

# Lake Stevens Middle School



2014-15 School Improvement Plan

## Lake Stevens Middle School

18484 NW 48TH PL, Miami Gardens, FL 33055

<http://lsms.dadeschools.net/>

### School Demographics

**School Type**

Middle

**Title I**

Yes

**Free/Reduced Price Lunch**

92%

**Alternative/ESE Center**

No

**Charter School**

No

**Minority**

99%

### School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	B	C	B	B

### School Board Approval

This plan is pending approval by the Dade County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridaCIMS.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

### DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
  - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
  - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	5	<a href="#">Gayle Sitter</a>
Former F	Turnaround Status	
No		





## Part I: Current School Status

### Supportive Environment

#### School Mission and Vision

##### **Provide the school's mission statement**

It is our belief at Lake Stevens Middle School that the unique and ultimate goal of education is to maximize the physical, mental, and educational development of our students in those skills that are vital to becoming lifelong learners and productive citizens in our society.

##### **Provide the school's vision statement**

The goal of Lake Stevens Middle School is to encourage independence and responsibility which are characteristics of maturity. Since an orderly atmosphere is essential to inspire learning. These guidelines are for the personal welfare of the students as well as for the common good of the school. It is the desire of Lake Stevens Middle School faculty and staff to create a community of independent, focused individuals seeking a purpose filled education.

#### School Environment

##### **Describe the process by which the school learns about students' cultures and builds relationships between teachers and students**

In order to respect and honor all of our students' cultures, Lake Stevens Middle School teachers integrate cultural experiences and curriculum content throughout the year, including but not limited to Hispanic Heritage, Black History, Women's History, Holocaust Awareness, Jewish Heritage, Haitian Heritage, Native American Heritage and Character Education and Building. To support the building of relationships between teachers, students and parents, the Lake Stevens PTSA and Community Involvement Specialist offer monthly parent workshops which help to solidify the home-school connection and secure a positive relationship between the teachers and students.

##### **Describe how the school creates an environment where students feel safe and respected before, during and after school**

At Lake Stevens Middle the administrative team works closely with our faculty and security staff to ensure the safety of all students before, during and after school. All security staff and selected personnel have specific locations of the school's campus to supervise and there are provisions made for the coverage of those areas in the event of a staff member's absence. Security staff meetings are held every quarter in an effort to collaborate and revisit the school's security needs based on student discipline data reports and "hot spot" areas of the building. Additionally, during the changing of classes teachers greet their students at the door so every area of the hallways are monitored and security staff is supported. In an effort to promote a non-threatening learning environment, at our annual grade level orientations, students are introduced to the anonymous reporting box in the student services department. Student bullying, harassment or unfair treatment by another student or adult can be anonymously reported to our two counselors through this reporting box. Finally, our Positive Behavior Support (PBS) system which recognizes and rewards model student behavior helps to ensure that all students feel respected and safe by reinforcing school and classroom rules.

##### **Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced**



All students at Lake Stevens Middle are held accountable for their behavior based on the District's Code of Student Conduct for Secondary Education. The handbook is available online and all students and parents must sign an acknowledgement receipt as part of the opening of school procedures. In an effort to effectively communicate the details of the Code of Student Conduct, grade level orientations are conducted with students during the first two weeks of school. Additionally, social studies teachers incorporate the Code of Student Conduct into their character education curriculum. In order to proactively address distractions during instructional time, classroom management strategies are included in professional developments provided to all instructional staff. These sessions include but are not limited to strategies for general classroom management, SPED students and the establishment of a policy and procedure for student referrals to administration for serious offenses and immediate removal from class if necessary.

Lake Stevens Middle School also participates in a Positive Behavior Support (PBS) system which recognizes and rewards model student behavior in an effort to reinforce positive behaviors and minimize distractions and disciplinary incidents. A component of that system includes a PBS tracking form which teachers utilize to document student disruptions in class as well as parent contact for each incident. In order to ensure that our PBS system is enforced fairly and consistently, teachers participate in an annual workshop refresher on the use of PBS tracking forms and grade level leaders participate in monthly PBS committee meetings to discuss ways in which to improve the program and its implementation.

**Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services**

Mentoring programs such as the 5000 Role Models are utilized at Lake Stevens Middle to educate students on how to behave and be successful in the classroom and beyond. The counselors in our student services department establish a culture of an "open door policy" where all students feel invited to request counseling services from their assigned counselor at any time.

In order to ensure that the social-emotional needs of all students are being met, the student services team also helps to customize Behavior Intervention Plans as needed which include strategies that can empower students to correct negative behaviors, thus reducing the need for suspensions.

### **Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**Describe the school's early warning system and provide a list of the early warning indicators used in the system**

The early warning system at Lake Stevens Middle School includes warning indicators for the following:

- Attendance below 90 percent, regardless of whether absence is excused or a result of out-of-school suspension
- One or more suspensions, whether in school or out of school
- Course failure in English Language Arts or Mathematics
- A Level 1 score on the FCAT (FSA) in English Language Arts or Mathematics
- Course failure in 2 or more of any course

**Provide the following data related to the school's early warning system**

***The number of students by grade level that exhibit each early warning indicator:***

Indicator	Grade Level			Total
	6	7	8	
Attendance below 90 percent	57	62	60	179
One or more suspensions	62	34	34	130
Course failure in ELA or Math	74	62	43	179
Level 1 on statewide assessment	130	126	71	327
Course Failure in 2 or more of any course	85	49	41	175

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level	Total
Students exhibiting two or more indicators		

**Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system**

For students exhibiting two or more early warning indicators, the student services department will meet one on one with students to provide counseling and identify remediation strategies as applicable. These strategies can include but are not limited to tutoring, course recovery options, attendance review meetings, mentoring services, and/or Behavior Intervention Plans.

**Family and Community Involvement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

**Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

**Will the school use its PIP to satisfy this question?**

Yes

**PIP Link**

The school completes a Parental Involvement Plan (PIP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/188173>.

**Description**

A PIP has been uploaded for this school or district - see the link above.

**Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

The community surrounding Lake Stevens Middle School plays an active role in supporting the school. Through the community partners who are involved in our EESAC, the school is able to secure donations such as library books and incentives for students and teachers to be used as part of our Positive Behavior Support (PBS) system. Our Community Involvement Specialist is also involved in open lines of communication with many community partners who are often willing to support the school with necessary resources to promote student achievement.

**Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

## School Leadership Team

### Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Soffian, Mark	Principal
MILIAN, ELINOR	Assistant Principal
Neloms-barnes, Chawana	Teacher, K-12
Olive, Debbie	Teacher, K-12
Palmer-Morris, Dahlia	Teacher, K-12
Gooden , Sharon	Teacher, K-12
Zirke, Jennifer	Teacher, ESE
Martin, Elena	Teacher, K-12

### Duties

***Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making***

The school-based leadership team will focus meetings around performance assessment generated data results by students, teachers and grade-levels. Furthermore, the key questions and responses will be discussed and shared with all stakeholders that formulates around instruction and interventions. The central questions are: What the students need to know, what the students know and what the students don't know and what will we do when they don't know? This process ensures that the school's mission of continuous improvement stays on focus and aligns the strategic changes in instruction that are needed to help students become more successful.

**Principal:** Provides a common vision for the use of data-based decision-making, ensures that the school based team is implementing Rtl, conducts assessment of Rtl skills of school staff, ensures implementation of intervention support and documentation, ensures adequate professional development to support Rtl implementation, and communicates with parents regarding school-based Rtl plans and activities.

**Assistant Principal:** Ensures implementation of intervention support and documentation, ensures adequate professional development to support Rtl implementation.

**Department Chairpersons:** Provide information about core instruction, participate in student data collection, deliver T1 instruction/intervention, collaborate with other staff to implement Tier 2 interventions and integrate Tier 1 materials/instruction with Tier 2/3 activities.

**SPED Department Chairperson/Program Specialist:** Participates in student data collection, integrates core instructional activities/materials into Tier 3 instruction, collaborates with general education teachers through such activities as co-teaching. Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans; provides support for intervention fidelity and documentation; provide professional development and technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; facilitates data based decision making activities.

**Student Services Personnel:** Provide quality services and expertise on issues ranging from program design to assessment and intervention with individual students. In addition to providing interventions, school social workers continue to link child-serving and community agencies to the schools and families to support the child's academic, career, emotional, behavioral, and social success.

**Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

Data on Tier 1, 2, and 3 targets will be used to address academic and social/emotional areas; help to set clear expectations for instruction (Rigor, Relevance, Relationship); facilitate the development of a systemic approach to teaching (Gradual Release, Essential Questions, Activating Strategies, Extending, Refining, and Summarizing); and align the goals and objectives outlined in the SIP. Managed data include FAIR Assessments, Baseline and Interim Assessments, student grades and FCAT 2.0 summative data. Behavioral data include referrals, suspensions, detention and attendance. Title I, Part A

Lake Stevens Middle School is considered a Title 1 school, with approximately ninety-two (92) percent of students on free or reduced lunch. Since the school has not met all of the Annual Measurable Objectives (AMOs), students will be afforded the opportunity to participate in before and/or after school tutoring when available.

1. The district established the New Educator Support Team (NEST) program. Lake Stevens Middle School will utilize the district's support program to provide assistance for teachers in their first and second year of teaching.
2. The school will participate in Project IMPACT, which is a collaborative effort between the county and school district's police department. The program focuses on safe communities by providing gang resistance and awareness to students in the targeted areas. Additionally, students will participate in the anti-bullying program, which will be facilitated by the TRUST counselor.
3. Citrus Health Services in collaboration with the district has established a Health Connect clinic. Students will be able to receive health services from a registered nurse.
4. The school is also supported by the South Florida After-School All Stars and Middle School Enrichment Program, which provides additional support and assistance for students in the community. These additional programs will be added assets that will enhance both student achievement and student well-being. Course recovery courses will be offered through Compass Learning.

Services are provided to ensure that students requiring additional remediation are assisted through afterschool programs or summer school. The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are provided to secondary students. Curriculum Coaches develop, lead, and evaluate school core content standards/programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. They identify systematic patterns of student need while working with district personnel to identify appropriate, evidence-based intervention strategies; assists with whole school screening programs that provide early intervening services for children considered "at-risk," assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring. Other components that are integrated into the school-wide program include an extensive Parental Program; Title CHES (as appropriate); Supplemental Educational Services; and special support services to special needs populations such as homeless, migrant, neglected and delinquent students.

Title I, Part C- Migrant

The school provides services and support to migrant students and parents. The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of migrant students are met.

Title I, Part D

Lakes Stevens Middle School utilizes District-supplied funds to support the Educational Alternative Outreach Program. Services are coordinated with District Drop-out Prevention programs.

Title II

The District uses supplemental funds for improving basic education as follows:

- training to certify qualified mentors for the New Teacher (MINT) Program
- training for add-on endorsement programs, such as Reading, Gifted, ESOL
- training and substitute release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group implementation and protocols.

#### Title III

Lake Stevens Middle School utilizes services provided through the district for educational materials and ELL district support services to improve the education of English Language Learners. Funds provided through Title III are used to supplement and enhance the programs for English Language Learner (ELL) students through the implementation of :

- tutorial programs (6-8)
- parent outreach activities (6-8)
- behavioral/mental counseling services(6-8)
- professional development on best practices for ESOL and content area teachers
- coaching and mentoring for ESOL and content area teachers (6-8)
- reading and supplementary instructional materials(6-8)
- hardware and software for the development of language and literacy skills in reading, mathematics and science, is purchased for selected schools to be used by ELL and immigrant students (K-12, RFP Process)

#### Title VI, Part B-N/A

#### Title X- Homeless

Lake Stevens Middle School utilizes the services of the Homeless Assistance Program to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community. The District Homeless Social Worker provides resources (clothing, school supplies, social services referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. In addition, Lake Stevens Middle School provides the following services from Health Connect in Our Schools:

- Health Connect in Our Schools (HCiOS) offers a coordinated level of school-based healthcare which integrates education, medical and/or social and human services on school grounds.
- HCiOS services will reduce or eliminate barriers to care, connect eligible students with health insurance and a medical home, and provide care for students who are not eligible for other services.
- HCiOS will deliver coordinated social work and mental/behavioral health interventions in a timely manner.
- HCiOS will enhance the health education activities provided by the schools and by the health department.
- HCiOS will assure all students receive health education.
- HCiOS offers a trained health team that is qualified to perform the assigned duties related to a quality school health care program.

#### Supplemental Academic Instruction (SAI)

Lake Stevens Middle School will receive funding from Supplemental Academic Instruction (SAI) as part of its Florida Education Finance Program (FEFP) allocation.

#### Violence Prevention Programs

Lake Stevens Middle School offers non-violence and anti-drug programs that incorporate field trips, community service, drug testing, and counseling. All of these programs are coordinated by the TRUST Counselor. Peer Mediation and Youth Crime Watch programs are also provided through the Trust Counselor.

#### Nutrition Programs

- 1) Lake Stevens Middle School adheres to and implements the nutrition requirements stated in the District Wellness Policy.
- 2) Nutrition education, as per state statute, is taught through physical education.
- 3) The School Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy.



Housing Programs-N/A

Head Start-N/A

Adult Education-N/A

Career and Technical Education

By promoting Career Pathways and Programs of Study students will become academy program completers and have a better understanding and appreciation of the postsecondary opportunities available and a plan for how to acquire the skills necessary to take advantage of those opportunities. Articulation agreements allow students to earn college and postsecondary technical credits in high school. It also provides more opportunities for students to complete two and four year postsecondary degrees.

Students will gain an understanding of business and industry workforce requirements by acquiring Ready to Work and Industry certifications.

Readiness for postsecondary will strengthen with the integration of academic and career technical components and a coherent sequence of courses.

Job Training-N/A

Other

Parental Involvement Program Description

Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.

Increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Policy; scheduling the Title I Orientation Meeting (Open House); and other documents/activities necessary in order to comply with dissemination and reporting requirements.

Conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc., with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement.

The school receives funding under the School Improvement Grant Fund/School Improvement Grant Initiative in order to increase the achievement of the lowest performing subgroups through comprehensive, ongoing data analysis, curriculum and instruction alignment, and specific interventions such as extended day remedial tutorial instruction, Differentiated instruction/intervention, classroom libraries, and Project CRISS. Additionally, Title I School Improvement Grant/Fund support funding and assistance to schools in Differentiated Accountability based on need.

Complete Title I Administration Parental Involvement Monthly School Reports (FM-6914 Rev. 06-08) and the Title I Parental Involvement Monthly Activities Report (FM-6913 03-07), and submit to the Title I Administration by the 5th of each month as documentation and compliance with NCLB Section 1118. Additionally, the M-DCPS Title I Parent/Family Survey, distributed to schools by Title I Administration is to be completed by parents/families annually in May. The Survey's results are to be used to assist with revising our Title I parental documents for the approaching school year.

The Voluntary Public School Choice Program (I Choose!) a federally funded grant, is a district wide initiative designed to assist in achieving the Miami-Dade County Public Schools' District's Strategic Plan goal to expand the availability of and access to high quality public school choice options for all parents in Miami-Dade County. Voluntary Public School Choice grant funds are used to evaluate programs, inform parents of educational options, and re-culture teaching practices to establish quality school environments.

## School Advisory Council (SAC)

### Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Dr. Mark Soffian	Principal
Alexander Fernandez	Teacher
Sharon Gooden	Teacher
Melanie Norris	Teacher
Vania Washington	Teacher
Dannitra Douglas	Teacher
Nathaniel Barnes	Education Support Employee
Vanessa Valencia	Parent
Jessica Gonzalez	Parent
Jazmyn Lopez	Student
Vincent Bates	Business/Community
Sandy Thomas	Business/Community
Jonathan Olivardia	Business/Community
Manuel Rivera	Business/Community
Noralis Almonte	Student

### Duties

**Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

#### *Evaluation of last year's school improvement plan*

During the last SAC meeting of the 2013-2014 school year, the committee completed an end of year review of the SIP and based on faculty input, the committee discussed suggestions for strategies and initiatives which should be implemented in the upcoming SIP. The overall consensus was that the strategies of the 2013-2014 SIP should continue to be a part of the development of the 2014-2015 SIP. The entire evaluation process included an open forum discussion at a faculty meeting as well as small group discussions about the SIP in department meetings.

#### *Development of this school improvement plan*

The SAC is composed of the principal and an appropriately balanced number of teachers, education support employees, students, parents, and other business and community members who are representative of the ethnic, racial, and economic community served by the school. The SAC members reviewed the Tier 1, 2, and 3 targets to address academic and social/emotional needs. Goals and objectives were discussed and aligned with the academic need of all students in mind.

#### *Preparation of the school's annual budget and plan*

For the 2014-2015 school year, the projected use of school improvement funds (\$3888) is as follows: \$889 for instructional needs based on requests from the core instructional departments for the improvement of academic achievement

\$2999

- Student incentives for high performance and achievement on the various district and school assessments. (\$600)
- Support our SIP events such as Partners In Education (PIE) night refreshments for Reading, Math, Writing and Science back to school parent events. (\$400)
- Provide for honor roll breakfast each nine weeks and incentives for student academic achievement

(\$600)

- Provide refreshments and incentives for the FCAT mini camps, Saturday School and tutoring programs. (\$600)
- Provide incentives for our Positive Behavior Support program to support and award model student behavior. (\$400)
- To support the Student Awards program to recognize student achievement at the end of the school year. (\$399)

**Describe the use of school improvement funds allocated last year, including the amount budgeted for each project**

The school improvement funds received last year (\$3311) were allocated as follows:  
 \$312 CLASSROOM NEEDS REQUEST TO SUPPORT MATH, READING, SCIENCE, WRITING  
 \$2999

- Student incentives for high performance and achievement on the various district and school assessments.(\$600)
- Support our SIP events such as Partners In Education (PIE) night refreshments for Reading, Math, Writing and Science back to school parent events. (\$400)
- Provide for honor roll breakfast each nine weeks and incentives for student academic achievement (\$600)
- Provide refreshments and incentives for the FCAT mini camps, Saturday School and tutoring programs. (\$600)
- Provide incentives for our Positive Behavior Support program to support and award model student behavior. (\$400)
- To support the Student Awards program to recognize student achievement at the end of the school year. (\$399)

**Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC**

Yes

*If the school is not in compliance, describe the measures being implemented to meet SAC requirements*

**Literacy Leadership Team (LLT)**

**Membership**

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Soffian, Mark	Principal
MILIAN, ELINOR	Assistant Principal
Neloms-barnes, Chawana	Teacher, K-12
Olive, Debbie	
Palmer-Morris, Dahlia	Teacher, K-12
Gooden , Sharon	Teacher, K-12
Zirke, Jennifer	Teacher, ESE
Martin, Elena	Teacher, K-12

**Duties**

**Describe how the LLT promotes literacy within the school**



- Investigate an area of concern in literacy
- Plan a course of action
- Implement a plan of action
- Provide professional developments for teachers
- Conduct daily reading activities in all courses
- Implement reading strategies from scientifically based reading research
- Provide reading material and resource to assist teachers
- Collect and analyze data to uncover trends and patterns for differentiated instruction
- Model lessons
- Develop a school based literacy plan
- Celebrate all successes big or small

## Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

### **Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

All teachers at Lake Stevens Middle School have a scheduled 50 minutes of collaborative planning time by department to be spent reviewing the implementation of curriculum in their particular content area. Teachers are also afforded an additional 50 minutes of grade level collaboration to discuss grade specific strategies for incentives, curriculum delivery, and parent teacher conferences.

### **Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

1. The principal will implement and enforce stringent certification requirements for newly hired teachers.
2. The principal will implement meaningful induction programs for new teachers.
3. The principal will require new teachers to participate in the school's on-site professional development program.
4. The principal will provide opportunities for continuous professional development for teachers.

### **Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

At this time, Lake Stevens Middle School does not have a formal mentoring program in place because all of our teachers have more than 3 years of experience and none of our teachers are new to their department/grade level. If we were to receive a beginning teacher or have any teacher moved to a new grade level or department, the administrative team would assign a formal mentor to assist and support that teacher.

## Ambitious Instruction and Learning

### **Instructional Programs and Strategies**

#### **Instructional Programs**

#### ***Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards***

In order to ensure that all instructional programs and materials are aligned to Florida's Standards, teachers are continuously participating in Professional Development at the district or school level to unpack the standards and align questioning techniques and content delivery to the standards as needed.

## Instructional Strategies

**Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments**

To meet the diverse needs of all students, teachers and administrators conduct data chats to evaluate interim assessment data. Additionally, teachers collaborate in teams to develop lessons for differentiated instruction in order to meet the needs of all students in their grade groups.

**Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** After School Program

**Minutes added to school year:** 2,880

Afterschool Tutoring

### **Strategy Rationale**

After school tutoring provides students with the opportunity to revisit and practice instruction in the core content areas.

### **Strategy Purpose(s)**

- Core Academic Instruction

### **Person(s) responsible for monitoring implementation of the strategy**

MILIAN, ELINOR, 255425@dadeschools.net

### **Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Tutoring sign in sheets and Interim Assessment Data

**Strategy:** Weekend Program

**Minutes added to school year:** 900

Saturday Academy

### **Strategy Rationale**

Saturday Academy provides students with the opportunity to revisit and practice instruction in the core content areas.

### **Strategy Purpose(s)**

- Core Academic Instruction

### **Person(s) responsible for monitoring implementation of the strategy**

MILIAN, ELINOR, 255425@dadeschools.net

### **Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Saturday Academy sign-in sheets and Interim Assessment Data

## Student Transition and Readiness

### PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

***Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another***

At Lake Stevens Middle School, grade level orientations are used to familiarize new and returning students with grade level specific programs, procedures and expectations. Counselors within our student services department conduct classroom presentations for incoming 6th graders using the "Middle Moves" curriculum which helps to provide students with effective strategies for the transition to middle school. For our outgoing cohorts, counselors facilitate a magnet fair and articulation visits to high schools to help students determine which school would be the best fit for them.

### College and Career Readiness

***Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations***

N/A

***Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs***

N/A

***Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement***

N/A

***Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes***

N/A

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

 = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** We will increase student achievement by improving core instruction in all content areas.
- G2.** We will use the Early Warning System (EWS) to identify at-risk students to provide support and intervention to increase achievement.
- G3.** To prepare students to be college and career ready through STEM and/or CTE initiatives and programs.
- G4.** To build strong family and community involvement in all aspects of school programs and activities in support of measurable improvement in student achievement. (SEE TITLE I PIP)

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal*

**G1. We will increase student achievement by improving core instruction in all content areas.** 1a

G049351

**Targets Supported** 1b

Indicator	Annual Target
AMO Reading - All Students	57.0
AMO Reading - African American	55.0
AMO Reading - Hispanic	61.0
AMO Reading - ELL	53.0
AMO Reading - SWD	43.0
AMO Reading - ED	57.0
AMO Math - All Students	65.0
AMO Math - Hispanic	70.0
AMO Math - ELL	71.0
AMO Math - ED	65.0
FSA - English Language Arts - Proficiency Rate	20.0
ELA/Reading Gains	70.0
ELA/Reading Lowest 25% Gains	77.0
FSA - Mathematics - Proficiency Rate	47.0
Math Gains	79.0
Math Lowest 25% Gains	82.0
FCAT 2.0 Science Proficiency	41.0

**Resources Available to Support the Goal** 2

- Content knowledgeable teachers, district pacing guides, model/observational classrooms, interactive white boards, textbooks, manipulatives, online technology resources such as: GIZMOS, Edgenuity, Discovery Education, Brainpop and professional development opportunities during monthly PD meetings and Early Release Days

**Targeted Barriers to Achieving the Goal** 3

- Limited evidence of rigor and knowledge of the Florida Standards in developing rigorous questions to target critical thinking skills.

**Plan to Monitor Progress Toward G1.** 8

Data disaggregation from the District Interim Assessments, Florida Standards Assessments, EOCs and FCAT 2.0 will be used to monitor the progress toward meeting this goal.

**Person Responsible**

Mark Soffian

**Schedule**

Monthly, from 11/1/2014 to 6/4/2015

**Evidence of Completion**

Assessment Results from District Interim Assessments, Florida Standards Assessments, EOCs and FCAT 2.0

**G2.** We will use the Early Warning System (EWS) to identify at-risk students to provide support and intervention to increase achievement. 1a

G049377

**Targets Supported** 1b

Indicator	Annual Target
Attendance Below 90%	
One or More Suspensions	
Students exhibiting two or more EWS indicators (Total)	
2+ Course Failures - Middle Grades	

**Resources Available to Support the Goal** 2

- Data reports for attendance, behavior reports, academic performance, and student services personnel.

**Targeted Barriers to Achieving the Goal** 3

- Limited evidence of counseling sessions to provide support and address interventions for students who have been identified as at-risk by the Early Warning System (EWS).

**Plan to Monitor Progress Toward G2.** 8

Data that will be used to monitor progress will include but is not limited to attendance data, suspension reports, as well as quarterly grade reports.

**Person Responsible**

Mark Soffian

**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

**Evidence of Completion**

Attendance data, suspension reports and quarterly grade reports.

**G3.** To prepare students to be college and career ready through STEM and/or CTE initiatives and programs. 1a

G049378

**Targets Supported** 1b

Indicator	Annual Target
Middle School Performance in EOC and Industry Certifications	86.0

**Resources Available to Support the Goal** 2

- District pacing guides, curriculum materials, Discovery Education, NBC Learn, GIZMOS, hands-on classroom experiences.

**Targeted Barriers to Achieving the Goal** 3

- Limited incorporation of technology in lesson delivery to include STEM and/or CTE experiences.

**Plan to Monitor Progress Toward G3.** 8

Interim Assessment data will be monitored to determine the progress toward meeting this STEM/CTE goal.

**Person Responsible**

ELINOR MILIAN

**Schedule**

On 2/13/2015

**Evidence of Completion**

2014-2015 Interim Assessment Data

**G4.** To build strong family and community involvement in all aspects of school programs and activities in support of measurable improvement in student achievement. (SEE TITLE I PIP) 1a

G050421

**Targets Supported** 1b

Indicator	Annual Target
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**Resources Available to Support the Goal** 2

**Targeted Barriers to Achieving the Goal** 3

## Action Plan for Improvement


For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key


**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** We will increase student achievement by improving core instruction in all content areas. **1**

 G049351

**G1.B1** Limited evidence of rigor and knowledge of the Florida Standards in developing rigorous questions to target critical thinking skills. **2**

 B123377

**G1.B1.S1** Increase Rigor and Higher Order Thinking Skills **4**

 S135289

### Strategy Rationale

Implement questioning strategies and activities to increase the level of rigor and infuse higher order thinking into the delivery of core instruction in all content areas.

### Action Step 1 **5**

Provide professional development on rigor and higher order thinking (HOT) strategies to include unwrapping the standards

#### Person Responsible

ELINOR MILIAN

#### Schedule

Weekly, from 9/29/2014 to 10/13/2014

#### Evidence of Completion

Agenda, Sign In Sheets, Presentation Materials



### Action Step 2 5

Through common planning, teachers will use the higher order thinking (HOT) strategies to infuse rigorous activities and questioning techniques in the development of their lesson plans.

**Person Responsible**

ELINOR MILIAN

**Schedule**

Weekly, from 10/13/2014 to 10/22/2014

***Evidence of Completion***

Lesson Plans, Department Meeting Agendas and Minutes

### Action Step 3 5

Teachers will delivered the rigorous lesson plans which include higher order thinking and rigorous questioning activities.

**Person Responsible**

ELINOR MILIAN

**Schedule**

Daily, from 10/23/2014 to 11/26/2014

***Evidence of Completion***

Lesson Plans, Student Work Samples

### Action Step 4 5

Teachers in need of additional assistance with lesson development and delivery will be identified, provided support and given the opportunity to visit model/observational classrooms.

**Person Responsible**

ELINOR MILIAN

**Schedule**

Weekly, from 10/23/2014 to 11/26/2014

***Evidence of Completion***

Lesson Plans, Student Work Samples, Classroom Walkthrough

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

The administration will attend department meetings and conduct classroom walkthroughs to monitor the implementation of this strategy through lesson planning and delivery.

**Person Responsible**

Mark Soffian

**Schedule**

Daily, from 10/23/2014 to 11/26/2014

**Evidence of Completion**

Classroom Walkthrough Logs and Notes

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

The 2015 Florida Standards Assessment (FSA) and FCAT 2.0 data will determine the effectiveness of the strategy to increase rigor and higher order thinking skills in all content areas

**Person Responsible**

Mark Soffian

**Schedule**

Annually, from 10/23/2014 to 5/29/2015

**Evidence of Completion**

2015 FSA and FCAT 2.0 Assessment Results

**G2.** We will use the Early Warning System (EWS) to identify at-risk students to provide support and intervention to increase achievement. 1

G049377

**G2.B1** Limited evidence of counseling sessions to provide support and address interventions for students who have been identified as at-risk by the Early Warning System (EWS). 2

B123781

**G2.B1.S1** Provide support for students identified as at-risk for attendance as per the Early Warning System (EWS). 4

S135638

### Strategy Rationale

Teachers will closely monitor and report student attendance rates which fall below 90% and will follow up with student services to address individual strategies and resources for students identified as at-risk for attendance as per the Early Warning System.

### Action Step 1 5

Teachers will monitor and report students with attendance below 90 percent to the Student Services Department.

#### Person Responsible

ELINOR MILIAN

#### Schedule

Weekly, from 10/23/2014 to 5/31/2015

#### Evidence of Completion

Attendance Reports, Daily Attendance Bulletin

### Action Step 2 5

The Student Services Department will arrange for student counseling sessions and parent conferences to discuss attendance patterns and strategies for improvement.

#### Person Responsible

Mark Soffian

#### Schedule

Quarterly, from 10/23/2014 to 5/31/2015

#### Evidence of Completion

Attendance Reports, Daily Attendance Bulletin, Counseling Schedules, CIS Parent Contact Logs

**Action Step 3** 5

The Administrative Team will monitor the student counseling sessions and will provide support for the Student Services Department as needed.

**Person Responsible**

ELINOR MILIAN

**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

***Evidence of Completion***

Attendance Reports, Daily Attendance Bulletin, Counseling Schedules, CIS Parent Contact Logs

**Plan to Monitor Fidelity of Implementation of G2.B1.S1** 6

Administration will monitor the reporting of attendance issues by teachers and the counseling sessions held for students identified as at-risk for attendance.

**Person Responsible**

Mark Soffian

**Schedule**

Monthly, from 10/23/2014 to 5/31/2015

***Evidence of Completion***

Attendance Reports, Daily Attendance Bulletin, Counseling Schedules, CIS Parent Contact Logs

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1** 7

Administration will monitor the Early Warning System to identify the effectiveness of the support provided to students identified as at-risk for attendance.

**Person Responsible**

Mark Soffian


**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

***Evidence of Completion***

School wide attendance reports.

**G2.B1.S2** Provide support for students identified as at-risk for behavior as per the Early Warning System (EWS). 4

 S138163

### Strategy Rationale

The Early Warning System (EWS) can correctly identify students at-risk for behavior when teachers are implementing the Code of Student Conduct and the School-Based Discipline plan with fidelity.

### Action Step 1 5

Teachers will use the Positive Behavior Support (PBS) tracking forms to document student behavior concerns and parent communication.

#### Person Responsible

ELINOR MILIAN

#### Schedule

Weekly, from 10/23/2014 to 5/31/2015

#### Evidence of Completion

PBS Tracking Forms, Parent Contact Logs

### Action Step 2 5

Teachers will follow the school-based discipline plan to promptly and correctly refer students to administration as needed for violations of the Code of Student Conduct.

#### Person Responsible

Mark Soffian

#### Schedule

Daily, from 10/1/2014 to 6/4/2015

#### Evidence of Completion

Referrals, Rti-B reports

### Action Step 3 **5**

The Student Services Department will monitor the RTi-B data collection system as well as review suspension reports to identify and schedule counseling services for students identified as at-risk for behavior in the Early Warning System (EWS).

**Person Responsible**

ELINOR MILIAN

**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

**Evidence of Completion**

Suspension Reports, RTi-B Reports, Counseling Schedules

### Plan to Monitor Fidelity of Implementation of G2.B1.S2 **6**

Administration will monitor the documentation and reporting of behavioral issues by teachers as well as the counseling sessions held for students identified as at-risk for behavior.

**Person Responsible**

Mark Soffian

**Schedule**

Monthly, from 10/23/2014 to 5/31/2015

**Evidence of Completion**

Suspension Reports, RTi-B Reports, PBS Tracking Forms, Counseling Schedules

### Plan to Monitor Effectiveness of Implementation of G2.B1.S2 **7**

Administration will monitor the Early Warning System to identify the effectiveness of the support provided to students identified as at-risk for behavior.

**Person Responsible**

Mark Soffian


**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

**Evidence of Completion**

School wide suspension reports.

**G2.B1.S3** Provide support for students identified as at-risk for academic performance as per the Early Warning System (EWS). 4

 S138164

### **Strategy Rationale**

Students failing two or more courses need to be identified and supported as early as possible to improve their academic performance.

### **Action Step 1** 5

Teachers will provide parents with Notices of Unsatisfactory Academic Performance in a timely manner.

#### **Person Responsible**

ELINOR MILIAN

#### **Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

#### **Evidence of Completion**

Signed rosters of Unsatisfactory Work Notices

### **Action Step 2** 5

The Student Services Department will arrange for student counseling sessions and parent conferences to discuss academic needs and strategies for improvement.

#### **Person Responsible**

Mark Soffian

#### **Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

#### **Evidence of Completion**

Grade reports, Counseling Sessions

### Action Step 3 **5**

The Administrative Team will monitor the student counseling sessions and will provide support for the Student Services Department as needed.

**Person Responsible**

ELINOR MILIAN

**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

***Evidence of Completion***

Grade Reports, Counseling Schedules, CIS Parent Contact Logs

### Plan to Monitor Fidelity of Implementation of G2.B1.S3 **6**

Administration will monitor the dissemination of unsatisfactory work notices and the counseling sessions held for students identified as at-risk for academic performance.

**Person Responsible**

Mark Soffian

**Schedule**

Monthly, from 10/23/2014 to 5/31/2015

***Evidence of Completion***

Grade Reports, Counseling Schedules, CIS Parent Contact Logs

### Plan to Monitor Effectiveness of Implementation of G2.B1.S3 **7**

Administration will monitor the Early Warning System to identify the effectiveness of the support provided to students identified as at-risk for academic performance.

**Person Responsible**

Mark Soffian

**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

***Evidence of Completion***

Quarterly Grade Reports



**G3.** To prepare students to be college and career ready through STEM and/or CTE initiatives and programs.

1

G049378

**G3.B1** Limited incorporation of technology in lesson delivery to include STEM and/or CTE experiences. 2

B123819

**G3.B1.S1** Incorporation of STEM and/or CTE activities through hands-on instructional delivery of lessons to include technology aligned with the district pacing guides. 4

S135680

### Strategy Rationale

The incorporation of STEM and/or CTE activities through technology will better prepare our students for College and Career.

### Action Step 1 5

Teachers will use the district pacing guides to incorporate technology for STEM and/or CTE activities during lesson delivery.

#### Person Responsible

ELINOR MILIAN

#### Schedule

Weekly, from 10/2/2014 to 5/31/2015

#### Evidence of Completion

Lesson Plans, Student Work Samples

### Action Step 2 5

Administration will monitor the use of instructional technology for STEM and/or CTE activities and identify teachers in need of additional support.

#### Person Responsible

ELINOR MILIAN

#### Schedule

Weekly, from 10/2/2014 to 5/31/2015

#### Evidence of Completion

Lesson Plans, Student Work Samples, Classroom Walkthrough Logs

### Action Step 3 **5**

Additional support and/or PD will be provided to teachers as needed through coaching, lesson modeling or the opportunity to visit model/observational classrooms

**Person Responsible**

ELINOR MILIAN

**Schedule**

On 5/31/2015

**Evidence of Completion**

Lesson Plans, Student Work Samples, Classroom Walkthrough Logs, Coaching Log

### Plan to Monitor Fidelity of Implementation of G3.B1.S1 **6**

The Florida Continuous Improvement Model (FCIM) will be utilized to monitor the implementation of school-wide STEM/CTE activities for fidelity.

**Person Responsible**

Mark Soffian

**Schedule**

Quarterly, from 10/23/2014 to 5/31/2015

**Evidence of Completion**

Formative Assessments, Lesson Plans, Walkthrough Data and Logs

### Plan to Monitor Effectiveness of Implementation of G3.B1.S1 **7**

The 2014 Science FCAT 2.0 results as well as the FSA data will determine the effectiveness of the STEM and/or CTE experiences.

**Person Responsible**

Mark Soffian

**Schedule**

On 6/4/2015

**Evidence of Completion**

FCAT 2.0 and FSA results

## Appendix 1: Implementation Timeline

## Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.A1	Provide professional development on rigor and higher order thinking (HOT) strategies to include unwrapping the standards	MILIAN, ELINOR	9/29/2014	Agenda, Sign In Sheets, Presentation Materials	10/13/2014 weekly
G2.B1.S1.A1	Teachers will monitor and report students with attendance below 90 percent to the Student Services Department.	MILIAN, ELINOR	10/23/2014	Attendance Reports, Daily Attendance Bulletin	5/31/2015 weekly
G3.B1.S1.A1	Teachers will use the district pacing guides to incorporate technology for STEM and/or CTE activities during lesson delivery.	MILIAN, ELINOR	10/2/2014	Lesson Plans, Student Work Samples	5/31/2015 weekly
G2.B1.S2.A1	Teachers will use the Positive Behavior Support (PBS) tracking forms to document student behavior concerns and parent communication.	MILIAN, ELINOR	10/23/2014	PBS Tracking Forms, Parent Contact Logs	5/31/2015 weekly
G2.B1.S3.A1	Teachers will provide parents with Notices of Unsatisfactory Academic Performance in a timely manner.	MILIAN, ELINOR	10/23/2014	Signed rosters of Unsatisfactory Work Notices	5/31/2015 quarterly
G1.B1.S1.A2	Through common planning, teachers will use the higher order thinking (HOT) strategies to infuse rigorous activities and questioning techniques in the development of their lesson plans.	MILIAN, ELINOR	10/13/2014	Lesson Plans, Department Meeting Agendas and Minutes	10/22/2014 weekly
G2.B1.S1.A2	The Student Services Department will arrange for student counseling sessions and parent conferences to discuss attendance patterns and strategies for improvement.	Soffian, Mark	10/23/2014	Attendance Reports, Daily Attendance Bulletin, Counseling Schedules, CIS Parent Contact Logs	5/31/2015 quarterly
G2.B1.S2.A2	Teachers will follow the school-based discipline plan to promptly and correctly refer students to administration as needed for violations of the Code of Student Conduct.	Soffian, Mark	10/1/2014	Referrals, Rti-B reports	6/4/2015 daily
G2.B1.S3.A2	The Student Services Department will arrange for student counseling sessions and parent conferences to discuss academic needs and strategies for improvement.	Soffian, Mark	10/23/2014	Grade reports, Counseling Sessions	5/31/2015 quarterly
G3.B1.S1.A2	Administration will monitor the use of instructional technology for STEM and/or CTE activities and identify teachers in need of additional support.	MILIAN, ELINOR	10/2/2014	Lesson Plans, Student Work Samples, Classroom Walkthrough Logs	5/31/2015 weekly
G1.B1.S1.A3	Teachers will delivered the rigorous lesson plans which include higher order thinking and rigorous questioning activities.	MILIAN, ELINOR	10/23/2014	Lesson Plans, Student Work Samples	11/26/2014 daily
G2.B1.S1.A3	The Administrative Team will monitor the student counseling sessions and will provide support for the Student Services Department as needed.	MILIAN, ELINOR	10/23/2014	Attendance Reports, Daily Attendance Bulletin, Counseling Schedules, CIS Parent Contact Logs	5/31/2015 quarterly
G2.B1.S2.A3	The Student Services Department will monitor the RTi-B data collection system as well as review suspension reports to identify and schedule counseling services for students identified as at-risk for behavior in the Early Warning System (EWS).	MILIAN, ELINOR	10/23/2014	Suspension Reports, RTi-B Reports, Counseling Schedules	5/31/2015 quarterly
G2.B1.S3.A3	The Administrative Team will monitor the student counseling sessions and will	MILIAN, ELINOR	10/23/2014	Grade Reports, Counseling Schedules, CIS Parent Contact Logs	5/31/2015 quarterly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	provide support for the Student Services Department as needed.				
G3.B1.S1.A3	Additional support and/or PD will be provided to teachers as needed through coaching, lesson modeling or the opportunity to visit model/observational classrooms	MILIAN, ELINOR	10/7/2014	Lesson Plans, Student Work Samples, Classroom Walkthrough Logs, Coaching Log	5/31/2015 one-time
G1.B1.S1.A4	Teachers in need of additional assistance with lesson development and delivery will be identified, provided support and given the opportunity to visit model/observational classrooms.	MILIAN, ELINOR	10/23/2014	Lesson Plans, Student Work Samples, Classroom Walkthrough	11/26/2014 weekly
G1.MA1	Data disaggregation from the District Interim Assessments, Florida Standards Assessments, EOCs and FCAT 2.0 will be used to monitor the progress toward meeting this goal.	Soffian, Mark	11/1/2014	Assessment Results from District Interim Assessments, Florida Standards Assessments, EOCs and FCAT 2.0	6/4/2015 monthly
G1.B1.S1.MA1	The 2015 Florida Standards Assessment (FSA) and FCAT 2.0 data will determine the effectiveness of the strategy to increase rigor and higher order thinking skills in all content areas	Soffian, Mark	10/23/2014	2015 FSA and FCAT 2.0 Assessment Results	5/29/2015 annually
G1.B1.S1.MA1	The administration will attend department meetings and conduct classroom walkthroughs to monitor the implementation of this strategy through lesson planning and delivery.	Soffian, Mark	10/23/2014	Classroom Walkthrough Logs and Notes	11/26/2014 daily
G2.MA1	Data that will be used to monitor progress will include but is not limited to attendance data, suspension reports, as well as quarterly grade reports.	Soffian, Mark	10/23/2014	Attendance data, suspension reports and quarterly grade reports.	5/31/2015 quarterly
G2.B1.S1.MA1	Administration will monitor the Early Warning System to identify the effectiveness of the support provided to students identified as at-risk for attendance.	Soffian, Mark	10/23/2014	School wide attendance reports.	5/31/2015 quarterly
G2.B1.S1.MA1	Administration will monitor the reporting of attendance issues by teachers and the counseling sessions held for students identified as at-risk for attendance.	Soffian, Mark	10/23/2014	Attendance Reports, Daily Attendance Bulletin, Counseling Schedules, CIS Parent Contact Logs	5/31/2015 monthly
G2.B1.S2.MA1	Administration will monitor the Early Warning System to identify the effectiveness of the support provided to students identified as at-risk for behavior.	Soffian, Mark	10/23/2014	School wide suspension reports.	5/31/2015 quarterly
G2.B1.S2.MA1	Administration will monitor the documentation and reporting of behavioral issues by teachers as well as the counseling sessions held for students identified as at-risk for behavior.	Soffian, Mark	10/23/2014	Suspension Reports, RTI-B Reports, PBS Tracking Forms, Counseling Schedules	5/31/2015 monthly
G2.B1.S3.MA1	Administration will monitor the Early Warning System to identify the effectiveness of the support provided to students identified as at-risk for academic performance.	Soffian, Mark	10/23/2014	Quarterly Grade Reports	5/31/2015 quarterly
G2.B1.S3.MA1	Administration will monitor the dissemination of unsatisfactory work notices and the counseling sessions held for students identified as at-risk for academic performance.	Soffian, Mark	10/23/2014	Grade Reports, Counseling Schedules, CIS Parent Contact Logs	5/31/2015 monthly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.MA1	Interim Assessment data will be monitored to determine the progress toward meeting this STEM/CTE goal.	MILIAN, ELINOR	10/27/2014	2014-2015 Interim Assessment Data	2/13/2015 one-time
G3.B1.S1.MA1	The 2014 Science FCAT 2.0 results as well as the FSA data will determine the effectiveness of the STEM and/or CTE experiences.	Soffian, Mark	10/2/2014	FCAT 2.0 and FSA results	6/4/2015 one-time
G3.B1.S1.MA1	The Florida Continuous Improvement Model (FCIM) will be utilized to monitor the implementation of school-wide STEM/CTE activities for fidelity.	Soffian, Mark	10/23/2014	Formative Assessments, Lesson Plans, Walkthrough Data and Logs	5/31/2015 quarterly

## Appendix 2: Professional Development and Technical Assistance Outlines

*Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.*

## Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** We will increase student achievement by improving core instruction in all content areas.

**G1.B1** Limited evidence of rigor and knowledge of the Florida Standards in developing rigorous questions to target critical thinking skills.

**G1.B1.S1** Increase Rigor and Higher Order Thinking Skills

### PD Opportunity 1

Provide professional development on rigor and higher order thinking (HOT) strategies to include unwrapping the standards

#### Facilitator

Ms. Barnes, Ms. Olive, Ms. Gooden, Ms. Palmer-Morris, Curriculum Support Personnel, Administrative Staff

#### Participants

All Teachers

#### Schedule

Weekly, from 9/29/2014 to 10/13/2014

### PD Opportunity 2

Teachers in need of additional assistance with lesson development and delivery will be identified, provided support and given the opportunity to visit model/observational classrooms.

#### Facilitator

Ms. Barnes, Ms. Olive, Ms. Gooden, Ms. Palmer-Morris, Curriculum Support Personnel, Administrative Staff

#### Participants

Identified Teachers

#### Schedule

Weekly, from 10/23/2014 to 11/26/2014

**G2.** We will use the Early Warning System (EWS) to identify at-risk students to provide support and intervention to increase achievement.

**G2.B1** Limited evidence of counseling sessions to provide support and address interventions for students who have been identified as at-risk by the Early Warning System (EWS).

**G2.B1.S2** Provide support for students identified as at-risk for behavior as per the Early Warning System (EWS).

### **PD Opportunity 1**

Teachers will use the Positive Behavior Support (PBS) tracking forms to document student behavior concerns and parent communication.

#### **Facilitator**

Mrs. Douglas

#### **Participants**

All teachers

#### **Schedule**

Weekly, from 10/23/2014 to 5/31/2015

### **PD Opportunity 2**

Teachers will follow the school-based discipline plan to promptly and correctly refer students to administration as needed for violations of the Code of Student Conduct.

#### **Facilitator**

Ms. Milian and Mrs. Douglas

#### **Participants**

All teachers

#### **Schedule**

Daily, from 10/1/2014 to 6/4/2015

**G3.** To prepare students to be college and career ready through STEM and/or CTE initiatives and programs.

**G3.B1** Limited incorporation of technology in lesson delivery to include STEM and/or CTE experiences.

**G3.B1.S1** Incorporation of STEM and/or CTE activities through hands-on instructional delivery of lessons to include technology aligned with the district pacing guides.

**PD Opportunity 1**

Teachers will use the district pacing guides to incorporate technology for STEM and/or CTE activities during lesson delivery.

**Facilitator**

Ms. Milian, Ms. Palmer Morris, Ms. Olive, Mr. Fernandez, Mr. Blackwood

**Participants**

All teachers

**Schedule**

Weekly, from 10/2/2014 to 5/31/2015

**PD Opportunity 2**

Additional support and/or PD will be provided to teachers as needed through coaching, lesson modeling or the opportunity to visit model/observational classrooms

**Facilitator**

Ms. Palmer-Morris, Ms. Olive

**Participants**

Identified Teachers

**Schedule**

On 5/31/2015



## Technical Assistance Items

*Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.*

## Budget Rollup

### Summary

Description	Total
<b>Goal 2:</b> We will use the Early Warning System (EWS) to identify at-risk students to provide support and intervention to increase achievement.	3,000
<b>Goal 3:</b> To prepare students to be college and career ready through STEM and/or CTE initiatives and programs.	888
<b>Grand Total</b>	<b>3,888</b>

### Goal 2: We will use the Early Warning System (EWS) to identify at-risk students to provide support and intervention to increase achievement.

Description	Source	Total
<b>B1.S1.A1</b> - Attendance Incentives for Students	School Improvement Funds	1,000
<b>B1.S2.A1</b> - Positive Behavior Support (PBS) Program Incentives for Students	School Improvement Funds	1,000
<b>B1.S3.A2</b> - Student Incentives for High Performance and Achievement on the Various District and School Assessments	School Improvement Funds	1,000
<b>Total Goal 2</b>		<b>3,000</b>

### Goal 3: To prepare students to be college and career ready through STEM and/or CTE initiatives and programs.

Description	Source	Total
<b>B1.S1.A1</b> - Instructional resources including but not limited to technology for use in the classroom.	School Improvement Funds	888
<b>Total Goal 3</b>		<b>888</b>