

2014-15 School Improvement Plan

Hernando - 0261 - Deltona Elementary School - 2014-15 SIP Deltona Elementary School

School TypeTitle IFree/Reduced Price LuccedElementaryYes81%Alternative/ESE CenterCharter SchoolMinorityNoNo31%			Deltona Elementary School		
School Demographics       Title I       Free/Reduced Price Lu         School Type       Yes       81%         Alternative/ESE Center       Charter School       Minority         No       No       31%		Delto	na Elementary Sc	hool	
School Demographics       Title I       Free/Reduced Price Lu         School Type       Yes       81%         Elementary       Yes       81%         Alternative/ESE Center       Charter School       Minority         No       No       31%	2055 DELTONA BLVD, Spring Hill, FL 34606				
School TypeTitle IFree/Reduced Price LuccularElementaryYes81%Alternative/ESE CenterCharter SchoolMinorityNoNo31%	www.edline.net/pages/hcsb_des				
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Alternative/ESE Center Charter School Minority No No 31%	School Type	)	Title I	Free/Red	uced Price Lunch
No No 31%	Elementary		Yes		81%
	Alternative/ESE Center		Charter School	Minority	
School Grades History	No		No	31%	
	chool Grades History				
Year 2013-14 2012-13 2011-12 2010-7	Year	2013-14	2012-13	2011-12	2010-11
Grade C C D C	Grade	С	С	D	С
School Board Approval	chool Board Approva	1			

This plan was approved by the Hernando County School Board on 11/18/2014.

#### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <u>https://www.floridaCIMS.org</u>.

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#### Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

#### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school's Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

#### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., "SMART goals") for the coming school year in context of the school's greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

#### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

#### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- · Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

#### **Differentiated Accountability**

Florida's Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

#### **DA Regions**

Florida's DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

#### **DA Categories**

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only currently A or B with at least one F in the prior three years
- Prevent currently C
- Focus currently D
  - Planning two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority currently F
  - Planning declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

#### **DA Turnaround and Monitoring Statuses**

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

#### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	4	Jim Browder
Former F		Turnaround Status
No		

#### Part I: Current School Status

#### Supportive Environment

#### **School Mission and Vision**

#### Provide the school's mission statement

In Partnership with parents and the community Deltona Elementary School is: Determined to provide Outstanding educational Values to Empower Students Perseverance, Respect, Integrity, Determination, Empowerment

#### Provide the school's vision statement

Dedicated Educational Success

#### **School Environment**

### Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Mandatory data binders are required by all teachers with expectations in place to "know" their students as stipulated in the Danielson Model. Additionally, teachers are required to have data chats with individual students, keep parent conference logs, and stakeholders are provided with Title I compacts for review and signatures.

### Describe how the school creates an environment where students feel safe and respected before, during and after school

Deltona Elementary is a PBS school. School wide expectations have been put in place and reviewed to create a safe and positive atmosphere for all students. All students in each grade levels must attend a school wide expectations assembly in which administration reviews and clarifies expectations. School wide incentives have been put in place to promote and reinforce positive choices among the student body. Our school's goal is to teach students the social skills needed to be successful in school and in the community.

# Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

Deltona follows MTSS/Rtl B by identifying specific tiers:

Tier I PBS incentives to promote a positive learning environment on school campus. Tier II to offer specific behavior charts which are aligned with our school's PBS initiatives. Also, students are placed in a weekly specific grade level social skills group with a behavior monitor. Tier III students are placed on an individual behavior monitoring plan, continue with their weekly social skill group, and are assigned one on one skill building. Individual interventions are documented and functional behavior assessments are completed on an as needed basis. The positive behavior team educates staff and keeps them informed and updated through SBLT meetings on an as needed basis.

### Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

At Deltona Elementary School we have many unique programs to help meet the social emotional needs of our students:

1. Attendance Mentors-staff members are assigned to students with truancy concerns to encourage them to attend school on a regular basis and monitor their attendance.

2. Social Skills Groups-weekly social skills groups with behavior monitor to review and enforce school wide expectations.

3. Skill Building- one on one meetings with guidance counselor to address individual student needs.

4. PBS- school wide behavior system to promote positive behavior.

5. Baycare groups- community mental health specialists confer with students identified by school guidance counselor who are in need of coping skills.

6. Lunch and SPA- teachers eat daily with students in cafeteria to promote social skills and proper etiquette and enjoy Supervised Physical Activities.

7. People Helping People- provide students identified by teachers and guidance counselor with a backpack filled with nutritional snacks every Friday.

8. Uniform Exchange-uniforms are available to students.

#### Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

#### Will the school use its PIP to satisfy this question?

Yes

#### PIP Link

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

#### Description

## Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

Our school SAC and PTO reaches out to the community to educate them about the population our school serves and asks for supports such as volunteers, mentoring, and/or donations to help our students to be successful. In return we recognize our community and stakeholders in many ways, one example is holding a volunteer reception every year.

#### Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

#### School Leadership Team

#### Membership

Identify the name, email address and position title for each member of the school leadership team.:

#### Name

Title

#### Duties

### Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

Debi Vermette, Principal Scott Piesik, Assistant Principal Maureen Keiper, Title I Facilitator Michelle Gereaux, School Psychologist Dacey Mahoney, MTSS/Rtl Coordinator Amy Gendron, Guidance Counselor Karl Sabo, ESE Resource Cindy Casto, Assessment Teacher Debbie Piazza, Writing Coach Ana McMoran, Instructional Practice Coach

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

Deltona Elementary School has an SBLT which meets on the second and fourth Wednesday of each month. This team consists of curriculum leaders, administration, core members, and a representative from each grade level, specials department, and resource/special programs. At each meeting the representatives share weekly common assessment data specific to their grade level and/or program by displaying graphs representing student performance. The team discusses possible areas of concern and brainstorms solutions to have the highest impact on student performance and achievement. These meetings allow vertical alignment as well as provide an understanding of how each additional program supports each student. Title I provides funding for most of the the additional programs at Deltona such as computer labs, resource teachers, instructional practice coaches, and supplemental programs. The Title I Facilitator ensures that there is an agenda, meeting minutes are kept, an action plan is created, and a sign-in sheet is available for all participants. She is also responsible for the coordination and integration of federal, state, and local services and programs for Deltona Elementary School.

In addition, core SBLT meet bi-weekly at a separate meeting to address any areas of concern discussed during regular SBLT meetings. Once discussed, future (PLC) professional development is set up based on schools current needs. These meetings are also used to discuss individual students receiving MTSS to monitor their performance and decide the best course of action for their continued educational success.

#### School Advisory Council (SAC)

#### Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Debi Vermette	Principal
Cynthia Casto	Teacher
Dacey Mahoney	Teacher
Waida Santos	Teacher
Jen Heaton	Business/Community
Lupe Masdeu	Parent
Kelly Hollenbeck	Parent
Jennifer Roos	Parent
Linville Williams	Parent
Diane Ferritti	Parent
Antoinette Aboagye	Teacher
Jennifer Block	Parent
Danielle Staubitz	Parent

#### Duties

### *Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes*

#### Evaluation of last year's school improvement plan

The School Improvement Plan is reviewed at the SAC meeting yearly. At this time each stakeholder contributes through discussion how we can best support our school, specifically the needs of our students.

#### Development of this school improvement plan

This years school improvement plan is a continuation of a three year model which was developed to support the success of Deltona Elementary School. It's effectiveness will continue to be monitored by administration, SBLT, and stakeholders through the representation of SAC members, Title I Committee members, and staff.

#### Preparation of the school's annual budget and plan

Discussion takes place with administration, staff, and stakeholders in regards to how the budget is spent. Committee votes on approval of requests as needed. All stakeholders agree that money should be spent on students.

### Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

Committee voted and agreed that all funding should be spent on students. Student awards were purchased for quarterly ceremonies. Additionally, daily agendas and communication folders for the 2014-2015 school year were funded.

## Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC Yes

*If the school is not in compliance, describe the measures being implemented to meet SAC requirements* 

#### Literacy Leadership Team (LLT)

#### Membership

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Holden, Joyce	Teacher, K-12
Makohon-Lynch, Sophia	Teacher, K-12
Melton, Kristin	Teacher, K-12
Santos, Waida	Instructional Media

#### Duties

#### Describe how the LLT promotes literacy within the school

DES implemented Accelerated Reader K through 5 this 2014-2015 school year. All students are evaluated on STAR and the data is reviewed monthly by the LLT. Positive promotions of this program are incorporated throughout the school day.

#### Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

### Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Administration will provide one hour weekly for grade level team planning. Administration will attend and give assistance and direction based on specific grade level needs.

### Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

Contacts with state universities and posting positions on District internet whenever an opening occurs. Administration promotes student teaching (internships) to continuously support developing new highly qualified teachers to the field. PBS system is in place for all staff and faculty. Weekly PLC to incorporate ongoing professional develoment.

### Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Teachers new to the profession, have had a lapse in service of more than 1 year, or on a PIP are assigned a mentor who has completed the required CET training and demonstrated sustained effective teaching practices.

This mentor works side by side with the teacher providing support, resources, observation, coaching sessions, and technical advice on an ongoing basis. In addition, all teachers receive support from team members, team leaders, specialists, and district staff.

#### Ambitious Instruction and Learning

#### Instructional Programs and Strategies

#### Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

DES uitlizes all county adopted textbooks K through 5. All textbooks/curriculum align with the Florida Standards.

#### Instructional Strategies

## Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

At DES we provide all students with prescriptive scheduling during their daily specials rotation. SBLT reviews current data on each student from every grade level to examine his or her proficiency levels. Once data is reviewed individual student deficits are documented on a spreadsheet. All students performing on or above grade level are placed on a different specials rotation which includes PE, Science, and Math. All students identified non proficient are placed on a special rotation according to their specific deficits. Grade levels plan and implement MTSS using fluid walls to reach the individual needs of all students. During MTSS instruction is modified depending on student performance. The master schedule has a designated MTSS time for every grade level where remediation and enrichment is provided.

### Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year: 1,800

DES under the provisions of Title I offers an after school extended learning program for students identified as low performing. Remediation in reading and math is available on Tuesdays and Thursdays from November through April for a minimum of 30 hours of instruction.

#### Strategy Rationale

Students attending Title I schools are identifed through the free and reduced lunch percentage. Research supports that these students struggle because of their economic disadvantage. Title I supports the education of these identified students by providing additional funding for extended learning opportunities.

#### Strategy Purpose(s)

Core Academic Instruction

#### *Person(s) responsible for monitoring implementation of the strategy* Keiper, Maureen, keiper\_m@hcsb.k12.fl.us

### Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Data is compiled to provide a comparison of students attending the program versus students eligible to attend the program who did not participate.

#### **Student Transition and Readiness**

#### **PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

DES invites community preschools with incoming kindergarten students to visit and take a tour of the school. Overall schoolwide expectations and grade level expectations are reviewed. A special Kindergarten open house presentation is given by administration to all parents of incoming kindergarten students where expectations are shared.

Students being promoted to 6th grade attend an assembly orientation from the middle school that they will be attending. In addition the students are invited to spend a day in the life of a middle school student in preparation for their upcoming year. Students identified with an IEP attend transition staffing to make sure their individual needs are met.

#### **College and Career Readiness**

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

*Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs* 

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the <u>High School Feedback Report</u>, as required by section 1008.37(4), Florida Statutes

#### **School Improvement Goals**

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

#### Problem Solving Key

B =

G = Goal

**S** = Strategy Barrier

🔍 S123456 = Quick Key **1** = Problem Solving Step

#### **Strategic Goals Summary**

Students in all grades will synthesize, analyze, and evaluate information as part of writing G1. activities in all subject areas. Associated 2012-17 HCSD Strategic Plan Focus Area: D: Closing academic proficiency gaps between low-performing and high-performing student populations and schools.

#### **Strategic Goals Detail**

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

**G1.** Students in all grades will synthesize, analyze, and evaluate information as part of writing activities in all subject areas. Associated 2012-17 HCSD Strategic Plan Focus Area: D: Closing academic proficiency gaps between low-performing and high-performing student populations and schools. **1**a

Targets Supported 1b	<b>Q</b> G045605
Indicator	Annual Target
AMO Reading - All Students	69.0
<ul> <li>Resources Available to Support the Goal 2</li> <li>Title I</li> </ul>	
Master Schedule	
<ul> <li>Fargeted Barriers to Achieving the Goal 3</li> <li>Lack of Professional Development</li> </ul>	

· Teachers need more time on task opportunities for students to respond in writing

#### Plan to Monitor Progress Toward G1. 📧

Utilizing school wide rubrics for kindergarten through third grade and FSA rubrics for grades four and five to score common grade level assessments.

#### **Person Responsible**

Debbie Piazza

**Schedule** Quarterly, from 8/18/2014 to 6/3/2015

#### **Evidence of Completion**

Data analysis using grade level and FSA rubrics.

#### **Action Plan for Improvement**

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

#### **Problem Solving Key**

**G** = Goal **B** = Barrier **S** = Strategy

1 = Problem Solving Step 🔍 S123456 = Quick Key

**G1.** Students in all grades will synthesize, analyze, and evaluate information as part of writing activities in all subject areas. Associated 2012-17 HCSD Strategic Plan Focus Area: D: Closing academic proficiency gaps between low-performing and high-performing student populations and schools.

🔍 G045605

🔍 B114690

🔍 S126223

**G1.B1.S1** Provide Professional Development, PLC's, Data Chats, PD 360, Writing Coach, grade-level lesson planning 4

#### **Strategy Rationale**

**G1.B1** Lack of Professional Development 2

If we provide professional development opportunities with the Wwriting Coach, teachers will plan and deliver instruction with more rigor.



Newly hired Writing Coach will provide professional development through modeling, PLCs, and Data Chats.

#### Person Responsible

Debbie Piazza

#### Schedule

Daily, from 8/18/2014 to 6/3/2015

#### Evidence of Completion

ERO, sign in sheets, progress monitoring, evidence of exemplary work, and walk through observations by administration.

Plan to Monitor Fidelity of Implementation of G1.B1.S1 👩

Walkthroughs, grade level common assessments, data chats, observations, and action plans

#### Person Responsible

Debbie Piazza

#### Schedule

Daily, from 8/18/2014 to 6/3/2015

#### **Evidence of Completion**

Sign in sheets, common assessment graphs, rubrics, action plans, and writing assignments displayed throughout school site.

#### Plan to Monitor Effectiveness of Implementation of G1.B1.S1 🔽

Non negotiables for content area journals established, bi-weekly SBLT meetings.

#### Person Responsible

Debi Vermette

#### Schedule

Biweekly, from 8/18/2014 to 6/3/2015

#### **Evidence of Completion**

Grade level journal expectations, exemplar work displayed, SBLT meeting, PLC, Data Chat sign - in sheets

G1.B2 Teachers need more time on task opportunities for students to respond in writing 2

#### G1.B2.S1 Increase opportunities for evidence based writing in all content areas.

#### **Strategy Rationale**

If we increase the opportunity for writing across the curriculum on the master schedule, we provide an opportunity for teachers to implement extensive writing activities during instruction.

Action Step 1 5

Administration will provide increased opportunities for writing on the Master Schedule.

#### Person Responsible

Debi Vermette

Schedule

Daily, from 8/18/2014 to 6/3/2015

#### Evidence of Completion

The completed Master Schedule provided for all staff.

#### Plan to Monitor Fidelity of Implementation of G1.B2.S1 6

Administrative walk-throughs to observe and ensure that students are actively engaged in writing across the curriculum and teachers are adhering to the master schedule.

#### Person Responsible

Debi Vermette

#### Schedule

Daily, from 8/18/2014 to 6/3/2015

#### **Evidence of Completion**

Observing students writing in journals and writing assignments displayed in classrooms and hallways.

🔍 B114691

🔍 S126225

#### Plan to Monitor Effectiveness of Implementation of G1.B2.S1 7

Common grade level assessments (paper/pencil and computer based) to align with FSA writing requirements, data analysis, and administrative walk-through feedback.

#### Person Responsible

Debi Vermette

#### Schedule

Monthly, from 8/18/2014 to 6/3/2015

#### Evidence of Completion

Student writing responses, progress monitoring through common school wide assessments, and PD360 observation documentation

#### **Appendix 1: Implementation Timeline**

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.A1	Newly hired Writing Coach will provide professional development through modeling, PLCs, and Data Chats.	Piazza, Debbie	8/18/2014	ERO, sign in sheets, progress monitoring, evidence of exemplary work, and walk through observations by administration.	6/3/2015 daily
G1.B2.S1.A1	Administration will provide increased opportunities for writing on the Master Schedule.	Vermette, Debi	8/18/2014	The completed Master Schedule provided for all staff.	6/3/2015 daily
G1.MA1	Utilizing school wide rubrics for kindergarten through third grade and FSA rubrics for grades four and five to score common grade level assessments.	Piazza, Debbie	8/18/2014	Data analysis using grade level and FSA rubrics.	6/3/2015 quarterly
G1.B1.S1.MA1	Non negotiables for content area journals established, bi-weekly SBLT meetings.	Vermette, Debi	8/18/2014	Grade level journal expectations, exemplar work displayed, SBLT meeting, PLC, Data Chat sign - in sheets	6/3/2015 biweekly
G1.B1.S1.MA1	Walkthroughs, grade level common assessments, data chats, observations, and action plans	Piazza, Debbie	8/18/2014	Sign in sheets, common assessment graphs, rubrics, action plans, and writing assignments displayed throughout school site.	6/3/2015 daily
G1.B2.S1.MA1	Common grade level assessments (paper/pencil and computer based) to align with FSA writing requirements, data analysis, and administrative walk- through feedback.	Vermette, Debi	8/18/2014	Student writing responses, progress monitoring through common school wide assessments, and PD360 observation documentation	6/3/2015 monthly
G1.B2.S1.MA1	Administrative walk-throughs to observe and ensure that students are actively engaged in writing across the curriculum and teachers are adhering to the master schedule.	Vermette, Debi	8/18/2014	Observing students writing in journals and writing assignments displayed in classrooms and hallways.	6/3/2015 daily

#### Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

#### **Professional Development Opportuntities**

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** Students in all grades will synthesize, analyze, and evaluate information as part of writing activities in all subject areas. Associated 2012-17 HCSD Strategic Plan Focus Area: D: Closing academic proficiency gaps between low-performing and high-performing student populations and schools.

#### G1.B1 Lack of Professional Development

**G1.B1.S1** Provide Professional Development, PLC's, Data Chats, PD 360, Writing Coach, grade-level lesson planning

#### **PD Opportunity 1**

Newly hired Writing Coach will provide professional development through modeling, PLCs, and Data Chats.

#### Facilitator

Writing Coach

#### Participants

All instructional staff kindergarten through fifth grade.

#### Schedule

Daily, from 8/18/2014 to 6/3/2015

#### **Technical Assistance Items**

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

#### **Budget Rollup**

Summary				
Description	Total			
<b>Goal 1:</b> Students in all grades will synthesize, analyze, and evaluate information as part of writing activities in all subject areas. Associated 2012-17 HCSD Strategic Plan Focus Area: D: Closing academic proficiency gaps between low-performing and high-performing student populations and schools.	0			
Grand Total	0			
Goal 1: Students in all grades will synthesize, analyze, and evaluate information as part of writing activities in all subject areas. Associated 2012-17 HCSD Strategic Plan Focus Area: D: Closing academic proficiency gaps between low-performing and high-performing student populations an				

schools.		
Description	Source	Total
B1.S1.A1		0
Total Goal 1		0