

Avocado Elementary School



2014-15 School Improvement Plan

Avocado Elementary School

16969 SW 294TH ST, Homestead, FL 33030

<http://avocado.dadeschools.net/>

School Demographics

School Type
Elementary

Title I
Yes

Free/Reduced Price Lunch
94%

Alternative/ESE Center
No

Charter School
No

Minority
94%

School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	C			

School Board Approval

This plan is pending approval by the Dade County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
 - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
 - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	5	Gayle Sitter
Former F	Turnaround Status	
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

We believe that the mission of Avocado Elementary is to educate by providing all students, staff and community members with a variety of facilities, materials and learning opportunities that will nurture the intellectual, physical, emotional, social, and creative development of each individual. We accept the responsibility to stimulate critical thinking and intellectual curiosity, encourage academic excellence and provide a strong foundation for independent, life-long learning.

Provide the school's vision statement

Avocado Elementary School unites the community and the school by instilling the value of education and lifelong learning and by engaging the community resources to develop responsible, productive members of society.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

The demographics of Avocado's teachers and students lend itself to diverse ethnicities. Such culture allows teachers and students to learn that all people are the same but have different traditions. The school participate in Hispanic Heritage Month Celebrations and allows students to learn about other cultures. The school also celebrates Black History Month, Women's Month, and other important days that share the cultures of others. This practice has shown students and teachers how important it is to have different kinds of flowers in a garden, or to have different kinds of vegetables in a salad.

Describe how the school creates an environment where students feel safe and respected before, during and after school

All schools work tirelessly to prevent school violence and ensure that schools are safe places to learn and play. Some of the efforts used at Avocado are:

- Limited access to the school during while school is in session and afterschool while students are present (all access points are locked except for one main entrance)
- School's parking lot and students' common areas are constantly monitored.
- School guests are monitored (they have to report to the main office and wear visitor's passes).
- Only parents or names found on contact cards are allowed to sign out students.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

Most times, behavioral problems are connected to other issues that students are encountering, like poor academic performance. To alleviate these problems, Avocado ES strives to ensure that all students thrive academically and behaviorally in a positive learning environment. The following steps are taken:

- Teaches positive social expectations from the first day of school.
- Acknowledges and rewards positive behaviors - nominating students for the Do the Right Thing Program

- Display bicycles where they are seen by students daily (for perfect attendance and the student who reads the most books).
- Provides intensive intervention for students working below grade level.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

Many students encounter social-emotional disturbances as they grow up. Therefore, it behooves all stakeholders to ensure that students are brought up in a community filled with care and trust. The following are ways that Avocado ES strives to assist students in growing up in a school that is conducive to learning:

- The school counselor is an asset to students in this area of development. Students are counseled on a one-to-one basis to meet their needs.
- Goals and objectives are measurable to assist students to meet their Zone of Proximal Development.

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

Monitor Attendance
 Scams/BIP
 Data Chats/Report from Pinnacle Gradebook

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level				Total
	K	1	2	3	
Attendance below 90 percent	32	19	20	15	86
One or more suspensions	0	0	0	7	7
Course failure in ELA or Math	18	12	27	67	124
Level 1 on statewide assessment	0	0	0	38	38

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level	Total
Students exhibiting two or more indicators		

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

Built in 30 min. daily intervention using WonderWorks
 Title III ELL tutoring
 Access to Computer Labs (before, during, & after school)
 Differentiated Instruction

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

Yes

PIP Link

The school completes a Parental Involvement Plan (PIP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/48854>.

Description

A PIP has been uploaded for this school or district - see the link above.

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

Our school maintains and communicates a purpose and direction at all levels to ensure continuous improvement process that is based on data, goals, actions, and measures of growth in teaching and learning.

Avocado cultivates involvement and input from stakeholders, including our community partners via school site hosted events/activities. An open invitation of our school sponsored events is always extended to our community partners.

We strive to maintain open communication with all stakeholders to ensure that we continue to implement innovative methods for optimal success.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Little, Jacqua	Principal
Oliu, Yolanda	Assistant Principal
Lewars, Maureen	Instructional Coach
Sick, Karen	Teacher, K-12
Mullings, Alicia	Teacher, K-12
Lugo, Mayda	Teacher, K-12
Nelson, Sonya	Teacher, K-12
Emkey, Gerri	Other

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

Tier 1(Leadership Team)
Jacqua Little, Principal

Facilitates and conducts meetings by providing current data and support documents. Oversees the implementation of the ELAB program. The Principal provides the leadership team through a process of problem solving issues and concerns that arise through an ongoing, systematic examination of available data with the goal of impacting student achievement, school safety, school culture, literacy, attendance, student social/emotional wellbeing, and prevention of student failure through early intervention.

Yolanda Oliu, Assistant Principal

Assists with working with the leadership team to ensure commitment to the goals set forth at the meetings. Along with the principal and teachers, she works on building staff support, internal capacity, and sustainability over time. The assistant principal also assists with monitoring the curriculum on a continuous basis.

General Education Teachers

Provide instructional information, collects student data, delivers Tier I instruction/intervention, and collaborates with ELAB personnel to implement Tier 2/3 interventions. Each department selects a teacher to represent their grade level on the MTSS/RtI.

Yesenia Lima, SPED Chair:

Participate in student data collection, integrates instructional activities for all TIER students, and works together with the general education teachers to collaborate activities.

Robert Balmaseda, ELL Chair:

Participate in student data collection, integrates instructional activities for all ELL students, and works together with the general education teachers to collaborate activities.

Maureen Lewars, Reading Instructional Coach:

Provides support in reading. Shares current data gathered at meetings and professional developments geared towards student progress, interventions and data driven results.

Sonya Nelson, Mathematics Liaison:

Provides support in mathematics. Shares current data gathered at meetings and professional developments geared towards student progress, interventions and data driven results.

Leslie Rolle-Washington, Science Liaison:

Provides support in science. Shares current data gathered at meetings and professional developments geared towards student progress, interventions and data driven results.

Alphonso Brown, Instructional Technology Support:

Manages that all the technology is working properly.

Emma Soto, Cherise Tucker-Watson, JoAnna Ismail, Student Services:

Provides quality services and expertise on intervention with at-risk students. In addition school social workers continue to link child-serving and community agencies to the schools and families to support the child's academic, emotional, behavioral, and social success. Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans and provides support for intervention fidelity and documentation. Provides counseling for students that are in jeopardy of not doing well.

In addition to Tier 1 problem solving, the Leadership Team members will meet weekly to review consensus, infrastructure, and implementation of building levels of the MTSS.

Tier 2

The Assistant Principal, Reading Coach, School Social Worker, Counselor, and School Psychologist will conduct regular meetings to evaluate intervention efforts for students by subject, grade, intervention, or other logical organization.

In addition to those selected, other teachers will be involved when needed to provide information or revise efforts.

Tier 3 SST

The Assistant Principal, Classroom Teacher, School Psychologist, Counselor, and parent/guardian make up the Tier 3 SST Problem Solving Team.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students

and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

Data-based problem-solving processes

The MTSS Leadership Team will use the Tier 1 Problem Solving process to set Tier 1 goals. They will also monitor academic and behavioral data to evaluate progress towards those goals at least three times a year by:

1. Holding regular team meetings where problem solving is the sole focus.
2. Using the four step problem solving process as the basis for goal setting, planning, and program evaluation during all team meetings that focus on increasing student achievement or behavioral success.
3. Determining how we will know if students have made expected levels of progress towards proficiency? (What progress will show a positive response?)
4. Respond when grades, subject areas, classes, or individual students have not shown a positive response? (MTSS problem solving process and monitoring progress of instruction)
5. Responding when students are demonstrating a positive response or have met proficiency by raising goals or providing enrichment respectively.
6. Gather and analyze data at all Tiers to determine professional development for faculty as indicated by group or individual student diagnostic and progress monitoring assessment.
7. Ensure that students in need of intervention are actually receiving appropriate supplemental Tier 2 intervention. Gather ongoing progress monitoring (OPM) for all interventions and analyze that data using the Tier 2 problem solving process after each OPM.

Tier 2

The second level of support consists of supplemental instruction and interventions provided in addition to and in alignment with effective core instruction and behavioral supports to groups of targeted students who need additional instructional and/or behavioral support. Tier 2 problem solving meetings occur regularly to:

1. Review OPM data for intervention groups to evaluate group and individual student response
2. Support interventions where there is not an overall positive group response.
3. Select students for SST Tier 3 intervention

The school improvement plan (SIP) summarizes the school's academic and behavioral goals for the year and describes the school's plan to meet those goals. The specific supports and actions needed to implement the SIP strategies are closely examined, planned, and monitored. The MTSS Problem-Solving process is used to first carry out, monitor, and adjust if necessary, the supports that are defined in the SIP. Annual goals are translated into progress monitoring (3 times per year) and ongoing progress monitoring measures (approximately once per month) that can reliably track progress on a schedule based on student need across Tiers.

Tier 2 supports are provided to students who have not met proficiency or who are at risk of not meeting proficiency.

Finally, MTSS End of Year Tier 1 problem solving evaluates the SIP efforts and dictates strategies for the next year's SIP. At this time, previous years trend data across grade levels is used to examine impact grades for support focus or prevention/early intervention efforts.

While the SIP plan does not focus on the primary (untested) grades, the MTSS leadership team extends the intent of the SIP to kindergarten, first, and second grades as they contribute extensively to later grades performance and student engagement.

Title I, Part A

Avocado Elementary School provides students with additional remediation through extended learning opportunities after-school programs and summer school. The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided to students. Curriculum Coaches develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student need while working with district

personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for children to be considered “at risk;” assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Other components that are integrated into the school-wide program at Avocado Elementary School include an extensive Parental Program; Supplemental Educational Services; and special support services to special needs populations such as homeless, migrant, neglected and delinquent students.

Title I, Part C- Migrant

Title I, Part D

Avocado Elementary School provides services and support to migrant students and parents. The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met. Students are also provided extended learning opportunities (after-school and summer school) by the Title I, Part C, Migrant Education Program.

Title II

The District uses supplemental funds for improving basic education as follows:

- training to certify qualified mentors for the New Teacher (MINT) Program
- training for add-on endorsement programs, such as Reading, Gifted, ESOL training and substitute release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group implementation and protocols.

Title III

Title III funds are used to supplement and enhance the programs for English Language Learner (ELL) and immigrant students by providing funds to implement and/or provide:

- tutorial programs (K-3)
- parent outreach activities (K-3)
- professional development on best practices for ESOL and content area teachers
- coaching and mentoring for ESOL and content area teachers (K-3)
- reading and supplementary instructional materials (K-3)
- cultural supplementary instructional materials (K-12)
- purchase of supplemental hardware and software for the development of language and literacy skills in reading, mathematics and science, as well as, thematic cultural lessons is purchased for selected schools to be used by ELL students and recently arrived immigrant students (K-12, RFP Process)
- Cultural Activities through the Cultural Academy for New Americans for eligible recently arrived, foreign born students

The above services will be provided should funds become available for the 2013-2014 school year and should the FLDOE approve the application.

Title VI, Part B - NA

Title X- Homeless

Miami-Dade County Public Schools' School Board approved the School Board Policy 5111.01 titled, Homeless Students. The board policy defines the McKinney-Vento Law and ensures homeless students receive all the services they are entitled to. The Homeless Education Program at Avocado Elementary seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community. The District Homeless Education Program assists Avocado Elementary with the identification, enrollment, attendance, and transportation of homeless students. All schools are eligible to receive services and will do so upon identification and classification of a student as homeless.

The Staff in the Homeless Education Program provides annual training to: 1) School Registrars on the procedures for enrolling homeless students, 2) School Counselors on the McKinney-Vento Homeless Assistance Act which ensures that homeless children and youth are not to be stigmatized, separated, segregated, or isolated on their status as homeless, and are provided all entitlements, and 3) all School Homeless Liaisons assigned by the school administrator to provide further details on the

rights and services of students identified as homeless.

Project Upstart and The Homeless Trust, a community organization, provides a homeless sensitivity, awareness campaign to all the schools - each school is provided a video and curriculum manual, and a contest is sponsored by The Homeless Trust-a community organization.

Project Upstart provides tutoring and counseling to selected homeless shelters in the community. The District Homeless Liaison continues to participate in community organization meetings and task forces as it relates to homeless children and youth.

Each school will identify a school-based School Homeless Liaison to be trained on the McKinney-Vento Law ensuring appropriate services are provided to the homeless students.

Supplemental Academic Instruction (SAI)

Avocado Elementary School will receive funding from Supplemental Academic Instruction (SAI) as part of its Florida Education Finance Program (FEFP) allocation.

Violence Prevention Programs

The Safe and Drug-Free Schools Program at Avocado Elementary addresses violence and drug prevention and intervention services for students through curriculum implemented by classroom teachers.

Miami Dade County Public Schools adopted Policy 5517.01, titled Bullying and Harassment. It is the policy of the Avocado Elementary School that all of its students and school employees have an educational setting that is safe, secure and free from harassment and bullying of any kind.

This policy provides awareness, prevention and education in promoting a school atmosphere in which bullying, harassment, and intimidation will not be tolerated by students, school board employees, visitors, or volunteers.

Administrators or designees are required to begin any investigation of bullying or harassment within 24 hours of an initial report.

All Staff, Students, and Parents/Volunteers MUST receive training on an annual basis.

Every school site is required to implement 5 curriculum lessons on Bullying and Violence Prevention per grade level.

Nutrition Programs

1) Avocado Elementary School adheres to and implements the nutrition requirements stated in the District Wellness Policy.

2) Nutrition education, as per state statute, is taught through physical education.

3) The School Food Service Program, school breakfast, school lunch, and after care snacks, follow the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy.

Housing Programs - N/A

Head Start- N/A

Adult Education- N/A

Career and Technical Education- N/A

Job Training- N/A

Other

Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center or parent area in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.

Increase parental engagement/involvement through developing (with on-going parental input) our school's Title I School-Parent Compact; our school's Title I Parental Involvement Plan; scheduling the Title I Annual Meeting; and other documents/activities necessary in order to comply with dissemination and reporting requirements.

Conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedules. This impacts our goal to empower parents and build their capacity for involvement.

Complete Title I Administration Parental Involvement Monthly School Report (FM-6914 Rev. 06-08) and the Title I Parental Involvement Monthly Activities Report (FM-6913 03-07), and submit to Title I Administration by the 5th of each month as documentation of compliance with NCLB Section 1118.

Additionally, the M-DCPS Title I Parent/Family Survey, distributed to schools by Title I Administration,

is to be completed by parents/families annually in May. The Survey's results are to be used to assist with revising our Title I parental documents for the approaching school year.

School Advisory Council (SAC)

Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Mayda Lugo	Teacher
Jacqua Little	Principal
Gerri Emkey	Teacher
Ethel Troutman	Education Support Employee
Laura Diaz	Teacher
Maureen Lewars	Teacher
Sonya Nelson	Teacher
Paige McCreary	Student
Pamela Montgomery	Teacher
Rosa Hall	Parent
Sandra DeLeon	Parent
Sarah Russel	Parent
Stanley Ford	Parent
Stephanie Ward	Business/Community
Wendy Lewit	Teacher
Yasmin Valdez	Student
Yesenia Rosas	Parent
Yohaira Dionicio	Parent
Iris Rios	Education Support Employee

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

Implementation of the SIP strategies/data was reviewed and/or approved during each meeting
 Reviewed End of Year feedback and planned for adjustments to goal area strategies as needed

Development of this school improvement plan

The School Advisory Council met to evaluate school performance data, develop and approve the School Improvement Plan as well as the annual budget.

Preparation of the school's annual budget and plan

The School Advisory Council met, reviewed the budget and aligned it to the SIP. Our plan is to allocate \$1200.00 to purchase supplemental resources for intervention.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

Supplemental Materials- \$1200.00
 Student Achievement and Attendance Incentives- \$1000.00
 Parent Involvement Incentives- \$150.00

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)

Membership

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Lewars, Maureen	Instructional Coach
Little, Jacqua	Principal
Oliu, Yolanda	Assistant Principal
Tucker Watson, Cherise	Guidance Counselor
Mullings, Alicia	Teacher, K-12
Sick, Karen	Teacher, K-12
Lugo, Mayda	Teacher, K-12
Nelson, Sonya	Teacher, K-12
Emkey, Gerri	Other

Duties

Describe how the LLT promotes literacy within the school

The Literacy Leadership Team will create a reading goal, specific objectives and strategies in the School Improvement Plan that will increase reading achievement in all subgroups. The LLT will participate in the analysis of student data and interpret various reports that drive instructional implications across the curriculum.

The LLT will encourage students to participate in several reading activities including: book clubs, literacy clubs, book fairs, Ticket To Read, Reading Plus, Accelerated Reader, iReady, Waterford, Imagine Learning, and reading contests.

The Reading Liaison will work with the Literacy Leadership Team to guarantee fidelity of implementation of the Common Core Standards.

The LLT will work collaboratively with teachers to identify and provide targeted, customized professional development in alignment with progress monitoring data.

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

During faculty meetings teachers are encouraged to participate/engage in professional dialogue with their colleagues; share ideas, knowledge, and techniques; and participate in collaborative problem-solving around classroom issues. Teachers work together to develop shared technical knowledge and discover common solutions to challenging problems.

The Administrative Team also participates in weekly grade level/department planning sessions to facilitate the planning process. The complexities introduced by the new standards are challenging; therefore, working collaboratively increases ownership, accountability, and encourages equitable contributions.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

New teachers are assigned to the Professional Growth Team (PGT).

Principal meets with new teachers on a regular basis.

New teachers are assigned Mentor Teachers.

Professional Development is offered and teachers are encouraged to participate.

The Administrative Team holds a yearly orientation meeting -to welcome new teachers/current teachers and have the opportunity to introduce and review school procedures and policies.

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Mentors are National Board Certified, MINT Certified, and/or various leadership roles at the school. The mentees are assisted with planning and instruction.

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

The District has created an Instructional Pacing Guide that enables teachers to easily access classroom activities that are aligned with the Florida Standards. By following the Pacing Guide, all stakeholders are assured that all standards being tested have been covered.

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

Our school has developed a schoolwide data system. Data is accessed, analyzed, and used for decision making about student learning and resource allocation, if applicable.

After the administration of a classroom based assessment, teachers review the data and used to create and plan for their Differentiated Instruction groups.

After the administration of a District Assessment Program, data chats are scheduled with each teacher. The data is analyzed and used to identify students' strengths and weaknesses. Intervention groups are reviewed and changes to the rosters are made, if applicable.

Students are also involved in this ongoing process that provide them with specific and timely feedback about their learning.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year: 1,200

Avocado Elementary School provides an after school tutoring program that serves our ELL student population in order to reinforce reading comprehension development.

Strategy Rationale

Our data indicates 16% of ELL students scored at the Proficiency Level. When compared to the 2013 data, there is a 5 percentage point difference. Therefore, our data reflects a need to increase reading comprehension development.

Strategy Purpose(s)

- Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy

Oliu, Yolanda, yolyoliu@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

The afterschool tutoring teachers will take attendance daily and submit it to administration. Administration will identify students who are part of the afterschool tutoring program and cross-reference the students with various data sources in order to track and monitor their academic progress and ensure students are making adequate progress.

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

At Avocado Elementary School, "Transition to Kindergarten" packets are provided to all neighborhood day cares and pre-kindergarten centers for distribution to all parents of incoming Kindergarten students. A transition to Kindergarten meeting was held on May 14, 2013 in order to inform parents of what to expect when their child(ren) is in Kindergarten. In addition, all incoming Kindergarteners are assessed using the Print/Letter Knowledge and the FLKRS state assessment along with the Florida Assessment for Instruction in Reading (FAIR). Data collected from these assessments will be used to plan instructional and intervention programs. Core Kindergarten academic and behavioral instruction will include daily explicit instruction, modeling, guided practice and independent practice of all academic skills identified by screening data. Mid-year and end-of year assessments will be used to determine student progress and learning gains and modify instruction as needed.

Transition to 4th Grade (middle school) Articulation Meetings are scheduled in April. Student services personnel from feeder pattern schools are invited to share the logistical, social, and academic aspects of change in middle school. A parent night is also hosted in order to inform parents of what to expect when their child(ren) attend middle school. Parents are encouraged to accompany their child on school tours and orientations that is offered by the receiving schools. Additionally, parents and students are encouraged to explore the school's web site and search for announcements, schedules, and/or upcoming events.

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

N/A

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

N/A

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

N/A

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

N/A

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** To increase student achievement by increasing core instruction in all content areas.
- G2.** Use the Early Warning Systems indicators to identify at risk students in order to provide support and intervention that will increase student achievement.
- G3.** Increase and generate student interest in Science Technology Engineering and Mathematics while infusing real-world connections through best practices classroom strategies and after-school enrichment opportunities.
- G4.** Parental Involvement- See PIP

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. To increase student achievement by increasing core instruction in all content areas. 1a

G045817

Targets Supported 1b

Indicator	Annual Target
AMO Reading - All Students	62.0
AMO Reading - African American	57.0
AMO Reading - Hispanic	60.0
AMO Reading - ED	61.0
AMO Reading - ELL	55.0
AMO Math - All Students	67.0
AMO Math - African American	57.0
AMO Math - Hispanic	65.0
AMO Math - ED	64.0
AMO Math - White	90.0
AMO Math - SWD	47.0
AMO Math - ELL	62.0

Resources Available to Support the Goal 2

- Teachers, Reading Coach, HMH Wonders/WonderWorks, Reading Plus, Imagine Learning, Classroom Based Assessments, Progress Monitoring Assessments, Performance Data Reports, Data Debriefing/Chats, Daily Classroom Walkthroughs, Scheduled Intervention Time ,3 Computer Labs, After School Tutoring, technology in classrooms, 75 labtops, ELL support, grade level chairs, PD Liaison, Counselor, PTA

Targeted Barriers to Achieving the Goal 3

- Lack of knowledge of LAFS incorporating effective vertical planning.

Plan to Monitor Progress Toward G1. 8

Administration will monitor the implementation of the Action Plan by conducting classroom walk-throughs, conducting Leadership Team meetings, attending grade level meetings, and analyzing data."

Person Responsible

Jacqua Little

Schedule

Monthly, from 10/8/2014 to 6/4/2015

Evidence of Completion

Leadership Meeting Minutes, Grade Level Meeting Minutes, Walk-through notes, Data Analysis, and results of SAT and FSA assessments.

G2. Use the Early Warning Systems indicators to identify at risk students in order to provide support and intervention that will increase student achievement. 1a

G048978

Targets Supported 1b

Indicator	Annual Target
Attendance Below 90%	15.0
One or More Suspensions	1.0
Level 1 - All Grades	16.0

Resources Available to Support the Goal 2

- Teachers, Reading Coach, HMH Wonders/WonderWorks, Reading Plus, Imagine Learning, Classroom Based Assessments, Progress Monitoring Assessments, Performance Data Reports, Data Debriefing/Chats, Daily Classroom Walkthroughs, Scheduled Intervention Time ,3 Computer Labs, After School Tutoring, technology in classrooms, 75 labtops, ELL support, grade level chairs, PD Liaison, Counselor, PTA

Targeted Barriers to Achieving the Goal 3

- lack of foundational skills

Plan to Monitor Progress Toward G2. 8

Monitor the schoolwide attendance, behavior, and intervention programs by reviewing the parent contact log, perfect attendance jar, attendance bulletin, scams, counselor contact log, attendance logs for intervention and progress monitoring of data.

Person Responsible

Yolanda Oliu

Schedule

Weekly, from 10/27/2014 to 6/4/2015

Evidence of Completion

Parent contact log, perfect attendance jar, attendance bulletin, scams, counselor log, monitoring of data, attendance logs to intervention.

G3. Increase and generate student interest in Science Technology Engineering and Mathematics while infusing real-world connections through best practices classroom strategies and after-school enrichment opportunities. 1a

G045816

Targets Supported 1b

Indicator	Annual Target
-----------	---------------

Resources Available to Support the Goal 2

- Teachers, Science Labs, Science Liaison, Interactive Science Journals, and Science Fair.

Targeted Barriers to Achieving the Goal 3

- Lack of students participating in Science Fair and Project-Based Learning in STEM.

Plan to Monitor Progress Toward G3. 8

Review the participation of students creating Science Fair Projects.

Person Responsible

Yolanda Oliu

Schedule

Daily, from 10/13/2014 to 6/4/2015

Evidence of Completion

Science Fair Project and Science Fair Night.

G4. Parental Involvement- See PIP 1a

G048988

Targets Supported 1b

Indicator	Annual Target
-----------	---------------

Resources Available to Support the Goal 2

Targeted Barriers to Achieving the Goal 3

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key


G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key

G1. To increase student achievement by increasing core instruction in all content areas. **1**

 G045817

G1.B4 Lack of knowledge of LAFS incorporating effective vertical planning. **2**

 B113207

G1.B4.S1 Effective Planning and Instructional Delivery in all content areas. **4**

 S124614

Strategy Rationale

This strategy will provide multiple avenues to meet the needs of the students and teachers.

Action Step 1 **5**

1. Provide professional development on an instructional framework emphasizing pacing, introduction, whole group, differentiated groups, and closing of lesson.

Person Responsible

Jacqua Little

Schedule

On 9/24/2014

Evidence of Completion

Sign-In Sheets, Instructional framework, Agenda

Action Step 2 5

2. Provide modeling/practice for teachers to use the resources, standards, and pacing guides to effectively plan following the instructional framework.

Person Responsible

Jacqua Little

Schedule

Monthly, from 10/8/2014 to 6/4/2015

Evidence of Completion

Sign-In Sheets, Instructional framework, Agenda, Lesson Planning

Action Step 3 5

3. Teachers will utilize the instructional framework to deliver effective instruction.

Person Responsible

Jacqua Little

Schedule

Weekly, from 10/8/2014 to 6/4/2015

Evidence of Completion

Grade-level meeting minutes; lesson plans; student work samples

Action Step 4 5

- 4.
- a. Debriefing during leadership team meetings on implementation of the instructional framework and effective utilization of resources, standards, and pacing guides.
 - b. Coaching cycle will be used on an as needed basis."

Person Responsible

Jacqua Little

Schedule

Monthly, from 10/22/2014 to 6/4/2015

Evidence of Completion

Plan to Monitor Fidelity of Implementation of G1.B4.S1 6

Administration will monitor the implementation of the Action Plan by conducting classroom walk-throughs, conducting Leadership Team meetings, attending grade level meetings, and analyzing data."

Person Responsible

Jacqua Little

Schedule

Monthly, from 10/8/2014 to 6/4/2015

Evidence of Completion

Leadership Meeting Minutes, Grade Level Meeting Minutes, Walk-through notes, and Data Analysis

Plan to Monitor Effectiveness of Implementation of G1.B4.S1 7

Administration will monitor the implementation of the Action Plan by conducting classroom walk-throughs, conducting Leadership Team meetings, attending grade level meetings, and analyzing data."

Person Responsible

Jacqua Little

Schedule

Monthly, from 10/8/2014 to 6/4/2015

Evidence of Completion

Leadership Meeting Minutes, Grade Level Meeting Minutes, Walk-through notes, and Data Analysis

G2. Use the Early Warning Systems indicators to identify at risk students in order to provide support and intervention that will increase student achievement. 1

G048978

G2.B2 lack of foundational skills 2

B122359

G2.B2.S1 Schoolwide attendance incentive program 4

S134280

Strategy Rationale

Action Step 1 5

Introduce attendance incentive program to teachers and students.

Person Responsible

Yolanda Oliu

Schedule

On 9/2/2014

Evidence of Completion

Morning announcements notes

Action Step 2 5

Implement program by adding the names of the students who have 100% attendance

Person Responsible

Yolanda Oliu

Schedule

Daily, from 10/27/2014 to 6/4/2015

Evidence of Completion

Attendance bulletin and tardy log

Action Step 3 5

Follow up and support is provided to students with high attendance issues through the Community Involvement Specialist

Person Responsible

Yolanda Oliu

Schedule

Weekly, from 9/2/2014 to 6/4/2015

Evidence of Completion

Parent contact log, attendance bulletin, scans

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Monitor the schoolwide attendance program by reviewing the parent contact log and the perfect attendance jar

Person Responsible

Yolanda Oliu

Schedule

Weekly, from 10/27/2014 to 6/4/2015

Evidence of Completion

Parent contact log, perfect attendance jar, attendance bulletin.

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

Monitor the schoolwide attendance program by reviewing the parent contact log and the perfect attendance jar

Person Responsible

Yolanda Oliu

Schedule

Weekly, from 10/27/2014 to 6/4/2015

Evidence of Completion

Parent contact log, perfect attendance jar, attendance bulletin.

Strategy Rationale

Action Step 1 5

Introduce the Do the Right Thing Program

Person Responsible

Maureen Lewars

Schedule

On 8/25/2014

Evidence of Completion

Coordinator distributed the guidelines/procedures for student nominations

Action Step 2 5

Teachers are encouraged to nominate students who have been spotted doing the right thing/ positive behavior

Person Responsible

Maureen Lewars

Schedule

Weekly, from 8/26/2014 to 6/4/2015

Evidence of Completion

Online nominations by teachers

Action Step 3 5

Weekly announcements to encourage teachers to nominate students for positive behavior and remind students of the expected behavior

Person Responsible

Maureen Lewars

Schedule

Weekly, from 8/26/2014 to 6/4/2015

Evidence of Completion

Plan to Monitor Fidelity of Implementation of G2.B2.S2 6

Monitor the Do the Right Thing winners using the pre-populated report

Person Responsible

Maureen Lewars

Schedule

Monthly, from 8/26/2014 to 6/4/2015

Evidence of Completion

Monthly report, viewed winners on closed circuit tv, amount of referrals

Plan to Monitor Effectiveness of Implementation of G2.B2.S2 7

Monitor the Do the Right Thing winners using the pre-populated report

Person Responsible

Maureen Lewars

Schedule

Monthly, from 8/26/2014 to 6/4/2015

Evidence of Completion

Monthly report, viewed winners on closed circuit tv, amount of referrals

G2.B2.S3 Implement schoolwide intervention schedule 4

 S134282

Strategy Rationale

Action Step 1 5

Introduce intervention schedule and targeted students

Person Responsible

Maureen Lewars

Schedule

On 9/10/2014

Evidence of Completion

Agenda, handouts, student roster

Action Step 2 5

Implement daily intervention program

Person Responsible

Maureen Lewars

Schedule

Daily, from 9/29/2014 to 6/4/2015

Evidence of Completion

Attendance, student work folder, progress monitoring

Action Step 3 5

Use data to monitor student progress and create new groups

Person Responsible

Maureen Lewars

Schedule

Quarterly, from 10/27/2014 to 6/4/2015

Evidence of Completion

Data chats, reports, student roster, attendance log, student work folder

Plan to Monitor Fidelity of Implementation of G2.B2.S3 6

Daily classroom walkthroughs specifically during scheduled intervention time

Person Responsible

Yolanda Oliu

Schedule

Daily, from 9/30/2014 to 6/4/2015

Evidence of Completion

Walkthroughs, student work folders, attendance logs

Plan to Monitor Effectiveness of Implementation of G2.B2.S3 7

Daily classroom walkthroughs specifically during scheduled intervention time

Person Responsible

Yolanda Oliu

Schedule

Daily, from 9/30/2014 to 6/4/2015

Evidence of Completion

Walkthroughs, student work folders, attendance logs

G3. Increase and generate student interest in Science Technology Engineering and Mathematics while infusing real-world connections through best practices classroom strategies and after-school enrichment opportunities. 1

 G045816

G3.B1 Lack of students participating in Science Fair and Project-Based Learning in STEM. 2

 B113203

G3.B1.S1 Conduct scientific investigations following the scientific method. Provide multiple opportunities for inquiry based learning during instruction. Provide opportunities for students to design and develop science and engineering projects to increase scientific thinking, and/or the development and discussion of inquiry-based activities that allow for testing of hypotheses, data analysis, explanation of variables, and experimental design as it relates to the Physical Science, Earth/Space Science, Life Science, Nature of Science. 4

 S124610

Strategy Rationale

Increase opportunities for students to participate in hands-on scientific processes

Action Step 1 5

Introduce the Science Fair Packet with guidelines to teachers and students

Person Responsible

Yolanda Oliu

Schedule

On 10/6/2014

Evidence of Completion

Science Fair Packet

Action Step 2 5

Teachers create opportunities for students to participate in scientific investigations that follow the scientific method. Teachers will utilize student science interactive notebooks to facilitate inquiry based learning. Teachers will also increase the opportunities for students to participate in a Science/Invention Fair/Competition.

Person Responsible

Yolanda Oliu

Schedule

Daily, from 10/13/2014 to 6/4/2015

Evidence of Completion

Science Interactive Notebooks, Science Fair Project Board, Labs, Lesson Plans

Action Step 3 5

Support is given to students on a weekly basis as assignments are due and turned in.

Person Responsible

Yolanda Oliu

Schedule

Weekly, from 10/14/2014 to 6/4/2015

Evidence of Completion

Timeline of assignments, project display boards, student work

Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Daily classroom walk throughs will be conducted to ensure multiple opportunities are being provided for students to participate in various science activities that follow the scientific method.

Person Responsible

Yolanda Oliu

Schedule

Daily, from 10/13/2014 to 6/4/2015

Evidence of Completion

Lesson Plans, Science Interactive Notebooks, Lab Reports, and Classroom Walk through Debriefing.

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 7

Daily classroom walk throughs will be conducted to ensure multiple opportunities are being provided for students to participate in various science activities that follow the scientific method.

Person Responsible

Yolanda Oliu

Schedule

Daily, from 10/13/2014 to 6/4/2015

Evidence of Completion

Lesson Plans, Science Interactive Notebooks, Lab Reports, and Classroom Walk through Debriefing.

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.A1	Introduce the Science Fair Packet with guidelines to teachers and students	Oliu, Yolanda	10/6/2014	Science Fair Packet	10/6/2014 one-time
G1.B4.S1.A1	1. Provide professional development on an instructional framework emphasizing pacing, introduction, whole group, differentiated groups, and closing of lesson.	Little, Jacqua	9/24/2014	Sign-In Sheets, Instructional framework, Agenda	9/24/2014 one-time
G2.B2.S1.A1	Introduce attendance incentive program to teachers and students.	Oliu, Yolanda	9/2/2014	Morning announcements notes	9/2/2014 one-time
G2.B2.S2.A1	Introduce the Do the Right Thing Program	Lewars, Maureen	8/25/2014	Coordinator distributed the guidelines/ procedures for student nominations	8/25/2014 one-time
G2.B2.S3.A1	Introduce intervention schedule and targeted students	Lewars, Maureen	9/10/2014	Agenda, handouts, student roster	9/10/2014 one-time
G1.B4.S1.A2	2. Provide modeling/practice for teachers to use the resources, standards, and pacing guides to effectively plan following the instructional framework.	Little, Jacqua	10/8/2014	Sign-In Sheets, Instructional framework, Agenda, Lesson Planning	6/4/2015 monthly
G2.B2.S1.A2	Implement program by adding the names of the students who have 100% attendance	Oliu, Yolanda	10/27/2014	Attendance bulletin and tardy log	6/4/2015 daily
G2.B2.S2.A2	Teachers are encouraged to nominate students who have been spotted doing the right thing/ positive behavior	Lewars, Maureen	8/26/2014	Online nominations by teachers	6/4/2015 weekly
G2.B2.S3.A2	Implement daily intervention program	Lewars, Maureen	9/29/2014	Attendance, student work folder, progress monitoring	6/4/2015 daily
G3.B1.S1.A2	Teachers create opportunities for students to participate in scientific investigations that follow the scientific method. Teachers will utilize student science interactive notebooks to facilitate inquiry based learning. Teachers will also increase the	Oliu, Yolanda	10/13/2014	Science Interactive Notebooks, Science Fair Project Board, Labs, Lesson Plans	6/4/2015 daily

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Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	opportunities for students to participate in a Science/Invention Fair/Competition.				
G1.B4.S1.A3	3. Teachers will utilize the instructional framework to deliver effective instruction.	Little, Jacqua	10/8/2014	Grade-level meeting minutes; lesson plans; student work samples	6/4/2015 weekly
G2.B2.S1.A3	Follow up and support is provided to students with high attendance issues through the Community Involvement Specialist	Oliu, Yolanda	9/2/2014	Parent contact log, attendance bulletin, scams	6/4/2015 weekly
G2.B2.S2.A3	Weekly announcements to encourage teachers to nominate students for positive behavior and remind students of the expected behavior	Lewars, Maureen	8/26/2014		6/4/2015 weekly
G2.B2.S3.A3	Use data to monitor student progress and create new groups	Lewars, Maureen	10/27/2014	Data chats, reports, student roster, attendance log, student work folder	6/4/2015 quarterly
G3.B1.S1.A3	Support is given to students on a weekly basis as assignments are due and turned in.	Oliu, Yolanda	10/14/2014	Timeline of assignments, project display boards, student work	6/4/2015 weekly
G1.B4.S1.A4	4. a. Debriefing during leadership team meetings on implementation of the instructional framework and effective utilization of resources, standards, and pacing guides. b. Coaching cycle will be used on an as needed basis."	Little, Jacqua	10/22/2014		6/4/2015 monthly
G1.MA1	Administration will monitor the implementation of the Action Plan by conducting classroom walk-throughs, conducting Leadership Team meetings, attending grade level meetings, and analyzing data."	Little, Jacqua	10/8/2014	Leadership Meeting Minutes, Grade Level Meeting Minutes, Walk-through notes, Data Analysis, and results of SAT and FSA assessments.	6/4/2015 monthly
G1.B4.S1.MA1	Administration will monitor the implementation of the Action Plan by conducting classroom walk-throughs, conducting Leadership Team meetings, attending grade level meetings, and analyzing data."	Little, Jacqua	10/8/2014	Leadership Meeting Minutes, Grade Level Meeting Minutes, Walk-through notes, and Data Analysis	6/4/2015 monthly
G1.B4.S1.MA1	Administration will monitor the implementation of the Action Plan by conducting classroom walk-throughs, conducting Leadership Team meetings, attending grade level meetings, and analyzing data."	Little, Jacqua	10/8/2014	Leadership Meeting Minutes, Grade Level Meeting Minutes, Walk-through notes, and Data Analysis	6/4/2015 monthly
G2.MA1	Monitor the schoolwide attendance, behavior, and intervention programs by reviewing the parent contact log, perfect attendance jar, attendance bulletin, scams, counselor contact log, attendance logs for intervention and progress monitoring of data.	Oliu, Yolanda	10/27/2014	Parent contact log, perfect attendance jar, attendance bulletin, scams, counselor log, monitoring of data, attendance logs to intervention.	6/4/2015 weekly
G2.B2.S1.MA1	Monitor the schoolwide attendance program by reviewing the parent contact log and the perfect attendance jar	Oliu, Yolanda	10/27/2014	Parent contact log, perfect attendance jar, attendance bulletin.	6/4/2015 weekly
G2.B2.S1.MA1	Monitor the schoolwide attendance program by reviewing the parent contact log and the perfect attendance jar	Oliu, Yolanda	10/27/2014	Parent contact log, perfect attendance jar, attendance bulletin.	6/4/2015 weekly
G2.B2.S2.MA1	Monitor the Do the Right Thing winners using the pre-populated report	Lewars, Maureen	8/26/2014	Monthly report, viewed winners on closed circuit tv, amount of referrals	6/4/2015 monthly
G2.B2.S2.MA1	Monitor the Do the Right Thing winners using the pre-populated report	Lewars, Maureen	8/26/2014	Monthly report, viewed winners on closed circuit tv, amount of referrals	6/4/2015 monthly
G2.B2.S3.MA1	Daily classroom walkthroughs specifically during scheduled intervention time	Oliu, Yolanda	9/30/2014	Walkthroughs, student work folders, attendance logs	6/4/2015 daily

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.B2.S3.MA1	Daily classroom walkthroughs specifically during scheduled intervention time	Oliu, Yolanda	9/30/2014	Walkthroughs, student work folders, attendance logs	6/4/2015 daily
G3.MA1	Review the participation of students creating Science Fair Projects.	Oliu, Yolanda	10/13/2014	Science Fair Project and Science Fair Night.	6/4/2015 daily
G3.B1.S1.MA1	Daily classroom walk throughs will be conducted to ensure multiple opportunities are being provided for students to participate in various science activities that follow the scientific method.	Oliu, Yolanda	10/13/2014	Lesson Plans, Science Interactive Notebooks, Lab Reports, and Classroom Walk through Debriefing.	6/4/2015 daily
G3.B1.S1.MA1	Daily classroom walk throughs will be conducted to ensure multiple opportunities are being provided for students to participate in various science activities that follow the scientific method.	Oliu, Yolanda	10/13/2014	Lesson Plans, Science Interactive Notebooks, Lab Reports, and Classroom Walk through Debriefing.	6/4/2015 daily

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. To increase student achievement by increasing core instruction in all content areas.

G1.B4 Lack of knowledge of LAFS incorporating effective vertical planning.

G1.B4.S1 Effective Planning and Instructional Delivery in all content areas.

PD Opportunity 1

1. Provide professional development on an instructional framework emphasizing pacing, introduction, whole group, differentiated groups, and closing of lesson.

Facilitator

Dr. M. Lewars

Participants

Literacy Teachers

Schedule

On 9/24/2014

PD Opportunity 2

2. Provide modeling/practice for teachers to use the resources, standards, and pacing guides to effectively plan following the instructional framework.

Facilitator

Dr. Lewars- Reading Coach; Ms. Little- Principal; Ms. Oliu- Assistant Principal; Enma Rosa- CSS Literacy

Participants

Literacy Teachers

Schedule

Monthly, from 10/8/2014 to 6/4/2015