

Paul W. Bell Middle School



2014-15 School Improvement Plan

Paul W. Bell Middle School

11800 NW 2ND ST, Miami, FL 33182

<http://pwbell.dadeschools.net/>

School Demographics

School Type

Middle

Title I

Yes

Free/Reduced Price Lunch

94%

Alternative/ESE Center

No

Charter School

No

Minority

98%

School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	C	C	C	C

School Board Approval

This plan is pending approval by the Dade County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Prevent – currently C
- Focus – currently D
 - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
 - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	5	Gayle Sitter
Former F	Turnaround Status	
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

The mission of the administration, faculty, staff, students, and community of Paul W. Bell Middle School is to develop bilingual, biliterate, and bicultural students whose knowledge will promote understanding, comprehension, tolerance, and unity in the community. To this end, the school provides the students and the community it serves with excellent educational programs that integrate reading, math, science, and technology.

Provide the school's vision statement

The vision of Paul W. Bell Middle School is to enrich the community it serves through the development of bilingual, biliterate, and bicultural students. Its faculty, staff, parents, and business/community leaders believe that all students are individuals with varying abilities that require appropriate affective and cognitive programs to meet their needs. The school will continue to strive for excellence in the development of lifelong learners and productive citizens by improving academic competencies and infusing technology across the curriculum.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Our school climate survey and home language survey will help to provide a snapshot of our students' cultural needs. Students have a homeroom/advisement class every morning. Students receive academic information and guidance on academic and character education topics from their advisement teacher. The daily interaction between the teacher and student during advisement provides students the opportunity to have an adult in the building that is accessible to them for assistance and advice. The relationship between teachers and students is strengthened throughout the school year as teachers better understand their students' cultures and background. Teachers share information on student needs with other teachers as well as the administration and the school counselor.

Describe how the school creates an environment where students feel safe and respected before, during and after school

There are clearly defined systems in place for arrival and dismissal with adult supervision at all times. School security monitors and administrators interact with students on a daily basis to establish an environment where safety is paramount. Safety procedures are in place for fire drills and lockdown events. Security monitors all wear the same shirt to clearly identify them on campus. Upon arrival, students are greeted and directed to the courtyard or cafeteria areas until it is time to go to their advisement. Through their bonds with teachers, students are able to communicate their concerns regarding safety and have these addressed immediately by teachers, security monitors and administrators. There is an anti-bullying policy in place with students encouraged to report any instances of bullying (in person or anonymously) to any adult on campus. Security monitors and administrators are in the hallways during class changes and in the cafeteria during lunch, making them easily accessible to students. At dismissal, high visibility of the security monitors, administration and additional teachers provide students a safe environment as they leave the school.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

There is an established school-wide progressive discipline plan which is aligned with the M-DCPS Code of Student Conduct. Students and parents are provided information on accessing the Code of student Conduct in their opening of schools materials. Behavioral expectations for students are reviewed at student orientations. Reminders are given through PA announcements and by advisement teachers. The disciplinary plan is reviewed with the faculty prior to the start of the school year. It includes disciplinary actions that can be taken by teachers: calling parents, detentions, referrals to school counselor or administration). The plan includes alternatives to suspension. The administration monitors frequency of disciplinary actions by teachers (detentions and referrals for administrative action) to ensure the system is fairly and consistently enforced.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

The school counselor meets with students regularly and on an as-needed basis. The school social worker is onsite one day each week. Teachers have been provided information on how to spot warning signs of students that are in need of assistance. They monitor their students and report to the counselor or administration any students that they feel are in need of counseling and/or other health and social services. Through the Children's Trust, a school nurse is on site daily during school hours. The nurse assists with administering medication to students as well as first aid for injuries. This program addresses some physical/medical needs. The school nurse also refers students to the school counselor and administration for additional social-emotional assistance.

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

There are five primary Early Warning indicators in use at our school: attendance, suspensions, course failure and low performance on state assessments. The attendance indicator is triggered when a student's attendance is below 90 percent, regardless of whether absence is excused or a result of out-of-school suspension. Students who receive one or more suspensions, whether in school or out of school are also flagged by the Early Warning System (EWS). Course failure in English Language Arts or mathematics as well as a Level 1 score on the statewide, standardized assessments in English Language Arts or mathematics indicate academic difficulties which need to be analyzed and addressed to ensure student success. The final indicator is students who have failed 2 or more courses in any subject.

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level			Total
	6	7	8	
Attendance below 90 percent	10	18	28	56
One or more suspensions	34	33	36	103
Course failure in ELA or Math	45	48	48	141
Level 1 on statewide assessment	103	64	102	269
Fail 2 or more courses in any subject	39	40	46	125

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level	Total
Students exhibiting two or more indicators		

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

Tutoring will be provided before and after school to all students in need of additional assistance and support in the areas of reading, writing, mathematics and language arts. A Saturday Academy will be offered to help specific groups of students succeed on the statewide assessment. Pull-out and push-in tutoring will be offered during school for students in need of remediation. After-school and pull-out tutoring programs will be established to address targeted students' areas of need. Participation in these tutoring programs will be closely monitored by Administration. Additionally, parents will be notified of the availability of these tutoring services thru various forms of communication (letters will be sent home, Connect-ED messages will be sent, the CIS will inform parents, and tutoring information will be posted on the school website). Student grade reports (of targeted students participating in the tutoring program) will be reviewed on a monthly basis. Classroom tutoring walk-throughs and ongoing monitoring of tutoring activities will ensure fidelity of implementation. Grade-level student orientation assemblies detailing school wide attendance policies and procedures will be held during the first two weeks of school. Additionally, all policies and procedures reviewed during the school wide assemblies will be posted on the school's website under the parent and student tabs. A system in which the Advisement teachers must request documentation from students/parents upon student's return after an absence will be implemented. Administration will monitor the various attendance reports through Excelsior Gradebook and Teacher Attendance Down Load System (TADLS).

The M-DCPS Code of Student Conduct is posted on the school's website and parent letters will be sent home informing parents of this availability. Additionally, Advisement teachers to review the Code of Student Conduct with their students during the first week of school and periodically each nine weeks. Classroom walk-throughs and ongoing monitoring of student discipline and/or behavior will ensure fidelity of implementation. Administration will monitor student discipline reports on a monthly basis to determine effectiveness based on students' progress .

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

Yes

PIP Link

The school completes a Parental Involvement Plan (PIP), which is accessible through the Continuous Improvement Management System (CIMS) at <https://www.floridacims.org/documents/48954>.

Description

A PIP has been uploaded for this school or district - see the link above.

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

Through invitations to network with parents at our Open House and Expo events, community organizations and local businesses are able to interact with parents, students and teachers at the school site. Partnerships with non-profit organizations like Forever Bloom Alliance and The Fairchild Challenge, students are provided opportunities to go out into the community to serve as well as compete educationally. Teachers reach out to local sports teams including the Miami Marlins and Miami Heat to secure complimentary tickets to be used as student incentives. Local businesses help sponsor end-of-year activities to reward student improvement and excellence.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Soto, Ingrid	Principal
Quintero, Barbara	Assistant Principal
Brent-Harris, Patrice	Teacher, K-12
Brown, Leatisha	Teacher, K-12
Herran, Soraya	Guidance Counselor
Menocal, Cynthia	Teacher, K-12
Buzainz, Michelle	Teacher, ESE
Plyler, Christine	Teacher, K-12
Carrasco, Rossana	Teacher, K-12
Rodriguez, Maria	Psychologist
Fernandez de Castro, Erika	Attendance/Social Work

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

- Ingrid M. Soto, Principal, in addition to allocating the necessary resources, will also provide the leadership, expertise, and a common vision for the use of data-based decision-making, and ensure that the school-based leadership team is implementing MTSS/RtI, conducts assessment of MTSS/RtI skills of school staff, ensures implementation of intervention support and documentation, ensures adequate professional development to support MTSS/RtI implementation, and communicates with parents regarding school-based MTSS/RtI plans and activities.
- The core department heads (reading, mathematics, language arts, science, and social studies), all

general education teachers; will provide information, content area instruction and participate in student data collection and analysis. Intensive Reading and mathematics teachers will deliver instruction/intervention to FCAT Level 1 and Level 2 students. The core department heads are: Ms. Patrice Brent-Harris (Language Arts/Reading) Ms. Leatisha Brown (Mathematics and EESAC Chair), Ms. Cynthia Menocal (Science), and Ms. Christine Plyler (Social Studies).

- Ms. Michelle Buzainz, the Special Education (SPED) department head and MTSS/Rtl leader, will participate in student data collection and analysis, integrate content area instructional activities/materials into instruction, and collaborate with general education teachers through such activities as co-teaching and planning. In addition to this, she will also evaluate and monitor the effectiveness of tutorial services offered to students.

- The School Leadership Team will develop, and evaluate school core content standards/programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. Identify systematic patterns of student needs while working with administration and district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for students to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring.

- The school psychologist, Dr. Maria Rodriguez, will participate in collection, interpretation and analysis of data; facilitate development of intervention plans; provide support for intervention fidelity and documentation; provide professional development and technical assistance for problem-solving activities including data collection, data analysis, intervention planning and program evaluation; facilitate data-based decision making activities.

- Ms. Soraya Herran, the academic counselor, will provide quality services and expertise on issues ranging from program design to assessment and intervention with individual students.

- Additionally Ms. Erika Fernandez de Castro, school social worker will link child-serving and community agencies to the school and families to support the child's academic, emotional, behavioral and social success.

In addition to Tier 1 problem solving, the Leadership Team members will meet monthly to review consensus, infrastructure, and implementation of building level MTSS. For Tier 2 interventions, Michelle Buzainz (SPED Department Head and MTSS/Rtl leader), the school psychologist, the school social worker, and Soraya Herran (academic counselor) will conduct regular meetings to evaluate intervention efforts for students by subject, grade, intervention, or other logical organization.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

The School Leadership Team meets with the School Advisory Council (SAC) and the principal to help develop the School Improvement Plan. The team reviewed pertinent FCAT reading, mathematics, writing and science data, and identified areas in need of improvement. The team also assisted in establishing clear expectations for instruction, facilitated the development of a systemic approach to teaching, and aligned processes and procedures.

The School Leadership Team will develop, and evaluate school core content standards/programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. Identify systematic patterns of student needs while working with administration and district personnel to identify appropriate, evidence-based intervention strategies; assist with whole school screening programs that provide early intervening services for students to be considered "at risk;" assist in the design and implementation for progress monitoring, data collection, and data analysis; participate in the design and delivery of professional development; and provide support for assessment and implementation monitoring.

Title I, Part A

Paul W. Bell Middle School provides services to ensure that students requiring additional remediation are assisted through after school programs such as tutoring. The district coordinates with Title II and Title III in ensuring staff development needs are provided. Support services are also provided to our students. The Literacy/Leadership Team develops, leads and evaluates school core content standards/programs; identifies and analyzes existing literature on scientifically based curriculum/behavior assessment and intervention approaches. Team members identify systematic patterns of student needs while working with the administration and district personnel to identify appropriate, evidence-based intervention strategy; assist with whole school screening programs that provide early intervening services for students to be considered "at-risk;" assist in the design and implementation for progress monitoring, data collection and data analysis; participate in the design and the delivery of professional development; and provide support for assessment and implementation monitoring. Parents participate in the design of the school's Parental Involvement Plan (PIP – which is provided in three languages), the school improvement process and the life of the school and the annual Title I Annual Parent Meeting at the beginning of the school year. Other components that are integrated into the school-wide program include an extensive Parental Program; Supplemental Educational Services (SES); and special support services to special needs population such as homeless, migrant, and neglected and delinquent students.

Title I, Part D

District receives funds to support the Educational Alternative Outreach program. Services are coordinated with district Drop-out Prevention programs.

Title II

The District uses supplemental funds for improving basic education at Paul W. Bell Middle School as follows:

- training to certify qualified mentors for the New Teacher (MINT) Program.
- training for ad-on endorsement programs, such as Reading, Gifted, and ESOL.
- training and substitute release time for the Professional Development Liaison (PDL) at Paul W. Bell Middle School focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group implementation and protocols.

Title III

Through the Bilingual Parent Outreach Program (The Parent Academy), Paul Bell offers a series of free seminars in order to provide important information and continuous support to parents and families of our ELL population.

Title VI, Part B - NA

Title X- Homeless

Paul W. Bell works with our school's Social Worker to coordinate resources (clothing, school supplies social services referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. In addition;

- The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children by collaborating with parents, schools, and the community.
- All schools are eligible to receive services and will do so upon identification and classification of a student as homeless.
- Project Upstart, Homeless Children & Youth Program assists schools with the identification, enrollment, attendance, and transportation of homeless students.
- The Homeless Liaison provides training for school registrars on the procedures for enrolling homeless students and for school counselors on the McKinney Vento Homeless Assistance Act-ensuring homeless children and youth are not to be stigmatized or separated, segregated, or isolated on their status as homeless-and are provided with all entitlements.
- Project Upstart provides a homeless sensitivity, awareness campaign to all the schools - each school is provided a video and curriculum manual, and a contest is sponsored by the homeless trust-a community organization.
- Project Upstart provides tutoring and counseling to twelve homeless shelters in the community.
- Project Upstart will be proposing a 2012 summer academic enrichment camp for students in several

homeless shelters in the community, pending funding.

- The District Homeless Student Liaison continues to participate in community organization meetings and task forces as it relates to homeless children and youth.

- Each school will identify a school based homeless coordinator to be trained on the McKinney-Vento Law ensuring appropriate services are provided to the homeless students.

Supplemental Academic Instruction (SAI)

Paul W. Bell Middle School will receive funding from Supplemental Academic Instruction (SAI) as part of our Florida Education Finance Program (FEFP) allocation.

Violence Prevention Programs

Paul W. Middle School implements violence prevention programs through our school's TRUST specialist. Such activities/programs are Red Ribbon Week, Early Bird Intervention Counseling, Anti-bullying campaign, Peer Mediation, Shark Buddies Program (student mentoring program), and various field trips such as "Jail is Hell" and special presentations by guest speakers.

Nutrition Programs

1. Paul W. Bell Middle School adheres to and implements the nutrition requirements stated in the District Wellness Policy.

2. Nutrition education and promoting healthy eating habits are taught through physical education classes.

3. Paul W. Bell Middle School's Food Service Program, school breakfast, and school lunch, follows the Healthy Foods and Beverage Guidelines as adopted in the District's Wellness Policy.

Career and Technical Education

At Paul W. Bell Middle School all 7th grade students will be placed in a Civics & Career Planning course. This course will incorporate career and education planning and will culminate in the completion of an electronic Personalized Education Plan (ePEP), which must be signed by the student, the student's guidance counselor, and the student's parent. Career guidance and career exploration will help our students to begin making more informed educational and career choices. Students will receive information on high school course offerings, career options, and the type of academic and occupational training and skills needed to succeed in their field of interest. Additionally, our students will participate in a Career Fair which will introduce students to various career opportunities. Lastly, it is Paul W. Bell Middle's mission to increase enrollment in our vocational courses in order to further promote our Information Technology Academy.

School Advisory Council (SAC)

Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Ingrid M. Soto	Principal
Leatisha Brown	Teacher
Ada Corvos	Teacher
Anthony Reid	Teacher
Ana Alvarez	Teacher
Patrice Brent-Harris	Teacher
Christine Plyler	Teacher
Vilma Benedetti	Education Support Employee
Ignacio Menocal	Business/Community
Miguel Castellanos	Parent
Emanuel Pina	Student
Ketsia Largaespada	Student
Brenda Largaespada	Parent
Diana Diaz	Parent
Noel Pina	Parent
Timothy Flynn	Business/Community
Peter Gutierrez	Business/Community
Alina Nino	Student
	Student

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

At the first SAC meeting of the school year, last year's school improvement plan will be reviewed and the 2014 FCAT state assessment results analyzed to determine the effectiveness of the plan.

Development of this school improvement plan

The purpose of Paul W. Bell Middle School's Educational Excellence School Advisory Council is to work together to ensure improved student achievement. One of the ways the council will achieve this is by preparing, monitoring and evaluating the School Improvement Plan. SAC members will be able to provide input for discussion and integration into the school improvement plan, as appropriate.

Preparation of the school's annual budget and plan

As in previous years, it is anticipated that the EESAC will allocate its funds to the provision of after school tutorial programs in Reading and Mathematics for students. The funds will be used to pay hourly rates to certified teachers who will serve as tutors. It is also anticipated that funds will be reserved for student incentives.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

The SAC will reserve \$2,170.00, from the SAC budget, to purchase FCAT/Attendance Student Incentives.

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)**Membership**

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Soto, Ingrid	Principal
Quintero, Barbara	Assistant Principal
Brent-Harris, Patrice	Teacher, K-12
Brown, Leatisha	Teacher, K-12
Buzainz, Michelle	Teacher, ESE
Herran, Soraya	Guidance Counselor
Menocal, Cynthia	Teacher, K-12
Plyler, Christine	Teacher, K-12
Carrasco, Rossana	Teacher, K-12

Duties***Describe how the LLT promotes literacy within the school***

To continue to explore more effective ways to implement various school wide reading initiatives such as the Scholastic System44 computer-based intervention system and the i-Ready computer-based curriculum with fidelity and in a way that not only maximizes the use of the school's current technological resources but that will also positively impact student achievement. The implementation of these two curricular programs has to also be coordinated to supplement the implementation of various other initiatives such as computer labs to be used for audio cd's provided by Recording for the Blind and Dyslexic (RFBD), the school wide Accelerated Reader Program which includes 30 minutes of uninterrupted reading through Advisements classes, and the pull out tutoring program targeting bubble students. Additionally, the LLT will continuously review/revise the existing Instructional Focus Calendars and ensure the alignment to the Florida Standards. Furthermore, the LLT will develop Lesson Studies that will focus on developing and implementing instructional routines that use complex text and incorporate text dependent questions. Lastly, the LLT will encourage teachers to incorporate multidisciplinary activities, into their lessons, that provide students with opportunities for research and incorporate writing throughout.

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Collaborative planning time is provided every Thursday and Friday morning as well as twice a month after school. Administrators attend these collaborative sessions to determine the resources needed by teachers in order to deliver effective instruction. The teachers work together to develop Instructional

Focus Calendars and share best practices with their colleagues. Professional development is provided on how to effectively plan while incorporating higher order thinking skills into each lesson.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

1. Assigning mentor teachers to teachers with 3 years or less of teaching experience (Professional Growth Teams).
2. Offer leadership positions such as Department Head and Team Leader to highly qualified teachers.
3. Offer available teaching supplements and other stipends to highly qualified teachers.

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

Teachers new to the school are provided with orientation and support beginning with their arrival. The Leadership Team ensures that new teachers are made familiar with all policies, procedures and resources available, and identify a grade-level/departmental colleague to serve as a school-based mentor. Newly-hired teachers are also enrolled in the district's Mentoring and Induction Program for New Teachers (MINT).

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

All teachers are provided with applicable Florida Standards or End of Course Exam Specifications for their assigned grade levels and subjects. Additionally, resources provided through the district's Curriculum and Instruction website include instructional pacing guides and curriculum frameworks pertaining to the Florida Standards. Core instructional materials reflect the curriculum content in the Florida Standards for each grade level and subject area.

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

Progress monitoring data on all students are collected and disaggregated for instructional planning purposes by individual teachers as well as departments. Instruction is differentiated based on fluid groups. ELL and ESE students are provided accommodations based on their specific instructional plans.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: After School Program

Minutes added to school year:

Tutoring will be provided before and after school to all students in need of additional assistance and support in the areas of reading, writing, mathematics, science, and social studies. A Saturday Academy will be offered to help specific groups of students succeed on the statewide assessments. Pull-out and push-in will be offered during school for students in need of remediation. The Reading and Mathematics Department Heads will provide pull-out assistance to FCAT level 1 and 2 students during homeroom/ advisement.

Strategy Rationale

To provide students with additional exposure to an environment that encourages student success while providing one to one and small group assistance thereby addressing academic deficiencies.

Strategy Purpose(s)

- Core Academic Instruction
- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Soto, Ingrid, pr6041@dadeschools.net

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Before/After School: To ensure that academic needs of the students are being met, articulation will be coordinated between the homeroom/subject area teacher(s) on a weekly basis using the students' assessment data or IEP. The assessment data or IEP will identify specific area(s) of deficiency in phonemic awareness, phonics, fluency vocabulary and/or comprehension; the desired level of performance, and the instructional support/intervention that is being provided to meet the desired level of performance. Tutoring programs will use instructional materials and/or software that are approved and address the identified area(s) of need.

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

N/A

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

N/A

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

N/A

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

N/A

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

N/A

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** To increase student achievement by improving core instruction in all content areas.
- G2.** To use the Early Warning System to identify at-risk students in order to provide support and interventions that will increase academic achievement.
- G3.** To prepare students to be college and career ready through STEM initiatives.
- G4.** Parent Involvement: See Title I PIP

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. To increase student achievement by improving core instruction in all content areas. 1a

G049421

Targets Supported 1b

Indicator	Annual Target
AMO Reading - Hispanic	67.0
AMO Reading - SWD	58.0
AMO Reading - ED	65.0
AMO Reading - All Students	67.0
AMO Math - All Students	59.0
AMO Math - Hispanic	59.0
AMO Math - ELL	51.0
AMO Math - SWD	47.0
AMO Math - ED	59.0
Algebra I EOC Pass Rate	95.0
Math Gains	55.0
Math Lowest 25% Gains	60.0
CELLA Listening/Speaking Proficiency	53.0
CELLA Reading Proficiency	38.0
ELA/Reading Gains	76.0
ELA/Reading Lowest 25% Gains	76.0
FCAT 2.0 Science Proficiency	52.0
CELLA Writing Proficiency	32.0

Resources Available to Support the Goal 2

- Model classrooms in core subject areas, Curriculum Support Specialists in Math and Literacy, Department Chairs in Language Arts, Math, Science, Social Studies, SPED and ELL, 10 computer, labs, Core texts and materials, Math and Reading Advisements, Science activities during Advisement, Co-teaching model, Strong literacy community, Veteran teachers, Technology: Smart/Promethean Boards in every classroom, audio books, tablets; Software: Imagine Learning, Reading Plus, Achieve 3000, Reflex Math, Gizmos, BrainPop, FLREA, FCAT Explorer; Faculty and Departmental meetings, Media Center

Targeted Barriers to Achieving the Goal 3

- Effective Planning

Plan to Monitor Progress Toward G1. 8

Classroom walkthroughs, classroom-based assessments and utilization data from literacy and mathematics resources and other technological tools will be reviewed for consistent progress towards goal

Person Responsible

Ingrid Soto

Schedule

Weekly, from 9/10/2014 to 5/29/2015

Evidence of Completion

Data disaggregation from student performance reports, Interim and other assessment data, classroom walkthrough notes and logs; Florida Standards Assessments, EOC's and FCAT Science 2.0

G2. To use the Early Warning System to identify at-risk students in order to provide support and interventions that will increase academic achievement. **1a**

G048519

Targets Supported **1b**

Indicator	Annual Target
Attendance Below 90%	8.0
One or More Suspensions	18.0
2+ Course Failures - Middle Grades	22.0
Course Failures ELA	14.0
Course Failures Mathematics	7.0

Resources Available to Support the Goal **2**

- Attendance reports, teachers, Student Services, Communication with selected students and parents, EESAC budget for student incentives, after school tutoring services, Code of Student Conduct, School website, Discipline & suspension reports, academic records from Excelsior Gradebook and/or ISIS, Teacher Attendance Down Load System (TADLS).

Targeted Barriers to Achieving the Goal **3**

- An analysis of early warning system data reveals 11.5% of the students missed 10% or more instructional time during the 2013-2014 school year. These results are due to parents being unfamiliar with the consequences of students missing the entire school day and/or being picked up early. There needs to be further clarification to parents so that is understood that lost instructional time contributes directly to increasing the probability of student failure and retention, due to the fact that students that are not in school typically do not make up missed work.
- An analysis of early warning system data reveals 21% of students received one or more suspensions. These results are due to parents and students being unfamiliar with the procedures and content of the Code of Student Conduct and that they are in need of further clarification when it comes to consequences for student infractions.
- An analysis of early warning system data reveals that 11% of the student population failed a math course, 18% failed a Language Arts course, and 25% failed two or more subjects during the 2013-2014 school year. These results are due to parents being unaware of the free tutoring services that are available to students in the core academic subjects (there is limited participation, by students in need, in the tutoring program).

Plan to Monitor Progress Toward G2. **8**

The FCIM will be utilized to monitor student progress.

Person Responsible

Barbara Quintero

Schedule

Monthly, from 8/18/2014 to 5/29/2015

Evidence of Completion

Reports from Excelsior Gradebook and Teacher Attendance Down Load System (TADLS), suspension and discipline reports, tutoring attendance records.

G3. To prepare students to be college and career ready through STEM initiatives. 1a

G048517

Targets Supported 1b

Indicator	Annual Target
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Resources Available to Support the Goal 2

- Teachers, Professional Development, District Pacing Guides, FCAT Explorer/Florida Focus Achieves, Gizmos, Discovery Learning, Science Labs, Before/After School Tutorials for students, Lesson Plans using the 5E model, Pearson textbook series and online resources, Computer Labs, M-DCPS Mobile labs

Targeted Barriers to Achieving the Goal 3

- Data from the 2014 FCAT 2.0 Science Test indicate that 47% of students scored at or above FCAT Level 3. Our goal for the 2014-2015 school year is to increase student proficiency to 52%.

Plan to Monitor Progress Toward G3. 8

The number and type of STEM activities will be cataloged and student participation in these events will be tallied.

Person Responsible

Barbara Quintero

Schedule

Quarterly, from 10/1/2014 to 5/29/2015

Evidence of Completion

Classroom walkthrough logs; teacher reflection notes, reviews of debrief conversations following walkthrough and instructional rounds, student work products and projects.

G4. Parent Involvement: See Title I PIP 1a

G049470

Targets Supported 1b

Indicator	Annual Target
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Resources Available to Support the Goal 2

- .

Targeted Barriers to Achieving the Goal 3

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key

G1. To increase student achievement by improving core instruction in all content areas. **1**

 G049421

G1.B1 Effective Planning **2**

 B123549

G1.B1.S1 Utilize effective planning protocols including the use of the MAFS (math) and FCAT 2.0 (science) Item Specifications to develop effective instructional strategies to maximize the use of the mathematics instructional block by selectively choosing real-world application problems and tasks aligned to the expectations of the content standard's cognitive complexity level. **4**

 S135460

Strategy Rationale

By planning effectively, instructors will have a better understanding of the assessment standards and deliver content in a way that will enhance student skills and remediate deficiencies.

Action Step 1 **5**

Provide Professional Development on Effective Planning (components of a lesson)

Person Responsible

Ingrid Soto

Schedule

On 9/10/2014

Evidence of Completion

PD Agenda, Sign-in Sheets, Handouts, Sample Lesson Plan

Action Step 2 5

Create an effective lesson plan during common planning

Person Responsible

Leatisha Brown

Schedule

On 9/18/2014

Evidence of Completion

Completed Lesson Plan

Action Step 3 5

Monitor the implementation of the components of created lesson plans.

Person Responsible

Barbara Quintero

Schedule

Weekly, from 9/11/2014 to 9/26/2014

Evidence of Completion

Administrative walkthrough notes

Action Step 4 5

Initiate the coaching cycle to implement the components of an effective lesson plan based on teachers' needs.

Person Responsible

Barbara Quintero

Schedule

Weekly, from 10/6/2014 to 10/10/2014

Evidence of Completion

Math teacher reflection notes, completed lesson plans. AP walkthrough notes, CSS notes/
logs

Action Step 5 5

Debrief with selected teachers with revisions to lesson plan as necessary.

Person Responsible

Barbara Quintero

Schedule

Weekly, from 10/13/2014 to 10/17/2014

Evidence of Completion

Revised lesson plan, CSS post conference notes, AP walkthrough notes

Action Step 6 5

Monitor effective planning

Person Responsible

Barbara Quintero

Schedule

Weekly, from 9/10/2014 to 11/26/2014

Evidence of Completion

Principal/Assistant Principal walkthrough notes

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

Fidelity of implementation will be assessed and insured through the implementation of regular classroom walkthroughs conducted by the administration. A review of Department meeting minutes will also reflect the implementation of collaborative planning.

Person Responsible

Barbara Quintero

Schedule

Weekly, from 9/10/2014 to 11/26/2014

Evidence of Completion

Classroom walkthrough logs; reviews of debrief conversations following walkthrough and instructional rounds

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

Classroom walkthroughs, classroom-based assessments, and data from other technological tools will be reviewed to assess consistent progress toward goal

Person Responsible

Barbara Quintero

Schedule

Weekly, from 9/10/2014 to 11/26/2014

Evidence of Completion

Student performance reports, Interim and other assessment data, classroom walkthrough notes and logs

G1.B1.S2 Plan for and deliver instruction that is based on standards and/or specific course benchmarks in ELA and social studies. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities. Stakeholders will use student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths. 4

 S135462

Strategy Rationale

By planning effectively, instructors will have a better understanding of the assessment standards and deliver content in a way that will enhance student skills and remediate deficiencies.

Action Step 1 5

Provide effective structures on the components of effective common planning

Person Responsible

Ingrid Soto

Schedule

On 9/10/2014

Evidence of Completion

Meeting agenda, Sign-in sheets, Handouts

Action Step 2 5

Utilize Common Planning time to unwrap LAFS (ELA) and introduce a collaborative framework.

Person Responsible

Patrice Brent-Harris

Schedule

On 9/18/2014

Evidence of Completion

Meeting agenda, Sign-in sheets, Handouts

Action Step 3 5

During Common Planning, teachers will develop lesson plans infusing LAFS (ELA) and rigor (science).

Person Responsible

Patrice Brent-Harris

Schedule

Weekly, from 9/11/2014 to 10/3/2014

Evidence of Completion

Meeting Sign-in Sheet and lesson plan

Action Step 4 5

Administrative Team will monitor implementation of effective lessons infusing the LAFS (ELA) and rigorous lessons (science) developed during common planning.

Person Responsible

Ingrid Soto

Schedule

Weekly, from 10/6/2014 to 10/10/2014

Evidence of Completion

Classroom walkthrough logs

Action Step 5 5

Provide coaching to identified teachers in need of additional support in the effective implementation of LAFS infused lessons or in increasing rigor.

Person Responsible

Patrice Brent-Harris

Schedule

Weekly, from 10/13/2014 to 11/7/2014

Evidence of Completion

Coaching Log (ELA) and classroom walkthrough notes

Action Step 6 5

Monitor effective implementation of rigorous lesson plans infusing LAFS (ELA).

Person Responsible

Ingrid Soto

Schedule

Weekly, from 9/10/2014 to 11/26/2014

Evidence of Completion

Classroom walkthrough logs

Plan to Monitor Fidelity of Implementation of G1.B1.S2 6

The fidelity of implementation will be assessed and insured through the implementation of regular classroom walkthroughs conducted by the administration. A review of Department meeting minutes will also reflect the implementation of collaborative and reflective activities.

Person Responsible

Ingrid Soto

Schedule

Weekly, from 9/11/2014 to 11/26/2014

Evidence of Completion

Classroom walkthrough logs; reviews of debrief conversations following walkthrough and instructional rounds

Plan to Monitor Effectiveness of Implementation of G1.B1.S2 7

Effectiveness of strategies will be determined through a review of student performances in ELA and social studies as measured on Interim, standardized and classroom-based assessments.

Person Responsible

Ingrid Soto

Schedule

Weekly, from 9/10/2014 to 11/26/2014

Evidence of Completion

Student performance reports, electronic gradebook reports, Interim Assessment data

G2. To use the Early Warning System to identify at-risk students in order to provide support and interventions that will increase academic achievement. 1

G048519

G2.B1 An analysis of early warning system data reveals 11.5% of the students missed 10% or more instructional time during the 2013-2014 school year. These results are due to parents being unfamiliar with the consequences of students missing the entire school day and/or being picked up early. There needs to be further clarification to parents so that is understood that lost instructional time contributes directly to increasing the probability of student failure and retention, due to the fact that students that are not in school typically do not make up missed work. 2

B121023

G2.B1.S1 Create and implement an incentive/reward program to encourage improved student attendance. 4

S132961

Strategy Rationale

Students with poor attendance need additional encouragement and incentives to equate school attendance with positive reinforcement.

Action Step 1 5

Grade-level student orientation assemblies detailing school wide attendance policies and procedures will be held during the first two weeks of school. Additionally, all policies and procedures reviewed during the school wide assemblies will be posted on the school's website under the parent-student handbook tab.

Person Responsible

Barbara Quintero

Schedule

Daily, from 8/18/2014 to 8/29/2014

Evidence of Completion

Teacher Attendance Down Load System (TADLS), school website, suspension reports

Action Step 2 5

A system in which the Advisement teachers must request documentation from students/parents upon student's return after an absence will be implemented. Students who are deemed as developing a pattern of poor attendance will be referred to the MTSS/Rtl team.

Person Responsible

Barbara Quintero

Schedule

Daily, from 8/25/2014 to 5/29/2015

Evidence of Completion

Teacher Attendance Down Load System (TADLS), attendance reports from the Excelsior Gradebook

Action Step 3 5

A reward system will be established to recognize students for perfect attendance and outstanding citizenship. Additionally, incentives will be provided for students with improved attendance and for Advisement classes with perfect attendance during a 9-week grading period.

Person Responsible

Ada Corvos

Schedule

Quarterly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Teacher Attendance Down Load System (TADLS), attendance reports from the Excelsior Gradebook

Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Administration will monitor the various attendance reports through Excelsior Gradebook and Teacher Attendance Down Load System (TADLS) to ensure fidelity

Person Responsible

Barbara Quintero

Schedule

Weekly, from 8/18/2014 to 5/29/2015

Evidence of Completion

Reports from Excelsior Gradebook and Teacher Attendance Down Load System (TADLS)

Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Administration will monitor the various attendance reports through Excelsior Gradebook and Teacher Attendance Down Load System (TADLS).

Person Responsible

Barbara Quintero

Schedule

Weekly, from 8/18/2014 to 5/29/2015

Evidence of Completion

Reports from Excelsior Gradebook and Teacher Attendance Down Load System (TADLS)

G2.B2 An analysis of early warning system data reveals 21% of students received one or more suspensions. These results are due to parents and students being unfamiliar with the procedures and content of the Code of Student Conduct and that they are in need of further clarification when it comes to consequences for student infractions. 2

 B121024

G2.B2.S1 Inform parents of the school's expectations for student behavior via various forms of communication (letters sent home, Connect-Ed messages, and posting on school website). 4

 S132962

Strategy Rationale

New technologies require additional modes of communication in addition to sending printed material home via backpack.

Action Step 1 5

Grade-level student orientation assemblies detailing school wide attendance policies and procedures will be held during the first two weeks of school.

Person Responsible

Barbara Quintero

Schedule

Daily, from 8/18/2014 to 8/22/2014

Evidence of Completion

Orientation assembly agendas

Action Step 2 5

The Secondary Code of Student Conduct will be posted on the school's website and parent letters will be sent home informing parents of this availability.

Person Responsible

Barbara Quintero

Schedule

On 8/29/2014

Evidence of Completion

School website postings; Parent acknowledgement of receiving Code of Student Conduct forms

Action Step 3 5

Advisement teachers will review the Code of Student Conduct with their students during the first week of school and periodically each marking period.

Person Responsible

Barbara Quintero

Schedule

Monthly, from 9/1/2014 to 5/29/2015

Evidence of Completion

Emails to advisement teachers indicating Code of Student Conduct topics to be addressed; Classroom walkthrough logs

Action Step 4 5

Refer students who demonstrate behaviors that are escalating towards suspension to the school counselor for intervention (e.g. multiple referrals for disruptive behavior, confrontations with other students)

Person Responsible

Barbara Quintero

Schedule

Biweekly, from 8/18/2014 to 5/29/2015

Evidence of Completion

Student Case Management histories indicating referral to counselor and subsequent counseling.

Plan to Monitor Fidelity of Implementation of G2.B2.S1 6

Classroom walk-throughs and ongoing monitoring of student discipline and/or behavior will ensure fidelity of implementation.

Person Responsible

Barbara Quintero

Schedule

Quarterly, from 8/18/2014 to 5/29/2015

Evidence of Completion

Suspension and discipline reports

Plan to Monitor Effectiveness of Implementation of G2.B2.S1 7

Administration will monitor student discipline reports on a monthly basis to determine effectiveness based on students' progress

Person Responsible

Barbara Quintero


Schedule

Monthly, from 8/18/2014 to 5/29/2015

Evidence of Completion

Suspension and discipline reports

G2.B3 An analysis of early warning system data reveals that 11% of the student population failed a math course, 18% failed a Language Arts course, and 25% failed two or more subjects during the 2013-2014 school year. These results are due to parents being unaware of the free tutoring services that are available to students in the core academic subjects (there is limited participation, by students in need, in the tutoring program). **2**

 B121025

G2.B3.S1 Develop and implement tutorial programs that support the provision of targeted reading and mathematics instruction to targeted students (instruction will include the use of online resources as well as the identified textbook series). Parents will be informed of these services through various modes of communication. **4**

 S132963

Strategy Rationale

Students in low socioeconomic areas need additional tutoring assistance that parents are unable to afford.

Action Step 1 **5**

After-school and pull-out tutoring programs will be established to address targeted students' areas of need. Participation in these tutoring programs will be closely monitored by Administration. Student incentives will be incorporated into the programs.

Person Responsible

Leatisha Brown

Schedule

Weekly, from 10/1/2014 to 4/30/2015

Evidence of Completion

Tutoring registration form, tutoring attendance records; classroom walkthroughs

Action Step 2 **5**

Parents will be notified of the availability of school-provided tutoring services thru various forms of communication (letters will be sent home, Connect-ed messages will be sent, the CIS will inform parents, and tutoring information will be posted on the school website).

Person Responsible

Leatisha Brown

Schedule

Weekly, from 10/1/2014 to 4/30/2015

Evidence of Completion

Connect-ED message logs; Parent tutoring services letter; CIS parent contact logs, school website posting

Action Step 3 5

Student grade reports (of targeted students participating in the tutoring program) will be reviewed on a monthly basis.

Person Responsible

Leatisha Brown

Schedule

Monthly, from 10/1/2014 to 4/30/2015

Evidence of Completion

Academic reports from Excelsior Gradebook

Plan to Monitor Fidelity of Implementation of G2.B3.S1 6

Classroom tutoring walk-throughs and ongoing monitoring of tutoring activities will ensure fidelity of implementation

Person Responsible

Leatisha Brown

Schedule

Weekly, from 10/1/2014 to 4/30/2015

Evidence of Completion

tutoring attendance records, academic gradebook reports from Excelsior Gradebook

Plan to Monitor Effectiveness of Implementation of G2.B3.S1 7

Administration will closely monitor tutoring attendance records to ensure that targeted students are in attendance.

Person Responsible

Ingrid Soto

Schedule

Biweekly, from 10/1/2014 to 4/30/2015

Evidence of Completion

tutoring attendance records, academic gradebook reports from Excelsior Gradebook

G3. To prepare students to be college and career ready through STEM initiatives. 1

G048517

G3.B1 Data from the 2014 FCAT 2.0 Science Test indicate that 47% of students scored at or above FCAT Level 3. Our goal for the 2014-2015 school year is to increase student proficiency to 52%. 2

B121020

G3.B1.S1 The number of organized STEM activities provided to students will increase from 3 during the 2013-2014 school year to 7 during the 2014-2015 school year. 4

S132958

Strategy Rationale

Student participation and engagement in STEM activities will encourage and support the expansion of technology and establish the foundations for advanced course offerings in science for the 2015-2016 school year.

Action Step 1 5

Leadership Team will work with teachers to identify potential STEM activities for students.

Person Responsible

Cynthia Menocal

Schedule

Biweekly, from 10/1/2014 to 10/29/2014

Evidence of Completion

Administrative meeting notes; Departmental meeting notes; List of potential STEM activities

Action Step 2 5

Students will be exposed to activities and lessons that utilize higher order thinking skills through hands-on activities accessed from the on-line textbook resources and interactive websites (such as Discovery Education).

Person Responsible

Cynthia Menocal

Schedule

Weekly, from 10/1/2014 to 5/29/2015

Evidence of Completion

Computer lab usage logs; Lesson plans; Classroom walkthroughs

Action Step 3 **5**

Students will participate in the science fair at the school and county levels and the Fairchild Challenge.

Person Responsible

Cynthia Menocal

Schedule

Monthly, from 10/1/2014 to 5/29/2015

Evidence of Completion

Science fair entry forms; Fairchild challenge participation records.

Plan to Monitor Fidelity of Implementation of G3.B1.S1 **6**

Effectiveness of strategies will be determined through a review of the number of STEM-related activities planned and implemented, as well as the student projects resulting from these activities.

Person Responsible

Cynthia Menocal

Schedule

Quarterly, from 10/1/2014 to 5/29/2015

Evidence of Completion

Student projects and work samples, student performance reports in Science

Plan to Monitor Effectiveness of Implementation of G3.B1.S1 **7**

Effectiveness of strategies will be determined through a review of the number of STEM-related activities planned and implemented, as well as the student projects resulting from these activities

Person Responsible

Cynthia Menocal

Schedule

Quarterly, from 10/1/2014 to 5/29/2015

Evidence of Completion

Student projects and work samples, student performance reports in Science

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.A1	Leadership Team will work with teachers to identify potential STEM activities for students.	Menocal, Cynthia	10/1/2014	Administrative meeting notes; Departmental meeting notes; List of potential STEM activities	10/29/2014 biweekly
G2.B1.S1.A1	Grade-level student orientation assemblies detailing school wide attendance policies and procedures will be held during the first two weeks of school. Additionally, all policies and procedures reviewed during the school wide assemblies will be posted on the school's website under the parent-student handbook tab.	Quintero, Barbara	8/18/2014	Teacher Attendance Down Load System (TADLS), school website, suspension reports	8/29/2014 daily
G2.B2.S1.A1	Grade-level student orientation assemblies detailing school wide attendance policies and procedures will be held during the first two weeks of school.	Quintero, Barbara	8/18/2014	Orientation assembly agendas	8/22/2014 daily
G2.B3.S1.A1	After-school and pull-out tutoring programs will be established to address targeted students' areas of need. Participation in these tutoring programs will be closely monitored by Administration. Student incentives will be incorporated into the programs.	Brown, Leatisha	10/1/2014	Tutoring registration form, tutoring attendance records; classroom walkthroughs	4/30/2015 weekly
G1.B1.S1.A1	Provide Professional Development on Effective Planning (components of a lesson)	Soto, Ingrid	9/10/2014	PD Agenda, Sign-in Sheets, Handouts, Sample Lesson Plan	9/10/2014 one-time
G1.B1.S2.A1	Provide effective structures on the components of effective common planning	Soto, Ingrid	9/10/2014	Meeting agenda, Sign-in sheets, Handouts	9/10/2014 one-time
G2.B1.S1.A2	A system in which the Advisement teachers must request documentation from students/parents upon student's return after an absence will be implemented. Students who are deemed as developing a pattern of poor attendance will be referred to the MTSS/RtI team.	Quintero, Barbara	8/25/2014	Teacher Attendance Down Load System (TADLS), attendance reports from the Excelsior Gradebook	5/29/2015 daily
G1.B1.S1.A2	Create an effective lesson plan during common planning	Brown, Leatisha	9/18/2014	Completed Lesson Plan	9/18/2014 one-time
G1.B1.S2.A2	Utilize Common Planning time to unwrap LAFS (ELA) and introduce a collaborative framework.	Brent-Harris, Patrice	9/18/2014	Meeting agenda, Sign-in sheets, Handouts	9/18/2014 one-time
G2.B2.S1.A2	The Secondary Code of Student Conduct will be posted on the school's website and parent letters will be sent home informing parents of this availability.	Quintero, Barbara	8/18/2014	School website postings; Parent acknowledgement of receiving Code of Student Conduct forms	8/29/2014 one-time
G3.B1.S1.A2	Students will be exposed to activities and lessons that utilize higher order thinking skills through hands-on activities accessed from the on-line textbook resources and interactive websites (such as Discovery Education).	Menocal, Cynthia	10/1/2014	Computer lab usage logs; Lesson plans; Classroom walkthroughs	5/29/2015 weekly
G2.B3.S1.A2	Parents will be notified of the availability of school-provided tutoring services thru various forms of communication (letters will be sent home, Connect-ed messages will be sent, the CIS will	Brown, Leatisha	10/1/2014	Connect-ED message logs; Parent tutoring services letter; CIS parent contact logs, school website posting	4/30/2015 weekly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	inform parents, and tutoring information will be posted on the school website).				
G2.B1.S1.A3	A reward system will be established to recognize students for perfect attendance and outstanding citizenship. Additionally, incentives will be provided for students with improved attendance and for Advisement classes with perfect attendance during a 9-week grading period.	Corvos, Ada	9/1/2014	Teacher Attendance Down Load System (TADLS), attendance reports from the Excelsior Gradebook	5/29/2015 quarterly
G2.B3.S1.A3	Student grade reports (of targeted students participating in the tutoring program) will be reviewed on a monthly basis.	Brown, Leatisha	10/1/2014	Academic reports from Excelsior Gradebook	4/30/2015 monthly
G1.B1.S1.A3	Monitor the implementation of the components of created lesson plans.	Quintero, Barbara	9/11/2014	Administrative walkthrough notes	9/26/2014 weekly
G1.B1.S2.A3	During Common Planning, teachers will develop lesson plans infusing LAFS (ELA) and rigor (science).	Brent-Harris, Patrice	9/11/2014	Meeting Sign-in Sheet and lesson plan	10/3/2014 weekly
G2.B2.S1.A3	Advisement teachers will review the Code of Student Conduct with their students during the first week of school and periodically each marking period.	Quintero, Barbara	9/1/2014	Emails to advisement teachers indicating Code of Student Conduct topics to be addressed; Classroom walkthrough logs	5/29/2015 monthly
G3.B1.S1.A3	Students will participate in the science fair at the school and county levels and the Fairchild Challenge.	Menocal, Cynthia	10/1/2014	Science fair entry forms; Fairchild challenge participation records.	5/29/2015 monthly
G1.B1.S1.A4	Initiate the coaching cycle to implement the components of an effective lesson plan based on teachers' needs.	Quintero, Barbara	10/6/2014	Math teacher reflection notes, completed lesson plans. AP walkthrough notes, CSS notes/logs	10/10/2014 weekly
G1.B1.S2.A4	Administrative Team will monitor implementation of effective lessons infusing the LAFS (ELA) and rigorous lessons (science) developed during common planning.	Soto, Ingrid	10/6/2014	Classroom walkthrough logs	10/10/2014 weekly
G2.B2.S1.A4	Refer students who demonstrate behaviors that are escalating towards suspension to the school counselor for intervention (e.g. multiple referrals for disruptive behavior, confrontations with other students)	Quintero, Barbara	8/18/2014	Student Case Management histories indicating referral to counselor and subsequent counseling.	5/29/2015 biweekly
G1.B1.S1.A5	Debrief with selected teachers with revisions to lesson plan as necessary.	Quintero, Barbara	10/13/2014	Revised lesson plan, CSS post conference notes, AP walkthrough notes	10/17/2014 weekly
G1.B1.S2.A5	Provide coaching to identified teachers in need of additional support in the effective implementation of LAFS infused lessons or in increasing rigor.	Brent-Harris, Patrice	10/13/2014	Coaching Log (ELA) and classroom walkthrough notes	11/7/2014 weekly
G1.B1.S1.A6	Monitor effective planning	Quintero, Barbara	9/10/2014	Principal/Assistant Principal walkthrough notes	11/26/2014 weekly
G1.B1.S2.A6	Monitor effective implementation of rigorous lesson plans infusing LAFS (ELA).	Soto, Ingrid	9/10/2014	Classroom walkthrough logs	11/26/2014 weekly
G1.MA1	Classroom walkthroughs, classroom-based assessments and utilization data from literacy and mathematics resources and other technological tools will be reviewed for consistent progress towards goal	Soto, Ingrid	9/10/2014	Data disaggregation from student performance reports, Interim and other assessment data, classroom walkthrough notes and logs; Florida Standards Assessments, EOC's and FCAT Science 2.0	5/29/2015 weekly
G1.B1.S1.MA1	Classroom walkthroughs, classroom-based assessments, and data from other technological tools will be	Quintero, Barbara	9/10/2014	Student performance reports, Interim and other assessment data, classroom walkthrough notes and logs	11/26/2014 weekly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	reviewed to assess consistent progress toward goal				
G1.B1.S1.MA1	Fidelity of implementation will be assessed and insured through the implementation of regular classroom walkthroughs conducted by the administration. A review of Department meeting minutes will also reflect the implementation of collaborative planning.	Quintero, Barbara	9/10/2014	Classroom walkthrough logs; reviews of debrief conversations following walkthrough and instructional rounds	11/26/2014 weekly
G1.B1.S2.MA1	Effectiveness of strategies will be determined through a review of student performances in ELA and social studies as measured on Interim, standardized and classroom-based assessments.	Soto, Ingrid	9/10/2014	Student performance reports, electronic gradebook reports, Interim Assessment data	11/26/2014 weekly
G1.B1.S2.MA1	The fidelity of implementation will be assessed and insured through the implementation of regular classroom walkthroughs conducted by the administration. A review of Department meeting minutes will also reflect the implementation of collaborative and reflective activities.	Soto, Ingrid	9/11/2014	Classroom walkthrough logs; reviews of debrief conversations following walkthrough and instructional rounds	11/26/2014 weekly
G2.MA1	The FCIM will be utilized to monitor student progress.	Quintero, Barbara	8/18/2014	Reports from Excelsior Gradebook and Teacher Attendance Down Load System (TADLS), suspension and discipline reports, tutoring attendance records.	5/29/2015 monthly
G2.B1.S1.MA1	Administration will monitor the various attendance reports through Excelsior Gradebook and Teacher Attendance Down Load System (TADLS).	Quintero, Barbara	8/18/2014	Reports from Excelsior Gradebook and Teacher Attendance Down Load System (TADLS)	5/29/2015 weekly
G2.B1.S1.MA1	Administration will monitor the various attendance reports through Excelsior Gradebook and Teacher Attendance Down Load System (TADLS) to ensure fidelity	Quintero, Barbara	8/18/2014	Reports from Excelsior Gradebook and Teacher Attendance Down Load System (TADLS)	5/29/2015 weekly
G2.B2.S1.MA1	Administration will monitor student discipline reports on a monthly basis to determine effectiveness based on students' progress	Quintero, Barbara	8/18/2014	Suspension and discipline reports	5/29/2015 monthly
G2.B2.S1.MA1	Classroom walk-throughs and ongoing monitoring of student discipline and/or behavior will ensure fidelity of implementation.	Quintero, Barbara	8/18/2014	Suspension and discipline reports	5/29/2015 quarterly
G2.B3.S1.MA1	Administration will closely monitor tutoring attendance records to ensure that targeted students are in attendance.	Soto, Ingrid	10/1/2014	tutoring attendance records, academic gradebook reports from Excelsior Gradebook	4/30/2015 biweekly
G2.B3.S1.MA1	Classroom tutoring walk-throughs and ongoing monitoring of tutoring activities will ensure fidelity of implementation	Brown, Leatisha	10/1/2014	tutoring attendance records, academic gradebook reports from Excelsior Gradebook	4/30/2015 weekly
G3.MA1	The number and type of STEM activities will be cataloged and student participation in these events will be tallied.	Quintero, Barbara	10/1/2014	Classroom walkthrough logs; teacher reflection notes, reviews of debrief conversations following walkthrough and instructional rounds, student work products and projects.	5/29/2015 quarterly
G3.B1.S1.MA1	Effectiveness of strategies will be determined through a review of the number of STEM-related activities planned and implemented, as well as the student projects resulting from these activities	Menocal, Cynthia	10/1/2014	Student projects and work samples, student performance reports in Science	5/29/2015 quarterly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G3.B1.S1.MA1	Effectiveness of strategies will be determined through a review of the number of STEM-related activities planned and implemented, as well as the student projects resulting from these activities.	Menocal, Cynthia	10/1/2014	Student projects and work samples, student performance reports in Science	5/29/2015 quarterly

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. To increase student achievement by improving core instruction in all content areas.

G1.B1 Effective Planning

G1.B1.S1 Utilize effective planning protocols including the use of the MAFS (math) and FCAT 2.0 (science) Item Specifications to develop effective instructional strategies to maximize the use of the mathematics instructional block by selectively choosing real-world application problems and tasks aligned to the expectations of the content standard's cognitive complexity level.

PD Opportunity 1

Provide Professional Development on Effective Planning (components of a lesson)

Facilitator

Leatisha Brown and Barbara Quintero

Participants

Math and Science Teachers

Schedule

On 9/10/2014

PD Opportunity 2

Create an effective lesson plan during common planning

Facilitator

Leatisha Brown

Participants

Math and science teachers

Schedule

On 9/18/2014

G1.B1.S2 Plan for and deliver instruction that is based on standards and/or specific course benchmarks in ELA and social studies. Students will experience and master course content and skills, as a result of rigorous, purposeful, and engaging instructional activities. Stakeholders will use student data to ascertain strengths and weaknesses to identify clear and accessible future instructional paths.

PD Opportunity 1

Provide effective structures on the components of effective common planning

Facilitator

Patrice Brent-Harris/ Ingrid Soto

Participants

ELA and Social Studies teachers

Schedule

On 9/10/2014

PD Opportunity 2

Utilize Common Planning time to unwrap LAFS (ELA) and introduce a collaborative framework.

Facilitator

Leatisha Brown

Participants

ELA and Social Studies Teachers

Schedule

On 9/18/2014

Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

Budget Rollup

Summary

Description	Total
Goal 2: To use the Early Warning System to identify at-risk students in order to provide support and interventions that will increase academic achievement.	10,530
Grand Total	10,530

Goal 2: To use the Early Warning System to identify at-risk students in order to provide support and interventions that will increase academic achievement.

Description	Source	Total
B1.S1.A3 - EESAC Budget for incentives	School Improvement Funds	500
B3.S1.A1 - Middle School Enrichment Funds for tutoring	Other	8,360
B3.S1.A1 - EESAC Budget for incentives	School Improvement Funds	1,670
Total Goal 2		10,530