*Young Womens Preparatory Academy*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.A1	Provide professional development for instructional staff on close reading, analytical writing, and higher order questioning strategies across the curriculum	Okyle, Yaneysi	9/18/2014	staff sign in sheet, agenda, instructional resources/handouts	9/18/2014 one-time
G3.B1.S1.A1	Provide opportunities to engage in SECME Olympiad, Science Brain Bowl and Dream in Green competition	Fernandez-Lambert, Laura	8/18/2014	review of students' work folders, Interim results, results from 2015 EOCs, FSA and AP Exams	6/4/2015 one-time
G2.B1.S1.A1	Students who are deemed as developing a pattern of non-attendance are referred to the MTSS/RTI team.	Paillere, Yama	8/18/2014	TRUST reports, District Student Case Management reports, attendance reports.	6/4/2015 monthly
G4.B1.S1.A1	Use of CoNect Ed messaging system both through E-mail and telephone calls to communicate time and date of meetings.	Martinez, Concepcion	8/18/2014	parent sign-in logs, CoNect Ed messages, E-mail correspondence	6/4/2015 biweekly
G2.B2.S1.A1	Provide proper intervention for students who lack progress in more than one content area	Martinez, Concepcion	8/18/2014	attendance reports, daily attendance bulletin, parent contact logs, class grades	6/4/2015 monthly
G2.B3.S1.A1	Provide incentives for students who exhibit acceptable behavior as noted on the Student Code of Conduct	Martinez, Concepcion	8/18/2014	certificates, teacher nominations, student honor-roll report	6/4/2015 monthly
G3.B1.S1.A2	Continue to participate in District Science Fair opportunities, SECME projects and Fairchild Challenge and continue to offer Science Honors courses	Fernandez-Lambert, Laura	8/18/2014	review of students' work folders, Interim results, results from 2015 EOCs, FSA and AP Exams	6/4/2015 monthly
G2.B1.S1.A2	The Big Sister/Little Sister mentoring program is implemented to enhance on the academic and affective domain of young ladies.	Paillere, Yama	8/18/2014	TRUST reports, District Student Case Management reports, Big Sister/Little Sister mentoring program calendar of events.	6/4/2015 weekly
G4.B1.S1.A2	Post activity calendars on school website and provide hard copies of such to parents.	Cabrera, Anthony	8/18/2014	parent sign-in logs, activity calendars, school website, handouts	6/4/2015 monthly
G1.B1.S1.A2	Implement a School-wide Leadership Enrichment/Intervention Calendar during the Leadership/Extended Homeroom period through all grades and content areas that addresses the techniques and strategies necessary to improve student achievement	Martinez, Concepcion	9/22/2014	Leadership Enrichment/Intervention Calendar, student resources/ tangibles, email correspondence	6/4/2015 weekly
G2.B2.S1.A2	Announce various student academic achievements and accomplishments through school social media and school website	Cabrera, Anthony	8/18/2014	teacher recommendations, school social media, school website	6/4/2015 monthly
G2.B3.S1.A2	Increase opportunities for students to participate in events of their choice in order to increase student motivation	Cabrera, Anthony	8/18/2014	lesson plans, classroom visits, class projects, student showcases, activities calendar	6/4/2015 monthly
G3.B1.S1.A3	Continue to implement school-wide activities that insure all standards are taught with rigor and STEM practices are implemented in the classroom	Martinez, Concepcion	8/18/2014	review of students' work folders, Interim results, results from 2015 EOCs, FSA and AP Exams.	6/4/2015 weekly
G4.B1.S1.A3	Schedule school functions and relate information for upcoming events.	Cabrera, Anthony	8/18/2014	parent sign-in logs, activity calendars, E-mail correspondence, CoNect Ed messages	6/4/2015 monthly
G1.B1.S1.A3	Infuse close reading and higher order questioning strategies while utilizing rigorous texts that allow for evidence-based written responses	Martinez, Concepcion	10/6/2014	lesson plans, student folders, resources, student engagement, teacher observation logs	6/4/2015 biweekly
G2.B1.S1.A3	Various student activities are limited to those students who demonstrate more than 90% attendance, therefore	Cabrera, Anthony	8/18/2014	TRUST reports, District Student Case Management reports, attendance reports.	6/4/2015 monthly

**Dade - 7055 - Young Womens Preparatory Academy - 2014-15 SIP**  
*Young Womens Preparatory Academy*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	increasing instructional time for those who don't meet this criteria.				
G2.B2.S1.A3	Plan school-wide activities acknowledging student academic and attendance achievements	Cabrera, Anthony	8/18/2014	student honor roll report, attendance reports, teacher recommendations	6/4/2015 monthly
G2.B3.S1.A3	Provide teacher planning opportunities to organize student-centered activities	Martinez, Concepcion	8/18/2014	staff sign in sheet, agenda, instructional/recreational resources/handouts	6/4/2015 monthly
G1.B1.S1.A4	Provide support and monitor implementation of instructional strategies	Martinez, Concepcion	10/6/2014	lesson plans, student folders, resources, student engagement, teacher observation logs	6/4/2015 monthly
G1.MA1	Progress toward the goal is monitored through data disaggregation and through the administration of FSA and EOC's.	Martinez, Concepcion	9/22/2014	staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims, results from 2015 FSA	6/4/2015 monthly
G1.B1.S1.MA1	Results of the Interim Assessments data reports and other class assignments are reviewed to ensure progress is being made and to make adjustments to instruction as needed.	Martinez, Concepcion	9/22/2014	student folders, student engagement, teacher observation logs, results from Fall and Winter Interims	6/4/2015 annually
G1.B1.S1.MA1	Implementation of the District's Pacing Guide is monitored to ensure that the strategy is implemented as intended.	Martinez, Concepcion	9/22/2014	student resources/tangibles, lesson plans, student folders, student engagement, teacher observation logs	6/4/2015 weekly
G2.MA1	Progress toward the goal is monitored through data disaggregation and through the administration of the Interim Assessments, FSA and EOC's.	Martinez, Concepcion	8/18/2014	staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims and results from 2015 FSA	6/4/2015 monthly
G2.B1.S1.MA1	Frequent parent/teacher/student/counselor communication is kept to determine insufficient attendance.	Gottlieb, Isis	8/18/2014	Final evaluation tools include student and parent contact logs and attendance reports.	6/4/2015 monthly
G2.B1.S1.MA1	Attendance is monitored by the Leadership Team and the Student Services department.	Paillere, Yama	8/18/2014	Final evaluation tools include TRUST reports, District Student Case Management reports and attendance reports.	6/4/2015 monthly
G2.B2.S1.MA1	Frequent parent/teacher/student/counselor communication of academic progress is kept to determine effectiveness of interventions.	Gottlieb, Isis	8/18/2014	Final evaluation tools include student and parent contact logs and Gradebook.	6/4/2015 monthly
G2.B2.S1.MA1	Students' academic development is monitored by the Leadership Team and the Student Services department.	Gottlieb, Isis	8/18/2014	Final evaluation tools include TRUST reports, District Student Case Management reports and Gradebook.	6/4/2015 monthly
G2.B3.S1.MA1	Frequent parent/teacher/student/counselor communication is kept to discuss current patterns of behavior problems.	Martinez, Concepcion	8/18/2014	Final evaluation tools include student and parent contact logs, teacher conduct grades and referrals.	6/4/2015 monthly
G2.B3.S1.MA1	Behavior and referrals are monitored by administration and Student Services.	Martinez, Concepcion	8/18/2014	Final evaluation tools include TRUST reports, District Student Case Management reports and attendance reports.	6/4/2015 monthly
G3.MA1	Progress toward the goal is monitored through data disaggregation and through the administration of the Interim Assessments, FSA and EOC's.	Martinez, Concepcion	8/18/2014	staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims and results from 2015 FSA	6/4/2015 monthly
G3.B1.S1.MA1	Student STEM related competition results are monitored.	Fernandez-Lambert, Laura	8/18/2014	review of students' competition results, class grades in STEM related courses	6/4/2015 monthly
G3.B1.S1.MA1	Student STEM related competition participation logs are monitored.	Fernandez-Lambert, Laura	8/18/2014	review of students' work folders, competition enrollment, competition results	6/6/2015 monthly
G4.MA1	Progress toward the goal monitored through data disaggregation and through the administration of the Interim Assessments, FSA and EOC's.	Martinez, Concepcion	8/18/2014	staff sign in sheets, agenda, email correspondence, data chats, results from Fall and Winter Interims and results from 2015 FSA	6/4/2015 monthly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G4.B1.S1.MA1	Survey parents to gather feedback on effectiveness of communication.	Reverte, Cecilia	8/18/2014	results from parent survey, parent sign-in log	6/4/2015 monthly
G4.B1.S1.MA1	Collect and monitor sign-in logs tracking parents' participation at School-wide events.	Milian, Rose	8/18/2014	parent sign-in logs, scheduling of school-wide events	6/4/2015 monthly

## Appendix 2: Professional Development and Technical Assistance Outlines

*Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.*



## Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** Our goal is to increase student achievement by improving core instruction in all content areas.

**G1.B1** Students' difficulty drawing conclusions and using textually based evidence to support their responses

**G1.B1.S1** Utilize research-based Reading, Writing and ELL Strategies to enhance instruction in core curriculum areas

### PD Opportunity 1

Provide professional development for instructional staff on close reading, analytical writing, and higher order questioning strategies across the curriculum

#### Facilitator

Instructional Staff, Ms.Okyle, Ms. Martinez

#### Participants

Teachers

#### Schedule

On 9/18/2014

**G2.** Our EWS goal is to improve student learning by identifying, addressing and monitoring the needs of at-risk students.

**G2.B1** At-risk students' academic development is negatively affected due to insufficient student attendance.

**G2.B1.S1** The student increases their attendance in all classes.

### PD Opportunity 1

The Big Sister/Little Sister mentoring program is implemented to enhance on the academic and affective domain of young ladies.

#### Facilitator

Student Services Department

#### Participants

Teachers

#### Schedule

Weekly, from 8/18/2014 to 6/4/2015

**G2.B3** At-risk students' academic development is negatively affected due to inappropriate behavior.

**G2.B3.S1** All students remain at 0% suspension rate through the implementation and monitoring of proper behavior management.

**PD Opportunity 1**

Provide teacher planning opportunities to organize student-centered activities

**Facilitator**

Department Heads

**Participants**

Teachers

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**G3.** Our STEM goal is to prepare students to be college and career ready through STEM initiatives and programs.

**G3.B1** The number of STEM-related experiences provided to students are limited due to insufficient student enrollment in STEM related competitions.

**G3.B1.S1** The student engages in STEM related competitions.

**PD Opportunity 1**

Continue to implement school-wide activities that insure all standards are taught with rigor and STEM practices are implemented in the classroom

**Facilitator**

Teachers

**Participants**

Teachers

**Schedule**

Weekly, from 8/18/2014 to 6/4/2015

## Technical Assistance Items

*Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** Our goal is to increase student achievement by improving core instruction in all content areas.

**G1.B1** Students' difficulty drawing conclusions and using textually based evidence to support their responses

**G1.B1.S1** Utilize research-based Reading, Writing and ELL Strategies to enhance instruction in core curriculum areas

### **PD Opportunity 1**

Implement a School-wide Leadership Enrichment/Intervention Calendar during the Leadership/ Extended Homeroom period through all grades and content areas that addresses the techniques and strategies necessary to improve student achievement

#### **Facilitator**

Department Heads

#### **Participants**

Teachers

#### **Schedule**

Weekly, from 9/22/2014 to 6/4/2015

**G3.** Our STEM goal is to prepare students to be college and career ready through STEM initiatives and programs.

**G3.B1** The number of STEM-related experiences provided to students are limited due to insufficient student enrollment in STEM related competitions.

**G3.B1.S1** The student engages in STEM related competitions.

**PD Opportunity 1**

Provide opportunities to engage in SECME Olympiad, Science Brain Bowl and Dream in Green competition

**Facilitator**

Teachers

**Participants**

Teachers

**Schedule**

On 6/4/2015

**G4.** Our Parental Involvement goal is to build strong, continuing family and community involvement in all aspects of school and activities in support of measurable improvement in student achievement.

**G4.B1** Limited access to email, which may lead to limited communication with parents, resulting in a partial parental participation/involvement in events

**G4.B1.S1** The parent receives information through a variety of means.

**PD Opportunity 1**

Post activity calendars on school website and provide hard copies of such to parents.

**Facilitator**

Teachers

**Participants**

Teachers

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

## Budget Rollup

### Summary

Description	Total
<b>Goal 1:</b> Our goal is to increase student achievement by improving core instruction in all content areas.	975
<b>Goal 4:</b> Our Parental Involvement goal is to build strong, continuing family and community involvement in all aspects of school and activities in support of measurable improvement in student achievement.	975
<b>Grand Total</b>	<b>1,950</b>

### Goal 1: Our goal is to increase student achievement by improving core instruction in all content areas.

Description	Source	Total
<b>B1.S1.A3</b> - Notes: Funds will be allocated to purchase supplemental rigorous texts that allow for evidence-based written responses.	Other	975
<b>Total Goal 1</b>		<b>975</b>

### Goal 4: Our Parental Involvement goal is to build strong, continuing family and community involvement in all aspects of school and activities in support of measurable improvement in student achievement.

Description	Source	Total
<b>B1.S1.A3</b> - Notes: Funding is used to schedule school functions.	Other	975
<b>Total Goal 4</b>		<b>975</b>