

# Miami Springs Senior High School



2014-15 School Improvement Plan

## Miami Springs Senior High School

751 DOVE AVE, Miami Springs, FL 33166

<http://miamisprings.dadeschools.net/>

### School Demographics

**School Type**

High

**Title I**

Yes

**Free/Reduced Price Lunch**

82%

**Alternative/ESE Center**

No

**Charter School**

No

**Minority**

95%

### School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	B	B	A	C

### School Board Approval

This plan is pending approval by the Dade County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridaCIMS.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

### DA Regions

Florida's DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
  - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
  - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	5	<a href="#">Gayle Sitter</a>
Former F	Turnaround Status	
No		





## Part I: Current School Status

### Supportive Environment

#### School Mission and Vision

##### Provide the school's mission statement

The mission of Miami Springs Senior High School is to encourage students to become life-long learners and to build successful lives in a rapidly changing global community by providing excellence in academics.

##### Provide the school's vision statement

The vision of Miami Springs Senior High School is to empower our students to lead lives of purpose and merit by encouraging social awareness and global responsibility.

#### School Environment

##### Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

1. A GED Program is being facilitated for new student arrivals into the country.
2. the Student Services Team including the School Social Worker and School Psychologist will review the list of the lowest 25% in Reading to ensure that adequate instructional support services are being provided for any identified barriers to learning that can be addressed through their services.
3. Tutoring is being facilitated by both the Student Services Department Chair through her sponsorship of the National Honor Society, in collaboration with the teacher sponsor for the school's Key Club.
4. In collaboration with the School Social worker and School Psychologists, the Early Warning Systems (EWS), lowest 25% in Reading and truant students will be identified to ensure that adequate follow-up with wraparound services are being provided to "off-track" students.

##### Describe how the school creates an environment where students feel safe and respected before, during and after school

1. An effective system is in place which ensures the safety of all students.
2. Before and after school students are centralized in the main lobby and in the cafeteria and are monitored by school administration and support staff. During school hours all hall ways, stair ways, and walk ways are monitored by school security.
3. A Back Pack Program provides food for students in financial need.
4. A "Do the Right Thing" Program is a character education and personal development program implemented at our school that recognizes students who make the right choices that lead to positive decision-making.
5. Red Ribbon Campaign Week is implemented at our school to promote drug awareness and making the right choices.

##### Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

The school-wide progressive discipline policy is in effect and aligns with the District Code of Student Conduct to ensure fidelity. At the beginning of the year, grade level and faculty orientations for both students and staff are held where clear guidelines concerning academic and behavioral expectations



are presented and explained. When a student is struggling teachers follow the system put in place at our school to minimize disciplinary issues and define clear behavioral expectations.

**Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

There is an effective system in place which makes students services staff accessible to students experiencing difficulties Procedures are in place to meet the immediate needs and concerns of students. Counseling and support are provided to students and/or families facing crisis situations. There is a systematic provision of responsive services that include group counseling, individual counseling, staff consultation and parent consultation.

Students benefitting from individual school counseling are coordinated in collaboration with the School Social Worker and School Psychologist to maximize effectiveness and continuity of services being provided.

**Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**Describe the school's early warning system and provide a list of the early warning indicators used in the system**

1. Attendance below 90%: Attendance Bulletins are reviewed and teacher attendance referrals are addressed for students incurring an excess of absences; 3 unexcused absences or more. Conferences with students and/or parents take place to develop monitoring plans. Administrative follow-through with monitoring plans to ensure fidelity.
2. One or more Suspension: Students and parents are informed of behavioral expectations and consequences as outlined in the Student Code of Conduct. Parents will receive academic progress reports. Teachers and administration will communicate with parents regarding student progress of academic and behavioral goals.
3. Course Failure in English Language Arts/Math: Parent communication is ongoing throughout the school year via progress reports, telephone calls, and/or parent conferences and meetings.
4. Level 1 on Statewide Assessment in English Language Arts or Math: School-wide data is reviewed and students are targeted for remediation.

**Provide the following data related to the school's early warning system**

*The number of students by grade level that exhibit each early warning indicator:*

Indicator	Grade Level				Total
	9	10	11	12	
Attendance below 90 percent	56	52	52	82	242
One or more suspensions	113	115	123	122	473
Course failure in ELA or Math	175	159	155	39	528
Level 1 on statewide assessment	156	151	18	0	325
	0	0	0	0	

*The number of students identified by the system as exhibiting two or more early warning indicators:*

Indicator	Grade Level				Total
	9	10	11	12	
Students exhibiting two or more indicators	125	119	87	61	392

## **Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system**

### **Below 90% Attendance**

1. Student attendance will be monitored by teachers and administrators. Students will be placed on attendance agreements/contracts as needed.
2. Identify and refer students who may be developing a pattern of non-attendance to the administrator over attendance for intervention services for each grade level.
3. Parent will be informed of their child's absences through Connect-Ed messages and telephone calls from teachers and administrators.
4. The student will be placed on Attendance Contracts when they demonstrate excessive absences.
5. School Social Worker will meet with the teacher, parent, student and administrator to develop a monitoring plan if absences continue.

### **One or more Suspension**

1. Students and parents will be informed about behavioral expectations and consequences as outlined in the Student Code of Conduct.
2. Students and parents will be informed of academic progress and given support to ensure students experience academic success.
3. Inform parents and students of how to monitor their academic progress by offering school events throughout the year to support parents and students such as Open House, grade-level orientations, Freshman Parent Night, and Student Services support meetings.

### **Course Failure**

1. Teachers will inform parents of their child's progress via progress reports, telephone calls and parent conferences and meetings.
2. The Student Services department will identify and conduct ongoing credit checks.
3. Parents will be informed periodically of how to monitor their child's academic progress via school events throughout the year to support parents and students.
4. Students and parents will be informed of academic progress and provided support as needed to ensure students experience academic success.

### **Level 1 on Statewide Assessment in English Language Arts or Math:**

1. The school-wide ACT Report will be reviewed by the Student Services team to identify overall strengths and address opportunities for improvement regarding student achievement and outcomes.
2. Classroom teachers will develop lessons promoting a gradual release of responsibility to scaffold instruction. This alternative instructional delivery method will be used to support practice and remediation.
3. Administration will plan for after-school tutoring to offer additional support for students requiring further interventions.

## **Family and Community Involvement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

### **Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

#### **Will the school use its PIP to satisfy this question?**

Yes

#### **PIP Link**

The school completes a Parental Involvement Plan (PIP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/193383>.

#### **Description**

A PIP has been uploaded for this school or district - see the link above.

**Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

Miami Springs Senior High School informs parents and community members via various venues of the many opportunities available at our school for parents and community members to partner with us in order to help our students. We invite parents and community members on an ongoing basis to participate in our monthly EESAC meetings and various additional meetings throughout the school year. In addition, we encourage our students to volunteer at many community-based organizations to satisfy services projects.

**Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

**School Leadership Team**

**Membership**

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Smith, Edward	Principal
Torossian, Alfred	Assistant Principal
Saunders, Anthony	Assistant Principal
Valero, Alina	Assistant Principal

**Duties**

***Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making***

Edward R. Smith Principal: Ensure commitment and allocate resources. Provides a common vision for the use of data-based decision-making and to ensure that the school-based team is implementing the Rtl. The principal will review the Rtl skills of the school staff, will ensure that the implementation of the interventions support and documentation, ensures adequate professional development to support Rtl implementation, and communicates with parents regarding school-based MTSS/Rtl plans and activities and acts as the school contact.

Assistant Principals: Anthony Saunders, Alfred Torossian, Alina Valero - Ensure commitment and allocate resources. Monitor the use of data-based decision-making and to ensure that the school-based team is implementing the Rtl. Assist in the monitoring of interventions support and documentation, ensure adequate professional development to support Rtl implementation, and communicate with parents regarding school-based MTSS/Rtl plans and activities.

Instructional Leaders :

- Edward R. Smith, Principal
- Alfred Torossian, Assistant Principal
- Anthony Saunders, Assistant Principal
- Alina Valero, Assistant Principal
- Corina Mills, Student Services
- Jessica Latoni, Instructional Leader Language Arts
- Ana Drew, Instructional Leader, Reading
- Carolina DeVelasco, Instructional Leader, Reading
- Jason Moris, Instructional Leader SPED
- Andrea Ackner, Instructional Leader Social Studies

William Drew, Physical Education Instructional Leader  
Jason Jackson, Instructional Leader Science  
Lazaro Iribar, Instructional Leader ESOL  
Beatriz Llerena, Test Chairperson  
Yamile Suarez, Instructional Leader Foreign Language  
Linda Brown, Instructional Leader Fine Arts/Vocational Education  
Desiree Valdes, Instructional Leader Math

All of whom will meet to review consensus, infrastructure, and implementation. Participate in data collection and lead data chats. Integrate instructional activities and collaborate with other instructional departments to provide opportunities for literacy across the curriculum. Will extend and report on meeting the goals of the leadership team at grade level, subject area, and intervention group, problem solving Provides information about core instruction, participates in student data collection, delivers instruction/intervention, collaborates with staff, integrates materials/instruction with activities. Provide guidance on K-12 Reading plan; facilitates and supports data collection activities; assist with early intervention services for at-risk students; participates in the design and deliver professional development; provide support for assessment and implementation monitoring.

***Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact***

The following steps will be considered by the school's Leadership Team to address how we can utilize the Rtl process to enhance data collection, data analysis, problem solving, differentiated assistance, and progress monitoring.

The Leadership Team will:

1. Use the Tier 1 Problem Solving process to set Tier 1 goals, monitor academic and behavior data evaluating progress at least three times per year by addressing the following important questions:
  - What will all students learn? (curriculum based on standards)
  - What progress is expected in each core area?
  - How will we determine if students have made expected levels of progress towards proficiency? (common assessments)
2. Gather and analyze data at all Tiers to determine professional development for faculty as indicated by group or individual student diagnostic and progress monitoring assessment.
3. Hold regular team meetings. Gather ongoing progress monitoring (OPM) for all interventions and analyze that data using the Tier 2 problem solving process after each OPM.
4. Maintain data on interventions, as well as, updating staff on procedures and progress.
5. Provide clear indicators of student need and student progress.
6. Assist with monitoring and responding to the needs of subgroups within the expectations for meeting Annual Measurable Objectives.

Title I, Part A

Miami Springs Senior High School will utilize Title I funding to service students requiring additional remediation with Saturday School tutorial programs. Additionally, funds will be used to maintain class size in the ninth and tenth grade specifically.

Additionally, Miami Springs Senior High School will provide services to students requiring additional remediation through the availability of after school tutoring. Also, if needed and available, funds will be used to assist in the design and implementation for progress monitoring, data collection, and data analysis and provide support for assessment and implementation monitoring. The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided to students. Miami Springs Senior High School's Leadership Team and Coaches develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify

systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Other components that are integrated into the school-wide program include an extensive Parental Program; Supplemental Educational Services; and special support services to special needs populations such as homeless, migrant, and neglected and delinquent students.

#### Title I, Part C- Migrant

Miami Springs Senior high School provides services and support to migrant students and parents. The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met. Students are also provided extended learning opportunities (before school and/or after-school, and summer school) by the Title I, Part C, Migrant Education Program.

#### Title I, Part D

District receives funds to support the Educational Alternative Outreach program. Services are coordinated with district Dropout Prevention programs. Title II Miami Springs Senior High School will use supplemental funds for improving basic education to fund training to certify qualified mentors for the New Teacher Program (MINT), to supply training for add on endorsement programs such as Reading, Gifted and ESOL and to fund substitutes so teachers may attend professional development activities.

#### Title III

Title III funds are used to supplement and enhance the programs for English Language Learner (ELL) and Recently Arrived Immigrant Children and Youth by providing funds to implement and/or provide tutoring programs.

#### Title VI, Part B - NA

#### Title X- Homeless

The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community.

Project Upstart, Homeless Children & Youth Program assists schools with the identification, enrollment, attendance, and transportation of homeless students. All schools are eligible to receive services and will do so upon identification and classification of a student as homeless.

The Homeless Liaison provides training for school registrars on the procedures for enrolling homeless students and for school counselors on the McKinney Vento Homeless Assistance Act-ensuring homeless children and youth are not to be stigmatized or separated, segregated, or isolated on their status as homeless-and are provided with all entitlements.

Project Upstart provides a homeless sensitivity, awareness campaign to all the schools - each school is provided a video and curriculum manual, and a contest is sponsored by the homeless trust-a community organization. Project Upstart provides tutoring and counseling to twelve homeless shelters in the community.

The District Homeless Student Liaison continues to participate in community organization meetings and task forces as it relates to homeless children and youth. Each school will identify a school based homeless coordinator to be trained on the McKinney-Vento Law ensuring appropriate services are provided to the homeless students.

#### Supplemental Academic Instruction (SAI)

Miami Springs Senior High School will utilize Title I funding to service students requiring additional remediation with tutorial programs. Violence Prevention Programs Miami Springs Senior High School will utilize the student services department to coordinate and assist sponsored programs to ensure that all students attain knowledge in the prevention of violence. The following are programs that are used to assist in maintaining a positive and safe learning environment at MSSH: Bullying Program, Student / Parent counseling with members of the student services department.

#### Nutrition Programs

Miami Spring Senior High School adheres to and implements the nutrition requirements stated in the

district wellness policy Nutrition education as per state statute is taught through physical education classes.

Housing Programs - N/A

Adult Education

We will work with our Adult Education program in order to provide students with the opportunity to recover credits not achieved during the regular school program. This is beneficial to the student and school in order to maintain the graduation requirements.

Other

Parental:

Miami Springs Senior High School will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center or parent area in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services. Miami Springs Senior High School will increase parental engagement/ involvement through developing (with on-going parental input) our school's Title I School-Parent Compact; our school's Title I Parental Involvement Plan; scheduling the Title I Annual Meeting; and other documents/activities necessary in order to comply with dissemination and reporting requirements. Our School will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedules. This impacts our goal to empower parents and build their capacity for involvement. Miami Springs Senior High School will complete Title I Administration Parental Involvement Monthly School Reports (FM-6914 Rev. 06-08) and the Title I Parental Involvement Monthly Activities Report (FM-6913 03-07), and submit to Title I Administration by the 5th of each month as documentation of compliance with NCLB Section 1118. Additionally, the M-DCPS Title I Parent/Family Survey, distributed to schools by Title I Administration, is to be completed by parents/families annually in May.

### **School Advisory Council (SAC)**

#### **Membership**

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Edward R. Smith	Principal
Jean Florestal	Education Support Employee
Alfred Torossian	Education Support Employee
Donna Bellamy	Teacher
Jessica Latoni	Teacher
Ana Drew (EESAC Chairperson)	Teacher
Isel Ceballos	Teacher
Frank Fernandez	Teacher
Desiree Valdes	Teacher
Liset Icaza	Teacher
Avanel Camejo	Teacher
Edilma Flores	Education Support Employee
Alina Cruz-Ekanayake	Parent
Isabel Martinez	Parent
Angus Laney	Parent
Hamid Djahanshashi	Parent
Alain Perez	Student
Orlando Laney	Student
Sebastian Alderete	Student
Caridad Martinez	Business/Community
Rob Gordon	Education Support Employee
Susan Baan	Parent
Ann Harrington	Parent
Sandra Deno	Parent
Ruth McNaughton	Business/Community
Alex Ceballos	Student
Marisol Farinas	Education Support Employee

## Duties

***Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes***

*Evaluation of last year's school improvement plan*

1. September 24, 2013 – Mr. Alfred Torossian presented the School Improvement Plan (SIP) draft and stated that it would be sent to the District on October 1, 2013 after the EESAC vote.
2. December 10, 2013 – Mr. Alfred Torossian went over the SIP. Ms. Cari Martinez (business and community representatives) made a motion to accept the Plan. Ms. Jessica Latoni (teacher) seconded the motion. The motion passed unanimously.
3. March 5, 2014 - SIP Waiver was presented to the staff at the faculty meeting. Mr. Smith reiterated that the vote was unanimous to make “No Changes”. Mr. Edward R. Smith reviewed the content and purpose of the SIP Waiver with the Committee. Mr. Angus Laney clarified the purpose of the quorum.
4. March 12, 2014 - Mr. Edward R. Smith reported that SIP Mid-Year Review have been updated,

though some SIP goals have not been achieved because they reflect the previous year's data. He stated current data shows progression:

(G2). PERT (College Readiness Test), MSSH surpassed the target of 64% to achieve 75%

(G12). Industry Certification, MSSH achieved a 20% increase which will count towards the second 800 points on SIP. Mr. Edward R. Smith stated that over 50% of the Junior class was taken on a field trip to Miami Dade Community College. The trip served two purposes, to tour the campus and to take the PERT assessment. Review of the Year at a Glance data: 9th grade Reading dropped a few points, 10th grade Reading increased, Biology, Algebra, and Geometry scored higher than last year.

5. April 29, 2014 - Mr. Alfred Torossian reported that SIP Mid-Year Review has been reviewed and approved.

a. SIP recommendations for 2014-2015 are scheduled to be heard during Faculty/Department meetings on April 15th.

b. End of Year data based on AMOs will guide suggestions for 2014-2015.

c. The State goal is to align the SIP to the Common Core Reading/Math/Science/Social Studies)

#### *Development of this school improvement plan*

Several EESAC members form part of the SIP Writing Team. The Writing team analyzes the data, sets goals, identifies barriers and generates strategies to target weaknesses and accomplish goals. The EESAC reviews the SIP and makes changes and suggestions. The EESAC approves the SIP.

#### *Preparation of the school's annual budget and plan*

Miami Springs Senior High EESAC is made aware of the school's budget through our EESAC meetings. Members are able to ask any questions and/or have concerns addressed. In addition, the EESAC is responsible for approving the allocation of school improvements funds.

#### ***Describe the use of school improvement funds allocated last year, including the amount budgeted for each project***

Total funds: \$9,780.10. The EESAC allocated the following: \$2,999 for incentives and rewards for students; \$750.00 to ELAN (student published literary magazine); \$1,000 for academic competitions; \$1,290.81 for media center purchases; \$435.00 for peer tutoring center materials, \$923.00 for Advanced Placement textbooks; and \$2,000.00 for the purchase of musical instruments.

#### ***Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC***

Yes

*If the school is not in compliance, describe the measures being implemented to meet SAC requirements*

### **Literacy Leadership Team (LLT)**

#### **Membership**

Identify the name, email address and position title for each member of the school-based LLT.:



Name	Title
Smith, Edward	Principal
Ackner, Andrea	Teacher, K-12
Develasco, Carolina	Teacher, K-12
Drew, Ana	Teacher, K-12
Jackson, Jason	Teacher, K-12
Latoni, Jessica	Teacher, K-12
Moris, Jason	Teacher, ESE
Iribar, Lazaro	Teacher, K-12
Valdes, Desiree	Teacher, K-12
Saunders, Anthony	Assistant Principal
Torossian, Alfred	Assistant Principal
Valero, Alina	Assistant Principal

### Duties

#### ***Describe how the LLT promotes literacy within the school***

The Literacy Leadership Team (LLT) meets bi-monthly to collaborate on literacy and reading achievement that align with the Florida State Standards (FSS). In addition, the LLT plan professional development that aligns with our school-wide Action Plan goals.

### Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

#### **Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

The Leadership Literacy Team (LLT) meets bi-monthly to collaborate and plan professional development that aligns with the school's Action Plan and fosters collaborative planning and instruction allowing for student achievement with the Florida State Standards (FSS). In addition, the LLT meets with teachers to implement evidence-based strategies discussed during LLT planning meetings to ensure teachers plan and deliver effective instruction.

#### **Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

The following strategies will be supervised by the administrative team.

1. Networking with other schools to recruit personnel
2. Placement of student classroom observers and interns
3. Regular meetings with new teachers
4. Participation in the Mentoring and Induction for New Teachers (MINT) Program

#### **Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

The mentee will be paired with a mentor within their academic department. A mentor teacher occupies a leadership role in the school such as a department chair, grade-level chair, reading coach, mathematics coach, National Board Certified Teacher, and/or a MINT certified site-based mentor.

The mentor and mentee will meet bi-weekly to discuss evidence-based and data-driven strategies for

each domain. The mentor is given release time to observe the mentee and provide feedback and coaching.

## Ambitious Instruction and Learning

### Instructional Programs and Strategies

#### Instructional Programs

***Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards***

Administration meets consistently with the Core Instructional Leaders to collaborate and plan professional development activities that align to the Florida State Standards (FSS). Faculty participate in professional learning activities which focus on curriculum alignment, evidence-based instructional strategies, District Pacing Guides and data analysis.

#### Instructional Strategies

***Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments***

Faculty participate in professional learning activities which focus on curriculum alignment, instructional strategies, District Pacing Guides and data analysis. Departments analyze assessment data to determine additional instructional supports needed by students. Teachers re-teach and present mini-lessons after analyzing data. Students in need of further support will be offered after-school tutoring in order to meet the diverse needs of students.

***Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:***

**Strategy:** Extended School Day

**Minutes added to school year:** 4,320

After-school tutoring for students in the English Language Learner (ELL) program will be offered twice a week over a 12 week span in order to assist in preparation for ELA. Crunch-time tutoring initiatives will take place throughout the year after school, as needed. Honor societies will offer tutoring for students in need of remediation or instruction.

**Strategy Rationale**

Differentiating instructional models will ensure the needs of our diverse population of students is met.

**Strategy Purpose(s)**

- Teacher collaboration, planning and professional development

**Person(s) responsible for monitoring implementation of the strategy**

Valero, Alina, valero@dadeschools.net

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Bi-weekly teacher-created tests and mini-assessments, Interim Assessments, Student Data Chats through Language Arts and Reading Departments.

**Student Transition and Readiness**

**PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

**Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

N/A

**College and Career Readiness**

**Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations**

Secondary School Reform has allowed high schools to make elective combinations that promote career planning. Students discuss their potential career interests with their teachers and counselors and are then exposed to the available Academy options that may be of interest to them. Through this discussion and choice selection, students' course of study becomes meaningful.

**Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs**

Students are encouraged to take elective courses that are aligned within an area of interest that may be relevant to the students' future study. Additionally, core content departments are encouraged to work interdisciplinary with electives and vocational courses in order for students to see the relationship together. This will be done through the infusion of project-based instruction.

**Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement**

Miami Springs Senior High School's (MSSH) graduates completing a post-secondary curriculum has increased steadily. A post-secondary curriculum includes four Language Arts courses, at least three to four Mathematics courses, three to four science courses and the three required social studies courses. Additionally dual enrollment courses are encouraged. MSSH also encourages students to participate in Advanced Placement/Dual Enrollment Courses beginning in the ninth grade with World History.

The graduation data shows 78.0% of our students receive a diploma. Our Student Services department will continue to meet with senior students three times during the school year. This will ensure that senior students are monitoring their GPA and increasing the possibility for scholarships, such as the Bright Futures. Our College Assistance Program (CAP) Counselor invites colleges and universities to come to the school and meet with students that are potential candidates to attend their schools. Also, our CAP will continue to work with students on compiling Financial Aid information and researching of scholarships for students. Administrative team will meet with at risk students to offer support as needed.

***Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes***

The latest High School Feedback Report available is from 2012. MSSH 2012 graduates scored a level 3 or better on the 10th grade FCAT in math compared to the District and State scores. In addition, more MSSH 2012 graduates took the PERT compared to the District and State numbers. We continue to offer remedial study opportunities for our students and encourage them to take the SAT, ACT, CPT or PERT. In addition, MSSH offers both Dual Enrollment and AP courses to further challenge our students. All 10th grade students this year will participate in the PSAT and we will use the results to aid in identifying students abilities for future course placement.

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** To increase student achievement by improving core instruction in all content areas.
- G2.** Use the Early Warning Signs to identify at-risk students to provide support and intervention to increase achievement.
- G3.** Prepare students to be college and career ready through STEM and/or CTE initiatives and programs by increasing the number of students enrolled in STEM related courses and those passing CTE-STEM Industry Certification Exams.
- G4.** See Title I PIP for this goal.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal*

**G1. To increase student achievement by improving core instruction in all content areas.** 1a

G049426

**Targets Supported** 1b

Indicator	Annual Target
AMO Reading - All Students	63.0
AMO Reading - Hispanic	63.0
AMO Reading - ELL	45.0
AMO Reading - SWD	50.0
AMO Reading - ED	59.0
AMO Math - SWD	59.0
CELLA Listening/Speaking Proficiency	44.0
CELLA Reading Proficiency	24.0
CELLA Writing Proficiency	25.0
FSA - English Language Arts - Proficiency Rate	31.0
ELA/Reading Gains	69.0
ELA/Reading Lowest 25% Gains	73.0
FSA - Mathematics - Proficiency Rate	40.0
Math Gains	63.0
Math Lowest 25% Gains	66.0
Algebra I EOC Pass Rate	62.0
Geometry EOC Pass Rate	57.0
Bio I EOC Pass	69.0
AMO Reading - African American	54.0

**Resources Available to Support the Goal** 2

- More planning opportunities during additional faculty meetings by department, bi-monthly core department meetings and monthly instructional leader meetings; strategic placement of technological resources by administration, i.e. computer stations in classrooms; strategic use of technology in computer labs; effective use of BYOD; effective use of Promethean Boards and Boards; use of digital resources provided by the District, i.e. Discovery Education, Gizmos, CPALMS, District Pacing Guides; use of peer teacher observations; use of teacher leaders to observe and provide feedback to teachers within the building.

**Targeted Barriers to Achieving the Goal** 3

- Limited knowledge of new Florida Standards across content areas.

**Plan to Monitor Progress Toward G1. 8**

Classroom walk-throughs; Senior Staff debriefing; Core Team meeting feedback; Administrative-Teacher Data Chats; Teacher-Student Data Chats; analysis of data

**Person Responsible**

Edward Smith

**Schedule**

Daily, from 10/28/2014 to 6/4/2015

**Evidence of Completion**

Administrative Team walk-through logs; Core Team meeting feedback, Data Chats and analysis of data will demonstrative an increase in student achievement.

**G2. Use the Early Warning Signs to identify at-risk students to provide support and intervention to increase achievement. 1a**

G049496

**Targets Supported 1b**

Indicator	Annual Target
Attendance Below 90%	14.0
One or More Suspensions	28.0
Students exhibiting two or more EWS indicators (Total)	22.0
Level 1 - All Grades	18.0

**Resources Available to Support the Goal 2**

- Review of Student Attendance Bulletin; Social Worker support; Student Counselor support; Administrative Team support; Student Code of Conduct; School Progressive Discipline Plan; Parental support.

**Targeted Barriers to Achieving the Goal 3**

- Students struggling with academic courses.

**Plan to Monitor Progress Toward G2. 8**

Student progress monitoring assessment; Interim data; District, web-based program reports; District EWS reports.

**Person Responsible**

Alfred Torossian

**Schedule**

Monthly, from 10/1/2014 to 3/20/2015

**Evidence of Completion**

Analysis of progress monitoring assessment, Interim data, District, web-based program reports and District EWS demonstrates student achievement and/or changes in delivery of instruction or strategies are being made to address any deficiencies.

**G3.** Prepare students to be college and career ready through STEM and/or CTE initiatives and programs by increasing the number of students enrolled in STEM related courses and those passing CTE-STEM Industry Certification Exams. 1a

G049536

**Targets Supported** 1b

Indicator	Annual Target
-----------	---------------

**Resources Available to Support the Goal** 2

- CTE awareness through activities such as Academic/Career Fairs, Open House and activities with feeder pattern schools, Lead Teachers, Student Services department, District STEM office and personnel.

**Targeted Barriers to Achieving the Goal** 3

- There is a lack of students participating in STEM and/or CTE related courses.

**Plan to Monitor Progress Toward G3.** 8

Examine data from STEM and/or CTE end of year exams to determine strategic effectiveness.

**Person Responsible**

Alfred Torossian

**Schedule**

Monthly, from 2/2/2015 to 6/4/2015

**Evidence of Completion**

End of year data.

**G4.** See Title I PIP for this goal. 1a

G049537

**Targets Supported** 1b

Indicator	Annual Target
-----------	---------------

**Resources Available to Support the Goal** 2

**Targeted Barriers to Achieving the Goal** 3



## Action Plan for Improvement


For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key

**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** To increase student achievement by improving core instruction in all content areas. **1**

 G049426

**G1.B1** Limited knowledge of new Florida Standards across content areas. **2**

 B123680

**G1.B1.S1** Effective Planning and Instructional DeliverysStrategy. **4**

 S135555

### Strategy Rationale

Plan for and deliver instruction that is based on standards and/or specific course benchmarks. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities. Stakeholders will use student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths.

### Action Step 1 **5**

Provide professional development on rigorous, purposeful, and engaging instructional activities within the classroom, and plan for and deliver instruction that is based on standards

#### Person Responsible

Alfred Torossian

#### Schedule

On 10/7/2014

#### Evidence of Completion

Agenda, sign in sheet, PD deliverables

## Action Step 2 5

Conduct coaching cycles with instructional staff

### **Person Responsible**

Alina Valero

### **Schedule**

Weekly, from 10/14/2014 to 6/4/2015

### **Evidence of Completion**

Note taking / note making, debrief notes, lesson plans, CSS log

## Action Step 3 5

Provide professional development on Promethean/ Smart board technology and on the use of available technology and digital resources that can be utilized to drive instruction and increase student engagement.

### **Person Responsible**

Alina Valero

### **Schedule**

Quarterly, from 10/9/2014 to 3/20/2015

### **Evidence of Completion**

Agenda, sign in sheet, PD resources.

## Action Step 4 5

Administration will conduct walk-throughs and monitor the effective implementation of purposeful and engaging lessons in which active collaborative discussions and activities promote student ownership, and effective implementation of technology in the classroom.

### **Person Responsible**

Edward Smith

### **Schedule**

Daily, from 10/28/2014 to 6/4/2015

### **Evidence of Completion**

Walk through notes, administrative team and senior staff debrief, lesson plans, student folder work, student accountability talk Note taking / note making, debrief notes, lesson plans, CSS log.

**Plan to Monitor Fidelity of Implementation of G1.B1.S1 6**

Lesson plans, student work folders, peer and teacher-leader support, Coaching Cycle, classroom walk-throughs.

**Person Responsible**

Edward Smith

**Schedule**

Daily, from 10/28/2014 to 6/4/2015

***Evidence of Completion***

Teacher lesson plans, student work folders and student accountability talks will demonstrate that student grouping, collaboration and active learning are taking place. Curriculum Support Specialist Coaching Cycle feedback and coaching logs, peer teacher and teacher-leader observations, and classroom walk-throughs will demonstrate effective planning and instructional delivery is being implemented successfully.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7**

Teacher-leaders and Curriculum Support Specialist Coaching Cycle feedback; classroom walk-throughs; review of teacher-created assessments, web-based program monitoring reports, interim data will result in changes to lesson planning and instructional delivery model.

**Person Responsible**

Edward Smith

**Schedule**

Daily, from 10/28/2014 to 6/4/2015

***Evidence of Completion***

Teacher planning meeting agendas, sign-in sheets and debriefing notes; CSS logs; teacher lesson plans, student work folders, student accountability talks, Core Team meeting feedback, administrative walk-throughs will reveal students actively involved in learning.

**G2.** Use the Early Warning Signs to identify at-risk students to provide support and intervention to increase achievement. 1

G049496

**G2.B2** Students struggling with academic courses. 2

B123844

**G2.B2.S1** The school will use a variety of communication tools to inform parents of opportunities for parent involvement throughout the year and dates of tutoring sessions in order to provide the necessary support to parents and students. 4

S135811

### Strategy Rationale

Parents' awareness of school expectations, involvement in their child's education and partnerships can have a positive effect on student achievement.

### Action Step 1 5

Parents will be informed of school procedures, student and parent expectations, their child's progress throughout the school year and of the school events (i.e., Open House, Student Grade Level Orientations, Parent Orientations, the different Parent Nights, Parent-Teacher and Student-Counselor meetings, etc.).

#### Person Responsible

Edward Smith

#### Schedule

Biweekly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

Connect Ed Message reports, parent conference logs, parent meeting sign-in sheets, parent involvement; Social Worker support logs, Community Involvement Specialist monthly report; tutoring sign-in sheets; progress reports; assessment data.

### Action Step 2 5

The Student Services department will identify and conduct credit checks for grades 9-12 and ensure students are progressing.

#### Person Responsible

Corina Mills

#### Schedule

Monthly, from 9/22/2014 to 6/4/2015

#### Evidence of Completion

Student Services databases; student documentation

**Action Step 3** 5

The school will identify students in need of remediation and will implement a push-in tutoring model during school as well as offer after-school tutoring. Students attending tutoring and or making achievement will receive incentives.

**Person Responsible**

Alina Valero

**Schedule**

Weekly, from 10/1/2014 to 3/20/2015

**Evidence of Completion**

L25% data spreadsheet, student tutoring sign-in logs.

**Plan to Monitor Fidelity of Implementation of G2.B2.S1** 6

Offer push-in and after-school tutoring; monitor progress of at-risk students; communication with parents.

**Person Responsible**

Alina Valero

**Schedule**

Weekly, from 10/1/2014 to 3/20/2015

**Evidence of Completion**

Student Services data base, L25% data, Connect-Ed Message reports, academic referrals from teachers, parent meeting sign-in sheets; informational documentation provided to students and parents.

**Plan to Monitor Effectiveness of Implementation of G2.B2.S1** 7

Review of data from tutoring sessions; debriefing and feedback during teacher and administrative planning meetings; student progress and reports cards; analysis of data.

**Person Responsible**

Alina Valero

**Schedule**

Monthly, from 9/22/2014 to 3/20/2015

**Evidence of Completion**

Student tutoring logs; data spreadsheets.

**G3.** Prepare students to be college and career ready through STEM and/or CTE initiatives and programs by increasing the number of students enrolled in STEM related courses and those passing CTE-STEM Industry Certification Exams. 1

G049536

**G3.B1** There is a lack of students participating in STEM and/or CTE related courses. 2

B124119

**G3.B1.S1** Use formal assessments, such as PSAT, ACT, SAT in addition to teacher referrals to identify students that have potential to succeed in accelerated STEM courses. 4

S135983

### Strategy Rationale

To identify potential candidates who are unaware they have the ability to succeed in STEM.

### Action Step 1 5

Analyze assessment data to identify potential candidates.

#### Person Responsible

Alfred Torossian

#### Schedule

Monthly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

Assessment Data

### Action Step 2 5

Analyze teacher referrals and meet with lead teachers to identify potential candidates.

#### Person Responsible

Corina Mills

#### Schedule

Quarterly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

Teacher referrals and assessment data.

**Plan to Monitor Fidelity of Implementation of G3.B1.S1** 6

Promote PSAT, ACT, SAT registration with students and review completed registration forms.

**Person Responsible**

Alfred Torossian

**Schedule**

Monthly, from 11/3/2014 to 6/4/2015

***Evidence of Completion***

PSAT, ACT, SAT student scores.

**Plan to Monitor Effectiveness of Implementation of G3.B1.S1** 7

Review number of registrations and hold additional meetings with students as needed.

**Person Responsible**

Alfred Torossian


**Schedule**

Monthly, from 11/3/2014 to 6/4/2015

***Evidence of Completion***

Increased number of student registrations.

**G3.B1.S2** Use formal assessments, such as PSAT, ACT, SAT in addition to teacher referrals to identify students that have potential to succeed in accelerated CTE courses. 4

 S135992

### Strategy Rationale

To identify potential candidates who are unaware they have the ability to succeed in CTE courses.

### Action Step 1 5

Analyze assessment data to identify potential candidates.

#### Person Responsible

Alfred Torossian

#### Schedule

Monthly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

Assessment data.

### Action Step 2 5

Analyze teacher referrals and meet with lead teachers to identify potential candidates.

#### Person Responsible

Corina Mills

#### Schedule

Quarterly, from 8/18/2014 to 6/4/2015

#### Evidence of Completion

Teacher referrals and assessment data.



**Plan to Monitor Fidelity of Implementation of G3.B1.S2 6**

Student services will review student subject selection requests and cross reference them to teacher referrals and data during scheduled department meetings.

**Person Responsible**

Corina Mills

**Schedule**

Monthly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

The administration will review documentation and cross reference it to the building of the master schedule.

**Plan to Monitor Effectiveness of Implementation of G3.B1.S2 7**

Use data analysis from STEM and/or CTE related courses to ensure students are on target to perform on course assessments and/or industry certification exams.

**Person Responsible**

Alfred Torossian

**Schedule**

Quarterly, from 8/18/2014 to 6/4/2015

**Evidence of Completion**

Analysis of end of year data.

**Appendix 1: Implementation Timeline**

*Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.A1	Provide professional development on rigorous, purposeful, and engaging instructional activities within the classroom, and plan for and deliver instruction that is based on standards	Torossian, Alfred	10/7/2014	Agenda, sign in sheet, PD deliverables	10/7/2014 one-time
G2.B2.S1.A1	Parents will be informed of school procedures, student and parent expectations, their child's progress throughout the school year and of the school events (i.e., Open House, Student Grade Level Orientations, Parent Orientations, the different Parent Nights, Parent-Teacher and Student-Counselor meetings, etc.).	Smith, Edward	8/18/2014	Connect Ed Message reports, parent conference logs, parent meeting sign-in sheets, parent involvement; Social Worker support logs, Community Involvement Specialist monthly report; tutoring sign-in sheets; progress reports; assessment data.	6/4/2015 biweekly

**Dade - 7511 - Miami Springs Senior High Schl - 2014-15 SIP**  
*Miami Springs Senior High School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.A1	Analyze assessment data to identify potential candidates.	Torossian, Alfred	8/18/2014	Assessment Data	6/4/2015 monthly
G3.B1.S2.A1	Analyze assessment data to identify potential candidates.	Torossian, Alfred	8/18/2014	Assessment data.	6/4/2015 monthly
G1.B1.S1.A2	Conduct coaching cycles with instructional staff	Valero, Alina	10/14/2014	Note taking / note making, debrief notes, lesson plans, CSS log	6/4/2015 weekly
G2.B2.S1.A2	The Student Services department will identify and conduct credit checks for grades 9-12 and ensure students are progressing.	Mills, Corina	9/22/2014	Student Services databases; student documentation	6/4/2015 monthly
G3.B1.S1.A2	Analyze teacher referrals and meet with lead teachers to identify potential candidates.	Mills, Corina	8/18/2014	Teacher referrals and assessment data.	6/4/2015 quarterly
G3.B1.S2.A2	Analyze teacher referrals and meet with lead teachers to identify potential candidates.	Mills, Corina	8/18/2014	Teacher referrals and assessment data.	6/4/2015 quarterly
G1.B1.S1.A3	Provide professional development on Promethean/ Smart board technology and on the use of available technology and digital resources that can be utilized to drive instruction and increase student engagement.	Valero, Alina	10/9/2014	Agenda, sign in sheet, PD resources.	3/20/2015 quarterly
G2.B2.S1.A3	The school will identify students in need of remediation and will implement a push-in tutoring model during school as well as offer after-school tutoring. Students attending tutoring and or making achievement will receive incentives.	Valero, Alina	10/1/2014	L25% data spreadsheet, student tutoring sign-in logs.	3/20/2015 weekly
G1.B1.S1.A4	Administration will conduct walk-throughs and monitor the effective implementation of purposeful and engaging lessons in which active collaborative discussions and activities promote student ownership, and effective implementation of technology in the classroom.	Smith, Edward	10/28/2014	Walk through notes, administrative team and senior staff debrief, lesson plans, student folder work, student accountability talk Note taking / note making, debrief notes, lesson plans, CSS log.	6/4/2015 daily
G1.MA1	Classroom walk-throughs; Senior Staff debriefing; Core Team meeting feedback; Administrative-Teacher Data Chats; Teacher-Student Data Chats; analysis of data	Smith, Edward	10/28/2014	Administrative Team walk-through logs; Core Team meeting feedback, Data Chats and analysis of data will demonstrative an increase in student achievement.	6/4/2015 daily
G1.B1.S1.MA1	Teacher-leaders and Curriculum Support Specialist Coaching Cycle feedback; classroom walk-throughs; review of teacher-created assessments, web-based program monitoring reports, interim data will result in changes to lesson planning and instructional delivery model.	Smith, Edward	10/28/2014	Teacher planning meeting agendas, sign-in sheets and debriefing notes; CSS logs; teacher lesson plans, student work folders, student accountability talks, Core Team meeting feedback, administrative walk-throughs will reveal students actively involved in learning.	6/4/2015 daily
G1.B1.S1.MA1	Lesson plans, student work folders, peer and teacher-leader support, Coaching Cycle, classroom walk-throughs.	Smith, Edward	10/28/2014	Teacher lesson plans, student work folders and student accountability talks will demonstrate that student grouping, collaboration and active learning are taking place. Curriculum Support Specialist Coaching Cycle feedback and coaching logs, peer teacher and teacher-leader observations, and classroom walk-throughs will demonstrate effective planning and instructional delivery is being implemented successfully.	6/4/2015 daily

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.MA1	Student progress monitoring assessment; Interim data; District, web-based program reports; District EWS reports.	Torossian, Alfred	10/1/2014	Analysis of progress monitoring assessment, Interim data, District, web-based program reports and District EWS demonstrates student achievement and/or changes in delivery of instruction or strategies are being made to address any deficiencies.	3/20/2015 monthly
G2.B2.S1.MA1	Review of data from tutoring sessions; debriefing and feedback during teacher and administrative planning meetings; student progress and reports cards; analysis of data.	Valero, Alina	9/22/2014	Student tutoring logs; data spreadsheets.	3/20/2015 monthly
G2.B2.S1.MA1	Offer push-in and after-school tutoring; monitor progress of at-risk students; communication with parents.	Valero, Alina	10/1/2014	Student Services data base, L25% data, Connect-Ed Message reports, academic referrals from teachers, parent meeting sign-in sheets; informational documentation provided to students and parents.	3/20/2015 weekly
G3.MA1	Examine data from STEM and/or CTE end of year exams to determine strategic effectiveness.	Torossian, Alfred	2/2/2015	End of year data.	6/4/2015 monthly
G3.B1.S1.MA1	Review number of registrations and hold additional meetings with students as needed.	Torossian, Alfred	11/3/2014	Increased number of student registrations.	6/4/2015 monthly
G3.B1.S1.MA1	Promote PSAT, ACT, SAT registration with students and review completed registration forms.	Torossian, Alfred	11/3/2014	PSAT, ACT, SAT student scores.	6/4/2015 monthly
G3.B1.S2.MA1	Use data analysis from STEM and/or CTE related courses to ensure students are on target to perform on course assessments and/or industry certification exams.	Torossian, Alfred	8/18/2014	Analysis of end of year data.	6/4/2015 quarterly
G3.B1.S2.MA1	Student services will review student subject selection requests and cross reference them to teacher referrals and data during scheduled department meetings.	Mills, Corina	8/18/2014	The administration will review documentation and cross reference it to the building of the master schedule.	6/4/2015 monthly

## Appendix 2: Professional Development and Technical Assistance Outlines

*Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.*

## Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** To increase student achievement by improving core instruction in all content areas.

**G1.B1** Limited knowledge of new Florida Standards across content areas.

**G1.B1.S1** Effective Planning and Instructional Delivery Strategy.

### PD Opportunity 1

Provide professional development on rigorous, purposeful, and engaging instructional activities within the classroom, and plan for and deliver instruction that is based on standards

#### Facilitator

Leslie Rivera, Curriculum Support Specialist; Alina Valero, Assistant Principal; Jessica Latoni, Instructional Leader

#### Participants

Faculty/Classroom teachers

#### Schedule

On 10/7/2014

### PD Opportunity 2

Provide professional development on Promethean/ Smart board technology and on the use of available technology and digital resources that can be utilized to drive instruction and increase student engagement.

#### Facilitator

Promethean Board Representative; teachers: Luis Trabanco, Robert Nolan, Mario Montoya, Rene Barge, Jason Jackson, Silvia Perez; Edward R. Smith, Principal; Assistant Principals: Anthony Saunders, Alfred Torossian, Alina Valero

#### Participants

Faculty/Classroom teachers

#### Schedule

Quarterly, from 10/9/2014 to 3/20/2015

## Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** To increase student achievement by improving core instruction in all content areas.

**G1.B1** Limited knowledge of new Florida Standards across content areas.

**G1.B1.S1** Effective Planning and Instructional Delivery Strategy.

### PD Opportunity 1

Conduct coaching cycles with instructional staff

#### Facilitator

Leslie Rivera, Curriculum Support Specialist; Alina Valero, Assistant Principal; Carolina Develasco, Instructional Leader; Ana Drew, Instructional Leader; Desiree Valdes, Instructional Leader.

#### Participants

Faculty/classroom teachers

#### Schedule

Weekly, from 10/14/2014 to 6/4/2015

### PD Opportunity 2

Administration will conduct walk-throughs and monitor the effective implementation of purposeful and engaging lessons in which active collaborative discussions and activities promote student ownership, and effective implementation of technology in the classroom.

#### Facilitator

Edward R. Smith, Principal and Assistant Principals: Anthony Saunders, Alfred Torossian, Alina Valero

#### Participants

Classroom teachers

#### Schedule

Daily, from 10/28/2014 to 6/4/2015

## Budget Rollup

Summary	
Description	Total
Goal 2: Use the Early Warning Signs to identify at-risk students to provide support and intervention to increase achievement.	36,146
<b>Grand Total</b>	<b>36,146</b>

Goal 2: Use the Early Warning Signs to identify at-risk students to provide support and intervention to increase achievement.		
Description	Source	Total
B2.S1.A3 - Tutoring	Title III	12,000
B2.S1.A3 - Tutoring	Title I Part A	21,147
B2.S1.A3 - Funding from EESAC for student incentives	School Improvement Funds	2,999
<b>Total Goal 2</b>		<b>36,146</b>